

**DELAWARE RIVER**  
**JOINT TOLL BRIDGE COMMISSION**  
**MINUTES**  
**MEETING OF NOVEMBER 19, 2018**

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**MEMBERS OF THE COMMISSION**

**NEW JERSEY**

HONORABLE MICHAEL B. LAVERY  
**Chairman**

HONORABLE GEOFFREY S. STANLEY

HONORABLE GARRETT LEONARD VAN VLIET

HONORABLE LORI CIESLA

HONORABLE YUKI MOORE LAURENTI  
**Treasurer**

**PENNSYLVANIA**

HONORABLE WADUD AHMAD  
**Vice Chairman**

HONORABLE MIRIAM HUERTAS

HONORABLE PAMELA JANVEY  
**Secretary**

HONORABLE DANIEL GRACE

HONORABLE JOHN D. CHRISTY

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**STANDING COMMITTEES**

**FINANCE, INSURANCE MANAGEMENT AND OPERATIONS**

**PENNSYLVANIA:** Janvey, Huertas

**NEW JERSEY:** Ciesla\*, Laurenti

**PROJECTS, PROPERTY AND EQUIPMENT**

**PENNSYLVANIA:** Ahmad, Christy\*

**NEW JERSEY:** Stanley, Van Vliet

**PROFESSIONAL SERVICES**

**PENNSYLVANIA:** Ahmad, Grace

**NEW JERSEY:** Lavery\*, Van Vliet

**PERSONNEL**

**PENNSYLVANIA:** Grace, Janvey\*

**NEW JERSEY:** Ciesla, Stanley

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**AUDIT COMMITTEE**

**PENNSYLVANIA:** Ahmad\*, Janvey

**NEW JERSEY:** Lavery, Laurenti

**ADMINISTRATIVE COMMITTEE**

**PENNSYLVANIA:** Grace, Huertas

**NEW JERSEY:** Laurenti\*, Ciesla

Chairman and Vice Chairman Ex-Officio of all Committees

\*Chairman of Committee

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION  
RECAPITULATION OF COMMITTEE MEMBERSHIP**

- |                  |  |
|------------------|--|
| <b>Lavery</b>    | (1) Ex-Officio of all Committees<br>(2) Professional Services Committee (Chairperson)<br>(3) Audit Committee                       |
| <b>Ciesla</b>    | (1) Finance, Insurance Management and Operations Committee(Chairperson)<br>(2) Personnel Committee<br>(3) Administrative Committee |
| <b>Ahmad</b>     | (1) Projects, Property and Equipment Committee<br>(2) Professional Services Committee<br>(3) Audit Committee (Chairperson)         |
| <b>Grace</b>     | (1) Professional Services<br>(2) Personnel Committee<br>(3) Administrative Committee   |
| <b>Janvey</b>    | (1) Finance, Insurance Management and Operations Committee<br>(2) Personnel Committee (Chairperson)<br>(3) Audit Committee         |
| <b>Laurenti</b>  | (1) Finance, Insurance Management and Operations Committee<br>(2) Audit Committee<br>(3) Administrative Committee (Chairperson)    |
| <b>Christy</b>   | (1) Projects, Property and Equipment Committee (Chairperson)   |
| <b>Stanley</b>   | (1) Projects, Property and Equipment Committee<br>(2) Personnel Committee  |
| <b>Huertas</b>   | (1) Finance, Insurance Management and Operations Committee<br>(2) Administrative Committee   |
| <b>Van Vliet</b> | (1) Projects, Property and Equipment Committee<br>(2) Professional Services Committee  |

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**PROFESSIONAL ASSOCIATES**

**CONSULTING ENGINEERS**

CHERRY, WEBER & ASSOCIATES  
Freehold, NJ

**LEGAL COUNSEL**

ARCHER  
Philadelphia, Pennsylvania

FLORIO, PERRUCCI, STEINHARDT & CAPPELLI  
Phillipsburg, New Jersey

**EMPLOYMENT COUNSEL**

STRADLEY, RONON, STEVENS & YOUNG  
Philadelphia, Pennsylvania

CHIESA SHAHINIAN & GIANTOMASI  
West Orange, New Jersey

**AUDITOR**

ZELINKOFSKE AXELROD, LLC  
Jamison, Pennsylvania

**FINANCIAL ADVISOR**

VACANT

**COMMUNICATIONS CONSULTANT**

BELLEVUE COMMUNICATIONS  
Philadelphia, Pennsylvania

**INVESTMENT ADVISOR**

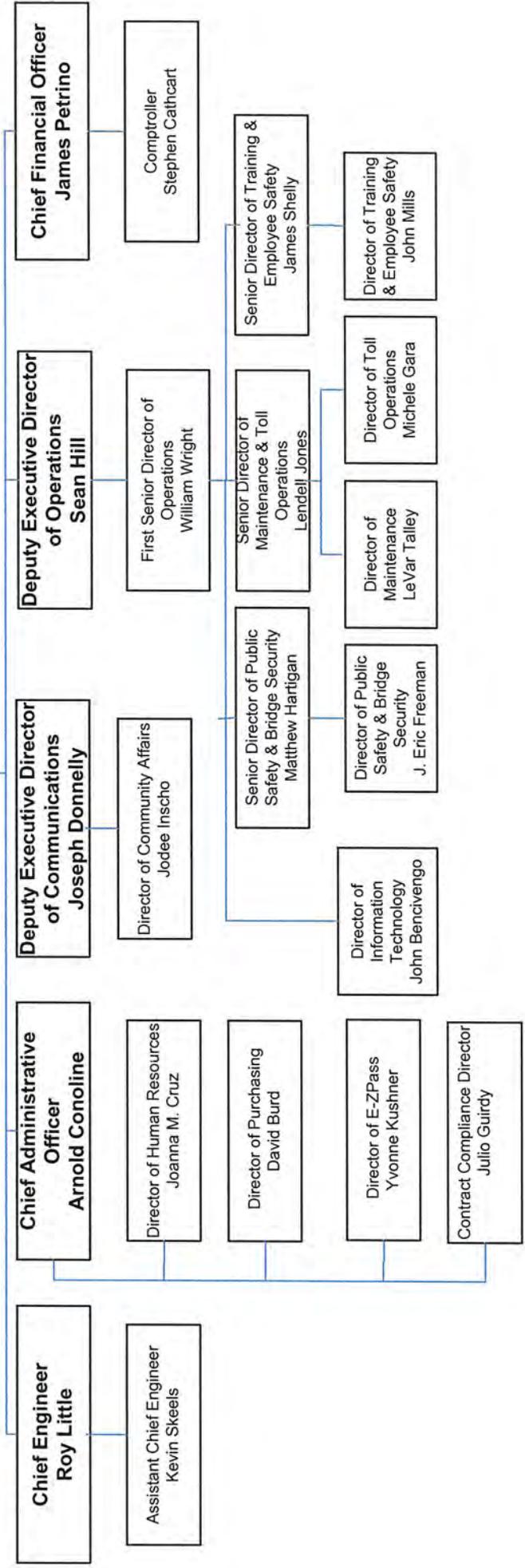
WILMINGTON TRUST  
Wilmington, Delaware

# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

## ORGANIZATION CHART

### COMMISSIONERS

**Executive Director  
Joseph J. Resta**



**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of November 19, 2018**

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**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of November 19, 2018**

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# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of November 19, 2018**

## **CALL TO ORDER**

The Regular Monthly Meeting of the Delaware River Joint Toll Bridge Commission was called to Order at the New Hope Executive Offices, 2492 River Road, New Hope, PA. 18938-9519, on Monday, November 19, 2018 at 10:31 a.m. pursuant to notice properly forwarded to each member in compliance with the by-laws. Michael Lavery, Chairman, presided at this meeting.

## **APPEARANCES**

### **COMMISSION MEMBERS:**

Hon. Wadud Ahmad (Pennsylvania)  
Hon. Lori Ciesla (New Jersey) (Via Conference call)  
Hon. Daniel Grace (Pennsylvania)  
Hon. Miriam Huertas (Pennsylvania) (Via Conference call)  
Hon. Pamela Janvey (Pennsylvania)  
Hon. Michael Lavery (New Jersey)  
Hon. Yuki Moore Laurenti (New Jersey)  
Hon. Geoffrey S. Stanley (New Jersey)  
Hon. Garrett Van Vliet (New Jersey)

### **COMMISSION MEMBERS ABSENT:**

Hon. John Christy (Pennsylvania)

### **COMMISSION COUNSEL:**

Katie Fina, Florio, Perrucci, Steinhardt & Cappelli, New Jersey  
Shelley Smith, Archer Law, Pennsylvania  
Joseph Catuzzi, Stradley Ronon  
John Casey, Chiesa Shahinian & Giantomasi, New Jersey

### **GOVERNORS REPRESENTATIVES:**

Chelsea Guzowski, PA Governor's Office  
Edmund Caulfield, NJ Governor's Office

### **COMMISSION STAFF MEMBERS:**

Joseph J. Resta, Executive Director  
Sean Hill, Deputy Executive Director of Operations  
Roy Little, Chief Engineer  
James Petrino, Chief Financial Officer  
Arnold Conoline, Chief Administrative Officer

# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

## Meeting of November 19, 2018

Joseph Donnelly, Deputy Executive Director of Communications  
Stephen Cathcart, Comptroller  
Joanna Cruz, Human Resources Director  
Wendy Reading, Director of Administrative Services  
Jodee Inscho, Director of Community Affair  
Julio Guridy, Director of Contract Compliance  
Arne Larsen, Insurance Manager  
James Palitto, Insurance Manager

### OTHERS

Fredrick Cameron, Retiree  
Pat Wing, Marquette Associates

### ROLL CALL

Joseph Resta, Executive Director, in his capacity as Secretary for this Meeting called the roll, and at the conclusion thereof, reported that there was a quorum present-there being four members present from the Commonwealth of Pennsylvania and five members present from the State of New Jersey.

### WELCOMING REMARKS OF CHAIRMAN

Chairman Lavery welcomed those persons whose identities are set forth hereinabove under "Appearances".

### INTRODUCE ANY COMMENTS FROM THE PUBLIC

Chairman Lavery addressed the meeting and invited any comments from the public on items pertaining to today's Agenda. No questions were presented.

### EXECUTIVE DIRECTORS REPORT

Joseph Resta, Executive Director, addressed the meeting and said;

*"Thank you, Mr. Chairman, my comments today involve resolutions on today's agenda;*

*"The Commission's business insurance involves many policies, the terms of which, are coincidental with the calendar year and our fiscal year. As such, our business insurance broker, AON, has been marketing our various policies culminating in a resolution for today's consideration. The insurances include, Bridge Property including Flood, Building, Contents, and Contractors Equipment, Boiler & Machinery, Excess Flood, General Liability, Commercial Auto Liability & Physical Damage, Umbrella & Excess Liability, Directors &*

## DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

### Meeting of November 19, 2018

*Officers Liability & Employment Practices Liability, Crime Fiduciary Liability, Professional Liability, Business Travel Accident, Cyber Liability, Workers Compensation Insurance, And an Underground Storage Tank policy for our lone NJ tank;*

*“This collective of insurances, plus our Owner’s Controlled Insurance Program for the Scudder Falls Bridge Replacement Project, protect our new and antique stock of bridges, our real property, our employees, our executives and Commissioners, and is integral to the Commission’s day to day activities;*

*“Another topic for consideration today is for the replacement of our Enterprise Asset Tracking & Maintenance System with the IBM Maximo platform. This new, cloud-based package will provide the additional functionality required of our operation and replace an aging system that no longer supports the Commission’s activities;*

*“We are also in the midst of reviewing our draft 2019 Operating Budget and 2019 – 2020 Capital Plan. These budgets, months in the making, take considerable time for our Commissioner’s to review and provide comment on and ultimately shape them into their final form for a successful resolution at the December meeting. I would like to take this opportunity to thank our Commissioners for their valuable time and service to the traveling public, as these year-end months can be arduous, especially so for un-paid volunteers whose sense of civic duty compels them to complete their tasks;*

*“Mr. Chairman, this concludes my report.”*

### APPROVAL OF MINUTES FOR COMMISSION MEETING HELD OCTOBER 29, 2018

**R: 4057-11-18- ADM-01-11-18**

Chairman Lavery addressed the meeting and requested the adoption of a Resolution approving the Minutes of the Commission Meeting held October 29, 2018.

At the conclusion of the review, Commissioner Stanley moved and Vice Chairman Ahmad seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of November 2018 that the Minutes of the Commission Meeting held on October 29, 2018 be and the same hereby are approved."

Chairman Lavery invited any questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of November 19, 2018**

**APPROVAL OF OPERATIONS REPORT FOR THE MONTH OF OCTOBER 2018**

**R: 4058-11-18- ADM-02-11-18**

Chairman Lavery addressed the meeting and asked if there were any questions on any of the reports contained in the "Operations Report".

At the conclusion of the review, Commissioner Janvey moved and Commission Grace seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of November 2018 that the Operations Report, which reflects Commission activity for the month of October 2018 are hereby approved."

Chairman Lavery then invited any questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

**APPROVE COMMITTEE MEETING SCHEDULE FOR 2019**

**R: 4059-11-18- ADM-03-11-18**

Chairman Lavery addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Vice Chairman Ahmad Janvey moved and Commissioner Van Vliet seconded the adoption of the following Resolution:

**RESOLVED**, by the Delaware River Joint Toll Bridge Commission, at its Regular Meeting assembled this 19th day of November, 2018, via this Resolution authorizes Committee Meeting Schedule for 2019, as set for on page A-1 of the Supplement to the Minutes of this meeting."

Chairman Lavery then invited any furthers questions or comments on the Resolution. No questions were presented and the Resolution was unanimously adopted,

**APPROVE COMMISSION MEETING SCHEDULE FOR 2019**

**R: 4060-11-18- ADM-04-11-18**

Chairman Lavery addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Janvey moved and Vice Chairman Ahmad seconded the adoption of the following Resolution:

# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

## Meeting of November 19, 2018

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission, at its Regular Meeting assembled this 19th day of November 2018, via this Resolution, that the Commission approves the Commission Meeting Schedule for 2019, as set forth on Page A-2 of the supplement to the minute of this meeting.”

Chairman Lavery then invited any further questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### **APPROVAL OF THE APPOINTMENT OF GENERAL FINANCIAL ADVISOR- ACACIA FINANCIAL GROUP**

**R: 4061-11-18- FIN-01-11-18**

Chairman Lavery addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Stanley moved and Commissioner Laurenti seconded the adoption of the following Resolution

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of November 2018 via this Resolution approves the appointment of Acacia Financial Group, Inc. from the Commission’s Financial Advisory Pool established September 26, 2016 to serve as General Financial Advisor; and

**“RESOLVED**, Acacia Financial Group, Inc. is hereby designated by the Commission as an Independent Registered Municipal Advisor (“IRMA”) as defined under, and for purposes of complying with rules, promulgated by the Securities and Exchange Commission; and

**RESOLVED**, Acacia Financial Group is hereby designated by the Commission as a Qualified Independent Representative (“QIR”) as defined under and for purposes of complying with provisions of the “Dodd-Frank Wall Street Reform and Consumer Protection Act” of 2010; and

**RESOLVED**, the term of this appointment is for an initial period of one year, subject to extension or prior termination by the Commission, with annual compensation not to exceed \$36,000.”

Chairman Lavery then invited any questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of November 19, 2018**

**APPROVE THE AMENDMENT TO THE GENERAL INVESTMENT ADVISOR POLICY**

**R: 4062-11-18- FIN-02-11-18**

Chairman Lavery addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Vice Chairman Ahmad moved and Commissioner Laurenti seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of November 2018, via this Resolution, Section VIII, paragraph 2, subparagraph 4c of the Delaware River Joint Toll Bridge Commission Investment Policy dated February 27, 2012, regarding investment types – commercial paper is hereby amended to state: Investments under this section shall not exceed 25% of the Commission’s portfolio.”

Chairman Lavery then invited any questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

**RENEWAL OF UNDERGROUND STORAGE TANK INSURANCE POLICY**

**R: 4063-11-18- INS -01-11-18**

Chairman Lavery addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

Commissioner Ciesla addressed the meeting and requested to be recorded as abstaining from this vote.

At the conclusion of the review, Vice Chairman Ahmad moved and Commissioner Janvey seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of November 2018, via this Resolution, that the Commission authorizes renewal of the following insurance policy with incumbent carrier for the term December 1, 2018 to December 1, 2019, Pollution Liability Coverage Underground Tank EP.”

**“RESOLVED**, that the Commission authorizes the Executive Director to affect the renewal, as applicable of the aforementioned insurance policy.”

Chairman Lavery then invited any questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of November 19, 2018**

### **WORKERS COMPENSATION INSURANCE RENEWAL PLAN YEAR 12/31/18 – 12/31/19**

**R: 4064-11-18- INS -02-11-18**

Chairman Lavery addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Grace seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of November 2018, via this Resolution that as recommended by AON, our Broker for Workers Compensation coverage, the Commission authorizes the Executive Director to affect the purchase of Workers Compensation coverage from PMA on a prefunded large deductible program with cash collateral for policy year commencing December 31, 2018 to December 31, 2019.”

Chairman Lavery then invited any questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### **RENEWAL OF PROPERTY AND LIABILITY INSURANCE POLICIES**

**R: 4065-11-18- INS -03-11-18**

Chairman Lavery addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

Commissioner Ciesla addressed the meeting and asked to be recorded as abstaining from this vote.

At the conclusion of the review, Commissioner Stanley moved and Commissioner Laurenti seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of November 2018, via this Resolution authorizes the renewal of the following property and liability insurance policies with the carriers recommended by Aon at the rates identified in their presentation November 14, 2018 for the term December 31, 2018 through December 31, 2019:

- Bridge Property including Flood
- Buildings, Contents and Contractors Equipment
- Boiler and Machinery
- Excess Flood

## DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of November 19, 2018

- General Liability
- Commercial Auto Liability and Physical Damage
- Umbrella and Excess Liability
- Directors and Officers Liability and Employment Practices Liability (Primary and Excess)
- Crime
- Fiduciary Liability
- Professional Liability
- Business Travel Accident
- Cyber Liability

**“RESOLVED**, that the Commission authorizes the Executive Director to affect the renewal of the aforementioned property and liability insurance policies in the amount of \$2,272,275.”

Chairman Lavery then invited any questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### ASSET MANAGEMENT SOFTWARE MIGRATION AND IMPLEMENTATION

**R: 4066-11-18- IT -01-11-18**

Chairman Lavery addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Janvey moved and Commissioner Grace seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of November 2018, via this Resolution, that the Commission authorizes the Executive Director to issue purchase offers for migration of the Commission’s Enterprise Asset Tracking and Maintenance Management system, Cartegraph, to IBM Maximo; and

**“RESOLVED**, the Executive Director is hereby authorized to approve and execute all necessary contracts on behalf of the DRJTBC.”

**“RESOLVED**. Identify the General Reserve Fund as the source of funds required for payment of any invoices.”

Chairman Lavery then invited any questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of November 19, 2018**

**APPROVAL FOR PAYMENT OF INVOICES  
STRADLEY RONON, PA LABOR COUNSEL**

**R: 4067-11-18- ACCT -01-11-18**

Chairman Lavery addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Vice Chairman Ahmad moved and Commissioner Van Vliet seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of November 2018, via this Resolution, authorizes payment of invoices #18102756, #18102757 and #1812758 in the total amount of \$ 3,569.69 Professional Services Rendered to Stradley Ronon, PA Labor Counsel.; and

**“RESOLVED:** identifying the Operating Fund as the source of funds required for any and all disbursements.”

Chairman Lavery then invited any questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

**APPROVAL FOR PAYMENT OF INVOICES  
ARCHER LAW, PA LEGAL COUNSEL**

**R: 4068-11-18- ACCT -02-11-18**

Chairman Lavery addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Vice Chairman Ahmad moved and Commissioner Van Vliet seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of November 2018, via this Resolution authorizes Authorization for payment of invoices #4136807, #413806, #4136805 and #4136804 in the total amount due of \$4,503.55 for Professional Services Rendered; and

**“RESOLVED:** identifying the Operating Fund as the source of funds required for any and all disbursements.”

Chairman Lavery then invited any questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of November 19, 2018**

**APPROVAL FOR PAYMENT OF INVOICES  
CHIESA SHAHINIAN & GIANTOMASI, NJ LABOR COUNSEL**

**R: 4069-11-18- ACCT -03-11-18**

Chairman Lavery addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Vice Chairman Ahmad moved and Commissioner Van Vliet seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of November 2018, via this Resolution authorizes payment of invoice #399112, #399113 and #399115 in the total amount due of \$ 19,259.24 for professional services rendered to Chiesa, Shahinian & Giantomasi, New Jersey Labor Counsel; and

**“RESOLVED:** identifying the Operating Fund as the source of funds required for any and all disbursements.”

Chairman Lavery then invited any questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

**APPROVAL FOR PAYMENT OF INVOICES  
FLORIO, PERRUCCI, STEINHARDT AND CAPPELLI, NJ LEGAL COUNSEL**

**R: 4070-11-18- ACCT -04-11-18**

Chairman Lavery addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Vice Chairman Ahmad moved and Commissioner Van Vliet seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of November 2018, via this Resolution authorizes payment of invoices #155508, #155394, #155391, and #155509 in the total amount due of \$11,960.00 for Capital and Non-Capital Professional Services to Florio, Perrucci, Steinhardt and Cappelli, NJ Legal Counsel; and

**“RESOLVED**, identifying the Operating Fund as the source of funds required for any and all disbursements.”

Chairman Lavery then invited any questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of November 19, 2018**

**INVITE ANY COMMENTS FROM THE PUBLIC**

Chairman Lavery invited any Comments from the public.

**SCHEDULING OF THE DECEMBER 17, 2018 MEETING**

Chairman Lavery addressed the Meeting and stated that the Commission's next meeting will be scheduled to be held Monday, December 17, 2018.

The Meeting will be called to Order at 10:30 a.m. in the Boardroom at the New Hope Executive Offices, New Hope Pennsylvania 18938-9519.

Chairman Lavery assured the Commission Members that an "Official Notice of Meeting" would be forwarded to each and every Member of the Commission

**ADJOURNMENT**

Chairman Lavery invited a motion for Adjournment.

Vice Chairman Ahmad then moved that the Meeting be adjourned and Commissioner Grace seconded the motion. The voice vote was unanimously affirmative and the Meeting was adjourned at 10:42 am, Monday, November 19, 2018.

**Prepared and submitted by:**



WENDY READING

Assistant Secretary Treasurer to the Commission

**Approved by:**



JOSEPH J. RESTA

Executive Director

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of November 19, 2018**

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Delaware River  
Joint Toll Bridge  
Commission

"Preserving Our Past, Enhancing Our Future"

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**NEWS RELEASE**

**FOR: IMMEDIATE RELEASE**

**SCHEDULING OF DELAWARE RIVER JOINT TOLL BRIDGE  
COMMISSION COMMITTEE MEETINGS FOR 2019**

NOTICE, is hereby given that the Committees of the Delaware River Joint Toll Bridge Commission will meet on the Wednesday, of the week before the Regular Monthly Commission Meetings, beginning at 9:00 a.m. Following is a schedule for the meetings to be held in 2019. These meetings will be held in the Boardroom at the New Hope Headquarters and Administration Building, New Hope, Pennsylvania.

Committee Meetings will be open to the Public.

**JANUARY 23, 2019**  
**FEBRUARY 20, 2019**  
**MARCH 20, 2019**  
**APRIL 24, 2019**  
**MAY 15, 2019\***  
**JUNE 19, 2019**  
**JULY 24, 2019**  
**AUGUST 21, 2019 (Subject to Cancellation)**  
**SEPTEMBER 18, 2019**  
**OCTOBER 23, 2019**  
**NOVEMBER 20, 2019**  
**DECEMBER 11, 2019\***

**For additional information**

**Please contact:**

**JOSEPH J. RESTA, EXECUTIVE DIRECTOR (215) 862-7620**

\* Dates with an asterisk are dates that had to be changed from the normal Wednesday of the month, due to holidays



Delaware River  
Joint Toll Bridge  
Commission

"Preserving Our Past, Enhancing Our Future"

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **NEWS RELEASE**

**FOR: IMMEDIATE RELEASE**

### **SCHEDULING OF DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION REGULAR MONTHLY COMMISSION MEETINGS FOR 2019 CALENDAR YEAR**

The scheduling of the Regular Monthly Commission Meetings of the Delaware River Joint Toll Bridge Commission for 2019 is as follows.

**JANUARY 28, 2019**  
**FEBRUARY 25, 2019**  
**MARCH 25, 2019**  
**APRIL 29, 2019**  
**MAY 20, 2019\***  
**JUNE 24, 2019**  
**JULY 29, 2019**  
**AUGUST 26, 2019 (Subject to Cancellation)**  
**SEPTEMBER 23, 2019 \***  
**OCTOBER 28, 2019**  
**NOVEMBER 25, 2019**  
**DECEMBER 16, 2019\***

These meetings will be called to order in the Boardroom at the New Hope Headquarters and Administration Building, New Hope, Pennsylvania beginning at 10:30 a.m. If the Commission changes any of the dates or locations as set forth hereinabove, a formal Resolution will be adopted at the Commission Meeting the month prior to the change. Commission Meetings will be open to the Public.

**For additional information**

**Please contact:**

**JOSEPH J. RESTA, EXECUTIVE DIRECTOR**

**(215) 862-7620**

\* Dates with an asterisk are dates that had to be changed from the normal last Monday of the month, due to holidays.

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of November 19, 2018**

**FINANCE**

The following Pages reflect the reports on those items assigned to the Finance Department. Each item is reported separately and page numbered accordingly.

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of November 19, 2018**

<b>SUBJECT</b>	<b>DESCRIPTION</b>	<b>PAGE NUMBER</b>
<b>Accounting</b>	<b>Status of Cash Balances at October 31, 2018</b>	<b>1</b>
<b>Accounting</b>	<b>Status of Bond Retirement at October 31, 2018</b>	<b>2</b>
<b>Accounting</b>	<b>Status of Investments at October 31, 2018</b>	<b>3-7</b>
<b>Accounting</b>	<b>Status of Toll Traffic and Revenue &amp; Toll Supported Traffic Month of October 2018 Compared with Month of October 2017</b>	<b>8-21</b>
<b>Accounting</b>	<b>Statistical Summary of Expenditures on Toll Bridges and Toll Supported Bridges Accounts for the Period October 1, 2018 through October 31, 2018</b>	<b>22-34</b>
<b>Accounting</b>	<b>Statement of Revenue and Expenses: Ten Months Period ending October 31, 2018</b>	<b>35</b>

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of November 19, 2018**

**There follows Cash Balances of the Commission at October 31, 2018 for the information and review of the Members:**

**COMMISSION CASH DEPOSITS**

Wells Fargo Bank, N. A.

Revenue Fund	5,961,669
Payroll Fund	71,466
Insurance Clearing Account	750,000
<b>TOTAL</b>	<b>\$ 6,783,135</b>

**CASH DEPOSIT GUARANTEES**

**Wells Fargo Bank**                      **PA ACT 72**                      **FULL BALANCE**

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
 Meeting of November 19, 2018  
**STATUS OF BRIDGE REVENUE BONDS AT OCTOBER 31, 2018**

Maturity	SERIES 2005A			SERIES 2007B			SERIES 2012A			SERIES 2015			SERIES 2017			Total		
	Yield	Principal Amount	Maturities & Calls	Yield	Principal Amount	Maturities & Calls	Yield	Principal Amount	Maturities & Calls	Yield	Principal Amount	Maturities & Calls	Yield	Principal Amount	Maturities & Calls		Average Yield	Remaining Outstanding
7/1/2005	2.35%	\$ 330,000	\$ 330,000	N/A	N/A													
7/1/2006	2.50%	895,000	895,000	N/A	N/A													
7/1/2007	2.76%	930,000	930,000	N/A	N/A													
7/1/2008	2.90%	965,000	965,000	\$ 3,350,000	\$ 3,350,000													
7/1/2009	3.06%	1,005,000	1,005,000	3,350,000	3,350,000													
7/1/2010	3.23%	1,045,000	1,045,000	3,650,000	3,650,000													
7/1/2011	3.39%	1,095,000	1,095,000	3,850,000	3,850,000													
7/1/2012	3.53%	1,150,000	1,150,000	3,950,000	3,950,000													
7/1/2013	3.66%	1,210,000	1,210,000	4,200,000	4,200,000													
7/1/2014	3.76%	5,000,000	5,000,000	4,350,000	4,350,000	4,435,000	4,435,000											
7/1/2015	3.85%	5,220,000	5,220,000	4,450,000	4,450,000	N/A	N/A											
7/1/2016	3.96%	5,540,000	5,540,000	4,800,000	4,800,000	1,050,000	1,050,000											
7/1/2017	4.02%	5,835,000	5,835,000	4,950,000	4,950,000	1,095,000	1,095,000											
7/1/2018	4.04%	6,155,000	6,155,000	5,250,000	5,250,000	1,335,000	1,335,000											
7/1/2019	4.09%	6,480,000	6,480,000	5,450,000	5,450,000	1,615,000	1,615,000											
7/1/2020	4.13%	6,840,000	6,840,000	5,650,000	5,650,000	1,905,000	1,905,000											
7/1/2021	4.14%	1,825,000	1,825,000	4,235,000	4,235,000	2,145,000	2,145,000											
7/1/2022	4.19%	1,920,000	1,920,000	6,250,000	6,250,000	2,435,000	2,435,000											
7/1/2023	4.23%	2,020,000	2,020,000	4,235,000	4,235,000	3,165,000	3,165,000											
7/1/2024	4.35%	2,125,000	2,125,000	6,800,000	6,800,000	2,605,000	2,605,000											
7/1/2025	4.35%	2,235,000	2,235,000	4,235,000	4,235,000	7,815,000	7,815,000											
7/1/2026	4.67%	2,345,000	2,345,000	4,235,000	4,235,000	8,205,000	8,205,000											
7/1/2027	4.67%	2,450,000	2,450,000	7,800,000	7,800,000	5,000,000	5,000,000											
7/1/2028	4.67%	2,560,000	2,560,000	8,200,000	8,200,000	7,015,000	7,015,000											
7/1/2029	4.67%	2,675,000	2,675,000	8,550,000	8,550,000	2,000,000	2,000,000											
7/1/2030	4.67%	2,795,000	2,795,000	8,900,000	8,900,000	1,345,000	1,345,000											
7/1/2031	4.67%	N/A	N/A	9,350,000	9,350,000	1,385,000	1,385,000											
7/1/2032	4.67%	N/A	N/A	9,800,000	9,800,000	N/A	N/A											
7/1/2033	4.67%	N/A	N/A	N/A	N/A	N/A	N/A											
7/1/2034	4.67%	N/A	N/A	N/A	N/A	N/A	N/A											
7/1/2035	4.67%	N/A	N/A	N/A	N/A	N/A	N/A											
7/1/2036	4.67%	N/A	N/A	N/A	N/A	N/A	N/A											
7/1/2037	4.67%	N/A	N/A	N/A	N/A	N/A	N/A											
7/1/2038	4.67%	N/A	N/A	N/A	N/A	N/A	N/A											
7/1/2039	4.67%	N/A	N/A	N/A	N/A	N/A	N/A											
7/1/2040	4.67%	N/A	N/A	N/A	N/A	N/A	N/A											
7/1/2041	4.67%	N/A	N/A	N/A	N/A	N/A	N/A											
7/1/2042	4.67%	N/A	N/A	N/A	N/A	N/A	N/A											
7/1/2043	4.67%	N/A	N/A	N/A	N/A	N/A	N/A											
7/1/2044	4.67%	N/A	N/A	N/A	N/A	N/A	N/A											
7/1/2045	4.67%	N/A	N/A	N/A	N/A	N/A	N/A											
7/1/2046	4.67%	N/A	N/A	N/A	N/A	N/A	N/A											
7/1/2047	4.67%	N/A	N/A	N/A	N/A	N/A	N/A											
7/1/2048	4.67%	N/A	N/A	N/A	N/A	N/A	N/A											
7/1/2049	4.67%	N/A	N/A	N/A	N/A	N/A	N/A											
7/1/2050	4.67%	N/A	N/A	N/A	N/A	N/A	N/A											
<b>Total</b>		<b>\$ 72,645,000</b>	<b>\$ 68,115,000</b>	<b>\$ 150,000,000</b>	<b>\$ 46,150,000</b>	<b>\$ 77,145,000</b>	<b>\$ 8,840,000</b>	<b>\$ 86,505,000</b>	<b>\$ -</b>	<b>\$ 430,250,000</b>	<b>\$ -</b>	<b>\$ 703,440,000</b>						

Footnote:  
 2012 Series Bonds Refunded remaining balance of 2003A Series and \$30,795,000 of the 2005A Series Bonds.  
 2015 Series Bonds Refunded \$86,505,000 of the 2007A Series Bonds.



