

DELAWARE RIVER
JOINT TOLL BRIDGE COMMISSION
MINUTES
MEETING OF FEBRUARY 25, 2013

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

MEMBERS OF THE COMMISSION

NEW JERSEY

HONORABLE DAVID R. DEGEROLAMO
Chairman

HONORABLE GEOFFREY S. STANLEY

HONORABLE EDWARD J. SMITH

HONORABLE WILLIAM J. HODAS

HONORABLE YUKI MOORE LAURENTI

PENNSYLVANIA

HONORABLE GAETAN J. ALFANO
Vice Chairman

VACANT

HONORABLE JOESEPH ULIANA

HONORABLE DANIEL GRACE
Secretary-Treasurer

HONORABLE JACK MUEHLHAN

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

STANDING COMMITTEES

PERSONNEL COMMITTEE

PENNSYLVANIA: Daniel Grace*, Joseph Uliana**

NEW JERSEY: William Hodas, Geoffrey Stanley

PROJECTS COMMITTEE

PENNSYLVANIA: Joseph Uliana*, Daniel Grace**,

NEW JERSEY: David DeGerolamo, William Hodas

FINANCE COMMITTEE

NEW JERSEY: Yuki Moore Laurenti*, Edward Smith

PENNSYLVANIA: Gaetan Alfano, Jack Muehlhan

PROFESSIONAL SERVICES COMMITTEE

NEW JERSEY: David DeGerolamo*, Yuki Moore Laurenti

PENNSYLVANIA: Gaetan Alfano, Jack Muehlhan

AUDIT COMMITTEE

PENNSYLVANIA: Gaetan Alfano*, Joseph Uliana

NEW JERSEY: David DeGerolamo, Edward Smith

ADMINISTRATIVE COMMITTEE

NEW JERSEY: Yuki Moore Laurenti*, Geoffrey Stanley

PENNSYLVANIA: Jack Muehlhan, Daniel Grace
Odessa Jenkins, John Anderson, Sean McNeeley

SELECTION COMMITTEE

PENNSYLVANIA: Daniel Grace, Joseph Uliana
NEW JERSEY: Edward Smith, William Hodas

*Chairman of Committee

** Temporary assignment do to the vacancy of Melissa Heller

X:\Wendy's Files\Commission Mtgs from.2003 to present\COMMITTEE PAGES-OPS and MINUTES\Committee Pages
updated April 2012\Standing Committees- 8-01-12.doc

Tuesday, March 05, 2013

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
RECAPITULATION OF COMMITTEE MEMBERSHIP**

DeGerolamo	(1)	Projects Committee
	(2)	Professional Services Committee (Chairman)
	(4)	Audit Committee
Alfano	(1)	Finance Committee
	(2)	Professional Services Committee
	(3)	Audit Committee (Chairman)
Grace	(1)	Personnel Committee (Chairman)
	(2)	Administrative Committee
	(3)	Selection Committee
	(4)	Projects Committee *
Vacant*	(1)	Projects Committee
	(2)	Personnel Committee
Hodas	(1)	Projects Committee
	(2)	Personnel Committee
	(3)	Selection Committee
Laurenti	(1)	Finance Committee (Chairman)
	(2)	Professional Services Committee
	(3)	Administrative Committee (Chairman)
Muehlhan	(1)	Finance Committee
	(2)	Professional Services
	(3)	Administrative Committee
Smith	(1)	Finance Committee
	(2)	Audit Committee
	(3)	Selection Committee
Stanley	(1)	Personnel Committee
	(2)	Administrative Committee
Uliana	(1)	Projects Committee (Chairman)
	(2)	Audit Committee
	(3)	Selection Committee
	(4)	Personnel Committee*

X:\Wendy's Files\Commission Mtgs from 2003 to present\COMMITTEE PAGES-OPS and MINUTES\Committee Pages updated April 2012\Recapitulation 8-1-12.doc

* Temporary Committee Assignment

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

PROFESSIONAL ASSOCIATES

CONSULTING ENGINEERS

TRANSYSTEMS CONSULTING ENGINEERS
Paramus, New Jersey

LEGAL COUNSEL

STRADLEY, RONON, STEVENS & YOUNG
Philadelphia, Pennsylvania

FLORIO, PERRUCCI, STEINHARDT & FADER
Phillipsburg, New Jersey

EMPLOYMENT COUNSEL

STEVENS & LEE
Philadelphia, Pennsylvania

WOLFF AND SAMSON
West Orange, New Jersey

AUDITOR

BOWMAN & COMPANY
Voorhees, New Jersey

FINANCIAL ADVISOR

NW FINANCIAL GROUP
Jersey City, New Jersey

COMMUNICATIONS CONSULTANT

BRABENDER COX
Pittsburg, Pennsylvania

INVESTMENT ADVISOR

PFM BANK
Pennsylvania

Revised 2012

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

ORGANIZATION CHART

COMMISSIONERS

Executive Director
Joseph J. Resta

Chief Administrative
Officer
Arnold Conoline

Deputy Executive Director
of Communications
Joseph Donnelly

Chief Engineer
Vacant

Assistant Chief Engineer
Roy Little

Senior Program Area
Manager
Kevin Steels

Deputy Executive Director
of Operations
Vacant

District Superintendents
LeVar Talley, D I
James Shelly, D II
Jeanne Clark, D III

Director of Plants & Facilities
Lendell Jones

Director of Security Safety
and Training
James P. Stettner

Director of Electronic
Security Surveillance
Matthew Hartigan

Director of Information
Technology
Mary Jane Hansen

Chief Financial Officer
Sean P. McNeeley

Comptroller
Stephen Cathcart



DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

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CALL TO ORDER

The Regular Monthly Meeting of the Delaware River Joint Toll Bridge Commission was Called to Order at the New Hope Executive Offices, 2492 River Road, New Hope, PA. 18938-9519, on Thursday, Monday February 25, 2013, at 10:53 a.m. pursuant to notice properly forwarded to each member in compliance with the By-laws. David DeGerolamo, Chairman, presided at this Meeting. The Commission met in Executive Session to discuss legal and personnel matters prior to this meeting.

APPEARANCES

COMMISSION MEMBERS:

Hon. Gaetan Alfano (Pennsylvania)
Hon. David DeGerolamo (New Jersey)
Hon. Daniel Grace (Pennsylvania)
Hon. William Hodas (New Jersey)
Hon. Yuki Moore Laurenti (New Jersey)
Hon. Jack Muehlhan (Pennsylvania)
Hon. Edward J. Smith (New Jersey)
Hon. Geoffrey S. Stanley (New Jersey)
Hon. Joseph Uliana (Pennsylvania)

COMMISSION GENERAL COUNSEL:

Jon Bloom, Stradley, Ronon, Stevens & Young Pennsylvania
Keith Barrack, Perrucci, Steinhardt & Fader, New Jersey

COMMISSION LABOR COUNSEL:

John Casey, Wolff and Samson, New Jersey
William Payne, Stevens and Lee, Pennsylvania

GOVERNORS REPRESENTATIVES:

Nicole Crifo, NJ Assistant Counsel Authorities Unit (Executive Session Only)
Kevin Schmidt, PA Deputy General Counsel

REPRESENTING THE COMMISSION'S COMMUNICATIONS CONSULTANTS: BRABENDER COX

Ethan Vickers, Brabender Cox

COMMISSION STAFF MEMBERS:

Joseph J. Resta, Executive Director
Arnold J. Conoline, Chief Administrative Officer

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COMMISSION STAFF MEMBERS (continues):

Lendell Jones, Director of Plants and Facilities
Roy Little, Assistant Chief Engineer
Sean McNeeley, Chief Financial Officer
Stephen Cathcart, Comptroller
Julio Guridy, Interim Transition and Efficiency Officer
Joseph Donnelly, Deputy Executive Director of Communications
Wendy Reading, Administrative Services Director

OTHERS:

Dan DiPaolo, KS Engineers
Todd Smeltz, Erdman Anthony
Ryan Bevitz, Rep. Santarsiero's Office

ROLL CALL

Joseph Resta, Executive Director, in his capacity as Secretary for this Meeting called the Roll, and at the conclusion thereof, reported that there was a quorum present-there being four members present from the Commonwealth of Pennsylvania and five members present from the State New Jersey.

WELCOMING REMARKS OF CHAIRMAN

Chairman DeGerolamo welcomed those persons whose identities are set forth hereinabove under "Appearances".

INTRODUCE ANY COMMENTS FROM THE PUBLIC

Chairman DeGerolamo addressed the meeting and invited any comments from the Public on items pertaining to today's Agenda.

APPROVAL OF MINUTES FOR COMMISSION MEETING HELD JANUARY 24, 2013

R: 2231-02-13- ADM-01-02-13

Chairman DeGerolamo addressed the meeting and requested the adoption of a Resolution approving the Minutes of the Commission Meeting held January 24, 2013.

At the conclusion of the review, Commissioner Stanley moved and Commissioner Uliana seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of February, 2013, that the Minutes of the Regular Commission Meeting held on January 24, 2013 be and the same hereby are approved."

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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Chairman DeGerolamo then invited any further questions on the Resolution. No further questions were presented and the Resolution was unanimously adopted.

APPROVAL OF OPERATIONS REPORT FOR THE MONTH OF JANUARY 2013

R: 2232-02-13- ADM-02-02-13

Chairman DeGerolamo addressed the meeting and asked if there were any questions on any of the reports contained in the "Operations Report".

At the conclusion of the review, Commissioner Stanley moved and Commissioner Uliana seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of February, 2013, that the Operations Report, which reflects Commission activity for the month of January, 2013 is hereby approved."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

MODIFICATION OF THE RENEWAL OF PROPERTY LIABILITY INSURANCE POLICIES

R: 2233-01-13- FIN-01-02-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions".

Chairman DeGerolamo then said:

"For everyone's information and for the public, this is being done as a housekeeping process as we firmed up the companies and the premiums provided by those companies to the benefit of the Commission which represented a one percent decrease for what was presented to us at the last meeting to a nine percent increase over the previous year."

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Grace seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of February, 2013, via this resolution authorizes the renewal based upon the modifications. At the January 24th meeting the annualized premium estimate of \$2,286,400 was proposed which represented a 10% increase from the 2012 premium. The final bound premium is now modified to reflect the combined annual cost for all premiums to be \$2,272,255 which represents a 9% increase from the 2012 premium."

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Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted

RENEWAL OF MEDICAL INSURANCE PROGRAM APRIL 1, 2013-MARCH 31, 2014

R: 2234-01-13- FIN-02-02-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Hodas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of February 2013, via this resolution, authorizes the renewal of the medical insurance plans that cover active employees/dependents and retirees/dependents under the age of 65, to: convert the Independence Blue Cross (IBC) Personal Choice High Deductible Health Plan to IBC’s the third-party administrator, Independence Administrators Self Insured, for all claims incurred by the program’s PPO segment, Purchase a twelve (12) month Specific and Aggregate Stop Loss insurance policy with HM Insurance, a Blue Cross Company, with a \$100,000 or \$150,000 per member Specific deductible and also providing for coverage for the three (3) month period following the annual contract period.”

Commissioner Smith addressed the meeting and said:

“Mr. Chairman, I just want to emphasize the fact for the record that this is just another example of the extremely high rate of escalation of our insurance costs and that we have moved forward with this choice because of the high cost of going with conventional plans and I would think that it is important for our employees who are working for us, to understand that this is a tremendous burden being picked up by the Commission in this process.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPROVE THE RENEWAL OF ARBITRAGE REBATE CALCULATIONS

R: 2235-02-13-PROF-01-02-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Uliana moved and Commissioner Muehlhan seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of February 2013, via this resolution, authorizes the Executive Director

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to engage The PFM Group to perform Arbitrage Rebate Calculation services for the Commission's Series 2003 bond issues

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

ACCEPTANCE OF 2012 TRAFFIC ENGINEERING REPORT

R-2236-02-13-ENG-01-02-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Grace moved and Vice Chairman Alfano seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of February 2013, via this resolution, authorizes receipt, filing and acceptance of the report entitled 2012 Traffic Engineering Report Year 2013 Toll Bridge Traffic Volume and Revenue Projections as submitted by the Commission's Traffic Engineering Consultant."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted

APPROVE THE RETIREE HEALTH INSURANCE BENEFITS-THOMAS GARDNER-TOLL CORPORAL-MILFORD MONTAGUE TOLL BRIDGE

R-2237-02-13- PER-01-02-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hodas moved and Commissioner Muehlhan seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of February 2013, via this resolution, the Commission approves the provision of retirement benefits to Thomas Gardner who plans to retire on or about April 14, 2013."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

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APPROVE THE RETIREE HEALTH INSURANCE BENEFITS-JOAN ROWAN-TOLL COLLECTOR-MILFORD MONTAGUE TOLL BRIDGE

R-2238-02-13- PER-02-02-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hodas moved and Commissioner Muehlhan seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of February 2013, via this resolution, the Commission approves the provision of retirement benefits to Joan Rowan who plans to retire on or about April 14, 2013.

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPROVE THE RETIREE HEALTH INSURANCE BENEFITS-CHARLES HORVATH, TOLL SERGEANT-TRENTON MORRISVILLE TOLL BRIDGE

R: 2239-02-13- PER-03-02-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Stanley moved and Vice Chairman Alfano seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission (the “Commission”), at its Regular Meeting assembled this 25th day of February, 2013, via this resolution, the Commission approves the provision of retirement benefits to Charles Horvath who plans to retire on or about May 25, 2013.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

PROMOTION OF WILLIAM LUSCIK, TOLL COLLECTOR TO TOLL CORPORAL-MILFORD MONTAGUE TOLL BRIDGE

R: 2240-02-13- PER-04-12-12

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Grace moved and Commissioner Hodas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of February, 2013, via this Resolution, authorizes the promotion of Toll

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Collector William Luscik to the Toll Corporal position at the Milford-Montague Toll Bridge in District III with compensation set at \$48,257 per annum, which is Step 3 within the current salary range for the Toll Corporal position (\$43,775 – \$55,868), pending satisfactory completion of the required personnel processing. The recommended effective date of promotion is April 14, 2013.”

Chairman DeGerolamo then stated that this Gentleman was next on the active test that was available for promotions.

Executive Director Resta confirmed that this gentleman was the top candidate on the active list.

Chairman DeGerolamo then invited any questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPOINTMENT OF PAUL SALVATORE-BRIDGE OFFICER-CALHOUN STREET TOLL SUPPORTED BRIDGE

R: 2241-02-13- PER-05-02-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Grace moved and Commissioner Muehlhan seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of February, 2013, via this Resolution, authorizes the appointment of Paul Salvatore to the position of Bridge Officer at the Calhoun St., District I with starting compensation set at \$33,291 per annum, which is the minimum step in the pay range for the Bridge Officer position (\$33,291–\$42,485), pending satisfactory completion of the required personnel processing; and

“RESOLVED: that the Commission authorizes the Executive Director to effect the appointment of Paul Salvatore to the Bridge Officer position, pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPROVE THE RETIREE HEALTH INSURANCE BENEFITS-DOMINICK MAYORCA, BRIDGE OFFICER-EASTON PHILLIPSBURG TOLL BRIDGE

R: 2242-02-13- PER -06-02-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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At the conclusion of the review, Commissioner Uliana moved and Commissioner Grace seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of February, 2013, via this Resolution, the Commission approves the provision of retirement benefits to Dominick Mayorca who plans to retire on or about May 11, 2013.

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPROVAL FOR PAYMENT OF INVOICE STRADLEY RONON, PA LEGAL COUNSEL

R: 2243-02-13- ACCT -01-02-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Grace moved and Commissioner Stanley seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of February, 2013, via this Resolution approval for payment of # 10298026, # 10298025, # 10298077, # 10298021, # 10299618 and # 10299617 in the total amount of \$ 16,295.51 for Professional Services Rendered to Stradley Ronon, PA Legal Counsel.; and

“RESOLVED: identifying the Operating Fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPROVAL FOR PAYMENT OF INVOICE FLORIO, PERRUCCI, STEINHARDT AND FADER, NJ LEGAL COUNSEL

R: 2244-02-13- ACCT -02-02-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Grace moved and Commissioner Stanley seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of February, 2013, via this Resolution authorizing approval for payment # 79703, # 75376, # 76634, # 76635, # 75383, # 75378, # 76631, # 76632, and # 76702 in the total amount due of \$ 12,376.23 for Capital and Non-Capital Professional Services to Florio, Perrucci, Steinhardt and Fader, NJ Legal Counsel; and

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RESOLVED: identifying the Operating Fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPROVAL FOR PAYMENT OF INVOICE STEVENS & LEE, PA LABOR COUNSEL

R: 2245-02-13- ACCT -03-02-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Grace moved and Commissioner Stanley seconded the adoption of the following Resolution:

“**RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of February, 2013, via this Resolution # 380095 in the total amount due of \$5,307.36 for Professional Services Rendered to Stevens & Lee, PA Labor Counsel. Please refer to the Invoice Distribution Sheet for breakdown of Source of Funds and Account Numbers; and

“**RESOLVED:** identifying the Operating Fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPROVAL FOR PAYMENT OF INVOICE WOLFF & SAMSON, NJ LABOR COUNSEL

R: 2246-02-13- ACCT -04-02-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Grace moved and Commissioner Stanley seconded the adoption of the following Resolution:

“**RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of February, 2013, via this Resolution authorizing payment of invoice # 277761, # 277758, # 277759 in the total amount due of \$ 5,727.05 for professional services rendered to Wolff and Samson, New Jersey Labor Counsel and

“**RESOLVED:** identifying the Operating Fund as the source of funds required for any and all disbursements.”

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Chairman DeGerolamo addressed the meeting and requested to be recorded as abstaining from this vote. He then invited questions on the Resolution. No questions were presented and the Resolution was adopted.

APPROVAL FOR PAYMENT OF INVOICE BRABENDER COX, COMMUNICATION CONSULTANTS

R: 2247-02-13- ACCT -05-02-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Grace moved and Commissioner Stanley seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 25th day of February, 2013, via this Resolution authorizing payment of invoice in the total amount of \$19,707.45 to Brabender Cox for professional services rendered; and

“RESOLVED: identifying the Operating Fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

EXECUTIVE DIRECTOR’S REPORT

“Thank you, Mr. Chairman, please allow me to take a minutes to thank the Chairman and Vice Chairman and thank the Commissioners. My short time here has really been filled with open and frank communications. I really do think that is our pathway for success. I welcome it and I really enjoy and look forward to that type of Communication in the future.

Obviously we have had some important discussion on today’s agenda. The health and business insurance discussion with Commissioner Smith’s comments, vitally important and vitally in the stage of what seems to be an annual increase.

The traffic engineering report is also another item, which we review annually, but it is also very important to our future operations. We have some project related activities and updates that we will talk about, obviously the personnel actions are always very, very acute and we have got some professional services updates as well.

I would like to take a minute to talk about the Pennoni report. Our toll traffic volumes for 2013 generally are going to be flat as compared to 2012. Traffic in the toll collection direction is projected to increase by only one hundredth of one

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percent. The revenue, however, is expected to increase by 1.2 percent, indicating a projected increase in truck traffic. Although it is encouraging, the increase offsets a decline in passenger vehicle traffic at our toll crossings and lags behind the pre-recession peaks.

I would hope that as we evaluate and interpret this report that we use caution against making long-term predictions based on this date. A lot of the economic recovery has demonstrated stagnant to slow growths, fits and starts and these traffic counts could also be indicative of that overall malaise.

I want to take a second to talk about the Lumberville-Raven Rock Rehabilitation. This is part of our capital program. Mobilization activities began last week for the upcoming project. We basically are going to have some early activities with the installation of the containment platform beneath the deck and some nesting protection for birds beneath the deck, as well, while the work construction is taking place.

Importantly, the bridge is actually going to be shut down to the public use on Monday, March 4th, so it is a very near term. To that extent, if any of the Commissioners hear anything from any of the folks that utilize the bridge, that is a very important update for us.

We have received some other work elements that are basically superstructure repairs. There is going to be a blast cleaning and painting at the superstructure and cables. There is a walkway fence that will be installed new. Repairs to the pier cap, treatment to the abutments and wingwalls and a construction of new retaining wall at the bridge's southwest corner.

Obviously the goal is to complete this project by Memorial Day Weekend. Right now we have some near term finish dates. Basically it is a weather permitting date. So it is really the first or second week of May. So if you would like to put it on the Calendar, it will be between May 3rd and May 17th when this structure will be back into service.

Another capital program note it is really my privilege to relay that two Commission projects received Diamond Awards from the Pennsylvania Chapter of the American Council of Engineering Companies earlier this month. It is Delaware Water Gap Toll Bridge Rehabilitation Project and that is based on the construction management, construction inspection services provided by Commission Staff and the engineer consulting firm, STV.

So we are very happy to receive that award.

The other award is Upper Black Eddy-Milford Toll Supported Bridge Rehabilitation Project, also carried out in 2011, cited the project design efforts of the Consulting team lead by Erdman Anthony, and we have a gentleman here

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from Erdman Anthony today, as well as the public involvement program that the Commission conducted for the project.

I had the privilege actually of touring District II last week. While I would expect that the facilities are essentially well run and well maintained, I was very, very encouraged by something that was evident in all levels of the organization and that was pride. We had a lot of folks that had pride in their respective work roles and their placement and how the Commission is moving. So that was very heartening for me to see that in real time and demonstrated.

Also to close, I would like to take a moment to publicly thank Arnie Conoline. His service as Acting Executive Director and his service in total has been exemplary and he remains a very good resource for me as I transition."

INVITE ANY COMMENTS FROM PUBLIC

Chairman DeGerolamo addressed the meeting and invited any comments from the Public.

CHAIRMAN DEGEROLAMO REMARKS-WELCOME EXECUTIVE DIRECTOR RESTA

"I would be remiss not to welcome Mr. Resta, who started on February 11th here with the Commission. Our interaction has been exactly what I would expect it to be. His professionalism and his work ethic, I believe, is going to be something that we are all going to become aware of and respect.

In your short term here and knowing that you are touring our facilities, I look forward to more report's back from your perspective as someone who has just started here. It is good to hear what you saw at District II. I think it gives us all a little bit of pride in knowing that we have employees that take such a good interest in where they are at and what they are doing.

So that being said, I welcome you and I wish you luck as we move forward and we transition with the next groups of executive level employees that come on board.

SCHEDULING OF THE MARCH 2013 MEETING

Chairman DeGerolamo addressed the Meeting and stated that the Commission's next meeting will be held Monday March 25, 2013.

The Meeting will be called to Order at 10:30 a.m. in the Boardroom at the New Hope Executive Offices, New Hope Pennsylvania 18938-9519.

Executive Director Resta assured the Commission Members that an "Official Notice of Meeting" would be forwarded to each and every Member of the Commission.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

ADJOURNMENT

Chairman DeGerolamo invited a motion for Adjournment.

Commissioner Grace then moved that the Meeting be adjourned and Commissioner Hodas seconded the motion. The voice vote was unanimously affirmative and the Meeting was adjourned at 11:10 a.m., Monday, February 25, 2013.

Prepared and submitted by:



WENDY VADOLA READING
Assistant Secretary Treasurer to the Commission

Approved by:



JOSEPH J. RESTA
Executive Director

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

FINANCE

The following pages reflect a report on those items assigned to the Finance, Insurance and Management Committee.

