# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION MINUTES MEETING OF DECEMBER 17, 2012

#### **MEMBERS OF THE COMMISSION**

#### **NEW JERSEY**

## HONORABLE DAVID R. DEGEROLAMO Chairman

HONORABLE GEOFFREY S. STANLEY

HONORABLE EDWARD J. SMITH

HONORABLE WILLIAM J. HODAS

HONORABLE YUKI MOORE LAURENTI

#### **PENNSYLVANIA**

# HONORABLE GAETAN J. ALFANO Vice Chairman

VACANT

HONORABLE JOESEPH ULIANA

HONORABLE DANIEL GRACE
Secretary-Treasurer

HONORABLE JACK MUEHLHAN

# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION STANDING COMMITTEES

#### PERSONNEL COMMITTEE

PENNSYLVANIA: Daniel Grace\*, Joseph Uliana\*\*

**NEW JERSEY:** William Hodas, Geoffrey Stanley

#### PROJECTS COMMITTEE

PENNSYLVANIA: Joseph Uliana\*, Daniel Grace\*\*,

**NEW JERSEY:** David DeGerolamo, William Hodas

#### FINANCE COMMITTEE

NEW JERSEY: Yuki Moore Laurenti\*, Edward Smith

PENNSYLVANIA: Gaetan Alfano, Jack Muehlhan

#### PROFESSIONAL SERVICES COMMITTEE

**NEW JERSEY:** David DeGerolamo\*, Yuki Moore Laurenti

PENNSYLVANIA: Gaetan Alfano, Jack Muehlhan

#### **AUDIT COMMITTEE**

PENNSYLVANIA: Gaetan Alfano\*, Joseph Uliana

**NEW JERSEY:** David DeGerolamo, Edward Smith

#### ADMINISTRATIVE COMMITTEE

**NEW JERSEY:** Yuki Moore Laurenti\*, Geoffrey Stanley

**PENNSYLVANIA:** Jack Muehlhan, Daniel Grace Odessa Jenkins, John Anderson, Sean McNeeley

#### **SELECTION COMMITTEE**

PENNSYLVANIA: Daniel Grace, Joseph Uliana NEW JERSEY Edward Smith, William Hodas

X:\Wendy's Files\Commission Mtgs from.2003 to present\COMMITTEE PAGES-OPS and MINUTES\Committee Pages updated April 2012\Standing Committees- 8-01-12.doc

<sup>\*</sup>Chairman of Committee

<sup>\*\*</sup> Temporary assignment do to the vacancy of Melissa Heller

# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION RECAPITULATION OF COMMITTEE MEMBERSHIP

DeGerolamo	(1) (2) (4)	Projects Committee Professional Services Committee (Chairman) Audit Committee
Alfano	(1) (2) (3)	Finance Committee Professional Services Committee Audit Committee (Chairman)
Grace	(1) (2) (3) (4)	Personnel Committee (Chairman) Administrative Committee Selection Committee Projects Committee *
Vacant*	(1) (2)	Projects Committee Personnel Committee
Hodas	(1) (2) (3)	Projects Committee Personnel Committee Selection Committee
Laurenti	(1) (2) (3)	Finance Committee (Chairman) Professional Services Committee Administrative Committee (Chairman)
Muehlhan	(1) (2) (3)	Finance Committee Professional Services Administrative Committee
Smith	(1) (2) (3)	Finance Committee Audit Committee Selection Committee
Stanley	(1) (2)	Personnel Committee Administrative Committee
Uliana	(1) (2) (3) (4)	Projects Committee (Chairman) Audit Committee Selection Committee Personnel Committee*

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<sup>\*</sup> Temporary Committee Assignment

#### PROFESSIONAL ASSOCIATES

#### CONSULTING ENGINEERS

TRANSYSTEMS CONSULTING ENGINEERS
Paramus, New Jersey

#### LEGAL COUNSEL

STRADLEY, RONON, STEVENS & YOUNG Philadelphia, Pennsylvania FLORIO, PERRUCCI, STEINHARDT & FADER Phillipsburg, New Jersey

#### **EMPLOYMENT COUNSEL**

STEVENS & LEE Philadelphia, Pennsylvania WOLFF AND SAMSON West Orange, New Jersey

#### **AUDITOR**

BOWMAN & COMPANY Voorhees, New Jersey

#### FINANCIAL ADVISOR

NW FINANCIAL GROUP Jersey City, New Jersey

#### **COMMUNICATIONS CONSULTANT**

INVESTMENT ADVISOR

BRABENDER COX Pittsburg, Pennsylvania PFM BANK Pennsylvania

Revised 2012

# COMMISSIONERS

Acting Executive Director

**Arnold Conoline** 

of Operations

Chief Administrative

Arnold Conoline

Deputy Executive Director

Chief Financial Officer Sean P. McNeeley

Vacant

LeVar Talley, D I James Shelly, D II Jeanne Pomager, D III District Superintendents

Stephen Cathcart Comptroller

> Director of Plants & Facilities Lendell Jones

Director of Security Safety and Training James P. Stettner

Director of Information

Delaware River Joint Toll Bridge Commission

Deputy Executive Director of Communications Joseph Donnelly

Chief Engineer

Vacant

Director of Community Affairs Richard McClellan

Assistant Chief Engineer

Roy Little

Director of Human Resources

Patrick Heron

Director of Policy & Planning Glenn Reibman

Senior Program Area

Manager Kevin Skeels

Director of Purchasing David Burd

Director of E-ZPass Yvonne Kushner Director of Electronic Security Surveillance Matthew Hartigan

Technology Mary Jane Hansen

Director of Compact Authorized Investments Julio Guridy

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#### CALL TO ORDER

The Regular Monthly Meeting of the Delaware River Joint Toll Bridge Commission was called to Order at the New Hope Executive Offices, 2492 River Road, New Hope, PA. 18938-9519, on Monday, December 17, 2012 at 11:20 a.m. pursuant to notice properly forwarded to each member in compliance with the By-laws. David DeGerolamo, Chairman, presided at this Meeting. The Commission met in Executive Session to discuss legal and personnel matters prior to this meeting.

#### APPEARANCES

#### **COMMISSION MEMBERS:**

Hon. Gaetan Alfano (Pennsylvania)

Hon. David DeGerolamo (New Jersey)

Hon. Daniel Grace (Pennsylvania)

Hon. William Hodas (New Jersey)

Hon. Yuki Moore Laurenti (New Jersey)

Hon. Jack Muehlhan (Pennsylvania)

Hon. Edward J. Smith (New Jersey)

Hon. Geoffrey S. Stanley (New Jersey)

Hon. Joseph Uliana (Pennsylvania)

#### **COMMISSION GENERAL COUNSEL:**

Jon Bloom, Stradley, Ronon, Stevens & Young Pennsylvania Keith Barrack, Perrucci, Steinhardt & Fader, New Jersey

#### **COMMISSION LABOR COUNSEL:**

John Casey, Wolff and Samson, New Jersey William Payne, Stevens and Lee, Pennsylvania

#### **GOVERNORS REPRESENTATIVES:**

John Cascarano, NJ Assistant Counsel Authorities Unit Jarad Handelman, Pennsylvania Governor's Office

# REPRESENTING THE COMMISSION'S COMMUNICATIONS CONSULTANTS: BRABENDER COX

Ethan Vickers, Brabender Cox

#### Meeting of December 17, 2012

#### **COMMISSION STAFF MEMBERS:**

Arnold J. Conoline, Acting Executive Director
Lendell Jones, Director of Plants and Facilities
Roy Little, Assistant Chief Engineer
Sean McNeeley, Chief Financial Officer
Stephen Cathcart, Comptroller
Julio Guridy, Director of Compact Authorized Investments
Joseph Donnelly, Deputy Executive Director of Communications

#### **OTHERS:**

Dan DiPaolo, KS Engineers Todd Smeltz, Erdman Anthony Joe Zarriello, KS Engineers Ryan Bevitz, Rep. Santarsiero's Office

#### ROLL CALL

Arnold Conoline, Acting Executive Director, in his capacity as Secretary for this Meeting called the Roll, and at the conclusion thereof, reported that there was a quorum present-there being four members present from the Commonwealth of Pennsylvania and five members present from the State New Jersey.

# OBSERVE A MOMENT OF SILENCE FOR THE VICTIMS OF THE NEWTOWN, CONNECTICUT, ELEMENTARY SCHOOL SHOOTING

#### WELCOMING REMARKS OF CHAIRMAN

Chairman DeGerolamo welcomed those persons whose identities are set forth hereinabove under "Appearances".

#### INTRODUCE ANY COMMENTS FROM THE PUBLIC

Chairman DeGerolamo addressed the meeting and invited any comments from the Public on items pertaining to today's Agenda.

#### ACTING EXECUTIVE DIRECTOR'S REPORT

There are a variety of events and projects that warrant mention today but first and foremost I want to extend our heartfelt condolences to the victims of the senseless Newtown, Connecticut, elementary school shooting. While there are no words adequate enough to describe the pain and horror of such an unspeakable act, our thoughts and prayers are with the children, staff and families devastated by this terrible event. May we remain mindful of their loss even as we prepare to observe the holiday season, and may they eventually find comfort, solace and healing with the passage of time. As the year comes to a close, I'd like now to turn to our attention to

#### Meeting of December 17, 2012

where we are at the Commission. With 14 days remaining in 2012, today seems like an appropriate occasion to give a status report on the Commission and its accomplishments of the past year. There is much for us to be proud about. We weathered a horrific storm. We launched and completed several more capital projects, and we realized \$12.5 million in net savings through a major bond refunding transaction. As the Commission moves forward in advancing its agenda of infrastructure restoration and enhancement, three significant Capital Improvement Program projects were completed on time and within budget this year. These included: The multi-year Substructure Repair and Scour Remediation project that improved the long-term stability and condition of the aging piers and abutments that support more than a dozen of our bridge superstructures; The Water Street Improvements project that addressed a series of issues along the 700-foot roadway section the Commission owns in Belvidere, N.J. east of the agency's Riverton-Belvidere Toll-Supported Bridge and the priority repairs project that was carried out at the Broad Street Viaduct, the bridge-like structure in Phillipsburg that carries Route 22 traffic to and from our Easton-Phillipsburg Toll Bridge. We also advanced a series of other projects during the year, including the following: we rescheduled the comprehensive rehabilitation of our Lumberville-Raven Rock pedestrian bridge at the request of local business owners, postponing the onset of construction to mid-February 2013. As you may recall, contracts for this project were approved last month, we started construction on the I-78 Toll Bridge PA Approach Paving Improvements project in September, an endeavor we expect to reach substantial completion on next spring and we recently held open houses on upcoming projects at the Easton-Phillipsburg Toll Bridge and the New Hope-Lambertville Toll Bridge.

In June, the Federal Highway Administration issued a Finding of No Significant Impact for the Commission's I-95/Scudder Falls Bridge Improvement Project. This regulatory determination marked the completion of an exhaustive eight-year environmental documentation and review process by our engineering department and the project team.

The year's achievements extend beyond capital projects. In October, for example, a combination of positive bond-rating outlooks and historically low interest rates enabled the Commission to realize substantial long-term savings through a \$97.8 million bond refunding transaction. As a result of this refunding, the Commission expects to realize a \$27.5 million reduction in future debt service payments between now and 2030 for a Net Present Value Savings of \$12.7 million.

Finally, I want to mention the response of our employees to Superstorm Sandy in October. We encountered electrical outages, downed wires, and fallen trees, light structures, utility poles and traffic signs. Wind gusts blew the roof off of the old salt storage shed for our two Portland-Columbia bridges. The Scudder Falls Bridge had to be closed in both directions for nearly 2-1/2 hours after electrical wires fell across the roadway, trapping occupants in a vehicle that stopped between two of the wires. The dedication of our personnel enabled us to weather the storm, providing uninterrupted service at virtually every vehicular crossing. But as bad as the storm was, we can count ourselves as fortunate for being spared from the widespread devastation experienced along the Jersey Shore and in the New York City metropolitan coastal region. While the storm lasted a day for some, the effects for others may last a lifetime. So, as winter approaches, our thoughts and best wishes remain with all those impacted by the storm as they pick up the pieces and go about the work of rebuilding their businesses, their homes and their communities. In closing, I want to wish everyone the safest of holidays. The New Year promises

#### Meeting of December 17, 2012

to be filled not only with challenges, but also with opportunities to build upon our accomplishments and deliver even higher levels of service to our traveling public. I feel privileged to serve with this group of dedicated and talented individuals and Commissioners, and extend my personal wishes for a happy holiday season to all.

#### RECESS FOR EXECUTIVE SESSION

Chairman DeGerolamo stated that at this point in the Meeting, an Executive Session is requested to discuss the following item:

#### 1. Personnel Matters

Commissioner Hodas moved and Commissioner Grace seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission, at Regular Meeting assembled this 17<sup>th</sup> day of December 2012 that the Commission, via this Resolution, agrees to conduct an Executive Session for the purpose of discussing Personnel Matters."

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. No negative votes were cast and the Resolution was adopted.

The Meeting was recessed at 11:31 a.m.

#### CALL TO ORDER OF PUBLIC MEETING

The Public Meeting was Called to Order at 11:45 a.m. with David DeGerolamo Chairman, presiding.

### APPROVAL OF MINUTES FOR COMMISSION MEETING HELD NOVEMBER 19, 2012

#### R: 2196-12-12- ADM-01-12-12

Chairman DeGerolamo addressed the meeting and requested the adoption of a Resolution approving the Minutes of the Commission Meeting held November 19, 2012.

At the conclusion of the review, Commissioner Uliana moved and Vice Chairman Alfano seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its' Regular Meeting assembled this 17<sup>th</sup> day of December, that the Minutes of the Regular Commission Meeting held on November 19, 2012 be and the same hereby are approved."

Chairman DeGerolamo then invited any further questions on the Resolution. No further questions were presented and the Resolution was unanimously adopted.

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#### APPROVAL OF OPERATIONS REPORT FOR THE MONTH OF NOVEMBER 2012

#### R: 2197-12-12- ADM-02-12-12

Chairman DeGerolamo addressed the meeting and asked if there were any questions on any of the reports contained in the "Operations Report".

At the conclusion of the review, Commissioner Uliana moved and Vice Chairman Alfano seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 17<sup>th</sup> day of December, 2012, that the Operations Report, which reflects Commission activity for the month of November, 2012 is hereby approved."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

#### APPROVAL OF 2013 TEMPORARY BUDGET

#### R: 2198-12-12- FIN-01-12-12

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Grace seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 17<sup>th</sup> day of December, 2012, that the Board adopts a Temporary Operating Budget covering January 1, 2013 through March 31, 2013 to provide Delaware River Joint Toll Bridge Commission with operating funds until the adoption of the 2013 Operating Budget."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted

#### ENGAGE BOWMAN AND COMPANY AS AUDITORS FOR THE 2012 AUDIT

#### R: 2199-12-12- PROF-02-12-12

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Vice Chairman Alfano moved and Commissioner Uliana seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 17<sup>th</sup> day of December 2012, via this resolution, the Commission authorizes the

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Acting Executive Director to engage Bowman & Company to perform a financial audit for the 2012 financial year."

Commissioner Uliana addressed the meeting and stated:

"I would just like the record to reflect that they were the highest scoring."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

#### **2013-2014 CAPITAL PLAN**

#### R: 2200-12-12-ENG-01-12-12

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Vice Chairman Alfano moved and Commissioner Grace seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 17<sup>th</sup> day of December 2012, via this resolution, adopts the 2013-2014 Capital Plan in the amount of \$99,178,968.

Commissioner Smith addressed the meeting and stated:

"I think that this observes significant reductions in our capital plan, most notably \$10 million in broadband communication system, and that the Scudder Falls project is being removed from the capital plan until further development of the project and a consensus of the Board is determined. I applaud the Commission for stepping back and allowing that discussion to take place."