**Delaware River Joint TBC  
Purchases Report  
Sorted by Fund - Maturity Date  
October 1, 2018 - October 31, 2018**

CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
<b>General Reserve Fund</b>													
912796QH5	10621	01GRF	ATD	USTR	5,100,000.00	10/29/2018	05/23 - At Maturity	5,028,938.59		2.435	05/23/2019	2.500	5,029,973.46
891198TMB	10619	01GRF	ACP	TORONT	1,396,000.00	10/16/2018	06/21 - At Maturity	1,370,082.48		2.695	06/21/2019	2.774	1,371,754.58
912828XX7	10614	01GRF	TRC	USTR	4,600,000.00	10/01/2018	12/31 - 06/30	4,566,875.00	14,531.25	1.250	06/30/2019	2.523	4,561,789.98
912828TH3	10613	01GRF	TRC	USTR	4,895,000.00	10/01/2018	01/31 - 07/31	4,826,928.91	7,216.13	0.875	07/31/2019	2.575	4,833,893.28
912828TH3	10625	01GRF	TRC	USTR	6,300,000.00	10/31/2018	01/31 - 07/31	6,220,265.63	13,781.25	0.875	07/31/2019	2.589	6,220,557.70
3135G0P49	10620	01GRF	FAC	FNMA	6,000,000.00	10/29/2018	02/28 - 08/28	5,920,443.96	10,166.67	1.000	08/28/2019	2.623	5,920,976.11
912796RA9	10626	01GRF	ATD	USTR	10,000,000.00	10/31/2018	09/12 - At Maturity	9,778,966.78		2.518	09/12/2019	2.597	9,779,666.25
				<b>Subtotal</b>	<b>38,291,000.00</b>			<b>37,702,501.35</b>	<b>45,695.30</b>				<b>37,718,611.36</b>
<b>Debt Service Reserve 2005A</b>													
912796QH5	10622	05DSRF05	ATD	USTR	2,040,000.00	10/29/2018	05/23 - At Maturity	2,011,575.44		2.435	05/23/2019	2.500	2,011,989.39
				<b>Subtotal</b>	<b>2,040,000.00</b>			<b>2,011,575.44</b>	<b>0.00</b>				<b>2,011,989.39</b>
<b>Construction Fund 2017</b>													
30601WN47	10615	06CF17	ACP	FAIRWA	7,500,000.00	10/01/2018	01/04 - At Maturity	7,453,291.65		2.360	01/04/2019	2.375	7,468,533.32
912828SN1	10616	06CF17	TRC	FHLB	6,000,000.00	10/01/2018	03/31 - Final Pmt.	5,973,281.25	247.25	1.500	03/31/2019	2.406	5,977,857.39
912828SX9	10617	06CF17	TRC	FHLB	6,600,000.00	10/01/2018	11/30 - 05/31	6,540,445.31	24,952.87	1.125	05/31/2019	2.503	6,548,074.22
891198TMB	10618	06CF17	ACP	TORONT	7,800,000.00	10/16/2018	06/21 - At Maturity	7,655,188.63		2.695	06/21/2019	2.774	7,664,531.30
912796QV4	10627	06CF17	ATD	USTR	10,500,000.00	10/31/2018	08/15 - At Maturity	10,288,420.80		2.519	08/15/2019	2.594	10,289,155.45
				<b>Subtotal</b>	<b>38,400,000.00</b>			<b>37,910,627.64</b>	<b>25,200.12</b>				<b>37,946,151.68</b>
<b>Debt Service Reserve Fund 12A</b>													
912796QH5	10623	06DSRF12A	ATD	USTR	1,910,000.00	10/29/2018	05/23 - At Maturity	1,883,386.80		2.435	05/23/2019	2.500	1,883,774.37
				<b>Subtotal</b>	<b>1,910,000.00</b>			<b>1,883,386.80</b>	<b>0.00</b>				<b>1,883,774.37</b>
<b>Debt Service Reserve Fund 2015</b>													
912796QH5	10624	06DSRF15	ATD	USTR	4,250,000.00	10/29/2018	05/23 - At Maturity	4,190,782.16		2.435	05/23/2019	2.500	4,191,644.56
				<b>Subtotal</b>	<b>4,250,000.00</b>			<b>4,190,782.16</b>	<b>0.00</b>				<b>4,191,644.56</b>
				<b>Total Purchases</b>	<b>84,891,000.00</b>			<b>83,698,873.39</b>	<b>70,895.42</b>				<b>83,754,171.36</b>



Delaware River  
Joint Toll Bridge  
Commission

DRJTBC

Delaware River Joint TBC  
Investment Classification  
Sorted by Fund - Maturity Date  
October 31, 2018

CUSIP	Investment #	Fund	Issuer	Investment Class	Par Value	YTM	Maturity Date	Market Price	Market Date	Market Value	Book Value	Reported Value
38145C752	10113	01DSF	Goldman Sachs Ila Fed Port	Amort	1,182,671.50	1.223		100.000	10/31/2018	1,182,671.50	1,182,671.50	1,182,671.50
				Subtotal	1,182,671.50	1.223				1,182,671.50	1,182,671.50	1,182,671.50
<b>General Reserve Fund</b>												
38145C752	10115	01GRF	Goldman Sachs Ila Fed Port	Amort	0.00	0.822		100.000	10/31/2018	0.00	0.00	0.00
PAINVEST	10050	01GRF	PA Invest	Amort	5,217,081.89	2.178		100.000	10/31/2018	5,217,081.89	5,217,081.89	5,217,081.89
PAINVEST	10462	01GRF	PA Invest	Amort	6,251,324.01	2.178		100.000	10/31/2018	6,251,324.01	6,251,324.01	6,251,324.01
	10548	01GRF	WestPac Banking Corp	Fair	3,000,000.00	2.079	11/05/2018	98.438	10/31/2018	2,953,140.84	2,999,323.33	2,953,140.84
	10590	01GRF	U.S. Treasury	Fair	5,000,000.00	2.029	11/08/2018	99.456	10/31/2018	4,972,842.30	4,998,064.79	4,972,842.30
	10550	01GRF	Coca Cola	Fair	6,000,000.00	1.992	11/15/2018	98.487	10/31/2018	5,909,233.32	5,995,461.67	5,909,233.32
	10573	01GRF	U.S. Treasury	Fair	4,000,000.00	2.106	11/15/2018	99.967	10/31/2018	3,998,680.00	3,998,709.62	3,998,680.00
	10406	01GRF	Federal Home Loan Mtg Corp	Fair	2,500,000.00	1.187	11/30/2018	99.905	10/31/2018	2,497,625.00	2,499,848.96	2,497,625.00
	10564	01GRF	U.S. Treasury	Fair	6,100,000.00	2.010	11/30/2018	99.908	10/31/2018	6,094,388.00	6,095,162.89	6,094,388.00
	10592	01GRF	U.S. Treasury	Fair	5,000,000.00	2.088	11/30/2018	99.908	10/31/2018	4,995,400.00	4,995,704.75	4,995,400.00
	10415	01GRF	Federal Home Loan Mtg Corp	Fair	9,100,000.00	1.118	12/05/2018	99.895	10/31/2018	9,090,445.00	9,099,677.71	9,090,445.00
	10493	01GRF	U.S. Treasury	Fair	7,000,000.00	1.304	12/31/2018	99.841	10/31/2018	6,988,870.00	6,999,379.04	6,988,870.00
	10575	01GRF	U.S. Treasury	Fair	4,000,000.00	2.178	12/31/2018	99.841	10/31/2018	3,993,873.21	3,993,640.00	3,993,873.21
	10587	01GRF	U.S. Treasury	Fair	2,700,000.00	2.134	12/31/2018	99.841	10/31/2018	2,695,707.00	2,696,120.25	2,695,707.00
	10593	01GRF	U.S. Treasury	Fair	5,000,000.00	2.184	12/31/2018	99.841	10/31/2018	4,992,050.00	4,992,394.46	4,992,050.00
	10414	01GRF	U.S. Treasury	Fair	9,000,000.00	1.198	01/15/2019	99.770	10/31/2018	8,979,300.00	8,998,671.42	8,979,300.00
	10566	01GRF	Federal Home Loan Bank	Fair	6,000,000.00	2.122	01/16/2019	99.766	10/31/2018	5,985,960.00	5,989,232.49	5,985,960.00
	10601	01GRF	Federal Home Loan Mtg Corp	Fair	3,000,000.00	2.262	01/30/2019	99.669	10/31/2018	2,990,070.00	2,990,339.79	2,990,070.00
	10567	01GRF	U.S. Treasury	Fair	4,000,000.00	2.088	01/31/2019	99.710	10/31/2018	3,988,400.00	3,990,616.58	3,988,400.00
	10598	01GRF	U.S. Treasury	Fair	3,500,000.00	2.219	01/31/2019	99.710	10/31/2018	3,489,850.00	3,490,611.70	3,489,850.00
	10606	01GRF	Federal Home Loan Bank	Fair	4,000,000.00	2.337	02/15/2019	99.541	10/31/2018	3,981,640.00	3,981,640.00	3,981,640.00
	10535	01GRF	Federal National Mtg Assn	Fair	4,000,000.00	1.904	02/19/2019	99.831	10/31/2018	3,993,240.00	3,999,645.54	3,993,240.00
	10602	01GRF	Federal National Mtg Assn	Fair	5,700,000.00	2.277	02/19/2019	99.831	10/31/2018	5,690,367.00	5,693,164.20	5,690,367.00
	10508	01GRF	Federal National Mtg Assn	Fair	3,000,000.00	1.486	02/26/2019	99.543	10/31/2018	2,986,290.00	2,995,454.36	2,986,290.00
	10572	01GRF	U.S. Treasury	Fair	7,500,000.00	2.222	02/28/2019	99.566	10/31/2018	7,468,950.00	7,473,508.49	7,468,950.00
	10599	01GRF	U.S. Treasury	Fair	2,500,000.00	2.249	02/28/2019	99.566	10/31/2018	2,489,650.00	2,490,873.50	2,489,650.00
	10518	01GRF	Federal Home Loan Bank	Fair	5,000,000.00	1.579	03/08/2019	99.681	10/31/2018	4,984,050.00	4,988,564.40	4,984,050.00
	10586	01GRF	Federal Home Loan Bank	Fair	9,100,000.00	2.269	03/18/2019	99.603	10/31/2018	9,063,873.00	9,069,412.95	9,063,873.00

Portfolio DRJ  
AP  
IC (PRF\_IC) 7.1.1  
Report Ver. 7.3.2

Delaware River Joint TBC  
Investment Classification  
October 31, 2018

CUSIP	Investment #	Fund	Issuer	Investment Class	Par Value	YTM	Maturity Date	Market Price	Market Date	Market Value	Book Value	Reported Value
<b>General Reserve Fund</b>												
912828W97	10582	01GRF	U.S. Treasury	Fair	3,000,000.00	2.268	03/31/2019	99.500	10/31/2018	2,985,000.00	2,987,595.37	2,985,000.00
912828W97	10600	01GRF	U.S. Treasury	Fair	4,700,000.00	2.278	03/31/2019	99.500	10/31/2018	4,676,500.00	4,680,276.07	4,676,500.00
3130ACL93	10516	01GRF	Federal Home Loan Bank	Fair	5,000,000.00	1.517	04/26/2019	99.521	10/31/2018	4,976,050.00	4,999,594.91	4,976,050.00
912828S78	10536	01GRF	U.S. Treasury	Fair	4,000,000.00	1.945	04/30/2019	99.407	10/31/2018	3,976,280.00	3,986,480.69	3,976,280.00
912828S78	10607	01GRF	U.S. Treasury	Fair	4,000,000.00	2.426	04/30/2019	99.407	10/31/2018	3,976,280.00	3,976,965.51	3,976,280.00
912796QH5	10621	01GRF	U.S. Treasury	Fair	5,100,000.00	2.500	05/23/2019	98.602	10/31/2018	5,028,738.11	5,029,973.46	5,028,738.11
3137EADG1	10583	01GRF	Federal Home Loan Mtg Corp	Fair	4,000,000.00	2.365	05/30/2019	99.519	10/31/2018	3,980,760.00	3,985,945.51	3,980,760.00
912828W10	10525	01GRF	U.S. Treasury	Fair	5,000,000.00	1.744	05/31/2019	99.401	10/31/2018	4,970,050.00	4,993,068.73	4,970,050.00
912828W10	10608	01GRF	U.S. Treasury	Fair	4,000,000.00	2.462	05/31/2019	99.401	10/31/2018	3,976,040.00	3,978,020.83	3,976,040.00
912828W10	10609	01GRF	U.S. Treasury	Fair	500,000.00	2.467	05/31/2019	99.401	10/31/2018	497,005.00	497,236.25	497,005.00
89119B7M8	10619	01GRF	Toronto Dominion	Fair	1,396,000.00	2.773	06/21/2019	98.143	10/31/2018	1,370,082.48	1,371,754.58	1,370,082.48
3130A8DB6	10588	01GRF	Federal Home Loan Bank	Fair	3,000,000.00	2.386	06/21/2019	99.075	10/31/2018	2,972,250.00	2,976,231.04	2,972,250.00
3130A8DB6	10611	01GRF	Federal Home Loan Bank	Fair	1,890,000.00	2.533	06/21/2019	99.075	10/31/2018	1,862,610.00	1,863,326.39	1,862,610.00
3130A8DB6	10612	01GRF	Federal Home Loan Bank	Fair	2,225,000.00	2.518	06/21/2019	99.075	10/31/2018	2,204,418.75	2,205,481.51	2,204,418.75
3130ACJ86	10510	01GRF	Federal Home Loan Bank	Fair	5,000,000.00	1.551	06/28/2019	99.272	10/31/2018	4,963,600.00	4,998,351.47	4,963,600.00
912828XV7	10537	01GRF	U.S. Treasury	Fair	4,500,000.00	1.970	06/30/2019	99.129	10/31/2018	4,460,805.00	4,478,938.94	4,460,805.00
912828XV7	10614	01GRF	U.S. Treasury	Fair	4,600,000.00	2.523	06/30/2019	99.129	10/31/2018	4,559,934.00	4,561,789.98	4,559,934.00
912828TH3	10613	01GRF	U.S. Treasury	Fair	4,895,000.00	2.575	07/31/2019	98.731	10/31/2018	4,832,882.45	4,833,893.28	4,832,882.45
912828TH3	10625	01GRF	U.S. Treasury	Fair	6,300,000.00	2.588	07/31/2019	98.731	10/31/2018	6,220,053.00	6,220,557.70	6,220,053.00
3135G0P49	10620	01GRF	Federal National Mtg Assn	Fair	6,000,000.00	2.623	08/28/2019	98.649	10/31/2018	5,918,940.00	5,920,976.11	5,918,940.00
9128282T6	10509	01GRF	U.S. Treasury	Fair	3,000,000.00	1.507	08/31/2019	98.840	10/31/2018	2,965,200.00	2,993,712.69	2,965,200.00
912796RA9	10626	01GRF	U.S. Treasury	Fair	10,000,000.00	2.596	09/12/2019	97.775	10/31/2018	9,777,500.50	9,779,666.25	9,777,500.50
3130ACLX0	10517	01GRF	Federal Home Loan Bank	Fair	6,000,000.00	1.625	10/30/2019	98.814	10/31/2018	5,928,840.00	6,000,000.00	5,928,840.00
				Subtotal	235,264,405.90	2.051				233,821,886.65	234,314,019.40	233,821,886.65
<b>Operating Fund</b>												
38145C752	10108	01OF	Goldman Sachs Ila Fed Port	Amort	46,039.94	1.223		100.000	10/31/2018	46,039.94	46,039.94	46,039.94
912796PP8	10546	01OF	U.S. Treasury	Fair	5,770,000.00	1.887	01/31/2019	98.039	10/31/2018	5,656,902.06	5,743,221.43	5,656,902.06
				Subtotal	5,816,039.94	1.882				5,702,942.00	5,789,261.37	5,702,942.00
<b>Reserve Maintenance Fund</b>												
38145C752	10106	01RMF	Goldman Sachs Ila Fed Port	Amort	40,307.74	1.223		100.000	10/31/2018	40,307.74	40,307.74	40,307.74
912796PP8	10545	01RMF	U.S. Treasury	Fair	6,113,000.00	1.887	01/31/2019	98.039	10/31/2018	5,993,178.90	6,084,629.57	5,993,178.90
				Subtotal	6,153,307.74	1.883				6,033,486.64	6,124,937.31	6,033,486.64

Delaware River Joint TBC  
Investment Classification  
October 31, 2018

CUSIP	Investment #	Fund	Issuer	Investment Class	Par Value	YTM	Maturity Date	Market Price	Market Date	Market Value	Book Value	Reported Value
<b>Scudder Falls Insurance Reserv</b>												
38145C752	10506	01SFIR	Goldman Sachs Ila Fed Port	Amort	383.40	0.001		100.000	10/31/2018	383.40	383.40	383.40
9128282K5	10507	01SFIR	U.S. Treasury	Fair	4,054,000.00	1.270	07/31/2019	99.043	10/31/2018	4,015,203.22	4,057,121.15	4,015,203.22
				<b>Subtotal</b>	<b>4,054,383.40</b>	<b>1.269</b>				<b>4,015,586.62</b>	<b>4,057,504.55</b>	<b>4,015,586.62</b>
<b>Debt Service Reserve 2005A</b>												
38145C752	10110	05DSRF05	Goldman Sachs Ila Fed Port	Amort	26.79	1.223		100.000	10/31/2018	26.79	26.79	26.79
912796PP8	10551	05DSRF05	U.S. Treasury	Fair	993,000.00	1.888	01/31/2019	98.039	10/31/2018	973,536.18	988,387.72	973,536.18
912796QH5	10622	05DSRF05	U.S. Treasury	Fair	2,040,000.00	2.500	05/23/2019	98.602	10/31/2018	2,011,495.24	2,011,989.39	2,011,495.24
				<b>Subtotal</b>	<b>3,033,026.79</b>	<b>2.300</b>				<b>2,985,058.21</b>	<b>3,000,403.90</b>	<b>2,985,058.21</b>
<b>Capitalized Interest Acc 2017</b>												
38145C752	10423	06CAPINT1	Goldman Sachs Ila Fed Port	Amort	106,787.63	1.223		100.000	10/31/2018	106,787.63	106,787.63	106,787.63
912828U99	10533	06CAPINT1	U.S. Treasury	Fair	6,064,000.00	1.809	12/31/2018	99.841	10/31/2018	6,054,358.24	6,058,503.45	6,054,358.24
				<b>Subtotal</b>	<b>6,170,787.63</b>	<b>1.798</b>				<b>6,161,145.87</b>	<b>6,165,291.08</b>	<b>6,161,145.87</b>
<b>Construction Fund 2017</b>												
38145C752	10424	06CF17	Goldman Sachs Ila Fed Port	Amort	0.00	0.001		100.000	10/31/2018	0.00	0.00	0.00
PAINVEST	10463	06CF17	PA Invest	Amort	12,071,860.10	2.178		100.000	10/31/2018	12,071,860.10	12,071,860.10	12,071,860.10
19121BLE7	10559	06CF17	Coca Cola	Fair	8,000,000.00	2.216	11/14/2018	98.495	10/31/2018	7,879,600.00	7,993,788.89	7,879,600.00
03785ELK3	10579	06CF17	Apple Inc	Fair	5,000,000.00	2.294	11/19/2018	98.921	10/31/2018	4,946,087.50	4,994,325.00	4,946,087.50
89233HLK8	10577	06CF17	TOYOTA Motor Credit CP	Fair	5,000,000.00	2.388	11/19/2018	98.806	10/31/2018	4,940,344.45	4,994,100.00	4,940,344.45
17177MLM2	10595	06CF17	CIESCO LLC	Fair	4,000,000.00	2.263	11/21/2018	99.387	10/31/2018	3,975,500.00	3,995,000.00	3,975,500.00
912828U40	10542	06CF17	U.S. Treasury	Fair	5,000,000.00	1.848	11/30/2018	99.908	10/31/2018	4,995,400.00	4,996,672.60	4,995,400.00
59157UMA5	10596	06CF17	METLIFE	Fair	4,000,000.00	2.246	12/10/2018	99.275	10/31/2018	3,971,010.00	3,990,336.67	3,971,010.00
64105HMA7	10560	06CF17	Nestle Capital Corp CP	Fair	7,000,000.00	2.320	12/10/2018	98.312	10/31/2018	6,881,875.00	6,982,937.50	6,881,875.00
89233HMD3	10597	06CF17	TOYOTA Motor Credit CP	Fair	4,700,000.00	2.327	12/13/2018	99.242	10/31/2018	4,664,413.15	4,687,333.50	4,664,413.15
89602UMH0	10584	06CF17	Thunder Bay Funding LLC CP	Fair	3,600,000.00	2.501	12/17/2018	98.751	10/31/2018	3,555,045.00	3,588,822.00	3,555,045.00
89233HMJ0	10580	06CF17	TOYOTA Motor Credit CP	Fair	5,000,000.00	2.428	12/18/2018	98.688	10/31/2018	4,934,444.45	4,984,444.44	4,934,444.45
36960MMU4	10594	06CF17	General Elec Cap Corp	Fair	6,700,000.00	2.413	12/28/2018	99.017	10/31/2018	6,634,168.75	6,674,646.08	6,634,168.75
912828U99	10492	06CF17	U.S. Treasury	Fair	10,000,000.00	1.303	12/31/2018	99.841	10/31/2018	9,999,135.31	9,999,135.31	9,984,100.00
30601WN47	10615	06CF17	Fairway Fin Corp	Fair	7,500,000.00	2.374	01/04/2019	99.377	10/31/2018	7,453,291.65	7,468,533.32	7,453,291.65
17177MNF5	10589	06CF17	CIESCO LLC	Fair	6,900,000.00	2.536	01/15/2019	98.754	10/31/2018	6,814,066.23	6,864,781.25	6,814,066.23
19121BNJ4	10570	06CF17	Coca Cola	Fair	4,000,000.00	2.483	01/18/2019	98.192	10/31/2018	3,927,700.00	3,979,113.33	3,927,700.00
912828V56	10543	06CF17	U.S. Treasury	Fair	5,000,000.00	1.925	01/31/2019	99.710	10/31/2018	4,985,500.00	4,990,163.75	4,985,500.00
89233HPE8	10585	06CF17	TOYOTA Motor Credit CP	Fair	3,000,000.00	2.513	02/14/2019	98.393	10/31/2018	2,951,810.01	2,978,650.00	2,951,810.01
19121BPL7	10568	06CF17	Coca Cola	Fair	6,000,000.00	2.506	02/20/2019	97.927	10/31/2018	5,875,665.00	5,955,045.00	5,875,665.00

Delaware River Joint TBC  
Investment Classification  
October 31, 2018

CUSIP	Investment #	Fund	Issuer	Investment Class	Par Value	YTM	Maturity Date	Market Price	Market Date	Market Value	Book Value	Reported Value
<b>Construction Fund 2017</b>												
12619UQ53	10603	06CF17	CRC Funding LLC CP	Fair	3,000,000.00	2.480	03/05/2019	98.775	10/31/2018	2,963,250.00	2,974,683.33	2,963,250.00
67983UQN6	10605	06CF17	Old Line Funding LLC	Fair	5,000,000.00	2.583	03/22/2019	98.710	10/31/2018	4,935,541.65	4,950,062.50	4,935,541.65
912828SN1	10604	06CF17	Federal Home Loan Bank	Fair	2,500,000.00	2.389	03/31/2019	99.613	10/31/2018	2,490,325.00	2,490,950.18	2,490,325.00
912828SN1	10616	06CF17	Federal Home Loan Bank	Fair	6,000,000.00	2.406	03/31/2019	99.613	10/31/2018	5,976,780.00	5,977,857.39	5,976,780.00
3137EADZ9	10512	06CF17	Federal Home Loan Mtg Corp	Fair	6,000,000.00	1.548	04/15/2019	99.360	10/31/2018	5,961,600.00	5,988,605.06	5,961,600.00
3130ACL93	10519	06CF17	Federal Home Loan Bank	Fair	3,000,000.00	1.599	04/26/2019	99.521	10/31/2018	2,985,630.00	2,998,528.04	2,985,630.00
912828ST8	10489	06CF17	U.S. Treasury	Fair	10,000,000.00	1.338	04/30/2019	99.407	10/31/2018	9,940,700.00	9,995,681.59	9,940,700.00
912828R44	10521	06CF17	U.S. Treasury	Fair	13,000,000.00	1.552	05/15/2019	99.141	10/31/2018	12,888,330.00	12,953,577.25	12,888,330.00
3130ABF92	10514	06CF17	Federal Home Loan Bank	Fair	6,000,000.00	1.528	05/28/2019	99.332	10/31/2018	5,959,920.00	5,994,808.53	5,959,920.00
912828SX9	10617	06CF17	Federal Home Loan Bank	Fair	6,600,000.00	2.503	05/31/2019	99.190	10/31/2018	6,546,540.00	6,548,074.22	6,546,540.00
891198TM8	10618	06CF17	Toronto Dominion	Fair	7,800,000.00	2.773	06/21/2019	98.143	10/31/2018	7,655,188.63	7,664,531.30	7,655,188.63
3130A8DB6	10520	06CF17	Federal Home Loan Bank	Fair	14,000,000.00	1.600	06/21/2019	99.075	10/31/2018	13,870,500.00	13,957,927.15	13,870,500.00
3130ACJ96	10511	06CF17	Federal Home Loan Bank	Fair	5,000,000.00	1.597	06/28/2019	99.272	10/31/2018	4,963,600.00	4,996,886.70	4,963,600.00
3137EAEB1	10515	06CF17	Federal Home Loan Mtg Corp	Fair	6,000,000.00	1.572	07/19/2019	98.762	10/31/2018	5,925,720.00	5,970,560.93	5,925,720.00
912828TH3	10491	06CF17	U.S. Treasury	Fair	10,000,000.00	1.342	07/31/2019	98.731	10/31/2018	9,873,100.00	9,965,801.24	9,873,100.00
912796QV4	10627	06CF17	U.S. Treasury	Fair	10,500,000.00	2.593	08/15/2019	97.980	10/31/2018	10,287,900.32	10,289,155.45	10,287,900.32
				Subtotal	226,871,860.10	2.052				224,666,506.89	225,907,529.60	224,666,506.89
<b>Debt Service Reserve Fund 12A</b>												
38145C752	10260	06DSRF12A	Goldman Sachs Ila Fed Port	Amort	8,085.05	1.223		100.000	10/31/2018	8,085.05	8,085.05	8,085.05
912796PP8	10552	06DSRF12A	U.S. Treasury	Fair	1,003,000.00	1.888	01/31/2019	98.039	10/31/2018	983,340.17	998,341.27	983,340.17
912796QH5	10623	06DSRF12A	U.S. Treasury	Fair	1,910,000.00	2.500	05/23/2019	98.602	10/31/2018	1,883,311.72	1,883,774.37	1,883,311.72
				Subtotal	2,971,085.05	2.287				2,874,736.94	2,890,200.69	2,874,736.94
<b>Debt Service Reserve Fund 2015</b>												
38145C752	10349	06DSRF15	Goldman Sachs Ila Fed Port	Amort	0.00	1.223		100.000	10/31/2018	0.00	0.00	0.00
912796PP8	10553	06DSRF15	U.S. Treasury	Fair	5,708,000.00	1.888	01/31/2019	98.039	10/31/2018	5,596,117.32	5,681,487.53	5,596,117.32
912796QH5	10624	06DSRF15	U.S. Treasury	Fair	4,250,000.00	2.500	05/23/2019	98.602	10/31/2018	4,190,615.09	4,191,644.56	4,190,615.09
				Subtotal	9,958,000.00	2.150				9,786,732.41	9,873,132.09	9,786,732.41
<b>Debt Service Reserve Fund 2017</b>												
38145C752	10425	06DSRF17	Goldman Sachs Ila Fed Port	Amort	317,196.43	1.223		100.000	10/31/2018	317,196.43	317,196.43	317,196.43
912796PP8	10549	06DSRF17	U.S. Treasury	Fair	30,563,000.00	1.879	01/31/2019	98.039	10/31/2018	29,963,933.72	30,421,775.18	29,963,933.72
912796PP8	10554	06DSRF17	U.S. Treasury	Fair	366,000.00	1.888	01/31/2019	98.039	10/31/2018	358,826.02	364,300.01	358,826.02
				Subtotal	31,246,196.43	1.872				30,639,956.17	31,103,271.62	30,639,956.17
				Total	632,671,764.48	2.031				527,870,709.90	530,408,223.11	527,870,709.90

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
**Meeting of November 19, 2018**  
**TOLL TRAFFIC AND REVENUE STATISTICS (October, 2018)**

**Summary:** The Commission experienced an increase in total toll revenue for October 2018 in comparison to the October 2017 traffic and revenue statistics. Total toll traffic however reflected a small decrease for the month. *[It should be noted that for 2017, increases in commercial traffic through-out the Commission and passenger traffic in the Southern Region were directly related to the closure of the Delaware River Turnpike Bridge from January 21<sup>st</sup>, thru March 10<sup>th</sup>].*

**Analysis of October 2018 / October 2017 toll revenue data comparison:**

- An overall toll revenue increase of 3.66 percent was recorded at the Commission's seven toll bridges for the month of October.
- Commercial-vehicle toll revenue reflected a 5.23 percent increase for the month.
- Passenger-vehicle toll revenue generated a 0.85 percent decrease for the month.

**Analysis of October 2018 / October 2017 traffic data comparison:**

- Total toll traffic decreased by 5,820 vehicles, or 0.17 percent for the month.
- Commercial-vehicle traffic increased by 27,830 vehicles, or 5.58 percent.
- Passenger-vehicle toll traffic decreased by 33,650 vehicles, or 1.13 percent.
- Average daily toll traffic for the Commission's seven toll bridges for October 2018 was 112,319 total vehicles as compared to 112,507 total vehicles in October 2017.
- Total recorded westbound traffic volume at the 11 vehicular toll supported bridges for October 2018 decreased by 87,027 vehicles, or 3.20 percent as compared to the month of October 2017.

**Traffic analysis for 2018 YTD:**

- Total YTD toll traffic for the seven toll bridges is reflecting a 2.24 percent decrease through the first ten months of 2018 as compared to the same period in 2017.
- Westbound traffic on the eleven toll supported bridges is reflecting a 3.47 percent decrease through the first ten months of 2018 when compared to last year.

## **REGION REVIEW**

### **Southern Region**

Total toll traffic at Trenton-Morrisville (TM) reflected a 1.57 percent increase for October 2018 as the result of increases of 2,946 cars and 9,647 trucks when compared to October 2017. At New Hope-Lambertville (NHL), a decrease of 549 cars and an increase of 1,687 trucks combined to generate an increase in total toll traffic of 0.64 percent for October 2018 as compared to October 2017.

### **Central Region**

The I-78 Toll Bridge experienced a decrease of 1.91 percent in total toll traffic for the month of October 2018 when compared to October 2017 as the result of the decrease of 26,954 cars and the increase of 7,448 trucks. At the Easton-Phillipsburg (EP) Toll Bridge, increases of 13,705 passenger vehicles and 4,539 trucks generated a 4.06 percent increase in total toll traffic for October 2018.

### **Northern Region**

Portland-Columbia (PC) experienced a 1.30 percent decrease in total toll traffic during October 2018 as a result of the decrease of 3,204 automobiles and the increase of 1,719 trucks compared to October 2017. At the Delaware Water Gap (DWG) Toll Bridge, the decrease of 16,187 passenger vehicles and the increase of 2,354 trucks combined to generate an over-all decrease of 1.70 percent in total toll traffic for October 2018 as compared to October 2017. At Milford-Montague (MM), the decrease of 3,407 passenger vehicles and the increase of 436 trucks produced a 2.70 percent decrease in total toll traffic for the month of October 2018 compared to October 2017.

**E-ZPass Penetration Rates**

The table below provides a comparison of the *E-ZPass* penetration rates for the Commission's seven (7) toll bridges for the months of October, 2018 and October, 2017, and the year-to-date periods ending October 31, 2018 and October 31, 2017.

		<b><i>E-ZPass</i> PENETRATION RATES</b>					
		<b>Oct. 2018</b>	<b>Oct. 2017</b>	<b>Change in Monthly Percentage</b>	<b>YTD 2018</b>	<b>YTD 2017</b>	<b>Change in YTD Percentage</b>
<b>All Toll Bridges</b>	Cars	70.39	68.75	1.64	69.42	67.01	2.41
	Trucks	89.39	87.22	2.17	88.78	86.08	2.70
	<b>Total</b>	<b>73.26</b>	<b>71.39</b>	<b>1.87</b>	<b>72.17</b>	<b>69.65</b>	<b>2.52</b>
<b>Trenton - Morrisville</b>	Cars	68.52	67.20	1.32	67.35	65.96	1.39
	Trucks	91.26	90.88	0.38	90.62	89.21	1.41
	<b>Total</b>	<b>70.29</b>	<b>68.79</b>	<b>1.50</b>	<b>68.97</b>	<b>67.54</b>	<b>1.43</b>
<b>New Hope - Lambertville</b>	Cars	84.05	82.27	1.78	83.02	81.11	1.91
	Trucks	87.15	83.02	4.13	85.12	82.39	2.73
	<b>Total</b>	<b>84.24</b>	<b>82.31</b>	<b>1.93</b>	<b>83.15</b>	<b>81.18</b>	<b>1.97</b>
<b>I-78</b>	Cars	72.73	70.63	2.10	71.51	68.06	3.45
	Trucks	89.63	87.29	2.34	89.01	86.71	2.30
	<b>Total</b>	<b>77.41</b>	<b>75.04</b>	<b>2.37</b>	<b>76.12</b>	<b>72.80</b>	<b>3.32</b>
<b>Easton - Phillipsburg</b>	Cars	69.63	68.73	0.90	69.06	67.38	1.68
	Trucks	84.18	81.22	2.96	83.52	80.71	2.81
	<b>Total</b>	<b>70.50</b>	<b>69.39</b>	<b>1.11</b>	<b>69.88</b>	<b>68.09</b>	<b>1.79</b>
<b>Portland - Columbia</b>	Cars	63.06	62.71	0.35	63.21	61.60	1.61
	Trucks	90.91	87.70	3.21	91.20	87.13	4.07
	<b>Total</b>	<b>65.45</b>	<b>64.45</b>	<b>1.00</b>	<b>65.42</b>	<b>63.42</b>	<b>2.00</b>
<b>Delaware Water Gap</b>	Cars	69.19	67.06	2.13	68.55	65.40	3.15
	Trucks	89.42	87.16	2.26	88.93	84.95	3.98
	<b>Total</b>	<b>72.58</b>	<b>70.31</b>	<b>2.27</b>	<b>71.70</b>	<b>68.34</b>	<b>3.36</b>
<b>Milford - Montague</b>	Cars	63.78	62.12	1.66	63.21	60.83	2.38
	Trucks	78.82	76.02	2.80	78.95	74.18	4.77
	<b>Total</b>	<b>64.24</b>	<b>62.49</b>	<b>1.75</b>	<b>63.64</b>	<b>61.18</b>	<b>2.46</b>



DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

TRENTON - MORRISVILLE TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

OCTOBER 2018

JANUARY 1, 2017 OCTOBER 31, 2017 304 DAYS		JANUARY 1, 2018 OCTOBER 31, 2018 304 DAYS		OCTOBER 2018		MONTH OF OCTOBER 2018 31 DAYS		MONTH OF OCTOBER 2017 31 DAYS		
NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE	VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE
7,395,521	\$ 7,425,283.00 (221,692.25)	7,260,065	\$ 7,284,651.00 (221,596.77)	Passenger Discounts *	751,800	\$ 754,728.00 (20,955.68)	748,854	\$ 751,459.00 (21,695.95)	748,854	\$ 729,763.05
7,395,521	\$ 7,203,600.75	7,260,065	\$ 7,063,054.23	TOTAL PASSENGER	751,800	\$ 733,772.32	748,854	\$ 729,763.05	748,854	\$ 729,763.05
156,875	1,012,404.25	151,875	980,450.25	2-Axle Trucks	20,312	131,138.80	12,032	77,679.55	12,032	77,679.55
89,516	1,124,929.20	101,215	1,204,974.00	3-Axle Trucks	12,575	149,733.60	13,239	157,357.20	13,239	157,357.20
89,386	1,414,060.80	76,631	1,213,742.40	4-Axle Trucks	7,691	122,020.80	9,949	157,603.20	9,949	157,603.20
196,079	3,849,786.00	208,791	4,099,384.00	5-Axle Trucks	22,837	448,320.00	18,540	364,482.00	18,540	364,482.00
1,837	43,099.21	1,932	45,645.60	6-Axle Trucks	186	4,425.60	169	3,962.40	169	3,962.40
186	5,279.60	185	5,188.80	7-Axle Trucks	11	308.00	36	1,008.00	36	1,008.00
-	-	-	-	Permits	-	-	-	-	-	-
538,879	\$ 7,449,559.06	540,629	\$ 7,549,395.05	TOTAL TRUCKS	63,612	\$ 855,946.80	53,965	\$ 762,092.35	53,965	\$ 762,092.35
7,934,400	\$ 14,653,159.81	7,800,694	\$ 14,612,449.28	TOTAL TOLL VEHICLES	815,412	\$ 1,588,719.12	802,819	\$ 1,491,855.40	802,819	\$ 1,491,855.40
26,100	\$ 48,201.18	25,660	\$ 48,067.27	DAILY AVERAGE	26,304	\$ 51,281.26	25,897	\$ 48,124.37	25,897	\$ 48,124.37

Rate Change Traffic (toll)		Rate Change Traffic (toll)	
Autos	-1.69%	Autos	1.57%
Trucks	-1.83%	Trucks	0.39%
Revenue	0.32%	Revenue	17.88%
Autos	-0.28%	Autos	6.56%
Trucks	-1.95%	Trucks	0.56%
	1.34%		12.32%

\* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period, as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

NEW HOPE - LAMBERTVILLE TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

OCTOBER 2018

JANUARY 1, 2017 OCTOBER 31, 2017 304 DAYS		JANUARY 1, 2018 OCTOBER 31, 2018 304 DAYS		OCTOBER 2018		MONTH OF OCTOBER 2018 31 DAYS		MONTH OF OCTOBER 2017 31 DAYS	
NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE
1,540,810	\$ 1,551,228.00 (64,384.26)	1,499,645	\$ 1,506,933.00 (62,034.65)	167,102	Passenger Discounts *	167,102	\$ 168,366.00 (5,720.90)	167,651	\$ 168,715.00 (6,029.22)
1,540,810	\$ 1,486,843.74	1,499,645	\$ 1,446,898.35	167,102	TOTAL PASSENGER	167,102	\$ 162,645.10	167,651	\$ 162,685.78
37,968	244,986.95	40,357	260,369.85	4,887	2-Axle Trucks	4,887	31,547.10	3,395	21,879.00
17,785	211,808.40	15,053	179,257.20	1,686	3-Axle Trucks	1,686	20,060.40	1,780	21,180.00
6,829	106,347.20	8,814	137,628.80	953	4-Axle Trucks	953	14,921.60	834	13,024.00
29,882	587,892.00	29,778	585,956.00	3,261	5-Axle Trucks	3,261	64,008.00	3,073	60,410.00
884	20,186.40	1,052	24,084.00	100	6-Axle Trucks	100	2,287.20	116	2,623.20
33	921.20	43	1,198.40	4	7-Axle Trucks Permits	4	109.20	5	140.00
93,381	\$ 1,172,142.15	95,097	\$ 1,188,494.25	10,890	TOTAL TRUCKS	10,890	\$ 132,933.50	9,203	\$ 119,256.20
1,634,191	\$ 2,658,985.89	1,594,742	\$ 2,635,392.60	177,992	TOTAL TOLL VEHICLES	177,992	\$ 285,578.60	176,854	\$ 281,941.98
5,376	\$ 8,746.86	5,246	\$ 8,669.05	5,742	DAILY	5,742	\$ 9,534.79	5,705	\$ 9,094.90

Rate Change		Rate Change	
Traffic (toll)	Autos	Traffic (toll)	Autos
-2.41%	-2.67%	0.64%	-0.33%
1.84%	-0.89%	18.33%	4.84%
-2.69%	1.40%	-0.03%	11.47%

\* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period, as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