Each item is reported separately and page numbered accordingly hereunder.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

SUBJECT	DESCRIPTION	PAGE NUMBER
Accounting	Status of Cash Balances at January 31, 2013	1
Accounting	Status of Bond Retirement at January 31, 2013	2
Accounting	Status of Investments at January 31, 2012	3-6
Accounting	Status of Toll Traffic and Revenue & Toll Supported Traffic Month of January 2013 Compared with Month of January 2012	7-20
Accounting	Statistical Summary of Expenditures on Toll Bridges and Toll Supported Bridges Accounts for the Period January 1, 2013 through January 31, 2013	21-33
Accounting	Statement of Revenue and Expenses: One Month Period ending January 31, 2013	34

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

**There follows Cash Balances of the Commission at January 31, 2013 for the
information and review of the Members:**

COMMISSION CASH DEPOSITS

Wells Fargo Bank, N. A.

Revenue Fund	5,622,469
Payroll Fund	67,417

TOTAL	\$	5,689,886
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CASH DEPOSIT GUARANTEES

Wells Fargo Bank	PA ACT 72	FULL BALANCE
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DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

STATUS OF BRIDGE SYSTEM REVENUE BONDS at January 31, 2013

Maturity	SERIES 2005A				SERIES 2007A				SERIES 2007B				SERIES 2012A				SERIES 2012B				Total	
	Yield	Principal Amount	Maturities & Calls		Yield	Principal Amount	Maturities & Calls		Yield	Principal Amount	Maturities & Calls		Yield	Principal Amount	Maturities & Calls		Yield	Principal Amount	Maturities & Calls		Average Yield	Remaining Outstanding
7/1/2003		N/A				N/A				N/A												-
7/1/2004	2.35%	\$ 330,000	\$ 530,000			N/A				N/A												-
7/1/2005	2.50%	895,000	895,000			N/A				N/A												-
7/1/2006	2.76%	930,000	930,000			N/A				N/A												-
7/1/2007	2.90%	965,000	965,000		3.53%	\$ 470,000	\$ 470,000		4.23%	\$ 3,350,000	\$ 3,350,000											-
7/1/2008	3.06%	1,005,000	1,005,000		3.53%	1,615,000	1,615,000		4.23%	3,350,000	3,350,000											-
7/1/2009	3.23%	1,045,000	1,045,000		3.53%	1,410,000	1,410,000		4.23%	3,650,000	3,650,000											-
7/1/2010	3.39%	1,095,000	1,095,000		3.54%	1,545,000	1,545,000		4.23%	3,850,000	3,850,000											-
7/1/2011	3.53%	1,150,000	1,150,000		3.56%	1,670,000	1,670,000		4.23%	3,950,000	3,950,000											-
7/1/2012	3.66%	1,210,000			3.58%	1,660,000			4.23%	4,200,000			0.35%	4,435,000			0.60%	3,430,000			2.13%	14,935,000
7/1/2013	3.76%	5,000,000			3.62%	1,450,000			4.23%	4,550,000				N/A			1.01%	3,360,000			3.24%	14,160,000
7/1/2014	3.85%	5,220,000			3.66%	1,920,000			4.23%	4,450,000				N/A			1.30%	3,385,000			3.36%	14,975,000
7/1/2015	3.96%	5,540,000	1,415,000		3.73%	1,760,000			4.23%	4,800,000			0.85%	1,030,000			1.61%	3,440,000			3.27%	15,155,000
7/1/2016	4.02%	5,835,000	1,485,000		3.80%	2,000,000			4.23%	4,950,000			1.09%	1,065,000			1.84%	3,490,000			3.38%	15,855,000
7/1/2017	4.04%	6,155,000	1,565,000		3.88%	2,010,000			4.23%	5,250,000			1.33%	1,100,000			2.18%	3,560,000			3.50%	16,510,000
7/1/2018	4.09%	6,480,000	1,645,000		3.96%	2,135,000			4.23%	5,450,000			1.61%	1,145,000				N/A			3.92%	13,565,000
7/1/2019	4.13%	6,840,000	1,735,000		4.03%	2,275,000			4.23%	5,650,000			1.90%	1,195,000				N/A			3.97%	14,225,000
7/1/2020	4.14%	1,825,000	1,825,000		4.08%	2,260,000			4.23%	5,950,000			2.14%	6,825,000				N/A			3.26%	15,035,000
7/1/2021	4.19%	1,920,000	1,920,000		4.12%	2,400,000			4.23%	6,250,000			2.33%	4,000,000				N/A			3.61%	12,650,000
7/1/2022	4.23%	2,020,000	2,020,000		4.17%	2,490,000			4.23%	6,550,000			2.33%	3,165,000				N/A			2.33%	3,165,000
7/1/2023	4.35%	2,125,000	2,125,000		4.21%	2,640,000			4.23%	6,800,000			2.60%	7,815,000				N/A			3.44%	16,485,000
7/1/2024	4.35%	2,235,000	2,235,000		4.25%	2,710,000			4.23%	7,150,000			2.67%	8,205,000				N/A			3.49%	17,255,000
7/1/2025	4.35%	2,345,000	2,345,000		4.27%	2,855,000			4.23%	7,450,000			2.73%	5,000,000				N/A			3.52%	18,065,000
7/1/2026	4.67%	2,450,000	2,450,000		4.30%	2,925,000			4.23%	7,800,000			3.01%	3,620,000				N/A			3.75%	15,305,000
7/1/2027	4.67%	2,560,000	2,560,000		4.35%	3,050,000			4.23%	8,200,000			3.06%	7,015,000				N/A			3.01%	3,620,000
7/1/2028	4.67%	2,675,000	2,675,000		4.35%	3,200,000			4.23%	8,550,000			3.12%	2,000,000				N/A			3.78%	17,740,000
7/1/2029	4.67%	2,795,000	2,795,000		4.39%	3,395,000			4.23%	9,350,000			3.17%	9,355,000				N/A			3.12%	2,000,000
7/1/2030	4.67%	N/A			4.39%	14,700,000			4.23%	8,550,000			3.21%	1,345,000				N/A			3.77%	20,605,000
7/1/2031		N/A			4.39%	14,700,000			4.23%	8,900,000			3.27%	1,385,000				N/A			4.15%	13,095,000
7/1/2032		N/A			4.39%	14,700,000			4.23%	9,350,000				N/A				N/A			4.16%	13,660,000
7/1/2033		N/A			4.39%	14,700,000			4.23%	9,800,000				N/A				N/A			4.26%	12,825,000
7/1/2034		N/A			4.39%	14,700,000			4.23%	N/A				N/A				N/A			4.27%	13,395,000
7/1/2035		N/A			4.39%	15,435,000			4.23%	N/A				N/A				N/A			4.39%	14,000,000
7/1/2036		N/A			4.60%	16,205,000			4.23%	N/A				N/A				N/A			4.39%	14,700,000
7/1/2037		N/A			4.60%	16,935,000			4.23%	N/A				N/A				N/A			4.39%	15,435,000
		\$ 72,645,000	\$ 38,210,000			\$ 134,170,000	\$ 6,710,000			\$ 150,000,000	\$ 18,150,000			\$ 77,145,000	\$ -			\$ 20,665,000	\$ -		4.60%	16,935,000
																						\$ 391,555,000

Footnote:
2012 Series Bonds Refunded remaining balance of 2003A Series and \$30,795,000 of the 2005A Series Bonds.



Delaware River
Joint Toll Bridge
Commission

Delaware River Joint TBC
Purchases Report
Sorted by Fund - Maturity Date
January 1, 2013 - January 31, 2013

DRJTBC

CUSIP	Investment #	Fund	Sec. Type	Original Par Value	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
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No Activity



Delaware River
Joint Toll Bridge
Commission

Delaware River Joint TBC
Investment Classification
Sorted by Fund - Fund
January 31, 2013

DRJTBC

CUSIP	Investment #	Fund	Issuer	Investment Class	Par Value	YTM	Maturity Date	Market Price	Market Date	Market Value	Book Value	Reported Value
Debt Service Fund												
38145C752	10113	01DSF	Goldman Sachs Ila Fed Port	Amort	786,222.03	0.005		100.000	01/31/2013	786,222.03	786,222.03	786,222.03
				Subtotal	786,222.03	0.005				786,222.03	786,222.03	786,222.03
General Reserve Fund												
38145C752	10115	01GRF	Goldman Sachs Ila Fed Port	Amort	47,669,703.31	0.005		100.000	01/31/2013	47,669,703.31	47,669,703.31	47,669,703.31
PAINVEST	10050	01GRF	PA Invest	Amort	5,073,108.56	0.052		100.000	01/31/2013	5,073,108.56	5,073,108.56	5,073,108.56
4662JOS60	10263	01GRF	JP Morgan chase & Co CP	Fair	5,000,000.00	0.250	05/05/2013	99.894	01/31/2013	4,994,722.22	4,996,736.11	4,994,722.22
3133XXYX9	10151	01GRF	Federal Home Loan Bank	Fair	12,650,000.00	0.923	06/21/2013	100.688	01/31/2013	12,737,032.00	12,656,244.03	12,737,032.00
3133XX7F8	10182	01GRF	Federal Home Loan Bank	Fair	6,895,000.00	0.412	03/20/2013	100.205	01/31/2013	6,909,203.70	6,906,331.40	6,909,203.70
313371UC8	10188	01GRF	Federal Home Loan Bank	Fair	1,880,000.00	0.513	12/27/2013	100.651	01/31/2013	1,882,238.80	1,886,113.48	1,892,238.80
3133X1BV8	10197	01GRF	Federal Home Loan Bank	Fair	3,230,000.00	0.385	09/16/2013	102.713	01/31/2013	3,317,629.90	3,312,676.05	3,317,629.90
313371UC8	10206	01GRF	Federal Home Loan Bank	Fair	3,945,000.00	0.432	12/27/2013	100.651	01/31/2013	3,970,681.95	3,960,706.92	3,970,681.95
313374Y61	10207	01GRF	Federal Home Loan Bank	Fair	3,980,000.00	0.349	08/28/2013	100.202	01/31/2013	3,988,039.60	3,983,440.59	3,988,039.60
31398AJ94	10096	01GRF	Federal National Mig Assn	Fair	3,500,000.00	1.517	05/07/2013	100.423	01/31/2013	3,514,805.00	3,502,110.57	3,514,805.00
31398A5W8	10183	01GRF	Federal National Mig Assn	Fair	5,230,000.00	0.876	12/18/2013	100.550	01/31/2013	5,258,765.00	5,233,365.54	5,258,765.00
31398AZV7	10190	01GRF	Federal National Mig Assn	Fair	1,780,000.00	0.760	11/20/2014	104.315	01/31/2013	1,856,807.00	1,839,005.72	1,856,807.00
31398AVZ2	10198	01GRF	Federal National Mig Assn	Fair	3,310,000.00	0.531	03/13/2014	102.874	01/31/2013	3,405,129.40	3,391,375.58	3,405,129.40
31398AZV7	10199	01GRF	Federal National Mig Assn	Fair	2,800,000.00	0.557	11/20/2014	104.315	01/31/2013	2,920,620.00	2,897,636.85	2,920,620.00
31398AXJ6	10208	01GRF	Federal National Mig Assn	Fair	3,810,000.00	0.549	05/15/2014	102.959	01/31/2013	3,922,737.90	3,905,036.64	3,922,737.90
3135GCBY8	10218	01GRF	Federal National Mig Assn	Fair	4,500,000.00	0.391	08/28/2014	100.995	01/31/2013	4,544,775.00	4,534,038.33	4,544,775.00
3135GCPY4	10219	01GRF	Federal National Mig Assn	Fair	4,500,000.00	0.432	12/19/2014	100.895	01/31/2013	4,540,275.00	4,526,751.31	4,540,275.00
31359MA45	10220	01GRF	Federal National Mig Assn	Fair	3,485,000.00	0.495	04/15/2015	110.303	01/31/2013	3,644,059.55	3,628,023.33	3,644,059.55
912828HY9	10209	01GRF	U.S. Treasury	Fair	3,420,000.00	0.192	04/30/2013	100.754	01/31/2013	3,445,786.80	3,444,154.65	3,445,786.80
912828NLO	10221	01GRF	U.S. Treasury	Fair	6,000,000.00	0.508	06/30/2015	103.743	01/31/2013	6,224,580.00	6,195,671.01	6,224,580.00
912828QS2	10245	01GRF	U.S. Treasury	Fair	4,955,000.00	0.284	06/15/2014	100.746	01/31/2013	4,991,964.30	4,986,418.82	4,991,964.30
912828RV4	10251	01GRF	U.S. Treasury	Fair	3,500,000.00	0.258	12/15/2014	100.000	01/31/2013	3,500,000.00	3,495,495.99	3,500,000.00
912828TA8	10252	01GRF	U.S. Treasury	Fair	11,280,000.00	0.233	05/30/2014	100.063	01/31/2013	11,287,106.40	11,282,771.63	11,287,106.40
				Subtotal	152,392,811.87	0.340				153,809,971.39	153,550,916.42	153,809,971.39
Operating Fund												
38145C752	10108	01OF	Goldman Sachs Ila Fed Port	Amort	150,096.58	0.005		100.000	01/31/2013	150,096.58	150,096.58	150,096.58
313371UC8	10187	01OF	Federal Home Loan Bank	Fair	1,975,000.00	0.513	12/27/2013	100.651	01/31/2013	1,987,857.25	1,981,422.40	1,987,857.25

Delaware River Joint TBC
Investment Classification
January 31, 2013

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CUSIP	Investment #	Fund	Issuer	Investment Class	Par Value	YTM	Maturity Date	Market Price	Market Date	Market Value	Book Value	Reported Value
Operating Fund												
912828JW1	10237	01OF	U.S. Treasury	Fair	1,875,000.00	0.223	12/31/2013	101.223	01/31/2013	1,897,931.25	1,896,730.63	1,897,931.25
				Subtotal	4,000,096.58	0.358				4,035,885.08	4,028,249.61	4,035,885.08
Reserve Maintenance Fund												
38145C752	10106	01RMF	Goldman Sachs Ila Fed Port	Amort	81,883.54	0.005		100.000	01/31/2013	81,883.54	81,883.54	81,883.54
313371UC8	10191	01RMF	Federal Home Loan Bank	Fair	1,085,000.00	0.513	12/27/2013	100.851	01/31/2013	1,092,063.35	1,088,528.26	1,092,063.35
912828JW1	10238	01RMF	U.S. Treasury	Fair	935,000.00	0.223	12/31/2013	101.223	01/31/2013	946,435.05	945,838.34	946,435.05
				Subtotal	2,101,883.54	0.364				2,120,381.94	2,116,248.14	2,120,381.94
Construction Fund 2005A												
38145C752	10112	05CF05	Goldman Sachs Ila Fed Port	Amort	4,170,039.71	0.005		100.000	01/31/2013	4,170,039.71	4,170,039.71	4,170,039.71
				Subtotal	4,170,039.71	0.005				4,170,039.71	4,170,039.71	4,170,039.71
Debt Service Reserve 2005A												
38145C752	10110	05DSRF05	Goldman Sachs Ila Fed Port	Amort	60,201.97	0.005		100.000	01/31/2013	60,201.97	60,201.97	60,201.97
3135G0FY4	10211	05DSRF05	Federal National Mtg Assn	Fair	1,445,000.00	0.574	12/19/2014	100.895	01/31/2013	1,457,932.75	1,449,715.73	1,457,932.75
912828JW1	10247	05DSRF05	U.S. Treasury	Fair	1,485,000.00	0.284	06/15/2014	100.746	01/31/2013	1,496,078.10	1,494,416.14	1,496,078.10
				Subtotal	2,990,201.97	0.419				3,014,212.82	3,004,333.84	3,014,212.82
Construction Fund 2007												
38145C752	10114	06CF07	Goldman Sachs Ila Fed Port	Amort	30,923,361.85	0.005		100.000	01/31/2013	30,923,361.85	30,923,361.85	30,923,361.85
36959HPU5	10284	06CF07	General Elec Cap Corp	Fair	3,000,000.00	0.150	02/28/2013	99.941	01/31/2013	2,998,237.50	2,999,662.50	2,998,237.50
69233GPU4	10255	08CF07	TOYOTA Motor Credit CP	Fair	3,000,000.00	0.150	02/28/2013	99.941	01/31/2013	2,998,237.50	2,999,662.50	2,998,237.50
3133XYX9	10202	06CF07	Federal Home Loan Bank	Fair	4,840,000.00	0.316	06/21/2013	100.688	01/31/2013	4,873,299.20	4,869,241.32	4,873,299.20
3133XQU34	10259	05CF07	Federal Home Loan Bank	Fair	5,000,000.00	0.170	05/29/2013	101.150	01/31/2013	5,057,500.00	5,056,552.40	5,057,500.00
31359MRG0	10257	06CF07	Federal National Mtg Assn	Fair	6,000,000.00	0.163	03/15/2013	100.520	01/31/2013	6,031,200.00	6,030,862.45	6,031,200.00
912828HV5	10226	06CF07	U.S. Treasury	Fair	4,890,000.00	0.224	03/31/2013	100.399	01/31/2013	4,909,511.10	4,907,651.14	4,909,511.10
912828HV5	10232	06CF07	U.S. Treasury	Fair	3,910,000.00	0.208	03/31/2013	100.399	01/31/2013	3,925,600.90	3,924,224.05	3,925,600.90
912828MX5	10233	06CF07	U.S. Treasury	Fair	3,940,000.00	0.219	04/15/2013	100.348	01/31/2013	3,953,711.20	3,952,047.34	3,953,711.20
912828HV5	10256	06CF07	U.S. Treasury	Fair	6,000,000.00	0.142	03/31/2013	100.399	01/31/2013	6,023,940.00	6,022,524.53	6,023,940.00
912828JB7	10259	06CF07	U.S. Treasury	Fair	10,000,000.00	0.172	05/31/2013	101.125	01/31/2013	10,112,500.00	10,108,530.04	10,112,500.00
				Subtotal	81,503,361.85	0.120				81,807,099.25	81,794,320.12	81,807,099.25
Debt Service Reserve Fund 12A												
38145C752	10260	06DSRF12A	Goldman Sachs Ila Fed Port	Amort	17,841.67	0.005		100.000	01/31/2013	17,841.67	17,841.67	17,841.67
3135G0NV1	10264	06DSRF12A	Federal National Mtg Assn	Fair	2,845,000.00	0.368	09/28/2015	100.336	01/31/2013	2,854,559.20	2,854,900.60	2,854,559.20

Portfolio DRJ
AP
IC (PRE_IC) 7.1.1
Report Ver 7.3.2

Delaware River Joint TBC
Investment Classification
January 31, 2013

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CUSIP	Investment #	Fund	Issuer	Investment Class	Par Value	YTM	Maturity Date	Market Price	Market Date	Market Value	Book Value	Reported Value
Debt Service Reserve Fund DTA												
38145C752	10111	06DSRF7A	Goldman Sachs Illa Fed Port	Amort	356,235.82	0.005	12/19/2014	100.000	01/31/2013	356,235.82	356,235.82	356,235.82
3135GCFY4	10212	06DSRF7A	Federal National Mtg Assn	Fair	5,780,000.00	0.574	06/15/2014	100.895	01/31/2013	5,831,731.00	5,798,862.93	5,831,731.00
912828QS2	10248	06DSRF7A	U.S. Treasury	Fair	5,750,000.00	0.284	06/15/2014	100.746	01/31/2013	5,792,895.00	5,786,459.79	5,792,895.00
Subtotal					11,886,235.82	0.417				11,980,861.82	11,941,558.54	11,980,861.82
Total					282,683,695.04	0.271				264,597,074.91	264,264,630.68	264,597,074.91

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
Meeting of February 25, 2013
TOLL TRAFFIC AND REVENUE STATISTICS (January, 2013)

Summary: The Commission experienced an increase in total toll revenue for January 2013 in comparison to the January 2012 traffic and revenue statistics. In addition, total toll traffic also reflected an increase for the first month of the year as the result of any increase in truck traffic.

Analysis of January 2013 / January 2012 toll revenue data comparison:

- An overall toll revenue increase of 6.30 percent was recorded at the Commission's seven toll bridges for the month.
- Commercial-vehicle toll revenue reflected an 8.89 percent increase.
- Passenger-vehicle toll revenue generated a 0.54 percent decrease.

Analysis of January 2013 / January 2012 traffic data comparison:

- Total toll traffic increased by 19,914 vehicles, or 0.70 percent for the month.
- Commercial-vehicle traffic increased by 32,892 vehicles, or 8.73 percent.
- Passenger-vehicle toll traffic decreased by 12,978 vehicles, or 0.52 percent.
- Total recorded westbound traffic volume at the 11 vehicular toll supported bridges for January 2013 increased by 2,098 vehicles, or 0.09 percent as compared to January 2012.

Traffic analysis for 2013 YTD:

- Average daily toll traffic for the Commission's seven toll bridges for January 2013 was 92,820 total vehicles as compared to 92,178 total vehicles in January 2012.
- Average daily traffic at the 11 toll supported bridges for January 2013 was 79,504 vehicles as compared to 79,437 in January 2012.

District 1

Total toll traffic at Trenton-Morrisville (TM) for January 2013 reflected a 2.34 percent increase as the result of increases of 8,415 cars and 5,881 trucks when compared to January 2012. At New Hope-Lambertville (NHL), a decrease of 538 cars and an increase of 693 trucks combined to generate an increase in total toll traffic of 0.11 percent for January 2013 as compared to January 2012.

District II

The I-78 Toll Bridge experienced an increase of 2.19 percent in total toll traffic for the month of January 2013 compared to January 2012 as the result of the decrease of 1,699 cars and the increase of 19,445 trucks. At the Easton-Phillipsburg (EP) Toll Bridge, a decrease of 11,844 passenger vehicles and an increase 809 trucks combined to generate a 2.55 percent decrease in total toll traffic for January 2013.

District III

Portland-Columbia (PC) experienced a 5.13 percent decrease in total toll traffic during January 2013 as a result of decreases of 4,871 automobiles and 99 trucks compared to January 2012. At the Delaware Water Gap (DWG) Toll Bridge, a decrease of 1,053 passenger vehicles and an increase of 6,219 trucks generated an overall 0.76 percent increase in total toll traffic for January 2013 as compared to January 2012. At Milford-Montague (MM), decreases of 1,388 passenger vehicles 56 trucks combined to produce a 1.70 percent decrease in total toll traffic for the month of January 2013.

E-ZPass Penetration Rates

The table below provides a comparison of the *E-ZPass* penetration rates for the Commission's seven (7) toll bridges for the months of January, 2013 and January, 2012, and the year-to-date periods ending January 31, 2013 and January 31, 2012.