Vice Chairman Alfano addressed the meeting and stated:

"If I could just make a comment on that. Scudder Falls, as I understand it, is in the ten-year capital program at this point as a potential rehab as opposed to a rebuild. But I think we're dealing with presently, are years 2013 and 2014, so all options would be open beyond those two years."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

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## ACCEPTANCE OF 2012 TOLL SUPPORTED BRIDGE ANNUAL INSPECTION REPORT SUBMITTED BY THE GENERAL ENGINEERING CONSULTANT

#### R-2201-12-12-ENG-02-12-12

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Grace seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 17<sup>th</sup> day of December 2012, via this resolution, authorizes receipt, filing and acceptance of 2012 Toll Supported Bridge Annual Inspection Report as prepared by the Commission's General Engineering Consultant, TranSystems."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted

#### CPMC, CONTRACT C-502A MODIFICATION-CPMC SERVICES

#### R-2202-12-12- ENG-03-12-12

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Uliana moved and Commissioner Grace seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 17<sup>th</sup> day of December 2012, via this resolution, authorizes the Executive Director to execute a modification to Contract C-502A, Capital Program Management Consultant. This modification will increase the original contract amount by \$2,000,000.00, and will extend the term of the contract by three (3) years from November 25, 2012 to December 31, 2015 for Capital Program Management Consultant Services only to be used on an as needed basis; and

"RESOLVED, identify the General Reserve Fund as the source of funds required for payment of invoices; and

"BE IT FURTHER RESOLVED, The Acting Executive Director is hereby authorized to approve and execute this contract modification and all necessary task orders within the contract on behalf of the DRJTBC."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

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#### CPMC, CONTRACT C-502A MODIFICATION-DMC SERVICES

#### R-2203-12-12- ENG-04-12-12

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Uliana moved and Commissioner Grace seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 17<sup>th</sup> day of December 2012, via this resolution, authorized to execute a modification to Contract C-502A, Capital Program Management Consultant. This modification will increase the original contract amount by \$6,000,000.00, and will extend the term of the contract by three (3) years from November 25, 2012 to December 31, 2015 for Design Management Consultant Services only. The additional fee will be used only as needed to maintain the status of the Environmental Assessment/FONSI until such time if and when the project is fully approved for implementation; and.

"RESOLVED, Identify the General Reserve Fund as the source of funds required for all funds disbursed; and

"BE IT FURTHER RESOLVED, The Acting Executive Director is hereby authorized to approve and execute this contract modification and all necessary task orders within the contract on behalf of the DRJTBC."

Commissioner Smith addressed the meeting and stated:

"I will be opposing this resolution, Mr. Chairman. I fail to see why we should make a significant commitment in this direction until we firmly determine, as a Board, in what direction we are going to move forward. Thank you."

Commissioner Uliana addressed the meeting and stated:

"I would just say, Mr. Chairman, as part of us firmly making a decision in looking forward is engaging in this -- the use of these funds to get there and as the Vice-Chairman said, we still are actively working and trying to pursue a resolution how we move forward on Scudder Falls, and that is contained within the capital plan, and I appreciate Commissioner Smith's diligence in trying to work with us on reducing the scope of our capital plan realistic for our needs, but it should not tell anybody anything other than we are still trying to pursue a resolution of what our needs are in Scudder Falls, and that's part of this contract."

Commissioner Smith requested to be recorded as casting a negative vote on this item

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was adopted.

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## APPROVE PROPERTY TRANSFER REQUEST FROM ALAN FRANKLIN, DELMORR AVENUE, MORRISVILLE PENNSYLVANIA

#### R: 2204-12-12- PROP-01-12-12

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hodas moved and Vice Chairman Alfano seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission (the "Commission"), at its Regular Meeting assembled this 17<sup>th</sup> day of December, 2012, that the Commission approves the following Resolution;

"WHEREAS, the Commission was created in accordance with Article I, Section 10, Clause 3 of the Constitution of the United States of America, the Congress of the United States of America has consented to the Compact by Acts approved August 30, 1935, August 4, 1947, March 31, 1952 and April 2, 1987, as a bi-state agency by an agreement between the Commonwealth of Pennsylvania and the State of New Jersey executed on December 19, 1934 by the Governor of the Commonwealth of Pennsylvania and executed on December 18, 1934 by the Governor of the State of New Jersey, as thereafter supplemented, modified and amended by supplemental agreements between the Commonwealth of Pennsylvania and the State of New Jersey from time to time (collectively, the "Compact"); and

"WHEREAS, the Commission is composed of ten (10) members, five (5) from the Commonwealth of Pennsylvania, who are citizens appointed by the Governor of the Commonwealth of Pennsylvania and serve at the pleasure of the Governor of the Commonwealth of Pennsylvania, and five (5) from the State of New Jersey, who are citizens appointed by the Governor of the State of New Jersey with the consent of the State Senate for three (3) year terms (collectively, the "Commissioners"); and

"WHEREAS, the Commission constitutes a public corporation instrumentality of the Commonwealth of Pennsylvania and the State of New Jersey; and

"WHEREAS, Article II of the Compact gives the Commission the power to dispose of real property. Article X(e) states that the Commission may sell or otherwise dispose of property of the Commission deemed by it to be no longer useful or needed for the purposes of the Commission.

"WHEREAS, the laws of the Commonwealth of Pennsylvania and the State of New Jersey do not apply to the Commission unless complimentary legislation is enacted in both jurisdictions and approved by Congress; and

#### Meeting of December 17, 2012

"WHEREAS, the Commonwealth of Pennsylvania has enacted a law, 36 P.S. § 3401, and the State of New Jersey has enacted a law, N.J.S.A. 32:9A-1, which allow the Commission to dispose of unneeded property; and

"WHEREAS, the Commission is the current owner of a tract of land located on East Bridge Street at North Delmorr Avenues in Morrisville Borough, Bucks County, Pennsylvania (collectively, the "Property"); and

"WHEREAS, by letter dated August 31, 2012 from Mr. Franklin, President of American Credit Alliance, Inc., to George Alexandridis, Chief Engineer for the Commission (Ret), wherein Mr. Franklin expressed interest in acquiring the property in order to install a sidewalk and improve access to his building. a copy of Mr. Franklin's letter dated August 31, 2012 is attached hereto as Exhibit "A"; and

"WHEREAS, the Property is not needed by the Commission and the Commission is in favor of resolving an outstanding building encroachment issue and to provide improved access to the adjacent property; and

"WHEREAS, Alan Franklin shall be responsible for all other recording costs, closing costs, and any other costs associated with the sale of the Property from the Commission to Alan Franklin, of any nature or description, shall be paid by Alan Franklin; and

"RESOLVED, that sale of the Property from the Commission to Alan Franklin is hereby ratified, approved, and confirmed; and

"FURTHER RESOLVED, that the Executive Director of the Commission is hereby authorized to negotiate and execute all necessary documents which will facilitate the sale and transfer of the Property from the Commission to Alan Franklin."

Vice Chairman Alfano addressed the meeting and said:

"I just want to be clear that what we're approving today is just a very narrow — sale of a very narrow parcel adjacent to this property, and it's not the sale that was previously before the Board. It is simply a small portion that's adjacent to this property in order to, among other reasons, allow them to have a sidewalk and access".

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

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# APPROVE THE PURCHASE OF SHORT TERM ACQUISITIONS FOR EMERGENCY PREPAREDNESS AS RECOMMENDED BY THE SUPERSTORM SANDY EMERGENCY MANGEMENT TEAM

#### R: 2205-12-12- FIN -02-12-12

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hodas moved and Commissioner Smith seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 17<sup>th</sup> day of December, 2012, via this Resolution, authorizes the Executive Director/Acting Executive Director to proceed with the Commission-approved short-term acquisitions identified by the Management Team in response to the Superstorm Sandy emergency response critique. These acquisitions are to consist of the following: Smart Phones for Maintenance Foreman and Assistant Foreman field use, Engineering Radio Activation for Field use during cell phone outage, 9 – "Quiet" portable generators for Backup to TS bridge facilities, Essential Employee ID tags for ID needed during travel bans, Personnel Protection Equipment for Responding Maintenance staff, ten (10) pairs of binoculars for Field Inspection from safe distance and, to allocate a not-to-exceed amount of \$50,000.00 for the purchase of the emergency preparedness equipment short-term acquisitions listed above.

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

# APPROVE THE PURCHASE OF 7 WIND MEASURING DEVICES AS RECOMMENDED BY THE SUPERSTORM SANDY EMERGENCY MANAGEMENT TEAM

#### R: 2206-12-12- FIN-03-12-12

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hodas moved and Commissioner Grace seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its' Regular Meeting assembled this 17<sup>th</sup> day of December, 2012, via this Resolution, authorizes the Executive Director/Acting Executive Director to proceed with the Commission-approved short-term acquisitions identified by the Management Team in response to the Superstorm Sandy emergency response critique. These acquisitions are to consist of the following: 7-Anemometers (wind measuring devices) to be located at Trenton Morrisville Toll Bridge, Scudder Falls Toll Supported Bridge, New Hope Lambertville Toll Bridge, I-78 Toll Bridge, Portland-Columbia Toll Bridge, Delaware Water Gap Toll Bridge, & Milford-Montague bridge and, to allocate a not-to-exceed amount of \$12,000.00 for the purchase of the emergency preparedness equipment short-term acquisitions listed above.

#### Meeting of December 17, 2012

Commissioner Smith addressed the meeting and stated:

"Mr. Chairman, I will be opposing this resolution. I fail to understand why we will need wind indicators when, in my opinion, we are providing smart phone technology to key people and that information is then available on-line. And it's an expense that I don't think is necessary and somewhat redundant. Thank you."

#### Commissioner Uliana addressed the meeting and stated:

"I want to thank the Super Storm Sandy team. Matt, thank you very much for all your work on this. We started out with a very aggressive list, and I would thank nothing other than our staff for putting something aggressive in front of us, and our job is to reduce that, and we had an excellent discussion last week about reducing that. I think we have got to a size and a scope which is one not taking advantage of the storm to add on more cost that's meeting our need to provide safety and provide redundancy in our services and our systems. I would respectfully ask all the other Commissioners to support these wind-monitoring systems because it is important that we know accurately what the wind is because we are in a river valley. I really appreciate Commissioner Smith's efforts to dwindle that down and take a big list and make it smaller. I believe that shows, we have gone a long way of getting consensus. We will keep working there, but I just respectfully ask for a yes on this and on the wireless cards to provide that redundancy that is needed, so if our primary systems go down, our secondary systems get to our staff and our team can still be working."

#### Commissioner Smith addressed the meeting and stated:

"Mr. Chairman, if I may. I want to also mention the fact that I'm very pleased with the efforts put forth on the emergency management team. I think we have an obligation just as Commissioners to take a look at all these costs and while we don't agree, we each have an opportunity to state our concerns on the record. Thank you."

Commissioner Stanley addressed the meeting and requested to be recorded as casting a negative vote on this item

Commissioner Muehlhan addressed the meeting and requested to be recorded as casting a negative vote on this item

Commissioner Smith addressed the meeting and requested to be recorded as casting a negative vote on this item

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was adopted.

#### Meeting of December 17, 2012

APPROVE THE PURCHASE OF VERIZON & AT&T WIRELESS CARDS FOR COMMUNICATION NEEDS TO REMOTE **IMPROVE EMERGENCY** PREPAREDNESS AS RECOMMENDED  $\mathbf{BY}$ THE SUPERSTORM SANDY EMERGENCY MANGEMENT TEAM FOR A TIME PERIOD OF TWELVE (12) **MONTHS** 

#### R: 2207-12-12- FIN -04-12-12

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hodas moved and Commissioner Muehlhan seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 17<sup>th</sup> day of December, 2012, via this Resolution, authorizes the Executive Director/Acting Executive Director to proceed with the Commission-approved short-term acquisitions identified by the Management Team in response to the Superstorm Sandy emergency response critique. These acquisitions are to consist of the following: Verizon and AT&T wireless cards for Remote Internet Communications and, to allocate a not-to-exceed amount of \$1,200.00 for the purchase of the emergency preparedness equipment short-term acquisitions listed above; and

"RESOLVED: Identify the General Reserve Fund as the source of funds required for payment of any invoices; and

"BE IT FURHER RESOLVED: The Executive Director/Acting Executive Director is hereby authorized to approve and execute all necessary contracts on behalf of the DRJTBC."

Commissioner Smith addressed the meeting and stated:

"Mr. Chairman, if I may, I just want to say that amendment to make it for a oneyear period provides us the opportunity to analyze the need. Otherwise, I would not have supported it, so thank you."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

## APPOINTMENT OF LAUREN PICONE, TOLL COLLECTOR, EASTON-PHILLIPSBURG TOLL BRIDGE, DISTRICT II

#### R: 2208-12-12- PER -01-12-12

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

#### Meeting of December 17, 2012

At the conclusion of the review, Commissioner Uliana moved and Commissioner Grace seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its' Regular Meeting assembled this 17<sup>th</sup> day of December, 2012, via this Resolution, authorizes the appointment of Lauren Picone to the position of Toll Collector at the Easton-Phillipsburg Toll Bridge with the starting compensation set at \$36,704 per annum, which is the minimum step in the pay range for the Toll Collector position (\$36,704-\$46,846), pending satisfactory completion of the required personnel processing; and

"RESOLVED, that the Commission authorizes the Acting Executive Director to effect the appointment of Lauren Picone to the Toll Collector position, pending satisfactory completion of the required personnel processing."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

#### APPOINTMENT OF SHAWNDA BOLDEN, SECRETARY III, EXECUTIVE OFFICE

#### R: 2209-12-12- PER -02-12-12

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Uliana moved and Commissioner Grace seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 17<sup>th</sup> day of December, 2012, via this Resolution, authorizes the appointment of Shawnda Bolden to the position of Secretary III in the Executive Office with starting compensation set at \$30,196 per annum, which is the minimum step in the pay range for the Secretary III position (\$30,196-\$38,545), pending satisfactory completion of the required personnel processing; and

"RESOLVED, that the Commission authorizes the Acting Executive Director to effect the appointment of Shawnda Bolden to the Secretary III position, pending satisfactory completion of the required personnel processing."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

#### APPOINTMENT OF JERRY ZACHARATOS, MIS SPECIALIST

#### R: 2210-12-12- PER -03-12-12

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

#### Meeting of December 17, 2012

At the conclusion of the review, Commissioner Grace moved and Commissioner Uliana seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its' Regular Meeting assembled this 17<sup>th</sup> day of December, 2012, via this Resolution, authorizes the appointment of Jerry Zacharatos to the position of MIS Specialist in the Information Technology Department with starting compensation set at \$58,145 per annum, which is the minimum step in the pay range for the Secretary III position (\$58,145-\$77,527), pending satisfactory completion of the required personnel processing; and

"RESOLVED, that the Commission authorizes the Acting Executive Director to effect the appointment of Jerry Zacharatos to the MIS Specialist position, pending satisfactory completion of the required personnel processing."

Commissioner Smith addressed the meeting and requested to be recorded as abstaining from this vote

Commissioner Muehlhan addressed the meeting and requested to be recorded as casting a negative vote on this item.

Commissioner Stanley addressed the meeting and requested to be recorded as casting a negative vote on this item.

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was adopted

# APPROVAL FOR PAYMENT OF INVOICE STRADLEY RONON, PA LEGAL COUNSEL

#### R: 2211-12-12- ACCT -01-12-12

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hodas moved and Commissioner Grace seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its-Regular Meeting assembled this 17<sup>th</sup> day of December, 2012, via this Resolution approval for payment of # 10294355, # 10294353, # 10296318, # 10294350, # 10294351, # 10294354 in the total amount of \$ 16,744.72 for Professional Services Rendered to Stradley Ronon, PA Legal Counsel; and

"RESOLVED: identifying the Operating Fund as the source of funds required for any and all disbursements."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

#### Meeting of December 17, 2012

#### APPROVAL FOR PAYMENT OF INVOICE FLORIO, PERRUCCI, STEINHARDT AND FADER, NJ LEGAL COUNSEL

#### R: 2212-12-12- ACCT -02-12-12

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hodas moved and Commissioner Grace seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its' Regular Meeting assembled this 17<sup>th</sup> day of December, 2012, via this Resolution authorizing approval for payment #74550, and # 74555 in the total amount due of \$ 3,180.00 for Capital and Non-Capital Professional Services to Florio, Perrucci, Steinhardt and Fader, NJ Legal Counsel; and

**RESOLVED:** identifying the Operating Fund as the source of funds required for any and all disbursements."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

## APPROVAL FOR PAYMENT OF INVOICE STEVENS & LEE, PA LABOR COUNSEL

#### R: 2213-12-12- ACCT -03-12-12

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hodas moved and Commissioner Grace seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its' Regular Meeting assembled this 17<sup>th</sup> day of December, 2012, via this Resolution authorizing for payment of invoices # 374090 in the total amount due of \$2,382.50 for Professional Services Rendered to Stevens & Lee, PA Labor Counsel. Please refer to the Invoice Distribution Sheet for breakdown of Source of Funds and Account Numbers and;

"RESOLVED: identifying the Operating Fund as the source of funds required for any and all disbursements."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

#### Meeting of December 17, 2012

## APPROVAL FOR PAYMENT OF INVOICE WOLFF & SAMSON, NJ LABOR COUNSEL

R: 2214-12-12- ACCT -04-12-12

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hodas moved and Commissioner Grace seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its' Regular Meeting assembled this 17<sup>th</sup> day of December, 2012, via this Resolution authorizing payment of invoice # 274007, # 274618 in the total amount due of \$ 3,880.00 for professional services rendered to Wolff and Samson, New Jersey Labor Counsel and

"RESOLVED: identifying the Operating Fund as the source of funds required for any and all disbursements."