178 TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

OCTOBER 2018

JANUARY 1, 2017 OCTOBER 31, 2017 304 DAYS		JANUARY 1, 2018 OCTOBER 31, 2018 304 DAYS		OCTOBER 2018		MONTH OF OCTOBER 2018 31 DAYS		MONTH OF OCTOBER 2017 31 DAYS		
NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	VEHICLE CLASS	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE
7,492,628	\$ 7,561,467.00 (317,222.85)	7,126,071	\$ 7,187,566.00 (302,841.86)	723,129	Passenger Discounts *	730,810.00 (28,405.64)	750,083	\$ 757,283.00 (31,322.34)	750,083	\$ 725,960.66
7,492,628	\$ 7,244,244.15	7,126,071	\$ 6,884,716.14	723,129	TOTAL PASSENGER	702,404.36	750,083	\$ 725,960.66	750,083	\$ 725,960.66
251,698	1,618,452.55	243,575	1,565,366.40	26,547	2-Axle Trucks	170,568.45	26,082	167,566.10	26,082	167,566.10
163,464	1,928,337.60	128,969	1,520,856.00	13,989	3-Axle Trucks	184,905.20	16,253	191,101.20	16,253	191,101.20
175,979	2,754,348.80	196,806	3,087,334.40	21,904	4-Axle Trucks	344,299.20	21,634	339,166.40	21,634	339,166.40
1,897,650	37,158,024.00	1,914,489	37,481,622.00	207,431	5-Axle Trucks	4,060,632.00	199,467	3,902,104.00	199,467	3,902,104.00
60,670	1,410,823.20	63,748	1,486,159.20	7,073	6-Axle Trucks	164,356.80	6,243	145,456.80	6,243	145,456.80
2,976	81,896.40	2,488	74,375.60	272	7-Axle Trucks	8,314.80	89	2,478.00	89	2,478.00
1	88.30				Permits					
2,552,438	\$ 44,951,970.85	2,550,075	\$ 45,215,713.60	277,216	TOTAL TRUCKS	4,913,076.45	289,768	\$ 4,747,872.50	289,768	\$ 4,747,872.50
10,045,066	\$ 52,196,215.00	9,676,146	\$ 52,100,429.74	1,000,345	TOTAL TOLL VEHICLES	5,615,480.81	1,019,851	\$ 5,473,833.16	1,019,851	\$ 5,473,833.16
33,043	\$ 171,698.08	31,829	\$ 171,382.99	32,289	DAILY AVERAGE	181,144.54	32,898	\$ 176,575.26	32,898	\$ 176,575.26

Rate Change		Rate Change	
Traffic (toll)		Traffic (toll)	
Autos	-3.67%	Autos	-1.91%
Trucks	-4.89%	Trucks	-3.59%
Revenue	-0.09%	Revenue	2.76%
Autos	-0.18%	Autos	2.58%
Trucks	-4.96%	Trucks	-3.24%
	0.59%		3.48%

\* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period, as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

EASTON - PHILLIPSBURG TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

OCTOBER 2018

JANUARY 1, 2017 OCTOBER 31, 2017 304 DAYS		JANUARY 1, 2018 OCTOBER 31, 2018 304 DAYS		OCTOBER 2018		MONTH OF OCTOBER 2018 31 DAYS		MONTH OF OCTOBER 2017 31 DAYS		
NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	VEHICLE CLASS	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE
4,221,028	\$ 4,244,238.00 (145,146.87)	4,216,627	\$ 4,239,526.00 (133,264.75)	440,058	Passenger Discounts *	442,751.00 (12,252.02)	426,353	\$ 428,762.00 (13,965.09)	426,353	\$ 414,796.91
70,554	455,929.50	84,581	546,097.50	10,379	2-Axle Trucks	66,979.90	6,797	43,925.05	6,797	43,925.05
30,480	362,034.00	30,662	363,885.60	3,295	3-Axle Trucks	39,099.60	3,226	36,322.00	3,226	36,322.00
26,699	423,500.80	27,774	440,774.40	3,426	4-Axle Trucks	54,344.00	2,791	44,332.80	2,791	44,332.80
109,278	2,143,986.00	109,338	2,147,630.00	10,856	5-Axle Trucks	213,376.00	10,596	207,428.00	10,596	207,428.00
1,178	27,844.80	1,108	26,366.40	85	6-Axle Trucks	2,032.80	101	2,390.40	101	2,390.40
31	864.40	43	1,224.00	12	7-Axle Trucks	344.00	3	84.00	3	84.00
					Permits	-				
239,220	\$ 3,414,159.50	253,506	\$ 3,525,977.90	28,053	TOTAL TRUCKS	376,176.30	23,514	\$ 336,482.25	23,514	\$ 336,482.25
4,459,248	\$ 7,513,250.63	4,470,133	\$ 7,632,239.15	468,111	TOTAL TOLL VEHICLES	806,675.28	449,867	\$ 751,279.16	449,867	\$ 751,279.16
14,669	\$ 24,714.64	14,704	\$ 25,106.05	15,100	DAILY AVERAGE	26,021.78	14,512	\$ 24,234.81	14,512	\$ 24,234.81

Rate Change	Rate Change
Traffic (toll)	Traffic (toll)
Autos	Autos
Trucks	Trucks
Revenue	Revenue
Autos	Autos
Trucks	Trucks

\* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period, as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

PORTLAND - COLUMBIA TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

OCTOBER 2018

JANUARY 1, 2017 OCTOBER 31, 2017 304 DAYS		JANUARY 1, 2018 OCTOBER 31, 2018 304 DAYS		OCTOBER 2018		MONTH OF OCTOBER 2018 31 DAYS		MONTH OF OCTOBER 2017 31 DAYS	
NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE
991,376	\$ 1,001,043.00 (38,502.37)	1,003,050	\$ 1,012,378.00 (38,684.09)	102,748	Passenger Discounts *	102,748	\$ 103,797.00 (3,157.91)	105,952	\$ 106,976.00 (3,454.38)
991,376	\$ 962,540.63	1,003,050	\$ 973,693.91	102,748	TOTAL PASSENGER	102,748	\$ 100,639.09	105,952	\$ 103,521.62
15,526	100,529.65	16,835	108,882.15	1,939	2-Axle Trucks	1,939	12,558.65	1,445	9,353.25
7,920	94,330.80	6,898	81,573.60	818	3-Axle Trucks	818	9,763.20	793	9,464.40
23,177	369,316.80	31,205	495,998.40	3,392	4-Axle Trucks	3,392	53,884.80	2,381	37,870.40
29,303	579,228.00	30,686	606,892.00	3,469	5-Axle Trucks	3,469	68,490.00	3,276	64,714.00
385	9,189.20	487	11,584.80	50	6-Axle Trucks	50	1,197.60	53	1,269.60
15	417.20	19	529.20	1	7-Axle Trucks Permits	1	28.00	2	56.00
76,326	\$ 1,153,021.65	86,070	\$ 1,305,460.15	9,689	TOTAL TRUCKS	9,689	\$ 145,922.25	7,950	\$ 122,737.65
1,067,702	\$ 2,115,562.28	1,089,120	\$ 2,279,154.06	112,417	TOTAL TOLL VEHICLES	112,417	\$ 246,561.34	113,902	\$ 226,259.27
3,512	\$ 6,959.09	3,583	\$ 7,497.22	3,626	DAILY AVERAGE	3,626	\$ 7,953.59	3,674	\$ 7,298.69

Rate Change		Rate Change	
Traffic (toll)		Traffic (toll)	
Autos	2.01%	Autos	-1.30%
Trucks	1.18%	Trucks	-3.02%
Revenue	12.77%	Revenue	21.62%
Autos	7.73%	Autos	8.97%
Trucks	1.16%	Trucks	-2.78%
	13.22%		18.89%

\* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period, as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

DELAWARE WATER GAP TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

OCTOBER 2018

JANUARY 1, 2017 OCTOBER 31, 2017 304 DAYS		JANUARY 1, 2018 OCTOBER 31, 2018 304 DAYS		OCTOBER 2018		MONTH OF OCTOBER 2018 31 DAYS		MONTH OF OCTOBER 2017 31 DAYS	
NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE
7,020,494	\$ 7,077,932.00 (244,713.50)	6,781,619	\$ 6,830,534.00 (235,354.55)	686,243	Passenger Discounts *	682,430	\$ 671,210.00 (22,375.08)	682,430	\$ 668,023.00 (24,099.64)
7,020,494	\$ 6,833,218.50	6,781,619	\$ 6,595,179.45	686,243	TOTAL PASSENGER	682,430	\$ 648,834.92	682,430	\$ 663,923.36
168,838	1,064,272.15	172,433	1,107,951.65	16,099	2-Axle Trucks	16,511	103,429.30	16,511	106,019.55
100,161	1,178,792.40	97,375	1,148,066.40	7,198	3-Axle Trucks	10,802	85,008.00	10,802	126,943.20
103,864	1,630,144.00	88,668	1,389,320.00	8,228	4-Axle Trucks	13,165	128,864.00	13,165	206,507.20
839,319	16,454,096.00	850,168	16,655,438.00	99,316	5-Axle Trucks	88,231	1,944,402.00	88,231	1,728,616.00
27,432	637,617.60	28,913	673,752.00	3,275	6-Axle Trucks	3,067	76,159.20	3,067	71,241.60
738	20,536.80	1,212	36,519.80	68	7-Axle Trucks Permits	52	2,058.00	52	1,436.40
1,240,352	\$ 21,005,458.95	1,238,769	\$ 21,011,047.85	134,182	TOTAL TRUCKS	131,828	\$ 2,339,920.50	131,828	\$ 2,240,763.95
8,260,846	\$ 27,838,677.45	8,020,388	\$ 27,606,227.30	800,425	TOTAL TOLL VEHICLES	814,258	\$ 2,988,755.42	814,258	\$ 2,904,687.31
27,174	\$ 91,574.60	26,383	\$ 90,809.96	25,820	DAILY AVERAGE	26,266	\$ 96,411.47	26,266	\$ 93,699.59

Rate Change Traffic (toll)	Rate Change Traffic (toll)
Autos -2.91%	Autos -1.70%
Trucks -3.40%	Trucks -2.37%
Revenue -0.13%	Revenue 1.79%
Autos -0.83%	Autos 2.88%
Trucks -3.48%	Trucks -2.27%
Trucks 0.03%	Trucks 4.43%

\* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period, as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

MILFORD - MONTAGUE TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

OCTOBER 2018

JANUARY 1, 2017 OCTOBER 31, 2017 304 DAYS		JANUARY 1, 2018 OCTOBER 31, 2018 304 DAYS		OCTOBER 2018		MONTH OF OCTOBER 2018 31 DAYS		MONTH OF OCTOBER 2017 31 DAYS	
NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE
1,076,628	\$ 1,086,019.00 (37,859.88)	1,053,917	\$ 1,064,104.00 (36,161.93)	103,886	Passenger	103,886	\$ 105,002.00 (3,032.12)	107,293	\$ 108,292.00 (3,375.88)
1,076,628	\$ 1,048,159.12	1,053,917	\$ 1,027,942.07	103,886	Discounts *	103,886	\$ 101,969.88	107,293	\$ 104,916.12
15,237	98,508.80	15,747	101,596.95	1,793	2-Axle Trucks	1,793	11,557.00	1,306	8,429.85
3,585	42,806.40	3,298	39,350.40	325	3-Axle Trucks	325	3,862.00	310	3,702.00
2,617	41,710.40	2,183	34,795.20	244	4-Axle Trucks	244	3,891.20	375	5,974.40
7,663	151,684.00	8,442	167,334.00	932	5-Axle Trucks	932	18,448.00	874	17,300.00
84	2,011.20	119	2,846.40	15	6-Axle Trucks	15	355.20	6	144.00
17	467.60	9	252.00	-	7-Axle Trucks	-	-	2	56.00
-	-	-	-	-	Permits	-	-	-	-
29,203	\$ 337,188.40	29,798	\$ 346,174.95	3,309	TOTAL TRUCKS	3,309	\$ 38,193.40	2,873	\$ 35,606.25
1,105,831	\$ 1,385,347.52	1,083,715	\$ 1,374,117.02	107,195	TOTAL TOLL VEHICLES	107,195	\$ 140,103.28	110,166	\$ 140,522.37
3,638	\$ 4,557.06	3,565	\$ 4,520.12	3,458	DAILY AVERAGE	3,458	\$ 4,519.46	3,554	\$ 4,532.98

Rate Change	Rate Change
Traffic (toll)	Traffic (toll)
Autos	Autos
Trucks	Trucks
Revenue	Revenue
Autos	Autos
Trucks	Trucks

-2.00%	-2.70%
-2.11%	-3.18%
2.04%	15.18%
-0.81%	-0.30%
-1.93%	-2.81%
2.67%	7.10%

\* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period, as well as discounts for employee's and Commission vehicle's non-revenue crossings.

**Delaware River Joint Toll Bridge Commission**  
**Toll Supported Bridge - Westbound Traffic Counts**  
 October 2018

Bridge	Westbound Volume					
	October 2018	October 2017	% Change	YTD 2018	YTD 2017	% Change
Lower Trenton	372,852	373,530	-0.18%	3,658,892	3,688,493	-0.80%
Calhoun Street	284,585	295,918	-3.83%	2,858,112	2,958,930	-3.41%
Scudder Falls	935,412	1,011,710	-7.54%	9,187,338	9,735,780	-5.63%
Washington Crossing	121,518	113,009	7.53%	1,094,488	1,057,394	3.51%
New Hope - Lambertville	224,119	216,582	3.48%	1,945,423	2,179,704	-10.75%
Centre Bridge - Stockton	84,239	81,489	3.37%	753,825	750,673	0.42%
Uhlers town - Frenchtown	76,893	76,006	1.17%	737,826	688,825	7.11%
Upper Black Eddy - Milford	57,953	58,540	-1.00%	565,673	589,221	-4.00%
Riegelsville	52,151	48,319	7.93%	487,976	480,811	1.49%
Northampton Street	360,196	377,807	-4.66%	3,667,661	3,764,434	-2.57%
Riverton - Belvidere	63,349	67,384	-5.99%	712,771	697,732	2.16%
<b>Total</b>	<b>2,633,267</b>	<b>2,720,294</b>	<b>-3.20%</b>	<b>25,669,985</b>	<b>26,591,998</b>	<b>-3.47%</b>

NOTES:

**Delaware River Joint Toll Bridge Commission**  
**Toll Supported Bridge - Two Way Traffic Counts**  
**October 2018**

Bridge	Total Volume					
	October 2018	October 2017	% Change	YTD 2018	YTD 2017	% Change
Lower Trenton	464,993	471,706	-1.42%	4,623,741	4,710,610	-1.84%
Calhoun Street	488,399	505,793	-3.44%	4,894,859	5,022,920	-2.55%
Scudder Falls	1,635,968	1,834,498	-10.82%	16,103,699	18,013,494	-10.60%
Washington Crossing	204,130	194,007	5.22%	1,829,523	1,850,368	-1.13%
New Hope - Lambertville	424,273	391,610	8.34%	4,005,545	3,926,268	2.02%
Centre Bridge - Stockton	153,767	150,498	2.17%	1,409,292	1,429,207	-1.39%
Uhrerstown - Frenchtown	142,407	148,744	-4.26%	1,497,239	1,353,962	10.58%
Upper Black Eddy - Milford	109,627	110,526	-0.81%	1,063,771	1,096,548	-2.99%
Riegelsville	99,370	102,940	-3.47%	984,059	1,006,399	-2.22%
Northampton Street	506,537	582,054	-12.97%	5,256,067	5,678,977	-7.45%
Riverton - Belvidere	155,923	156,631	-0.45%	1,515,606	1,537,256	-1.41%
<b>Total</b>	<b>4,385,394</b>	<b>4,649,007</b>	<b>-5.67%</b>	<b>43,183,400</b>	<b>45,626,009</b>	<b>-5.35%</b>

NOTES:  
Riverton Belvidere EB & WB lane counts were switched since server was installed at DRJTBC.

**Delaware River Joint Toll Bridge Commission**  
**Toll Bridge - Two Way Traffic Counts**  
**October 2018**

Bridge	Total Volume (all classes)					
	October 2018	October 2017	% Change	YTD 2018	YTD 2017	% Change
Trenton - Morrisville	1,946,894	1,926,679	1.05%	18,629,498	18,850,634	-1.17%
New Hope - Lambertville	419,735	415,731	0.96%	3,788,247	3,864,880	-1.98%
Interstate 78	2,024,379	2,082,978	-2.81%	19,804,370	20,629,714	-4.00%
Easton - Phillipsburg	1,134,568	1,111,317	2.09%	10,882,653	10,841,049	0.38%
Portland - Columbia	241,496	240,981	0.21%	2,327,347	2,372,830	-1.92%
Delaware Water Gap	1,548,808	1,583,161	-2.17%	15,665,896	16,080,630	-2.58%
Milford - Montague	235,279	229,896	2.34%	2,257,483	2,267,562	-0.44%
<b>Total</b>	<b>7,551,159</b>	<b>7,590,743</b>	<b>-0.52%</b>	<b>73,355,494</b>	<b>74,907,299</b>	<b>-2.07%</b>

Notes:

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of November 19, 2018**

### **STATISTICAL SUMMARY OF EXPENDITURES**

This includes reports entitled “**Budget vs Actual**” covering the month of October 2018 and the ten month year-to-date (“YTD”) operations of fiscal year 2018 relative to Toll Bridges, Toll Supported Bridges and Administration departments.

Total expense plus encumbrance totaled \$5,200,688 for the month of October. For the 2018 fiscal period, total expense plus encumbrances amounted to \$49,037,495 or 85.2% of the YTD operating budget.

Most of the expense categories are within their normal line item budgets. EZPass operating expenses are currently exceeding the YTD budget by \$254,410 or 7.8%, due to higher than projected fees for credit card and operating cost. Professional Services are exceeding their YTD operating budget by \$218,776 or 18.7% due to higher non-retainer legal fees.

There were no unusual expenses recorded during the month.

**Delaware River Joint Toll Bridge Commission**  
**Budget vs Actual**  
**For the Ten Months Ending October 31, 2018**

**TOTAL COMMISSION**

	Annual Budget 2018	YTD Budget 2018	Expended For The Month	Expended Year To Date	Encumbered	Remaining Annual Budget
Regular Employee Salaries	\$21,900,483	18,431,966	\$1,659,009	\$17,552,824	\$0	\$4,347,659
Part-Time Employee Wages	404,630	343,081	10,299	202,353	0	202,277
Summer Employee Wages	112,401	112,401	0	60,566	0	51,836
Overtime Wages	475,472	383,305	14,700	373,143	0	102,329
Pension Contributions	7,205,568	6,097,063	517,119	5,275,792	0	1,929,776
FICA Contributions	1,836,643	1,554,094	127,312	1,441,250	0	395,393
Regular Employee Healthcare Benefits	12,877,729	10,736,325	919,599	6,153,544	0	6,724,185
Life Insurance Benefits	220,328	183,607	19,266	183,658	0	36,670
Unemployment Compensation Benefits	44,100	44,100	2,141	31,689	0	12,411
Utility Expense	965,124	849,201	41,883	492,770	57,135	415,220
Office Expense	269,353	236,850	8,483	158,796	36,889	73,668
Telecommunication Expense	1,232,377	1,036,246	100,149	969,281	10,298	252,798
Information Technology Expense	596,984	524,386	35,766	369,505	138,349	89,130
Professional Development/Meetings	619,215	526,835	28,396	173,841	13,380	431,994
Vehicle Maintenance Expense and Fuel	461,701	440,418	45,942	285,601	91,966	84,133
Operations Maintenance Expense	1,523,264	1,390,119	103,954	915,360	255,412	352,492
ESS Operating Maintenance Expense	1,350,000	1,125,000	71,682	635,184	18,997	695,819
Commission Expense	22,050	18,375	1,644	14,870	0	7,180
Toll Collection Expense	75,291	62,743	21,786	57,431	13,615	4,245
Uniform Expense	255,622	215,411	26,487	73,086	24,637	157,899
Business Insurance	2,999,411	2,498,504	247,717	2,477,171	0	522,240
Licenses & Inspections Expense	10,878	8,952	275	5,281	0	5,597
Advertising	60,760	53,639	104	6,519	0	54,241
Professional Services	1,391,800	1,172,335	115,256	1,391,111	0	689
State Police Bridge Security	5,787,024	4,869,324	442,500	4,609,953	0	1,177,071
EZPass Equipment/Maintenance	1,327,094	1,105,912	79,279	952,655	0	374,440
General Contingency	300,000	250,000	0	0	0	300,000
EZPass Operating Expense	3,909,652	3,259,173	407,984	3,513,582	0	396,069
<b>Total</b>	<b>\$68,234,954</b>	<b>\$57,529,362</b>	<b>\$5,048,733</b>	<b>\$48,376,816</b>	<b>\$660,679</b>	<b>\$19,197,459</b>

**Delaware River Joint Toll Bridge Commission  
Budget vs Actual  
For the Ten Months Ending October 31, 2018**

**ADMINISTRATION\***

	Annual Budget 2018	YTD Budget 2018	Expended For The Month	Expended Year To Date	Encumbered	Remaining Annual Budget
Regular Employee Salaries	\$4,148,539	3,509,810	\$309,716	\$3,385,304	\$0	\$763,236
Summer Employee Wages	8,032	8,032	0	0	0	8,032
Overtime Wages	5,596	4,663	209	2,751	0	2,845
Pension Contributions	1,260,639	1,066,703	96,445	976,251	0	284,388
FICA Contributions	318,368	269,390	18,811	244,891	0	73,477
Regular Employee Healthcare Benefits	1,557,650	1,298,386	117,083	771,568	0	786,082
Life Insurance Benefits	39,253	32,711	3,245	32,326	0	6,927
Unemployment Compensation Benefits	44,100	44,100	2,141	31,689	0	12,411
Office Expense	218,873	191,047	6,369	139,729	34,193	44,952
Telecommunication Expense	84,000	67,684	6,772	46,653	0	37,347
Information Technology Expense	570,000	501,887	35,766	369,505	138,349	62,146
Professional Development/Meetings	145,067	129,200	3,738	56,900	0	88,167
Vehicle Maintenance Expense and Fuel	2,768	2,306	0	843	0	1,925
Commission Expense	22,050	18,375	1,644	14,870	0	7,180
Business Insurance	124,535	102,774	10,245	102,448	0	22,087
Advertising	60,760	53,639	104	6,519	0	54,241
Professional Services	1,113,800	940,667	87,021	1,219,993	0	(106,193)
General Contingency	300,000	250,000	0	0	0	300,000
EZPass Operating Expense	20,300	16,917	0	0	0	20,300
<b>TOTAL</b>	<b>\$10,044,331</b>	<b>\$8,508,290</b>	<b>\$699,309</b>	<b>\$7,402,238</b>	<b>\$172,542</b>	<b>\$2,469,551</b>

\* Includes Executive, Human Resources, Accounting, EZPass, Purchasing, Information Technology, Community Affairs and Contract/Compliance.

**Delaware River Joint Toll Bridge Commission**  
**Budget vs Actual**  
**For the Ten Months Ending October 31, 2018**

**ADMINISTRATION - OPERATIONS\***

	<b>Annual Budget 2018</b>	<b>YTD Budget 2018</b>	<b>Expended For The Month</b>	<b>Expended Year To Date</b>	<b>Encumbered</b>	<b>Remaining Annual Budget</b>
Regular Employee Salaries	\$1,823,641	1,556,863	\$153,179	\$1,536,171	\$0	\$287,470
Overtime Wages	34,000	28,333	789	44,424	0	(10,424)
Pension Contributions	926,035	783,574	59,660	609,449	0	316,586
FICA Contributions	227,790	192,746	16,918	199,401	0	28,389
Regular Employee Healthcare Benefits	1,201,678	1,001,507	75,494	502,351	0	699,327
Life Insurance Benefits	28,347	23,622	2,773	28,484	0	(137)
Office Expense	19,536	16,914	1,055	8,352	1,888	9,296
Telecommunication Expense	132,784	110,654	8,599	72,825	0	59,959
Professional Development/Meetings	466,406	391,014	24,101	112,218	13,380	340,808
Vehicle Maintenance Expense and Fuel	2,000	1,667	0	944	0	1,056
ESS Operating Maintenance Expense	1,350,000	1,125,000	71,682	635,184	18,997	695,819
Uniform Expense	164,744	137,287	12,003	24,250	0	140,494
Business Insurance	71,560	59,633	5,885	58,846	0	12,713
Professional Services	278,000	231,668	28,235	171,118	0	106,882
<b>TOTAL</b>	<b>\$6,726,520</b>	<b>\$5,660,482</b>	<b>\$460,374</b>	<b>\$4,004,017</b>	<b>\$34,265</b>	<b>\$2,688,238</b>

\* Includes Engineering, Training & Employee Safety, Plant & Facility, and Electronic Security & Surveillance.

**Delaware River Joint Toll Bridge Commission  
Budget vs Actual  
For the Ten Months Ending October 31, 2018**

**TRENTON - MORRISVILLE TOLL BRIDGE**

	Annual Budget 2018	YTD Budget 2018	Expended For The Month	Expended Year To Date	Encumbered	Remaining Annual Budget
Regular Employee Salaries	\$1,834,675	1,538,446	\$149,214	\$1,530,092	\$0	\$304,583
Part-Time Employee Wages	79,380	70,751	750	26,445	0	52,935
Summer Employee Wages	26,453	26,453	0	13,943	0	12,511
Overtime Wages	34,692	26,988	3,273	34,618	0	74
Pension Contributions	573,335	485,133	40,841	417,210	0	156,125
FICA Contributions	151,103	127,857	11,505	120,830	0	30,273
Regular Employee Healthcare Benefits	1,236,303	1,030,373	85,893	575,895	0	660,408
Life Insurance Benefits	18,087	15,072	1,722	15,897	0	2,190
Utility Expense	143,425	128,369	5,791	75,047	14,000	54,378
Office Expense	4,043	3,729	219	1,192	53	2,798
Telecommunication Expense	81,264	76,659	4,951	53,273	3,153	24,838
Information Technology Expense	7,017	5,727	0	0	0	7,017
Professional Development/Meetings	196	180	0	242	0	(46)
Vehicle Maintenance Expense and Fuel	87,298	84,065	10,787	62,367	13,932	10,999
Operations Maintenance Expense	214,115	192,520	11,517	144,260	19,780	50,075
Toll Collection Expense	12,554	10,462	2,253	8,660	1,974	1,920
Uniform Expense	20,482	18,604	4,746	13,361	5,730	1,391
Business Insurance	388,845	324,038	32,098	320,980	0	67,865
Licenses & Inspections Expense	470	470	0	360	0	110
State Police Bridge Security	905,090	761,562	68,779	719,858	0	185,233
EZPass Equipment/Maintenance	207,358	172,799	6,025	148,900	0	58,459
EZPass Operating Expense	863,047	720,336	90,532	779,663	0	83,384
<b>TOTAL</b>	<b>\$6,889,233</b>	<b>\$5,820,593</b>	<b>\$530,897</b>	<b>\$5,063,092</b>	<b>\$58,622</b>	<b>\$1,767,519</b>

**Delaware River Joint Toll Bridge Commission**  
**Budget vs Actual**  
**For the Ten Months Ending October 31, 2018**

**NEW HOPE - LAMBERTVILLE TOLL BRIDGE**

	Annual Budget 2018	YTD Budget 2018	Expended For The Month	Expended Year To Date	Encumbered	Remaining Annual Budget
Regular Employee Salaries	\$1,152,241	967,761	\$89,923	\$940,484	\$0	\$211,757
Part-Time Employee Wages	11,760	11,760	368	14,815	0	(3,055)
Summer Employee Wages	3,230	3,230	0	10,424	0	(7,194)
Overtime Wages	31,164	23,030	1,578	26,903	0	4,261
Pension Contributions	362,950	307,114	26,651	272,252	0	90,699
FICA Contributions	91,677	77,574	6,918	75,025	0	16,652
Regular Employee Healthcare Benefits	714,410	595,612	53,190	360,739	0	353,671
Life Insurance Benefits	11,246	9,371	1,023	8,573	0	2,673
Utility Expense	154,830	139,473	12,855	71,140	25,310	58,380
Office Expense	2,377	2,262	0	428	53	1,896
Telecommunication Expense	59,863	50,541	3,483	48,881	0	10,982
Information Technology Expense	7,762	6,394	0	0	0	7,762
Professional Development/Meetings	196	180	0	242	0	(46)
Vehicle Maintenance Expense and Fuel	77,185	76,699	4,847	53,458	11,515	12,211
Operations Maintenance Expense	155,624	140,270	4,712	111,412	12,060	32,152
Toll Collection Expense	7,056	5,880	9,134	11,412	1,647	(6,003)
Uniform Expense	2,940	2,450	1,239	2,046	412	482
Business Insurance	252,062	210,051	20,780	207,797	0	44,265
Licenses & Inspections Expense	921	921	0	628	0	293
State Police Bridge Security	186,921	157,279	14,204	148,666	0	38,254
EZPass Equipment/Maintenance	165,887	138,239	16,654	119,082	0	46,805
EZPass Operating Expense	215,859	179,883	22,643	195,004	0	20,855
<b>TOTAL</b>	<b>\$3,668,161</b>	<b>\$3,105,975</b>	<b>\$290,201</b>	<b>\$2,679,411</b>	<b>\$50,998</b>	<b>\$937,753</b>

**Delaware River Joint Toll Bridge Commission**  
**Budget vs Actual**  
**For the Ten Months Ending October 31, 2018**

**INTERSTATE - 78 TOLL BRIDGE**

	Annual Budget 2018	YTD Budget 2018	Expended For The Month	Expended Year To Date	Encumbered	Remaining Annual Budget
Regular Employee Salaries	\$2,458,280	2,062,882	\$182,003	\$1,870,126	\$0	\$588,154
Part-Time Employee Wages	80,000	66,667	3,135	55,979	0	24,021
Summer Employee Wages	16,072	16,072	0	4,114	0	11,958
Overtime Wages	62,362	51,969	2,121	57,178	0	5,184
Pension Contributions	773,081	654,150	57,676	595,429	0	177,652
FICA Contributions	199,867	169,119	14,035	149,136	0	50,730
Regular Employee Healthcare Benefits	1,584,594	1,320,654	112,584	756,995	0	827,599
Life Insurance Benefits	23,572	19,643	2,194	19,179	0	4,393
Utility Expense	207,640	181,367	2,338	96,261	12,132	99,247
Office Expense	6,301	5,728	134	3,125	163	3,014
Telecommunication Expense	220,008	183,830	18,904	170,224	0	49,784
Information Technology Expense	2,739	2,458	0	0	0	2,739
Professional Development/Meetings	2,646	2,205	0	1,750	0	896
Vehicle Maintenance Expense and Fuel	75,460	74,911	7,447	44,666	24,154	6,641
Operations Maintenance Expense	395,273	363,838	43,982	196,468	89,092	109,712
Toll Collection Expense	12,740	10,617	3,841	10,136	2,076	528
Uniform Expense	11,760	9,956	593	4,755	4,083	2,922
Business Insurance	596,412	497,010	49,269	492,693	0	103,719
Licenses & Inspections Expense	1,470	550	0	931	0	539
State Police Bridge Security	993,632	836,063	75,507	790,279	0	203,353
EZPass Equipment/Maintenance	248,830	207,358	3,359	178,432	0	70,398
EZPass Operating Expense	1,188,975	990,812	124,721	1,074,102	0	114,873
<b>TOTAL</b>	<b>\$9,161,713</b>	<b>\$7,727,859</b>	<b>\$703,843</b>	<b>\$6,571,958</b>	<b>\$131,699</b>	<b>\$2,458,056</b>

**Delaware River Joint Toll Bridge Commission  
Budget vs Actual  
For the Ten Months Ending October 31, 2018**

**EASTON - PHILLIPSBURG TOLL BRIDGE**

	Annual Budget 2018	YTD Budget 2018	Expended For The Month	Expended Year To Date	Encumbered	Remaining Annual Budget
Regular Employee Salaries	\$1,887,844	1,583,605	\$134,413	\$1,518,197	\$0	\$369,648
Part-Time Employee Wages	86,000	71,667	461	21,169	0	64,831
Summer Employee Wages	23,814	23,814	0	20,725	0	3,089
Overtime Wages	43,120	35,933	1,377	28,821	0	14,299
Pension Contributions	592,227	501,119	40,129	409,936	0	182,291
FICA Contributions	156,119	132,102	10,208	119,463	0	36,656
Regular Employee Healthcare Benefits	1,182,607	986,049	86,546	578,467	0	604,140
Life Insurance Benefits	18,211	15,176	1,417	14,577	0	3,634
Utility Expense	125,930	107,019	5,655	64,447	0	61,482
Office Expense	5,096	4,729	311	2,028	92	2,976
Telecommunication Expense	167,467	141,052	11,351	142,713	7,146	17,608
Information Technology Expense	2,367	1,980	0	0	0	2,367
Professional Development/Meetings	2,450	1,990	557	1,988	0	462
Vehicle Maintenance Expense and Fuel	55,664	46,519	1,986	28,027	21,625	6,012
Operations Maintenance Expense	176,567	160,755	5,534	126,135	27,962	22,470
Toll Collection Expense	13,230	11,025	1,592	11,553	3,075	(1,398)
Uniform Expense	9,800	8,314	3,512	5,749	4,104	(53)
Business Insurance	242,421	202,017	20,003	200,025	0	42,395
Licenses & Inspections Expense	2,548	2,123	0	263	0	2,285
State Police Bridge Security	523,726	440,674	39,798	416,542	0	107,184
EZPass Equipment/Maintenance	207,358	172,799	15,273	148,900	0	58,459
EZPass Operating Expense	492,392	410,327	51,651	444,820	0	47,572
<b>TOTAL</b>	<b>\$6,016,957</b>	<b>\$5,060,786</b>	<b>\$431,774</b>	<b>\$4,304,544</b>	<b>\$64,004</b>	<b>\$1,648,408</b>

**Delaware River Joint Toll Bridge Commission  
Budget vs Actual  
For the Ten Months Ending October 31, 2018**

**PORTLAND - COLUMBIA TOLL BRIDGE**

	<b>Annual Budget 2018</b>	<b>YTD Budget 2018</b>	<b>Expended For The Month</b>	<b>Expended Year To Date</b>	<b>Encumbered</b>	<b>Remaining Annual Budget</b>
Regular Employee Salaries	\$789,692	663,230	\$85,339	\$706,526	\$0	\$83,166
Part-Time Employee Wages	21,560	17,648	0	12,396	0	9,164
Summer Employee Wages	13,382	13,382	0	7,600	0	5,782
Overtime Wages	32,286	25,811	940	21,662	0	10,624
Pension Contributions	252,101	213,317	20,293	207,306	0	44,795
FICA Contributions	65,554	55,469	6,502	56,259	0	9,296
Regular Employee Healthcare Benefits	475,488	396,290	34,621	232,808	0	242,680
Life Insurance Benefits	7,531	6,276	682	6,551	0	980
Utility Expense	67,150	57,321	1,862	36,235	1,300	29,615
Office Expense	3,306	3,097	263	809	110	2,387
Telecommunication Expense	51,911	43,259	3,462	42,159	0	9,752
Information Technology Expense	2,367	1,980	0	0	0	2,367
Professional Development/Meetings	392	359	0	121	0	271
Vehicle Maintenance Expense and Fuel	32,148	30,643	3,157	17,931	5,837	8,380
Operations Maintenance Expense	116,811	109,628	6,920	75,412	6,247	35,152
Toll Collection Expense	9,604	8,003	1,448	5,110	1,648	2,846
Uniform Expense	4,900	4,253	450	3,242	1,340	318
Business Insurance	132,982	110,818	10,959	109,595	0	23,387
Licenses & Inspections Expense	637	637	0	178	0	459
State Police Bridge Security	113,426	95,439	8,619	90,212	0	23,213
EZPass Equipment/Maintenance	124,415	103,679	13,802	89,359	0	35,056
EZPass Operating Expense	109,680	91,400	11,505	99,083	0	10,597
<b>TOTAL</b>	<b>\$2,427,322</b>	<b>\$2,051,942</b>	<b>\$210,827</b>	<b>\$1,820,554</b>	<b>\$16,482</b>	<b>\$590,286</b>

**Delaware River Joint Toll Bridge Commission**  
**Budget vs Actual**  
**For the Ten Months Ending October 31, 2018**

**DELAWARE WATER GAP TOLL BRIDGE**

	Annual Budget 2018	YTD Budget 2018	Expended For The Month	Expended Year To Date	Encumbered	Remaining Annual Budget
Regular Employee Salaries	\$2,701,230	2,265,175	\$187,220	\$2,107,779	\$0	\$593,450
Part-Time Employee Wages	102,800	85,669	3,386	38,246	0	64,554
Summer Employee Wages	8,036	8,036	0	0	0	8,036
Overtime Wages	92,345	76,754	2,770	59,774	0	32,572
Pension Contributions	856,790	724,981	59,354	606,331	0	250,458
FICA Contributions	222,187	188,006	14,558	169,344	0	52,843
Regular Employee Healthcare Benefits	1,698,173	1,417,917	126,655	847,718	0	850,455
Life Insurance Benefits	25,157	20,964	2,139	21,386	0	3,770
Utility Expense	90,552	79,804	4,287	34,855	0	55,697
Office Expense	5,536	5,430	28	740	216	4,580
Telecommunication Expense	106,760	88,966	8,125	81,059	0	25,701
Information Technology Expense	2,367	1,980	0	0	0	2,367
Professional Development/Meetings	1,470	1,348	0	60	0	1,410
Vehicle Maintenance Expense and Fuel	70,143	70,143	5,846	44,043	11,751	14,349
Operations Maintenance Expense	163,140	149,618	11,008	120,559	6,390	36,191
Toll Collection Expense	12,091	10,076	1,955	6,566	1,687	3,838
Uniform Expense	10,290	8,651	1,101	4,214	4,208	1,869
Business Insurance	461,707	384,756	38,164	381,637	0	80,071
Licenses & Inspections Expense	1,470	1,470	75	1,167	0	303
State Police Bridge Security	767,938	646,159	61,095	618,055	0	149,883
EZPass Equipment/Maintenance	248,830	207,358	10,323	178,623	0	70,207
EZPass Operating Expense	911,275	759,396	95,591	823,232	0	88,043
<b>TOTAL</b>	<b>\$8,560,287</b>	<b>\$7,202,657</b>	<b>\$633,680</b>	<b>\$6,145,387</b>	<b>\$24,252</b>	<b>\$2,390,648</b>