		<i>E-ZPass</i> PENETRATION RATES					
		JAN. 2013	JAN. 2012	Change in Monthly Percentage	YTD 2013	YTD 2012	Change in YTD Percentage
All Toll Bridges	Cars	63.56	61.89	1.67	63.56	61.89	1.67
	Trucks	81.34	78.98	2.36	81.34	78.98	2.36
	Total	65.31	63.22	2.09	65.31	63.22	2.09
Trenton - Morrisville	Cars	61.15	59.30	1.85	61.15	59.30	1.85
	Trucks	89.05	86.72	2.33	89.05	86.72	2.33
	Total	63.17	61.07	2.10	63.17	61.07	2.10
New Hope - Lambertville	Cars	75.42	73.11	2.31	75.42	73.11	2.31
	Trucks	80.83	79.54	1.29	80.83	79.54	1.29
	Total	75.74	73.46	2.28	75.74	73.46	2.28
I-78	Cars	62.68	60.67	2.01	62.68	60.67	2.01
	Trucks	81.44	79.53	1.91	81.44	79.53	1.91
	Total	67.54	65.21	2.33	67.54	65.21	2.33
Easton - Phillipsburg	Cars	66.08	64.48	1.60	66.08	64.48	1.60
	Trucks	79.55	77.69	1.86	79.55	77.69	1.86
	Total	66.96	65.29	1.67	66.96	65.29	1.67
Portland - Columbia	Cars	57.75	56.58	1.17	57.57	56.58	0.99
	Trucks	81.32	78.70	2.62	81.32	78.70	2.62
	Total	58.95	57.83	1.12	58.95	57.83	1.12
Delaware Water Gap	Cars	60.32	58.43	1.89	60.32	58.43	1.89
	Trucks	78.32	75.23	3.09	78.32	75.23	3.09
	Total	63.11	60.91	2.20	63.11	60.91	2.20
Millford - Montague	Cars	57.53	56.18	1.35	57.53	56.18	1.35
	Trucks	82.65	75.51	7.14	82.65	75.51	7.14
	Total	58.19	56.69	1.50	58.19	56.69	1.50

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

ALL TOLL BRIDGES

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

JANUARY, 2013									
JANUARY 1, 2012			JANUARY 1, 2013			MONTH OF			
JANUARY 31, 2012			JANUARY 31, 2013			JANUARY 2013			MONTH OF
31 DAYS			31 DAYS			31 DAYS			JANUARY 2012
NUMBER OF	TOTAL		NUMBER OF	TOTAL	VEHICLE CLASS	NUMBER OF	TOTAL	NUMBER OF	31 DAYS
VEHICLES	REVENUE		VEHICLES	REVENUE		VEHICLES	REVENUE	VEHICLES	REVENUE
2,480,790	\$ 2,489,430.25		2,467,812	\$ 2,477,038.80	Passenger	2,467,812	\$ 2,477,038.80	2,480,790	\$ 2,489,430.25
-	(90,331.46)		-	(90,803.48)	Discounts *	-	(90,803.48)	-	(90,331.46)
2,480,790	\$ 2,399,098.79		2,467,812	\$ 2,386,235.32	TOTAL PASSENGER	2,467,812	\$ 2,386,235.32	2,480,790	\$ 2,399,098.79
51,208	394,839.90		65,432	422,210.75	2-Axle Trucks	65,432	422,210.75	61,206	394,839.90
25,677	304,074.00		28,010	331,878.00	3-Axle Trucks	28,010	331,878.00	25,677	304,074.00
23,486	386,180.80		27,291	417,036.80	4-Axle Trucks	27,291	417,036.80	23,486	386,180.80
259,110	5,084,070.00		279,449	5,483,222.00	5-Axle Trucks	279,449	5,483,222.00	259,110	5,084,070.00
6,693	155,584.40		8,715	207,544.80	6-Axle Trucks	8,715	207,544.80	6,693	155,584.40
554	15,442.00		719	19,962.00	7-Axle Trucks	719	19,962.00	554	15,442.00
2	112.20		4	210.90	Permits	4	210.90	2	112.20
376,728	\$ 6,320,313.30		409,620	\$ 6,882,065.25	TOTAL TRUCKS	409,620	\$ 6,882,065.25	376,728	\$ 6,320,313.30
2,857,518	\$ 8,719,412.09		2,877,432	\$ 9,268,300.57	TOTAL TOLL VEHICLES	2,877,432	\$ 9,268,300.57	2,857,518	\$ 8,719,412.09
92,178	\$ 281,271.36		92,820	\$ 298,977.44	DAILY AVERAGE	92,820	\$ 298,977.44	92,178	\$ 281,271.36
Rate Change									
Traffic (toll)									
Autos									
Trucks									
Revenue									
Autos									
Trucks									
Rate Change									
Traffic (toll)									
Autos									
Trucks									
Revenue									
Autos									
Trucks									

* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

TRENTON - MORRISVILLE TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

JANUARY, 2013

JANUARY 1, 2012			JANUARY 1, 2013			MONTH OF		
JANUARY 31, 2012			JANUARY 31, 2013			JANUARY 2012		
31 DAYS			31 DAYS			31 DAYS		
NUMBER OF	TOTAL		NUMBER OF	TOTAL	VEHICLE CLASS	NUMBER OF	TOTAL	
VEHICLES	REVENUE		VEHICLES	REVENUE		VEHICLES	REVENUE	REVENUE
571,546	\$ 572,670.25		579,961	\$ 581,100.00	Passenger	571,546	\$ 572,670.25	
	(19,189.68)			(18,287.21)	Discounts *		(19,189.68)	
571,546	\$ 553,480.57		579,961	\$ 562,812.79	TOTAL PASSENGER	571,546	\$ 553,480.57	
15,926	102,829.35		17,167	110,964.10	2-Axle Trucks	15,926	102,829.35	
4,924	58,717.20		6,243	74,473.20	3-Axle Trucks	4,924	58,717.20	
4,273	67,201.60		6,366	100,529.60	4-Axle Trucks	4,273	67,201.60	
14,387	283,068.00		15,577	305,884.00	5-Axle Trucks	14,387	283,068.00	
83	1,965.60		122	2,870.40	6-Axle Trucks	83	1,965.60	
1	28.00		-	-	7-Axle Trucks	1	28.00	
					Permits			
39,594	\$ 513,809.75		45,475	\$ 594,721.30	TOTAL TRUCKS	39,594	\$ 513,809.75	
611,140	\$ 1,067,290.32		625,436	\$ 1,157,534.09	TOTAL TOLL VEHICLES	611,140	\$ 1,067,290.32	
19,714	\$ 34,428.72		20,175	\$ 37,339.81	DAILY AVERAGE	19,714	\$ 34,428.72	

Rate Change
Traffic (toll)
Autos 2.34%
Trucks 1.47%
Revenue 14.85%
Autos 8.46%
Trucks 1.69%
15.75%

Rate Change
Traffic (toll)
Autos 2.34%
Trucks 1.47%
Revenue 14.85%
Autos 8.46%
Trucks 1.69%
15.75%

* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

NEW HOPE - LAMBERTVILLE TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

JANUARY, 2013

JANUARY 1, 2012 JANUARY 31, 2012 31 DAYS			JANUARY 1, 2013 JANUARY 31, 2013 31 DAYS			MONTH OF JANUARY 2013 31 DAYS			MONTH OF JANUARY 2012 31 DAYS		
NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	
134,736	\$ 135,219.00		134,200	\$ 134,769.75	Passenger	134,200	\$ 134,769.75		134,738	\$ 135,219.00	
	(6,336.09)			(7,198.65)	Discounts *		(7,198.65)			(6,336.09)	
134,738	\$ 128,882.91		134,200	\$ 127,571.10	TOTAL PASSENGER	134,200	\$ 127,571.10		134,738	\$ 128,882.91	
3,904	25,276.55		4,266	27,595.10	2-Axle Trucks	4,266	27,595.10		3,904	25,276.55	
1,136	13,528.80		1,266	15,099.60	3-Axle Trucks	1,266	15,099.60		1,136	13,528.80	
679	10,523.20		638	1,105.60	4-Axle Trucks	638	1,105.60		679	10,523.20	
1,930	38,112.00		2,184	42,892.00	5-Axle Trucks	2,184	42,892.00		1,930	38,112.00	
36	849.60		27	643.20	6-Axle Trucks	27	643.20		36	849.60	
7	196.00		4	112.00	7-Axle Trucks	4	112.00		7	196.00	
			-		Permits	-					
7,692	\$ 88,486.15		8,385	\$ 87,447.50	TOTAL TRUCKS	8,385	\$ 87,447.50		7,692	\$ 88,486.15	
142,430	\$ 217,369.06		142,585	\$ 215,018.60	TOTAL TOLL VEHICLES	142,585	\$ 215,018.60		142,430	\$ 217,369.06	
4,595	\$ 7,011.91		4,600	\$ 6,936.08	DAILY	4,600	\$ 6,936.08		4,595	\$ 7,011.91	

Rate Change
Traffic (toll)
Autos
Trucks
Revenue
Autos
Trucks

Rate Change
Traffic (toll)
Autos
Trucks
Revenue
Autos
Trucks

0.11%
-0.40%
9.01%
-1.08%
-1.02%
-1.17%

* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

178 TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

JANUARY, 2013

JANUARY 1, 2012		JANUARY 1, 2013		MONTH OF		MONTH OF	
JANUARY 31, 2012		JANUARY 31, 2013		JANUARY 2013		JANUARY 2012	
31 DAYS		31 DAYS		31 DAYS		31 DAYS	
NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE	VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE	TOTAL REVENUE
614,315	\$ 617,773.00	612,616	\$ 616,268.80	Passenger	612,616	\$ 616,268.80	614,315 \$ 617,773.00
	(22,192.26)		(21,749.49)	Discounts *		(21,749.49)	(22,192.26)
614,315	\$ 595,580.72	612,616	\$ 594,519.31	TOTAL PASSENGER	612,616	\$ 594,519.31	614,315 \$ 595,580.72
17,176	110,608.55	18,390	118,498.90	2-Axle Trucks	18,390	118,498.90	17,176 110,608.55
8,918	105,237.60	10,319	121,753.20	3-Axle Trucks	10,319	121,753.20	8,918 105,237.60
10,909	169,283.20	11,617	179,825.60	4-Axle Trucks	11,617	179,825.60	10,909 169,283.20
153,362	3,005,484.00	188,059	3,294,768.00	5-Axle Trucks	158,059	3,294,768.00	153,362 3,005,484.00
4,204	97,305.60	5,505	127,948.80	6-Axle Trucks	5,505	127,948.80	4,204 97,305.60
433	11,918.80	557	15,348.00	7-Axle Trucks	557	15,348.00	433 11,918.80
		-	-	Permits	-	-	
195,002	\$ 3,499,837.75	214,447	\$ 3,858,140.50	TOTAL TRUCKS	214,447	\$ 3,858,140.50	195,002 \$ 3,499,837.75
809,317	\$ 4,095,418.47	827,063	\$ 4,452,659.81	TOTAL TOLL VEHICLES	827,063	\$ 4,452,659.81	809,317 \$ 4,095,418.47
26,107	\$ 132,110.27	26,679	\$ 143,634.19	DAILY AVERAGE	26,679	\$ 143,634.19	26,107 \$ 132,110.27

Rate Change
Traffic (toll)
Autos 2.19%
Trucks -0.28%
Revenue 9.97%
Autos 8.72%
Trucks -0.18%
10.24%

Rate Change
Traffic (toll)
Autos 2.19%
Trucks -0.28%
Revenue 9.97%
Autos 8.72%
Trucks -0.18%
10.24%

* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

EASTON - PHILIPSBURG TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

JANUARY, 2013

JANUARY 1, 2012 JANUARY 31, 2012 31 DAYS			JANUARY 1, 2013 JANUARY 31, 2013 31 DAYS			MONTH OF JANUARY 2012 31 DAYS		
NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE	TOTAL REVENUE
405,993	\$ 406,842.75 (15,386.64)		394,149	\$ 395,050.25 (14,875.42)	Passenger	394,149	\$ 355,050.25 (14,875.42)	405,993 \$ 406,842.75 (15,386.64)
405,993	\$ 391,456.11		394,149	\$ 380,174.83	Discounts *	394,149	\$ 380,174.83	405,993 \$ 391,456.11
10,741	69,425.85		11,090	71,652.10	TOTAL PASSENGER	11,090	71,652.10	69,425.85
3,172	37,606.80		3,060	36,270.00	2-Axle Trucks	3,060	36,270.00	37,606.80
2,414	37,974.40		2,738	43,272.00	3-Axle Trucks	2,738	43,272.00	37,974.40
10,171	200,000.00		10,442	205,436.00	4-Axle Trucks	10,442	205,436.00	200,000.00
131	3,086.40		107	2,522.40	5-Axle Trucks	107	2,522.40	3,086.40
			1	28.00	6-Axle Trucks	1	28.00	
			-	-	7-Axle Trucks	-	-	
					Permits			
26,629	\$ 348,093.45		27,438	\$ 359,180.50	TOTAL TRUCKS	27,438	\$ 359,180.50	26,629 \$ 348,093.45
432,622	\$ 739,549.56		421,587	\$ 739,355.33	TOTAL TOLL VEHICLES	421,587	\$ 739,355.33	432,622 \$ 739,549.56
13,956	\$ 23,856.44		13,600	\$ 23,850.17	DAILY AVERAGE	13,600	\$ 23,850.17	13,956 \$ 23,856.44

Rate Change			Rate Change		
Traffic (toll)			Traffic (toll)		
Autos	-2.55%		Autos	-2.92%	
Trucks	-2.92%		Trucks	3.04%	
Revenue	3.04%		Revenue	-0.03%	
Autos	-0.03%		Autos	-2.88%	
Trucks	-2.88%		Trucks	3.19%	

* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

PORTLAND - COLUMBIA TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

JANUARY, 2013

JANUARY 1, 2012			JANUARY 1, 2013			MONTH OF			MONTH OF		
JANUARY 31, 2012			JANUARY 31, 2013			JANUARY 2012			JANUARY 2013		
31 DAYS			31 DAYS			31 DAYS			31 DAYS		
NUMBER OF	TOTAL		NUMBER OF	TOTAL	VEHICLE CLASS	NUMBER OF	TOTAL		NUMBER OF	TOTAL	
VEHICLES	REVENUE		VEHICLES	REVENUE		VEHICLES	REVENUE		VEHICLES	REVENUE	
91,466	\$ 91,878.00		88,595	\$ 86,968.00	Passenger	86,595	\$ 86,968.00		91,466	\$ 91,878.00	
	(3,867.72)			(4,734.53)	Discounts *		(4,734.53)			(3,867.72)	
91,466	\$ 88,010.28		86,595	\$ 82,233.47	TOTAL PASSENGER	86,595	\$ 82,233.47		91,466	\$ 88,010.28	
2,099	13,594.10		2,075	13,434.85	2-Axle Trucks	2,075	13,434.85		2,099	13,594.10	
762	9,104.40		701	8,352.00	3-Axle Trucks	701	8,352.00		762	9,104.40	
667	10,644.80		561	8,958.40	4-Axle Trucks	561	8,958.40		667	10,644.80	
1,857	36,894.00		1,970	39,120.00	5-Axle Trucks	1,970	39,120.00		1,857	36,894.00	
62	1,483.20		41	3,480.00	6-Axle Trucks	41	3,480.00		62	1,483.20	
			-	-	7-Axle Trucks	-	-				
					Permits						
5,447	\$ 71,720.50		5,348	\$ 73,345.25	TOTAL TRUCKS	5,348	\$ 73,345.25		5,447	\$ 71,720.50	
96,913	\$ 159,730.78		91,943	\$ 155,578.72	TOTAL TOLL VEHICLES	91,943	\$ 155,578.72		96,913	\$ 159,730.78	
3,126	\$ 5,152.61		2,966	\$ 5,018.67	DAILY AVERAGE	2,966	\$ 5,018.67		3,126	\$ 5,152.61	

Rate Change	
Traffic (toll)	-5.13%
Autos	-5.33%
Trucks	-1.82%
Revenue	-2.60%
Autos	-6.56%
Trucks	2.27%

Rate Change	
Traffic (toll)	-5.13%
Autos	-5.33%
Trucks	-1.82%
Revenue	-2.60%
Autos	-6.56%
Trucks	2.27%

* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

MILFORD - MONTAGUE TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

JANUARY, 2013

JANUARY 1, 2012 JANUARY 31, 2012 31 DAYS		JANUARY 1, 2013 JANUARY 31, 2013 31 DAYS		JANUARY 1, 2013 JANUARY 31, 2013 31 DAYS		MONTH OF JANUARY 2012 31 DAYS	
NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE	VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE	TOTAL REVENUE
82,640 \$	82,965.50 (3,515.63)	81,252 \$	81,560.00 (4,252.25)	Passenger Discounts *	81,252 \$	81,560.00 (4,252.25)	82,640 \$ (3,515.63)
82,640 \$	79,449.87	81,252 \$	77,307.75	TOTAL PASSENGER	81,252 \$	77,307.75	79,449.87
1,488	9,632.35	1,495	9,639.50	2-Axle Trucks	1,495	9,639.50	9,632.35
176	2,109.60	136	1,624.80	3-Axle Trucks	136	1,624.80	2,109.60
118	1,854.40	104	1,632.00	4-Axle Trucks	104	1,632.00	1,854.40
458	9,074.00	451	8,952.00	5-Axle Trucks	451	8,952.00	9,074.00
5	117.60	4	2,232.00	6-Axle Trucks	4	2,232.00	117.60
1	25.20	-	-	7-Axle Trucks	-	-	25.20
		-	-	Permits	-	-	
2,246 \$	22,813.15	2,190 \$	24,080.30	TOTAL TRUCKS	2,190 \$	24,080.30	22,813.15
84,886 \$	102,263.02	83,442 \$	101,388.05	TOTAL TOLL VEHICLES	83,442 \$	101,388.05	102,263.02
2,738 \$	3,298.81	2,692 \$	3,270.58	DAILY AVERAGE	2,692 \$	3,270.58	3,298.81

Rate Change
Traffic (toll)
Autos
Trucks
Revenue
Autos
Trucks

Rate Change
Traffic (toll)
Autos
Trucks
Revenue
Autos
Trucks

-1.70%
-1.68%
-2.49%
-0.86%
-2.70%
5.55%

-1.70%
-1.68%
-2.49%
-0.86%
-2.70%
5.55%

* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

Delaware River Joint Toll Bridge Commission
Toll Supported Bridge - Westbound Traffic Counts
January 2013

Bridge	Westbound Volume					
	January 2013	January 2012	% Change	YTD 2013	YTD 2012	% Change
Lower Trenton	361,976	366,696	-1.29%	361,976	366,696	-1.29%
Calhoun Street	249,331	245,330	1.63%	249,331	245,330	1.63%
Scudder Falls	893,005	892,476	0.06%	893,005	892,476	0.06%
Washington Crossing	130,197	113,404	14.81%	130,197	113,404	14.81%
New Hope - Lambertville	184,321	183,213	0.60%	184,321	183,213	0.60%
Centre Bridge - Stockton	57,151	57,984	-1.44%	57,151	57,984	-1.44%
Uhlerstown - Frenchtown	54,896	55,917	-1.83%	54,896	55,917	-1.83%
Upper Black Eddy - Milford	43,423	47,735	-9.03%	43,423	47,735	-9.03%
Riegelsville	57,261	54,927	4.25%	57,261	54,927	4.25%
Northampton Street	370,425	383,094	-3.31%	370,425	383,094	-3.31%
Riverton - Belvidere ¹	62,649	61,761	1.44%	62,649	61,761	1.44%
Total	2,464,635	2,462,537	0.09%	2,464,635	2,462,537	0.09%

NOTES:

(1) Counter down 1-2-13 to 1-10-13. Data interpolated.

Delaware River Joint Toll Bridge Commission
Toll Supported Bridge - Two Way Traffic Counts
January 2013

Bridge	Total Volume					
	January 2013	January 2012	% Change	YTD 2013	YTD 2012	% Change
Lower Trenton	468,157	474,869	-1.41%	468,157	474,869	-1.41%
Calhoun Street	488,649	481,371	1.51%	488,649	481,371	1.51%
Scudder Falls	1,688,533	1,698,191	-0.57%	1,688,533	1,698,191	-0.57%
Washington Crossing	214,898	197,694	8.70%	214,898	197,694	8.70%
New Hope-Lambertville	396,979	394,433	0.65%	396,979	394,433	0.65%
Centre Bridge - Stockton	124,922	126,775	-1.46%	124,922	126,775	-1.46%
Uhlerstown - Frenchtown	109,473	111,245	-1.59%	109,473	111,245	-1.59%
Upper Black Eddy-Milford	87,555	97,224	-9.95%	87,555	97,224	-9.95%
Riegelsville	95,123	92,591	2.73%	95,123	92,591	2.73%
Northampton Street	572,839	597,256	-4.09%	572,839	597,256	-4.09%
Riverton - Belvidere ¹	115,653	120,915	-4.35%	115,653	120,915	-4.35%
Total	4,362,781	4,392,563	-0.68%	4,362,781	4,392,563	-0.68%

NOTES:

(1) Counter down 1-2-13 to 1-10-13. Data interpolated.

Delaware River Joint Toll Bridge Commission
Toll Bridge - Two Way Traffic Counts
January 2013

Bridge	Total Volume (all classes)					
	January 2013	January 2012	% Change	YTD 2013	YTD 2012	% Change
Trenton - Morrisville	1,583,842	1,550,186	2.17%	1,583,842	1,550,186	2.17%
New Hope - Lambertville	282,163	282,082	0.03%	282,163	282,082	0.03%
Interstate 78	1,691,239	1,651,528	2.40%	1,691,239	1,651,528	2.40%
Easton - Phillipsburg	997,011	1,028,510	-3.06%	997,011	1,028,510	-3.06%
Portland - Columbia	191,439	201,999	-5.23%	191,439	201,999	-5.23%
Delaware Water Gap	1,365,722	1,310,207	4.24%	1,365,722	1,310,207	4.24%
Milford - Montague ¹	155,966	158,003	-1.29%	155,966	158,003	-1.29%
Total	6,267,382	6,182,515	1.37%	6,267,382	6,182,515	1.37%

NOTES:

(1) Counter down 1-1-13 to 1-11-13 & 1-25-13 to 1-31-13. Data interpolated.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

STATISTICAL SUMMARY OF EXPENDITURES

There follows reports entitled “**Budget vs Actual**” covering the month of January 2013 , the first month of operations of fiscal year 2013 relative to Toll Bridges, Toll Supported Bridges and Administration departments.

Total expense plus encumbrance totaled \$3,660,664 for the month. This expense represents 30.0% of the 2013 Temporary operating budget.

There were no unusual expenses during the month of January 2013.