Chairman DeGerolamo addressed the meeting and requested to be recorded as recusing from this vote.

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was adopted.

#### INVITE ANY COMMENTS FROM PUBLIC

Chairman DeGerolamo addressed the meeting and invited any comments from the Public.

#### SCHEDULING OF THE JANUARY 2013 MEETING

Chairman DeGerolamo addressed the Meeting and stated that the Commission's next meeting will be held January 28, 2013.

The Meeting will be called to Order at 10:30 a.m. in the Boardroom at the New Hope Executive Offices, New Hope Pennsylvania 18938-9519.

Acting Executive Director Conoline assured the Commission Members that an "Official Notice of Meeting" would be forwarded to each and every Member of the Commission.

#### Meeting of December 17, 2012

#### ADJOURNMENT

Chairman DeGerolamo invited a motion for Adjournment.

Vice Chairman Alfano then moved that the Meeting be adjourned and Commissioner Hodas seconded the motion. The voice vote was unanimously affirmative and the Meeting was adjourned at 12:35 p.m., Monday, December 17, 2012.

Prepared and submitted by:

WENDY VADOLA READING

Assistant Secretary Treasurer to the Commission

Approved by:

ARNOLD J.CONOLINE
Acting Executive Director



"Preserving Our Past, Enhancing Our Future"

#### **MEMORANDUM**

To: Roy W. Little, Assistant Chief Engineer

From: Chris T. Harney, Senior Project Manager

cc:

Date: November 30, 2012

Re: Property Request from Alan Franklin, Lower Trenton Toll Supported Bridge - PA Approach, SE

Corner of East Bridge Street & South Delmorr Avenue, Morrisville, Pennsylvania

**Request Review Comments** 

The Commission received the attached letter from Alan Franklin on September 11, 2012 requesting to install a 5' wide by approximately 80' long sidewalk adjacent to the commercial building he owns which is directly adjacent to the Commission's property. In order to install this sidewalk Mr. Franklin is requesting to lease, purchase or an easement for a piece of the Commission's property. The property is located on the SE corner of East Bridge Street & Delmorr Avenue in Morrisville along the approach to the Lower Trenton Toll Supported Bridge. The request was reviewed by Commission staff and forwarded to counsel for review and recommendation.

Note that Mr. Franklin did make a previous request via letter on January 25, 2010 requesting to purchase, rent or use a larger piece of the Commission's property in the same vicinity for a proposed parking lot. The issue was further considered by the Commission at their September 27, 2010 monthly meeting where a presentation was made to the Commission for further consideration. Mr. Franklin was notified via an October 8, 2010 letter from the Commission that his request was denied and that the Commission would continue to retain ownership.

Through a previous task order assignment the Commission had the property line investigated to better determine if the adjacent building was in-fact encroaching on the Commission's property. Through this assignment in 2010 it was determined that building encroaches onto Commission property up to nearly nine (9) feet. It would appear that this conflict has existed since the structure was built sometime after 1965 when the property was surveyed as indicated on their deed.

Considering the current request for sidewalk installation along the building would allow the Commission to transfer property to Mr. Franklin without adversely impacting the operation of the Lower Trenton Toll Supported Bridge and would continue to allow the Commission to maintain their greenway along Bridge Street and maintain existing subsurface utilities.

Due to the encroachment issue which needs to be resolved at some point, and the current minimalistic approach of Mr. Franklin's recent request I believe that it would be in the best interest of the Commission to transfer a 15' wide piece of land from Delmorr Avenue to the rear of the property.



Should you have any questions or need additional information please do not hesitate to contact me.

#### Attachments/Enclosures

#### Meeting of December 17, 2012

#### **FINANCE**

The following pages reflect a report on those items assigned to the Finance, Insurance and Management Committee.

Each item is reported separately and page numbered accordingly hereunder.

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#### Meeting of December 17, 2012

DESCRIPTION	PAGE NUMBER
Status of Cash Balances at November 30, 2012	1
Status of Bond Retirement at November 30, 2012	2
Status of Investments at November 30, 2012	3–6
Status of Toll Traffic and Revenue & Toll Supported Traffic Month of November 2012 Compared with Month of November 2011	7-20
Statistical Summary of Expenditures on Toll Bridges and Toll Supported Bridges Accounts for the Period November 1, 2012 through November 30, 2012	21-33
Statement of Revenue and Expenses: Eleven Months Period ending November 30, 2012	34
	Status of Cash Balances at November 30, 2012  Status of Bond Retirement at November 30, 2012  Status of Investments at November 30, 2012  Status of Toll Traffic and Revenue & Toll Supported Traffic Month of November 2012 Compared with Month of November 2011  Statistical Summary of Expenditures on Toll Bridges and Toll Supported Bridges Accounts for the Period November 1, 2012 through November 30, 2012  Statement of Revenue and Expenses: Eleven

#### Meeting of December 17, 2012

There follows Cash Balances of the Commission at November 30, 2012 for the information and review of the Members:

#### COMMISSION CASH DEPOSITS

Wells Fargo Bank, N. A.

Revenue Fund 21,421,583
Payroll Fund 54,767

TOTAL S 21,476,350

#### CASH DEPOSIT GUARANTEES

Wells Fargo Bank PA ACT 72 FULL BALANCE

# Meeting of December 17, 2012

# STATUS OF BRIDGE SYSTEM REVENUE BONDS at November 30, 2012

Total	Remaining Outstanding			•	•		,		•	•	14,935,000	14,160,000	14.975,000	15,155,000	15,855,000	16,510,000	13,565,000	14,225,000	15,035,000	12,650,000	3,165,000	16,485,000	17,255,000	18,055,000	15,305,000	3,620,000	17,740,000	2,000,000	20,605,000	13,095,000	13,660,000	12,825,000	13,395,000	14,000,000	14,700,000	15,435,000	16,205,000	16,935,000	\$ 391,555,000
<b></b>	Average Yield										7	3.74%	3.36%	3.77	5.38%	3.50%	3.92%	3 97%	3,26%	3.61%	2.33%	3.44%	5.49%	3.52%	3.75%	301%	3,7%	3.12%	3.77%	4 15%	4.16%	4.26%	4.27%	4.39%	4.39%	4,39%	4.60%	4 60%	
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Footnute: 2012 Series Bonds Refunded remaining balance of 2003A Saries and \$30,795,000 of the 2005A Series Bonds.

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	Maturity Date	
	Rate at Purchase	
	Accrued Interest at Purchase	-
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Delaware River Joint TBC Purchases Report Sorted by Fund - Maturity Date November 1, 2012 - November 30, 2012	Payment Periods	No Activity
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# Delaware River Joint Toll Bridge Commission

# Delaware River Joint TBC

Investment Classification Sorted by Fund - Maturity Date November 30, 2012

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Debt Service Fund	pun-										
38145C752	10113	01DSF	Goldman Sachs Ila Fed Port	Amort	748,556 19	0.006	100.000	11/30/2012	748,556,19	748,556 19	748,556.19
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38145C752	10115	OJGRF	Goldman Sachs IIa Fed Port	Amort	24,028,025.17	0.006	100,000	11/30/2012	24,028,025.17	24,028,026.17	24,028,026.17
PAINVEST	10050	OIGRE	PA Invest	Amort	5,072,516.42	0.071	100.000	11/30/2012	5,072,516.42	5,072,516.42	5,072,516.42
36959HME4	10239	01GRF	General Elec Cap Corp	Fair	8,000,000,00	0.270 12/14/2012	99.887	11/30/2012	7,991,000.00	7,599,220.00	7,991,000.00
9033E0MH6	10240	OIGRE	US Bank NA Commercial Paper	ır Fair	2,000,000.00	0.250 12/17/2012	99.893	11/30/2012	1,997,875.00	1,999,777.78	1,997,875.00
06538BMX8	10249	01GRF	BANK TOKYO MITSUBISHI	Fair	7,800,000,00	0.240 13/31/2012	99.945	11/30/2012	7,795,736.00	7,798,440.00	7,795,736.00
3133XW7L7	10205	OIGRE	Federal Home Loan Bank	Fair	3,920,000,00	0.223 01/16/2013	100.160	11/30/2012	3,926,272,00	3,926,243.93	3,926,272.00
3133XX7F8	10182	OIGRE	Federal Home Loan Bank	Fair	6,895,000.00	0.412 03/20/2013	100.437	11/30/2012	6,925,131.15	6,920,205.58	6,925,131.15
912828HY9	10209	OTGRF	U.S. Treasury	Fair	3,420,000.00	0.192 04/30/2013	101,239	11/30/2012	3,462,373,80	3,461,172.70	3,462,373.80
₹31398AJ94	10096	01GRF	Federal National Mtg Assn	Fair	3,500,000.00	1.517 05/07/2013	100.661	11/30/2012	3,523,135.00	3,503,429.67	3,523,135.00
3133XXYX9	10151	OTGRF	Federal Home Loan Bank	Fair	12,650,000.00	0 923 06/21/2013	100.942	11/30/2012	12,769,163.00	12,716,062.90	12,769,163.00
313374Y61	10207	01GRF	Federal Home Loan Bank	Fair	3,980,000.00	0.349 08/28/2013	100,233	11/30/2012	3,989,273,40	3,984,437.86	3,989,273.40
3133X1BV8	10197	OIGRE	Federal Home Loan Bank	Fair	3,230,000.00	0.385 09/16/2013	103.388	11/30/2012	3,339,432,40	3,334,722.99	3,339,432,40
31398A5W8	10183	OTGRE	Federal National Mtg Assn	Fair	5,230,000.00	0.676 12/18/2013	100,604	11/30/2012	5,261,589,20	5,234,002,55	5,261,589.20
313371UC6	10188	OIGRE	Federal Home Loan Bank	Fair	1,880,000,00	0.513 12/27/2013	100.715	11/30/2012	1,893,442.00	1,887,238.65	1,893,442.00
313371UC8	10205	CIGRE	Federal Honte Loan Bank	Fair	3,945,000,00	0.432 12/27/2013	100.715	11/30/2012	3,975,205.75	3,963,597.76	3,973,206.75
31398AVZ2	10198	OIGRE	Federal National Mtg Assn	Fair	3,310,000,00	0.531 03/13/2014	103.223	11/30/2012	3,416,681.30	3,403,521.19	3,416,681.30
31398AXJ6	10208	OIGRE	Federal National Mig Assn	Fair	3,810,000.00	0.549 05/15/2014	103.269	11/30/2012	3,934,548,90	3,917,325.86	3,934,548.90
9128280.52	10245	01GRF	U.S. Treasury	Fair	4,955,000.00	0.284 06/15/2014	100.793	11/30/2012	4,994,293.15	4,990,322.58	4,994,293.15
3135G0BY8	10218	01GRF	Federal National Mtg Assn	Falr	4,500,000.00	0.391 08/28/2014	101.059	11/30/2012	4,547,655,00	4,537,640.27	4,547,655.00
31398AZV7	10190	OIGRE	Federal National Mtg Assn	Fair	1,780,000.00	0.760 11/20/2014	104,665	11/30/2012	1,863,937,00	1,844,460.79	1,863,037.00
31398AZV7	10199	01GRF	Federal National Mtg Assn	Fair	2,800,000,00	0.667 11/20/2014	104,655	11/30/2012	2,930,620.00	2,905,663.37	2,930,620.00
3135G0FY4	10219	OIGRF	Federal National Mig Assn	Fair	4,500,000.00	0.432 12/19/2014	100.937	11/30/2012	4,542,165.00	4,529,118.68	4,542,165.00
31359MA45	10220	OJGRF	Federal National Mig Assn	Fair	3,485,000.00	0.495 04/15/2015	111.020	11/30/2012	3,869,047.00	3,853,944,49	3,869,047.00
912828NL0	10221	01GRF	U.S. Treasury	Fair	6,000,000.00	0,508 06/30/2015	104,055	11/30/2012	6,243,300.00	6,209,472.61	6,243,300.00
				Subtotal	130,690,542.59	0.401			132,289,519.64	132,021,565.79	132,289,519.64
Operating Fund	<b>1</b>										
38145C752	10108	010F	Goldman Sachs Ila Fed Port	Amort	127,392.16	0.006	100,000	11/36/2012	127,392.16	127,392.18	127,392.16

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Delaware River Joint TBC Investment Classification November 30, 2012

CUSIP	avestment#	Fund	Issuer	Investment Class	Par Value	YTM	Maturity Market Date Price	st Market e Date	Market Value	Book Value	Reported Value
Operating Fund	וֹק										
313371UC8	10187	010F	Federal Home Loan Bank	Fair	1,975,000.00	0.513 12/27/2013	127/2013 100.715	5 11/30/2012	1,989,121.25	1,982,604 44	1,989,121,25
912828JW1	10237	10F	U.S. Treasury	Fair	1,875,000.00	0.223 12/	12/31/2013 101.399	9 11/30/2012	1,901,231,25	1,900,776 57	1,901,231.25
				Subtotal	3,977,392.16	0.360			4,017,744.66	4,010,773.17	4,017,744.66
Reserve Maintenance Fund	tenance Fund				the state of the s						I :
38145C752	10106	OTRMF	Goldman Sachs IIa Fed Port	Amort	70,123.45	0.006	100.000	0 11/30/2012	70,123.45	70,123.45	70,123.45
313371UC8	10191	OTRMF	Federal Home Loan Bank	Fair	1,085,000.00	0.513 12/	12/27/2013 100.715	5 11/30/2012	1,092,757.75	1,089,177.63	1,092,757.75
912828JW1	10238	OTRME	U.S. Treasury	Fair	935,000.00	0.223 12/	12/31/2013 101,399	9 11/30/2012	948,080,65	947,853,92	948,080,65
				Subtotal	2,090,123,45	0,386			2,110,961.85	2,107,155.00	2,110,961.85
Construction Fund 2005A	Fund 2005A		- 11 A	i							
38145C752	10112	05CF05	Goldman Sachs Ila Fed Port	Атоц	6,024,627,56	0.006	100.000	11/30/2012	6,024,627.56	6,024,627.55	6,024,627.56
SC33EOMH6	10244	OSCFOS	US Bank NA Commercial Paper	Fair	1,000,000,00	0.250 12/17/2012	/17/2012 99.893	3 11/30/2012	998,937,50	999,888.89	998,937.50
06538BMXB	10252	05CF05	BANK TOKYO MITSUBISHI	Fair	1,000,000.00	0.240 12/	12/31/2012 99.945	5 11/30/2012	999,453.33	999,800.00	999,453.33
				Subtotal	8,024,627.55	0.065			8,023,018,39	8,024,316.45	8,023,018.39
Debt Service Reserve 2005A	Reserve 2005A										
38145C752	10110	05DSRF05	Goldman Sachs Ila Fed Port	Amort	49,214,47	0.006	100.000	0 11/30/2012	49,214,47	49,214,47	49,214.47
912828Q52	10247	0SDSRF05	U.S. Treasury	Fair	1,485,000.00	0.284 06/	06/15/2014 100.793	3 11/30/2012	1,498,776.05	1,495,586.08	1,496,776.05
3135G0FY4	10211	05DSRF05	Federal National Mtg Assn	Fair	1,445,000.00	0.574 12/	12/19/2014 100,937	7 11/30/2012	1,458,539.65	1,450,133.05	1,458,539,65
				Subtotal	2,979,214,47	0.421			3,004,530,17	2,994,933.60	3,004,530.17
Construction Fund 2007	Fund 2007			-		İ :		-	A. Bernellander		
38145C752	10114	06CF07	Goldman Sachs Ila Fed Port	Amort	15,280,092,57	0.006	100.000	11/30/2012	15,280,092.57	15,280,092.57	15,280,092,57
912828HM5	10230	06CF07	U.S. Treasury	Fair	9,650,000.00	0.196 12/	12/31/2012 100.274	4 11/30/2012	9,676,441,00	9,677,029.25	9,675,441.00
9033EONXO	10235	05CF07	US Bank NA Commercial Paper	Fair	4,795,000.00	0.356 01/	01/31/2013 \$9.749	9 11/30/2012	4,782,972.54	4,792,156.30	4,782,972.54
912828HQ6	10225	GCF07	U.S. Treasury	Fair	4,865,000.00	0.202 01/	01/31/2013 100.455	5 11/30/2012	4,887,622.25	4,886,612.92	4,887,622,25
36959HPU5	10254	06CF07	General Elec Cap Corp	Fair	3,000,000.00	0,150 02/	02/28/2013 99.941	11/30/2012	2,998,237.50	2,998,887,50	2,998,237.50
89233GPU4	10255	06CF07	TOYOTA Molor Credit CP	Fair	3,000,000.00	0,150 02/	02/28/2013 99.941	11/30/2012	2,998,237,50	2,958,887,50	2,998,237.50
31359MRG0	10257	06CF07	Federal National Mtg Assn	Fair	6,000,000.00	0,163 03/	03/15/2013 101.195	5 11/30/2012	6,071,700.00	6,072,947.61	6,071,700.00
912828HV5	10228	06CF07	U.S. Treasury	Fair	4,890,000.00	0.224 03/	03/31/2013 100.785	5 11/30/2012	4,928,386,50	4,926,519.50	4,928,386.50
912328HV5	10232	06CF07	U.S. Treasury	Fair	3,910,000.00	0,208 03/	03/31/2013 100.785	5 11/30/2012	3,940,693,50	3,939,429,07	3,940,693.50
912828HV5	10256	06CF07	U.S. Treasury	Fair	6,000,000.00	0,142 03/	03/31/2013 100,785	5 11/30/2012	6,047,100.00	6,046,602.47	6,047,100.00
912828MX5	10233	06CF07	U.S. Treasury	Fair	3,940,000.00	0,219 04/	04/15/2013 100.610	0 11/30/2012	3,964,034.00	3,962,279,32	3,964,034.00
3133XQU34	10258	06CF07	Federal Home Loan Bank	Fair	5,000,000.00	0,170 05/	05/29/2013 101.700	0 11/30/2012	5,085,000.00	5,085,307.86	5,085,000.00
\$12828JB7	10259	06CF07	U.S. Treasury	Fair	10,000,000.00	0.172 05/	05/31/2013 101.657	7 11/30/2012	10,165,700.00	10,165,075.11	10,165,700.00