**Delaware River Joint Toll Bridge Commission  
Budget vs Actual  
For the Ten Months Ending October 31, 2018**

**MILFORD - MONTAGUE TOLL BRIDGE**

	Annual Budget 2018	YTD Budget 2018	Expended For The Month	Expended Year To Date	Encumbered	Remaining Annual Budget
Regular Employee Salaries	\$821,923	690,558	\$65,020	\$715,782	\$0	\$106,140
Part-Time Employee Wages	23,130	18,919	2,200	20,235	0	2,895
Summer Employee Wages	13,382	13,382	0	3,760	0	9,622
Overtime Wages	27,685	22,148	767	29,711	0	(2,026)
Pension Contributions	260,575	220,488	19,937	203,669	0	56,906
FICA Contributions	67,788	57,360	5,079	57,742	0	10,046
Regular Employee Healthcare Benefits	475,488	396,290	34,791	234,128	0	241,360
Life Insurance Benefits	7,901	6,584	740	6,265	0	1,635
Utility Expense	55,909	48,578	2,726	51,068	4,392	449
Office Expense	3,306	3,097	104	691	122	2,493
Telecommunication Expense	53,405	44,504	10,913	118,613	0	(65,209)
Information Technology Expense	2,367	1,980	0	0	0	2,367
Professional Development/Meetings	392	359	0	320	0	72
Vehicle Maintenance Expense and Fuel	36,868	34,332	10,170	31,318	3,152	2,398
Operations Maintenance Expense	121,231	115,890	7,627	71,962	71,754	(22,485)
Toll Collection Expense	8,016	6,680	1,562	3,996	1,507	2,513
Uniform Expense	4,900	4,230	625	3,246	1,186	468
Business Insurance	117,098	97,581	9,649	96,495	0	20,603
Licenses & Inspections Expense	637	637	0	286	0	351
State Police Bridge Security	108,218	91,057	8,224	86,070	0	22,148
EZPass Equipment/Maintenance	124,415	103,679	13,841	89,359	0	35,056
EZPass Operating Expense	108,124	90,103	11,342	97,678	0	10,446
<b>TOTAL</b>	<b>\$2,442,756</b>	<b>\$2,068,437</b>	<b>\$205,316</b>	<b>\$1,922,394</b>	<b>\$82,114</b>	<b>\$438,248</b>

**Delaware River Joint Toll Bridge Commission  
Budget vs Actual  
For the Ten Months Ending October 31, 2018**

**SOUTHERN DIVISION TOLL SUPPORTED BRIDGES**

	<b>Annual Budget 2018</b>	<b>YTD Budget 2018</b>	<b>Expended For The Month</b>	<b>Expended Year To Date</b>	<b>Encumbered</b>	<b>Remaining Annual Budget</b>
Regular Employee Salaries	\$2,278,970	1,913,381	\$153,585	\$1,689,980	\$0	\$588,990
Part-Time Employee Wages	0	0	0	2,300	0	(2,300)
Overtime Wages	61,033	45,018	489	39,717	0	21,316
Pension Contributions	717,679	607,271	51,064	521,642	0	196,037
FICA Contributions	179,010	151,471	11,583	130,080	0	48,930
Regular Employee Healthcare Benefits	1,461,166	1,217,979	102,492	686,686	0	774,479
Life Insurance Benefits	21,878	18,231	1,532	15,134	0	6,744
Utility Expense	73,245	68,623	3,959	42,436	0	30,810
Telecommunication Expense	112,596	93,830	8,383	65,341	0	47,255
Vehicle Maintenance Expense and Fuel	14,014	12,339	1,702	1,702	0	12,312
Operations Maintenance Expense	116,444	99,011	5,060	34,910	11,829	69,705
Uniform Expense	15,396	12,945	1,913	4,470	0	10,926
Business Insurance	421,464	351,220	34,908	349,079	0	72,385
Licenses & Inspections Expense	882	882	90	739	0	143
State Police Bridge Security	1,675,343	1,409,669	127,311	1,332,474	0	342,869
<b>TOTAL</b>	<b>\$7,149,120</b>	<b>\$6,001,870</b>	<b>\$504,070</b>	<b>\$4,916,690</b>	<b>\$11,829</b>	<b>\$2,220,600</b>

**Delaware River Joint Toll Bridge Commission**  
**Budget vs Actual**  
**For the Ten Months Ending October 31, 2018**

**NORTHERN DIVISION TOLL SUPPORTED BRIDGES**

	Annual Budget 2018	YTD Budget 2018	Expended For The Month	Expended Year To Date	Encumbered	Remaining Annual Budget
Regular Employee Salaries	\$2,003,448	1,680,256	\$149,397	\$1,552,384	\$0	\$451,064
Part-Time Employee Wages	0	0	0	10,769	0	(10,769)
Overtime Wages	51,188	42,657	387	27,585	0	23,603
Pension Contributions	630,157	533,213	45,067	456,317	0	173,840
FICA Contributions	157,180	132,999	11,194	119,079	0	38,101
Regular Employee Healthcare Benefits	1,290,171	1,075,269	90,250	606,188	0	683,983
Life Insurance Benefits	19,147	15,956	1,800	15,287	0	3,860
Utility Expense	46,443	38,646	2,410	21,282	0	25,161
Office Expense	980	817	0	1,703	0	(723)
Telecommunication Expense	162,320	135,267	15,206	127,539	0	34,781
Vehicle Maintenance Expense and Fuel	8,154	6,795	0	303	0	7,851
Operations Maintenance Expense	64,060	58,589	7,595	34,242	10,297	19,520
Uniform Expense	10,410	8,721	305	7,753	3,575	(918)
Business Insurance	190,326	158,605	15,758	157,576	0	32,750
Licenses & Inspections Expense	1,842	1,261	110	729	0	1,113
State Police Bridge Security	512,730	431,422	38,963	407,797	0	104,934
<b>TOTAL</b>	<b>\$5,148,555</b>	<b>\$4,320,471</b>	<b>\$378,442</b>	<b>\$3,546,531</b>	<b>\$13,872</b>	<b>\$1,588,152</b>

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION SYSTEM  
STATEMENT OF REVENUE AND EXPENSES FOR THE TEN MONTHS ENDED OCTOBER 31, 2018**

	T-M	NH-L	I-78	E-P	P-C	DWG	M-M	SDTS	NDTS	ADM	TOTAL 2018	TOTAL 2017
<b>TOLL REVENUE</b>												
Net Toll Revenue	14,358,763	2,605,732	51,088,812	7,553,087	2,261,811	27,032,483	1,355,702	-	-	-	106,256,389	106,299,553
EZPass Fee	289,132	77,120	418,574	179,039	39,241	320,062	39,378	-	-	-	1,362,546	1,217,081
Net Violation Fee Income	522,509	72,660	874,336	278,146	68,142	898,826	57,235	-	-	-	2,771,853	1,721,984
<b>REVENUE FROM TOLL</b>	<b>\$ 15,170,405</b>	<b>\$ 2,755,512</b>	<b>\$ 52,381,722</b>	<b>\$ 8,010,271</b>	<b>\$ 2,369,194</b>	<b>\$ 28,251,371</b>	<b>\$ 1,452,314</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 110,390,788</b>	<b>\$ 109,238,619</b>
<b>OPERATING EXPENSE</b>												
Regular Employee Salaries	1,530,092	940,484	1,870,126	1,518,197	706,526	2,107,779	715,782	1,689,980	1,552,384	4,921,474	17,552,824	16,560,188
Part-Time Employee Wages	26,445	14,815	55,979	21,169	12,396	38,246	20,235	2,300	10,769	-	202,353	274,511
Summer Employee Wages	13,943	10,424	4,114	20,725	7,600	-	3,760	-	-	-	60,566	66,291
Overtime Wages	34,618	26,903	57,178	28,821	21,662	59,774	29,711	39,717	27,585	47,174	373,143	447,168
Pension Contributions	417,210	272,252	595,429	409,936	207,306	606,331	203,669	571,642	456,317	1,585,700	5,275,792	4,992,552
FICA Contributions	120,830	75,025	149,136	119,463	56,259	169,344	57,742	130,080	119,079	444,291	1,441,250	1,367,967
Regular Employee Healthcare Benefits	575,895	360,739	756,995	578,467	232,808	847,718	234,128	686,686	606,188	1,273,919	6,153,544	8,395,010
Life Insurance Benefits	15,897	8,573	19,179	14,577	6,551	21,386	6,265	15,134	15,287	60,810	183,658	146,651
Unemployment Compensation Benefits	-	-	-	-	-	-	-	-	-	31,689	31,689	2,922
Utility Expense	75,047	71,140	96,261	64,447	36,235	34,855	51,068	42,436	21,282	-	492,770	502,295
Office Expense	1,192	428	3,125	2,028	809	740	691	-	1,703	148,081	158,796	168,738
Telecommunication Expense	53,273	48,881	170,224	142,713	42,159	81,059	118,613	65,341	127,539	119,478	969,281	807,121
Information Technology Expense	-	-	-	-	-	-	-	-	-	369,505	369,505	387,889
Professional Development/Meetings	242	242	1,750	1,988	121	60	320	-	-	169,118	173,841	90,225
Vehicle Maintenance Expense and Fuel	62,367	53,458	44,666	28,027	17,931	44,043	31,318	1,702	303	1,787	285,601	251,194
Operations Maintenance Expense	144,260	111,412	196,468	126,135	75,412	120,559	71,962	34,910	34,242	-	915,360	788,322
ESS Operating Maintenance Expense	-	-	-	-	-	-	-	-	-	635,184	938,184	938,633
Commission Expense	-	-	-	-	-	-	-	-	-	14,870	14,870	16,043
Toll Collection Expense	8,660	11,412	10,136	11,553	5,110	6,566	3,996	-	-	-	57,431	55,452
Uniform Expense	13,361	2,046	4,755	5,749	3,242	4,214	3,246	4,470	7,753	24,250	73,086	71,647
Business Insurance	320,980	207,797	492,693	200,025	109,595	381,637	96,495	349,079	157,576	161,294	2,477,171	2,366,491
Licenses & Inspections Expense	360	628	931	263	178	1,167	286	739	729	-	5,281	7,066
Advertising	-	-	-	-	-	-	-	-	-	6,519	8,986	8,986
Professional Services	-	-	-	-	-	-	-	-	-	1,391,111	1,391,111	1,132,371
State Police Bridge Security	719,858	148,666	790,279	416,542	90,212	618,055	86,070	1,332,474	407,797	-	4,609,953	4,587,334
EZPass Equipment/Maintenance	148,900	119,082	178,432	148,900	89,359	178,623	89,359	-	-	-	952,655	890,610
General Contingency	-	-	-	-	-	-	-	-	-	-	-	-
EZPass Operating Expense	779,663	195,004	1,074,102	444,820	99,083	823,232	97,678	-	-	-	3,513,582	3,806,544
<b>TOTAL OP., MAINTL, &amp; ADM</b>	<b>\$ 5,063,092</b>	<b>\$ 2,679,411</b>	<b>\$ 6,571,958</b>	<b>\$ 4,304,544</b>	<b>\$ 1,820,554</b>	<b>\$ 6,145,387</b>	<b>\$ 1,922,394</b>	<b>\$ 4,916,690</b>	<b>\$ 3,546,531</b>	<b>\$ 11,406,255</b>	<b>\$ 48,376,816</b>	<b>\$ 49,130,221</b>
<b>OTHER OPERATING INC/EXP</b>												
Other Operating Income	-	-	361	174	-	-	-	-	-	8,367	8,902	170,460
<b>TOTAL OTHER OP INC</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 361</b>	<b>\$ 174</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,367</b>	<b>\$ 8,902</b>	<b>\$ 170,460</b>
<b>NET OPERATING INC</b>	<b>\$ 10,407,313</b>	<b>\$ 76,101</b>	<b>\$ 45,810,125</b>	<b>\$ 3,705,901</b>	<b>\$ 448,640</b>	<b>\$ 22,105,984</b>	<b>\$ (470,080)</b>	<b>\$ (4,916,690)</b>	<b>\$ (3,546,531)</b>	<b>\$ (11,997,887)</b>	<b>\$ 62,022,875</b>	<b>\$ 60,278,858</b>
<b>NON-OPERATING REV/EXP</b>												
Interest Revenue	-	-	-	-	-	-	-	-	-	-	7,047,623	4,322,133
Other Non-Operating Revenue	-	-	-	-	-	-	-	-	-	-	-	-
GASB 68 Pension Expense	-	-	-	-	-	-	-	-	-	-	-	-
Interest Expense	-	-	-	-	-	-	-	-	-	-	-	-
Depreciation Expense	-	-	-	-	-	-	-	-	-	-	(25,153,811)	(25,853,649)
OPER Amort Expense	-	-	-	-	-	-	-	-	-	-	(22,453,717)	(22,883,789)
<b>TOTAL NON-OPERATING REV/EXP</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (44,415,305)</b>	<b>\$ (44,415,305)</b>	<b>\$ (44,415,305)</b>
<b>CHANGE IN NET ASSETS</b>											<b>\$ 22,462,970</b>	<b>\$ 15,863,553</b>

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of November 19, 2018**

**ADMINISTRATION**

The following Pages reflect the reports on those items assigned to the Administration Department. Each item is reported separately and page numbered accordingly.

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**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of November 19, 2018**

**PURCHASING REPORT INDEX**

**MONTH OF OCTOBER 2018**

SUBJECT	DESCRIPTION	PAGE NUMBER
Purchasing	Monthly Purchasing Report Covering the Month of October, 2018	1-4

# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of November 19, 2018

## MONTHLY PURCHASING REPORT

Month of October 2018

This report itemizes all orders for purchases made for the month of October, 2018, showing the divisions chargeable for the expense and the source of authority for issuance of the purchase order. This authority is broken into three categories:

- (1) By authority of the Commission
- (2) By authority of the Executive Director or his designate
- (3) By authority of the Director

The purchasing activities for the month of October 2018, culminated in the preparation and placement of 52 purchase orders in the total amount of \$331,258.51. For 15 of these purchases, 46 price inquiries were sent out for an average of 3.07 inquiries per Order ( $46/15 = 3.07$ ).

Procurements of over \$5,000.00 during the period of October 2018 are shown below:

- One (1) Purchase Order was let, in the total amount of \$66,702.59, for Office 365 renewal;
- One (1) Purchase Order was let for \$66,270.00, for roadway salt for Milford-Montague Facility;
- One (1) Purchase Order was issued, in the total amount of \$31,338.00, for guiderail repairs/replacements at various Commission locations;
- One (1) Purchase Order was let, in the total amount of \$19,400.00 for VMware software renewal;
- A Purchase Order was issued, in the total amount of \$14,832.45, for Interceptor rear cabinet systems.

In addition to the practices employed incidental to purchase of materials, etc., from vendors on a direct basis, the Commission also purchases via direct utilization of the purchasing processes of the State of New Jersey, the Commonwealth of Pennsylvania and other joint purchasing arrangements.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION  
 REPORT OF PURCHASING ACTIVITIES

October 2018

PO Number	Vendor Name	General Description	Req Dept	Contract/Resolution/ Comment	Commission	Director of Purchasing
20180443	STARR UNIFORM	CLOTHING: OFFICER	EP	PA COSTARS 12	2,118.00	
20180444	NEW HORIZONS COMPUTER LEARNING	COMPUTER TRAINING	TES	PA 4400005406	3,750.00	
20180445	GRAINGER	PALLET JACK	MM	NJM-0002	674.86	
20180446	TRAMMEL TESTINGS, INC.	OIL TANK INSPECTION	DWG		1,100.00	
20180447	VER-MAC	VMB MODEM REPLACEMENT	DWG		812.50	
20180448	STARR UNIFORM	CLOTHING: TOLL COLLECTOR	EP	PA COSTARS 12	3,326.14	
20180449	YARDVILLE SUPPLY	ICE MELT	TM		8,690.64	
20180450	STROUDSBURG ELECTRIC MOTOR SERVICE	DRILL PRESS MOTOR	PC		575.00	
20180451	EQUIPMENT DEPOT	SCISSOR LIFT INSPECTION	DWG		188.00	
20180452	FIRST CHOICE AUTO EQUIPMENT INC.	VEHICLE LIFT INSPECTION	DWG		575.00	
20180453	BINSKY SERVICE CAPITAL RESERVE	2 - AC COMPRESSOR REPLACE	NHL	RES 3437-01-18	11,285.00	
20180454	BINSKY SERVICE CAPITAL RESERVE	HVAC WORK	NHL	RES 3437-01-18	1,875.00	
20180455	STARR UNIFORM	CLOTHING : TOLL	TM	COSTARS 12	699.60	
20180456	E.M. KUTZ, INC.	SNOW EQUIPMENT PARTS	178	PA COSTARS 25	3,113.59	
20180457	E-PLUS TECHNOLOGY OF PA	COMPUTER ACCESSORIES/SUPPLIES	IT	PA COSTARS 3	7,258.24	
20180458	GRAINGER	TRAFFIC CONES (COLLAPSABLE)	EP	NJM-0002	1,796.24	
20180459	HAJOCA CORPORATION	HVAC PARTS	DWG		328.80	
20180460	STARR UNIFORM	CLOTHING: LIEUT SHIRTS	NHL	PA COSTARS 12	411.93	
20180461	STARR UNIFORM	CLOTHING: COLLECTOR	DWG	PA COSTARS 12	1,075.00	
20180462	STARR UNIFORM	CLOTHING: MAINTENANCE	DWG	PA COSTARS 12	1,441.32	

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION  
REPORT OF PURCHASING ACTIVITIES**

October 2018

PO Number	Vendor Name	General Description	Req Dept	Contract/Resolution/ Comment	Commission	** BY AUTHORITY OF ** Director of Purchasing	Director
20180463	REIDHAWK FIRE & SECURITY, LLC   NJ METRO DISTRICT	ALARM FIRE HEAD REPLACEMENTS	NHL			962.44	
20180464	SUBURBAN PROPANE	PROPANE- EMERGENCY GENERATOR	DWG	PA 4400011997			111.33
20180465	J. FLETCHER CREAMER & SONS, INC	GUIDE RAIL REPAIR/REPLACE	EP	ENG-3426-12-17		31,338.00	
20180466	GOODYEAR AUTO SERVICE CENTER	AUTO REPAIR / SUPPLIES	TM	PA 4400015997		5,340.99	
20180467	TILLEY FIRE EQUIPMENT INC.	FIRE ALARM INSPECT/REPAIR	NHL			260.00	
20180468	STARR UNIFORM	JACKET, 6 IN 1 CLASS 2/3 GREEN	I78	PA COSTARS 12		199.20	
20180469	GRAINGER CAPITAL RESERVE	AC/HEATERS UNITS FOR TOLL-6	I78	NJ M-0002	3,956.28		
20180470	GREEN POND NURSERY INC. CAPITAL RESERVE	LANDSCAPING (PLANTS)	I78	FIN 3422-12-17	1,810.00		
20180471	STARR UNIFORM	CLOTHING: ESS UNIFORM	TES	PA COSTARS 12		922.07	
20180472	KENCOR ELEVATOR SYSTEMS	ELEVATOR REPAIR-REPLACE BOARD	NHL			1,148.75	
20180473	MORTON SALT INC.	ROADWAY SALT-MM	MM	NJ T-0213		66,270.00	
20180474	OFFICE BASICS	JANITORIAL SUPPLIES	EP			4,333.80	
20180475	DELL MARKETING LP	ADDITIONAL OFFICE365 LICENSES	IT	PA 4400006888		12,960.00	
20180476	INNOVATIVE SURFACE SOLUTIONS	MAGNESIUM CHLORIDE-SALT	TM			712.00	
20180477	INNOVATIVE SURFACE SOLUTIONS	MAGNESIUM CHLORIDE	I78			890.00	
20180478	SOL-ARWINDS, INC.	SOLARWINDS SOFTWARE RENEWAL	IT			13,567.00	
20180479	JFI REDJ-MIX, LLC	SIDE WALK REPAIR	NHL			520.73	
20180480	HOFFMAN EQUIPMENT	STARTER MOTOR ( JCB)	MM			596.80	
20180481	TURTLE & HUGHES	ELECTRICAL EQUIPMENT/SUPPLIES	EP			3,399.40	
20180482	GRAINGER	FIRST AID KITS (VEHICLES)	TES	NJ M-0002		4,860.00	
20180483	MS FOSTER	ROADWATCH SENSOR SYSTEM KITS	I78			4,700.00	

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION  
 REPORT OF PURCHASING ACTIVITIES

October 2018

PO Number	Vendor Name	General Description	Req Dept	Contract/Resolution/ Comment	Commission	Director of Purchasing	
20180484	BRADCO SUPPLY CO.	PLOW PARTS	I78		11,914.30		
20180485	STARR UNIFORM	CLOTHING: MAINTENANCE UNIFORM	EP	PA COSTARS 12	1,505.40		
20180486	Y-PERS	CLEANING RAGS	TM		656.25		
20180487	ORION SFTY PROD/STANDARD FUSEE	FLARES FOR ROADWAY SAFETY	TM	PA 44000159999	524.17		
20180488	TILLEY FIRE EQUIPMENT INC.	FIRE ALARM SERVICE	TM		260.00		
20180489	KOCH 33 FORD	INTERCEPTOR REAR CABINET SYSTE	MULTI	PA COSTARS 13	14,832.45		
20180490	BINSKY SERVICE	HVAC REPAIR - IT ROOM	TM		1,422.70		
20180491	MID ATLANTIC PUMP AND EQUIPMENT CO	PUMP STATION GRINDERS-PARTS	I78		1,978.00		
20180492	CDW-G	VMWARE SOFTWARE ANNUAL RENEWAL	IT	PA COSTARS 6	19,400.00		
20180493	DELL MARKETING I.P	OFFICE365 RENEWAL	IT	PA COSTARS 3	66,702.59		
20180494	STARR UNIFORM	SWEATER VESTS	TM	PA COSTARS 12	2,109.00		
<b>Purchase Order Count: 52</b>					<b>518,926.28</b>	<b>\$312,220.90</b>	<b>\$111.35</b>
<b>GRAND TOTAL:</b>					<b>\$331,258.51</b>		

Delaware River Joint Toll Bridge Commission  
Meeting of November 19, 2018

**E-Z PASS REPORT  
CUSTOMER SERVICE CENTER/VIOLATIONS PROCESSING CENTER  
OPERATIONS (CSC/VPC) REPORT FOR THE E-ZPASS SYSTEM  
OCTOBER 2018**

<b>SUBJECT</b>	<b>DESCRIPTION</b>	<b>PAGE NUMBER</b>
<b>E-ZPass CSC/VPC Operations Report</b>	<b>E-ZPass CSC/VPC Operations Report October</b>	<b>1-3</b>

Delaware River Joint Toll Bridge Commission  
Meeting of November 19, 2018

**E-Z PASS REPORT  
CUSTOMER SERVICE CENTER/VIOLATIONS PROCESSING CENTER  
OPERATIONS (CSC/VPC) REPORT FOR THE E-ZPASS SYSTEM  
OCTOBER 2018**

E-ZPass Account and Transponder Information as reported by Conduent State and Local Solutions, Inc. (CSC/VPC Provider)

Total Number of Migrated DRJTBC and NJ CSC E-ZPass Accounts

Migrated Business Accounts	Migrated Private Accounts	Total Number of Migrated Accounts	Total Number of NJ CSC Active Accounts
1,654	77,339	78,993	2,986,476

Total Number of Migrated DRJTBC (029) Transponders and NJ CSC E-ZPass Transponders

Migrated Business Account Transponders	Migrated Private Account Transponders	Total Number of Migrated Transponders	Total Number of NJ CSC Active Transponders
9,228	131,323	140,551	5,476,542

The Commission will be able to identify 78,993 migrated accounts through a prefix account number (60000). This number will precede the 4-digit account assigned to these accounts. The prefix number was provided in order for the Commission to identify all migrated E-ZPass accounts.

Delaware River Joint Toll Bridge Commission  
Meeting of November 19, 2018

**E-Z PASS REPORT  
CUSTOMER SERVICE CENTER/VIOLATIONS PROCESSING CENTER (CSC/VPC)  
OPERATIONS REPORT FOR THE E-ZPASS SYSTEM  
OCTOBER 2018**

E-ZPass Department Call Activity	Total Calls for October
<i><b>CSC/VPC Inquiries</b></i>	
Account Modification Requests	205
Violation Notification Inquires	126
<i><b>General Commission Inquiries</b></i>	
Calls referred to Other Departments (H.R., Eng., ESS)	12
<i><b>Web-Inquiries</b></i>	
Account Updates	7
Violations	4
Disputes	3
<b>TOTAL NUMBER OF CALLS</b>	<b>357</b>

E-ZPass account modification requests and violation inquiries represent an increase in calls for October.

**E-Z PASS REPORT  
CUSTOMER SERVICE CENTER/VIOLATIONS PROCESSING CENTER (CSC/VPC)  
OPERATIONS REPORT FOR THE E-ZPASS SYSTEM  
OCTOBER 2018**

**CSC/VPC Pre-Migration Collection Update:**

As a result of pre-migration collection efforts from January 2015 through October 2018, Professional Account Management (PAM) a Duncan Solutions Company reports \$166,395.20 collected in outstanding tolls and fees.

Professional Account Management (PAM) a Duncan Solutions Company provide the Commission with monthly payment status updates. Collection activity will continue to be monitored by the E-ZPass Department.

**CSC/VPC Post-Migration Collection Update:**

As a result of post-migration collection efforts from May 2014 – October 2018, New Jersey E-ZPass reports \$3,246,750.17 collected in tolls and \$11,727,340.05 collected in fees.

**Violation Camera Monitoring:**

The E-ZPass Department in tandem with TransCore's Field Service Technicians (FSTs) monitor vehicle license plate images in the Southern, Central and Northern Regions through the Commission's Violation Enforcement System (VES).

**IAG, New Jersey Turnpike Authority (NJTA) and Electronic Toll Collection System (ETC) Meetings and Workshops**

Continue to represent the Commission at the following committees, meetings and workshops:

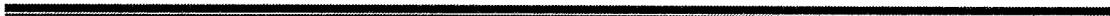
1. IAG Reciprocity Committee
2. IAG Public Relations & Marketing Committee
3. IAG Legal Committee
4. IAG Rental/Fleet Car Subgroup Committee
5. New Jersey Turnpike Authority Project Status Meetings
6. New Jersey Customer Service Center Requirements Meetings
7. Electronic Toll Collection System Replacement (Vehicle Classification, DVAS and VTolls) Meetings
8. Scudder Falls Bridge CSC Requirements Meetings

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
**Meeting of November 19, 2018**

**ELECTRONIC TOLL COLLECTION PROGRAM**

**MONTH OF OCTOBER 2018**

<b>SUBJECT</b>	<b>DESCRIPTION</b>	<b>PAGE NUMBER</b>
ETC PROGRAM	Electronic Toll Collection Program Report	1-2



**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
**Meeting of November 19, 2018**

**ELECTRONIC TOLL COLLECTION PROGRAM**  
**MONTH OF OCTOBER 2018**

The following items were recently initiated, accomplished or performed during the above noted month:

Activities for the In-Lane Toll System

1. TransCore is addressing punch list items, final project documentation and as-built drawings.
2. TransCore installed a software release to address issues with the DVAS still images of the toll transactions. This release also addresses an issue with a screen pop-up error that occurs when toll collectors cash out at the end of their shift. All DVAS servers have been upgraded with additional memory and database changes are being made therefore allowing the system to maintain the contract required DVAS video.
3. TransCore is completing a configuration change to reduce the occurrence of freeze-up of the patron fare display.
4. Commission Staff and TransCore meet monthly to review and discuss system operational and maintenance items..

Activities for the E-ZPass Customer Service Center/Violation Processing Center

The new NJ Customer Service Center (CSC) is live. The New Jersey Turnpike Authority (NJTA), as the lead agency, is facilitating all meetings with the other agencies and Conduent to manage the implementation of outstanding system elements. Commission staff, Conduent, HNTB and representative from the other agencies that are include in the NJ CSC participated in follow-up workshops to develop the AET Requirements Document and Business Rules needed for video processing to support the Scudder Falls Bridge. Commission Staff reviewed the final DRJTBC AET Requirements and Conduent is proceeding with implementing the requirements as part of the CSC system. A sample Toll by Plate invoice was provided to Commission Staff by Conduent for review and comment. Changes are currently being made to the document to address the review comments.

General Electronic Toll Collection Program Activities

1. Mr. Stracciolini participated in the IAG E-ZPass Executive Management Committee meeting and Policy Committee meetings.

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
**Meeting of November 19, 2018**

2. Mr. Stracciolini participated meetings with Staff from the Pennsylvania Turnpike Commission to discuss the evaluations of proposals for their new electronic toll collection system.

**Delaware River Joint Toll Bridge Commission  
Meeting of November 19, 2018**

**CONTRACT COMPLIANCE REPORT INDEX**

**Month of October 2018**

<b>SUBJECT</b>	<b>DESCRIPTION</b>	<b>PAGE NUMBER</b>
<b>Contract Compliance Program Operations Report</b>	<b>Operations Report October 2018</b>	<b>1-18</b>

**Delaware River Joint Toll Bridge Commission**  
**Meeting of November 19, 2018**

**IBE PROGRAM OVERVIEW**

The Delaware River Joint Toll Bridge Commission (Commission) established an IBE Program (MBE/WBE/SBE/DBE/DsBE/VBE) with a target of 25% for all Professional Services and Construction contracts awarded by the Commission effective July 1, 2014. To date, the Commission has awarded forty-nine (49) contracts, with the IBE Program requirements. Currently, there are 32 active contracts and 17 contracts that have been completed and archived.

**Elation Systems**

The Commission began using Elation Systems effective January 2017, as the online system for Payment Verification and Certified Payroll Reporting (CPR). All contracts awarded by the Commission to a Prime Consultant/Prime Contractor and their Subconsultants and Subcontractors use this service free of charge. Online training is available to vendors on how to use Elation Systems. The Contract Compliance Department and Elation Support Staff are available to assist all users.

The Contract Compliance Department (CCD) monitors, posts and reports data in regards to all payments. The CCD also reviews all Certified Payrolls submitted into Elation Systems.

*The following are all mandatory requirements:*

**Company On-Line Registration:**

- i. All Primes must register their company and activate an account in Elation Systems; *and*
- ii. All Primes must also ensure that all Subconsultants and Subcontractors register their company and activate an account in Elation Systems.

**Payment Verification:**

- i. Prime Contractors must post all payments to their Subconsultants and/or Subcontractors in Elation Systems; *and*
- ii. Prime Contractors and their Subconsultants and/or Subcontractors must confirm all payments received in Elation Systems.

**Certified Payroll Reporting:**

- i. All Prime Contractors are responsible for assigning someone from their staff with the responsibility to review, approve, and upload their CPR(s) on a weekly basis into Elation Systems; *and*
- ii. All Prime Contractors must also ensure that their Subcontractors upload their CPR(s) on a weekly basis into Elation Systems.

Prime Consultants / Contractors IBE Target performance will be displayed / available on the Commission's public website.

**Delaware River Joint Toll Bridge Commission  
Meeting of November 19, 2018**

**M E E T I N G S**

**Professional Services Contracts**

**Pre-Proposal Meeting(s):** None  
**Oral Presentation(s) / Interview(s):** None  
**Kick-Off Meeting(s):** C-727A Job Order Contracting Program Manager Consultant

**Construction Contracts**

**Pre-Bid Meeting(s):** None  
**Bid Opening(s):** None  
**Pre-Construction Meeting(s):** None  
**Kick-Off Meeting(s):** None  
**Bi-Weekly Progress Meeting(s):** None

**Meeting(s) / Conference(s) / Seminar(s) / Event(s)**

DRJTBC - Monthly Departmental (CAO) Staff Meeting  
DRJTBC - Monthly Committee Meeting  
DRJTBC - Monthly Commissioner's Meeting  
10/03/18 - HCCLV Monthly Board Meeting  
10/09/18 - HCCLV Outreach Committee Meeting  
10/23/18 - GPHCC Partnership Opportunities Meeting

**Elation Produced Reports**

The following documents present a set of charts that depict a summary of payments for active and completed contracts since the inception of the IBE program. These charts are followed by pie charts that show the distribution of payments by their IBE certification type.

The following spreadsheets include payment data for both Professional and Construction Contracts that are active and/or completed.

The Workforce Utilization pie charts illustrate the hours worked and ethnicity. The attached Workforce Utilization spreadsheet provides detailed data on the trade, ethnicity, and gender of each construction project.

Lastly, the Minority, Women, and Small Business Enterprise charts show the progress of all Professional and Construction Contracts relevant to the MWSBE Program.

**PROFESSIONAL SERVICES PAYMENTS & IBE ACTUAL TO DATE**

	DBE	MBE	WBE	SBE	VBE	Total Payments to IBEs to Date	Total % of Payments to IBEs to Date	Total Contract Payments to Date	Total Contract Value to Date
Payments of All Contracts Combined	\$ 7,621,709.72	\$ 9,760,455.54	\$ 9,326,601.87	\$ 6,396,758.45	\$ 4,409,076.72	\$ 37,514,602.30	18.14%	\$ 206,823,548.87	\$ 542,490,177.33
Payments Percentage of All Contracts Combined	3.69%	4.72%	4.51%	3.09%	2.13%		6.92%	38.12%	
<b>Professional Services Payments by Diversity Type</b>	<b>DBE</b>	<b>MBE</b>	<b>WBE</b>	<b>SBE</b>	<b>VBE</b>	<b>Total Payments to IBEs to Date</b>	<b>% IBE (% of Payments Paid to Primes)</b>	<b>Total Payments to Primes to Date</b>	<b>Total Contracts Value to Date</b>
1 IBE Type Total Payments	\$ 2,818,015.88	\$ 4,411,987.70	\$ 959,597.09	\$ 1,648,734.10	\$ 1,942,047.55	\$ 11,780,383.32	25.45%	\$46,288,291.16	\$89,106,878.46
2 C-508A / BURNS - I78 Maintenance Garage Expansion	\$ 110,172.32	\$ 25,301.82	\$ 170,321.80			\$ 305,795.94	42.65%	\$ 717,042.74	\$ 686,117.37
3 C-519A / GANNETT FLEMING ARCHITECTS, INC. - Southern Operations & Maintenance Facilities Improvements	\$ 19,565.85			\$ 64,879.79		\$ 64,879.79	33.57%	\$ 193,290.95	\$ 3,012,681.45
4 C-644A / GANNETT FLEMING ARCHITECTS, INC. - I78 Bridges & Approach Slab Rehabilitation	\$ 19,565.85					\$ 19,565.85	5.31%	\$ 368,213.61	\$ 651,157.49
5 C-657A / JINGOLI - TOA / Building Construction Management Services for PA Assignment Level 3 Toll Bridge Facilities Energy Contract	\$ 13,380.00					\$ 13,380.00	4.66%	\$ 287,274.16	\$ 300,000.00
6 C-660A / BAKER - Scudder Falls Bridge Replacement Project Final Design Services	\$ 1,572,719.09	\$ 2,724,208.37	\$ 278,585.61		\$ 1,722,136.35	\$ 6,297,649.42	22.10%	\$ 28,490,032.81	\$ 28,490,033.74
7 C-662A / McCORMICK - Scudder Falls Bridge Replacement Public Involvement Services	\$ 229,382.20					\$ 229,382.20	24.38%	\$ 941,003.81	\$ 1,800,016.87
8 C-684A-(1)-2 / CHERRY, WEBER ASSOCIATES, P.C. - General Engineering Services 2015-2018 Annual Inspections	\$ 60,996.27	\$ 174,453.85				\$ 174,453.85	24.50%	\$ 711,931.09	\$ 840,000.00
9 C-696A / JOHNSON, MIRMIRAN AND THOMPSON, INC. - TOA / Engineering Services for PA Assignment	\$ 60,996.27					\$ 60,996.27	27.64%	\$ 220,669.26	\$ 500,000.00
10 C-696B / FRENCH & PARRELO ASSOCIATES - TOA / Engineering Services for NJ Assignment	\$ 60,114.47		\$ 300.00	\$ 40,502.02		\$ 40,502.02	29.71%	\$ 136,327.86	\$ 500,000.00
11 C-701A / RUMMEL, KLEPPER AND KAHL - TOA / Engineering Services for Electronic Toll Collection Systems	\$ 60,114.47					\$ 60,414.47	18.49%	\$ 326,737.20	\$ 500,000.00
C-702B / IH ENGINEERS, P.C. (IBE) - Structural / Civil Task Order Agreement for NJ Assignment	\$ 488,097.33					\$ 488,097.33	100.00%	\$ 488,097.33	\$ 1,000,000.00

\* IBE percentages are calculated based on the Prime(s) payment amount.