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the One Month Ending January 31, 2013

TOTAL COMMISSION

	Budget 2013	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$4,323,198	\$1,349,587	\$1,349,587	\$0	\$2,973,610
Temporary/Summer Salaries	131,049	39,663	39,663	0	91,386
Overtime Wages	84,859	45,216	45,216	0	39,643
Pension Contributions	590,856	148,890	148,890	0	441,967
Social Security Contributions	365,153	114,924	114,924	0	250,229
Health Care Benefits	1,909,956	588,097	588,097	0	1,321,859
Life Insurance	29,410	9,525	9,525	0	19,885
Unemployment Compensation	11,250	7,139	7,139	0	4,111
Utility Expense	237,060	57,578	57,578	44,110	135,372
Office Expense	64,405	8,182	8,182	13,626	42,597
Communication	162,918	38,911	38,911	2,298	121,709
Information Technology	104,525	7,591	7,591	1,366	95,568
Education Training	39,172	4,263	4,263	0	34,909
Vehicle Maint. & Equipment	100,811	21,867	21,867	46,497	32,447
Operations Maintenance	567,922	111,471	111,471	83,344	373,107
Commission	5,625	1,729	1,729	0	3,896
Toll Collection	17,325	2,969	2,969	6,749	7,607
Uniform Expense	16,125	3,961	3,961	0	12,164
Business Insurance	721,465	200,023	200,023	0	521,442
Licenses & Inspections	1,280	435	435	0	845
Advertising	12,875	198	198	0	12,677
Professional Services	295,988	54,326	54,326	0	241,661
State Police Bridge Security	1,131,400	363,110	363,110	0	768,290
EZPass Equipment/Maintenance	268,455	79,126	79,126	0	189,329
General Contingency	75,000	0	0	0	75,000
EZPass Operating Expense	946,934	203,891	203,891	0	743,043
Total	\$12,215,018	\$3,462,674	\$3,462,674	\$197,990	\$8,554,354

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the One Month Ending January 31, 2013

ADMINISTRATION*

	Budget 2013	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$788,395	\$247,825	\$247,825	\$0	\$540,570
Temporary/Summer Salaries	2,049	0	0	0	2,049
Overtime Wages	300	0	0	0	300
Pension Contributions	99,879	21,098	21,098	0	78,782
Social Security Contributions	61,031	18,915	18,915	0	42,116
Health Care Benefits	243,372	66,735	66,735	0	176,637
Life Insurance	4,969	1,610	1,610	0	3,359
Unemployment Compensation	11,250	7,139	7,139	0	4,111
Office Expense	51,150	6,892	6,892	9,414	34,844
Communication	40,099	12,153	12,153	0	27,946
Information Technology	97,500	7,591	7,591	1,366	88,543
Education Training	28,855	3,279	3,279	0	25,576
Vehicle Maint. & Equipment	706	0	0	0	706
Commission	5,625	1,729	1,729	0	3,896
Business Insurance	64,785	8,155	8,155	0	56,631
Advertising	12,875	33	33	0	12,842
Professional Services	237,238	54,326	54,326	0	182,911
General Contingency	75,000	0	0	0	75,000
TOTAL	\$1,825,079	\$457,480	\$457,480	\$10,780	\$1,356,819

* Includes Executive, Human Resources, Accounting, EZPass, Purchasing, Information Technology, and Community Affairs.

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the One Month Ending January 31, 2013

ADMINISTRATION - OPERATIONS*

	Budget 2013	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$234,338	\$79,093	\$79,093	\$0	\$155,245
Overtime Wages	2,250	646	646	0	1,604
Pension Contributions	58,222	14,308	14,308	0	43,914
Social Security Contributions	35,078	11,978	11,978	0	23,100
Health Care Benefits	123,984	43,143	43,143	0	80,842
Life Insurance	2,861	974	974	0	1,887
Office Expense	4,313	150	150	0	4,162
Communication	21,389	6,158	6,158	0	15,230
Education Training	7,137	645	645	0	6,492
Vehicle Maint. & Equipment	1,860	0	0	0	1,860
Operations Maintenance	325,000	85,977	85,977	0	239,023
Uniform Expense	750	0	0	0	750
Business Insurance	12,712	3,986	3,986	0	8,726
Advertising	0	165	165	0	(165)
Professional Services	58,750	0	0	0	58,750
TOTAL	\$888,644	\$247,223	\$247,223	\$0	\$641,420

* Includes Engineering, Security, Safety & Training, Plant & Facility, and Electronic Security & Surveillance.

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the One Month Ending January 31, 2013

TRENTON - MORRISVILLE TOLL BRIDGE

	Budget 2013	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$367,842	\$116,737	\$116,737	\$0	\$251,104
Temporary/Summer Salaries	21,748	7,559	7,559	0	14,190
Overtime Wages	7,500	3,338	3,338	0	4,162
Pension Contributions	47,894	13,043	13,043	0	34,851
Social Security Contributions	30,377	9,679	9,679	0	20,698
Health Care Benefits	177,890	57,445	57,445	0	120,445
Life Insurance	2,273	912	912	0	1,361
Utility Expense	37,862	12,997	12,997	6,999	17,867
Office Expense	1,413	0	0	306	1,106
Communication	16,511	2,343	2,343	2,298	11,870
Information Technology	1,850	0	0	0	1,850
Education Training	375	0	0	0	375
Vehicle Maint. & Equipment	16,270	2,317	2,317	8,761	5,192
Operations Maintenance	38,223	4,501	4,501	9,656	24,066
Toll Collection	3,750	2,041	2,041	1,190	519
Uniform Expense	2,500	413	413	0	2,087
Business Insurance	68,080	20,490	20,490	0	47,590
Licenses & Inspections	120	0	0	0	120
State Police Bridge Security	156,134	50,109	50,109	0	106,025
EZPass Equipment/Maintenance	39,479	15,854	15,854	0	23,625
EZPass Operating Expense	191,660	41,247	41,247	0	150,412
TOTAL	\$1,229,751	\$361,025	\$361,025	\$29,210	\$839,516

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the One Month Ending January 31, 2013

NEW HOPE - LAMBERTVILLE TOLL BRIDGE

	Budget 2013	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$248,906	\$76,529	\$76,529	\$0	\$172,377
Temporary/Summer Salaries	9,074	2,562	2,562	0	6,512
Overtime Wages	6,200	2,798	2,798	0	3,402
Pension Contributions	32,552	8,502	8,502	0	24,050
Social Security Contributions	20,210	6,228	6,228	0	13,982
Health Care Benefits	113,497	37,159	37,159	0	76,338
Life Insurance	1,543	552	552	0	991
Utility Expense	35,548	3,059	3,059	8,426	24,063
Office Expense	375	46	46	306	23
Communication	13,273	3,266	3,266	0	10,007
Information Technology	1,975	0	0	0	1,975
Education Training	280	0	0	0	280
Vehicle Maint. & Equipment	15,940	6,556	6,556	5,614	3,770
Operations Maintenance	42,375	7,248	7,248	8,053	27,075
Toll Collection	2,050	843	843	683	524
Uniform Expense	750	840	840	0	(90)
Business Insurance	52,391	15,111	15,111	0	37,280
Licenses & Inspections	60	0	0	0	60
State Police Bridge Security	30,774	9,877	9,877	0	20,897
EZPass Equipment/Maintenance	31,583	4,537	4,537	0	27,045
EZPass Operating Expense	54,922	11,805	11,805	0	43,117
TOTAL	\$714,278	\$197,519	\$197,519	\$23,082	\$493,677

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the One Month Ending January 31, 2013

INTERSTATE - 78 TOLL BRIDGE

	Budget 2013	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$534,127	\$166,456	\$166,456	\$0	\$367,671
Temporary/Summer Salaries	24,100	7,980	7,980	0	16,120
Overtime Wages	12,250	7,777	7,777	0	4,473
Pension Contributions	69,718	18,567	18,567	0	51,151
Social Security Contributions	43,641	13,810	13,810	0	29,831
Health Care Benefits	253,359	75,139	75,139	0	178,220
Life Insurance	3,304	1,159	1,159	0	2,145
Utility Expense	41,500	5,965	5,965	9,361	26,174
Office Expense	2,237	188	188	885	1,164
Communication	13,875	3,075	3,075	0	10,800
Information Technology	1,000	0	0	0	1,000
Education Training	500	0	0	0	500
Vehicle Maint. & Equipment	24,095	2,932	2,932	14,491	6,672
Operations Maintenance	32,931	1,781	1,781	21,974	9,175
Toll Collection	3,000	65	65	1,185	1,750
Uniform Expense	1,750	109	109	0	1,641
Business Insurance	120,726	34,860	34,860	0	85,866
Licenses & Inspections	250	0	0	0	250
State Police Bridge Security	186,907	59,986	59,986	0	126,921
EZPass Equipment/Maintenance	55,270	23,991	23,991	0	31,279
EZPass Operating Expense	285,690	61,433	61,433	0	224,258
TOTAL	\$1,710,230	\$485,273	\$485,273	\$47,897	\$1,177,061

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the One Month Ending January 31, 2013

EASTON - PHILLIPSBURG TOLL BRIDGE

	Budget 2013	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$382,266	\$119,459	\$119,459	\$0	\$262,807
Temporary/Summer Salaries	27,575	6,631	6,631	0	20,944
Overtime Wages	8,875	3,603	3,603	0	5,272
Pension Contributions	49,910	13,594	13,594	0	36,316
Social Security Contributions	32,032	9,852	9,852	0	22,180
Health Care Benefits	172,794	49,299	49,299	0	123,495
Life Insurance	2,365	833	833	0	1,532
Utility Expense	34,250	14,137	14,137	0	20,113
Office Expense	1,550	248	248	579	723
Communication	17,875	3,218	3,218	0	14,657
Information Technology	550	0	0	0	550
Education Training	513	188	188	0	324
Vehicle Maint. & Equipment	11,450	5,105	5,105	3,060	3,285
Operations Maintenance	32,721	8,952	8,952	5,845	17,925
Toll Collection	3,250	0	0	1,200	2,050
Uniform Expense	1,500	431	431	0	1,069
Business Insurance	48,208	14,761	14,761	0	33,447
Licenses & Inspections	400	245	245	0	155
State Police Bridge Security	103,976	33,370	33,370	0	70,606
EZPass Equipment/Maintenance	39,479	11,379	11,379	0	28,100
EZPass Operating Expense	137,590	29,605	29,605	0	107,985
TOTAL	\$1,109,127	\$324,911	\$324,911	\$10,683	\$773,533

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the One Month Ending January 31, 2013

PORTLAND - COLUMBIA TOLL BRIDGE

	Budget 2013	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$181,460	\$54,014	\$54,014	\$0	\$127,445
Temporary/Summer Salaries	8,914	2,484	2,484	0	6,430
Overtime Wages	5,236	3,134	3,134	0	2,103
Pension Contributions	23,822	6,015	6,015	0	17,807
Social Security Contributions	14,964	4,536	4,536	0	10,428
Health Care Benefits	80,859	24,026	24,026	0	56,833
Life Insurance	1,124	378	378	0	746
Utility Expense	18,505	2,099	2,099	5,825	10,582
Office Expense	856	11	11	525	320
Communication	10,616	2,746	2,746	0	7,869
Information Technology	550	0	0	0	550
Education Training	225	0	0	0	225
Vehicle Maint. & Equipment	4,930	75	75	3,121	1,734
Operations Maintenance	19,461	(2,154)	(2,154)	11,400	10,215
Toll Collection	1,975	1	1	690	1,284
Uniform Expense	875	0	0	0	875
Business Insurance	31,015	9,267	9,267	0	21,748
Licenses & Inspections	13	0	0	0	13
State Police Bridge Security	22,062	7,081	7,081	0	14,982
EZPass Equipment/Maintenance	23,687	2,437	2,437	0	21,250
EZPass Operating Expense	29,450	6,341	6,341	0	23,109
TOTAL	\$480,599	\$122,491	\$122,491	\$21,560	\$336,547

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the One Month Ending January 31, 2013

DELAWARE WATER GAP TOLL BRIDGE

	Budget 2013	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$566,709	\$171,562	\$171,562	\$0	\$395,147
Temporary/Summer Salaries	29,550	7,434	7,434	0	22,116
Overtime Wages	9,307	6,389	6,389	0	2,918
Pension Contributions	74,940	19,981	19,981	0	54,959
Social Security Contributions	46,969	14,078	14,078	0	32,890
Health Care Benefits	264,140	83,758	83,758	0	180,382
Life Insurance	4,666	975	975	0	3,691
Utility Expense	22,825	4,930	4,930	8,000	9,895
Office Expense	1,412	513	513	1,087	(188)
Communication	13,189	2,848	2,848	0	10,341
Information Technology	550	0	0	0	550
Education Training	225	150	150	0	75
Vehicle Maint. & Equipment	13,625	2,753	2,753	7,425	3,447
Operations Maintenance	29,218	1,741	1,741	18,010	9,467
Toll Collection	1,975	0	0	1,140	835
Uniform Expense	2,500	928	928	0	1,572
Business Insurance	93,883	26,949	26,949	0	66,934
Licenses & Inspections	43	190	190	0	(148)
State Police Bridge Security	150,816	48,403	48,403	0	102,413
EZPass Equipment/Maintenance	55,270	18,647	18,647	0	36,623
EZPass Operating Expense	220,825	47,527	47,527	0	173,298
TOTAL	\$1,602,637	\$459,756	\$459,756	\$35,662	\$1,107,218

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the One Month Ending January 31, 2013

MILFORD - MONTAGUE TOLL BRIDGE

	Budget 2013	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$189,562	\$59,372	\$59,372	\$0	\$130,190
Temporary/Summer Salaries	8,039	5,014	5,014	0	3,025
Overtime Wages	6,062	4,594	4,594	0	1,468
Pension Contributions	24,962	6,640	6,640	0	18,321
Social Security Contributions	15,580	5,248	5,248	0	10,332
Health Care Benefits	80,859	26,075	26,075	0	54,785
Life Insurance	1,175	418	418	0	757
Utility Expense	15,663	5,565	5,565	5,500	4,598
Office Expense	850	90	90	525	235
Communication	8,842	1,866	1,866	0	6,975
Information Technology	550	0	0	0	550
Education Training	225	0	0	0	225
Vehicle Maint. & Equipment	6,280	1,082	1,082	3,532	1,666
Operations Maintenance	18,759	2,290	2,290	7,403	9,065
Toll Collection	1,325	19	19	660	646
Uniform Expense	1,125	136	136	0	989
Business Insurance	21,961	6,368	6,368	0	15,593
Licenses & Inspections	13	0	0	0	13
State Police Bridge Security	18,216	5,846	5,846	0	12,369
EZPass Equipment/Maintenance	23,687	2,280	2,280	0	21,407
EZPass Operating Expense	26,798	5,933	5,933	0	20,865
TOTAL	\$470,531	\$138,838	\$138,838	\$17,620	\$314,074

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the One Month Ending January 31, 2013

SOUTHERN DIVISION TOLL SUPPORTED BRIDGES

	Budget 2013	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$454,866	\$143,559	\$143,559	\$0	\$311,306
Overtime Wages	14,080	4,268	4,268	0	9,812
Pension Contributions	59,709	14,963	14,963	0	44,746
Social Security Contributions	35,798	11,212	11,212	0	24,585
Health Care Benefits	221,310	69,600	69,600	0	151,709
Life Insurance	2,813	952	952	0	1,861
Utility Expense	17,310	4,106	4,106	0	13,204
Communication	2,025	533	533	0	1,492
Education Training	563	0	0	0	563
Vehicle Maint. & Equipment	3,575	302	302	0	3,273
Operations Maintenance	19,030	534	534	510	17,986
Uniform Expense	3,050	1,104	1,104	0	1,946
Business Insurance	138,828	40,065	40,065	0	98,764
Licenses & Inspections	225	0	0	0	225
State Police Bridge Security	355,712	114,162	114,162	0	241,550
TOTAL	\$1,328,894	\$405,362	\$405,362	\$510	\$923,022

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the One Month Ending January 31, 2013

NORTHERN DIVISION TOLL SUPPORTED BRIDGES

	Budget 2013	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$374,727	\$114,979	\$114,979	\$0	\$259,748
Overtime Wages	12,798	8,668	8,668	0	4,130
Pension Contributions	49,249	12,179	12,179	0	37,070
Social Security Contributions	29,473	9,387	9,387	0	20,086
Health Care Benefits	177,890	55,717	55,717	0	122,173
Life Insurance	2,317	762	762	0	1,555
Utility Expense	13,598	4,721	4,721	0	8,876
Office Expense	250	43	43	0	207
Communication	5,225	703	703	0	4,522
Education Training	275	0	0	0	275
Vehicle Maint. & Equipment	2,080	745	745	493	843
Operations Maintenance	10,205	602	602	493	9,110
Uniform Expense	1,325	0	0	0	1,325
Business Insurance	68,877	20,012	20,012	0	48,864
Licenses & Inspections	158	0	0	0	158
State Police Bridge Security	106,803	34,278	34,278	0	72,526
TOTAL	\$855,249	\$262,797	\$262,797	\$986	\$591,466

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION SYSTEM **STATEMENT OF REVENUE AND EXPENSES FOR THE ONE MONTH ENDED JANUARY 31, 2013**

	T-M	NI-L	1-78	E-P	P-C	DWG	N-M	SDTS	NDTS	ADM	TOTAL 2013	% of Revenue	TOTAL 2012	% of Revenue
TOLL REVENUE														
Net Toll Revenue	1,166,552	224,131	4,493,195	740,771	154,596	2,464,412	99,409	-	-	-	9,342,067		8,789,387	
EZPass Fee	14,117	4,049	21,112	10,154	2,169	16,276	2,037	-	-	-	69,915		68,660	
Net Violation Fee Income	35,813	8,170	89,327	23,634	4,657	52,214	3,721	-	-	-	217,541		283,811	
REVENUE FROM TOLL ACTIVITY	\$ 1,216,482	\$ 236,350	\$ 4,603,634	\$ 774,560	\$ 161,422	\$ 2,532,902	\$ 105,167	\$ -	\$ -	\$ -	\$ 9,629,523		\$ 9,141,859	
OPERATING EXPENSE														
Regular Employees Salaries	136,737	76,529	166,456	119,459	54,014	171,562	59,372	143,559	114,979	326,918	1,349,587	14.02%	1,354,397	14.82%
Temporary/Summer Salaries	7,559	2,562	7,980	6,631	2,484	7,434	5,014	-	-	-	39,663	0.41%	36,598	0.40%
Overtime Wages	3,338	2,798	7,777	3,603	3,134	6,389	4,594	4,268	8,668	646	45,216	0.47%	35,172	0.38%
Pension Contributions	13,043	8,502	18,567	13,591	6,015	19,981	6,640	14,963	12,179	35,406	148,890	1.55%	101,982	1.12%
Social Security Contributions	9,679	6,228	13,816	9,852	4,536	14,078	5,248	11,212	9,387	30,893	114,924	1.19%	114,368	1.25%
Health Care Benefits	57,445	37,159	75,139	49,299	24,026	83,758	26,075	69,000	55,717	109,878	588,097	6.11%	540,454	5.91%
Life Insurance	912	552	1,159	833	378	975	418	952	762	2,584	9,525	0.10%	8,859	0.10%
Retiree Benefits	-	-	-	-	-	-	-	-	-	-	-	0.00%	-	0.00%
Unemployment Compensation	-	-	-	-	-	-	-	-	-	-	-	0.00%	-	0.00%
Utility Expense	12,997	3,059	5,965	14,137	2,099	4,930	5,565	4,106	4,721	-	57,578	0.60%	45,351	0.50%
Office Expense	-	46	188	248	11	513	90	-	43	7,042	8,182	0.08%	7,810	0.09%
Communication	2,343	3,266	3,075	3,218	2,746	2,848	1,866	533	703	18,311	35,911	0.40%	23,041	0.25%
Information Technology	-	-	-	-	-	-	-	-	-	7,591	7,591	0.08%	8,000	0.09%
Education Training	-	-	-	188	-	150	-	-	-	3,925	4,263	0.04%	25,451	0.28%
Vehicle Maint. & Equipment	2,317	6,556	2,932	5,105	75	2,753	1,082	302	745	-	21,867	0.23%	9,160	0.10%
Operations Maintenance	4,501	7,248	1,781	8,952	(21,554)	1,741	2,290	534	602	85,977	111,471	1.16%	73,445	0.80%
Commission	-	-	-	-	-	-	-	-	-	1,729	1,729	0.02%	2,258	0.02%
Toll Collection	2,041	843	65	-	1	-	19	-	-	-	2,969	0.03%	4,524	0.05%
Uniform Expense	413	840	109	431	-	928	136	1,104	-	-	3,961	0.04%	24,345	0.27%
Business Insurance	20,490	15,111	34,860	14,761	9,267	26,949	6,368	40,065	30,012	12,141	200,023	2.08%	203,208	2.22%
Licenses & Inspections	-	-	-	245	-	190	-	-	-	-	435	0.00%	1,565	0.02%
Advertising	-	-	-	-	-	-	-	-	-	198	198	0.00%	2,469	0.03%
Professional Services	-	-	-	-	-	-	-	-	-	54,326	54,326	0.56%	42,948	0.47%
State Police Bridge Security	50,109	9,877	59,986	33,370	7,081	48,403	5,846	114,162	34,278	-	363,110	3.77%	350,599	3.84%
EZPass Equipment/Maintenance	15,854	4,537	23,991	11,379	2,437	18,647	2,280	-	-	-	79,126	0.82%	76,553	0.84%
General Contingency	-	-	-	-	-	-	-	-	-	-	-	0.00%	-	0.00%
EZPass Operating Expense	41,247	11,805	61,433	29,605	6,341	47,527	5,533	-	-	-	203,891	2.12%	189,537	2.07%
TOTAL OP., MAINT., & ADM	\$ 361,025	\$ 197,519	\$ 485,273	\$ 324,911	\$ 132,491	\$ 459,756	\$ 138,838	\$ 405,362	\$ 262,797	\$ 704,703	\$ 3,462,674	35.96%	\$ 3,281,933	35.90%
NET OPERATING REVENUE	\$ 854,464	\$ 38,831	\$ 4,118,361	\$ 449,649	\$ 38,930	\$ 2,073,146	\$ (33,671)	\$ (405,362)	\$ (262,797)	\$ (704,703)	\$ 6,166,849	64.04%	\$ 5,859,925	64.10%
OTHER OPERATING INCOME														
Other Operating Income	-	-	25	-	-	-	-	-	-	4,513	4,538	0.05%	25,108	0.27%
TOTAL OTHER OPERATING INC	\$ (79,472)	\$ (52,164)	\$ (114,201)	\$ (76,951)	\$ (34,739)	\$ (121,693)	\$ (37,250)	\$ (101,808)	\$ (81,922)	\$ 700,190	\$ 6,171,386	64.09%	\$ 5,885,033	64.37%
Administration Allocated Expense														
NET OPERATING INC	\$ 774,992	\$ (13,333)	\$ 4,004,185	\$ 372,698	\$ 4,201	\$ 1,951,453	\$ (70,921)	\$ (507,169)	\$ (344,719)	\$ -	\$ -		\$ -	
NON-OPERATING REVENUE														
Interest Revenue	-	-	-	-	-	-	-	-	-	-	44,562	0.46%	297,432	3.25%
Other Non-Operating Revenue	-	-	-	-	-	-	-	-	-	-	-	0.00%	-	0.00%
Emergency Repair	-	-	-	-	-	-	-	-	-	-	-	0.00%	-	0.00%
Interest Expense	-	-	-	-	-	-	-	-	-	-	(1,546,051)	-16.06%	(1,622,662)	-17.75%
Depreciation Expense	-	-	-	-	-	-	-	-	-	-	-	0.00%	-	0.00%
OPED Amort Expense	-	-	-	-	-	-	-	-	-	-	-	0.00%	-	0.00%
TOTAL NON-OPERATING REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,501,489)	15.59%	\$ (1,325,231)	14.50%
CHANGE IN NET ASSETS											\$ 4,609,898	48.50%	\$ 4,559,802	49.88%

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

PURCHASING REPORT INDEX

MONTH OF JANUARY 2013

SUBJECT	DESCRIPTION	PAGE NUMBER
Purchasing	Monthly Purchasing Report Covering the Month of January 2013	1-4
Purchasing	Supplemental Monthly Purchase Report Lessors, Maintenance and Service Contracts Expiring Between March 2013 and May 2013	5-6

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

MONTHLY PURCHASING REPORT

January 2013

This report itemizes all orders for purchases made for the month of January 2013, showing the divisions chargeable for the expense and the source of authority for issuance of the purchase order. This authority is broken into three categories:

- (1) By authority of the Commission
- (2) By authority of the Executive Director or his designate
- (3) By authority of the Superintendent

The purchasing activities for the month culminated in the preparation and placement of 51 purchase orders. To secure competitive prices on items being purchased, 13 price inquiries were sent out for 7 of the requisitions leading to purchase orders, an average of 1.85 per order ($13 \div 7$). Some of the larger procurements of over \$5,000.00 during the period are shown below:

- Eight PO's were issued, in the total amount of \$107,279.24 for gas, diesel and heating oil for the first quarter of 2013.
- Five Orders were let, in the total amount of \$67,045.73, for roadway salt for the first quarter of 2013.
- A Purchase Order was issued to Daktronics for sign maintenance, in the amount of \$11,800.00.
- A Purchase Order was issued in the amount of \$10,917.96, for the copier lease contract for the first quarter of 2013.
- A Purchase Order was issued in the amount of \$6,749.17 for armored truck services for the first quarter of 2013.