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Delaware River Joint 18C	Investment Classification	November 30, 2012
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				<u>. E</u>	Investment Classification November 30, 2012	ification 2012						Page 3
CUSIP	Investment #	Fund	lssuer .	Investment	Par Vatue	N VTM	Maturity N Date	Market Price	Market Date	Market Value	Book Value	Reported Value
Construction Fund 2007 3133XXYX9 10202	Fund 2007 10202	06CF07	Federal Home Loan Bank	Fair	4,840,600.00	0.316 06/	0.316 06/21/2013 100,942 11/30/2012	00.942 1	1/30/2012	4,885,552.80	4,881,773.31	4,885,592.80
				Subtotal	85,170,092.57	0.168				85,711,810.16	85,713,600.39	85,711,810,16
Debt Service	Debt Service Reserve 2003											l :
38145C752	10119	06DSR03	Goldman Sachs lia Fed Port	Amort	0.00	0.006	7	1 000.00	100.000 11/30/2012	0.00	0.00	0.00
				Subtotal	0.00					0.00	0.00	0.00
Debt Service	Debt Service Reserve Fund 12A	9					:	 				
38145C752	10260	QEDSRF12	06DSRF12A Goldman Sachs lia Fed Port	Amort	2,875,981.41	0.006	7	1 000.00	100,000 11/30/2012	2,875,981,41	2,875,981.41	2,875,981.41
				Subtotal	2,875,981.41	0.006	:			2,875,981.41	2,875,981.41	2,875,981.41
Debt Service	Debt Service Reserve Fund 07A	ď										
39145C752	10111	06DSRF7A	66DSRF7A Goldman Sachs Ila Fed Port	Amort	312,998,32	900.0	¥	100.000	11/30/2012	312,998.32	312,998.32	312,998.32
912628QS2	10248	06DSRF7A	06DSRF7A U.S. Treasury	Fair	5,750,000.00	0.284 06/	0.284 06/15/2014 100.793		11/30/2012	5,795,597,50	5,790,989.86	5,795,597.50
3135G0FY4	10212	06DSRF7A	06DSRF7A Federal National Mtg Assn	Fair	5,780,000.00	0.574 12/	0.574 12/19/2014 100.937		11/30/2012	5,834,158,60	5,800,532,22	5,834,158.60
1				Subtotal	11.842,998.32	0.419				11,942,754.42	11,904,520.40	11,942,754.42
6				Total	248,399,528.72	0.305				250,724,876.89	250,401,402.40	250,724,876.89

### DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION Meeting of December 17, 2012 TOLL TRAFFIC AND REVENUE STATISTICS (November, 2012)

Summary: The Commission experienced an increase in total toll revenue for November 2012 in comparison to the November 2011 traffic and revenue statistics. (It should be noted that effective July 1, 2011 the Commission implemented a toll adjustment which increased toll rates for all vehicle classes). Total toll traffic however reflected a decrease for the current month as compared to last year. (It should be noted that 2012 is a leap year and that 2012 year-to-date statistics have 91 days compared to the 90 days for 2011).

### Analysis of November 2012 / November 2011 toll revenue data comparison:

- An overall toll revenue increase of 2.47 percent was recorded at the Commission's seven toll bridges for the month.
- Commercial-vehicle toll revenue reflected a 3.61 percent increase.
- Passenger-vehicle toll revenue generated a 0.54 percent decrease.

### Analysis of November 2012 / November 2011 traffic data comparison:

- Total toll traffic decreased by 27,314 vehicles, or 0.87 percent for the month.
- Commercial-vehicle traffic increased by 16,329 vehicles, or 3.98 percent.
- Passenger-vehicle toll traffic decreased by 43,643 vehicles, or 1.60 percent.
- Total recorded westbound traffic volume at the 11 vehicular toll supported bridges for November 2012 decreased by 62,220 vehicles, or 2.46 percent as compared to November 2011.

### Traffic analysis for 2012 YTD:

- Average daily toll traffic YTD for the Commission's seven toll bridges is 103,946 vehicles as compared to 104,260 average daily vehicles YTD thru November 2011.
- Recorded westbound traffic on the 11 toll supported bridges is reflecting a 2.90% increase through the first eleven months of 2012 as compared to the same period in 2011.

### District 1

Total toll traffic at Trenton-Morrisville (TM) for November 2012 reflected a 0.70 percent increase as the result of increases of 216 cars and 4,239 trucks when compared to November 2011. At New Hope-Lambertville (NHL), a decrease of 6,594 cars and an increase of 388 trucks combined to generate an overall decrease in total toll traffic of 3.77 percent for November 2012 as compared to November 2011.

### District II

The I-78 Toll Bridge generated an increase of 0.79 percent in total toll traffic for the month of November 2012 compared to November 2011 as the result of a decrease of 3,129 cars and an increase of 10,262 trucks. At the Easton-Phillipsburg (EP) Toll Bridge, decreases of 16,060 passenger vehicles and 1,402 trucks generated a 3.81 percent decrease in total toll traffic for the month of November 2012.

### District III

Portland-Columbia (PC) experienced a 10.39 percent decrease in total toll traffic during November 2012 as a result of a decreases of 10,361 automobiles and 1,374 trucks compared to November 2011. At the Delaware Water Gap (DWG) Toll Bridge, a decrease of 5,825 passenger vehicles combined with an increase of 4,198 trucks to generate an over-all decrease of 0.22 percent in total toll traffic for November 2012 as compared to November 2011. At Milford-Montague (MM), a decrease of 1,890 passenger vehicles and an increase of 18 trucks combined to produce a 1.90 percent decrease in total toll traffic for the month of November 2012.

### **E-ZPass** Penetration Rates

The table below provides a comparison of the *E-ZPass* penetration rates for the Commission's seven (7) toll bridges for the months of November, 2012 and November, 2011, and the year-to-date periods ending November 30, 2012 and November 30, 2011.

			E-ZP	ass PENET	RATION	RATES	
		NOV. 2012	NOV, 2011	Change in Monthly Percentage	YTD 2012	YTD <b>2</b> 011	Change in YTD Percentage
	Cars	61.70	60.86	0.84	61.27	59.58	1.69
All Toll Bridges	Trucks	79.16	77.83	1.33	79.28	76.15	3.13
Drages	Total	62.74	62.39	0.35	62.77	60.74	2.03
	Cars	58.57	58.84	-0.27	58.69	57.39	1.30
Trenton - Morrisville	Trucks	87.08	86.76	0.32	86.83	85.07	1.76
HATOTTISYIIC	Total	60.67	60.73	-0.06	60.49	59.22	1,27
	Cars	72.20	71.64	0.56	72.55	70.13	2.42
New Hope - Lambertville	Trucks	78.64	76.55	2,09	78.33	75.56	2.77
Lamber (vine	Total	72.59	71.91	0.68	72.89	70.44	2.45
	Cars	59.99	60.38	-0.39	60.38	58.67	1.71
I-78	Trucks	79.01	78.18	0.83	79.59	76.52	3.07
	Total	64.56	64.49	0.07	64.79	62.70	2.09
13 4	Cars	63.74	63.06	0.68	63.62	62.07	1.55
Easton - Phillipsburg	Trucks	77.95	75.67	2.28	77.63	75.65	1.98
rampsourg	Total	64.65	63.87	0.78	64.51	62.99	1.52
Portland -	Cars	55,17	55.74	-0.57	55.36	53.91	1.45
Columbia	Trucks	81.86	79.29	2.57	80.59	77.26	3.33
Columbia	Total	56.80	57.31	-0.51	56.97	55.36	1.61
D. I.	Cars	57.85	57.37	0.48	58.13	55.44	2.69
Delaware	Trucks	76.48	74.44	2.04	76.35	72.16	4.19
Water Gap	Total	60.67	59.85	0.82	60.74	57.78	2.96
N #21 C	Cars	56.24	55.86	0.38	57.00	55.52	1.48
Milford -	Trucks	72.17	69.09	3.08	72.11	71.48	0.63
Montague	Total	56.66	56.20	0.46	57.41	55.96	1.45

ALL TOLL BRIDGES

## COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

<sup>\*</sup> Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 15 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings. Employee discounts were discontinued on May 2, 2011.

NOTE: On July 1, 2011, the Commission Implemented an across the board toll adjustment which increased passenger vehicle toll rates from \$.75 to \$1.00. Larger Commercial vehicle toll rates Increased from \$2.25 to \$4.00 per axie. Two axie commercial vehicles increased from \$2.50 to \$3.25 per axie.

NOTE: Passenger traffic and revenue totals for November were negatively impacted by the region-wide effects of Hurricane Sandy. The storn's affects and power outages lasted throught much of the first week of November, resulting in school and business closures.

### TRENTON - MORRISVILLE TOLL BRIDGE

## COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

JANUARY 1, 2011 NOVEMBER 30, 2011 334 DAYS	i, 2011 30, 2011 YS	JANUARY 1, 2012 NOVEMBER 30, 2012 335 DAYS	1, 2012 30, 2012 AYS		MONTH OF NOVEMBER 2012 30 DAYS	OF 4 2012 17'S	MONTH OF NOVEMBER 2011	OF 1 2011 1YS
NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE	VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE
				Passenger Discounts "				597,613,00 (24,959.75)
6,684,618 S	5,633,350,56	6,827,295 \$	6,635,608.58	TOTAL PASSENGER	596,254 \$	577,207,96	556,038 \$	572,653.25
163,751	1,039,001.75	185,513	1,200,980.95	2-Axie Trucks	17,458	112,828.95	16,470	106,348 45
63,921	686,037.77	58,659	699,613,35	3-Axle Trucks	6,494	77,270.40	5,854	69,876.00
171,303	3.043.412.47	167,405	3.291.212.00	5-Axle Trucks	17.169	336.786.00	15,932	313,446.00
1,217	25,596.60	1,566	36,876.00	6-Axle Trucks	370	8,767.20	B4	1,980.00
2	1,085.87	28	786.40	7-Axle Trucks Permits	m	84.00	4	112.00
472,122 \$	5,533,035.06	466,826 \$	6,067,611 10	TOTAL TRUCKS	47,395 \$	628,678,95	43,156 \$	567,444.05
7,156,740 \$	11,166,395.62	7,294,121 \$		12,703,219.68 TOTAL TOLL VEHICLES	643,549 \$	1,205,886.91	639,154 \$	1,140,097.30
21,427 \$	33,432.32	21,773 S	37,920.05	DAILY AVERAGE	21,455 \$	40,196.23	21,306 \$	38,003,24
Rate Change						œ	Rate Change	
Traffic (toll)	1.92%					F	Fraffic (toll)	0.70%
Autos	2.13%						Autos	0.04%
Trucks	-1.12%		,				Trucks	9.82%
Revenue	13,76%					Œ	Revenue	5 77%
Autos	17.79%						Autos	%DB 0
Trucks	6,66%						Trucks	10 79%

<sup>\*</sup> Discounts represents rebates for commuter discounts earned when a eustomer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings. Employee discounts were discontinued on May 2, 2011.

### NEW HOPE - LAMBERTVALLE TOLL BRIDGE

## COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

	_ =	155,690.25 (8,326.87) 147,363.38	29,986.45 19,291.20 10,054.40	43,806.D0 1,514.40 109.20	104,761.65	8,404.17	3.77% 4.25% 6.22% 5.58% 4.45%
7F 2011 YS	TOTAL REVENUE	155 (8, 147,	8, <del>2,</del> 5,	£. €. ⊤.	104	<b>8</b> 0	
MONTH OF VEMBER 20 30 DAYS		w w	10 h. Al	OI == ==	v v		
MONTH OF NOVEMBER 2011 30 OAYS	NUMBER OF VEHICLES	155,314 155,314	4,634 1,617 648	2,222 64 64 4	9,189	5,483	Rate Change Traffic (toli) Autos Trucks Revenuo Autos
OF (2012 (YS	TOTAL. REVENUE	149,547.00 (7,455.33) 142,091,67	32,338.15 16,240.80 9,697.60	49,984.00 1,051.20 116.00	109,427.75	86.282.98	
MONTH OF WEMBER 20 30 DAYS		o u	0 - 0	M # #	o o		
MONTH OF NOVEMBER 2012 30 DAYS	NUMBER OF VEHICLES	148,720	5,000 1,361 625	2,543 44 4 -	75.6	5,277	
	VEHICLE CLASS	Passenger Discounts TOTAL PASSENGER	2-Axte Trucks 3-Axte Trucks 4-Axte Trucks	5-Axle Trucks 6-Axle Trucks 7-Axle Trucks Permits	1,194,031.05 TOTAL TRUCKS 2,755,803.47 TOTAL TOLL VEHICLES	DAILY	
2012 0, 2012 YS	TOTAL REVENUE	1,633,462.00 (71,689.58) 1,561,772,42	337,901.85 204,604.80 118,510.40	519,952,00 11,868,80 1,253.20	1,194,031,05	8,226,28	
IVARY 1, 20 EMBER 30, 3		n n	<b></b>		o o		
JANUARY 1, 2012 NOVEMBER 30, 2012 335 DAYS	NUMBER OF VEHICLES	1,623,669	52,220 17,171 7,606	25,418 496 43	103,954	5,157	
2011 7, 2011 'S	TOTAL REVENÜE	1,444,380.24 (63,405.20) 1,380,975.04	300,572,95 185,638.19 100,429.30	434,285,32 13,104,90 908.86	1,034,939.54	7,233.28	-1.64% -1.85% 1,72% 14.07% 13.09%
IUARY 1, 20 IMBER 30, 3 334 DAYS		n n	_		w w		
JANUARY 1, 2011 NOVEMBER 30, 2011 334 DAYS	NUMBER OF VEHICLES	1,654,297 1,654,297	52,878 17,101 7,142	24,428 607 36	102,192	5,259	Rate Change Traffic (toil) Autos Trucks Revenue Autos Trucks

\* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings. Employee discounts were discontinued on May 2, 2011.