**PROFESSIONAL SERVICES PAYMENTS & IBE ACTUAL TO DATE**

	DBE	MBE	WBE	SBE	VBE	Total Payments to IBEs to Date	Total % of Payments to IBEs to Date	Total Contract Payments to Date	Total Contract Value to Date
Payments of All Contracts Combined	\$ 7,621,709.72	\$ 9,760,455.54	\$ 9,326,601.87	\$ 6,396,758.45	\$ 4,409,076.72	\$ 37,514,602.30	18.14%	\$ 206,823,548.87	\$ 542,490,177.33
Payments Percentage of All Contracts Combined	3.69%	4.72%	4.51%	3.09%	2.13%		6.92%	38.12%	
<b>Professional Services Payments by Diversity Type</b>	<b>DBE</b>	<b>MBE</b>	<b>WBE</b>	<b>SBE</b>	<b>VBE</b>	<b>Total Payments to IBEs to Date</b>	<b>% IBE (% of Payments Paid to Primes)</b>	<b>Total Payments to Primes to Date</b>	<b>Total Contracts Value to Date</b>
IBE Type Total Payments	\$ 2,818,015.88	\$ 4,411,987.70	\$ 959,597.09	\$ 1,648,734.10	\$ 1,942,047.55	\$ 11,780,382.32	25.45%	\$46,288,291.16	\$89,106,878.46
12 C-703A / URBAN ENGINEERS, INC. - TOA / Construction Management Services for PA Assignment			\$ 15,199.70			\$ 15,199.70	4.65%	\$ 327,141.91	\$ 500,000.00
13 C-707A / USA ARCHITECTS (IBE) - Commission Administration Building at Scudder Falls			\$ 139,686.60	\$ 823,760.89	\$ 219,911.20	\$ 1,183,358.69	100.00%	\$ 1,183,358.69	\$ 1,376,451.71
14 C-715A / PENNONI ASSOCIATES, INC. - Structural/Civil Task Order Agreement for PA Assignment	\$ 33,027.35					\$ 33,027.35	22.77%	\$ 145,036.83	\$ 1,000,000.00
15 CI-671A / TRC ENGINEERS - Scudder Falls Bridge Replacement Project Engineering Services for PA Approach Improvements	\$ 579,789.67					\$ 579,789.67	51.45%	\$ 1,126,957.83	\$ 6,515,220.03
16 CI-672A / PARSONS BRINCKERHOFF, INC. (WSP) - Scudder Falls Bridge Replacement Project Engineering Services for Main River Bridge Replacement		\$ 289,125.24				\$ 289,125.24	23.77%	\$ 1,216,280.29	\$ 7,776,718.32
17 CI-673A / GANNETT FLEMING ARCHITECTS, INC. - SFB Replacement Project Engineering Services for NJ Approach Construction				\$ 466,451.59		\$ 466,451.59	29.45%	\$ 1,583,921.62	\$ 6,568,103.32
18 CM-644A / GREENMAN-FEDERSEN, INC. - I78 Bridges and Approach Slabs Rehabilitation Construction Management Services/ Inspection Services	\$ 138,868.66		\$ 40,208.71			\$ 179,077.37	17.81%	\$ 1,005,473.05	\$ 1,545,442.08
19 CM-669A / HILL INTERNATIONAL, INC. - Scudder Falls Bridge Replacement Project Construction Management Services		\$ 710,801.09	\$ 315,294.67	\$ 253,139.81		\$ 1,279,235.57	19.02%	\$ 6,724,482.99	\$ 25,015,066.98
20 CM-707A / JOSEPH JINGOLI & SON, INC. - Commission Administration Building at Scudder Falls Construction Management Services							0.00%	\$ 95,017.13	\$ 529,869.10

\* IBE percentages are calculated based on the Prime(s) payment amount.

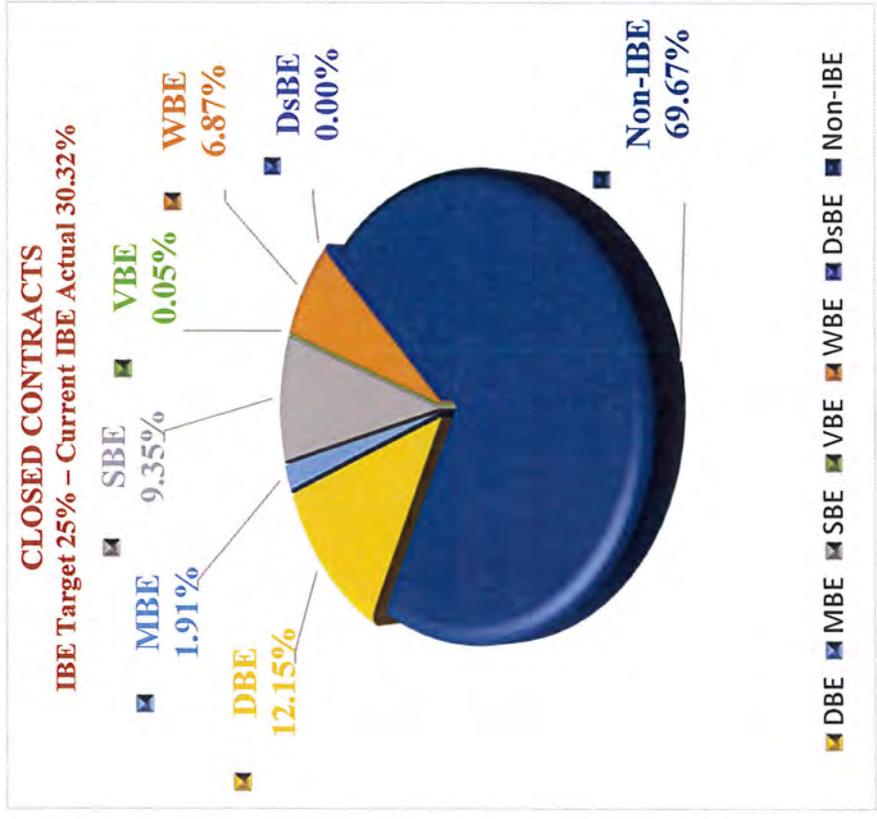
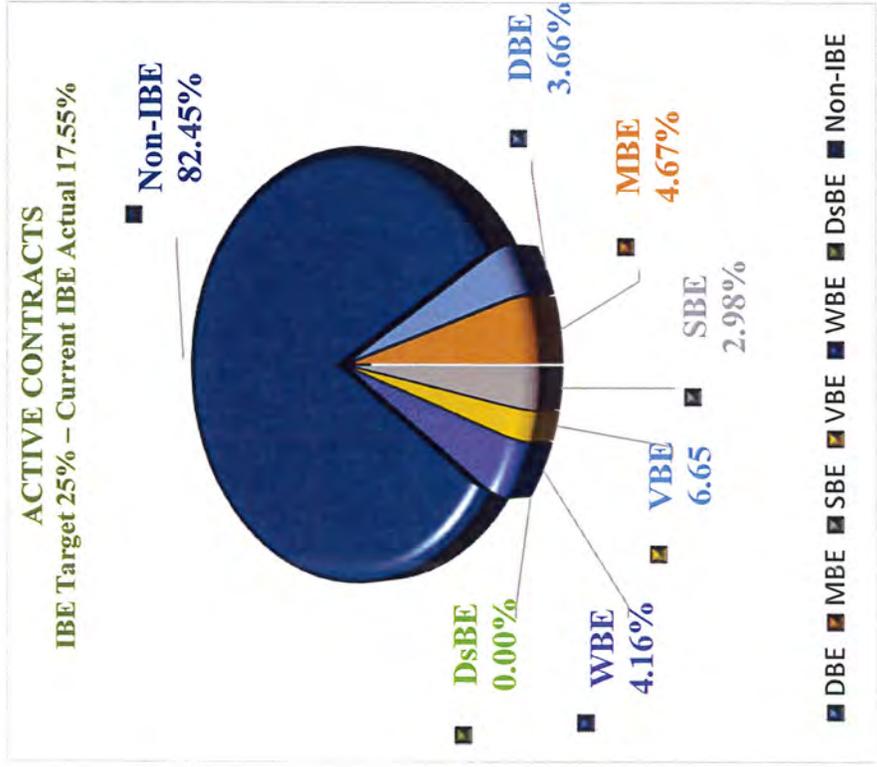
**CONSTRUCTION SERVICES PAYMENTS & IBE ACTUAL TO DATE**

	DBE	MBE	WBE	SBE	VBE	IBE Total Payments to 10/31/18	IBE Payment Percentage(s) to 10/31/18	Prime Total Contract Payments to 10/31/18	Total Contract Value as of 10/31/18
Payments of All Contracts Combined	\$ 7,621,709.72	\$ 9,760,455.54	\$ 9,326,601.87	\$ 6,396,758.45	\$ 4,409,076.72	\$ 37,514,602.30	18.14%	\$ 206,823,548.87	\$ 542,490,177.33
Payments Percentage of Total Contract Value							6.92%	38.12%	\$ 542,490,177.33
<b>IBE Type Total Payments (Construction Contracts)</b>									
	DBE	MBE	WBE	SBE	VBE	IBE Total Payments to 10/31/18	IBE Payment Percentage(s) to 10/31/18	Prime Total Contract Payments to 10/31/18	Total Contract Value as of 10/31/18
1 DE-50A / TRANSCORE - Electronic Toll Collection System Replacement - Design, Build & Maintain	\$ 2,024,382.73	\$ 285,650.85	\$ 6,177.93			\$ 2,316,211.51	22.30%	\$ 10,385,693.44	\$ 12,462,964.26
2 T-644A / J.D. ECKMAN - Easton/Phillipsburg TB Facility Administration Building	\$ 117,356.45		\$ 333,964.76	\$ 2,547,000.00		\$ 2,998,321.21	32.43%	\$ 9,244,098.12	\$ 11,117,003.61
3 T-645A MJF - Building & Facilities Energy Conservation	\$ 360,695.00					\$ 360,695.00	8.29%	\$ 4,352,479.00	\$ 5,326,520.00
4 T-645B / SCHNEIDER ELECTRIC - Building & Facilities Energy Conservation Measures - Mechanical/Controls					\$ 106,458.80	\$ 106,458.80	12.68%	\$ 839,284.55	\$ 1,154,809.00
5 T-668A / TRUMBULL 1 - Pennsylvania Scudder Falls Bridge Replacement Project	\$ 2,252,371.55	\$ 5,062,816.99	\$ 7,636,604.29	\$ 1,118,695.19	\$ 2,360,570.37	\$ 18,431,058.39	14.30%	\$ 128,858,157.57	\$ 396,000,000.00
6 T-707A / BRACY - Commission Administration Building at Scudder Falls Bridge & Adaptive Reuse of the 1799 Building			\$ 112,632.30	\$ 25,269.30		\$ 137,901.60	5.29%	\$ 2,606,958.58	\$ 21,357,000.00
7 T-708A / ALLIED PAINTING - New Hope/Lambertville Toll Bridge Floor System Rehabilitation - Facility Administration Building	\$ 48,888.11		\$ 43,403.96	\$ 12,820.26		\$ 105,112.33	7.20%	\$ 1,459,400.00	\$ 1,694,000.00
8 T-717A / BRACY - Milford/Montague Toll Bridge Salt Storage Building			\$ 70,588.96			\$ 70,588.96	5.73%	\$ 1,232,810.45	\$ 1,244,000.00
9 TS-677A / SPARWICK (IBE) - Scudder Falls TSB Interim Deck Repairs on I-95				\$ 999,656.00		\$ 999,656.00	100.00%	\$ 999,656.00	\$ 1,003,336.00
10 TS-687A / CARR & DUFF - Lower Trenton Toll Supported Bridge Replacement Of Sign Lighting Elements			\$ 163,632.58			\$ 163,632.58	29.39%	\$ 556,720.00	\$ 647,000.00
11 TTS-723A / J. FLETCHER CREAMER - On Call Beam Guide Rail & Attenuator Replacement				\$ 44,583.60		\$ 44,583.60	#DIV/0!	\$	\$ 1,376,666.00

\* IBE percentages are calculated based on the Prime(s) payment amount.

# PERCENTAGES OF PAYMENTS TO ALL CERTIFIED IBE SUBCONTRACTORS

(MBE / WBE / SBE / DBE / DSBE / Non-IBE)



Reporting from 07/01/2014 – 10/31/2018

## Completed Professional Services Contracts Payments Detail Report

Total Prime's Contracts Value	\$ 2,986,954.83
Total Payments to IBEs	\$ 649,229.49
IBE Target	25.00%
IBE Actual	21.74%

\*Met or Exceeded The Target\*

\*Did Not Meet The Target\*

CONTRACT TITLE	CONTRACT NO.	PRIME CONSULTANTS	CONTRACT VALUES	PAYMENT TOTALS	IBE TARGET	IBE ACTUAL	IBE TYPE	START DATE	END DATE
1 I-78 Maintenance Garage Expansion Engineering Services for Construction Management	CM-508A	STV, Inc.	\$ 582,335.21	\$ 582,335.21	25.00%	13.83%	SBE	02/29/2016	04/30/2018
	IBE	Envision Consultants, Ltd.	\$ 33,957.55	\$ 33,957.55	06.30%	5.83%	SBE		
		HRV Conformance Verification Associates, Inc.	\$ 19,937.70	-	03.40%	0.00%	DBE		
		IH Engineers, P.C.	\$ 46,603.11	\$ 46,603.11	17.55%	8.00%	MBE		
2 Scudder Falls Bridge Replacement Project - PA Noise Walls Construction	CM-664A	GREENMAN-PEDERSEN, INC.	\$ 849,622.00	\$ 849,622.00	25.00%	19.74%	WBE	02/29/2016	01/03/2018
	IBE	Envision Consultants, Ltd.	\$ 45,881.50	\$ 45,881.50	05.20%	5.40%	WBE		
		Keegan Technology & Testing Associates, Inc. A/K/A Key-Tech	\$ 36,494.33	\$ 36,494.33	03.70%	4.30%	SBE		
		Naik Consulting Group, P.C.	\$ 76,622.13	\$ 76,622.13	18.30%	9.02%	DBE		
		Safegate Associates, LLC	\$ 8,700.00	\$ 8,700.00	02.60%	1.02%	SBE		
3 Scudder Falls Bridge Replacement Project - PA Noise Walls Construction	CI-665A	JACOBS ENGINEERING GROUP, INC.	\$ 626,933.76	\$ 626,933.76	25.00%	7.14%	MBE	05/23/2016	11/02/2017
	IBE	IH Engineers, P.C.	\$ 44,766.05	\$ 44,766.05	14.40%	7.14%	MBE		
		RIG Consulting, Inc.	\$ 68,085.01	-	10.86%	0.00%	DBE		
4 Riverton - Belvidere Toll Supported Bridge Critical Member	C-650A	AMMANN & WHITNEY	\$ 451,072.53	\$ 451,072.53	25.00%	20.66%	SBE	10/26/2015	08/08/2017
	IBE	Pickering, Coris & Summerson, Inc.	\$ 93,184.47	\$ 93,184.47	25.80%	20.66%	SBE		
	5 Portland - Columbia Toll Bridge Approach Roadways Improvements	CI-566A	JACOBS ENGINEERING GROUP, INC.	\$ 476,991.53	\$ 476,991.53	25.00%	30.29%	MBE	02/23/2015
IBE		AmerCom Corporation	\$ 144,473.11	\$ 144,473.11	31.55%	30.29%	MBE		
		Naik Consulting Group, P.C.	-	-	04.87%	0.00%	SBE		
6 Scudder Falls Bridge Replacement Project - Traffic Engineering Services Pre-construction Traffic	C-663A	PENNONI ASSOCIATES, INC.	\$ 237,424.67	\$ 237,424.67	25.00%	49.93%	MBE	07/30/2015	4/20/2016
	IBE	Drive Engineering Corp.	\$ 6,757.64	\$ 6,757.64	03.40%	2.85%	MBE		
		TechniQuest Corporation	\$ 111,789.60	\$ 111,789.60	36.50%	47.08%	MBE		

# Completed Construction Contracts Payments Detail Report

Total Prime's Contracts Value	\$ 35,126,553.43
Total Payments to IBEs	\$ 11,063,149.54
IBE Target	25.00%
IBE Actual	31.50%

\*Met or Exceeded The Target\*

\*Did Not Meet The Target\*

CONTRACT TITLE	CONTRACT NO.	PRIME CONTRACTORS	CONTRACT VALUE	PAYMENT TOTALS	PRIME TARGET	PRIME ACTUAL	IBE TYPE	START DATE	END DATE
1 I-78 Maintenance Garage Expansion at I-78 PA Welcome Ctr. / Maintenance Facility	T-508A	BRACY CONSTRUCTION, INC.	\$ 9,845,177.03	\$ 9,845,177.03	25.00%	14.43%		06/27/2016	06/30/2018
	IBE	C.A.Weiss Sales, LLC	\$ 245,498.71	\$ 245,498.71	2.49%	2.49%	WBE		
		Central Penn Welding & Ironworks, LLC	\$ 173,273.71	\$ 173,273.71	1.76%	1.76%	MBE		
		Gaver Industries, Inc. d/b/a Barker & Barker Paving	\$ 19,547.10	\$ 19,547.10	0.20%	0.20%	VBE		
		Ida Yeager Sales, Inc.	\$ 148,150.52	\$ 148,150.52	1.50%	1.50%	DBE		
		J. Sterling Solutions, LLC	\$ 51,476.64	\$ 51,476.64	0.52%	0.52%	DBE		
		Labe Sales, Inc.	\$ 73,980.00	\$ 73,980.00	0.75%	0.75%	DBE		
		Penn State Electrical Mechanical Supply Co., Inc.	\$ 196,063.29	\$ 196,063.29	1.99%	1.99%	DBE		
		Reeb Building Systems, LLC	\$ 512,970.82	\$ 512,970.82	5.21%	5.21%	DBE		

CONTRACT TITLE	CONTRACT NO.	PRIME CONTRACTORS	CONTRACT VALUES	PAYMENT TOTALS	IBE TARGET	IBE ACTUAL	IBE TYPE	START DATE	END DATE
2 Lower Trenton Toll Supported Bridge Approach Traffic Signal Equipment Upgrades	TS-699A	CARR AND DUFF, INC.	\$ 161,150.37	\$ 161,150.32	25.00%	37.96%		03/29/2017	04/24/2018
	IBE	General Highway Products, Inc	\$ 61,169.00	\$ 61,169.00	25.00%	37.96%	WBE		

CONTRACT TITLE	CONTRACT NO.	PRIME CONTRACTORS	CONTRACT VALUES	PAYMENT TOTALS	IBE TARGET	IBE ACTUAL	IBE TYPE	START DATE	END DATE
3 Scudder Falls Bridge Replacement Project - Tree Clearing	T-667A	AP CONSTRUCTION, INC.	\$ 1,721,688.26	\$ 1,721,688.26	25.00%	26.42%		12/23/2015	09/20/2017
	IBE	Athena Contracting, Inc.	\$ 243,315.01	\$ 243,315.01	10.00%	14.13%	WBE		
		BFW Group	\$ 8,550.00	\$ 8,550.00	0.83%	0.50%	DBE		
		Sable Construction, Inc.	\$ 202,960.00	\$ 202,960.00	15.00%	11.79%	MBE		

CONTRACT TITLE	CONTRACT NO.	PRIME CONTRACTORS	CONTRACT VALUES	PAYMENT TOTALS	IBE TARGET	IBE ACTUAL	IBE TYPE	START DATE	END DATE
4 Scudder Falls Bridge Replacement Project - PA Noise Walls	T-666A	PKF-MARK III, INC.	\$ 11,219,737.01	\$ 11,219,737.01	25.00%	31.54%		04/29/2016	08/14/2017
	IBE	Bird Solutions International	\$ 122,732.00	\$ 122,732.00	1.09%	1.09%			
		Green Valley Landscaping, Inc.	\$ 72,163.76	\$ 72,163.76	0.64%	0.64%	DBE		
		Sanders Construction Company, Inc.	\$ 3,338,786.23	\$ 3,338,786.23	25.00%	29.76%	DBE		
		Work Zone Contractors, LLC	\$ 5,352.12	\$ 5,352.12	0.05%	0.05%	DBE		

## Completed Construction Contracts Payments Detail Report

Total Prime's Contracts Value	\$ 35,126,553.43
Total Payments to IBEs	\$ 11,063,149.54
IBE Target	25.00%
IBE Actual	31.50%

*Met or Exceeded The Target*
*Did Not Meet The Target*

CONTRACT TITLE	CONTRACT NO.	PRIME CONTRACTORS	CONTRACT VALUES	PAYMENT TOTALS	IBE TARGET	IBE ACTUAL	IBE TYPE	START DATE	END DATE	
Scudder Falls Bridge Replacement Project Subsurface Boring & Sampling	T-661A	JRC ENGINEERS	\$ 1,438,941.98	\$ 1,438,941.98	25.00%	16.29%		05/18/2015	05/18/2017	
	<b>IBE</b>	Garden State Highway Products	\$ 196,519.30	\$ 196,519.30	11.00%	13.66%	WBE			
		Burgette Excavation, LLC t/a Traffic Regulators	\$ 37,947.00	\$ 37,947.00	15.00%	2.64%	SBE			
I-78 Toll Plaza Bumper Block Replacement	T-705A	SPARWICK CONTRACTING, INC. (IBE)	\$ 160,006.00	\$ 160,006.00	25.00%	100.00%	SBE	10/17/2016	03/03/2017	
	DII Toll Bridges Facilities Emergency Standby Generators Improvements	T-514A	WEST SIDE HAMMER ELECTRIC	\$ 644,686.00	\$ 644,686.00	25.00%	30.61%		07/27/2015	01/08/2017
		<b>IBE</b>	Penn State Electric Mechanical Supply Co., Inc.	\$ 197,339.20	\$ 197,339.99	29.00%	30.61%	DBE		
Lower Trenton TSB Approach Roadways Improvements		TS-639B	MOUNT CONSTRUCTION CO., INC. (IBE)	\$ 2,090,794.00	\$ 2,090,794.00	25.00%	100.00%	WBE	04/09/2015	12/06/2016
	Easton / Phillipsburg Ramp C Stabilization	T-641A	MERCO, INC. (IBE)	\$ 998,300.00	\$ 998,300.00	25.00%	100.00%	SBE	11/23/2015	12/01/2016
		Portland - Columbia Toll Bridge Approach Roadway Improvement	T-566A	INTERCOUNTY PAVING COMPANY	\$ 6,193,334.28	\$ 6,193,334.28	25.00%	30.32%		02/25/2015
<b>IBE</b>			Established Traffic Control	\$ 43,589.66	\$ 43,589.66	0.60%	0.70%	DBE		
	MV Contracting, Inc.		\$ 1,652,064.50	\$ 1,652,064.50	22.70%	26.67%	WBE			
	PIM Corporation		\$ 160,217.70	\$ 160,217.70	3.50%	2.59%	SBE			
	The Vann Organization		\$ 22,035.00	\$ 22,035.00	0.40%	0.36%	SBE			

## Completed Construction Contracts Payments Detail Report

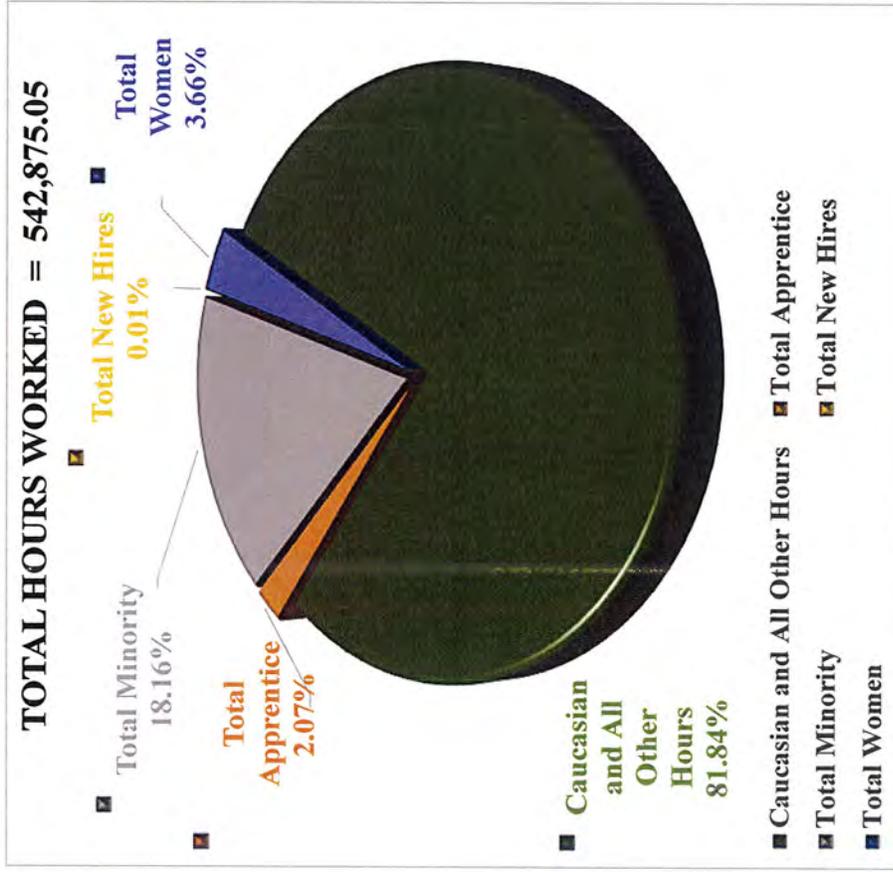
Total Prime's Contracts Value	\$ 35,126,553.43
Total Payments to IBEs	\$ 11,063,149.54
IBE Target	25.00%
IBE Actual	31.50%

\*Met or Exceeded The Target\*

\*Did Not Meet The Target\*

CONTRACT TITLE	CONTRACT NO.	PRIME CONTRACTORS	CONTRACT VALUES	PAYMENT TOTALS	IBE TARGET	IBE ACTUAL	IBE TYPE	START DATE	END DATE
11 Riverton - Belvidere Toll Supported Bridge	TS-650A	ROAD-CON, INC.	\$ 652,738.50	\$ 652,738.50	25.00%	4.34%		08/15/2016	11/11/2016
		Desilvio & Company, Inc.	\$ 16,848.00	\$ 16,848.00	2.60%	2.58%	WBE		
		Established Traffic Control	\$ 4,317.48	\$ 4,317.48	0.73%	0.66%	WBE		
		RAM-T Corporation	\$ 7,182.00	\$ 7,182.00	2.00%	1.10%	DBE		
		Williams Flagger Logistics, LLC	\$ 49,842.17	\$ -	5.90%	0.00%			

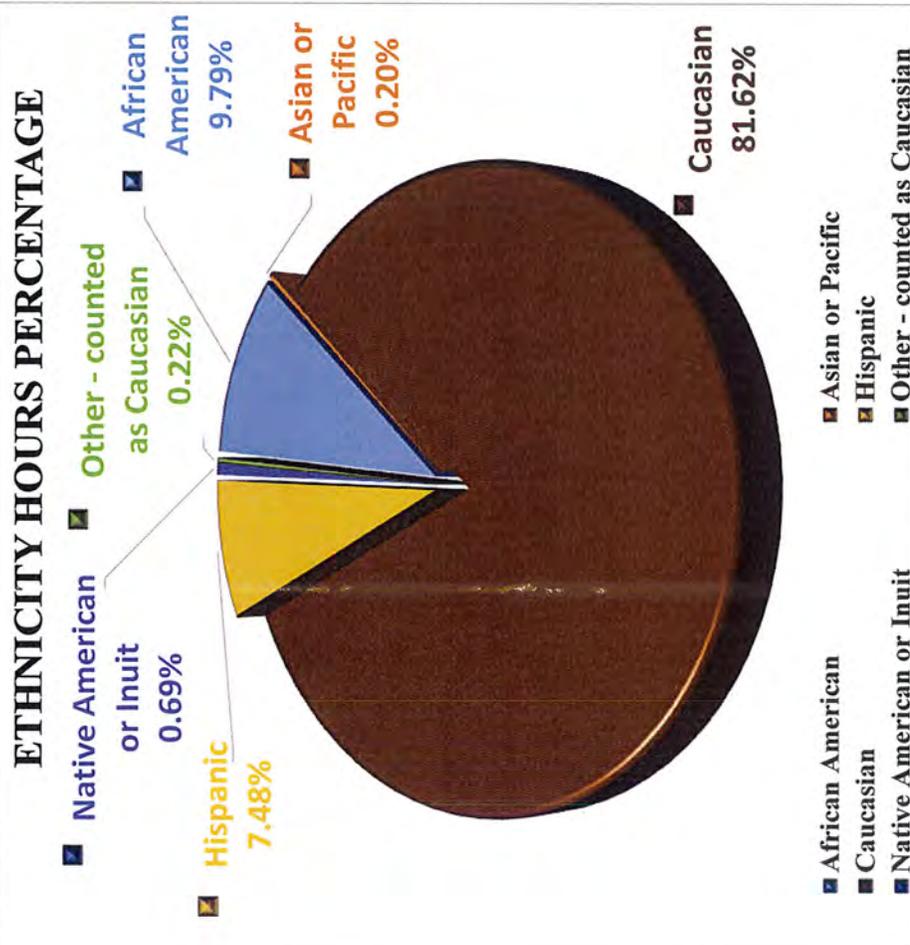
# WORKFORCE UTILIZATION - HOURS REPORTING



Work Force Target	Total Hours	# of Workers
Local Residents	518,582.05	1,575
Total Minority	98,573.55	383
Total New Hires	54.00	3
Total Women	19,888.75	51
Total Apprentice	11,263.00	49
<b>Total (All Localities)</b>	<b>542,875.05</b>	<b>1,673</b>

Hours Worked Pie Chart: reflects the individual(s) hours worked by the Prime Contractor(s) and Subcontractor(s) (IBE and Non-IBE) employees.

# WORKFORCE UTILIZATION - ETHNICITY REPORTING



Ethnicity Breakdown	Total Hours	# of Workers
African American	53,143.50	165
Asian or Pacific Islander	1,087.00	11
Caucasian	443,099.50	1,285
Hispanic	40,604.05	200
Native American or Inuit	3,739.00	7
Other	1,202.00	5

Ethnicity Pie Chart = reflects the ethnic backgrounds of all individual workers reporting on Commission Projects (Primes Employees / Subcontractor Employees).

The above-referenced workforce utilization data is reflected in the following spreadsheets.

Reporting from 07/01/2014 – 10/31/2018

## Workforce Utilization Summary

Project Name	Total Hours Worked	Total Apprentices	NJ	NJ %	PA	PA %	Caucasian / White	American Indian	Asian Pacific Islander	Black / African American	Latino / Hispanic	Other	Total Minorities	Minority %	Women	Women %	New Hires
T-668A (PA + NJ)	542,875.05	11,263.00	215,570.10	39.71%	310,277.25	57.15%	443,099.50	3,739.00	1,087.00	53,143.50	40,604.05	1,202.00	98,573.55	18.16%	19,888.75	3.66%	54.00
COMBINED TOTALS for T-668A (PA + NJ)	463,835.75	6,901.50	198,997.50	42.90%	251,273.75	54.17%	394,586.50	3,704.00	909.50	49,564.75	24,519.00	552.00	78,697.25	16.97%	18,307.50	4.05%	54.00
T-668A TRUMBULL 1 (PA) SFB Bridge Replacement Project	257,319.00	2,165.50	46,111.25	17.92%	203,677.25	79.15%	212,491.50	2,790.50	857.00	26,261.50	14,506.50	412.00	44,415.50	17.26%	10,428.50	4.05%	0.00
T-668A TRUMBULL 2 (NJ) SFB Replacement Project	206,516.75	4,736.00	152,886.25	74.03%	47,596.50	23.05%	172,095.00	913.50	52.50	23,303.25	10,012.50	140.00	34,281.75	16.60%	8,378.00	4.06%	54.00
DD-540A TRANSORE - Electronic Toll Collection System Replacement - Design, Build & Maintain	2,040.00	0.00	108.00	5.29%	875.00	42.89%	321.00	0.00	158.00	674.00	255.50	631.50	1,087.50	53.31%	0.00	0.00%	0.00
T-644A J.D. ECKMAN - EASTON PHILLIPSBURG TB FACILITY ADMINISTRATION BLDG	45,933.00	1,517.50	7,000.50	15.24%	31,788.00	69.21%	34,043.75	0.00	19.50	1,203.50	10,647.75	18.50	11,870.75	25.84%	1,015.50	2.21%	0.00
T-446A MJF BUILDING & FACILITIES ENERGY CONSERVATION	8,760.80	1,092.00	2,330.60	26.60%	12,518.50	142.89%	6,593.75	0.00	0.00	1,114.75	1,052.30	0.00	2,167.05	24.74%	65.75	0.75%	0.00
T-645B SCHNEIDER ELECTRIC BUILDING & FACILITIES ENERGY CONSERVATION MEASURES - MECHANICAL/CONTROLS	1,595.50	0.00	0.00	0.00%	1,105.50	69.29%	1,595.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00%	0.00
T-707A Bracy Commission Administration Building at SFB & Adaptive Reuse of the 1799 Building	8,693.00	131.00	1,437.00	16.53%	7,256.00	83.47%	7,758.00	0.00	0.00	373.00	562.00	0.00	935.00	10.76%	0.00	0.00%	0.00
T-708A Allied Painting New Hope-Lambertville Toll Bridge Floor System Rehabilitation - Facility Administration Building	5,244.00	595.00	4,074.50	77.70%	1,169.50	22.30%	1,842.50	0.00	0.00	0.00	3,401.50	0.00	3,401.50	64.86%	0.00	0.00%	0.00
T-717A BRACY Milford-Montague Toll Bridge Salt Storage Building	3,227.00	0.00	60.00	1.86%	2,307.00	71.49%	2,978.50	35.00	0.00	213.50	0.00	0.00	248.50	7.70%	0.00	0.00%	0.00
TS-677A SPARWICK - SF TSB Interim Deck Repairs on I-95	580.00	0.00	580.00	100.00%	0.00	0.00%	501.00	0.00	0.00	0.00	79.00	0.00	79.00	13.62%	0.00	0.00%	0.00
TS-687A Carr & Duff LOWER TRENTON TOLL SUPPORTED BRIDGE REPLACEMENT OF SIGN LIGHTING ELEMENTS	2,734.00	1,025.00	750.00	27.43%	1,984.00	72.57%	2,693.00	0.00	0.00	0.00	41.00	0.00	41.00	1.50%	0.00	0.00%	0.00
TTS-723A J FLETCHER CREAMER ON CALL BEAM GUIDE RAIL & ATTENUATOR REPLACEMENT	232.00	0.00	232.00	100.00%	0.00	0.00%	186.00	0.00	0.00	0.00	46.00	0.00	46.00	19.83%	0.00	0.00%	0.00

**Delaware River Joint Toll Bridge Commission  
Meeting of November 19, 2018**

**MINORITY, WOMEN AND SMALL BUSINESS ENTERPRISE PROGRAM OVERVIEW**

The Delaware River Joint Toll Bridge Commission implemented a one-year Minority Business Enterprise (MBE) pilot program, with a 7% participation goal, and the Women Business Enterprise (WBE) pilot program with a 3% goal. These goals applied to consultants and contractors' participating in the Commission's Capital Program and were effective on September 1, 2008.

At its December 2008 Commission Meeting, the Commission revised the pilot program to specify a 25% Small Business Enterprise (SBE) goal to New Jersey assigned consultant contracts in lieu of the previously specified 7% MBE and 3% WBE goals.

At its December 2010 Commission Meeting, due to the success of the Commission's MWSBE Pilot Program, the Delaware River Joint Toll Bridge Commission adopted a resolution for permanent status of the Minority Business Enterprise (MBE) program, with a 7% participation goal, and the Women Business Enterprise (WBE) program with a 3% goal, and the Small Business Enterprise (SBE) program with a 25% goal. These goals apply to consultants and contractors' participating in the Commission's Capital Program.

The Contract Compliance Department continues to monitor, update and analyze the payments for the MWSBE diversity program.