In addition to the practices employed incidental to purchase of materials, etc., from vendors on a direct basis, the Commission also purchases via direct utilization of the purchasing processes of the State of New Jersey, the Commonwealth of Pennsylvania and other joint purchasing arrangements.

* * *

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
REPORT OF PURCHASING ACTIVITIES**

January 2013

PO Number	Vendor Name	General Description	Req Dept	Contract/Resolution/ Comment	** BY AUTHORITY OF **		
					Commission	Director	Dist Supt.
20130001	DE LA GE LANDEN FINANCIAL SERV	ANNUAL LEASE 22 MFP COPIERS	MULTI			10,917.96	
20130002	ALLSTEEL, INC.	DESK FOR NEW IT HIRE	IT	PA 4400009337		581.68	
20130003	CUMMINS-ALLISON CORPORATION	CURRENCY COUNTER	NHL			1,995.00	
20130004	INTERNATIONAL SALT COMPANY LLC	ROADWAY SALT	EP	NJ T0213		10,113.99	
20130005	ISOBUNKERS LLC	GAS, DIESEL & HEATING OIL-2013	EP	PA 4600013658		9,234.50	
20130006	SHAMMY SHINE CAR WASHES	CAR WASH SERVICES AS NEEDED	EP			375.00	
20130007	CLEAN FUELS	GAS TANK SYSTEM CLEAN & FLUSH	EP			1,100.00	
20130008	ASSOCIATED IMAGING SOLUTIONS	COPY CHARGES-2013	PUR			2,699.48	
20130009	INTERNATIONAL SALT COMPANY LLC	ROADWAY SALT	I78	NJ T0213		18,162.94	
20130010	LEHIGH VALLEY PETROLEUM	GAS TANK CONCERN SERVICE	EP			627.78	
20130011	ISOBUNKERS LLC	GAS, DIESEL & HEATING OIL-2013	TM	PA 4600013658		18,018.00	
20130012	ISOBUNKERS LLC	GAS, DIESEL & HEATING OIL-2013	NHL	PA 4600013658		23,061.50	
20130013	ISOBUNKERS LLC	GAS, DIESEL & HEATING OIL-2013	I78	PA 4600013658		19,659.75	
20130014	INTERNATIONAL SALT COMPANY LLC	ROADWAY SALT	TM	NJ T0213		7,232.40	
20130015	INTERNATIONAL SALT COMPANY LLC	ROADWAY SALT	NHL	NJ T0213		7,878.34	
20130016	DFM ENTERPRISES, INC.	BRIDGEMASTER SAFETY INSPECTION	MULTI			1,500.00	
20130017	FINISHLINE AUTO LLC	REPAIRS - 2011 FORD EXPEDITION	TM			4,257.24	
20130018	TURTLE & HUGHES	LIGHT POLE	NHL			2,080.55	
20130019	CRYSTAL SPRINGS	BOTTLED WATER	NHL	NJ T0002		223.63	
20130020	CASCADE WATER SERVICES INC.	SPECIAL BOILER WATER TREATMENT	NHL			88.20	

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
REPORT OF PURCHASING ACTIVITIES

January 2013

PO Number	Vendor Name	General Description	Req Dept	Contract/Resolution/ Comments	** BY AUTHORITY OF **		
					Commission	Director	Dist. Supt.
20130021	S & G WATER CONDITIONING	WATER TESTING	NHL			1,000.00	
20130022	E-PLUS TECHNOLOGY OF PA	WIDE AREA NETWORK SUPPORT	IT	PA COSTARS 3		1,197.00	
20130023	ISOBUNKERS LLC	GAS, DIESEL & HEATING OIL-2013	PC	PA 4600013658		8,945.75	
20130024	ISOBUNKERS LLC	GAS, DIESEL & HEATING OIL-2013	DWG	PA 4600013658		14,999.74	
20130025	ISOBUNKERS LLC	GAS, DIESEL & HEATING OIL-2013	MM	PA 4600013658		9,245.50	
20130026	ISOBUNKERS LLC	PROPANE TANK REPLACEMENTS	MULTI			5,990.00	
20130027	DAKTRONICS, INC.	DAKTRONICS SIGN MAINTENANCE	MULTI			11,800.00	
20130028	QUENCH	WATER COOLER CONTRACT	MULTI	PA 4400007374		1,910.16	
20130029	CUMMINS-ALLISON CORPORATION	SERVICE CONTRACT FOR JETSPORT	NHL			782.00	
20130030	JAMAR TECHNOLOGIES INC	TRAFFIC COUNTER REPAIR	EP			1,680.00	
20130031	SET RITE CORPORATION	REPAIR GARAGE DOOR	NHL			357.00	
20130032	TURTLE & HUGHES CAPITAL RESERVE	STREET LIGHT LOUVERS	EP		776.90		
20130033	TRI-COUNTY PETROLEUM	MOTOR OIL - 55 GALLON DRUM	PC			850.14	
20130034	GEORGIA PORTABLE BUILDINGS, INC.	CARPORT REPAIR	DWG			680.00	
20130035	SMITH MOTOR CO.	STERLING TRUCK REPAIRS	I78			2,253.55	
20130036	CUMMINS-ALLISON CORPORATION	SERVICE CONTRACT FOR JETSPORT	TM			906.00	
20130037	DICK MILHAM	REPAIRS TO FORD PICK-UP TRUCK	I78			3,292.51	
20130038	DICK MILHAM	DIESEL PICK-UP ENGINE REPAIR	I78			289.20	
20130039	EASTON AUTO BODY	CHARGES FOR 2 TRUCK TOWS	I78			490.00	
20130040	KENCOR ELEVATOR SYSTEMS	ELEVATOR SERVICE CONTRACT	TM			807.00	
20130041	KENCOR ELEVATOR SYSTEMS	ELEVATOR SERVICE CONTRACT	I78			378.00	
20130042	AMERICAN TOWER CORP.	TOWER RENTAL	TM			3,447.00	

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
REPORT OF PURCHASING ACTIVITIES**

January 2013

PO Number	Vendor Name	General Description	Req Dept	Contract/Resolution/ Comment	** BY AUTHORITY OF **		
					Commission	Director	Dist. Supt.
20130043	INTERNATIONAL SALT COMPANY LLC	ROADWAY SALT	DWG	NJ T0213	23,658.06		
20130044	GARDA CL ATLANTIC, INC	ARMORED TRUCK SERVICE CONTRACT	MULTI		6,749.17		
20130045	DICK MILHAM	REPLACE PICK-UP WHEEL BEARING	I78		475.60		
20130046	KENCOR ELEVATOR SYSTEMS	ELEVATOR SERVICE CONTRACT	NHL		378.00		
20130047	DELL MARKETING LP	EXECUTIVE DIRECTOR MONITORS	IT	PA COSTARS 3	568.26		
20130048	ISOBUNKERS LLC	PROPANE	DWG	PA 4600013638	1,939.59		
20130049	YEAGERS FLOOR COVERINGS	CARPET ADMINISTRATION OFFICE	I78		1,505.00		
20130050	WASTE MANAGEMENT	ROLL-OFF CONTAINER	PC		1,270.04		
20130051	US POSTAL SERVICE / HASLER	POSTAGE FOR METER AT TM	EO		500.00		
Purchase Order Count: 51					AUTHORITY TOTALS:	\$776.90	\$248,152.21
					GRAND TOTAL:	\$248,929.11	\$0.00

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

**SUPPLEMENTAL MONTHLY PURCHASING REPORT
LESSORS, MAINTENANCE AND SERVICE CONTRACTS
EXPIRING BETWEEN FEBRUARY 2013 AND APRIL 2013**

As requested by Commission Members at the August 31, 1998 meeting, reproduced hereunder are all lessors, maintenance and service contracts that will expire within a three-month period, from March 2013 through May 2013.

A compendium of existing lessors, maintenance and service contracts has been transmitted to all Commission Members under separate cover.

ACTION RECOMMENDED

Adopt a Resolution authorizing receipt and filing of the report.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
MEETING OF FEBRUARY 25, 2013

LESSOR'S, MAINTENANCE AND SERVICE CONTRACTS

TRENTON-MORRISVILLE TOLL BRIDGE			
VENDOR	PAYMENT AMOUNT	DESCRIPTION OF SERVICES	PAYMENT/CONTRACT PERIOD
Cummins-Allison	\$392.00	Maintenance contract for banking room equipment	5/1/12 through 4/30/13

NEW HOPE-LAMBERTVILLE TOLL BRIDGE			
VENDOR	PAYMENT AMOUNT	DESCRIPTION OF SERVICES	PAYMENT/CONTRACT PERIOD
Cummins-Allison	\$392.00	Maintenance contract for banking room equipment	5/1/12 through 4/30/13

Delaware River Joint Toll Bridge Commission
Meeting of February 25, 2013

**E-Z PASS REPORT
ETC CUSTOMER SERVICE CENTER (CSC)
OPERATION REPORT FOR THE E-ZPASS SYSTEM
JANUARY 2013**

SUBJECT	DESCRIPTION	PAGE NUMBER
Management Operations	Management Operations Report E-ZPass Report January	1-4

Delaware River Joint Toll Bridge Commission
Meeting of February 25, 2013

**E-Z PASS REPORT
ETC CUSTOMER SERVICE CENTER (CSC)
OPERATION REPORT FOR THE E-ZPASS SYSTEM
JANUARY 2013
(Continued)**

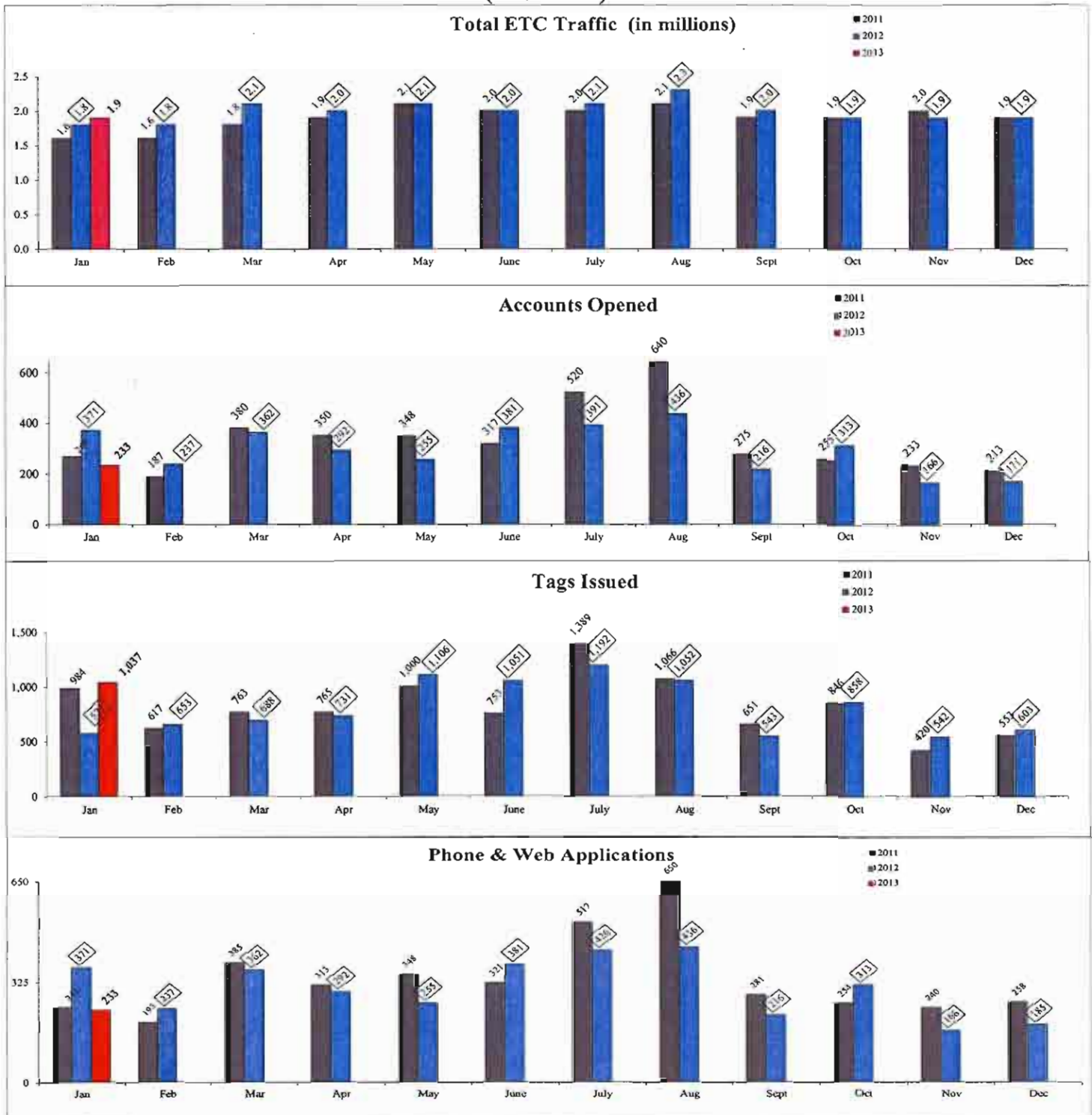
ETC has submitted an Operations Report that summarizes E-ZPass transponder and account information for January.

Key statistics presented in the report are as follows:

ETC Customer Service Center Reported Transponder and Account Activity	January 2013
Total Number of Active (029)Transponders	136,244
Total Number of Accounts	66,969
Average Number of Transponders Issued Per Day	52
Average Number of Accounts Opened Per Day	12
Average Number of Calls Per Day	512
Total Number of Applications Processed	233

Delaware River Joint Toll Bridge Commission
Meeting of February 25, 2013

E-Z PASS REPORT
ETC CUSTOMER SERVICE CENTER (CSC)
OPERATION REPORT
January 2013
(Continued)



Delaware River Joint Toll Bridge Commission
Meeting of February 25, 2013

**E-Z PASS REPORT
ETC CUSTOMER SERVICE CENTER (CSC)
OPERATION REPORT FOR THE E-ZPASS SYSTEM
JANUARY 2013
(Continued)**

The E-ZPass Department has submitted an Operations Report that summarizes E-ZPass Customer Service Call Activity for January. Key statistics in this report are as follows:

<u>E-ZPASS DEPARTMENT CSC CALL ACTIVITY</u>	Total Calls for the Month of January
Calls Referred to ETC	89
Replenishment Inquiries	21
Billing Inquiries	3
Account Modification Requests	25
Requests to Close Account	1
Violation Notification Inquires	39
DRJTBC Inquiries	14
Calls referred to Other Departments (Human Resources and Engineering)	14
Total Number of Calls for January	103

Delaware River Joint Toll Bridge Commission
Meeting of February 25, 2013

**E-Z PASS REPORT
ETC CUSTOMER SERVICE CENTER (CSC)
OPERATION REPORT FOR THE E-ZPASS SYSTEM
JANUARY 2013
(Continued)**

Total Number of E-ZPass QuickStart Transponders Issued to Patrons
District I, II and III

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2010	54	21	89	158	96	87	190	109	83	51	67	55	1,060
2011	39	137	72	86	98	157	322	224	62	61	51	72	1,381
2012	164	107	109	92	58	151	376	209	85	101	48	64	1,564
2013	88												88

E-ZPass QuickStart events are scheduled on select days in District I at the Trenton-Morrisville Administrative Office, District II at the I-78 Welcome Center and District III at the Delaware Water Gap Welcome Center. DRJTBC's E-ZPass QuickStart schedule is posted on the Commission's website.

E-ZPass Customer Service Center and In-Lane Meetings and Conference Calls

E-ZPass Customer Service Center/Violation Processing Center DBM (Contract No. DB-427D)

1. Moderate and participate in bi-weekly conference calls with DRJTBC and ETC staff to discuss customer service, finance and toll audit items.
2. Moderate and participate in Quarterly Operations Meetings with DRJTBC and ETC staff to discuss customer service, finance and toll audit items.

E-ZPass In-Lane Toll System DBM (Contract No. DB-427C) and E-ZPass Customer Service Center/Violation Processing Center DBM (Contract No. DB-427D)

1. Moderate and participate in Quarterly Operations and Maintenance conference calls to discuss general electronic toll collection items with ACS, TransCore, ETC and DRJTBC staff.

IAG Reciprocity Committee and IAG PR & Marketing Committee

1. Represent the Commission at the IAG Reciprocity and PR & Marketing Committee Meetings.

E-ZPass Updates

Transponder Pricing Reduction and Violation Response Time Extension

1. DRJTBC is in the process of providing E-ZPass customers with a reduction in transponder fees. Interior transponder fees will be reduced from \$22.50 to \$14.00 and exterior transponder fees from \$28.55 to \$15.00. DRJTBC is in the process of extending the violation response time from 21 to 30 days.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

ELECTRONIC TOLL COLLECTION PROGRAM

MONTH OF JANUARY 2013

SUBJECT	DESCRIPTION	PAGE NUMBER
ETC PROGRAM	Electronic Toll Collection Program Report	1

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

ELECTRONIC TOLL COLLECTION PROGRAM MONTH OF JANUARY 2013

The following items were recently initiated, accomplished or performed during the above noted month:

Activities for the In-Lane Toll System

1. Xerox and TransCore participated in monthly maintenance teleconference calls.
2. Xerox is preparing the annual ORT System Certification. Every year, after commissioning for revenue collection, Xerox should perform a system wide certification for the ORT lanes, the conventional VES lanes, the violation enforcement system and the Central Processing and Violation Processing System.
3. The Electronic Toll Collection (ETC) System Evaluation Final Study Report (C-538A-7) (as prepared by STV) was distributed internally to Commission Staff. A copy was also sent to Xerox to assist with the maintenance of the ETC system.

Activities for the E-ZPass Customer Service Center/Violation Processing Center

1. ETC participated in weekly CSC/VPC Operations Calls.
2. The CSC completed the acquisition, installation and testing of the new AT&T virtual private network (VPN) equipment that replaces the old managed frame relay system that the IAG E-ZPass Group uses to transfer files to all agencies. Go-live for cutover is targeted for February 13, 2013.

General Electronic Toll Collection Program Activities

1. Commission Staff participated in the IAG E-ZPass Policy Committee meeting.
2. Interstate 78 TB & Delaware Water Gap TB Treadle Frame Replacements memorandum prepared for discussion at the February 2013 Projects Committee Meeting.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

**OPERATION REPORT INDEX
FOR
TRANSITION AND EFFICIENCY REPORT**

SUBJECT	DESCRIPTION	PAGES NUMBER
Transition and Efficiency Report	Status Report Month of January 2013	1

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

TRANSITION AND EFFICIENCY REPORT

Month of January, 2013

- ❖ In December 2012 the Commissioners approved the appointment of an Interim Transition and Efficiency Officer (ITEO) with the responsibility of conducting a comprehensive efficiency survey encompassing all aspects of the Commission's operations. The document is aimed at helping the Delaware River Joint Toll Bridge Commission achieve the highest possible cost savings by formulating and utilizing methods consistent with the Commission's mandate to provide safe and efficient crossings of our bridges.
- ❖ In January, the surveys were developed and delivered to all Department Managers, District Superintendents and Supervisors in the Commission. Subsequent interviews were scheduled with each of them to start during the first week of February and carry through the month of March.
- ❖ During the ITEO's on-site visits with various department Managers, Superintendents and Supervisors, areas of concerns or inefficiencies will be identified and suggestions will be offered that would address any stated issues in the survey, bearing in mind that all recommendations must be in line with Commission mandates, protocols and guidelines.
- ❖ In addition, a second survey will be completed by all other employees of the Commission during the upcoming months. The logistics for the completion of the employee survey is being coordinated with the assistance of the Department Managers and Superintendents.
- ❖ Both managerial and employee survey responses will be kept confidential and used solely to promote optimal operational functioning. Formulated findings that include the ITEO's on-site observations as well as proposed solutions to any viable concerns raised will be presented to the Commissioners in a comprehensive report at a later date.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

COMMUNICATIONS

The following Pages reflect the reports on those items assigned to the Communications Department. Each item is reported separately and page numbered accordingly.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

**Operation Index
For
Communications**

SUBJECT	DESCRIPTION	PAGE NUMBER
Communication	Status Report Month of January	1-4

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

COMMUNICATIONS REPORT

January 2013

- **COMMISSION AWARENESS EFFORTS :**

Winter Weather Safety Webpage – Mirroring many other toll and transportation agencies around the country, a new webpage was created to advise motorists about how to drive safely in snowy and icy conditions. The new webpage consists of a welcome page with photographs and links to fact sheets and an educational flyer provided by AAA-MidAtlantic. Fact sheets were crafted with assistance from operations and administration. Topics are: how the Commission prepares for and addresses winter storms, why bridges freeze before roadway, winter driving safety tips, and what to when plows and sanders are at work on a roadway. The page will be referenced in future storm-oriented press releases. It also can be updated at any time with additional fact sheets and new photographs of Commission personnel and equipment in action during a storm.

75th Anniversary of the Easton-Phillipsburg Toll Bridge – Compiled a thorough history of the Commission's first toll bridge, which officially opened for service on January 17, 1938 as the Bushkill Street Bridge. Now 75 years old, the bridge has been referred to as the Easton-Phillipsburg (Route 22) Toll Bridge ever since. The item was posted as a press release, but it will be used as basis for the feature element of the agency's 2013 annual report to be issued in 2014. The item also will be added – along with historical photographs -- to the bridge's specific webpage. A portion of the release has already been used for an article in the Express-Times.