78 TOLL BRIDGE

## COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

	TOTAL REVENUE	700,281 25 (27,623.81) 672,657.44	128,750,45 118,395,50 171,012,80	3,204,232.00 106,996.80 14,058.80 48.00	3,743,504,45	147,205.40	0.79% -0.45% 4.89% 3.87% 0.69% 4.44%
MONTH OF NOVEMBER 2011	NUMBER OF VEHICLES	698,745 \$	20,002 10,027 11,025	163,486 4,615 512	209,668 \$	30,280 \$	Rate Chango Traffic (toli) Autos Trucks Revenuo Autos
اة 2012 5	TOTAL REVENUE	700,894 75 (23,618.71) 677,276 04	137,194,20 143,465,00 180,304,00	3,323,644,00 112,029,60 13,178,80	3,909,816.60	152,903.09	R T T T T T T T T T T T T T T T T T T T
MONTH OF NOVEMBER 2012 30 DAYS	NUMBER OF VEHICLES	695, <b>616</b> \$	21,314 12,162 11,665	189,478 4,833 478	219,930 & 915,546 \$	30,518 \$	
	VEHICLE CLASS	Passenger Discounts * TOTAL PASSENGER	2-Axie Trucks 3-Axie Trucks 4-Axie Trucks	5-Axle Trucks 5-Axle Trucks 7-Axle Trucks Permits	41,581,537,75 TOTAL TRUCKS 49,338,885,62 TOTAL TOLL VEHICLES	DAILY AVERAGE	
, 2012 .0, 2012 .YS	TOTAL	7,897,088.25 (240,140.38) 7,656,947.87	1,407,834,35 1,341,094,80 1,956,470.40	35.601,525.00 1,217,078.40 157,634.00 300.80	41,681,937.75	147,286,26	
JANUARY 1, 2012 NOVEMBER 30, 2012 335 DAYS	NUMBER OF VEHICLES	7,835,555 \$	218,624 113,682 126,299	1,816,350 52,536 5,699 6	2,333,196 \$	30,354 \$	
2011 0, 2011 rs	TOTAL REVENUE	6,638,931.57 (186,749.53) 6,452,182.04	1,208,023,35 1,114,692.41 1,700,164.20	30,375,225,57 962,874.30 119,775.44 527.40	35,481,282.67	125,549.30	3,88% 3,40% 5,52% 17,56% 18,57% 17,48%
JANUARY 1, 2011 NOVEMBER 30, 2011 334 DAYS	NUMBER OF VEHICLES	7,577,648 \$	212,790 104,420 121,393	1,721,370 46,273 4,798 10	2,217,054 \$	\$ 29,307 \$	Rate Change Traffic (toli) Autos Trucks Revenue Autos

• Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings. Employee discounts were discontinued on May 2, 2011.

### EASTON - PHILLIPSBURG TOLL BRIDGE

## COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

### NOVEWBER 2012

:011 S	TOTAL REVENUE	429,966.50	405,837 55	76,256,05	41,354,40	39,699,20	227,354,00	3,775,20	56.00		388,444,85	794,282.40	26,476.08
MONTH OF NOVEMBER 2011	NUMBER OF VEHICLES	428,412 \$	428,412 \$	11,796	3,485	2,531	11,579	160	2		29,553 \$	457,965 \$	15,266 \$
DF 2012 YS	TOTAL REVENUE	413,894.50	397,229.20	76,984.70	36,519,60	40,812.80	205,984.00	1,860.00	84.00		362,245.10	759,474.30	25,315.81
MONTH OF VEMBER 20 30 DAYS		(A)	w								<b>6</b> /2	w	S
MONTH OF NOVEMBER 2012	NUMBER OF VEHICLES	412,352	412,352	11,919	3,075	2,591	10,484	62	6		28,151	440,503	14,683
	VEHICLE CLASS	Passenger Discounts *	TOTAL PASSENGER	2-Axie Trucks	3-Axle Trucks	4-Axle Trucks	5-Axie Trucks	6-Axie Trucks	7-Axde Trucks	Permits	TOTAL TRUCKS	8,548,324,95 TOTAL TOLL VEHICLES	DAILY AVERAGE
2012 3, 2012 7S	TOTAL REVENUE	4,613,829.25	4,446,215.90	802,774.70	435,771.60	463,204.80	2,367,164.75	32,025,60	1,167.60		4,102,109.05	8,548,324,95	25,517,39
IJARY 1, 20 IMBER 30, 3 335 DAYS		c/s	w								L/s	49	t/)
JANUARY 1, 2012 NOVEMBER 30, 2012 335 DAYS	NUMBER OF VEHICLES	4,594,116	4,594,116	124,204	36,793	29,452	120,395	1,358	40	2	312,244	4,905,360	14,846
2011 3, 2011 7S	TOTAL REVENUE	4,251,080,49	4,093,637.98	741,585.60	457,511,44	453,741,90	2,653,929.71	40,477.90	1,257.81		4,358,504 36	8,452,142.34	25,305.82
IUARY 1, 20 EMBER 30, 3 334 DAYS		49	w								40	w	w
JANUARY 1, 2011 NOVEMBER 39, 2011 334 DAYS	NUMBER OF VEHICLES	4,857,782	4,897,782	130,658	42,754	32,446	148,639	1,883	47	2	356,429 \$	5,254,211 \$	15,731 \$

\* Discounts represents rebates for commuter discounts carned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employae's and Commission vehicle's non-revenue crossings. Employee discounts were discontinued on May 2, 2011.

3.81% 3.75% 4.74% 4.38% -2.12% -6.74%

Rate Change Traffic (toll) Autos Trucks Revenue Autos Trucks

> -6.62% -6.20% -12.40% 1.14% 8.61% -5.88%

Rate Change Traffic (toll) Autos Trucks Revenue Autos

### PORTLAND - COLUMBIA TOLL BRIDGE

## COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

### NOVEMBER 2012

 S	TOTAL REVENUE	106,093.00 (5,636.50) 100,456.50	15,947.00 15,957.20 18,412.80 51,320.00 960.00	102,543,00 202,599,50 6,786.65	-10.39% -9.83% -18.19% -14.75% -9.17%
MONTH OF NOVEMBER 2011 30 DAYS	NUMBER OF VEHICLES	105,427 S 105,421 S	2,445 1,334 1,152 2,581 40	7,553 \$ 112,974 \$ 3,766 \$	Rate Change Traffic (toll) Autos Trucks Revenue Autos Trucks
F 2012 S	TOTAL REVENUE	95,622.75 (4,379.20) 91,243.55	14,123.20 13,540.80 11,441.60 41,072.00 1,627.20	81,804,80 173,048,35 5,768,28	7.24 7.24 7.64 7.64 7.64 7.64
MONTH OF NOVEMBER 2012 30 DAYS	NUMBER OF VEHICLES	\$ 050.56 \$ 050.05	2,181 1,132 7,17 2,081 68	6.179 S 101,239 \$ 3,375 \$	
	VEHICLE CLASS	Passenger Discounts * TOTAL PASSENGER	2-Axle Trucks 3-Axle Trucks 4-Axle Trucks 5-Axle Trucks 6-Axle Trucks 7-Axle Trucks Pormits	TOTAL TRUCKS TOTAL TOLL VEHICLES DAILY AVERAGE	
2012 0, 2012 YS	TOTAL REVENUE	1,124,907,25 (44,642,13) 1,086,265 12	157,717,95 188,777,60 148,003,20 549,220,00 15,631,20	1,039,349,95 2,119,615,07 6,327,21	
JANUARY 1, 2012 NOVEMBER 30, 2012 335 DAYS	NUMBER OF VEHICLES	1,116,411 S	24,336 14,129 9,277 27,690 652	76,084 \$ 1,192,495 \$ 3,560 \$	
2011 3, 2011 rS	TOTAL REVENUE	1,038,050,50 (40,858,60) 997,151,90	147,461,55 117,199,91 181,942,50 516,991,53 10,11660 233,75	972,946.84 1.971,098.74 5,901.49	-5.62% -5.80% -2.87% 7.53% B.34% E.72%
JANUARY 1, 2011 NOVEMBER 30, 2011 334 DAYS	NUMBER OF VEHICLES	7,185,201 \$	25,857 10,741 12,430 28,535 481 9	73,334 \$ 1,263,535 \$ 3,783 \$	Rate Change Traffic (toli) Autos Trucks Revenuc Autos Trucks

Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings. Employee discounts were discontinued on May 2, 2011.

### DELAWARE WATER GAP TOLL BRIDGE

## COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

NOVEMBER 2012

)F 2011 (S	TOTAL REVENUE	645,171,75 (27,437,96)	617,733,79	74,080.10	96,312 00	74,705.60	1,608,072 00	56,522.40	5,329.60	64,50	1,915,086.60	2,532,820,39	84,427.35	-0.22% -0.91% 3.85% 2.46% -0.01%
MONTH OF NOVEMBER 2011 30 DAYS	NUMBER OF VEHICLES	641,642 \$	641,642 \$	11,496	B,172	4,824	81,951	2,414	186	-	109,044 \$	750,686 \$	25,023 \$	Rato Change Traffic (toll) Autos Trucks Revenue Autos Trucks
F 2012 'S	TOTAL REVENUE	639,376,25 (21,676,91)	617,699,34	84,482.45	92,088.00	80,801.60	1,661,794.00	54,146,40	3,971.60	50.00	1,977,334.05	2,595,033.39	86,501.11	2,616,710.30 Train
MONTH OF NOVEMBER 2012	NUMBER OF VEHICLES	635,817 \$	635,817 \$	13,120	7,807	5,204	84,650	2,318	141	2	113,242 \$	749,059 \$	24,369 \$	
	VEHICLE CLASS	Passenger Discounts	TOTAL PASSENGER	2-Axle Trucks	3-Axle Trucks	4-Axle Trucks	5-Axle Trucks	6-Axle Trucks	7-Axle Trucks	Permits	TOTAL TRUCKS	28,182,197,53 TOTAL TOLL VEHICLES	DAILY AVERAGE	
2012 , 2012 S	TOTAL REVENUE	7,254,967,25 (220,511,22)	7,034,456,03	818,967 45	993,562,80	900,488.00	17,796,235,75	596,949.60	40,875,20	642,70	21,147,741,50	28,182,197,53	84,125,96	
JANUARY 1, 2012 NOVEMBER 30, 2012 335 DAYS	NUMBER OF VEHICLES	7.209,822 S	7,209,822 \$	127,222	84,172	57,970	806,788	25,585	1,433	12	1,203,182 \$	8,413,004 S	25,113 S	
2011 2, 2011 75	TOTAL REVENUE	6,374,431.25 (183,624.70)	6,190,806.55	758,847,75	907,067,62	772,008.90	15,661,975,75	516,552.00	38,716.59	1,598,85	18,655,767,46	24,847,574.01	74,393.93	-0.49% -0.86% 1.77% 13.42% 13.63%
JANUARY 1, 2011 NOVEMBER 30, 2011 334 DAYS		5 08;	83 S	:83	310	533	551	374	161	52	\$ 797	\$ 747	314 S	
JANI NOVE!	NUMBER OF VEHICLES	7,272,480	7,272,480	133,483	84,810	54,553	883,551	24,374	1,461		1,182,267	8,454,747	25,314	Rate Change Traffic (toli) Autes Trucks Revenue Aufos Trucks

\* Discounts represents robates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings. Employee discounts were discontinued on May 2, 2011.

### MILFORD - MONTAGUE TOLL BRIDGE

## COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

7011	TOTAL REVENUE	96,621.50 (5,484.89) 91,136.61	10,245,30 2,542,80 2,188,80	11,540,00 120,00 28,00	26,764 90	3,930,05	-1.90% -1.97% 0.71% -0.26% -0.26%
MONTH OF NOVEMBER 2011 30 DAYS	NUMBER OF VEHICLES	\$ 05,056	1,583 213 139	888 8	2,530 \$	3,285 S	Rate Change Traffic (toll) Autos Trucks Revenue Autos
ir 2012 (S	TOTAL REVENUE	94,782.00 (3,868.66) 90,913.34	10,555.35 2,367.60 1,756.80	96.00	25,695.75	3,920.30	Ra Tra T T Re Re
MONTH OF NOVEMBER 2012 30 DAYS	NUMBER OF VEHICLES	94,160 S 94,160 S	1,633 198 112	. g	2,548 \$	3,224 \$	
	VEHICLE CLASS	Passenger Discounts * TOTAL PASSENGER	2-Axle Trucks 3-Axle Trucks 4-Axle Trucks	S-Axie Trucks 5-Axie Trucks 7-Axie Trucks Pemits	315,638,30 TOTAL TRUCKS 1,374,887,91 TOTAL TOLL VEHICLES	DAILY AVERAGE	
2012 0, 2012 YS	TOTAL REVENUE	1,099,322.75 (40,273.64) 1,059,049.11	119,828,80 37,791,60 26,897,60	1,512,00 1,512,00 422,80	315,638.30	4,103.55	
JANUARY 1, 2012 NOVEMBER 30, 2012 335 DAYS	NUMBER OF VEHICLES	1,089,532 \$	18.508 3,163 1,707	42c.a 46 16	29,982 \$	3,342 \$	
2011 0, 2011 YS	TOTAL REVENUE	984,514,01 (37,305,42) 947,208,59	36,245,20 36,245,04 24,143,40	114,141,76 1,351.85 162.40	287,743.45	3,697,46	-2.52% -2.49% -3.49% 11,32% 1,61%
JANUARY 1, 2011 NOVEMBER 30, 2011 334 DAYS	NUMBER OF VEHICLES	1,117,375 \$	19,609 3,266 1,703	5,368 61 7	31,065 \$	3,438 \$	Rate Change Traffic (toll) Autos Trucks Revenue Autos

\* Discounts represents rebales for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings. Employee discounts were discontinued on May 2, 2011.

### Toll Supported Bridge - Westbound Traffic Counts Delaware River Joint Toll Bridge Commission November 2012

			Westbound Volume	Volume		
Bridge	November 2012	November 2011	% Change	YTD 2012	YTD 2011	% Change
Lower Trenton	356,548	368,536	-3.25%	4,151,437	4,118,510	0.80%
Calhoun Street 1	248,217	249,346	-0.45%	2,865,866	2,754,568	4.04%
Scudder Falls	917,111	935,511	-1.97%	10,414,085	10,084,877	3.26%
Washington Crossing	112,189	103,107	8.81%	1,364,406	1,363,089	0.10%
New Hope - Lambertville	191,102	203,176	-5.94%	2,253,120	2,286,154	-1.44%
Centre Bridge - Stockton 2	53,635	55,166	-2.78%	747,443	679,419	10.01%
Uhlerstown - Frenchtown	53,733	59,062	-9.02%	692,111	797,349	-13.20%
Upper Black Eddy - Milford	46,873	52,032	-9.92%	589,057	358,549	64.29%
Riegelsville	57,351	58,901	-2.63%	666,886	630,653	5.75%
Northampton Street	368,213	382,122	-3.64%	4,326,982	4,205,356	2.89%
Riverton - Belvidere ³	59,639	59,872	-0.39%	749,645	731,222	2.52%
Total	2,464,611	2,526,831	-2.46%	28,821,039	28,009,744	2.90%

- (1) Counter down 11-24-12 to 11-30-12. Data interpolated.

- (2) Counter down 11-1-12 to 11-30-12. November 2011 data decreased by 3.77%..
  (3) Counter down 11-1-12 to 11-30-12. November 2011 data increased by 0.79%.
  (4) Passenger traffic and revenue totals for November were negatively impacted by the region-wide effects of Hurricane Sandy. The storm's affects and power outages lasted through much of the first week of November, resulting is school and business closure.

## Toll Supported Bridge - Two Way Traffic Counts Delaware River Joint Toll Bridge Commission

### November 2012

			Total Volume	lume		
Bridge	November 2012	November 2011	% Change.	YTD 2012	YTD 2011	% Change
Lower Trenton	460,145	478,616	-3.86%	5,396,613	5,472,628	-1,39%
Calhoun Street	485,239	488,835	-0.74%	5,619,571	5,413,218	3.81%
Scudder Falls	1,747,797	1,785,893	-2.13%	19,829,398	19,245,909	3.03%
Washington Crossing	192,580	191,278	0.68%	2,381,212	2,373,644	0.32%
New Hope - Lambertville	411,466	431,199	4.58%	4,813,996	4,824,060	-0.21%
Centre Bridge - Stockton 2	123,136	127,140	-3.15%	1,623,863	1,493,733	8.71%
Uhlerstown - Frenchtown	106,928	117,083	-8.67%	1,367,934	1,578,889	-13.36%
Upper Black Eddy - Milford	95,158	98,224	-3.12%	1,183,960	703,347	68.33%
Riegelsville	96,435	658,76	-1.50%	1,114,970	1,104,035	0.99%
Northampton Street	573,668	593,369	-3.32%	6,790,713	6,621,329	2.56%
Riverton - Belvidere <sup>3</sup>	121,990	121,915	0.06%	1,452,148	1,432,385	1.38%
Total	4,414,541	4,531,451	-2.58%	51,574,379	50,263,177	2.61%

- (1) Counter down 11-24-12 to 11-30-12. Data interpolated.
- (2) Counter down 11-1-12 to 11-30-12. November 2011 data decreased by 3.77%.. (3) Counter down 11-1-12 to 11-30-12. November 2011 data increased by 0.79%.
- (4) Passenger traffic and revenue totals for November were negatively impacted by the region-wide effects of Hurricane Sandy. The storm's affects and power outages lasted through much of the first week of November, resulting is school and business closure.