<i>a)</i> PA Assigned Professional Services Contracts:	7% MBE and 3% WBE
<i>b)</i> No State Assigned Professional Services Contracts:	7% MBE and 3% WBE
<i>c)</i> Capital Plan Construction Contracts:	7% MBE and 3% WBE
<i>d)</i> NJ Assigned Professional Services Contracts:	25% SBE

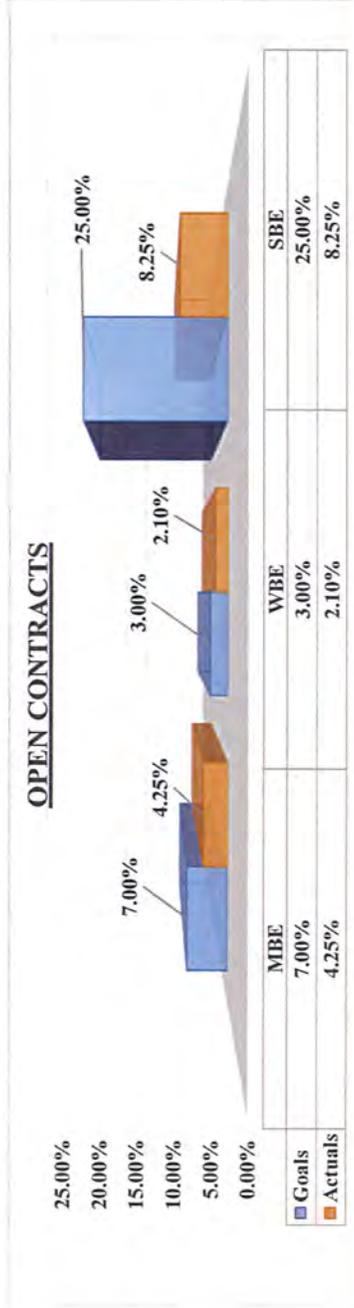
Numerous diversified businesses have benefited and continue to benefit from the Commission's previous M/W/SBE Program. The number of Contracts awarded during the MWSBE Program are as follows:

➤ Active Contracts:	10
➤ Completed Contracts:	67
➤ Total Capital Program Contracts:	77
➤ Total Number of Contractors:	133

As of July 1, 2014 projects fall into the status now commonly referred to as IBE (Identified Business Enterprise) with a projected target to be or to exceed 25% of the total project award amount.

# Minority, Women and Small Business Enterprise Payment Reporting

## November-18



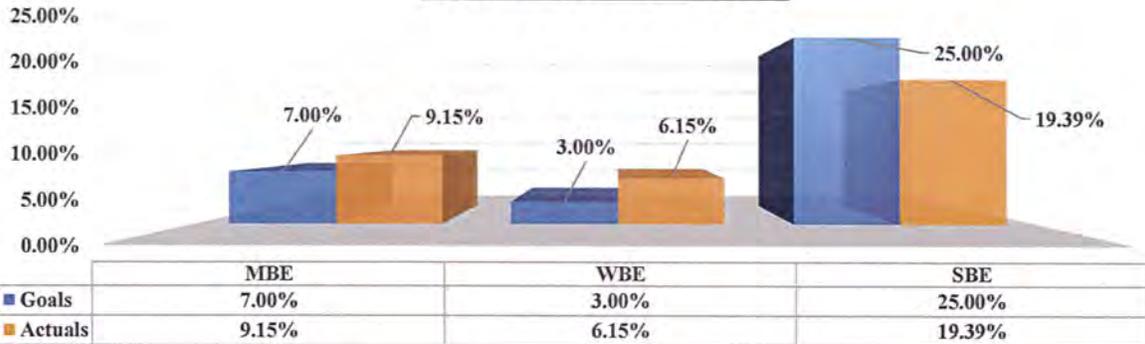
SUMMARY TOTALS		MBE		WBE		SBE	
M/WBE Summary Totals	\$ 33,349,128.22	ACTUAL	PAYMENTS	ACTUAL	PAYMENTS	ACTUAL	PAYMENTS
SBE Summary Totals	\$ 2,189,614.63	4.25%	\$ 1,416,866.47	2.10%	\$ 699,808.13	8.25%	\$ 180,710.24

CONTRACT NO.	CONTRACTOR / CONSULTANT	CONTRACT VALUE	TOTAL PAYMENTS TO DATE	MBE GOAL 7.0 %	MBE PAYMENTS	WBE GOAL 3.0 %	WBE PAYMENTS	SBE GOAL 25.0 %	SBE PAYMENTS	AWARD DATE
C-502A	AECOM Transp.	\$ 30,397,000.00	\$ 26,395,486.30	4.34%	\$ 1,319,428.97	2.12%	\$ 643,281.22		\$ -	11/25/2008
C-628A	Dewberry	\$ 1,000,000.00	\$ 509,635.62	1.78%	\$ 17,754.10	2.22%	\$ 22,233.26		\$ -	02/25/2014
C-627B	French & Parcello	\$ 500,000.00	\$ 278,142.94		\$ -		\$ -		\$ -	08/01/2014
C-629A	Hill International	\$ 300,000.00	\$ 181,931.20		\$ -		\$ -	13.66%	\$ 40,993.70	07/29/2014
C-556A	Pennoni Associates	\$ 389,614.63	\$ 323,615.98		\$ -		\$ -	12.88%	\$ 50,193.77	05/20/2014
C-628B	Louis Berger Group	\$ 1,000,000.00	\$ 849,510.17		\$ -		\$ -	7.56%	\$ 75,584.81	12/23/2013
C-549AR	Jacobs Engineering	\$ 452,128.22	\$ 445,549.97	7.91%	\$ 35,742.16	3.07%	\$ 13,866.11		\$ -	10/29/2013
C-599A	McCormick & Taylor	\$ 1,000,000.00	\$ 283,117.05		\$ -	0.50%	\$ 5,000.00		\$ -	11/01/2011
C-629B	Michael Baker	\$ 500,000.00	\$ 329,371.12		\$ -		\$ -	2.79%	\$ 13,937.96	07/29/2014
C-621A	Rummel Klepper & Kahl	\$ 500,000.00	\$ 487,881.63	8.79%	\$ 43,941.24	3.09%	\$ 15,427.54		\$ -	11/22/2013

MBE = Minority Business Enterprise      WBE = Women Business Enterprise      SBE = Small Business Enterprise

# Minority, Women and Small Business Enterprise Payment Reporting

## COMPLETED CONTRACTS



SUMMARY TOTALS		MBE		WBE		SBE	
M/WBE Summary Totals	\$ 128,684,944.08	ACTUAL	PAYMENTS	ACTUAL	PAYMENTS	ACTUAL	PAYMENTS
SBE Summary Totals	\$ 16,433,918.99	9.15%	\$ 11,777,464.87	6.15%	\$ 7,910,758.53	19.39%	\$ 3,185,920.49

\*Categories highlighted below indicates the Prime has either met or exceeded the target.

CONTRACT NO.	CONTRACTOR / CONSULTANT	CONTRACT VALUE	MBE GOAL 7.0 %	MBE PAYMENTS	WBE GOAL 3.0 %	WBE PAYMENTS	SBE GOAL 25.0 %	SBE PAYMENTS
DB-427B	A.P. Construction	\$ 4,356,866.00	10.00%	\$ 435,686.60	7.30%	\$ 318,051.22		\$ -
T/TS-573A	A.P. Construction	\$ 7,823,588.00	7.69%	\$ 601,633.92	4.92%	\$ 384,920.53		\$ -
T-440BR	A.P. Construction	\$ 4,608,295.33	11.70%	\$ 539,170.55	7.33%	\$ 337,788.05		\$ -
TTS-476A-2	A.P. Construction	\$ 3,511,153.06	7.20%	\$ 252,803.02	5.50%	\$ 193,113.42		\$ -
T-472A	Allied Painting	\$ 15,595,983.76	9.70%	\$ 1,512,810.42	15.00%	\$ 2,339,397.56		\$ -
C-443A	Ammann & Whitney	\$ 770,909.81	10.00%	\$ 77,090.98	14.00%	\$ 107,927.37		\$ -
C-445A	Ammann & Whitney	\$ 920,304.08	7.20%	\$ 66,261.89	3.20%	\$ 29,449.73		\$ -
T-474A	Bracy Contracting	\$ 2,660,000.00	6.05%	\$ 160,930.00	2.87%	\$ 76,342.00		\$ -
C-474A	Brinjac	\$ 287,603.87	8.00%	\$ 23,008.31	9.00%	\$ 25,884.35		\$ -
C-627A	Buchart Horn	\$ 132,374.35	0.00%	\$ -	0.00%	\$ -		\$ -
C-598A	Burns Group	\$ 408,272.00		\$ -		\$ -	8.00%	\$ 32,661.76
C-454A	Carroll Engineers	\$ 500,000.00	18.10%	\$ 90,500.00	5.90%	\$ 29,500.00		\$ -
C-543A	Cherry Weber	\$ 612,233.00		\$ -		\$ -	28.30%	\$ 173,261.94
C-639A	Cherry Weber	\$ 401,455.40	18.10%	\$ 72,663.43	5.90%	\$ 23,685.87		\$ -
T-498A	Cornell & Co.	\$ 1,999,015.22	9.30%	\$ 185,908.42	6.30%	\$ 125,937.96		\$ -
T-554A	Dayspring Electric	\$ 232,117.66	0.00%	\$ -	0.00%	\$ -		\$ -
C-454B	French & Parello	\$ 500,000.00		\$ -		\$ -	17.00%	\$ 85,000.00
C-453A	Gannett Fleming	\$ 1,000,000.00	5.33%	\$ 53,300.00	0.87%	\$ 8,700.00		\$ -
C-598B	Gannett Fleming	\$ 367,353.90		\$ -		\$ -	8.95%	\$ 32,878.17
C-566A	Greenman Pedersen	\$ 350,675.02	9.54%	\$ 33,464.64	0.83%	\$ 2,924.37		\$ -
C-599B	Greenman Pedersen	\$ 1,000,000.00		\$ -		\$ -	4.00%	\$ 40,000.00
CM-437A	Greenman Pedersen	\$ 2,559,020.59		\$ -		\$ -	19.50%	\$ 499,009.02
CM-440B	Greenman Pedersen	\$ 753,336.71		\$ -		\$ -	17.64%	\$ 132,888.60
T-441A	H & G Contractors	\$ 1,586,698.00	6.60%	\$ 104,722.07	1.57%	\$ 24,911.16		\$ -
C-530A	Hill International	\$ 400,000.00	2.50%	\$ 10,000.00	0.00%	\$ -		\$ -
CM-427B	Hill International	\$ 629,749.00		\$ -		\$ -	13.60%	\$ 85,645.86
CM-447B	Hill International	\$ 973,401.52	4.10%	\$ 39,909.46	2.10%	\$ 20,441.43		\$ -
CM-442A	Hill International	\$ 319,826.73		\$ -		\$ -	25.14%	\$ 80,404.44
CM-573A	Hill International	\$ 1,038,384.48	6.20%	\$ 64,379.84	5.80%	\$ 60,226.30		\$ -
T-506A	HRI	\$ 13,727,411.69	7.17%	\$ 984,255.42	2.91%	\$ 399,467.68		\$ -
TS-505A	IEW	\$ 661,352.00	55.00%	\$ 363,743.60	8.93%	\$ 59,058.73		\$ -

MBE = Minority Business Enterprise / WBE = Women Business Enterprise / SBE = Small Business Enterprise  
Data represents payments made from the start of the MWSBE program up to the completion of each referenced contract.

SUMMARY TOTALS		MBE		WBE		SBE	
M/WBE Summary Totals	\$ 128,684,944.08	ACTUAL	PAYMENTS	ACTUAL	PAYMENTS	ACTUAL	PAYMENTS
SBE Summary Totals	\$ 16,433,918.99	9.15%	\$ 11,777,464.87	6.15%	\$ 7,910,758.53	19.39%	\$ 3,185,920.49

\*Categories highlighted below indicates the Prime has either met or exceeded the target.

DB-563A	J. Fletcher Creamer	\$ 1,283,717.00	15.00%	\$ 192,557.55	4.00%	\$ 51,348.68	\$ -
TTS-634AR	J. Fletcher Creamer	\$ 896,808.00	8.35%	\$ 74,885.53	0.42%	\$ 3,755.75	\$ -
T-437A	J.D. Eckman	\$ 24,412,321.90	7.48%	\$ 1,826,041.68	3.04%	\$ 742,134.59	\$ -
TS-442A	James A. Anderson	\$ 2,149,268.62	6.30%	\$ 135,403.92	1.30%	\$ 27,940.49	\$ -
TS-443A	James A. Anderson	\$ 2,461,975.00	0.00%	\$ -	6.10%	\$ 150,180.48	\$ -
T-543A	James D. Morrissey	\$ 6,683,640.40	4.80%	\$ 320,814.74	8.64%	\$ 577,466.53	\$ -
CM-444A	JMT	\$ 905,196.00	9.50%	\$ 85,993.62	2.80%	\$ 25,345.49	\$ -
CM-506A	JMT	\$ 1,459,000.00	7.65%	\$ 111,613.50	2.40%	\$ 35,016.00	\$ -
CM-543A	JMT	\$ 752,729.58		\$ -		\$ -	30.60% \$ 230,335.25
C-506A	KS Engineers	\$ 1,156,622.33	63.38%	\$ 733,067.23	13.44%	\$ 155,450.04	\$ -
TTS-476A-1	Kyle Conti	\$ 4,128,641.00	0.09%	\$ 3,715.78	9.00%	\$ 371,577.69	\$ -
DB-562A	M.L. Ruberton	\$ 344,492.68	8.30%	\$ 28,592.89	3.80%	\$ 13,090.72	\$ -
T-475A	Miniscalco	\$ 68,229.51	2.25%	\$ 1,535.16	1.20%	\$ 818.75	\$ -
TS-445A	Neshaminy Contractors	\$ 6,285,926.10	16.90%	\$ 1,062,321.51	2.70%	\$ 169,720.00	\$ -
TS-447B	Neshaminy Contractors	\$ 8,955,586.24	8.60%	\$ 770,180.42	2.58%	\$ 231,054.12	\$ -
C-437B	Parsons Brinkerhoff	\$ 2,254,674.00		\$ -		\$ -	22.54% \$ 508,203.52
C-437A	Pennoni Associates	\$ 764,181.39		\$ -		\$ -	24.00% \$ 183,403.53
C-455B	Remington & Vernick	\$ 400,000.00		\$ -		\$ -	2.49% \$ 9,960.00
TS-444A	Road-Con	\$ 7,814,850.68	4.87%	\$ 380,583.23	0.31%	\$ 24,226.04	\$ -
T-639A	Road-Con	\$ 3,324,313.00	0.00%	\$ -	13.90%	\$ 462,079.51	\$ -
T-624A	Sparwick	\$ 874,601.00	7.60%	\$ 66,469.68	0.75%	\$ 6,559.51	\$ -
C-440B	Stantec	\$ 728,011.79	4.75%	\$ 34,580.56	2.80%	\$ 20,384.33	\$ -
C-440A	Stantec	\$ 405,011.03	4.80%	\$ 19,440.53	6.60%	\$ 26,730.73	\$ -
C-600A	STV	\$ 800,000.00		\$ -		\$ -	12.60% \$ 100,800.00
CM-472A	STV	\$ 1,728,385.40		\$ -		\$ -	23.80% \$ 411,355.73
CM-474A	STV	\$ 291,172.17	0.00%	\$ -	0.00%	\$ -	\$ -
C-538A	STV	\$ 500,000.00	1.25%	\$ 6,250.00	31.20%	\$ 156,000.00	\$ -
CM-443A	STV	\$ 204,152.63	16.75%	\$ 34,195.57	11.00%	\$ 22,456.79	\$ -
CM-445A	STV	\$ 682,064.44		\$ -		\$ -	26.00% \$ 177,336.75
CM-498A	STV	\$ 571,665.66	12.00%	\$ 68,599.88	2.40%	\$ 13,719.98	\$ -
C-453B	T & M Associates	\$ 1,000,000.00		\$ -		\$ -	18.90% \$ 189,000.00
C-07-11	Transystems	\$ 747,493.55		\$ -		\$ -	21.05% \$ 157,347.39
C-447B	Transystems	\$ 666,016.64	8.00%	\$ 53,281.33	2.00%	\$ 13,320.33	\$ -
CM-476A	Trumbull	\$ 699,250.00	13.60%	\$ 95,098.00	6.10%	\$ 42,654.25	\$ -
C-505A	Urban Engineers	\$ 154,598.70		\$ -		\$ -	36.50% \$ 56,428.53
C-539A	URS Corporation	\$ 265,070.69		\$ -		\$ -	0.00% \$ -
<b>Total Number of Contracts</b>	<b>67</b>		<b>47</b>		<b>47</b>		<b>20</b>

MBE = Minority Business Enterprise / WBE = Women Business Enterprise / SBE = Small Business Enterprise  
Data represents payments made from the start of the MWSBE program up to the completion of each referenced contract.

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of November 19, 2018**

**COMMUNICATIONS**

The following Pages reflect the reports on those items assigned to the Communications Department. Each item is reported separately and page numbered accordingly.

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**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
**Meeting of November 19, 2018**

**OPERATIONS INDEX**  
**FOR**  
**COMMUNICATIONS**

<b>SUBJECT</b>	<b>DESCRIPTION</b>	<b>PAGE NUMBER</b>
Communications	Status Report Month of October 2018	1-4

**COMMUNICATIONS REPORT**  
**October 2018**

- **COMMISSION AWARENESS EFFORTS:**

**Tolling FAQs** – Drafted, vetted, and finalized a set of 22 questions and answers address various aspects of the upcoming initiation of tolling at the soon-to-be-completed first span of the Scudder Falls Bridge. The product was developed as one of the final content improvements for the newly redesign project website that went live in early October. The tolling FAQs should have considerable utility in answering various inquiries about all-electronic toll (AET) collection, the toll rate schedule, license-plate billing (Toll-BY-Plate), and the E-ZPass frequent commuter discount program eligibility in the coming months. The new website section has already been utilized in answering some project-contact-portal inquiries. Chip Stracciolini in the engineering department, Katie Carver at public involvement consultant McCormick Taylor, and the IT folks at Stokes Creative Group were instrumental in this process.

**Scudder Falls Bridge Replacement Project Website Redesign** – The new, redesign website for the Scudder Falls Bridge Replacement Project went live on Thursday, October 4. The new website was pursued to emphasize the impending onset of tolling once the new bridge's first span is completed and opened to traffic at a yet-to-be-determined date in 2019. The website has abundant info and links on E-ZPass and an improved content management system (CMS). The timing for bringing the new site online coincides with the approaching onset of tolling at the new bridge's upstream span at a yet-to-be-determined date in 2019. For this reason, the redesign website has a tolling emphasis. A series of corrections and additions subsequently were made over the course of the month. Because of this fine-tuning work, an anticipated public-awareness campaign (mailers and e-blasts) was postponed until the first full week in November.

**Public Awareness for Downstream Roundabout at I-295/NJ Route 29 Interchange** – Conducted a multi-faceted campaign to raise motorist awareness of the soon-to-open downstream roundabout at the I-295/Route 29 interchange (Exit 76) on the New Jersey side of the Scudder Falls Bridge. This effort was mounted to fulfill a Federal Highway administration recommendation to educate the public in advance of a roundabout opening. The effort included the issuance of multiple press release that included driving tips, statistics, and graphics. Another key component was the development, printing and distribution of an info-graphic about the roundabout and its various operational elements. Hard copies were provided to municipal outlets in both states, posted on the project website and distributed electronically. The roundabout's full opening now has been postponed on two occasions and will now take place during the first full week of November.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION  
Meeting of November 19, 2018

• **MEDIA RELATIONS:**

**Hot Topics:** I-78 lane closures, former DRJTBC employee Edward Arnold Thompson honored, "Good Times Down by the River" (Trenton Times), sewage spill in Phillipsburg, Carl LaVO article on bridge history "The Arched Wonders of Bucks County," Scudder Falls Bridge traffic watch, Commission bridge monitor injured in accident, Scudder Falls Bridge lanes closures, new roundabout within interchange on New Jersey side of the Scudder Falls Bridge, I-78 travel restriction, photos of 1955 destruction of the Northampton Street Bridge, repaving of Woodside Road, Easton-Phillipsburg Halloween parade; driver hits two parking meters and abandons SUV in Easton, volunteers clean up along the Delaware River near the Lumberville-Raven Rock Bridge, I-78 approach slabs and bridges project nearing finish line, part of Delaware & Raritan Canal to shut down near the Scudder Falls Bridge, PA Route 32/River Road closed/detoured on Pennsylvania side of Scudder Falls Bridge, water lines closing near Scudder Falls Bridge, when entering a roundabout, be sure not to be an idiot, bridge commission issues tips on using a roundabout, Route 29 exit ramp from Route 1 to close overnight, PS&S adds four directors (including man who worked on a Commission project, PA House approves Bridge Commission reforms, roundabout opening postponed, I-78 approach slabs and bridges project construction is nearing its end.

• **COMMUNITY AFFAIRS:** (Please refer to Community Affairs report)

Worked with Community Affairs Director Jodee Inscho on the following items:

- Edited/coordinated advertisement for event book to be distributed at NJ Alliance of Action's annual Eagle Awards dinner.
- Design of map/notice for PA Route 32/River Road detours for lifting of final girders at the upstream span of the new Scudder Falls Bridge.

**INTERNAL/EXTERNAL COMMUNICATIONS**

- The Commission website recorded 12,482 sessions (visits) in October. This reflects an increase over September when 11,430 sessions and an increase over October 2017 when there were 10,925 sessions.
- Issued 17 press releases/travel advisories in October. Virtually all of these items were for either the Scudder Falls Bridge Replacement Project or the I-78 Bridges and Approach Slabs Rehabilitation Project. The exception was an advisory on overnight lane and ramp closure along Route 1 NB on the New Jersey side of the Trenton-Morrisville Toll Bridge. As previously noted, a significant focus of the month was raising public awareness of the approaching opening of the downstream roundabout at the I-295/Route 29 interchange on the New Jersey side of the Scudder Falls Bridge.
- Attended ADP enhanced time training class.
- Participated in conference calls regarding planned activation and refinement of redesigned Scudder Falls Bridge Replacement Project website.
- Attended Greater Lehigh Valley Chamber of Commerce event.
- Participated in final/wrap-up conference call on I-95/I-295 redesignation effort.
- Initiated informational phone call with Stacks&Bowers representative concerning currency produced by several private bridge companies that operated former wooden

## DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of November 19, 2018

covered bridges at least three of the Commission current non-toll crossings. Acquired images of Taylorsville Delaware Bridge Co, and Yardleyville Delaware Bridge Co. currency and early New Hope Delaware Bridge Co. currency.

- Attended training session for the backend of the new Scudder Falls project website.
- Left message on phone message system for patron Kelly Blake concerning sign issue along Taylorsville Road as part of the Scudder Falls Bridge Replacement Project.
- Provided Toll-by-Plate logo to design team for Scudder Falls Bridge project website.
- Edited various overview and descriptions in redesigned project website.
- Posted various travel and construction updates and alerts on Scudder Falls and DRJTBC website.
- Drafted, vetted and issued various inquiries for the Scudder Falls Bridge Replacement Project. The issues concerned:
  - Tolling
  - Breakdowns in the construction zone
  - I-295/Taylorsville Road interchange ramps
  - E-ZPass commuter discount eligibility
  - Trees and noise
- Worked with consultants to shorten and upload monthly project progress drone videos recorded in July, August and September.
- Fixed errant links on new Scudder Falls project website.
- Responded to bridal request for photo taking at New Hope-Lambertville Bridge; informed the woman that movements of the public takes precedence.
- Coordinated with Pat Kelly of Jacobs Engineering regarding inquiry to I-95Link that should be handled through [www.scudderfallsbridge.com](http://www.scudderfallsbridge.com).
- Edited various travel advisories drafted by media consultants Bellevue Communications.
- Posted job openings on website at request of Human Resources department.
- Initiated contact with descendant of prominent Lambertville minister who was involved with former New Hope Delaware Bridge Co.
- Worked with print shop to reconstruct Commission's 1985 report. (The archives were missing a copy of this report. Copy provided by former Chief Engineer Paul Peterson.)
- Made various Facebook posts relative to the Scudder Falls Bridge project at the following pages: Lower Makefield is a Great Place to Live, What's Doing in Ewing, Hopewell Pennington Update, Lambertville NJ, and Lambertville 2.0.
- Corresponded with Yardley Patch staff regarding Route 32/River Road detours.
- Acquired roundabout graphic material and information for use in Info-Graphic design.
- Provided interview piece on approaching roundabout opening and Scudder Falls Bridge project to WHYY reporter Alan Tu; follow-up email.
- Responded to PennDOT inquiry on LED signs in Yardley/Lower Makefield; owned neither by Commission nor its assigns.
- Contacted Trenton Times reporter Kevin Shea about upcoming roundabout opening.
- Responded to NJ101.5 FM reporter inquiry on approaching roundabout opening.
- Provided copy of drone image of downstream roundabout to various media outlets.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION  
Meeting of November 19, 2018

- Sent drone image of girder installation work on PA side of upstream SFB replacement span to TMA Bucks.
- Attended budget preparation/discussion meeting.
- Uploaded new maps to Scudder Falls project website.
- Contacted former NJ Transportation Commission and former Commission counsel for brief interviews on 1983-87 Compact process.
- Drafted and vetted annual report articles on 2017 bond issue closing, I-78 maintenance and toll system overhaul project completions, and SFB public involvement program. Began annual report look-ahead article on Scudder Falls tolling preparations and website changes.
- Provided response to DRJTBC website inquiry regarding the Commission's old toll tokens.
- Assisted Friends of Washington Crossing Historic Park employee in contacting Commission director in charge of providing bridge closure for annual reenactment of General Washington's river crossing.
- Instructed Alex Styer of Bellevue Communications on process for posting release, advisories and maps on the new Scudder Falls project website.
- Made various ticker updates on DRJTBC.org.
- Provided interview to Express-Times reporter on I-78 project progress.
- Coordinated and conducted photograph of Commission's new "interceptor" vehicles for use in 2018 annual report.

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of November 19, 2018**

**OPERATIONS INDEX  
FOR  
COMMUNITY AFFAIRS**

<b>SUBJECT</b>	<b>DESCRIPTION</b>	<b>PAGE NUMBER</b>
Community Affairs	Status Report Month of October 2018	1

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION  
Meeting of November 19, 2018

**Community Affairs Report**

**October 2018**

The following Community Affairs activity took place during October 2018:

**Scudder Falls Public Involvement**

Assisted in review and response to messages received via the Commission and Scudder Falls project websites, as appropriate. Concerns included construction issues and conditions within the construction zone. Updated public notices for closure of canal towpaths and River Road detour.

Participated in training for maintenance of project website. Updated weekly progress notes.

**Lower Trenton Toll-Supported Bridge sign**

Received request for special event lighting at the Lower Trenton Toll-Supported Bridge.

**Commission Newsletter**

Completed combined Summer/Fall Commission newsletter.

**Workplace Safety and Health Committee**

Attended meeting and facility review at New Hope-Lambertville. Worked with subcommittee on 2019 Safety calendar.

**Various Community Relations**

Replied to various customer and community inquires, including Use of Facilities and fishing off of the Portland-Columbia Pedestrian Bridge. Resident near NH-L/Route 202 concerned about noise from trucks using engine brakes. Will review regulations with local municipalities and Solebury Police Department Truck Enforcement Unit.

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of November 19, 2018**

**ENGINEERING**

The following Pages reflect the reports on those items assigned to the Engineering Department. Each item is reported separately and page numbered accordingly.

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
**Meeting of November 19, 2018**  
**PROJECT STATUS REPORT**

FACILITY	PM/PAM	CONTRACT DESCRIPTION	PAGE NO.
Trenton-Morrisville Toll Supported Bridge	RJZ/RWL	<b>Southern Operations &amp; Maintenance Facilities Improvements</b> <ul style="list-style-type: none"> <li>• Preliminary, Final, &amp; Post Design Services, C-519A</li> </ul>	1
Lower Trenton Toll Supported Bridge	CTH/RWL	<b>Trenton Makes Sign</b> <ul style="list-style-type: none"> <li>• Replacement of Sign, Design, C-628A-7</li> <li>• Construction Management, C-703A-1</li> <li>• Construction, TS-687A</li> </ul>	1-2
	CAS/RWL	<b>NJ Approach Traffic Signal Upgrades</b> <ul style="list-style-type: none"> <li>• Design Contract C-627B-4</li> </ul>	2
Scudder Falls Toll Supported Bridge	KMS/RWL	<b>Scudder Falls Bridge Replacement Project</b> <ul style="list-style-type: none"> <li>• Final Design Services, Contract C-660A</li> </ul> Construction Contract, T-668A	2-3
	CTH/KMS	<ul style="list-style-type: none"> <li>• Construction Management, CM-669A</li> </ul>	4
	CLR/KMS	<ul style="list-style-type: none"> <li>• Construction Inspection, PA Approaches, CI-671A</li> <li>• Construction Inspection, Main River, CI-672A</li> </ul>	4-5
	VMF/CLR/KMS	<ul style="list-style-type: none"> <li>• Construction Inspection, NJ Approaches, CI-673A</li> </ul>	5
	KMS/RWL	<b>DMC Services for Construction of the SFB Project</b> <ul style="list-style-type: none"> <li>• Oversight of Final Design, C-502A-2I</li> </ul>	5-6
	CTH/KMS	<b>Public Involvement Services</b> <ul style="list-style-type: none"> <li>• Design Contract, C-662A</li> </ul>	6
	KMS/RWL	<b>Capital Program Management Consultant (CPMC) &amp; Design Management Consultant (DMC) Services for the I-95/Scudder Falls Bridge Improvement Project</b> <ul style="list-style-type: none"> <li>• CPMC Services 2018 through 2021, C-502A-1M</li> </ul>	7
	CAS/RWL	<b>Commission Administration Building at Scudder Falls</b> <ul style="list-style-type: none"> <li>• Design Contract, C-707A</li> <li>• Construction Management, CM-707A</li> <li>• Construction, T-707A</li> </ul>	7-8
New Hope-Lambertville Toll Bridge	WMC/RFM	<b>Floor System Rehabilitation</b> <ul style="list-style-type: none"> <li>• CM/CI Services, C-703A-5</li> </ul>	8
	CTH/RWL	<b>Salt Storage Facility</b> <ul style="list-style-type: none"> <li>• Design, C-702B-5</li> </ul>	9
I-78 Toll Bridge	VMF/CTH/KMS	<b>I-78 Bridges and Approach Slab Rehabilitation</b> <ul style="list-style-type: none"> <li>• Design Contract, C-644A</li> <li>• Construction Management/Inspection, CM-644A</li> <li>• Construction, T-644A</li> </ul>	9-10
Milford-Montague Toll Bridge	CTH/RWL	<b>Salt Storage Facility</b> <ul style="list-style-type: none"> <li>• Construction Management, C-703A-3</li> </ul>	10
Multiple Facilities and/or Commission-Wide	JRB/RFM	<b>Approach Roadway Improvements at the Centre Bridge-Stockton, New Hope-Lambertville, and Uhlerstown-Frenchtown Toll Supported Bridges</b> <ul style="list-style-type: none"> <li>• Design, C-715A-1</li> </ul>	11
	RJZ/RWL	<b>Phase 1 Toll Collection Counting Facilities - District 2 &amp; 3</b> <ul style="list-style-type: none"> <li>• Preliminary, Final &amp; Post Design Services, C-696B-1</li> </ul>	11-12

**Notes:** Facilities are listed South to North

The first set of initials indicate the Project Manager and the second set of initial indicate the Program Area Manager

Project Manager Legend

WMC – M. Cane  
 CTH – C. Harney  
 RSL – R. Luciani  
 VMF – V. Fischer

Program Area Manager Legend

KMS – K. Skeels  
 CAS – C. Stracciolini  
 RFM – Ronald Mieszkowski  
 RJZ – R. Zakharia  
 RLR – R. Rash  
 CLR – C. Rood

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
**Meeting of November 19, 2018**  
**PROJECT STATUS REPORT**

FACILITY	PM/PAM	CONTRACT DESCRIPTION	PAGE NO.
	WMC/RWL	<b>Electronic Surveillance/ Detection System</b> <ul style="list-style-type: none"> <li>• ESS Maintenance Contract, DB-724A</li> </ul>	12
	CAS/RWL	<b>Electronic Toll Collection</b> <ul style="list-style-type: none"> <li>• Customer Service Center/Violation Processing Center Project, DB-584A</li> </ul>	12
	CAS/RSL	<b>Traffic Count Program Upgrade</b> <ul style="list-style-type: none"> <li>• DR-550A</li> </ul>	13
	CAS/RWL	<b>Electronic Toll Collection System Replacement</b> <ul style="list-style-type: none"> <li>• Design, Build, and Maintain, DB-540A</li> <li>• Toll System Performance Review and Audit/Operational Assessment, C-701A-3</li> <li>• Toll Plaza LED Sign Installation &amp; Integration, C-701A-4</li> <li>• All Electronic Tolling Study, C-701A-5</li> </ul>	13-14
	CAS/RWL	<b>Level 3 Investment Grade Traffic &amp; Revenue Forecasts</b> <ul style="list-style-type: none"> <li>• C-549AR</li> </ul>	14
	RJZ/RWL	<b>Buildings &amp; Facilities Energy Conservation Measures</b> <ul style="list-style-type: none"> <li>• Preliminary, Final &amp; Post Design Services, C-657A-3</li> <li>• Construction Management Services, C-696A-2</li> <li>• Construction, Electrical, T-645A</li> <li>• Construction, Mechanical, T-645B</li> </ul>	14-16
	WMC/RWL	<b>Job Ordering Contracting</b> <ul style="list-style-type: none"> <li>• Program Manager, C-727A</li> </ul>	16
	RFM/RWL	<b>General Engineering Consultant Annual Inspections</b> <ul style="list-style-type: none"> <li>• 2015-2018 Annual Inspections, C-684A</li> </ul>	16-17
	CAS/RWL	<b>2015-2016 Traffic Engineering Consultant</b> <ul style="list-style-type: none"> <li>• C-686A</li> </ul>	17

**Notes:** *Facilities are listed South to North*

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# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**November 19, 2018  
PROJECT STATUS REPORT**

## **SOUTHERN OPERATIONS & MAINTENANCE FACILITIES IMPROVEMENTS PRELIMINARY, FINAL & POST DESIGN SERVICES C-519A**

This contract is for Preliminary, Final and Post-Design Services for space utilization improvements at New Hope Lambertville Toll Bridge Executive Headquarters and the demolition and reconstruction of the Trenton Morrisville Toll Bridge Administration Building as identified under a Task Order Assignment for Space Utilization Program and Concept Study.

In accordance with the Commission's February 26<sup>th</sup> Regular Monthly Commission Meeting, this Contract was awarded to Gannett Fleming, Architects Inc. (GF). Accordingly; a Notice of Award and Limited Notice to Proceed was issued to GF effective February 27, 2018.

A Kick-Off Meeting was conducted with GF on March 20, 2018, and a record room site visits to review and obtain existing records documents was conducted on March 27, 2018. GF is currently conducting existing condition surveys at the New Hope Toll Bridge Facility, contacting all existing public utilities and updating the Boundary & Topographic surveys at Trenton Morrisville site. Consultant continue to conduct users' meeting and updating the Space Utilization Program to serve the Commission's current operations and anticipated needs in the foreseeable future.

## **LOWER TRENTON TOLL-SUPPORTED BRIDGE**

### **REPLACEMENT OF "TRENTON MAKES THE WORLD TAKES SIGN" LIGHTING ELEMENTS**

**DESIGN  
Task Order Assignment No. C-628A-7**

Dewberry was issued Notice to Proceed effective November 29, 2016. A project kick-off meeting was held with Dewberry and their sub-consultants, The Lighting Practice & ACT Engineers, on December 2, 2016. Local stakeholder meetings were held on February 1<sup>st</sup> & 2<sup>nd</sup> 2017 briefing attendees on the sign lighting concept and schedule moving forward. The designer submitted final construction bid documents and assisted with bid review/evaluations Dewberry is assisting with project closeout tasks.

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**November 19, 2018  
PROJECT STATUS REPORT**

**CONSTRUCTION MANAGEMENT  
Task Order Assignment No. C-703A-1**

Urban Engineers was issued Notice to Proceed effective June 26, 2017. A project kick-off meeting was held with Urban on July 14, 2017. Urban is providing a part time Project Manager, full time Resident Engineer/Inspector and part time Scheduler through this task order assignment. Urban is assisting with project closeout tasks.

**CONSTRUCTION  
Contract No. TS-687A**

At the May 22, 2017 Commissioners Meeting, the Commission awarded Contract TS-687A, Lower Trenton Toll-Supported Bridge, Replacement of Sign Lighting Elements to Carr & Duff, Inc. The Commission issued the full Notice to Proceed effective June 26, 2017.

Carr & Duff have concluded tasks related to replacing the sign lighting elements. System training is continuing as well as project closeout efforts. A successful sign lighting ceremony was held on the evening of May 31, 2018. Carr & Duff are in the process of providing final punch list deliverables.

**NJ APPROACH TRAFFIC SIGNAL UPGRADES  
Contract No. C-627B-4**

A project closeout modification was prepared and is being executed.

**SCUDDER FALLS BRIDGE REPLACEMENT PROJECT**

**FINAL DESIGN  
Contract No. C-660A**

During the October reporting period Michael Baker Jr., Incorporated (Baker) of Hamilton New Jersey, continued their coordination and support with the utility relocation effort in PA and NJ; continued to review and respond to various Requests for Information (RFIs) and submittals from the Contractor and the Construction Manager; and, attended Contract T-668A Progress Meetings and various technical meetings involving design issues with the Contractor and CM/CI team. Baker was also involved in the ongoing coordination with NJDOT regarding the need for long-term detours for the NJ Interchange 29 work.

# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

November 19, 2018  
PROJECT STATUS REPORT

CONSTRUCTION  
Contract No. T-668A

Trumbull Corporation of Pittsburgh, PA (Trumbull) was awarded the Scudder Falls Bridge Replacement Construction Contract T-668A in the amount of \$396,000,000.00 at the Commission's January 30, 2017 Meeting. The Commission issued a full Notice to Proceed on March 3, 2017.

Weekly Meetings continued between the Contractor and the Commission's Project team to discuss Project schedule, progress, and planning for ongoing and/or upcoming construction activities. Trumbull continued to submit Requests for Information (RFI's) and make required project submittals throughout this reporting period for ongoing and upcoming construction activities. To date there have been a total of 618 Contractor RFIs and a total of 986 Contractor Submittals. Trumbull and the Construction Manager (Hill/Jacobs) have also been coordinating on the Baseline CPM Schedule progress updates.

During the October reporting period Trumbull continued construction in work areas extending throughout the project limits in order to complete parallel activities on the project.

In **Pennsylvania**, roadway work continued along Woodside Road and Taylorsville Road; pavement excavation continued along WB I-295; construction on the I-295 Bridges over Taylorsville Road and the Delaware Canal; utility installation along Woodside and Taylorsville Roads; and, the wall construction for the Bridge Monitor/All Electronic Toll (BM/AET) Building, and MSE Wall construction continued adjacent to the BM/AET Building site.

On the **Main River Bridge**, work continued on Abutment 2 in NJ; work on Abutment No. 1 in PA, and Piers 1, 2 3, and 4 in PA was completed along with the completion of girder erection for the upstream bridge. The contractor also completed the removal of the trestle fingers at Pier Nos. 2, 3 and 4 in PA.

In **New Jersey**, work continued on the I-295 sound barriers; demolition of the old I-295 SB Ramp C entrance ramp; I-295 NB exit Ramp G Bridge roadway deck construction; I-295 approach roadway median construction work for the upcoming traffic shift of I-295 NB traffic; the ramps leading to the downstream roundabout, which was partially opened to traffic back in August; and, installation of sign structure foundations and lighting.

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**November 19, 2018  
PROJECT STATUS REPORT**

## **CONSTRUCTION MANAGEMENT Contract No. CM-669A**

At the October 31, 2016 Commissioners Meeting, the Commission awarded Contract No. CM-669A, Construction Management Services for the Scudder Falls Bridge Replacement project to Hill International (Hill) of Philadelphia, PA for an amount not-to-exceed \$25,015,066.98. Hill was provided with Notice of Award and Limited Notice to proceed on November 2, 2016. Hill was then issued a Full Notice to Proceed on January 31, 2017, in parallel with the award of the Scudder Falls Bridge Replacement Contract T-668A at the same meeting.

The Hill team continues to supply construction management personnel as necessary, monitor Trumbull's performance and progress, conduct bi-weekly progress meetings, oversee and coordinate the three (3) construction inspection firms, perform utility coordination in NJ & PA, perform schedule reviews, conduct bi-weekly scheduling meetings, maintain document control, perform health and safety inspections, adjust project staffing as required, address material testing and inspection plan requirements, prepare monthly contractor invoices and manage overall project budget.

## **CONSTRUCTION INSPECTION OF THE PENNSYLVANIA APPROACH Contract No. CI-671A**

This Contract is for Construction Inspection (CI) Professional Services for the PA Approach Roadway Improvements portion of the Scudder Falls Bridge Replacement Project, Contract T-668A. TRC Engineers, Inc. (TRC) of Plymouth Meeting, PA was awarded this contract at the February 27, 2017 Commissioners' Meeting; and issued a full Notice to Proceed effective March 29, 2017.

During this reporting period TRC added one (1) full time inspector for inspecting the cleaning and painting of the Quarry Road Overhead Bridge bringing their total to five (5) full-time inspectors being provided to work on the Pennsylvania Approach Roadway portion of the Project under the supervision of the Construction Manager. Additional Inspectors will be provided as the need arises based on the Contractor's schedule.

## **CONSTRUCTION INSPECTION OF THE MAIN RIVER BRIDGE Contract No. CI-672A**

This Contract is for Construction Inspection (CI) Professional Services for the Main River Bridge portion of the Scudder Falls Bridge Replacement Project, Contract T-668A. WSP/Parsons Brinckerhoff, Incorporated (PB) of Lawrenceville, NJ was awarded this contract at the February 27, 2017 Commissioners' Meeting; and issued a full Notice to Proceed effective March 22, 2017.

During this reporting period PB added one (1) full time inspector bringing their total to five (5) full time inspectors being provided to work on the Main River Bridge portion of the Project and also continued to provide one (1) full time inspector to work on the Pennsylvania Approach

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**November 19, 2018**

### **PROJECT STATUS REPORT**

Roadway portion of the Project, all working under the supervision of the Construction Manager. Additional Inspectors will be provided as the need arises based on the Contractor's schedule.

#### **CONSTRUCTION INSPECTION OF NEW JERSEY APPROACH**

Construction Inspection of NJ Approach

Contract No. CI-673A

This Contract is for Construction Inspection (CI) Professional Services for the NJ Approach Roadway Improvements portion of the Scudder Falls Bridge Replacement Project, Contract T-668A. Gannett Fleming, Inc. (GF) of South Plainfield, NJ was awarded this contract at the February 27, 2017 Commissioners' Meeting and issued a full Notice to Proceed effective March 29, 2017.

During this reporting period GF maintained the contract's full complement of five (5) inspectors to work on the New Jersey approach portion of this project under the supervision of the Construction Manager. The sixth inspector that was requested in September for a short period to supplement the inspection team during the increased double shift work and scheduled vacation times for the original five inspectors was finished on October 10, 2018. Two of the current five inspectors are from GF's IBE Subconsultant, Churchill Consulting Engineers.

#### **DESIGN MANAGEMENT CONSULTANT SERVICES**

##### **T-668A CONSTRUCTION**

Task Order Assignment No. C-502A-2I

AECOM is providing DMC services during the construction of the Scudder Falls Bridge Replacement Project, Contract T-668A, under this Task Order Assignment, which began on April 1, 2017. The DMC Services include support to the Commission in the following:

**Environmental Agency Coordination** – Continuous services providing Project-wide assistance with environmental activities including agency site visits; contractor inquiries associated with existing permits obtained by the Commission; and, monitoring and implementation of existing environmental mitigation stipulations associated with pre-construction project permits and agency agreements.

**Environmental Permitting** - In New Jersey, coordinated with Baker and the NJDEP regarding the mussel survey/relocation work required along the downstream side of the Scudder Falls Bridge in advance of the installation of the downstream trestle work platform in the river. Due to the high river levels and the inability to perform the mussel survey/relocation work, a waiver request has been submitted to NJDEP.

**Environmental Monitoring Services** – Continuous services throughout construction to meet project permit requirements. Services performed during this reporting period included weekly monitoring of the project site for compliance with environmental requirements. Archaeological Monitoring services are also being performed for certain NJ excavation activities in conformance with the Project's Programmatic Agreement although no archaeological

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**November 19, 2018**

### **PROJECT STATUS REPORT**

monitoring work was performed this reporting period. Weekly Environmental Monitoring of the project site was performed by ACT Engineers, a sub-consultant to AECOM.

**Contracts C-660A and T-668A Progress Support** - DMC services during this reporting period included participation in the work flow for review and distribution of the contactor's submittals and requests for information (RFI); ongoing coordination with the Baker Team on RFI and contractor submittal responses; design and/or construction issue trouble-shooting and resolution support with involvement in the various technical issues meetings with the CM and the Contractor; ongoing utility relocation work and existing facility interface coordination support; utility design coordination between the Commission's District 1 Administration Building Design and SFB construction projects; and, coordination with Commission Operation's and ESS Departments on maintenance of the existing equipment within the SFB Project construction zone.

**CI Contract Administration** – AECOM staff serve as Project Managers for the three (3) Construction Inspection (CI) contracts associated with the Scudder Falls Bridge project. This includes coordination with the CI firms for the supplying of inspectors to the project as requested by the Construction Manager; and, administration of the CI contracts and address any contractual needs.

## **SCUDDER FALLS BRIDGE REPLACEMENT PROJECT**

### **PUBLIC INVOLVEMENT SERVICES**

**FINAL DESIGN**  
Contract No. C-662A

McCormick Taylor, Inc. (MT) was awarded this Public Involvement (PI) Contract at the Commission's September 28, 2015 Meeting, and issued Notice to Proceed effective October 29, 2015. MT's public involvement effort focuses on regularly communicating project activities to officials, stakeholders and the public, as well as informing motorists of near-term construction stage travel implications, performing public involvement initiatives and market research activities and development of discussion guides and analysis related the implementation of the new toll, and payment options related to All-Electronic Tolling. MT has finalized a new project specific logo and has created a new project specific website that went live on October 4, 2018.

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

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**CAPITAL PROGRAM MANAGEMENT CONSULTANT (CPMC) &  
DESIGN MANGEMENT CONSULTANT (DMC) SERVICES FOR THE  
I-95/SCUDDER FALLS BRIDGE IMPROVEMENT PROJECT**

**CPMC SERVICES – 2018 THROUGH 2021**  
Task Order Assignment No. C-502A-1M

Task Order Assignment 502A-1M, Capital Program Management Consultant (CPMC) Services for 2018 through 2021 began in April 2018. AECOM is currently providing two (2) part-time Project Managers to oversee and administer various design and construction projects that are being advanced in the Capital Improvement Program. During this reporting period, CPMC Staff continued to provide the management and oversight of Professional Services Contract C-644A, CM/CI Services Contract CM-644A, and Construction Contract T-644A for the I-78 Roadway Approach/Transition Slabs Rehabilitation and the Rehabilitation of the Cedarville Road Overpass, as well as Contract T-707A for the New Commission Administration Building and the associated CM/CI Contract CM-707A.

**COMMISSION ADMINISTRATION BUILDING AT SCUDDER FALLS**

Design  
Contract No. C-707A

The design team attended bi-weekly project status meetings, reviewed submittals and responded to request for information from the contractor. The design team also completed on site observations as requested by the construction manager.

The design team developed and issued field bulletins and clarification for the contractors use. Additionally, a rendering of the breakroom wall displaying an image of the Lower Trenton Toll Supported Bridge was prepared to assist Commission Staff with selecting a photograph to use for that wall.

Construction Management  
Contract No. CM-707A

Joseph Jingoli & Son, Inc. facilitated the bi-weekly project status meetings and various field meeting as needed for the project. Jingoli continues to facilitate document processing that includes receiving and distributing project submittals and requests for information from the contractor. The construction management team issued their monthly project status report and continues to release three-week look ahead schedules. Staff from the construction manager are on site daily as field work by the contractor continues.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**November 19, 2018  
PROJECT STATUS REPORT**

Construction  
Contract No. T-707A

Project submittal items continue to be submitted by the contractor and are being reviewed by the design team along with various requests for information. The contractor submitted project schedule update number four and will address review comments as part of update number five. Bracy Construction completed footing installation for the administration building along with the building concrete pad.

Bracy Construction completed the pier and foundation installation at the new administration building. Detention basin B is complete. Steel erection is currently underway.

The 1799 building experienced good progress. The interior of the home was framed out with walls and flooring, and rough electrical, mechanical, and plumbing systems are nearly complete. Installation of interior drywall is underway. The front ramp to the building is nearly complete and the rear retaining wall and stairs to the basement are underway.

Several meetings that occurred include progress meetings, coordination with the Scudder Falls Bridge contractor, and steel pre-erection.

### **NEW HOPE-LAMBERTVILLE TOLL BRIDGE FLOOR SYSTEM REHABILITATION**

CM/CI SERVICES  
Task Order Assignment No. C-703A-5

Urban Engineers' work activities involved developing as-built drawings and compiling project documentation in anticipation of closing out the construction portion of the project.

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

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PROJECT STATUS REPORT**

**NEW HOPE-LAMBERTVILLE TOLL BRIDGE**

**SALT STORAGE FACILITY - DESIGN  
Task Order Assignment No. C-702B-5**

IH Engineers was issued Notice to Proceed effective August 21, 2018. A project kick-off meeting was held with IH on August 29, 2018 with operations and supervisory staff in attendance. This Task Order Assignment is to perform final design for constructing a new salt storage facility to meet the needs at NH-L Toll Bridge and to be constructed adjacent to the existing barn/salt storage building.

The designer is currently performing reconnaissance and design tasks associated with preparing contract documents.

**I-78 BRIDGES AND APPROACH SLABS REHABILITATION**

**Design  
Contract No. C-644A**

Gannett Fleming, Inc. (GF) was awarded this design contract at the Commission's February 2016 Meeting, with a Notice to Proceed was issued March 1, 2016. This design project is for the repair of various bridge, pavement and other miscellaneous deficiencies associated with the 13 bridges and approach roadways located within the DRJTBC's jurisdiction on I-78.

During this reporting period, GF continued their post-design phase services of this contract, responding to RFIs and reviewing submittals and participating in conference calls as necessary.

**Construction Management/Construction Inspection  
Contract No. CM-644A**

Greenman-Pedersen, Inc. (GPI) was awarded this Construction Management/Construction Inspection Services contract at the Commission's April 2017 Meeting with the Notice to Proceed issued effective May 24, 2017.

During this reporting period, GPI continued to provide construction management/inspection of the roadway improvements and bridge painting components of this project. GPI conducted two (2) Progress Meetings and continued tracking RFIs, correspondence, submittals and shop drawings. GPI evaluated the revised Potential Change Order (PCO) submission by JDE and their Painting Subcontractor. These cost impacts to approach slab and bridge painting work were initiated by the loss of the single westbound lane closure 24/7 as originally provided in the contract. GPI's current staff includes the Resident Engineer, one (1) full

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**November 19, 2018**

### **PROJECT STATUS REPORT**

time IBE construction inspector, one (1) full time paint/construction inspector and one (1) part time Project Manager. A part time scheduler and safety consultant, both from Envision, Inc. are providing schedule update reviews and independent site safety inspections respectively as needed.

Construction  
Contract No. T-644A

J.D. Eckman, Inc. (JDE) was awarded this Construction contract at the Commission's April 2017 Meeting, and given Notice to Proceed effective May 22, 2017.

During this reporting period JDE completed waterproofing the abutment walls at six (6) of the bridges in New Jersey, continued replacing the neoprene strip seals on the various bridges, completed the substructure spall repairs at the CR-519 and Ramp C bridges, completed the beam end repairs at the Cedarville Road Bridge, began striping the entire I-78 corridor within the Commission's jurisdiction and repaired the asphalt "bumps" at various locations in PA.. JDE's paint contractor, JAG'D Painting (JAG'D), completed the punch-list items at all six (6) bridges in New Jersey. JDE's sealing subcontractor, JILCO, completed sealing the bridge parapets on I-78 and the overpass bridges. JDE participated in two (2) Progress Meetings.

## **MILFORD-MONTAGUE TOLL BRIDGE**

SALT STORAGE FACILITY  
CONSTRUCTION MANAGEMENT  
Task Order Assignment No. C-703A-3

Urban Engineers was issued Notice to Proceed effective October 16, 2017. A project kick-off meeting was held with Urban on October 16, 2017. Urban provided a part time Project Manager, full time Resident Engineer/Inspector and part time Scheduler throughout this task order assignment. Urban attended a kick-off meeting with the contractor (Bracy), conducted job progress meetings and performed construction management and inspection activities. Field activities resumed in mid-April and Urban performed CM related duties through project completion. Field work is now complete and the assignment is in the process of being closed out.

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**November 19, 2018  
PROJECT STATUS REPORT**

## **APPROACH ROADWAY IMPROVEMENTS AT THE CENTRE BRIDGE – STOCKTON, NEW HOPE – LAMBERTVILLE, AND UHLERSTOWN – FRENCHTOWN TOLL-SUPPORTED BRIDGES**

### **DESIGN Task Order Assignment C-715A-1**

Under this Task Order Assignment (TOA) the Consultant, Pennoni, Inc. (Pennoni), is providing professional services for the design of approach roadway improvements at the Centre Bridge – Stockton, New Hope – Lambertville, and Uhlerstown – Frenchtown Toll-Supported Bridges. Improvements include select roadway repaving, re-striping, three (3) ADA ramps, replacement of six (6) inlets, curbing repair and patching/coating of a retaining wall. Notice to proceed was given on September 25, 2017. A kick off meeting was held on October 3, 2017. Field visits occurred September 28 through October 3. Progress Meeting No. 1 was held on Friday, November 3. A progress / 60% submission review meeting was held on November 29. On 1/30, Supplement No. 1 was approved to use \$4,265.75 of the \$8,000 Unforeseen Allowance for work related to the NH-L PA north roadway retaining wall that was not included in the original scope of work. Pennoni has submitted the pre-final PS&E documents and previously submitted a request for Supplement No. 2 related to additional traffic control plans due to the planned eastbound lane closing and subsequent detour to be planned. Both documents are under review by the Commission.

### **DISTRICT 2 AND 3**

#### **PHASE 1 TOLL COLLECTION COUNTING FACILITIES**

##### **PRELIMINARY, FINAL & POST DESIGN SERVICES C-696B-1**

Utilizing the Commission standing Consulting Engineer Task Order Agreement with French & Parrello Associates (FPA), this Task Order Assignment is to obtain engineering preliminary, final, and post design services to support the Commission needs for Toll Counting facilities at I-78, Easton Philipsburg, and Delaware Water Gap Toll Bridge Facilities.

As a part of a fast track implementation plan, Kick-Off Meeting was conducted with FPA on October 20, 2016, at which time the Consultant provided pre-schematic design sketches to expedite Commission's input on the same. The Consultant collected Project related record documents after this meeting, conducted site visits on October 25<sup>th</sup> at all three locations. Schematic Design Submission was received on November 9<sup>th</sup>, 2016 and a submission review meeting was held on November 14<sup>th</sup> sharing the Commission's comments with the Consultant. Final Design

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**November 19, 2018**

**PROJECT STATUS REPORT**

Submission was received December 30, 2016 and a design submission review meeting was conducted on January 9, 2017 and revised documents were received January 19, 2017.

**ESS MAINTENANCE CONTRACT**

**Contract No. DB-724A**

Schneider Electric Building Americas, Inc. continued to provide maintenance services in support of the Electronic Surveillance / Detection System under the direction of the Commission's Public Safety and Bridge Security, who operate the system from the Primary Control Center located at the New Jersey State Police's Regional Operation and Information Center (ROIC) in West Trenton, New Jersey.

The Commission provided Schneider Electric Building Americas, Inc. with Notice-to-Proceed with System Enhancements - Phase 1, Phase 2, Phase 3 and Phase 5 effective October 25, 2018.

**CUSTOMER SERVICE CENTER/VIOLATION PROCESSING CENTER PROJECT**

**DB-584**

The new NJ Customer Service Center (CSC) is live. The New Jersey Turnpike Authority (NJTA), as the lead agency, is facilitating all meetings with the other agencies and Conduent to manage the implementation of outstanding system elements. Commission staff, Conduent, HNTB and representative from the other agencies that are include in the NJ CSC participated in follow-up workshops to develop the AET Requirements Document and Business Rules needed for video processing to support the Scudder Falls Bridge. Commission Staff reviewed the final DRJTBC AET Requirements and Conduent is proceeding with implementing the requirements as part of the CSC system. A sample Toll by Plate invoice was provided to Commission Staff by Conduent for review and comment. Changes are currently being made to the document to address the review comments.

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**November 19, 2018  
PROJECT STATUS REPORT**

**TAFFIC COUNT PROGRAM UPGRADE  
DR-550A**

A Purchase Order was issued to Signal Service, Inc., West Chester, PA for the traffic counters, server and additional materials. Signal Service is a member of the Pennsylvania Department of General Services COSTARS Program (Cooperative Purchasing Contract No. 4400012659). The COSTARS Program sets the pricing for the traffic counters, auxiliary equipment, and software to be purchased.

As the Commission expands its wide area network (WAN) to the toll supported bridges, the traffic counters will transition from the wireless modems to the WAN for the transmission of data.

**ELECTRONIC TOLL COLLECTION SYSTEM REPLACEMENT  
DESIGN, BUILD AND MAINTAIN  
Contract No. DB-540A**

TransCore is addressing punch list items, final project documentation and as-built drawings.

TransCore installed a software release to address issues with the DVAS still images of the toll transactions. This release also addresses an issue with a screen pop-up error that occurs when toll collectors cash out at the end of their shift. All DVAS servers have been upgraded with additional memory and database changes are being made therefore allowing the system to maintain the contract required DVAS video.

TransCore is completing a configuration change to reduce the occurrence of freeze-up of the patron fare display.

Commission Staff and TransCore meet monthly to review and discuss system operational and maintenance items.

**ELECTRONIC TOLL COLLECTION / TOLLING  
TASK ORDER CONSULTANT**

**TOLL SYSTEM PERFORMANCE REVIEW AND AUDIT / OPERATIONAL ASSESSMENT  
Task Order Assignment No. C-701A-3**

This Task Order Assignment is complete and will be closeout upon processing the final invoice and completion of a task order closeout modification.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**November 19, 2018  
PROJECT STATUS REPORT**

### **ELECTRONIC TOLL COLLECTION SYSTEM REPLACEMENT: TOLL PLAZA LED SIGN INSTALLATION AND INTEGRATION Task Order Assignment No. C-701A-4**

This Task Order Assignment is complete and will be closeout upon processing the final invoice and completion of a task order closeout modification.

### **ALL ELECTRONIC TOLLING STUDY Task Order Assignment No. C-701A-5**

RK&K prepared the outline of the report and they are developing a draft report for Commission Staff review. The final AET Requirements for the NJ CSC were provided to RK&K for their understanding as they prepare the report.

### **LEVEL 3 – INVESTMENT GRADE TRAFFIC AND REVENUE FORECASTS**

Contract No. C-549AR

There is no activity on this project to report.

### **BUILDINGS & FACILITIES ENERGY CONSERVATION MEASURES**

#### **PRELIMINARY, FINAL & POST DESIGN SERVICES C-657A-3**

Utilizing the Commission standing Consulting Engineer Task Order Agreement with Joseph Jingoli & Son, Inc. (JJS), this Task Order Assignment is to obtain engineering preliminary, final, and post design services to implement the Energy Conservation Measures (ECM) identified in an ASHRAE Level 3 Energy Audit prepared under Task Oder Assignment No. C-657A-1 at all of the Commission's seven (7) Toll Bridge facilities.

A Kick-Off Meeting was conducted with JJS on November 21, 2016, record room site visits, and field surveys of the seven toll bridges has been completed. Progress meeting was conducted on February 1, 2017, reporting field observations and conditions in advance of a Schematic Design submission was received February 28, 2017 and a design review meeting was conducted with the consultant on March 21, and a Final Submission was received on April 24, 2017 addressing Commission's comments. Public Bid Advertisements for an Electrical and a Mechanical Construction Contracts were posted on May 9<sup>th</sup>, bids were publically opened on June 8<sup>th</sup> & June 13<sup>th</sup> respectively. Bids received from the low bidder of each Contract was reviewed by JJS, Commission Staff and Counsels, and found to be responsive. Construction Contracts Awards were made for each of the two (2) Contracts and Consultant is currently providing Post Design Services answering Contractors' Requests for Information and reviewing submittals.

# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

November 19, 2018  
PROJECT STATUS REPORT

## CONSTRUCTION MANAGEMENT SERVICES Task Order Assignment No. C-696A-2

Utilizing the Commission's current Facilities Task Order Agreement with Johnson, Mirmiran & Thompson (JMT), this Task Order Assignment is to provide Construction Management (CM) Services in connection with the Energy Conservation Measures (ECM) implementation Project.

A meeting was held with the Consultant on July 13<sup>th</sup> to review the Commission's expectations of the consultant's services during the Pre-Construction and Construction phases of both Electrical & Mechanical ECM implementation Construction Contracts T-645A and T-645B respectively. Subsequently; the Notice of Award and Limited Notice to Proceed was issued to JMT effective July 17, 2017.

JMT is currently providing construction field inspections, conducting bi-weekly progress meetings along with processing Architectural Supplementary Instructions, Contractor's Submittals and Request for Information as part of providing construction management services.

### CONSTRUCTION Contract No. T-645A

MJF Construction Inc., was awarded this construction contract at the Commission's June 2017 Meeting. Notice of Award and Limited Notice to Proceed letter was issued effective June 27, 2017. Notice to Proceed effective date of July 24<sup>th</sup> was issued in accordance with the Contract Specifications and Pre-Construction Meeting was held on July 27<sup>th</sup>.

Long lead delivery material had been ordered. Interior and exterior lighting replacement activities is near completion and Contractor is currently working on finalizing the installation at all Toll Bridges including configuring Commission wide lighting controls.

### CONSTRUCTION Contract No. T-645B

Schneider Electric Buildings Americas, Inc., was awarded this construction contract at the Commission's June 2017 Meeting. Notice of Award and Limited Notice to Proceed letter was issued effective June 27, 2017. Pre-Construction Meeting was held on August 11<sup>th</sup> and a Notice to Proceed effective date of August 16<sup>th</sup> was issued.

Long lead delivery material was received and Contractor completed working at Milford Montague, Delaware Water Gap, Portland-Columbia and I-78, Easton Philipsburg sites and is currently working at the New Hope Toll Bridge Facility.

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**November 19, 2018  
PROJECT STATUS REPORT**

## **JOB ORDER CONTRACTING**

**JOB ORDER CONTRACTING PROGRAM MANAGER  
Contract No. C-727A**

Representatives of the Gordian Group and the Commission met on October 16, 2018 to discuss the development of the JOC Program charter. The Gordian Group is currently preparing the front end bid documents and Construction Task Catalog for the Commission's review.

## **GENERAL ENGINEERING CONSULTANT 2015-2018 ANNUAL INSPECTIONS C-684A**

As the Commission's General Engineering Consultant (GEC), Cherry, Weber & Associates (CWA) is providing Annual Inspection Services for the Toll-Supported Bridges in 2016. CWA was provided with Notice to Proceed on March 23, 2015. On November 21, 2016, the Commission, via Resolution 3090-11-16, extended CWA's contract to perform GEC services and inspections in 2017 & 2018. A kick-off meeting was held on March 21, 2017 for the 2017 Toll Bridge Inspections at the Delaware Water Gap Toll Bridge Administration Building and attended by representatives from District 1, District 2, District 3, Operations, Engineering, and CWA. A progress meeting was held on June 9.

Interim inspections have been completed at all of the required (load posted) Toll-Supported Bridges and Inspections of all seven (7) Toll Bridges have been completed. The Annual Inspection Report was accepted by the Commission on April 30.

A kick-off meeting was held on February 23, 2018, for the 2018 Toll-Supported Bridge Inspections at the Easton - Phillipsburg Toll Bridge Administration Building and attended by representatives from Central and South Regions Maintenance, the Deputy Director of Maintenance, Engineering, and CWA. Due to the number of snow storms this March and raining weather in April, Toll-Supported Bridge Inspections are slightly behind schedule. CWA will continue inspections as weather permits and all inspections except Scudder Falls should be completed by June or July. Scudder Falls is scheduled for August. Inspections have been completed at the Lower Trenton, Calhoun Street, Washington Crossing, New Hope - Lambertville, Centre Bridge - Stockton, Uhlerstown - Frenchtown, Upper Black Eddy - Milford, and Riegelsville Toll-Supported Bridges. The Taylorsville Road and Pennsylvania Canal Overpass on the approach of Scudder Falls have also been inspected. Inspections are underway at Riverton - Belvidere Toll-Supported Bridge.

Facilities inspections were completed on June 20 & 21 at the Southern Region and Central Region Toll-Supported Bridges. Attendees included CWA, Engineering Staff, and Maintenance personnel, with a brief visit by the Deputy Executive Director of Operations.

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**November 19, 2018  
PROJECT STATUS REPORT**

Inspections at all Toll-Supported Bridges have been completed for the year. The draft Annual Maintenance Report was submitted to the Commission on September 7 and has been distributed to staff for review and comment. Retro-reflectivity inspections were held on October 15 and 16 in the Southern and Central Regions for all the toll-supported bridges except Scudder Falls. Review meetings were held with the Northern and Central Region operations staff on October 22 and the Southern Region operations staff on October 26. The Draft Annual Inspection Report was delivered to the Commission on September 28 and is under review. .

**2015-2016 TRAFFIC ENGINEERING CONSULTANT  
Contract No. C-686A**

There is no activity on this project to report.

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of November 19, 2018**

**OPERATIONS**

The following Pages reflect the reports on those items assigned to the Operations Department. Each item is reported separately and page numbered accordingly.

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
**Meeting of November 19, 2018**

**OPERATIONS INDEX**  
**FOR**  
**PUBLIC SAFETY & BRIDGE SECURITY**

<b>SUBJECT</b>	<b>DESCRIPTION</b>	<b>PAGE NUMBER</b>
Public Safety & Bridge Security	Status Reports Month of October 2018	1-21

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of November 19, 2018**

## **PUBLIC SAFETY AND BRIDGE SECURITY MONTH OF October 2018**

The below-listed items represent meetings, communications, tasks, and projects involving the Public Safety and Bridge Security Department:

### **Radio System**

- During the month of October 2018, Public Safety and Bridge Security (PSBS) personnel, along with the NJ State Police and Motorola have been working with personnel who manage the Solebury Tower to prepare for the installation of radio equipment.
- PSBS received new mobile radios for the new Commission vehicles ordered to replace those taken out of service or reassigned.
- PSBS personnel alone, and in conjunction with the New Jersey State Police investigated various other DRJTBC radio issues both during and after normal working hours.
- PSBS personnel continue to work with the Districts and IT to update the CarteGraph radio inventory database.

### **Access Control System**

- During the month of October 2018, PSBS personnel worked with General Supply (Commission's locksmith) to address various lock issues.
- During the the of October 2018, General Supply performed preventative maintenance on doors at our facilities.
- During the month of October 2018, the ACS database was audited and pictures were updated for employees and contractor cards. Various other employee ACS rights were updated and/or changed at the request of supervisors.
- Various door alarms and ACS issues were addressed both during and after normal working hours.

### **Public Safety & Bridge Security**

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

## **Meeting of November 19, 2018**

### **PUBLIC SAFETY AND BRIDGE SECURITY**

#### **MONTH OF October 2018**

- During the month of October 2018, PSBS staff evaluated the procedures for the Bridge Security Assistant Coordinator. The procedures include regional patrols, incident management, vehicles and bridge monitor supervision.
- During the month of October 2018, PSBS personnel continued to work with Schneider Electric on various new Capital Projects, pending projects and current construction projects.
- During the month of October 2018, PSBS personnel continued working with Engineering on the new Scudder Falls facility, Administration Building and the design renovations to the Trenton Morrisville administration building.
- PSBS personnel reviewed and purged the ESS video storage database that contains copies of videos requested by DRJTBC personnel and outside agencies.
- PSBS personnel worked during, and after normal working hours on numerous issues and problems raised by Commission members.
- The PSBS Primary Control Center (PCC) continues to operate 24/7 and detected, documented, and assisted the Regional bridges with various emergencies, traffic, and security related incidents.
- During the month of October 2018, PSBS personnel worked with several police departments and DRJTBC personnel on various inquiries and investigations. As a result, PSBS personnel investigated and processed forty-six video requests. Please see the attached "ESS Request Video Report" for a summary of information on each request.

#### **Miscellaneous**

- On October 2<sup>nd</sup> 2018, PSBS personnel attended ADP Enhanced Time training.
- On October 2<sup>nd</sup> 2018, PSBS Staff attended the Southern Operation Maintenance facilities meeting
- On October 4<sup>th</sup> 2018, PSBS Staff attended the State Police incident management meeting
- On October 10<sup>th</sup> 2018, PSBS Staff held meetings with PSBS personnel to discuss Bridge Monitor schedule changes.

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

## **Meeting of November 19, 2018**

### **PUBLIC SAFETY AND BRIDGE SECURITY MONTH OF October 2018**

- On October 16<sup>th</sup> 2018, PSBS Staff attended JOC program manager kickoff meeting
- On October 26<sup>th</sup> 2018, PSBS personnel attended CPR First Aid training
- October 30<sup>th</sup> thru November 2<sup>nd</sup> 2018, PSBS held ESS In-Service training for Commission personnel
- During the month of October 2018, PSBS personnel continued working with Purchasing to finalize the emergency lighting and equipment specifications for the Commission's new response vehicle(s).
- During the month of October 2018, PSBS personnel continued working with Purchasing regarding the acquisition of Bridge Monitor uniforms and Toll Lieutenant Uniforms and badges.