Appointment of New Executive Director – Issued a press release announcing the Commission's appointment of Joseph J. Resta as the agency's new executive director. This triggered a series of articles throughout the Commission's service region and it was mentioned on the national web blog TollroadsNews.com.

Conveyance of Artifacts from Scudder Falls Archaeological Digs – Worked with engineering department and consulting engineering firm AECOM to produce a press release announcing the transferal of artifacts from the archaeological digs conducted in the area of the Scudder Falls Bridge in 2010 and 2011. The press release, which quoted Acting Executive Director Arnie Conoline, generated coverage in a variety of newspapers. Ethan Vickers from media consulting firm Brabender Cox also provided photographs of an arrowhead and the respective dig sites from newspapers that requested them.

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- **MEDIA RELATIONS:**

Missing Person Case in Lambertville – During the last week of January, the Communications department handled a spate of phone calls from media outlets regarding the disappearance of a New Hope bartender, Sarah Majoras of Lambertville. Commission security cameras confirmed that Majoras had crossed the New Hope-Lambertville Toll-Supported Bridge at about 2:30 a.m. January 26. This enabled law enforcement to concentrate their search efforts in Lambertville and the Delaware-Raritan Canal, where her body eventually was found. We handled a series of inquiries, the bulk of which consisted of Philadelphia TV stations requesting video footage of Majoras crossing the bridge. In light of the fact that it was an active investigation, these requests were politely denied and reporters were referred to Lambertville police or the Hunterdon County Prosecutor's Office.

Hot Topics: Appointment of new next executive director for DRJTBC; parade to cross New Hope-Lambertville Toll-Supported Bridge; missing person/body found in Lambertville near NH-LTSB; Scudder Falls archaeological artifacts go to state museums; Lower Makefield opts out of Scudder Falls noise study; drive caution urged before oncoming snow; New Hope-Lambertville Winter Festival; toll cheats could lose registrations; Allentown city council president Julio Guridy seeks reelection; Easton-Phillipsburg Toll Bridge 75th Anniversary; I-78 trailer accident; former employee Glenn Reibman to seek Northampton County post; Lumberville-Raven Rock Bridge rehabilitation contract; 2.5 cents to cross toll bridge in 1963; former employee Lew Seiple obituary; enforce traffic laws on I-78; wrong-way crash on Route 22 in Easton; bicentennial of New Hope-Lambertville bridge crossing.

- **E-ZPASS ACTIVITIES:**

Website: Updated webpage schedule of events for January, and February. Removed Superstorm toll-waiver disclaimer from home page.

- **COMMUNITY AFFAIRS:** (Please refer to Community Affairs Report)

Editing: Reviewed and made recommended changes for Lumberville-Raven rock information card and draft bridge shutdown notification posters. Revised/shortened draft public official/stakeholder notification letter.

- **CAPITAL IMPROVEMENT PROGRAM**

Lumberville-Raven Rock rehabilitation: Attended partnering meeting.

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- **WEBSITE:**

Superstorm Sandy Waiver: Removed at end of the month as per E-ZPass director.

Bridge Inspections Report: Created specific webpage as directed by Commissioners.

Specific job postings: Established specific job listings section on the website's Employment Opportunities page. Uploaded first three job postings for public viewing. Trained Shawnda Bolden in the administration department on how to convert Human Services postings into PDF assets to be uploaded and posted on the public website, and how to public and unpublic job postings. Constructed detailed set of directions for doing this work. Revised and posted new job application PDF for webpage, as per Human Resource and Arnie Conoline.

CAI program: Unpublished the various pages that once comprised the CAI section on the website. Created a standard CAI listing for permanent viewing solely through the archived projects listing in the Commission Projects section of the website. CAI link on the homepage has been deactivated; to be fully removed at a future date.

Updates: Changed the staff listing to reflect employee departure/vacancy. Updated capital plan entries to reflect 2013. Installed and activated Commission's 2013 meeting schedule; updated the Easton-Phillipsburg Toll Bridge Rehabilitation Project webpage after end of comment period; changed heading of DRJTBC Headquarters listing to Executive Offices; rewrote, shortened, updated Executive Director's welcome message for Arnie Conoline; transition 2012/2013 press releases; meeting minutes; informational listings at bottom of toll rates page; toll rates fact sheet - recast bridges ages and made other changes; rewrite the capital plan case study page; About Us page; rewrote/shortened toll violations page; update current projects page in the Bridge Information section.

INTERNAL/EXTERNAL COMMUNICATIONS

- Recorded 11,959 website visits.
- Issued five press releases/travel alerts. This included new acceptance of E-ZPass at North Carolina toll facilities, caution warning for motorists due to approaching snowfall, and E-ZPass sign up event at Delaware Water Gap.
- Transferred Reibman post-employment interview items to Operations, ESS, and IT departments.
- Worked with Kevin Skeels on response to customer Lubinski regarding Scudder Falls Bridge status.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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- Drafted congratulatory letters for Acting Executive Director to be sent to Bucks County Commission Chairman Robert Loughery, Pa. Representatives Scavello, Watson, Freeman, and O'Neill and Senators Mensch, Tomlinson, McIlhinney, and Baker.
- Review Mike Cane response to customer Bailey; forward Bailey communication to NJDOT.
- Breakfast meeting with Andy Hamilton of the East Coast Greenway to discuss canal connections, bike kiosk and partnering opportunities.
- Submitted edit of Delaware River bridges page to New Jersey Legislative Manual; spoke with editor Rich Lurie regarding Commission's listing and deadline in light of top administrative vacancies.
- Coordinated traffic alerts with PennDOT District 5 and NJ 511 regarding truck accident on PA side that caused protracted traffic backup to NJ side.
- Handled introductory call from Allison Meyers of the Greater Lehigh Valley Chamber of Commerce.
- Conducted follow-up calls on Joe Resta with Trenton Times, Trentonian, Philadelphia Inquirer, and Bucks County Herald.
- Phone call with Jenny Robison securing AAA permission to use *How to Go on Ice and Snow* brochure on new winter weather safety webpage.
- Provide pictures and other Lower Trenton bridge historical information to Lambertville resident Brian Trelstad.
- Attended Lambertville Historical Society presentation on transportation; provided various materials to presenter Fred Eisinger.
- Coordinated with Hunterdon County Prosecutor's Office regarding release of security camera images of missing person Sarah Majoras crossing the NH-LTSB.
- Post RFLOI for CM-543A NHLTB and T-43A Notice to Contractors for engineering department.
- Provide suicide hotline message for variable message board at the Milford-Montague Toll Bridge, as per Matt Hartigan and Arnie Conoline.
- Answered media calls John Rowllins, Channel 6; Marlana Zappelli, Channel 10; and Robin Reger, Channel 3. Also calls from Star-Ledger and Trenton Times.
- Scoped "love padlocks" at Lumberville-Raven Rock Bridge.
- Took call from Dicken Hiatt of Ewing Observer regarding availability of detailed report on Scudder Falls Archaeological dig site off Route 29.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

**Operation Index
For
Community Affairs**

SUBJECT	DESCRIPTION	PAGE NUMBER
Community Affairs	Community Affairs Report January	1-2

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

COMMUNITY AFFAIRS REPORT

January 2013

The following activities under the general heading of community relations/governmental affairs were recently initiated, accomplished or performed:

- ❖ Easton-Phillipsburg Toll Bridge Rehabilitation
 - Participated in project progress meeting.
 - Reviewed overpass lighting schemes for Easton overpass of the bridge approach.
 - Began preparation of a photo montage of the history of the bridge for inclusion in the project web site.
 - Verified Twitter account to be used as conduit to provide information on the project to interested stakeholders.
- ❖ Lumberville-Raven Rock Toll-Supported Pedestrian Bridge Rehabilitation
 - Continued to coordinate Commission response to the operator of the Black Bass Inn regarding his request to enter into negotiations for a long-term lease for the former bridge gatekeeper building.
 - Approved the final draft of the public involvement plan for the project's construction phase.
 - Participated in the project partnership meeting.
 - Participated in the project progress meeting.
 - Prepared a contact handout card for distribution to individuals seeking information from contractor employee work crews; item directs inquiring individuals to contact the Community Affairs department.
 - Designed and produced a bridge placard and a flyer to be placed at bridge approaches and area public venues to alert bridge patrons to upcoming bridge access restrictions and two-month hard closure.
 - Reviewed and edited a letter to elected officials in the area of the bridge alerting them to upcoming construction and offering in-person briefings if requested.
- ❖ Delaware Water Gap Maintenance Garage Expansion Project
 - Distributed notices of upcoming construction activity impacts to the Appalachian Trail route through commission property to various hiking organizations in the northeast region.
 - Prepared a contact handout card to be handed out to individuals approaching field contractors for information about the project directing them to contact the Community Affairs department.
 - Prepared response to the Superintendent of the Delaware Water Gap National Recreation Area regarding his questions on the project.
 - Prepared notices for a resurfacing project on a road within the DWG property that also serves as a route for the Appalachian Trail.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
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- ❖ Scudder Falls
 - Assisted in the drafting of a constituent response for the office of PA Senator Chuck McIlhinney regarding the proposed bike/pedestrian walkway.
- ❖ New Hope Lambertville Toll Bridge Approaches Project
 - Participated in project progress meeting.
 - Reviewed PIP provisions within the RFLOI for the construction phase of the project.
- ❖ I-78 Toll Bridge PA Approach Paving Improvements
 - Continued management of a Twitter information feed for interested bridge patrons as part of the project. The Twitter program for this project now has over 500 followers who regularly receive timely information about lane closures, safety messages and construction activities.
 - Participated in project progress meeting.
- ❖ Riverton-Belvidere TSB Water Street Improvements
 - Responded to continuing community inquiries and addressed residents' concerns regarding the project
 - Responded to a communication from the Mayor of Belvidere regarding ongoing flooding issues on Water Street.
- ❖ Alerted appropriate Commission personnel to New Jersey OSHA legislation that could affect Commission operations.
- ❖ Attended the Mercer County State of the County Address given by the County Executive to the Mercer Regional Chamber of Commerce

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ENGINEERING

The following Pages reflect the reports on those items assigned to the Engineering Department. Each item is reported separately and page numbered accordingly.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25 2013

FACILITY	PM/PAM	CONTRACT DESCRIPTION	PAGE NO.
Scudder Falls Toll Supported Bridge	KMS/RWL	Improvement Project <ul style="list-style-type: none"> Preliminary Engineering and Environmental Documentation for I-95/Scudder Falls Toll Supported Bridge – Study, Contract C-393A Financial / Legal Advisory Services for a P3 for Scudder Falls Bridge Replacement Project – Study, Contract C-393G-1R Capital Program Management Consultant (CPMC) & Design Management Consultant (DMC) Services for the I-95/Scudder Falls Bridge Improvement Project <ul style="list-style-type: none"> CPMC Services – Year 2012, C-502A-1G DMC Tolling Strategy, Development & Implementation Support Services, C-502A-2C DMC Advanced Engineering Support Services for Priority Items of Work, C-502A-2D Staff Augmentation – P3 Support Services, C-502A-2E 	1-4
New Hope-Lambertville Toll Bridge	VMF/WCB/KMS	Pavement Rehabilitation & Approach Bridges Repairs <ul style="list-style-type: none"> Design, C-543A Constructability Review, C-599A-3 	4-5
Lumberville-Raven Rock Toll Supported Bridge	CTH/RWL	Rehabilitation & Retaining Wall Reconstruction <ul style="list-style-type: none"> Design, C-443A 	5
	VMF/CLR/KMS	<ul style="list-style-type: none"> Construction Management, CM-443A Construction, TS-443A 	5-6
I-78 Toll Bridge	WMC/RWL	I-78 PA Approach Paving Improvements <ul style="list-style-type: none"> Concept Study, Preliminary Design, Final Design and Post Design, C-506A 	6
	VMF/CLR/KMS	<ul style="list-style-type: none"> Construction Management, CM-506A Construction, T-506A Emergency Inspection Services, C-599B-2 	6-7
	RJZ/RWL	I-78 Rock Slide Mitigation <ul style="list-style-type: none"> Long Term, C-454B-5 	7
Easton-Phillipsburg Toll Bridge	CTH/RWL	Rehabilitation Scoping/Concept Study <ul style="list-style-type: none"> Preliminary, Final, and Post Design Services, C-437B Constructability Review and Workshop for C-437B C-598B-2 	8

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Notes:

Facilities are listed South to North

The first set of initials indicate the Project Manager and the second set of initial indicate the Program Area Manager

Project Manager Legend

WMC – M. Cane
 VMF – V. Fischer
 CTH – C. Harney

RSL – R. Luciani
 RJZ – R. Zakharia

Program Area Manager Legend

RWL – R. Little
 KMS – K. Skeels
 CAS – C. Stracielini

RLR – R. Rash
 CLR – C. Rood
 WCB – W. Brooks

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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FACILITY	PM/PAM	CONTRACT DESCRIPTION	PAGE NO.
Riverton-Belvidere Toll Supported Bridge	WMC/RWL	Water St. Improvements <ul style="list-style-type: none"> Construction Management, C-600A-4 	9
	VMF/CLR/KMS	Maintenance Garage Roof Replacement <ul style="list-style-type: none"> Construction, TS-505A Study, C-599A-2 Design, C-599A-4 	9-10
Delaware Water Gap Toll Bridge	RJZ/RWL	Maintenance Garage Expansion – PA Assignment <ul style="list-style-type: none"> Final, Post and Construction Support Services, C-474A 	10
	CLR/KMS	<ul style="list-style-type: none"> Construction, T-474A 	11
	RJZ/RWL	<ul style="list-style-type: none"> Code Compliance Plan Review and Inspections, C-598A-3 	11
	CLR/KMS	<ul style="list-style-type: none"> CM/CI Services Staff Support, C-598A-4 	11
	VMF/CLR/KMS	River Road Improvements <ul style="list-style-type: none"> Design, C-599A-1 	12
	CLR/CAS	Open Road Tolling (ORT) Construction <ul style="list-style-type: none"> Construction Management/Construction Inspection, CM-440B 	12
Multiple Facilities and/or Commission-Wide	WMC/RWL	Electronic Surveillance/ Detection System <ul style="list-style-type: none"> Design-Build-Maintain, DB-396A RFP Development and Technical Support Services, C-539A-4 	12-13
	CAS/RWL	Electronic Toll Collection <ul style="list-style-type: none"> In-Lane Toll System Design-Build-Maintain, DB-427C Customer Service Center/ Violation Processing Center Design-Build-Operate-Maintain, DB-427D 	13
	RSL/CAS	Electronic Toll Collection / Tolling Task Order Consultant <ul style="list-style-type: none"> ETC System Evaluation Study, C-538A-7 Traffic Count Program Design, C-538A-8 	14
	CAS/RWL	<ul style="list-style-type: none"> In-Lane Toll System and CSC/VPC Procurements, C-538A-9 CIP and Cartograph Role and Responsibilities, C-538A-10 	14

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Multiple Facilities and/or Commission-Wide	VMF/CLR/KMS	Substructure Repair & Scour Remediation at Toll & Toll-Supported Bridges – District 1, 2, & 3 <ul style="list-style-type: none">• Construction Management, CM-573A• Construction, T/TS-573A	15
	RJZ/RWL	Facilities, District 1 <ul style="list-style-type: none">• Strategic Planning Study, C-454A-8	15
	CTH/RWL	General Engineering Consultant Annual Inspections 2012 Toll Supported Bridge Inspections, C-07-11B	16
	CAS/RWL	General Engineering Consultant Traffic Engineering <ul style="list-style-type: none">• 2012 Traffic Engineering Consultant, C-17-11	16

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DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

**Meeting of February 25, 2013
PROJECT STATUS REPORT**

PRELIMINARY ENGINEERING AND ENVIRONMENTAL DOCUMENTATION FOR I-95/SCUDDER FALLS TOLL SUPPORTED BRIDGE

**STUDY
Contract No. C-393A**

On June 14, 2012 FHWA issued the NEPA decision a Finding of No Significant Impact (FONSI) for the I-95/Scudder Falls Bridge Improvement Project in Bucks County, Pennsylvania and Mercer County in New Jersey. This is a determination that the Proposed Action will have no significant impact on the human environment.

The Commission submitted a formal request for the Final approval of the project Point of Access Study Report on July 6, 2012. A conditional approval of this report was issued by NJDOT, PennDOT and FHWA in November 2011. This conditional approval permitted the circulation of the Addendum to the Environmental Assessment for public review in December 2011. Final approval of this document typically occurs after the NEPA decision for a project. On September 21st correspondence was received from PennDOT accepting the Final Point of Access Report for the I-95/Scudder Falls Bridge Improvement Project. NJDOT acceptance of the Final Point of Access Report was received via letter dated November 19, 2012. The PennDOT and NJDOT approval letters have been packaged with the Final Point of Access Report and submitted to FHWA – Pennsylvania Division for their final approval.

The final invoice for this contract has been submitted and the contract is in the process of being closed out.

FINANCIAL/LEGAL ADVISORY SERVICES FOR A P3 FOR SCUDDER FALLS BRIDGE REPLACEMENT PROJECT

**STUDY
Contract No. C-393G-1R**

The Commission's Financial/Legal Advisory Services consultant KPMG/Nossaman, completed their analysis of the P3 project delivery method on schedule, and presented their preliminary findings to the Commission in November 2011. These findings are currently under review by the Commission with a final decision pending.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013 PROJECT STATUS REPORT

CAPITAL PROGRAM MANAGEMENT CONSULTANT (CPMC) & DESIGN MANAGEMENT CONSULTANT (DMC) SERVICES FOR THE I-95/SCUDDER FALLS BRIDGE IMPROVEMENT PROJECT

CPMC SERVICES – YEAR 2012 Task Order Assignment No. C-502A-1G

Capital Program Management Consultant (CPMC) Services and Design Management Consultant Services (DMC) for the SFB Project have continued through the 2012 year under this Task Order Assignment. The CPMC is continuing to support the Commission in its Capital Improvement Program by providing program management and project management services for various engineering and construction contracts. The DMC continues to support the Commission in advancing the Scudder Falls Bridge Improvement Project through to design and construction, including supporting the Commission through a traditional Design-Bid-Build procurement or a P3 procurement. The services include ongoing coordination efforts with the Transportation Agencies (FHWA, PennDOT and NJDOT) and development of the documentation (reports, agreements, etc.) that is necessary to advance the project.

DMC Services continued through January and included agency coordination, public involvement support, continued development of the conceptual construction staging plans for the Project, and overall project management for the environmental permitting effort. This effort includes development of the grading and drainage work to each construction stage for the PA work. This is required for the Bucks County Soil Erosion Permit and the PADEP permit process. An Intent to Enter Letter was issued to James Morris, property owner in PA, notifying him that soil boring work will be taking place on his property along with the installation of monitoring wells. This work is in conjunction with the Pennsylvania Wetlands Mitigation final design work.

AECOM contacted PENNDOT and NJDOT and is in the process of scheduling meetings with each agency to begin the MOA discussions. Each MOA will define the roles and responsibilities of each agency through design and construction of the SFB Project.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013 PROJECT STATUS REPORT

DMC TOLLING STRATEGY DEVELOPMENT & IMPLEMENTATION SUPPORT SERVICES

Task Order Assignment No. C-502A-2C

AECOM prepared a draft **Expression of Interest** as a first step in preparing a draft Tolling Agreement in parallel with the efforts required to obtain the NEPA decision (FONSI) from FHWA. The Expression of Interest was forwarded to FHWA for their review on September 2, 2011.

The recently approved federal transportation funding reauthorization (MAP-21) eliminates the need for a tolling agreement. In a letter dated September 21, 2012 the FHWA confirmed that a tolling agreement is not required for the project. With the issuance of the FONSI for the Project, all work under this Task Order Assignment is complete. This assignment will be closed out after the final invoice has been submitted.

DMC ADVANCED ENGINEERING SERVICES FOR PRIORITY ITEMS OF WORK

Task Order Assignment No. C-502A-2D

Environmental Permitting - The permit application for the Delaware River Basin Commission (DRBC) was presented to their Board of Commissioners at the May 10, 2012 DRBC Commission Meeting and approved, pending ratification of the meeting minutes. The meeting minutes were subsequently ratified at the July 2012 DRBC Commission Meeting. Written verification of the official DRBC permit approval was received December 20, 2012. The final NJDEP permit application package was submitted by AECOM to NJDEP for review and approval. Engineering is currently reviewing the New Jersey wetlands and riparian zone mitigation options recommendation memo prepared by AECOM. Work is ongoing with the development of the D&R Canal Commission permit plans and back-up report.

Phase III archaeological data recovery field work has been completed for the NJ and PA sites. The PHMC provided approval of the Phase III data recovery via letter dated September 7, 2012. The final disposition of the Pennsylvania artifacts with the PHMC, took place on January 15, 2013. Final concurrence was also received from NJ SHPO and the NJDOT Cultural Resources Division for the NJ Data Recovery work and report. Final disposition of the New Jersey artifacts was made with the New Jersey State Museum on January 29, 2013.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013 PROJECT STATUS REPORT

AECOM continued to perform **Public Involvement** activities, including monitoring of the Project Hotline and Project Website.

With the issuance of the Project FONSI, the right-of-way (**ROW**) work effort was re-started. The ROW impacts have been reassessed for the proposed project, based on the final grading and drainage plans that have been developed. The process for moving forward with the ROW acquisition process, including property owner outreach and Legal Counsel involvement, is currently being planned internally by Commission staff.

STAFF AUGMENTATION – P3 SUPPORT SERVICES

Task Order Assignment No. C-502A-2E

AECOM was issued a Notice to Proceed on the Task Order Agreement (TOA) on November 16, 2010. Under this TOA, AECOM provided professional services, in a staff augmentation format, in support of the P3 Financial/Legal Advisory Services contract C-393G-1R. Efforts on this task order assignment are currently on hold pending a GO/NO-GO decision on the P3 procurement process.

NEW HOPE-LAMBERTVILLE TOLL BRIDGE PAVEMENT REHABILITATION & APPROACH BRIDGES REPAIRS

DESIGN
Contract No. C-543A

A meeting was held with the design consultant, Cherry Weber & Associates, on January 22, 2013 to convey comments from Commission staff on the design plans and specifications. The consultant subsequently revised the plans and specifications to incorporate comments. The project was advertised and bid documents went on sale starting January 29, 2013. A pre-bid meeting is scheduled for February 7, 2013 with bids due March 5, 2013.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

**Meeting of February 25, 2013
PROJECT STATUS REPORT**

NEW HOPE-LAMBERTVILLE TOLL BRIDGE, PAVEMENT REHABILITATION AND APPROACH BRIDGES REPAIRS

**CONSTRUCTABILITY REVIEW
Task Order Assignment No. C-599A-3**

Under this task order assignment the Consultant, McCormick Taylor (MT), performed a Peer/Constructability Review of the Design Recommendations Report prepared by Cherry, Weber & Associates (CWA) for Commission Contract C-543A, New Hope-Lambertville Toll Bridge Pavement Rehabilitation and Approach Bridges Repairs. A workshop meeting was held to discuss the constructability review comments and MT developed minutes of this meeting which summarized the responses to all comments. MT's final invoice has been processed and the final Modification to the contract is being processed.