### Delaware River Joint Toll Bridge Commission Toll Bridge - Two Way Traffic Counts November 2012

		Tot	al Volume	Total Volume (all classes)		
Bridge	November 2012	November 2012 November 2011 % Change	% Change	YTD 2012	YTD 2011	% Change
Trenton - Morrisville	1,624,769	1,611,843	0.80%	17,294,045	17,862,647	-3.18%
New Hope - Lambertville	313,607	318,946	-1.67%	3,421,242	3,409,992	0.33%
Interstate 78	1,886,388	1,868,708	0.95%	20,822,079	20,071,977	3.74%
Easton - Phillipsburg	1,033,729	1,072,645	-3.63%	11,564,454	12,185,910	-5.10%
Portland - Columbia	210,003	229,899	-8.65%	2,471,829	2,595,423	-4.76%
Delaware Water Gap	1,512,488	1,506,121	0.42%	16,845,169	17,452,912	-3.48%
Milford - Montague 1	179,505	181,795	-1.26%	2,040,440	2,083,962	-2.09%
Total	6,760,489	6,789,957	-0.43%	74,459,257	75,662,823	-1.59%

(1) Counter down 11-25-12 to 11-30-12. Data interpolated. (2) Passenger traffic and revenue totals for November were negatively impacted by the region-wide effects of Hurricane Sandy. The storm's affects and power outages lasted through much of the first week of November, resulting is school and business closure.

### Meeting of December 17, 2012

### STATISTICAL SUMMARY OF EXPENDITURES

This includes reports entitled "Budget vs Actual" covering the month of November 2012 and the eleven month year-to-date operations of fiscal year 2012 relative to Toll Bridges, Toll Supported Bridges and Administration departments.

Total expense plus encumbrance totaled \$4,589,994 for the month of November. For the 2012 fiscal year-to-date period, total expense plus encumbrances amounted to \$41,679,817 or 95.5% of the year-to-date operating budget. All of the expense line items are well within their year-to-date operating budget except Temporary/Summer Salaries which are running about \$98,000 over the year-to-date budget. The budget shortfall of Temporary Salaries is more than offset by a budget surplus of \$79,000 in Overtime. During the operating year, part-time employees were often deployed as an alternative to using regular employees at overtime rates.

The month of November was a three payroll month. The Commission's operating budget takes this into account when comparing to the month-to-date and year-to-date figures. For the month of November, there were no other unusual charges or expense items.

### TOTAL COMMISSION

	Budget 2012	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$17,464,071	\$1,992,459	\$16,077,084	\$0	\$1,386,987
Temporary/Summer Salaries	527,189	58,730	593,364	0	(66,175)
Overtime Wages	326,437	57,417	216,510	0	109,927
Pension Contributions	1,651,494	224,583	1,439,556	0	211,938
Social Security Contributions	1,469,327	160,796	1,333,055	0	136,272
Health Care Benefits	7,099,082	577,869	6,516,143	0	582,939
Life Insurance	119,063	9,313	104,663	0	14,400
Unemployment Compensation	45,000	0	23,015	0	21,985
Utility Expense	892,848	46,456	614,163	61,117	217,568
Office Expense	253,975	17,020	179,243	19,002	55,730
Communication	629,368	56,630	422,776	3,210	203,382
Information Technology	382,100	8,456	331,434	18,397	32,269
Education Training	160,736	6,103	102,677	794	57,265
Vehicle Maint. & Equipment	420,474	26,316	276,798	90,038	53,637
Operations Maintenance	2,359,194	137,856	1,541,648	267,757	549,789
Commission	22,500	455	18,143	0	4,357
Toll Collection	60,400	3,929	40,626	5,410	14,364
Uniform Expense	73,400	6,220	53,516	16,955	2,929
Business Insurance	2,775,214	201,319	2,238,931	0	536,283
Licenses & Inspections	6,821	1,220	6,100	0	721
Advertising	50,279	1,192	22,452	0	27,827
Professional Services	1,155,171	47,265	800,644	75,210	279,318
State Police Bridge Security	4,293,084	360,705	3,864,472	0	428,612
EZPass Equipment/Maintenance	1,089,244	125,825	924,952	32,711	131,580
General Contingency	300,000	0	0	0	300,000
EZPass Operating Expense	3,747,540	483,039	3,346,118	1,133	400,289
Total	\$47,374,012	\$4,611,172	\$41,088,082	\$591,735	\$5,694,195

### ADMINISTRATION\*

	Budget 2012	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$2,967,722	\$300,320	\$2,751,438	\$0	\$216,284
Temporary/Summer Salaries	8,196	2,767	57,171	0	(48,975)
Overtime Wages	1,200	44	58	0	1,142
Pension Contributions	269,913	32,228	200,098	0	69,815
Social Security Contributions	228,055	20,891	200,758	0	27,296
Health Care Benefits	829,205	64,730	728,797	0	100,408
Life Insurance	19,402	1,267	16,646	0	2,756
Unemployment Compensation	45,000	0	23,015	0	21,985
Office Expense	200,600	14,172	147,162	15,284	38,154
Communication	158,396	11,138	103,430	0	54,966
Information Technology	354,000	8,456	306,338	18,397	29,265
Education Training	112,820	4,006	72,114	0	40,706
Vehicle Maint. & Equipment	2,824	200	718	0	2,106
Commission	22,500	455	18,143	0	4,357
Business Insurance	225,945	8,155	65,372	0	160,573
Advertising	50,279	1,192	22,452	0	27,827
Professional Services	950,171	47,265	663,847	0	286,324
General Contingency	300,000	0	0	0	300,000
EZPass Operating Expense	1,150	0	0	1,133	17
TOTAL	\$6,747,376	\$517,283	\$5,377,557	\$34,814	\$1,335,005

<sup>\*</sup> Includes Executive, Human Resources, Accounting, EZPass, Purchasing, Information Technology, and Community Affairs.

### ADMINISTRATION - OPERATIONS\*

	Budget 2012	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$1,137,599	\$147,289	\$1,064,726	\$0	\$72,873
Overtime Wages	9,000	1,911	10,040	0	(1,040)
Pension Contributions	179,169	25,625	153,488	0	25,681
Social Security Contributions	155,433	14,215	145,414	0	10,019
Health Care Benefits	503,688	41,441	482,335	0	21,353
Life Insurance	13,214	904	11,190	0	2,024
Office Expense	18,750	793	7,724	2,398	8,628
Communication	87,554	4,882	44,192	910	42,452
Education Training	31,950	1,103	18,576	0	13,374
Vehicle Maint. & Equipment	7,440	0	441	0	6,999
Operations Maintenance	1,330,750	93,127	967,652	17,726	345,372
Uniform Expense	3,000	0	388	2,054	558
Business Insurance	53,026	3,991	45,755	0	7,272
Professional Services	205,000	0	136,797	75,210	(7,007)
TOTAL	\$3,735,573	\$335,281	\$3,088,719	S98,298	S548,556

<sup>\*</sup> Includes Engineering, Security, Safety & Training, Policy and Planning, Plant & Facility, Electronic Security & Surveilance, and Compact Authorized Investment.

### TRENTON - MORRISVILLE TOLL BRIDGE

	Budget 2012	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$1,554,625	\$189,344	\$1,456,304	\$0	\$98,321
Temporary/Summer Salaries	118,993	7,439	103,534	0	15,459
Overtime Wages	22,000	6,568	18,215	0	3,785
Pension Contributions	139,608	19,831	124,293	0	15,315
Social Security Contributions	127,879	15,418	119,675	0	8,203
Health Care Benefits	664,868	56,662	618,984	0	45,884
Life Insurance	10,053	909	9,363	0	689
Utility Expense	152,257	3,681	92,697	28,000	31,560
Office Expense	5,382	7 l	2,651	71	2,660
Communication	56,392	6,684	47,164	929	8,299
Information Technology	7,400	0	6,638	0	762
Education Training	2,970	164	1,358	569	1,043
Vehicle Maint. & Equipment	66,580	(1,424)	40,008	15,172	11,400
Operations Maintenance	150,219	8,730	83,715	27,702	38,802
Toll Collection	11,800	384	5,490	1,130	5,180
Uniform Expense	11,382	1,008	8,043	1,020	2,319
Business Insurance	272,040	20,733	231,084	0	40,956
Licenses & Inspections	480	57	202	0	278
State Police Bridge Security	609,618	51,087	549,512	0	60,106
EZPass Equipment/Maintenance	160,183	18,496	138,161	3,340	18,682
EZPass Operating Expense	749,857	96,801	670,562	0	79,295
TOTAL	\$4,894,585	\$502,642	\$4,327,653	\$77,934	\$488,998

### NEW HOPE - LAMBERTVILLE TOLL BRIDGE

	Budget 2012	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$987,268	\$118,860	\$920,948	\$0	\$66,320
Temporary/Summer Salaries	12,296	2,718	9,708	0	2,588
Overtime Wages	24,800	3,567	24,613	0	187
Pension Contributions	88,297	13,228	83,506	0	4,791
Social Security Contributions	80,200	9,510	72,561	0	7,638
Health Care Benefits	424,255	36,116	396,117	0	28,138
Life Insurance	6,398	552	5,738	0	659
Utility Expense	147,890	14,601	111,669	893	35,328
Office Expense	1,768	71	1,196	71	502
Communication	48,312	5,649	39,073	0	9,239
Information Technology	7,900	0	7,392	0	508
Education Training	1,120	68	809	0	311
Vehicle Maint, & Equipment	76,390	2,306	55,615	17,248	3,526
Operations Maintenance	135,000	(5,497)	75,832	26,649	32,520
Toll Collection	6,200	194	3,359	1,321	1,520
Uniform Expense	3,000	0	1,901	1,090	10
Business Insurance	200,467	15,306	[70,66]	0	29,806
Licenses & Inspections	290	0	285	0	5
State Police Bridge Security	116,343	9,750	104,664	0	11,679
EZPass Equipment/Maintenance	128,146	14,847	110,905	2,681	14,561
EZPass Operating Expense	219,606	28,306	196,082	0	23,523
TOTAL	\$2,715,945	\$270,153	\$2,392,636	\$49,953	\$273,356

### INTERSTATE - 78 TOLL BRIDGE

	Budget 2012	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$2,147,253	\$244,761	\$1,932,330	\$0	\$214,923
Temporary/Summer Salaries	96,394	9,751	90,362	0	6,032
Overtime Wages	47,000	4,671	26,153	0	20,847
Pension Contributions	191,515	27,422	183,157	0	8,358
Social Security Contributions	175 <b>,2</b> 35	19,632	155,178	0	20,056
Health Care Benefits	946,933	74,021	853,110	0	93,824
Life Insurance	13,888	1,130	12,407	0	1,482
Utility Expense	136,000	5,912	101,309	10,832	23,859
Office Expense	8,950	267	4,758	267	3,926
Communication	57,500	5,545	36,597	0	20,903
Information Technology	4,000	0	2,145	0	1,855
Education Training	1,700	0	1,792	0	(92)
Vehicle Maint. & Equipment	75,380	9,019	47,822	20,488	7,070
Operations Maintenance	185,222	9,904	89,514	65,680	30,028
Toll Collection	12,000	447	7,626	435	3,939
Uniform Expense	7,000	65	6,935	138	(73)
Business Insurance	463,221	35,059	396,030	0	67,191
Licenses & Inspections	1,000	102	1,073	0	(73)
State Police Bridge Security	685,606	57,454	616,783	0	68,822
EZPass Equipment/Maintenance	224,256	25,920	193,613	9,675	20,968
EZPass Operating Expense	1,090,159	140,516	973,386	0	116,774
TOTAL	\$6,570,212	\$671,597	\$5,732,078	S107,516	\$730,618

### EASTON - PHILLIPSBURG TOLL BRIDGE

	Budget 2012	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$1,564,253	\$178,404	\$1,493,355	\$0	\$70,898
Temporary/Summer Salaries	105,300	9,144	112,832	0	(7,532)
Overtime Wages	30,500	4,195	22,625	0	7,875
Pension Contributions	139,649	20,998	134,175	0	5,474
Social Security Contributions	130,054	14,554	123,624	0	6,430
Health Care Benefits	648,624	48,224	592,869	0	55,755
Life Insurance	10,122	813	9,324	0	797
Utility Expense	128,500	6,855	86,328	0	42,172
Office Expense	6,200	196	3,448	196	2,556
Communication	62,000	7,894	52,904	1,371	7,724
Information Technology	2,200	0	2,486	0	(286)
Education Training	1,626	0	1,396	0	230
Vehicle Maint. & Equipment	60,800	2,835	39,304	16,145	5,351
Operations Maintenance	132,684	7,420	79,059	28,653	24,972
Toll Collection	11,200	2,092	7,833	471	2,896
Uniform Expense	6,000	0	5,096	914	(11)
Business Insurance	196,173	14,965	167,152	0	29,021
Licenses & Inspections	1,600	60	670	0	930
State Police Bridge Security	416,000	34,861	374,241	0	41,759
EZPass Equipment/Maintenance	160,183	18,496	138,161	3,340	18,682
EZPass Operating Expense	585,741	75,499	522,998	0	62,742
TOTAL	\$4,399,410	\$447,505	\$3,969,882	\$51,090	\$378,438

### PORTLAND - COLUMBIA TOLL BRIDGE

	Budget 2012	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$725,680	\$84,889	\$650,167	\$0	\$75,513
Temporary/Summer Salaries	35,655	2,983	33,576	0	2,079
Overtime Wages	20,945	1,950	8,601	0	12,344
Pension Contributions	65,757	9,163	61,650	0	4,107
Social Security Contributions	59,844	6,839	52,680	0	7,165
Health Care Benefits	302,213	24,634	273,536	0	28,677
Life Insurance	4,699	405	4,224	0	474
Utility Expense	67,520	3,461	39,016	6,487	22,017
Office Expense	2,125	201	2,280	196	(351)
Communication	38,462	4,322	29,763	0	8,699
Information Technology	2,200	0	2,145	0	55
Education Training	1,400	0	1,046	0	354
Vehicle Maint, & Equipment	29,020	1,546	20,822	3,546	4,652
Operations Maintenance	80,470	4,411	35,397	38,024	7,050
Toll Collection	6,400	220	4,811	847	742
Uniform Expense	6,700	125	3,486	3,444	(230)
Business Insurance	122,998	9,414	104,476	0	18,521
Licenses & Inspectious	550	100	564	0	(14)
State Police Bridge Security	88,008	7,375	79,174	0	8,834
EZPass Equipment/Maintenance	96,110	11,073	67,792	2,000	26,318
EZPass Operating Expense	123,294	15,892	110,087	0	13,207
TOTAL	\$1,880,050	\$189,002	\$1,585,294	\$54,544	\$240,212

### DELAWARE WATER GAP TOLL BRIDGE

	Budget 2012	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$2,230,918	\$263,610	\$2,119,386	\$0	\$111,532
Temporary/Summer Salaries	118,200	16,096	130,717	0	(12,517)
Overtime Wages	37,230	6,393	27,573	0	9,657
Pension Contributions	199,845	29,443	189,218	0	10,628
Social Security Contributions	182,556	21,735	173,052	0	9,503
Health Care Benefits	987,228	81,548	910,759	0	76,469
Life Insurance	14,427	1,200	13,216	0	1,211
Utility Expense	82,000	1,639	59,903	14,903	7,194
Office Expense	6,200	880	6,290	324	(413)
Communication	58,256	6,828	35,907	0	22,349
Information Technology	2,200	0	2,145	0	55
Education Training	2,400	495	2,464	0	(64)
Vehicle Maint. & Equipment	51,600	7,472	40,653	8,759	2,188
Operations Maintenance	123,995	7,077	92,197	20,115	11,682
Toll Collection	7,500	372	7,072	481	(53)
Uniform Expense	11,100	2,270	8,962	1,688	451
Business Insurance	358,322	27,102	306,521	0	51,801
Licenses & Inspections	570	255	795	0	(225)
State Police Bridge Security	590,728	49,504	531,430	0	59,299
EZPass Equipment/Maintenance	224,256	25,920	193,613	9,675	20,968
EZPass Operating Expense	865,307	111,534	772,619	0	92,688
TOTAL	\$6,154,839	\$661,372	\$5,624,490	\$55,944	\$474,405