# ESS Request Video

Report Month: 10/1/2018- 10/31/2018

Report Run Date: 11/1/2018

ID	Request Date	Request Agency	Requestor	Location	Incident Type	DRJTBC Requestor
1738	10/1/18	DRJTBC	D Stites - PCC	DWG	Motor Vehicle Accident	Denis Stites
1739	10/1/18	DRJTBC	Cpl Southard	DWG	Motor Vehicle Accident	Kevin Clark
1740	10/1/18	Tinicum Twp	Matt Phelan	Uhlertown-French town	Police Investigation	Kevin Clark
1741	10/1/18	DRJTBC	A. León	NHL-TS	Motor Vehicle Accident	Ariel Leon
1742	10/2/18	DRJTBC	Sgt Capaldi	TM	Motor Vehicle Accident	Kevin Clark
1743	10/3/18	DRJTBC	Matt Skrebel	TM	Motor Vehicle Accident	Matt Skrebel
1744	10/3/18	DRJTBC	Kevin Raike	Northampton	Assault	Kevin Raike
1745	10/4/18	DRJTBC	Matt Skrebel	Riverton-Belvidere	Overweight Crossing	Matt Skrebel
1746	10/4/18	Somerset County Prosecutors Office	Merideth McKay	TM	Police Investigation	Kevin Raike
1747	10/4/18	DRJTBC	Matt Skrebel	Washington Crossing	Motor Vehicle Accident	Matt Skrebel
1748	10/5/18	DRJTBC	A.León	TM	Motor Vehicle Accident	Ariel Leon
1749	10/9/18	DRJTBC	Nicholas Knechel	TM	Motor Vehicle Accident	Nicholas Knechel
1750	10/9/18	DRJTBC	J Cole	TM	Internal Investigation	Kevin Clark
1751	10/10/18	DRJTBC	R. Provanik	PC	Commission Damage	Ariel Leon
1752	10/12/18	DRJTBC	K. Raike	Riverton-Belvidere	Overweight Crossing	Kevin Raike
1753	10/12/18	Gallagher Bassett	Amanda Erb	DWG	Motor Vehicle Accident	Nicholas Knechel
1754	10/13/18	DRJTBC	Nicholas Knechel	DWG	Motor Vehicle Accident	Nicholas Knechel
1755	10/13/18	DRJTBC	Nicholas Knechel	DWG	Motor Vehicle Accident	Nicholas Knechel
1756	10/13/18	PASP Trevoise	Trooper Mike Primerano	TM	Other	Mark Leary Jr
1757	10/13/18	DRJTBC	M. Leary Jr	Northampton	Motor Vehicle Accident	Mark Leary Jr
1758	10/13/18	DRJTBC	Joseph Trinian III	PC	Hit & Run MVA	Joseph Trinian
1759	10/14/18	DRJTBC	Joseph Trinian III	DWG	Motor Vehicle Accident	Joseph Trinian
1760	10/15/18	DRJTBC	M Hartigan	Calhoun St.	Other	Kevin Clark



# ESS Request Video

Report Run Date: 11/1/2018

Report Month: 10/1/2018- 10/31/2018

ID	Request Date	Request_Agency	Requestor	Location	Incident Type	DRJTBC Requestor
1761	10/15/18	DRJTBC	Matt Skrebel	DWG	Motor Vehicle Accident	Matt Skrebel
1762	10/16/18	DRJTBC	Matt Skrebel	Riverton-Belvidere	Commission Damage	Matt Skrebel
1763	10/17/18	DRJTBC	Matt Skrebel	NHL-TS	Pedestrian Accident	Matt Skrebel
1764	10/18/18	DRJTBC	Matt Skrebel	TM	Other	Matt Skrebel
1765	10/18/18	DRJTBC	K. Raikie	EP	Motor Vehicle Accident	Kevin Raikie
1766	10/19/18	DRJTBC	Matt Skrebel	I78	Motor Vehicle Accident	Matt Skrebel
1767	10/20/18	DRJTBC	D Stites - PCC	DWG	Motor Vehicle Accident	Denis Stites
1768	10/20/18	DRJTBC	A. León	DWG	Motor Vehicle Accident	Ariel Leon
1769	10/21/18	DRJTBC	D Stites - PCC	DWG	Motor Vehicle Accident	Denis Stites
1770	10/22/18	DRJTBC	Nicholas Knechel	EP	Motor Vehicle Accident	Nicholas Knechel
1771	10/24/18	DRJTBC	M. Wahl	TM	Motor Vehicle Accident	Michael Wahl
1773	10/27/18	DRJTBC	M. Leary JR	EP	Other	Mark Leary Jr
1774	10/27/18	DRJTBC	Matt Skrebel	DWG	Motor Vehicle Accident	Matt Skrebel
1775	10/28/18	DRJTBC	M. Jones	Calhoun St.	Other	Matt Jones
1776	10/28/18	DRJTBC	Joseph Trinian III	Northampton	Hit & Run MVA	Joseph Trinian
1777	10/29/18	DRJTBC	Cpl Marchasani	NHL	Hit & Run MVA	Kevin Clark
1778	10/22/18	DRJTBC	Sgt Joesph	DWG	Motor Vehicle Accident	Kevin Clark
1779	10/29/18	Easton PD	Ofc Dan Oliva	Northampton	Police Chase	Kevin Clark
1780	10/29/18	DRJTBC	M. Wahl	Calhoun St.	Motor Vehicle Accident	Michael Wahl
1781	10/30/18	DRJTBC	Matt Skrebel	TM	Motor Vehicle Accident	Matt Skrebel
1782	10/31/18	DRJTBC	Nicholas Knechel	Calhoun St.	Motor Vehicle Accident	Nicholas Knechel
1783	10/31/18	DRJTBC	Sgt. Francis Flynn III	EP	Motor Vehicle Accident	Nicholas Knechel
1784	10/31/18	Mercer County Prosecutors Office	Det. Marlon Web	TM	Police Investigation	Kevin Raikie

**Total for Month:**

**46**

# OCTOBER 2018

Bridges	N/R Accidents		Traffic Accidents		Motorist Assists		Other	
	NJ	PA	NJ	PA	NJ	PA	NJ	PA
Milford- Montague 40	0	0	1	1	0	0	0	0
Delaware Water Gap 41	0	0	12	0	8	1	34	4
Portland Pedestrian 42	0	0	0	0	0	0	0	0
Portland- Columbia 43	0	0	0	1	0	0	0	0
Riverton - Belvidere 44	0	0	1	0	0	0	6	2
Rt 22 EP 45	0	2	1	0	1	0	72	1
Northampton St 46	0	1	2	2	0	0	13	6
I-78 47	0	1	7	0	0	0	12	18
Riegelsville 48	0	0	1	0	0	0	3	8
Upper Black Eddy Milford 49	0	0	1	0	0	0	4	0
Uhlerstown Frenchtown 50	0	1	1	0	0	0	12	1
Lumberville Rayen Rock 51	0	1	0	0	0	0	0	0
Centre Bridge Stockton 52	0	0	0	0	0	0	12	0
New Hope Lambertville Toll 53	0	0	0	0	2	0	42	0
New Hope Lambertville 54	0	0	0	0	0	0	11	1
Washington Crossing 55	0	0	0	0	0	0	12	2
Scudder Falls 56	0	1	4	0	0	0	1	0
Calhoun St 57	0	1	0	0	0	0	0	1
Lower Trenton 58	0	0	1	0	0	0	2	13
Morrisville Trenton 59	0	3	1	0	3	1	1	4

	Citations	Warnings	Security Checks
New Jersey State Police	139	166	423
Pennsylvania State Police	117	54	420

# October 2018 Overweight Crossings (Central Region)

Updated  
06/21/2018

October 2018 Totals	Total Turnarounds	Total Overweights	Total Manned	Total Unmanned	NJSP Response	Summons Issued	Warnings Issued	PSP Response	Summons Issued2	Warnings Issued	Local Police Response	No Response Requested
Riverton- Belvidere	46	4	3	1	1	1	0	2	0	2	0	1
Northampton St.	430	4	4	0	3	1	2	0	0	0	0	1
Riegelsville	141	0	0	0	0	0	0	0	0	0	0	0
Uhlerstown - Frenchtown	36	1	0	1	1	0	1	0	0	0	0	0
<b>Totals</b>	<b>653</b>	<b>9</b>	<b>7</b>	<b>2</b>	<b>5</b>	<b>2</b>	<b>3</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>2</b>
2018 Year to Date Totals	Total Turnarounds	Total Overweights	Total Manned	Total Unmanned	NJSP Response	Summons Issued	Warnings Issued	PSP Response	Summons Issued	Warnings Issued	Local Police Response	No Response Requested
Riverton- Belvidere	571	52	12	33	4	8	10	6	8	0	1	8
Northampton St.	3655	95	86	0	20	10	11	36	28	26	0	13
Riegelsville	1193	21	13	11	15	3	2	5	0	1	0	2
Uhlerstown - Frenchtown	493	14	1	15	13	9	1	7	2	1	0	3
<b>Year to Date Totals</b>	<b>5912</b>	<b>182</b>	<b>112</b>	<b>59</b>	<b>52</b>	<b>0</b>	<b>24</b>	<b>30</b>	<b>38</b>	<b>28</b>	<b>1</b>	<b>26</b>



DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION  
 MONTHLY ACTIVITY SERVICES RENDERED REPORT

BRIDGE Northampton Street

MONTH October

YEAR 2018

ACTIVITY/SERVICE	WEEK OF	6-Oct	WEEK OF	13-Oct	WEEK OF	20-Oct	WEEK OF	27-Oct	TOTAL
Hours Worked		336		336		336		336	1344
Patrols		168		168		168		168	672
Overweight Crossings		2		1		0		1	4
Overweights Refused		116		93		122		99	430
Motorist Aid		0		2		0		1	3
Medical Assistance		1		1		0		0	2
First Aid Rendered		0		1		0		0	1
State / Local Police Requested		4		1		0		0	5
Fire Dept. Requested		0		0		0		0	0
Public Interaction		427		360		383		375	1545
Traffic Control		78		66		56		54	254
Jumpers		0		0		0		0	0
Assaults		0		0		0		0	0
Other		17		5		1		5	28
Miscellaneous		8		14		10		7	39
NOTES:									

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION  
MONTHLY ACTIVITY SERVICES RENDERED REPORT

BRIDGE Riegelsville

MONTH October

YEAR 2018

ACTIVITY/SERVICE	WEEK OF 6-Oct	WEEK OF 13-Oct	WEEK OF 20-Oct	WEEK OF 27-Oct	TOTAL
Hours Worked	304	312	296	312	1224
Patrols	152	156	148	156	612
Overweight Crossings	0	0	0	0	0
Overweights Refused	38	37	34	32	141
Motorist Aid	0	0	0	0	0
Medical Assistance	1	0	0	0	1
First Aid Rendered	0	0	0	0	0
State / Local Police Requested	3	1	1	0	5
Fire Dept. Requested	0	0	0	0	0
Public Interaction	119	106	82	81	388
Traffic Control	15	15	19	13	62
Jumpers	0	0	0	0	0
Assaults	0	0	0	0	0
Other	1	2	5	0	8
Miscellaneous	5	2	3	5	15

NOTES:

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

MONTHLY ACTIVITY SERVICES RENDERED REPORT

BRIDGE Milford-Upper Black Eddy

MONTH October

YEAR 2018

ACTIVITY/SERVICE	WEEK OF	6-Oct	WEEK OF	13-Oct	WEEK OF	20-Oct	WEEK OF	27-Oct	TOTAL
Hours Worked		24		4		0		8	36
Patrols		14		4		0		5	23
Overweight Crossings		0		0		0		0	0
Overweights Refused		0		0		0		0	0
Motorist Aid		0		0		0		0	0
Medical Assistance		0		0		0		0	0
First Aid Rendered		0		0		0		0	0
State / Local Police Requested		0		0		0		0	0
Fire Dept. Requested		0		0		0		0	0
Public Interaction		16		0		0		5	21
Traffic Control		0		0		0		0	0
Jumpers		0		0		0		0	0
Assaults		0		0		0		0	0
Other		0		0		0		0	0
Miscellaneous		1		0		0		0	1

NOTES:

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION  
MONTHLY ACTIVITY SERVICES RENDERED REPORT

BRIDGE Frenchtown-Uhlerstown

MONTH October

YEAR 2018

ACTIVITY/SERVICE	WEEK OF	6-Oct	WEEK OF	13-Oct	WEEK OF	20-Oct	WEEK OF	27-Oct	TOTAL
Hours Worked		32		8		56		16	112
Patrols		16		4		25		8	53
Overweight Crossings		0		0		0		1	1
Overweights Refused		12		4		17		3	36
Motorist Aid		0		0		0		0	0
Medical Assistance		0		0		0		0	0
First Aid Rendered		0		0		0		0	0
State / Local Police Requested		0		0		0		0	0
Fire Dept Requested		0		0		0		0	0
Public Interaction		29		6		28		38	101
Traffic Control		12		6		9		3	30
Jumpers		0		0		0		0	0
Assaults		0		0		0		0	0
Other		0		0		0		4	4
Miscellaneous		1		0		1		1	3

NOTES:

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION  
MONTHLY ACTIVITY SERVICES RENDERED REPORT

BRIDGE Belvidere-Riverton

MONTH October

YEAR 2018

ACTIVITY/SERVICE	WEEK OF 6-Oct	WEEK OF 13-Oct	WEEK OF 20-Oct	WEEK OF 27-Oct	TOTAL
Hours Worked	168	168	168	168	672
Patrols	84	84	84	84	336
Overweight Crossings	2	0	0	2	4
Overweights Refused	11	12	11	12	46
Motorist Aid	0	0	0	0	0
Medical Assistance	1	0	0	0	1
First Aid Rendered	0	0	0	0	0
State / Local Police Requested	2	2	0	4	8
Fire Dept. Requested	0	0	0	0	0
Public Interaction	95	94	78	55	322
Traffic Control	1	2	1	2	6
Jumpers	0	0	0	0	0
Assaults	0	0	0	0	0
Other	8	1	0	0	9
Miscellaneous	0	6	7	7	20

NOTES:



DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

MONTHLY ACTIVITY SERVICES RENDERED REPORT

BRIDGE Centre-Bridge Stockton

MONTH October YEAR 2018

ACTIVITY/SERVICE	WEEK OF	10-Oct	WEEK OF	17-Oct	WEEK OF	24-Oct	WEEK OF	31-Oct	TOTAL
Hours Worked		32		16		40		0	88
Patrols		16		8		20		0	44
Overweight Crossings		1		0		0		0	1
Overweights Refused		14		1		9		0	24
Motorist Aid		0		0		0		0	0
Medical Assistance		0		0		0		0	0
First Aid Rendered		0		0		0		0	0
State / Local Police Requested		1		0		0		0	1
Fire Dept. Requested		0		0		0		0	0
Public Interaction		38		9		41		0	88
Traffic Control		16		1		11		0	28
Jumpers		0		0		0		0	0
Assaults		0		0		0		0	0
Other		6		1		8		0	15
Miscellaneous		0		0				0	0
<b>NOTES:</b>									

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

MONTHLY ACTIVITY SERVICES RENDERED REPORT

BRIDGE New Hope - Lambertville

MONTH October YEAR 2018

ACTIVITY/SERVICE	WEEK OF 10-Oct	WEEK OF 17-Oct	WEEK OF 24-Oct	WEEK OF 31-Oct	TOTAL
Hours Worked	240	264	296	448	1248
Patrols	62	131	140	175	508
Overweight Crossings	0	0	1	1	2
Overweights Refused	17	12	13	7	49
Motorist Aid	2	2	1	0	5
Medical Assistance	2	0	1	0	3
First Aid Rendered	0	0	1	0	1
State / Local Police Requested	2	0	1	1	4
Fire Dept. Requested	0	0	0	0	0
Public Interaction	146	137	187	168	638
Traffic Control	5	5	10	1	21
Jumpers	0	0	0	0	0
Assaults	0	0	0	0	0
Other	7	8	7	5	27
Miscellaneous	6	18	4	8	36

NOTES:

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION  
MONTHLY ACTIVITY SERVICES RENDERED REPORT

BRIDGE Washington Crossing

MONTH October YEAR 2018

ACTIVITY/SERVICE	WEEK OF	10-Oct	WEEK OF	17-Oct	WEEK OF	24-Oct	WEEK OF	31-Oct	TOTAL
Hours Worked		144		168		168		264	744
Patrols		72		80		84		120	356
Overweight Crossings		1		2		0		1	4
Overweights Refused		17		27		11		14	69
Motorist Aid		1		0		0		0	1
Medical Assistance		0		0		0		0	0
First Aid Rendered		0		0		0		0	0
State / Local Police Requested		1		2		0		1	4
Fire Dept. Requested		0		0		0		0	0
Public Interaction		26		32		13		18	89
Traffic Control		7		4		3		6	20
Jumpers		0		0		0		0	0
Assaults		0		0		0		0	0
Other		7		3		6		0	16
Miscellaneous		0		2		1		0	3

NOTES:

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION  
 MONTHLY ACTIVITY SERVICES RENDERED REPORT

BRIDGE Calhoun Street

MONTH October

YEAR 2018

ACTIVITY/SERVICE	WEEK OF 10-Oct	WEEK OF 17-Oct	WEEK OF 24-Oct	WEEK OF 31-Oct	TOTAL
Hours Worked	240	288	296	488	1312
Patrols	119	144	148	197	608
Overweight Crossings	0	2	1	3	6
Overweights Refused	24	21	18	23	86
Motorist Aid	1	0	2	1	4
Medical Assistance	0	0	1	0	1
First Aid Rendered	0	0	0	0	0
State / Local Police Requested	0	2	2	1	5
Fire Dept. Requested	0	0	0	0	0
Public Interaction	35	41	34	0	110
Traffic Control	2	2	1	1	6
Jumpers	0	0	0	0	0
Assaults	0	0	0	0	0
Other	7	8	11	0	26
Miscellaneous	0	0	0	0	0

NOTES:

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION  
 MONTHLY ACTIVITY SERVICES RENDERED REPORT

BRIDGE Lower Trenton

MONTH October

YEAR 2018

ACTIVITY/SERVICE	WEEK OF 10-Oct	WEEK OF 17-Oct	WEEK OF 24-Oct	WEEK OF 31-Oct	TOTAL
Hours Worked	16	16	32	16	80
Patrols	8	8	16	8	40
Overweight Crossings	4	7	5	6	22
Overweights Refused	1	0	0	0	1
Motorist Aid	0	0	0	0	0
Medical Assistance	0	0	0	0	0
First Aid Rendered	0	0	0	0	0
State / Local Police Requested	4	5	3	4	16
Fire Dept. Requested	0	0	0	0	0
Public Interaction	4	8	3	9	24
Traffic Control	4	5	4	4	17
Jumpers	0	0	0	0	0
Assaults	0	0	0	0	0
Other	0	0	0	0	0
Miscellaneous	0	0	0	0	0

NOTES:

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION  
 MONTHLY ACTIVITY SERVICES RENDERED REPORT

BRIDGE Lumberville - Raven Rock

MONTH October YEAR 2018

ACTIVITY/SERVICE	WEEK OF	10-Oct	WEEK OF	17-Oct	WEEK OF	24-Oct	WEEK OF	31-Oct	TOTAL
Hours Worked		0		0		0		0	0
Patrols		13		10		14		11	48
Overweight Crossings		0		0		0		0	0
Overweights Refused		0		0		0		0	0
Motorist Aid		0		0		0		0	0
Medical Assistance		0		0		0		0	0
First Aid Rendered		0		0		0		0	0
State / Local Police Requested		0		0		0		0	0
Fire Dept. Requested		0		0		0		0	0
Public Interaction		0		0		0		0	0
Traffic Control		0		0		0		0	0
Jumpers		0		0		0		0	0
Assaults		0		0		0		0	0
Other		0		0		0		0	0
Miscellaneous		0		0		0		0	0

NOTES:

2018

# AC Bridge Activities

## October 2018

Location	Bridge Checks	Overweights	Accidents	Jumpers	Disabled Vehicles	Medical Emergencies
Lower Trenton	62	22	0	0	0	0
Calhoun Street	277	6	1	0	4	1
Washington Crossing	135	4	0	0	0	0
New Hope	240	2	1	0	0	1
Lambertville Centre Bridge	69	1	0	0	0	0
Stockton	48	0	0	0	0	0
Lumberville	58	1	0	0	0	0
RavenRock	60	0	0	0	0	0
Uhlertown	157	2	0	0	0	0
Frenchtown	219	6	0	0	0	0
Upper Black Eddy Millford	81	5	0	0	0	0
Riegelsville	51	0	0	0	0	0
Northampton St.	1457	49	2	0	4	2
Riverton						
Belvidere						
Portland Columbia						
<b>Totals</b>						

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of November 19, 2018**

**Operations Report Index**

**Maintenance and Toll Operations**

<b>SUBJECT</b>	<b>DESCRIPTION</b>	<b>PAGE NUMBER</b>
Maintenance and Toll	Status report Month of October 2018	1-6

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **MAINTENANCE AND TOLL OPERATIONS MONTH OF NOVEMBER 2018**

- Attended meeting ADP enhanced time training meeting held at New Hope Toll Bridge Facility.
- Attended meeting with representatives from New Jersey and Pennsylvania State Police to discuss communications and protocols during major accidents and lane closure events on our roadways in the Northern Region.
- Attended meeting with Director of Maintenance and Safety and Training staff to discuss Certified Drivers License process for new maintenance employees
- Attended Job Order Contracting program manager consultant kick off meeting held at New Hope Toll Bridge Facility.
- Attended Regional Maintenance Supervisor meeting at the I-78 Toll Bridge maintenance facility
- Attended Northern Region Sergeants meeting held at the Delaware Water Gap Toll Bridge Facility.
- Attended meeting for C-519A - Southern Operations and Maintenance meeting to discuss revised concept and new alternative site changes held at the New Hope Facility.
- Attended C-657A-3 Buildings & Facilities Energy Conservation Measures Implementation Mechanical & Electrical Design progress meeting at Trenton Morrisville Toll Bridge.
- Authorized J. Fletcher Creamer to complete guide rail repairs in the Central and Northern Regions.
- Approved invoices for payment for Guiderail/Attenuator repairs in Southern and Central Region.
- Attended Toll Lieutenants meeting held at Easton Phillipsburg Toll Bridge Facility.

## DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

- Senior Director attended meeting with Fleet Management staff to discuss 2019 vehicles and Equipment budget.
- Senior Director attended meeting with Toll Management staff to discuss deployment of new Interceptors and discontinuing the Motorist Assist Program.
- Senior Director attended meeting with Maintenance staff to discuss winter season preparations and salt ordering procedures.
- Reviewed the Accident Log/Property Damage Reports for the month of October, 2018. Forwarded the monthly report to the Director of Human Resources, Insurance Administrator, Comptroller and Deputy Executive Director of Operations.
- Reviewed activities for the Motorist Assistance Program during the month of October, 2018. Forwarded the monthly report to the Executive Director of Operations.
- Prepared monthly Maintenance and Toll report for October, 2018 staff agenda meeting held at New Hope Lambertville administration meeting.
- Attended monthly Staff/Operations meeting for October 2018 held at New Hope Toll Bridge Facility
- Prepared and forwarded report of Use of Commission Facilities for the month of October, 2018 to the Deputy Executive Director of Operations.

### **Maintenance Operations**

- Director of Maintenance and Deputy Director of Maintenance continued site visits to various facilities.
- Director of Maintenance held monthly Regional Maintenance Supervisors meeting at the Easton Phillipsburg Toll Bridge Facility. Topics discussed:
  - New Employment Training
  - Procurement Cards
  - Uniforms
  - Capital Projects 2019
  - Radio Inventory Audit
  - Maintenance Projects Log Sheet

## DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

- Public Safety and Bridge Security
  - Winter Operations
  - ADP Payroll
- 
- Trenton-Morrisville maintenance crews replaced M top drain on Route 1 South roadway and completed expansion joint cleaning.
  - Trenton-Morrisville maintenance crews continued winter preparations on vehicles and Equipment.
  - Trenton Morrisville maintenance crews made roof repairs to Trenton Morrisville Administration Building.
  - Trenton-Morrisville maintenance crews continued repairing potholes on roadway with new Aqua-Phalt concrete and asphalt patch material.
  - New Hope maintenance crews continued repairing potholes at Scudders Falls Bridge with new Aqua Phalt concrete and asphalt patch material.
  - New Hope maintenance crews installed new locks on toll booth doors on the NHL toll plaza.
  - New Hope Maintenance crews removed cables for the GEC inspection at Lower Trenton Toll Supported Bridge.
  - New Hope Maintenance crew's power washed exterior windows at the New Hope Toll Bridge Administration Building.
  - New Hope Maintenance crews repaired lights on westbound side of Scudders Falls bridge roadway.
  - New Hope Maintenance crews removed old painted and repainted entrance to New Hope Lambertville Administration Building.
  - I-78 maintenance crews continued repairing potholes on I-78 roadway and ramps with Aqua Phalt concrete and asphalt patch material.
  - I-78 maintenance crews continued installation of new trees and plantings as part of the landscape project.
  - I-78 maintenance crew's cleaned drains on roadway of the I-78 main river bridge.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

- I-78 Maintenance crew's removed trees and brush from ESS cameras on the I-78 roadway.
- Easton-Phillipsburg maintenance crews continued grass cutting of all areas on commission property with summer employees.
- Easton-Phillipsburg maintenance crew's replaced height restriction devices at the Belvidere Toll Supported Bridge.
- Easton-Phillipsburg maintenance crews hung banners for special events for the City of Easton and the town of Phillipsburg.
- Easton-Phillipsburg maintenance crews continued replacement of sidewalk panels on Northampton St. Toll Supported Bridge.
- Easton-Phillipsburg maintenance crews continued cleaning inlets and drains within jurisdiction.
- Easton Phillipsburg maintenance crews continued filling potholes on roadways and ramps with Aqua Phalt concrete and asphalt patch material.
- Portland-Columbia maintenance crews repaired and replaced street lights that were not working.
- Portland-Columbia maintenance crews continued repairing potholes on roadways and ramps with Aqua Phalt concrete and asphalt patch material.
- Portland-Columbia maintenance crews repaired overhead sign on East bridge approach.
- Portland-Columbia maintenance crew's installed snow markers on roadway in preparation for winter snow season.
- Portland-Columbia maintenance crew's replaced water filters in Administration Building.
- Delaware Water Gap maintenance crews continued repairing potholes on Portland and Columbia roadways and ramps with Aqua Phalt concrete and asphalt patch material.
- Delaware Water Gap maintenance crews replaced garage door cables at the Administration Building.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

- Delaware Water Gap maintenance crews filled barrels with salt and transported salt for Portland Columbia salt facility.
- Delaware Water Gap crews installed spreaders on trucks in preparation for winter season.
- Milford-Montague maintenance crews repaired pot holes on bridge deck and roadway with new Aqua Phalt concrete and asphalt patch material.
- Milford-Montague maintenance crews repaired cracked walls in outer garage that was noted in inspection report.
- Milford-Montague maintenance crews removed fill from around abandoned propane tank for Suburban Propane access to remove tank.
- Milford-Montague maintenance crews continued street sweeping on roadways and parking lot areas.
- Milford-Montague maintenance crews cleaned all Toll Canopy lights on toll plaza.

### **Toll Operations**

- Director of Toll held monthly Lieutenants meeting at Easton Phillipsburg Toll Bridge Facility. Topics discussed:
  - Toll Schedules
  - Kronos/ADP Time Keeping
  - Transcore
  - Officer Training
- Director of Toll held monthly Sergeants meeting at Delaware Water Gap Bridge Facility. Topics discussed:
  - ADP Training Schedule
  - Patrol Vehicle Inventory
  - Motorist Assist Program
  - Transcore
  - Incident Reports
- Director of Toll and Deputy Director of Toll interviewed Part-Time Toll Collectors candidates.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

- Deputy Director of Toll continues training of Inventory Control Specialists in Southern and Central Regions.
- Director of Toll and Deputy Director of Toll continued site visits to Toll facilities and met with toll staff.
- Director and Deputy Director met with Training and Safety Department to discuss mentor program and pairings.
- Director of Toll continued work with Transcore to resolve issues with classification of vehicles and design build upgrades.
- Toll operations made adjustments to toll collectors schedule so they can attend training classes.
- Director continues to attend Electronic Toll Collection monthly Transcore maintenance meetings held at Trenton Morrisville facility.
- Director of Toll and Deputy Director of Toll continue to review monthly variance reports and suggest changes to reduce variances.
- Director of Toll continues to work with Training and Safety department to update the training manual for Toll Collectors.

**Southern Region**

**LeVar Talley, Director of Maintenance**

**Richard Taitt Deputy Director of Maintenance**

**Larry Dubin, Regional Maintenance Supervisor, Trenton-Morrisville**

**Charles Slack, Regional Maintenance Supervisor, New Hope-Lambertville**

**Trenton-Morrisville Toll Bridge**

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	0	3	62	168	28	8	8	8	0	0			285
Bldg./Facilities Maintenance	946	868	864	623	448	896	894	804	886	784			8,013
Grounds Maintenance	16	0	4	77	224	246	158	238	199	232			1,394
Road Maintenance	48	32	8	64	32	40	16	16	87	72			415
Snow/Ice Maintenance	204	194	531	45	0	0	0	0	16	0			990
Vehicle Maintenance	234	335	282	165	131	128	226	122	224	183			2,030
Miscellaneous	8	16	40	16	8	24	0	16	32	24			184
<b>Total Man-hours</b>	<b>1,456</b>	<b>1,448</b>	<b>1,791</b>	<b>1,158</b>	<b>871</b>	<b>1,342</b>	<b>1,302</b>	<b>1,204</b>	<b>1,444</b>	<b>1,295</b>	<b>0</b>	<b>0</b>	<b>13,311</b>

**New Hope-Lambertville Toll Bridge**

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	48	96	168	334	304	104	208	248	175	112			1,797
Bldg./Facilities Maintenance	681	658	558	440	681	669	820	654	471	626			6,258
Grounds Maintenance	104	40	40	54	252	400	206	308	304	208			1,916
Road Maintenance	106	144	48	64	24	24	176	136	191	176			1,089
Snow/Ice Maintenance	380	176	296	94	0	0	0	0	0	216			1,162
Vehicle Maintenance	32	52	56	56	24	0	40	112	184	180			736
Miscellaneous	24	32	48	32	118	92	56	56	192	120			770
<b>Total Man-hours</b>	<b>1,375</b>	<b>1,198</b>	<b>1,214</b>	<b>1,074</b>	<b>1,403</b>	<b>1,289</b>	<b>1,506</b>	<b>1,514</b>	<b>1,517</b>	<b>1,638</b>	<b>0</b>	<b>0</b>	<b>13,728</b>

**Southern Division Toll Supported Bridges**

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	30	44	64	372	215	64	40	136	80	28			1,073
Bldg./Facilities Maintenance	431	401	328	234	193	326	233	297	280	247			2,970
Grounds Maintenance	64	40	32	140	228	232	372	246	183	94			1,631
Road Maintenance	70	94	71	148	140	40	100	110	261	206			1,240
Snow/Ice Maintenance	338	154	567	117	0	0	0	0	0	62			1,238
Vehicle Maintenance	110	156	100	122	47	128	157	120	88	184			1,212
Miscellaneous	24	75	96	48	66	104	72	60	88	28			661
<b>Total Man-hours</b>	<b>1,067</b>	<b>964</b>	<b>1,258</b>	<b>1,181</b>	<b>889</b>	<b>894</b>	<b>974</b>	<b>969</b>	<b>980</b>	<b>849</b>	<b>0</b>	<b>0</b>	<b>10,025</b>

**Central Region**

**LeVar Talley, Director of Maintenance**

**Richard Taitt Deputy Director of Maintenance**

**Robert Varju, Regional Maintenance Supervisor, I-78**

**Mark W. Dilts, Regional Maintenance Supervisor, Easton-Phillipsburg**

**Easton-Phillipsburg Toll Bridge**

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	8	24	16	147	311	256	198	232	345	128			1,665
Bldg./Facilities Maintenance	828	599	650	520	577	650	560	763	525	695			6,367
Grounds Maintenance	76	48	96	126	351	355	318	392	286	420			2,468
Road Maintenance	56	69	24	56	16	56	16	96	112	144			645
Snow/Ice Maintenance	209	145	204	44	0	0	0	0	0	0			602
Vehicle Maintenance	150	152	194	195	136	132	164	152	185	182			1,642
Miscellaneous	121	180	178	128	16	144	144	156	104	254			1,425
<b>Total Man-hours</b>	<b>1,448</b>	<b>1,217</b>	<b>1,362</b>	<b>1,216</b>	<b>1,407</b>	<b>1,593</b>	<b>1,400</b>	<b>1,791</b>	<b>1,557</b>	<b>1,823</b>	<b>0</b>	<b>0</b>	<b>14,814</b>

**I-78 Toll Bridge**

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	0	48	0	8	38	80	72	0	0	16			262
Bldg./Facilities Maintenance	1,307	947	1,145	1,221	973	775	986	891	781	1,030			10,056
Grounds Maintenance	0	139	78	331	897	809	657	1,002	675	570			5,158
Road Maintenance	44	152	276	219	118	96	142	0	31	128			1,206
Snow/Ice Maintenance	361	332	569	271	0	0	0	0	0	16			1,549
Vehicle Maintenance	32	125	154	158	165	156	142	184	150	196			1,462
Miscellaneous	340	226	210	60	63	95	56	144	112	56			1,362
<b>Total Man-hours</b>	<b>2,084</b>	<b>1,969</b>	<b>2,432</b>	<b>2,268</b>	<b>2,254</b>	<b>2,011</b>	<b>2,055</b>	<b>2,221</b>	<b>1,749</b>	<b>2,012</b>	<b>0</b>	<b>0</b>	<b>21,055</b>

**Northern Division Toll Supported Bridges**

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	32	4	136	297	392	264	180	136	167	124			1,732
Bldg./Facilities Maintenance	410	249	265	200	96	128	32	126	48	32			1,586
Grounds Maintenance	111	80	101	105	120	223	216	312	272	388			1,928
Road Maintenance	39	96	72	72	0	0	0	96	88	140			603
Snow/Ice Maintenance	290	117	247	45	0	0	0	0	0	0			699
Vehicle Maintenance	120	156	135	36	8	0	0	0	0	0			455
Miscellaneous	40	8	40	0	0	0	80	40	32	90			330
<b>Total Man-hours</b>	<b>1,042</b>	<b>710</b>	<b>996</b>	<b>755</b>	<b>616</b>	<b>615</b>	<b>508</b>	<b>710</b>	<b>607</b>	<b>774</b>	<b>0</b>	<b>0</b>	<b>7,333</b>

**Northern Region**

**LeVar Talley, Director of Maintenance**

**Richard Taitt Deputy Director of Maintenance**

**James Gower, Regional Maintenance Supervisor**

**Tim Hannon, Regional Maintenance Supervisor - Milford-Montague**

**Portland-Columbia Toll Bridge**

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	0	24	0	32	79	44	16	30	12	12			249
Bldg./Facilities Maintenance	387	268	280	334	306	316	376	284	312	328			3,191
Grounds Maintenance	24	28	105	146	172	200	176	210	172	156			1,389
Road Maintenance	16	36	24	76	79	44	48	120	68	58			569
Snow/Ice Maintenance	253	165	357	91	0	0	0	0	0	66			932
Vehicle Maintenance	54	72	62	80	60	48	36	60	36	96			604
Miscellaneous	9	0	24	33	8	16	20	40	48	38			236
<b>Total Man-hours</b>	<b>743</b>	<b>593</b>	<b>852</b>	<b>792</b>	<b>704</b>	<b>668</b>	<b>672</b>	<b>744</b>	<b>648</b>	<b>754</b>	<b>0</b>	<b>0</b>	<b>7,170</b>

**Delaware Water Gap Toll Bridge**

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	0	0	0	8	40	96	54	224	56	24			502
Bldg./Facilities Maintenance	1,271	1004	1,147	1,150	674	690	590	608	716	720			8,570
Grounds Maintenance	100	32	16	64	359	351	238	304	296	240			2,000
Road Maintenance	0	92	88	160	222	228	144	176	24	140			1,274
Snow/Ice Maintenance	390	436	868	149	0	0	0	0	0	98			1,941
Vehicle Maintenance	192	196	132	176	224	156	152	172	136	204			1,740
Miscellaneous	50	16	48	48	173	266	299	247	340	274			1,761
<b>Total Man-hours</b>	<b>2,003</b>	<b>1776</b>	<b>2,299</b>	<b>1,755</b>	<b>1,692</b>	<b>1,787</b>	<b>1,477</b>	<b>1,731</b>	<b>1,568</b>	<b>1,700</b>	<b>0</b>	<b>0</b>	<b>17,788</b>

**Milford-Montague Toll Bridge**

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	0	0	0	44	32	128	200	116	16	24			560
Bldg./Facilities Maintenance	416	261	290	340	470	534	402	461	458	532			4,164
Grounds Maintenance	0	0	96	60	194	90	120	128	108	184			980
Road Maintenance	16	58	8	94	32	104	128	100	16	72			628
Snow/Ice Maintenance	322	266	404	71	0	0	0	0	0	0			1,063
Vehicle Maintenance	176	92	47	84	92	136	108	96	96	152			1,079
Miscellaneous	2	0	32	0	24	32	56	33	133	32			344
<b>Total Man-hours</b>	<b>932</b>	<b>677</b>	<b>877</b>	<b>693</b>	<b>844</b>	<b>1,024</b>	<b>1,014</b>	<b>934</b>	<b>827</b>	<b>996</b>	<b>0</b>	<b>0</b>	<b>8,818</b>



**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of November 19, 2018**

**USE OF FACILITIES REQUEST REPORT**

**MONTH OF OCTOBER 2017**

<b>SUBJECT</b>	<b>DESCRIPTION</b>	<b>PAGE NUMBER</b>
Use of Facilities	Use of Facilities Request-Month of October 2018	1

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of November 19, 2018**

**PROPERTY REPORT**

**Use of Commission Facilities**

<b>Facility</b>	<b>Organization</b>	<b>Date/Time</b>	<b>Description of Use</b>
Northampton St. Toll Supported Bridge	Silver Linings Foundation	October 1, 2018 through October 14, 2018	UOF-2018 C-Region "The Silver Lining Foundation" BANNER
Northampton St. Toll Supported Bridge	City Of Easton	October 24, 2018 through November 5, 2018	2018 UOF C-Region- Greater Easton Development Partnership "Bacon Fest" BANNER
New Hope Toll Supported Bridge	Roxy Ballet Halloween	October 19, 2018 through October 28, 2018	2018 UOF S-Region Roxy Ballet Halloween BANNER
I-78 Toll and Maintenance Facility Property	New Jersey Department of Agriculture	September 17, 2018 through October 31, 2018	UOF-2018 C-Region I-78 NJ Dept of Agriculture-Survey & Spray for Spotted Lanternfly

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**MEETING OF NOVEMBER 19, 2018**

**Operation Report Index  
For  
Training & Employee Safety**

<b>SUBJECT</b>	<b>DESCRIPTION</b>	<b>PAGE NUMBER</b>
Training & Employee Safety Department	Month of October Status Reports	1 OF 2

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of November 19, 2018**

### **TRAINING AND EMPLOYEE SAFETY DEPARTMENT MONTH OF OCTOBER 2018**

The below-listed items represent meetings, communications, tasks, and projects involving the Training and Employee Safety Department:

- Three First Aid, CPR and AED classes were facilitated by TES staff. All 24 attendees were certified in First Aid, CPR, and AED. Classes are scheduled for October and November.

A total of 111 commission employees have been certified in First Aid, CPR and AEDs in 2018.

- TES staff have scheduled classes in Drug Impairment Training for Professionals. These classes are conducted by the New Jersey State Police and all attendees will become certified. At the completion of this class, supervisors will be trained in what to look for and how to make a determination if an employee is suspected of being impaired.
- TES staff facilitated and attended a meeting with Lehigh Career & Technical Institute managers, Mr. Talley, and Mr. Taitt. There was a discussion on the curriculum and certification programs for maintenance workers.
- A Workplace Safety Meeting was held on October 18 at the New Hope facility. A safety audit was conducted
- TES staff attended the ADP payroll training.
- TES staff conducted a Snow Operations meeting with the regional maintenance supervisors. The current snow operations plan was reviewed. Some changes to the plan were suggested. The snow operations plan will be reviewed with all Officers in Charge, and all regional maintenance supervisors.
- Tool Box safety talks were conducted at 7 maintenance facilities. The subjects covered were: Chain Saw safety, Wheel Grinder safety, and Head Protection.
- TES managers met and discussed department goals.

- TES staff met and discussed department activities and plans. Also discussed were training initiatives and employee safety programs.
- Submitted the TES department report for the November staff meeting.
- TES staff attended the October staff and Operation meetings.
- TES staff attended the October Regional Maintenance Supervisors meeting.

**Daily Activities Include the Following:**

- TES staff inputted training records in the Industry Safe training system.
- Scheduled State Police coverage for requested details which include but are not limited to safety/camera cleaning, lane closing etc.
- Continued coordination of supplementary patrols with SP agencies to slow down traffic at various toll facilities. (Visibility details etc.)
- Coordinated/obtained accident reports from State Police liaisons as requested.
- Conducted background checks for DRJTBC new hires.
- Processing of State Police monthly invoices.

Coordinated State Police representation for the monthly Commission meeting.