LUMBERVILLE-RAVEN ROCK TOLL SUPPORTED BRIDGE REHABILITATION & RETAINING WALL RECONSTRUCTION

**DESIGN
Contract No. C-443A**

The engineering design firm of Amman & Whitney (A&W) prepared final design bid packages. The rehabilitation project was advertised and bids were opened on October 2, 2012. The project was awarded at the November 19, 2012 Commission meeting. A&W attended the January 16, 2013 Project Partnering session and is currently performing post-design activities. A&W will continue providing post-design services until the construction phase of the project is complete.

**CONSTRUCTION MANAGEMENT/CONSTRUCTION INSPECTION
Contract No. CM-443A**

STV Inc. as the CM/CI continues tracking RFIs, submittals, correspondence and coordinating the flow of information among the construction contractor, design engineer and the Commission. STV has held two bi-weekly schedule update and progress meetings in January and participated in the project Partnering meeting. Field work is anticipated to begin February 19, 2013.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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CONSTRUCTION Contract No. TS-443A

James J. Anderson Construction Company, Inc. (JJA) was awarded this construction contract at the Commission's November 19, 2012 meeting. A Partnering meeting with JJA, STV, AECOM and Commission staff was held on January 16th and JJA has met with the DCNR to coordinate the access to the proposed retaining wall area via the Pennsylvania canal bridges and tow path. JJA continues submitting shop drawings and RFIs (requests for information) and is planning to set up the CMCI field trailers and staging area near the bridge approach at Bull's Island State Park in NJ on February 15 2013. The start of construction is prohibited by contract until February 19, 2013, with the closure of the pedestrian bridge not before March 4, 2013.

I-78 TOLL BRIDGE PA APPROACH PAVING IMPROVEMENTS

CONCEPT STUDY, PRELIMINARY DESIGN, FINAL DESIGN AND POST DESIGN Contract No. C-506A

KS Engineers continues to provide post design services in support of the construction phase of the project. Activities included addressing requests for information and review / approval of construction contractor submissions.

CONSTRUCTION MANAGEMENT / CONSTRUCTION INSPECTION Contract No. CM-506A

Johnson, Mirmiran & Thompson, Inc. (JMT) as the CM/CI continues tracking RFIs, submittals, correspondence and coordinating the flow of information among the construction contractor, design engineer and the Commission. JMT has quantified the production drilling and grouting quantities for the slab stabilization to date and will evaluate the total grout consumption after the right and center lanes and right shoulder are complete before making a recommendation to begin grouting the left lane and shoulder in both directions. JMT has reduced their staff to mirror the construction activities during the winter months and continues to oversee the rock slide mitigation work and the remaining Uretek fire damage remediation. JMT continues holding bi-weekly schedule update and progress meetings and as needed pre-activity meetings for major work activities of the contract.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013 PROJECT STATUS REPORT

CONSTRUCTION Contract No. T-506A

HRI Infrastructure of State College, PA has suspended production drilling/grouting for slab stabilization and full depth concrete slab replacements pending favorable weather and temperatures. HRI continues the submittal process, work on the rock slide mitigation, and placement of soil erosion measures. HRI continues participating in the bi-weekly schedule update and progress meetings and as needed pre-activity meetings for major work activities of the contract. HRI continues to work with a commitment toward meeting the substantial completion date of May 23, 2013.

I-78 TOLL BRIDGE PA APPROACH PAVING IMPROVEMENTS – EMERGENCY INSPECTION SERVICES

Task Order Assignment No. C-599B-2

Under this task order assignment the Consultant, Greenman-Pedersen, Inc. (GPI) provided emergency inspection services of the Commission's facilities and property that was damaged by fire. These facilities which include the Commission's Restricted Access Ramp Structure S-15954 (over the PA Welcome Center Employee Access Roadway) were exposed to a fire of the I-78 TB PA Approach Paving Improvements contractor's stored materials and equipment on October 23, 2012. The final summary report of the findings from this inspection was submitted and accepted by Commission Staff. GPI to submit their final invoice and when processed this TOA will be closed out.

I-78 ROCK SLIDE MITIGATION – LONG TERM

FINAL DESIGN, POST DESIGN AND CONSTRUCTION SUPPORT SERVICES

Task Order Assignment No. C-454B-5

This Task Order Assignment is for Final Design, Post Design and Construction Support Services as related to mitigation work to provide long term improvements to the stability of the rock face along I-78. The Task Order Assignment also includes monthly reviews of the Inspection Reports as prepared by the Commission staff and conducts bi-monthly site visits of the rock slopes at the I-78 East Bound Pennsylvania approach.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013 PROJECT STATUS REPORT

A Final Submission of bid documents for this rock face work was received on April 24, 2012 and was shared with KS Engineers for incorporation into the I-78 Toll Bridge – PA Approach Paving Improvements Contract Bid Documents Contract T-506A. These plans and specifications are now part of Contract T-506A prepared by KSE and awarded to HRI at the July Commission Meeting. The Consultant is currently providing post-design services, reviewing the Contractor's submissions, attending project progress meetings, and conducting site visits to review the construction progress.

EASTON-PHILLIPSBURG TOLL BRIDGE REHABILITATION, PRELIMINARY, FINAL & POST DESIGN SERVICES

DESIGN Contract No. C-437B

This project was awarded to Parsons Brinckerhoff (PB) at the February 28, 2012 Commission meeting. A kick-off meeting was held with PB on March 15, 2012. Field activities began on April 30, 2012. PB has performed tasks associated with the Condition Verification Assessment portion of the assignment. The final version of the report summarizing their findings was delivered on August 15, 2012. Meetings with local public officials were held on October 10, 2012. The preliminary design submission was delivered to the Commission on October 23, 2012. The submission was reviewed and comments were provided at a Constructability Review Workshop held on November 13, 2012. Project specific Open Houses were held in both Easton, PA and Phillipsburg, NJ on November 28, 2012. PB is currently in the final design phase of the project. A pre-final design submission was delivered on January 22, 2013 and a comment review meeting was held with PB and Commission staff on February 5, 2013. Construction bid documents are expected to be available in late February 2013.

CONSTRUCTABILITY REVIEW AND WORKSHOP FOR C-437B Task Order Assignment No. C-598B-2

This assignment includes a review of PB's 60% design submission including a review of the cost estimate and construction schedule. Gannett Fleming (GF) was provided Notice to Proceed on October 29, 2012. GF submitted review comments on November 12, 2012 which were reviewed and forwarded to PB and subsequently discussed with Commission Staff and PB at the Constructability Review Workshop. The assignment has been completed

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

**Meeting of February 25, 2013
PROJECT STATUS REPORT**

RIVERTON-BELVIDERE TOLL SUPPORTED BRIDGE WATER STREET IMPROVEMENTS

CONSTRUCTION MANAGEMENT / CONSTRUCTION INSPECTION Task Order Assignment C-600A-4

Under this task order assignment the Consultant, STV, Inc. (STV) provided Construction Inspection services for the Riverton-Belvidere Toll-Supported Bridge, Water Street Improvements project under their standing professional services task order agreement. STV provided a full time on site inspector, utilizing a WBE subconsultant, Rig Consultants, Inc., for the duration of this project. STV has submitted the final deliverables for this project and the final invoice is being processed.

CONSTRUCTION Contract No. TS-505A

IEW Construction Group (IEW) was awarded this construction contract to improve an 800-foot section of the Water Street approach roadway in Belvidere, NJ. IEW completed all work associated with this contract on November 14th. Commission and AECOM worked with IEW to settle the final Change Order and bring the final cost under budget. The final invoice is being prepared.

RIVERTON-BELVIDERE TOLL-SUPPORTED BRIDGE, MAINTENANCE GARAGE ROOF REPLACEMENT STUDY

DESIGN STUDY Task Order Assignment No. C-599A-2

Under this task order assignment the Consultant, McCormick Taylor (MT), undertook a study to evaluate the advantages and disadvantages of replacing the current corrugated transite roof panels on the Maintenance Garage with either an asphalt shingled or metal roof, both providing a fifty (50) year warranty. McCormick Taylor's recommendation to replace the garage roof with a coated steel paneled roof system painted with siliconized modified polyester to match the color of the adjacent toll-supported bridge was accepted. MT has submitted their final invoice and the closeout Modification to the contract is being processed.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013 PROJECT STATUS REPORT

DESIGN

Task Order Assignment No. C-599A-4

Under this task order assignment the Consultant, McCormick Taylor (MT), will develop plans and a bid package for the replacement of the current corrugated transite roof panels on the Maintenance Garage with a coated steel paneled roof system as recommended in their earlier study from Task Order Assignment C-599A-2. MT was given the Notice to Proceed with this current Task Order Assignment effective January 28, 2013 with the final design submission scheduled for early March 2013.

DELAWARE WATER GAP MAINTENANCE GARAGE EXPANSION

FINAL DESIGN, POST DESIGN AND CONSTRUCTION SUPPORT SERVICES

Contract No. C-474A

Final Bid Documents were submitted by the Design Consultant, Brinjac, on October 4th. The contract was publically advertised for bids on October 9th. Bids were publically opened on November 7, 2012. The Design Consultant reviewed the bids received and a Construction Contract Award was made to the lowest responsible bidder at the Commission's November monthly meeting.

The Consultant attended the Construction Contract Kick-Off Meeting on December 7, 2012 and is currently reviewing the Contractor's submissions, responding to requests for information, and attending Project Progress Meetings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013 PROJECT STATUS REPORT

DELAWARE WATER GAP MAINTENANCE GARAGE EXPANSION

Contract T-474A

Bracy Contracting, Inc. was issued a Notice to Proceed for this project effective December 3, 2012. Bracy has been sending in Submittals and Requests for Information, which are being processed by AECOM CPMC staff until the award of Construction Management/Construction Inspection Services contract CM-474A.

Field activities began on January 14, 2013. Bracy completed setting up the field office for the CM/CI on January 15, 2013. A meeting on the project was held with the Delaware Water Gap Borough on January 3rd and a meeting with the Monroe County Conservation District on January 7th. Bi Weekly Schedule Update and Progress Meetings were held on January 10th and January 24th.

A road opening permit application has been submitted by the contractor to the Boro. The Boro forwarded numerous comments/requests which are being evaluated /addressed by the project team.

Bracy submitted their first invoice, which is being processed.

CODE COMPLIANCE PLAN REVIEW AND INSPECTIONS

Task Order Assignment No. C-598A-3

This Task Order Assignment is for a third party building code compliance plan review and inspection for the Delaware Water Gap Maintenance Garage Expansion Project. A notice to Proceed was issued to Burns Engineering, Inc. effective June 28, 2012. Comments on the Pre-Final Code Compliance Review report was presented to Brinjac Engineering and incorporated into the Final Design.

The Consultant completed its code compliance review of the conformed contract documents on November 15, 2012, attended the Construction Contract Kick-Off Meeting on December 7, 2012 and is currently attending the Project Progress Meetings.

CM/CI SERVICES STAFF SUPPORT

Task Order Assignment No. C-598A-4

Under this task order assignment the Consultant, Burns Engineering, Inc., is providing staff support of a scheduler and office engineer to assist in the construction management of Contract T-474A Delaware Water Gap Maintenance Garage Expansion. Burns' Notice to Proceed was issued effective January 28, 2013.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013 PROJECT STATUS REPORT

DESIGN

Task Order Assignment No. C-599A-1

Under this task order assignment the Consultant, McCormick Taylor, is designing roadway improvements for a 650-foot section of River Road adjacent to the New Jersey approach to the I-80 river bridge. McCormick Taylor has received comments from Commission and AECOM staff on their submission of the Pre-PSE submission and the project is scheduled for advertisement for bids on February 7, 2013. A mandatory Pre-Bid meeting is scheduled for February 13, 2013 and bid open is slated for March 7, 2013.

DELAWARE WATER GAP TOLL BRIDGE (I-80) OPEN ROAD TOLLING (ORT) CONSTRUCTION

CONSTRUCTION MANAGEMENT/CONSTRUCTION INSPECTION
Contract No. CM-440B

All work is complete. Upon receipt and subsequent processing of the final invoice for this agreement, Commission Staff will work to close out the agreement.

ELECTRONIC SURVEILLANCE / DETECTION SYSTEM

DESIGN-BUILD-MAINTAIN PROJECT
Contract No. DB-396A

Mass Electric Construction Co. continues to support the Maintenance phase of the project under the direction of the Commission's Electronic Security and Surveillance Staff which operates the system from the Primary Control Center located at the New Jersey State Police's Regional Operation and Information Center (ROIC) in West Trenton, NJ.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013 PROJECT STATUS REPORT

RFQ DEVELOPMENT AND TECHNICAL SUPPORT SERVICES Task Order Assignment No. C-539A-4

On January 16, 2013, Commission staff met with representatives from URS Corporation to review the draft Request for Proposal (RFP) to procure a vendor to provide maintenance and other related services for the Electronic Surveillance / Detection System (ESS) at the conclusion of the Maintenance phase of the contract between the Commission and Mass Electric Construction Co. (MECC).

Additionally, URS activities involved supporting the Commission in efforts associated with MECC's upgrading of the video management system software to DVTel Latitude Version 6.2 and identifying improvements to the Fluidmesh wireless system.

ELECTRONIC TOLL COLLECTION SYSTEM

DESIGN-BUILD Contract No. DB-427

In-Lane Toll System Design-Build-Maintain Project TO-427C

Xerox continues to perform preventative maintenance for the electronic toll collection system and violation enforcement system.

Xerox is preparing the annual ORT System Certification. Every year, after commissioning for revenue collection, Xerox should perform a system wide certification for the ORT lanes, the conventional VES lanes, the violation enforcement system and the Central Processing and Violation Processing System.

The Electronic Toll Collection (ETC) System Evaluation Final Study Report (C-538A-7) (as prepared by STV) was distributed internally to Commission Staff. A copy was also sent to Xerox to assist with the maintenance of the ETC system.

Customer Service Center/Violation Processing Center Design-Build-Operate-Maintain Project TO-427D

Customer Service Center (CSC) operation weekly conference calls with Commission staff and ETC continue so all parties may discuss on-going and upcoming efforts, as well as issues and their resolution. ETC continues to work with the New York Department of Motor Vehicles (NYDMV) to develop a direct interface for license plate information retrieval.

The CSC completed the acquisition, installation and testing of the new AT&T virtual private network (VPN) equipment that replaces the old managed frame relay system that the IAG E-ZPass Group uses to transfer files to all agencies.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

**Meeting of February 25, 2013
PROJECT STATUS REPORT**

ELECTRONIC TOLL COLLECTION / TOLLING TASK ORDER CONSULTANT

ELECTRONIC TOLL COLLECTION (ETC) SYSTEM EVALUATION STUDY Task Order Assignment No. C-538A-7

The Electronic Toll Collection (ETC) System Evaluation Final Study Report was prepared by STV and distributed internally to Commission Staff. A copy was also sent to Xerox (ETC Maintenance) to assist with the maintenance of the ETC system. Once the final invoice is received this task order assignment will be closed.

TRAFFIC COUNT PROGRAM DESIGN Task Order Assignment No. C-538A-8

STV completed aerial images showing the proposed location of each traffic counter. The aerial images were then reviewed by Commission Staff and comments were submitted to STV. The Commission's Purchasing Department is working with the Commonwealth of Pennsylvania purchasing program to determine if the equipment that can be acquired through the State's system.

IN-LANE TOLL SYSTEM AND CSC/VPC PROCUREMENTS Task Order Assignment No. C-538A-9

Commission Staff has been in contact with the New Jersey Turnpike Authority to obtain a determination regarding when they anticipate releasing their CSC/VPC RFP which was anticipated to be advertised in December 2012.

CIP & CARTEGRAPH ROLE & RESPONSIBILITIES

Task Order Assignment No. C-538A-10

STV continued to provide staff augmentation to the IT Department for the Cartegraph implementation under this task order assignment. Work for the IT Department under this task order assignment is complete. Once the final invoice is received and processed, this task order assignment will be closed out.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

**Meeting of February 25, 2013
PROJECT STATUS REPORT**

SUBSTRUCTURE REPAIR AND SCOUR REMEDIATION, TOLL AND TOLL-SUPPORTED BRIDGES, DISTRICTS 1, 2 & 3

**CONSTRUCTION MANAGEMENT / CONSTRUCTION INSPECTION
Contract No. CM-573A**

Hill International (Hill) as the CM/CI reduced their staff to the Project Manager after Substantial Completion was established at the end of August 2012. Hill's Project Manager worked with the contractor, A.P. Construction to resolve the final quantity dispute, and develop the final close-out change order and invoice. Hill has submitted all of the final deliverables including their final invoice.

**CONSTRUCTION
Contract No. T/TS-573A**

A.P. Construction (AP) has come to an agreement with Hill International on the final quantities and the final estimate and close-out change order have been processed. This project is closed.

DISTRICT I FACILITIES STRATEGIC PLANNING

**STUDY
Task Order Assignment No. C-454A-8**

This Task Order Assignment is for a concept study report for District 1 facilities strategic planning. The purpose of this assignment is to provide the Commission with guidance for future facilities projects in order to account for administrative, operation and maintenance projected needs.

The Concept Study Report will also provide the framework for a subsequent study in greater detail with focus on specific space requirements and potential building space improvement options for addressing those needs.

A Final Draft Presentation was submitted by the Consultant and presented to the Commission Senior Staff on May 7, 2012. Until such time as the strategic plan is discussed with the Commissioners and finalized, only the first phase of improvements to address building system deficiencies at the Trenton-Morrisville Administration Building are being initiated.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013 PROJECT STATUS REPORT

GENERAL ENGINEERING CONSULTANT (GEC) ANNUAL INSPECTIONS

2012 TOLL-SUPPORTED BRIDGE INSPECTIONS Assignment C-07-11B

TranSystems (TS) began Toll Supported Bridge inspections on March 28, 2012 and completed the inspections on June 13, 2012. TS was notified of the Commission's decision, at its September 24, 2012 monthly meeting, to extend its Retainer Agreement with TranSystems by two years to provide General Engineering Consulting (GEC) Services for the 2013 & 2014 calendar years in an amount not to exceed \$398,000.

The Commission accepted the 2012 Annual Inspection Report at the December 2012 Commission meeting. The Annual Inspection Report and Maintenance Reports were distributed internally to staff on January 22. This assignment will be closed out upon receipt of the final invoice.

YEAR 2012 TRAFFIC ENGINEERING CONSULTANT Assignment C-17-11

December 2012 traffic data was forwarded to Pennoni Associated. A draft report was submitted and was reviewed by Commission Staff. Pennoni Associates prepared a presentation for the February 2013 Commission Meeting and Summary Statement was prepared for acceptance of the report.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

OPERATIONS

The following Pages reflect the reports on those items assigned to the Operations Department. Each item is reported separately and page numbered accordingly.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25 2013

**Operation Report Index
For
Department of Security, Safety & Training**

SUBJECT	DESCRIPTION	PAGE NUMBER
Department of Security, Safety & Training	Month of January 2013 Status Reports	1-3

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25th, 2013

Department of Security, Safety & Training Month of January 2013

The following is chronological order of January Meetings of the Security Safety and Training Department.

January 3rd attended I-78 constructions Project Meeting in Easton Pa.

January 8th attended the monthly staff meeting for the DRJTBC at the New Hope facility.

January 8th attended the Post Sandy Super storm response team meeting at the New Hope Facility.

January 11th attended the Monthly superintendents and Operations Meeting held at the Easton Phillipsburg facility.

January 16th attended the pre-construction partnering meeting for the Lumberville Raven rock Bridge at the Black Bass Inn in Lumberville Pa.

January 17th attended and facilitated the Monthly workplace Safety committee meeting at the I-78 facility.

January 18th conducted training at the Delaware Water Gap facility for Active Shooter and Harassment.

January 23rd attended meeting with the New Jersey State Police supervisor for the DRJTBC liaison.

January 25th conducted training at the Easton Phillipsburg for Toll supported Bridge Officers and Toll Officers, for Active Shooter and Hazardous Materials and Radio training.

January 30th conducted training at the Delaware Water Gap facility for Active Shooter and Harassment.

January 31st attended the I-78 constructions project meeting in Easton Pa.

During the month of January 2013; State Police (via state police liaisons coverage) were requested for details on (4) different Traffic/Construction/Events. The request were scheduled, supplied and verified, there were (1) scheduled and cancelled events. During the month interaction between both State Police Agencies and our Project Managers from the engineering Department on ongoing construction projects throughout the commission.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25th, 2013

Department of Security, Safety & Training Month of January 2013

The SST department coordinated with the ESS department and several local and state police agencies on active investigations and request for video footage in relation to criminal activity at or near our bridges

The month of January allowed 30 employees to be trained in the New Active Shooter lesson plan that was adopted from the Officer of Homeland Security and the Federal Emergency Management Agency. Also Instructor training was completed and certified for the Security Safety and Training Staff by completing the FEMA course(s) in Workplace Safety and Active shooter.

January 2013

Bridges	N/R Accidents		Traffic Accidents		Motorist Assists		Other	
	NJ	PA	NJ	PA	NJ	PA	NJ	PA
Milford-Montague 40	0	0	1	1	0	0	3	1
Delaware Water Gap 41	0	0	27	1	8	1	9	2
Portland Pedestrian 42	0	0	0	0	0	0	0	0
Portland – Columbia 43	0	0	2	0	2	0	15	1
Riverton – Belvidere 44	0	0	0	0	0	0	3	1
Rt 22 EP 45	0	0	9	2	0	1	46	1
Northampton St 46	0	0	4	1	0	0	30	1
I-78 47	0	0	13	2	6	2	18	1
Riegelsville 48	0	0	0	0	0	0	0	0
Upper Black Eddy Milford 49	0	0	0	0	0	0	6	0
Uhlerstown Frenchtown 50	0	0	0	0	0	0	6	0
Lumberville Raven Rock 51	0	0	0	0	0	0	0	0
Centre Bridge Stockton 52	0	0	1	0	0	0	6	0
New Hope Lambertville Toll 53	0	0	1	1	2	0	4	4
New Hope Lambertville 54	0	0	3	0	2	1	28	4
Washington Crossing 55	0	0	1	0	2	0	2	2
Scudder Falls 56	0	1	5	1	7	2	6	1
Calhoun St 57	0	0	2	0	0	0	11	1
Lower Trenton 58	0	0	1	0	1	0	29	18
Morrisville Trenton 59	0	0	4	2	0	1	6	0

	Citations	Warnings	Security Checks
New Jersey State Police	42	35	874
Pennsylvania State Police	67	31	892

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

Operations Report Index

ELECTRONIC SECURITY AND SURVEILLANCE REPORT

Subject	Description	Page Numbers
Electronic Security and Surveillance	Status Report for the Month of January 2013	1 - 5

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF JANUARY 2013

The below-listed items represent meetings, communications, tasks, and projects involving the Electronic Security and Surveillance Department:

Radio System

- On January 9, 2013, ESS met with the New Jersey State Police and Motorola to explore backing up the Stockton and Delaware Water Gap radio repeater sites with microwave communications and generators.
- During the month of January 2013, the ESS Department worked at night on various dates with the New Jersey State Police and District I and II Maintenance to inventory and re-program all the Commission radios in those Districts. The re-programming effort was undertaken to install State Police interoperability channels 13 and 14 into the Maintenance, Toll and administrative radios which previously were not authorized to talk on channels 13 and 14.
- During the month of January 2013, ESS personnel arranged for various radio repairs and installations throughout the Commission.
- ESS personnel also investigated various other DRJTBC radio issues both during and after normal working hours and continued updating the Cartegraph radio inventory database.