### MILFORD - MONTAGUE TOLL BRIDGE

	Budget 2012	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Sataries	\$752,200	\$88,171	\$656,450	\$0	\$95,749
Temporary/Summer Salaries	32,155	7,833	55,462	0	(23,307)
Overtime Wages	24,250	8,626	21,001	0	3,249
Pension Contributions	68,376	8,893	59,657	0	8,719
Social Security Contributions	61,858	7,953	55,713	0	6,145
Health Care Benefits	302,213	25,744	287,333	0	14,880
Life Insurance	4,874	418	4,333	0	542
Utility Expense	55,050	2,725	47,410	2	7,637
Office Expense	3,000	196	2,957	196	(153)
Communication	32,796	2,746	20,905	0	11,891
Information Technology	2,200	0	2,145	0	55
Education Training	1,400	26	1,144	225	31
Vehicle Maint. & Equipment	29,120	4,251	19,201	5,500	4,419
Operations Maintenance	83,455	7,854	44,212	26,726	12,517
Toll Collection	5,300	220	4,435	724	141
Uniform Expense	7,500	2,678	7,444	313	(257)
Business Insurance	84,777	6,441	71,889	0	12,888
Licenses & Inspections	750	65	784	0	(34)
State Police Bridge Security	70,836	5,936	63,725	0	7,111
EZPass Equipment/Maintenance	96,110	11,073	82,708	2,000	11,402
EZPass Operating Expense	112,426	14,491	100,383	0	12,043
TOTAL	\$1,830,646	\$206,339	\$1,609,293	\$35,686	\$185,667

### SOUTHERN DIVISION TOLL SUPPORTED BRIDGES

	Budget 2012	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$1,859,148	\$212,630	\$1,663,117	S0	\$196,032
Overtime Wages	56,320	9,218	31,404	0	24,916
Pension Contributions	168,097	21,156	139,174	ρ	28,924
Social Security Contributions	146,533	16,824	128,511	0	18,022
Health Care Benefits	824,987	69,786	767,722	0	57,264
Life Insurance	12,049	952	10,184	0	1,865
Utility Expense	69,240	4,652	42,389	0	26,851
Communication	8,100	236	5,262	0	2,838
Education Training	2,250	0	1,405	0	845
Vehicle Maint. & Equipment	13,000	0	6,092	1,719	5,189
Operations Maintenance	98,520	2,130	45,585	8,778	44,157
Uniform Expense	12,418	30	8,010	4,337	71
Business Insurance	532,241	40,084	453,904	0	78,337
Licenses & Inspections	951	228	982	0	(31)
State Police Bridge Security	1,324,417	111,928	1,192,716	0	131,700
TOTAL	\$5,128,271	\$489,855	\$4,496,457	\$14,834	\$616,980

### NORTHERN DIVISION TOLL SUPPORTED BRIDGES

	Budget 2012	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employees Salaries	\$1,537,406	\$164,181	\$1,368,864	\$0	\$168,542
Overtime Wages	53,192	10,276	26,228	0	26,964
Pension Contributions	141,266	16,597	111,139	0	30,127
Social Security Contributions	121,681	13,228	105,888	0	15,793
Health Care Benefits	664,868	54,964	604,581	0	60,288
Life Insurance	9,938	762	8,038	0	1,900
Utility Expense	54,391	2,930	33,441	0	20,950
Office Expense	1,000	173	7 <b>77</b>	0	223
Communication	21,600	707	7,577	0	14,023
Education Training	1,100	240	573	0	527
Vehicle Maint, & Equipment	8,320	111	6,123	1,461	736
Operations Maintenance	38,879	2,700	28,486	7,704	2,690
Uniform Expense	5,300	43	3,251	1,958	91
Business Insurance	266,005	20,068	226,087	0	39,918
Licenses & Inspections	630	353	745	0	(115)
State Police Bridge Security	391,529	32,811	352,227	0	39,303
TOTAL	\$3,317,105	\$320,143	\$2,884,024	\$11,123	\$421,959

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION SYSTEM STATEMENT OF REVENUE AND EXPENSES FOR THE ELEVEN MONTHS ENDED NOVEMBER 30, 2012

	T-M	NIFL	1.78	F-13	P.C.	DWG	M-M	SLOS	NDTS	ADM	TOTAL 2012	% of Revenue	TOTAL, 2011	% of Revenue
TOLL REVENUE						-								
Net Toff Revenue	12,678,661	2,742,325	19,467,534	8,586,179	2,142,587	28,211,833	1,366,384				105,195,503		92,100,744	
EZPass fee	169,208	11,420	196.458	779,221	28.240	177,092	27,384		•	•	783,778		434,350	
Net Violation Fee Income	100,402	93,949	1,008,720	283,713	53,020	550,930	55,403		•	'	2,446,137		58,627,1	
REVENUE FROM TOLL ACTIVITY	\$ 13,248,271	S 2,887,694	\$ 50,672,711	\$ 9,003,868	\$ 2,233,847	\$ 28,939,855	8 171,944,1 8	· ·	•	N .	108,425,418	S	94,759,046	
OPERATING EXPENSE														
Regular foundayees Salaries	1,456,384	920,948	1,932,330	1,493,355	650,167	2,119,386	056,450	1,663,117	1,368,864	3,816,163	16,077,084	14.83%	15,835,167	16.71%
Temporary/Summer Salaries	103,534	9,748	590,367	112,832	33,576	130,717	55,462		•	171,72	543,364	0.55%	504,704	0.53%
Overtime Wages	18,215	24,613	26,153	32y'ZZ	8,601	27,573	21.001	31,404	26,228	10,098	216,510	7,02,1	366,713	1,38%
Pensian Contributions	E42,451	83,506	183,157	134,175	61,650	189,218	189,68	139,174	111,139	353,586	1,439,556	1,31%	915,876	0,47%
Social Security Contributions	529'611	72,561	155.178	123,624	52,480	173,852	55,713	128,511	105,888	346,172	1,333,055	7,17 7,	1,309,278	1.38%
Realth Care Benefits	618,984	396,117	353,110	542,869	273,536	910,759	287,333	767,722	185,409	1,211,132	6,516,143	% 10'9	6.847,077	6.3874
Life Insurance	9,363	5,738	12,407	4,324	+2Z*	13,216	1333	18,184	8,838	27,836	1114,663	0.10%	108,536	0.11%
Kelerce lignelity	•	,	•	•	•		,			33.016		2400	71 070	1, 630,
Untelliphoyened Compensation	707 60		, 101	26. 275		10405	. 017 27	551 47	irrit	SIR/CZ	1917-19	0.57%	743.826	0.78%
Office Persons	7 (45)	261 I	VOC. IL	STF.	3.280	1162.9	2.957	1		154,837	179.243	8.17%	186.158	0.38%
Communication	47.164	39,073	36.597	52,904	29,763	35,907	30,915	5,262	7.877	147,623	422,776	0.39%	415,4110	0,14%
Information Technology	6,638	7,392	2,145	2,486	2,145	2,145	2,145	•	•	306,338	331,434	0,31%	294,019	0.31%
Education Training	1,358	808	1,792	3,236	910"1	7,464	1.1	501,1	EF.	689'06	102,677	%4D'U	90,531	0.10%
Vehicle Maint. & Equipment	40,008	\$19'53	47,822	19,311	24,822	10,653	19,201	6,092	6,123	1,159	276,798	0.26%	323,848	11.34%
Operations Maintenance	83,715	75,832	89,514	79,059	15,197	92,197	44,212	15,585	28,486	967,652	1,541,648	1,42%	1,695,497	7.64
Commission		•	,		1	•	•		•	18,143	18,143	0,02%	919'61	0,02%
Toll Collection	061'5	3,359	7,626	7.833	11811	270,7	4,435	' :	• ;	,	717,626	%10.0	44,338	0.05%
Conform Expense	8,043	106,1	556.9	3,036	9874	5,742 10,540	000 15	610,8	163,6	288	015,50	2000 c	112,41	7.11.0
Townson C. Language	+B0,16.	234	1.117	029	1/4/21	200	FRE	280	SFL	'	6.100	0.01%	151	B.00%
A disense of inspections	70.	(**)	5,01	1				10.		SF ZZ	23.45	0.02%	[2,175]	1,000
Professional Services	•	•		•	•	•	٠	•		S68,644	8tht,644	0.74%	973,958	1.03%
State Police Bridge Security	549,512	104,664	616,783	374,241	179,174	164,162	63,725	1,192,716	352,227	•	3,864,472	3.56%	3,791,049	7.00°
EZPass Equipment/Maintenance	138,163	110,406	193,613	133,161	67,792	193,613	82,708		•	,	924,952	0.85%	834,865	0.88%
General Continuency		,	•	•	•	•	į	•	1	•	•	0.00%	9,482	0.01%
EZPass Operating Expense	678,562	196,082	973,386	522.998	110,083	772,619	100,383			,	3,346,118	3.09%	2,854,655	3.01%
TOTAL OP, MAINT, & ABM	\$ 4,327,653	\$ 2,392,636	S 5,732,078	\$ 3,969,882	162'585"1 S	5 5,624,490	S 1609,293 S	\$ 151'961'\$	1,854,014	S 9/2'991'8 S	41,4188,032	37.90% \$	39,510,116	41,70%
NET OPERATING REVENUE	719,920,617	S 495,659	5 44,940,633	\$ 5,033,986	F55'819 5	\$ 23,315,365	8 (160,122) S	(4,496,457) S	(2,884,024)	S (8,466,276) S	67,337,336	62,10% S	55,248,930	% PK 78%
Other Organism Income	•		1 649	1,660	•	•	•			XX.033	91.002	0.08%	7.572	0.01%
TOTAL OPTIES OPERATING INC	90			S 1.068	3	201	· ·	S		\$ 660,88 \$		0.08%	7,572	%In0
							1							
Administration Allocated Expense	(901,146)	(630,882)	(1,351,411)	(900'(91)	(420,588)	(1,441,058)	(4-10,912)	(1,231,602)	(186'096)	8,378,243				
NET OPERATING INC	174,020,72	5(135,823) \$43,591,132	543,591,132	S4,134,385	8217,966	\$217,966 \$21,874,307	5(610,033)	5(5,728,059)	\$(3,845,008)	ιν I	S 67,428,338	8 7.61.59	S 55,256,502	58.31%
NON-OPERATING REVIENP														
Interest Revenue											1,090,046	27.10.1	1,872,310	1.98%
Other Nan-Operating Revenue											52,283	-0.05%	28,454	5.03%
Emergency Repair											172.221)	16.76%	(19.369.298)	20.44
Description France											(9,978,764)	-9.20%	(8,003,932)	3.45%
OPER Ameri Expense												%00°R		0.03%
TOTAL NON-OPERATING REVIENT										150	127,013,739)	34.91%	(25,472,465)	26.88%
CHANGE IN NET ASSETS											S40,414,598	37.27.K 	\$29,784,037	31,43%

12.05/2012 11:19 am

Meeting of Decmber 17, 2012

### **ADMINISTRATION**

The following Pages reflect the reports on those items assigned to the Administration Department. Each item is reported separately and page numbered accordingly.

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### Meeting of December 17, 2012

### PURCHASING REPORT INDEX

### MONTH OF NOVEMBER 2012

		PAGE
SUBJECT	DESCRIPTION	NUMBER
Purchasing	Monthly Purchasing Report Covering the Month of November 2012	1-5
Purchasing	Supplemental Monthly Purchase Report Lessors, Maintenance and Service Contracts Expiring Between January 2013 and March 2013	6-7

### Meeting of December 17, 2012

### MONTHLY PURCHASING REPORT

### November 2012

This report itemizes all orders for purchases made for the month of November 2012, showing the divisions chargeable for the expense and the source of authority for issuance of the purchase order. This authority is broken into three categories:

- (1) By authority of the Commission
- (2) By authority of the Executive Director or his designate
- (3) By authority of the Superintendent

The purchasing activities for the month culminated in the preparation and placement of 65 purchase orders. To secure competitive prices on items being purchased, 70 price inquiries were sent out for 26 of the requisitions leading to purchase orders, an average of 2.69 per order  $(70 \div 26)$ . Some of the larger procurements of over \$5,000.00 during the period are shown below:

- A Purchase Order, in the amount of \$14,523.55, was issued at the request of the Electronic Security & Surveillance Department, for the replacement of four (4) damaged ESS cameras and the associated power and data cabling at the Easton-Phillipsburg Toll Bridge Facility. This replacement is needed as a result of a lighting strike and a claim for reimbursement has been made to the Commission's insurance carrier.
- ➤ A Purchase Order, in the amount of \$5,990.00, was issued for the installation of underground propane tanks at the Portland-Columbia and Delaware Water Gap Toll Bridge Facilities.

In addition to the practices employed incidental to purchase of materials, etc., from vendors on a direct basis, the Commission also purchases via direct utilization of the purchasing processes of the State of New Jersey, the Commonwealth of Pennsylvania and other joint purchasing arrangements.

\* \* \*

# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION REPORT OF PURCHASING ACTIVITIES November 2012

		November 2012					
Q				Contract/Resolution/	** BY AUT	** BY AUTHORITY OF **	
Number	Vendor Name	General Description	Req Dept	Comment	Commission	Director	. Dist. Supt.
20120501	MASS ELECTRIC CONSTRUCTION CO.	REPLACE DAMAGED ESS CAMERAS-4	ESS			14,523.55	
20120502	MOTOROLA INC.	RADIO COMMUNICATION SUPPLIES	ESS	NJ 53804		910.00	
20120503	SID HARVEY INDUSTRIES, INC.	BOLLER EMERGENCY REPAIR PARTS	178			3,083.98	
20120504	EAST COAST EMERGENCY LIGHTING	VEHICLE SAFETY LIGHTING	Ţ	NJ 81336		1,694.40	
20120505	STOUCH LIGHTING	LED FLAG POLE LIGHT	DWG	PA COSTARS 8		811.12	
20120506	THE HON COMPANY CAPITAL RESERVE	OFFICE CHAIR	DWG	PA 4400009412	646.92		:
20120507	INTEGRITY MECHANICAL INC.	BOILER EMERGENT REPAIR	178			256.50	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
20120508	INTEGRITY MECHANICAL INC.	REPAIR HVAC SYSTEM	Z Z			1,189.30	
20120509	1 & J TRUCK BODIES	REPLACEMENT HYDRAULIC PUMP	EP			2,490.57	
20120510	FRIEDMAN ELECTRIC SUPPLY CO	SURGE PROTECTOR MAINT, GARAGE	DWG			1,727.06	
20120511	OK AUTO 4WD & TIRE	SNOW X SP-9500 SPEADER PARTS	S <sub>C</sub>			4,337.00	
20120512	INTEGRITY MECHANICAL INC.	BOILER REPAIR	DWG			1,520.00	
20120513	HILTOP SALES & SERVICE, INC.	TRACTOR MOWER PARTS	MM			1,350.00	
20120514	EMR POWER SYSTEMS LLC	GENERATOR REPAIR	固			320.00	
20120515	ISOBUNKERS LLC	EMERGENCY PROPANE DELIVERIES	ESS			1,358.21	•
20120516	GRAINGER	TRANSFER PUMPS	DWG			836,19	
20120517	ABE FENCE INC	REPLACE GATE 178 WELCOME CNTR	178			4,550.00	
20120518	GEORGIA PORTABLE BUILDINGS, INC. CAPITAL RESERVE	CARPORT REPAIR	DWG			680.00	
20120519	STARR UNIFORM	CLOTHING: ESS UNIFORM	ESS	PA COSTARS 12		2,053.90	
20120520	NORTHERN TOOL	SHOP TOOLS	MT ·			2,794.72	
20120521	FASTENAL COMPANY	SHOP TOOLS	ΣĮ	PA COSTARS 8		472.14	

# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION REPORT OF PURCHASING ACTIVITIES November 2012