Access Control System

- During the month of January 2013, ESS personnel worked with General Supply (Commission's lock smith) to address various lock issues within the Districts and complete the yearly door lock maintenance plan.
- In January 2013, ESS personnel created ID badges for new employees and consultants. Additionally, ESS continued making "Essential Employee" ID badges for current employees. The ACS database was audited to purge the system of invalid employee and contractor cards. Various other employee ACS rights were updated and/or changed at the request of supervisors and upon the approval of the Acting Executive Director.
- Various door alarms and ACS issues were addressed both during and after normal working hours.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF JANUARY 2013

ESS

- On January 11, 2013, ESS personnel investigated a generator problem at the Uhlerstown-Frenchtown Toll Supported Bridge.
- On Saturday, January 12, 2013, the ESS Department conducted a Commission wide test of the Swiftreach Notification System.
- On January 16, 2013, ESS personnel met with Engineering and URS regarding the new ESS Maintenance RFP.
- On January 25, 2013, ESS personnel conducted radio training for Toll and Bridge Officers at the Easton-Phillipsburg Toll Bridge.
- ESS personnel continue to assess and review the DVTEL 6.2 upgrade and issues at the Primary Control Center.
- During the month of January 2013, ESS personnel continued to work with URS and MEC to investigate various camera issues involving the I-78/611 wireless network.
- ESS personnel reviewed and purged the ESS video storage database that contains copies of videos requested by DRJTBC personnel and outside agencies.
- ESS personnel worked during and after normal working hours on numerous ESS issues and problems raised by Commission members.
- The ESS Primary Control Center continues to operate 24/7 and detected, documented, and assisted the district bridges with various emergencies, traffic, and security related incidents.
- During the month of January 2013, ESS personnel investigated and processed the following seven video requests:
 1. On 01/07/13, District II requested a video search from the Northampton Street Toll Supported Bridge regarding a female subject that jumped from the bridge into the river below.
 2. On 01/09/13, ESS requested a video search from the Lower Trenton Toll Supported Bridge and the Trenton-Morrisville Toll

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF JANUARY 2013

Bridge regarding a request from a private citizen concerning a stolen trailer.

3. On 01/14/13, District I requested a video search from the Scudder Falls Toll Supported Bridge regarding a hit and run motor vehicle accident.
4. On 01/21/13, District I requested a video search regarding multiple accidents that occurred on the Trenton-Morrisville Toll Bridge due to inclement weather.
5. On 01/23/13, District I requested video regarding a motor vehicle accident that occurred off Commission property at the Lower Trenton Toll Supported Bridge.
6. On 01/23/13, the NJ State Park Police requested video from the Washington Crossing Toll Supported Bridge regarding a vehicle theft.
7. On 01/26/13, the Lambertville, NJ Police Department requested a video search from the Lambertville-New Hope Toll Supported Bridge regarding a missing female.

Miscellaneous

- On Sunday, January 6, 2013, ESS worked with District II regarding a female that jumped off the Northampton Street Toll Supported Bridge into the river below. The female subsequently swam to the PA side and was taken into custody by Easton PD.
- On January 7, 2013, the ESS Department prepared and submitted an analysis on bridge jumpers from the Commission's bridges over the last six years to Mr. Conoline. The analysis identified the Commission's high risk bridges, the number of successful suicides, and various preventative measures utilized by the industry.
- On January 8, 2013, ESS personnel attended the DRJTBC Staff Meeting at New Hope Headquarters. Additionally, ESS arranged a follow up Superstorm Sandy Incident Management Meeting to discuss pending acquisitions.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF JANUARY 2013

- On January 10, 2013, ESS worked with the Lundy Law Firm to investigate video regarding an insurance claim.
- On January 11, 2013, ESS personnel attended the Operations Meeting held at the Easton-Phillipsburg Toll Bridge Facility and reported on the ESS system, radios, access control, Swiftreach Notification System, FEMA, and various incidents that involved the Commission.
- On January 21, 2013, ESS personnel assisted District I with several accidents that occurred at the Trenton-Morrisville Toll Bridge due to inclement weather. Ultimately the bridge had to be closed until Maintenance could de-ice the roadway.
- January 26, through January 31, 2013, ESS personnel played an active role assisting the Hunterdon County, NJ Prosecutor's Office and the Lambertville, NJ Police Department in searching for Sarah Majoras of Lambertville, NJ. Ms. Majoras was last seen crossing the Lambertville-New Hope Toll Supported Bridge at approximately 2:06 am on January 26, 2013. Her body was subsequently found in the canal near the toll supported bridge.
- On January 29, and 30, ESS personnel worked with District III to identify a potential bridge jumper confronted by District III personnel at the Milford-Montague Toll Bridge on the 29th. Various precautions were put in place to ID the woman if she returned, which she did on January 30, 2013. The ESS system was used to determine if she jumped from the bridge and nothing was found indicating she had. State Police and District III personnel subsequently located her unharmed along the river bank.
- During the month of January 2013, ESS personnel also worked with Purchasing to acquire various Superstorm Sandy short-term acquisitions such as the anemometers, portable generators, and Smartphones.
- During the month of January 2013, ESS personnel continued working with Operations to gather the New Jersey FEMA reimbursement reports for Superstorm Sandy. FEMA met with ESS and Mr. Jones on January 4, to review what items would be eligible for FEMA reimbursement. Subsequently on January 29, ESS met with FEMA and submitted the initial paperwork for reimbursement.
- During the month of January 2013, ESS personnel and IT continued to work on the Commission's Swiftreach Notification System to notify Commission

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF JANUARY 2013

employees of various events such as emergencies, business closings and/or delays etc. Various Swiftreach records were updated and test calls were performed.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

OPERATIONS REPORT INDEX

FOR

SUPPLEMENTAL PROJECTS REPORT

MONTH OF JANUARY 2013

SUBJECT	DESCRIPTION	PAGE NUMBER
Projects	Supplemental Projects Report-Overview Report of General Upkeep, Preventative Maintenance, Maintenance Projects and Update of Motor Assistance Program District I, II and III for the Month of January 2013	1 – 7

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

SUPPLEMENTAL PROJECTS REPORT

**OVERVIEW REPORT OF GENERAL UPKEEP, PREVENTATIVE MAINTENANCE,
MAINTENANCE PROJECTS AND UPDATE OF MOTOR ASSIST PROGRAM**

DISTRICT I, II AND III

MONTH OF JANUARY 2013

Report as shown directly hereunder and have been submitted by Lendell Jones, Director of Plants and Facilities, to keep the Commission Members apprised of the above captioned items at all three districts.

District I
 LeVar Talley, Superintendent
 Michele Gara, Asst. Superintendent
 James B. Ley, Foreman of Maintenance, Trenton-Morrisville
 Daniel Pascullo, Foreman of Maintenance, New Hope-Lambertville

Trenton-Morrisville Toll Bridge

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	0												0
Bldg./Facilities Maintenance	300												300
Grounds Maintenance	8												8
Road Maintenance	72												72
Snow/Ice Maintenance	50												50
Vehicle Maintenance	142												142
Miscellaneous	373												373
Total Man-hours	945												945

New Hope-Lambertville Toll Bridge

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	0												0
Bldg./Facilities Maintenance	608												608
Grounds Maintenance	112												112
Road Maintenance	182												182
Snow/Ice Maintenance	16												16
Vehicle Maintenance	32												32
Miscellaneous	8												8
Total Man-hours	958												958

Southern Division Toll Supported Bridges

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	16												16
Bldg./Facilities Maintenance	817												817
Grounds Maintenance	240												240
Road Maintenance	353												353
Snow/Ice Maintenance	54												54
Vehicle Maintenance	480												480
Miscellaneous	114												114
Total Man-hours	2,074												2,074

District II
James Shelly, Superintendent
Asst. Superintendent
Robert Varju, Foreman of Maintenance, I-78
Mark W. Dilts, Foreman of Maintenance, Easton-Phillipsburg

Easton-Phillipsburg Toll Bridge

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	51												51
Bldg./Facilities Maintenance	675												675
Grounds Maintenance	152												152
Road Maintenance	303												303
Snow/Ice Maintenance	98												98
Vehicle Maintenance	144												144
Miscellaneous	14												14
Total Man-hours	1,437												1,437

I-78 Toll Bridge

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	0												0
Bldg./Facilities Maintenance	1,077												1,077
Grounds Maintenance	56												56
Road Maintenance	248												248
Snow/Ice Maintenance	218												218
Vehicle Maintenance	327												327
Miscellaneous	254												254
Total Man-hours	2,180												2,180

Northern Division Toll Supported Bridges

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	74												74
Bldg./Facilities Maintenance	549												549
Grounds Maintenance	68												68
Road Maintenance	199												199
Snow/Ice Maintenance	100												100
Vehicle Maintenance	144												144
Miscellaneous	24												24
Total Man-hours	1,158												1,158

District III
 Jeanne M Pomager, Superintendent
 Richard Taitt, Assistant Superintendent
 Thomas Chirico, Foreman of Maintenance

Portland-Columbia Toll Bridge

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	40												40
Bldg./Facilities Maintenance	324												324
Grounds Maintenance	72												72
Road Maintenance	14												14
Snow/Ice Maintenance	90												90
Vehicle Maintenance	44												44
Miscellaneous	160												160
Total Man-hours	744												744

Delaware Water Gap Toll Bridge

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	24												24
Bldg./Facilities Maintenance	1,480												1,480
Grounds Maintenance	0												0
Road Maintenance	0												0
Snow/Ice Maintenance	72												72
Vehicle Maintenance	240												240
Miscellaneous	72												72
Total Man-hours	1,888												1,888

Milford-Montague Toll Bridge

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	0												0
Bldg./Facilities Maintenance	384												384
Grounds Maintenance	48												48
Road Maintenance	0												0
Snow/Ice Maintenance	48												48
Vehicle Maintenance	38												38
Miscellaneous	238												238
Total Man-hours	756												756

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

MONTHLY ACTIVITY SERVICES RENDERED REPORT

DISTRICT NORTHERN DIVISION

YEAR 2012

ACTIVITY/SERVICE	U-F	M-UBE	R-R	B-R	NS	P-C	TOTAL
Disabled Vehicle Removal	0	0	0	0	0	0	0
Shift/Hours On Duty	168	32	860	624	1210	0	2894
Patrols/Crossovers	97	20	313	346	824	0	1600
Complaints Received	0	0	0	0	0	0	0
Co-Operation W/Other Agencies	18	0	95	25	42	0	180
Services Rendered	33	7	215	65	680	0	1000
First Aid	0	0	0	0	0	0	0
Advisories: Pedestrians, Bikers & Automobiles	15	4	153	20	188	0	380
Traffic Control Assistance	7	0	16	12	249.5	0	284.5
River Readings	19	3	66	78	78	0	244
Vehicles Refused Passage	1	0	38	48	240	0	327
Medical Emergencies (911 Calls)	0	0	0	0	1	0	1
Calls For Assistance (State Police)	0	0	0	2	0	0	2
TOTAL	358	66	1756	1220	3512.5	0	6912.5

NOTES:

U-F	UHLERSTOWN-FRENCHTOWN
M-UBE	MILFORD-UPPER BLACK EDDY
R-R	RIEGELSVILLE
B-R	BELVIDERE-RIVERTON

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

MONTHLY ACTIVITY SERVICES RENDERED REPORT

DISTRICT SOUTHERN DIVISION

YEAR 2013

ACTIVITY/SERVICE	CS	WC	NH-L	LT	CB-S	L-R	TOTAL
Disabled Vehicle Removal	11	0	1	0	0	0	12
Shift/Hours On Duty	817	616	1300	128	0	0	2861
Patrols/Crossovers	358	302	598	64	32	0	1354
Other Inspections	0	0	0	0	16	0	16
Complaints Received	20	0	1	0	0	0	21
Co-Operation W/Other Agencies	8	23	9	14	0	0	54
Services Rendered	162	94	192	15	0	0	463
First Aid	0	0	0	0	0	0	0
Advisories: Pedestrians, Bikers & Automobiles	149	31	138	1	0	0	319
Traffic Control Assistance	96	10	4	12	0	0	122
River Readings	74	79	90	0	4	0	247
Vehicles Refused Passage	164	6	31	2	0	0	203
Medical Emergencies (911 Calls)	0	0	0	0	0	0	0
Calls For Assistance (State Police)	1	1	4	13	0	0	19
Other Incidents	0	0	0	0	0	0	0
TOTAL	1860	1162	2368	249	52	0	5691

NOTES:

CS	CALHOUN STREET
WC	WASHINGTON CROSSING
NH-L	NEW HOPE-LAMBERTVILLE
LT	LOWER TRENTON
CB-S	CENTER BRIDGE-STOCKTON



Monthly Motor Assistance Program Report January 2013													
	AAA Called	Tire Ass't	Cleared Vehicle	Unleaded Gas	Diesel Fuel	Jump Start	Radiator Fill	Washer Fill	Cell Phone	Traffic Control	Transport Motorist	Other	
1/2013	1	TM	2	1						1			
		Dist Total	2	1						1			
	2	EP	2	1						2			
		178	4	1		1	1			5		1	
		Dist Total	6	2		1	1			7		1	
	3	DWG	2							2	1	3	
		PC		1						1			
		Dist Total	2	1						3	1	3	
		Grand Total	10	4		1	1			11	1	4	

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25th, 2013

USE OF FACILITIES REQUEST REPORT

MONTH OF JANUARY 2013

SUBJECT	DESCRIPTION	PAGE NUMBER
Use of Facilities	Use of Facilities Request-Month of January 2013	1

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25th, 2013

PROPERTY REPORT

Use of Commission Facilities

Facility	Organization	Date/Time	Description of Use
New Hope Lambertville Toll Supported Bridge	Twin Rivertown Projects Inc.	January 26, 2013	Closing of Bridge to hang hanner and for Winterfest.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25th, 2013

Operations Report Index

Plants and Facilities

SUBJECT	DESCRIPTION	PAGE NUMBER
Plants and Facilities	Status Report Month of January 2013	1-2

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25th, 2013

PLANTS AND FACILITIES REPORT MONTH OF JANUARY 2013

- **Oversaw and monitored activities for the Motorist Assistance Program during the month of October 2012. Forwarded the monthly report to the acting Executive Director of Operations.**
- **Attended the Delaware River Joint Toll Bridge Commission kickoff meeting with FEMA to discuss information needed from the Commission to submit application for Hurricane Sandy reimbursement.**
- **Oversaw the 1000 gallon underground propane tank replacement for the emergency generator at the Delaware Water Gap Toll Bridge Facility.**
- **Oversaw the 1000 gallon underground propane tank replacement for the emergency generator at the Portland Columbia Toll Bridge.**
- **Attended follow up meeting with Hurricane Sandy team to discuss short term acquisitions approved by the Commissioners at the meeting held on December 17, 2012.**
- **Held Superintendent Operations Meeting at the Easton-Phillipsburg Toll Bridge Facility. Topics discussed were Safety and Training, Hurricane Sandy, Swiftreach Notification, Kronos, Insurance Matters and Winter Weather Events.**
- **Conducted interviews at the Easton Philipsburg Toll Bridge of potential candidates for the vacant Assistant Superintendent position in District II.**
- **Conducted interview at the Trenton-Morrisville Toll bridge for the vacant Custodian position in District I.**
- **Attended the monthly Commission meeting at the New Hope – Lambertville Toll Bridge Facility.**
- **Attended Senior Staff Management Committee meeting at New Hope-Lambertville Toll Bridge facility.**

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25th, 2013

- **Attended Committee Agenda Review meeting at the New Hope Lambertville Toll Bridge Facility.**
- **Attended conference call meeting to discuss the recent suicide attempts at the New Hope Lambertville Toll Bridge Facility and established short term operational procedures to be followed by Bridge Commission operational staff.**
- **Assisted with the extended service agreement with Daktronics to provide service to the Daktronics Display signs at the Commission Toll Bridge facilities.**
- **Assisted with the guidelines established for the Hurricane Sandy recommendations established by the Management Team Review Committee.**
- **Attended meeting to discuss the installation of a new boiler and future repairs at the I-78 Toll Bridge Facility boiler room with maintenance staff.**
- **Reviewed the Accident Log/Property Damage Reports for the month of September 2012. Forwarded the monthly report to the Director of Human Resources, Insurance Administrator, Comptroller and the acting Deputy Executive Director of Operations.**
- **Continued site visits of Commission Facilities during the month of October 2012 to review plant operations, maintenance procedures and related issues**
- **Forwarded the Use of Commission Facilities Requests for the month of October 2012 to the acting Deputy Executive Director of Operations.**

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

INFORMATION TECHNOLOGY DEPARTMENT REPORT

MONTH OF JANUARY 2013

SUBJECT	DESCRIPTION	PAGE NUMBER
Information Technology	Monthly Information Technology Department Report Covering the Month of January 2013	1 - 2

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
Meeting of February 25, 2013

Information Technology Department Report
Month of January 2013

The following activities under the general heading of Information Technology were recently initiated, accomplished, or performed:

▮ Communications/Network/desktops:

- ❖ Record commission meeting and provided file to executive office.
- ❖ Deployed monitors at MM -- final deployment.

▮ Helpdesk:

- ❖ Processed 116 help desk work orders for the month December. Work orders include all software support including MUNIS, Cartegraph, Digital paper and KRONOS. Printer issues, hardware and office software support, job postings, news posting, postings to the external web site, processing of IT security forms, and telephone support.

▮ Projects:

- ❖ MUNIS
 - Interface between CIP and MUNIS has been completed by Tyler.
 - Tyler is addressing issues with users, but as always slow to respond.
 - Ongoing support for MUNIS including user support and issues.
 - Apply MUNIS software program updates nightly. Averages 6 per day.
- ❖ CIPAce
 - Upgraded CIPAce to version 6.3.1
 - Admin training was done on 12/6/12 with turnover to engineering
 - PM Training will be completed in January/February
 - Issues with CIP report writer and field creation still outstanding.
 - Continual meeting and status with Stephen Wu to discuss CIP issues.
- ❖ Cartegraph
 - Our GIS consultant completed defining the BRIDGEview module requirement. Kevin Narvaez last day was 1/18/13.
 - Will determine FEMA processing in Cartegraph and implement
 - Completed implementation and training of Work Order processing for Maintenance, to replace MUNIS WO processing.
 - Created new radio report for ESS
 - Continual monitoring of system to determine user usage
 - Now on enterprise licensing.
 - IT will implement operations process to update/retire assets
 - Met with engineering to review maps and GIS system created by Consultant.
 - turnover to IT department (consultant Kevin Narvaez will lead) completed

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
Meeting of February 25, 2013

❖ **Digital Paper**

- Engineering completed scanning plans and documents for implementation.
- Scheduling engineer training in February

❖ **KRONOS Time and Attendance**

- Advanced scheduler training was held on 11/28. Schedules still being written, but will be complete by mid-December. Follow-up meeting will be held in March
- Schedule patterns have been developed and maintained by IT
- Continued meetings with KRONOS to resolve issues.
- IT will update schedules now instead of Assistant Supers. Assistants will update part time schedules.
- IT preparing training manuals to train Assist. Supers, Supers and KRONOS managers.

❖ **External Website –**

- preparing to write RFP
- Provide requirement for website job posting.

➤ Intranet:

- ❖ Update news clipping and engineering requests.
- ❖ Maintain all job postings on Intranet

➤ Recycle/Green initiative:

- ❖ Will attend meeting scheduled in February

➤ Miscellaneous:

- ❖ Scan, and approve Verizon communications invoices for payment.
- ❖ Maintain Commissions AV equipment
- ❖ Develop and maintain InfoPath forms and Access DB for commission operations reporting functions.
- ❖ Support and maintain all commission printers.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

NEW BUSINESS

LETTERS OF COMMENDATIONS

Letters of commendation are reproduced directly hereunder and is self-explanatory.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of February 25, 2013

NEW BUSINESS

LETTERS OF COMMENDATION

SUBJECT	DESCRIPTION	PAGE NUMBER
New Business	Letters of Commendation	1-2



MILLER-KEYSTONE BLOOD CENTER

www.GIVEaPINT.org

1465 Valley Center Parkway • Bethlehem, PA 18017

800-223-6667

Administrative Fax 610-691-5423

Medical Fax 610-691-5748

BETHLEHEM
LIONVILLE

ALLENTOWN
HAZLETON

EASTON
READING

January 23, 2013

Ms. Stacy Wilson
Delaware River Joint Toll Bridge Commission
Phillipsburg Toll Bridge Plaza
Phillipsburg, NJ 08865

*Your Donation.
Your Community.
Your Blood Center.*

Dear Stacy:

On behalf of everyone at Miller-Keystone Blood Center, as well as our 25 community hospitals and the patients that they serve, I would like to thank you for your outstanding efforts in coordinating the January 15th blood drive sponsored by Delaware River Joint Toll Bridge Commission.

When someone gives blood, they are doing one of the most amazing things anyone can dream of – saving a life. We are well aware that coordinating a successful blood drive is not always an easy task. But your efforts have played a significant part in the health and welfare of hospital patients in our area; the need for blood is never ending, and the units collected at your blood drive may have played a critical role in the care of:

- Premature infants
- Cardiac patients
- Accident / trauma victims
- Cancer patients
- Burn victims

Save the lives of your friends, family, and neighbors by donating with Miller-Keystone Blood Center today!

In order to provide the best possible service, we need to know how our staff and volunteers performed the day of the drive and during the planning process. We would appreciate if you would take a few minutes to complete the enclosed evaluation form and return the survey in the postage paid envelope. Thank you for giving the GIFT of LIFE!

Sincerely,

Suzan Detwiler
Donor Resources Representative

Date of Drive: 1/15/2013
Donor Goal: 7
Registered Donors: 7
Collected Units: 7

21
Lives Saved



Member, AABB, America's Blood Centers & ISO Certified

Miller-Keystone Blood Center is an Affirmative Action / Equal Employment Opportunity Employer.
HCSC-Blood Center i/a Miller-Keystone Blood Center a Pennsylvania not-for-profit corporation.



PHILLIPSBURG AREA SENIOR CENTER INC.
310 FIRTH STREET
PHILLIPSBURG, NJ 08865
908.859.2423

January 21, 2013

**Mr. James Shelly
Delaware River Joint Toll Bridge Commission
Phillipsburg NJ 08865**

Dear Mr. Shelly:

On behalf of the members and Board of Trustees of the Phillipsburg Area Senior Center, I would like to express how pleased we are with all the hard work your group of employees exhibited when they came to our Center and gave the building a much-needed facelift inside and outside.

They cleaned ceiling lights, replaced bulbs, cleaned ceiling fans and even cleaned clocks and pictures on the walls. They also painted our kitchen and power-washed the exterior of the building.

The difference in the appearance of the building has been noticed by everyone. We appreciate your donating the time and manpower of your employees to accomplish this.

Sincerely,

**Caroline Maddock, Director
Phillipsburg Area Senior Center**

cc: William Spencer