2				ST STATE OF THE ST	**
Number	Vendor Name	General Description	Reg Dept Contract/Resolution/	Commission Director	or or Dist. Supt.
20120522	ADVANCED MICRO COMPUTER SPECIALISTS INC.	NETILLA MAINTENANCE RENEWAL	п	1,169.00	0
20120523	GILES & RANSOME, INC.	REPAIRED BACKHOE	TM	3,284.17	7
20120524	CUTTING EDGE	TRACTOR PARTS	TM	83.93	
20120525	LEHIGH VALLEY PETROLEUM	GAS PUMP REPAIR	th characteristics and the characteristics are characteristics.	2,212.50	0
20120526	GRAINGER	HIGH PRESSURE SODIUM LAMPS	178	87.04	
20120527	DOLAN & TRAYNOR CAPITAL RESERVE	WOMENS LOCKER PARTITIONS	DWG FIN 2033-03-12	595.00	: : : : : : :
20120528	GRAINGER	FIRE EXTINGUISHERS - 2 CLASS D	AE.	750.00	0
20120529	CAMDEN BAG & PAPER CO.	IANITORIAL SUPPLIES	THN	789.38	
20120530	CAMDEN BAG & PAPER CO.	PAPER AND PLASTIC PRODUCTS	NHI	2,810.49	6
20120531	CAMDEN BAG & PAPER CO.	JANITORIAL SUPPLIES	178	1,473.10	0
20120532	LEHIGH VALLEY INTRL SUPPLY CO	PAPER AND PLASTIC PRODUCTS	MΙ	3,999.80	0
20120533	CAMDEN BAG & PAPER CO.	PAPER & PLASTIC PRODUCTS	178	1,307.53	
20120534	CAMDEN BAG & PAPER CO.	PAPER & PLASTIC PRODUCTS	DWG	2,713.06	9
20120535	CAMDEN BAG & PAPER CO.	JANITORIAL SUPPLIES	DWG	1,165.74	4
20120536	LEHIGH VALLEY INTRL SUPPLY CO	PAPER & PLASTIC PRODUCTS	田	2,901.42	2
20120537	NEW HORIZONS COMPUTER LEARNING	COMPUTER SOFTWARE TRAINING	MM .	225.00	0
20120538	CAMDEN BAG & PAPER CO.	JANITORIAL SUPPLIES	đ	449.48	
20120539	TURTLE & HUGHES	LIGHT POLE PARTS	NHL	660.00	0
20120540	FLEMINGTON SUPPLY CO., INC.	GAS BOILER	NHL	2,317.50	0
20120541	AMERIGAS	PROPANE EMERGENCY GENERATOR	P.C	274.51	1
20120542	AMERIGAS	PROPANE EMERGENCY GENERATOR	PC	716.68	

# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION REPORT OF PURCHASING ACTIVITIES November 2012

		TION TONGENOUS TRONGENOUS TONGENOUS		
PO Number	Vendor Name	General Description	Contract/Resolution/ Req Dept Comment	** BY AUTHORITY OF ** Commission Director Dist, Supt,
20120543	AMERIGAS	PROPANE EMERGENCY GENERATOR	DWG	534.42
20120544	AMERIGAS	PROPANE EMERGENCY GENERATOR	DWG	544.75
20120545	SUBURBAN PROPANE	PROPANE EMERGENCY GENERATOR	MM	1,776.12
20120546	SUBURBAN PROPANE	PROPANE EMERGENCY GENERATOR	MM	1,861.60
20120547	ISOBUNKERS LLC	EMERGENCY PROPANE DELIVERIES	ESS	3,202.70
20120548	KEN MILLER, INC	250A BREAKER FOR EMERGENCY GEN	DWG	4,354,46
20120549	CENTRAL JERSEY EQUIPMENT LLC	TRACTOR PARTS	IIM	440.21
20120550	YOUSENDIT, INC	YOUSENDIT ADDITIONAL LICENSES	Π	2,550.00
20120551	GOODYEAR AUTO SERVICE CENTER	VEHICLE TIRES	NHI	307.44
20120552	KAPSCH TRAFFICCOM IVHS INC.	EZPASS TAG PROGRAMMER REPAIR	EZP	1,133.00
20120553	INTEGRITY MECHANICAL INC.	HVAC REPAIRS	МТ	2,423.04
20120554	INTEGRITY MECHANICAL INC.	HVAC REPAIRS	NHL	911.31
20120555	TURTLE & HUGHES	LIGHT POLE AND PARTS	NEL	2,080,55
20120556	EMERGENCY SYSTEMS SER CO	EMERGENCY SERVICE ON GENERATOR	MM	1,062.50
20120557	GRAINGER	ORT EMERGENCY GENERATORS	אטבדו	4,574,46
20120558	ISOBUNKERS LLC	PROPANE TANK REPLACEMENTS	MULTI	5,590.00
20120559	INTEGRITY MECHANICAL INC.	EMERGENCY BOILER REPAIR	PC	540.00
20120560	INTEGRITY MECHANICAL INC.	EMERGENCY BOILER REPAIR	PC	2,433.00
20120561	INTEGRITY MECHANICAL INC.	EMERGENCY BOILER DOOR REPLACED	PC	1,600.00
20120562	INTEGRITY MECHANICAL INC.	EMERGENCY BOILER REPAIR	DWG	1,628.00
20120563	INTEGRITY MECHANICAL INC.	EMERGENCY BOILER REPAIR	DWG	1,523.14
20120564	INTEGRITY MECHANICAL INC.	EMERGENCY BOILER REPAIR	MM	652.50

# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION REPORT OF PURCHASING ACTIVITIES November 2012

		Dist. Supt.		\$0.00
	** BY AUTHORITY OF **	Director	576.00	\$119,348.17
	** BY A	Commission		\$1,241.92
	6	Contract/Resolution/		AUTHORITY TOTALS:
*		Req Dept	MM	
TOTAL TOTAL		General Description	20120565 INTEGRITY MECHANICAL INC. EMERGENCY BOILER REPAIR MM	
		Vendor Name	20120565 INTEGRITY MECHANICAL INC. EMERC	Purchase Order Count: 65
	80	Number	20120565	Pu

GRAND TOTAL:

## Meeting of December 17, 2012

## SUPPLEMENTAL MONTHLY PURCHASING REPORT LESSORS, MAINTENANCE AND SERVICE CONTRACTS EXPIRING BETWEEN JANUARY 2013 AND MARCH 2013

As requested by Commission Members at the August 31, 1998 meeting, reproduced hereunder are all lessors, maintenance and service contracts that will expire within a three-month period, from January 2013 through March 2013.

A compendium of existing lessors, maintenance and service contracts has been transmitted to all Commission Members under separate cover.

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## **ACTION RECOMMENDED**

Adopt a Resolution authorizing receipt and filing of the report.

\*\*\*

# MEETING OF DECEMBER 17, 2012

# LESSOR'S, MAINTENANCE AND SERVICE CONTRACTS

		TRENTON-MORRISVILLE TOLL BRIDGE	
VENDOR	PAYMENT AMOUNT	DESCRIPTION OF SERVICES	PAYMENT/CONTRACT PERIOD
Daktronics, Inc.	\$3,781.14	Service contract (5) displays signs	2/2/12 through 2/1/13

		I-78 TOLL BRIDGE	
VENDOR	PAYMENT	DESCRIPTION OF SERVICES	PAYMENT/CONTRACT PERIOD
Daktronics, Inc.	\$3,093.66	Service contract (4) displays signs	2/2/12 through 2/1/13

## E-Z PASS REPORT ETC CUSTOMER SERVICE CENTER (CSC) OPERATION REPORT FOR THE E-ZPASS SYSTEM NOVEMBER 2012

		PAGE
SUBJECT	DESCRIPTION	NUMBER
Management	Management Operations Report	
Operations	E-ZPass Report	1-4
-	November	

# E-Z PASS REPORT ETC CUSTOMER SERVICE CENTER (CSC) OPERATION REPORT FOR THE E-ZPASS SYSTEM NOVEMBER 2012 (Continued)

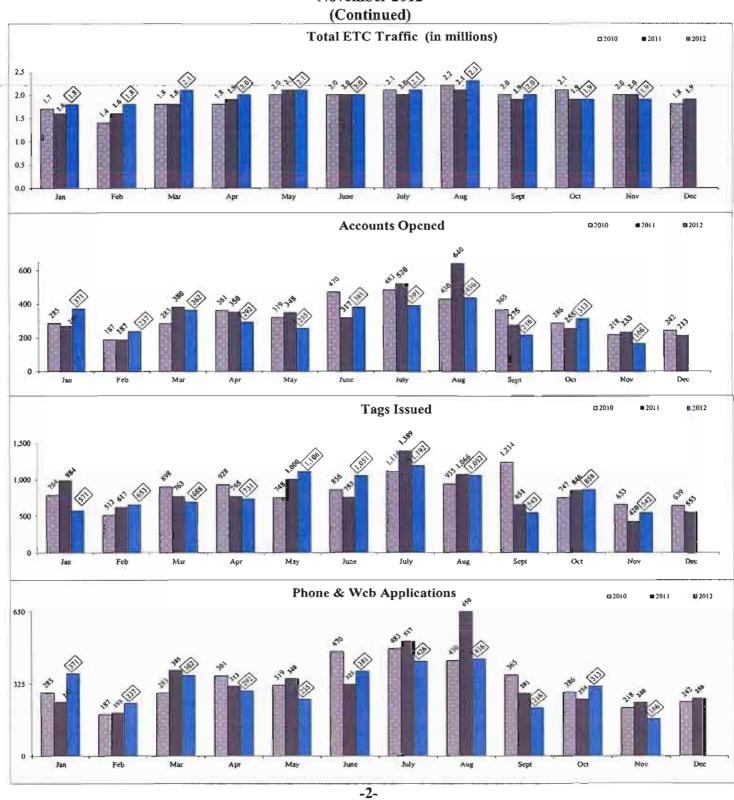
ETC has submitted an Operations Report that summarizes E-ZPass transponder and account information for November.

Key statistics presented in the report are as follows:

ETC Customer Service Center Reported Transponder and Account Activity	November 2012
Total Number of Active (029)Transponders	133,385
Total Number of Accounts	66,257
Average Number of Transponders Issued Per Day	24
Average Number of Accounts Opened Per Day	7
Average Number of Calls Per Day	531
Total Number of Applications Processed	166

## **E-Z PASS REPORT** ETC CUSTOMER SERVICE CENTER (CSC) **OPERATION REPORT**

November 2012



## E-Z PASS REPORT ETC CUSTOMER SERVICE CENTER (CSC) OPERATION REPORT FOR THE E-ZPASS SYSTEM NOVEMBER 2012 (Continued)

The E-ZPass Department has submitted an Operations Report that summarizes E-ZPass Customer Service Call Activity for November. Key statistics in this report are as follows:

E-ZPASS DEPARTMENT CSC CALL ACTIVITY	Total Calls for the Month of November
Calls Referred to ETC	
Replenishment Inquiries	40
Billing Inquiries	24
Account Modification Requests	39
Requests to Close Account	1
Violation Notification Inquires	38
DRJTBC Inquiries	
Calls referred to Other Departments (Human Resources and Engineering)	8/13
Total Number of Calls for November	163

## E-Z PASS REPORT ETC CUSTOMER SERVICE CENTER (CSC) OPERATION REPORT FOR THE E-ZPASS SYSTEM NOVEMBER 2012 (Continued)

Total Number of E-ZPass QuickStart Transponders Issued in District I, II and III

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2009	22	24	14	61	23	34	94	49	177	130	78	83	789
2010	54	21	89	158	96	87	190	109	83	51	67	55	1,060
2011	39	137	72	86	98	157	322	224	62	61	51	72	1,381
2012	164	107	109	92	58	151	376	209	85	101	48		1,500

E-ZPass QuickStart events will continue to be scheduled on select days in District I at the Trenton-Morrisville Administrative Office, District II at the I-78 Welcome Center and District III at the Delaware Water Gap Welcome Center. DRJTBC's E-ZPass QuickStart schedule is posted on the Commission's website.

## E-ZPass Customer Service Center/Violation Processing Center DBM (Contract No. DB-427D)

- 1. Moderate and participate in bi-weekly conference calls with DRJTBC and ETC staff to discuss customer service, finance and toll audit items.
- 2. Moderate and participate in Quarterly Operations Meetings with DRJTBC and ETC staff to discuss customer service, finance and toll audit items.

## E-ZPass In-Lane Toll System DBM (Contract No. DB-427C) and E-ZPass Customer Service Center/Violation Processing Center DBM (Contract No. DB-427D)

1. Moderate and participate in Quarterly Operations and Maintenance conference calls to discuss general electronic toll collection items with ACS, TransCore, ETC and DRJTBC staff. The next conference call is scheduled for Wednesday, December 5, 2012.

## Hurricane Sandy Toll and Violation Waiver Plan-of-Action

1. Implemented First Responder Plan-of-Action with the Commission's E-ZPass Customer Service Center to waive tolls and violations issued to police, fire, rescue and utility vehicles representing transactions occurring from Sunday, October 28 through Tuesday, November 27.

## IAG Reciprocity Committee and IAG PR& Marketing Committee

1. Represent the Commission at the IAG Reciprocity and PR & Marketing Committee Meetings.

Meeting of December 17, 2012

## ELECTRONIC TOLL COLLECTION PROGRAM MONTH OF NOVEMBER 2012

SUBJECT	DESCRIPTION	PAGE NUMBER
ETC PROGRAM	Electronic Toll Collection Program Report	1-3

## Meeting of December 17, 2012

## ELECTRONIC TOLL COLLECTION PROGRAM MONTH OF NOVEMBER 2012

The following items were recently initiated, accomplished or performed during the above noted month:

## Activities for the In-Lane Toll System

- 1. Xerox and TransCore participated in monthly maintenance teleconference calls.
- 2. In response to the September 25, 2012 power failure at the Delaware Water Gap Toll Bridge Facility the Engineering Department worked with the Purchasing Department to issue a purchase order for the acquisition and installation of additional battery packs for the uninterruptable power supply (UPS) for the open road tolling (ORT) lanes. The batteries were received and installed in the UPS racks by Xerox.

The Engineering Department is working with the Purchasing Department to issue a purchase order is for the procurement of two (2) portable generators that will be dedicated to support the ORT lanes in the event of a power outage and back-up generator failure.

The circuit breaker that caused the September 25, 2012 power failure was replaced with a refurbished replacement breaker.

- 3. Xerox technicians were on site during Hurricane Sandy to respond to any issues with the electronic toll collection system.
- 4. Xerox technicians met on-site with the I-78 PA Approach Pavement team to coordinate the potential replacement of a concrete roadway slab within toll lane No. 2 and its impact on the existing electronic toll collection equipment within the lane.

## Activities for the E-ZPass Customer Service Center/Violation Processing Center

- 1. ETC participated in weekly CSC/VPC Operations Calls.
- 2. ETC continues to work with the New York Department of Motor Vehicles (NYDMV) to develop a direct interface for license plate information retrieval.
- 3. ETC submitted a cost proposal to revise the customer facing documents and to adjust the system to reduce the transponder fees. Commission Staff is reviewing the fee proposal.

## Meeting of December 17, 2012

## General Electronic Toll Collection Program Activities

- 1. Commission Staff participated in the IAG E-ZPass Policy Committee Meetings.
- 2. Commission Staff participated in the IAG Strategic Plan working group meetings.
- 3. The procurement for the All Electronic Toll Collection / Cashless Tolling Strategy Study is underway and a Summary Statement requesting authorization to negotiate was prepared for the December 2012 Commission Meeting.

## Meeting of December 17, 2012

## **COMMUNICATIONS**

The following Pages reflect the reports on those items assigned to the Communications Department. Each item is reported separately and page numbered accordingly.

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## Meeting of December 17, 2012

## Operation Index For Communications

SUBJECT	DESCRIPTION	PAGE NUMBER
Communication	Status Report Month of	1-3
	November	

## COMMUNICATIONS REPORT

November 2012

## COMMISSION AWARENESS EFFORTS:

Easton-Phillipsburg (Route 22) Toll Bridge Rehabilitation Project: Worked with engineering and community affairs departments to publicize and advance November 28 open house sessions for comprehensive rehabilitation project at the Easton-Phillipsburg Toll Bridge and its related facilities (approach roadways, approach bridges, toll plaza, etc.) Efforts primary centered on press releases announcing the scheduled date and website/project webpage activities. Also refined messages for highway variable message signs and edited flyer. Rewrote text for open house fact sheet. Attended the event with Ethan Vickers of Brabender Cox to handle media inquiries, including on-camera interview for WFMZ TV news. A series of articles helped raise public awareness of the upcoming project and its probable traffic impacts. Open house display boards and fact sheet were uploaded later to the website and another press release was issued to announce their availability and the extension of the comment period to Dec. 7.

Publicity/Outreach for Open House on Upcoming New Hope-Lambertville Toll Bridge: Worked with engineering and community affairs to publicize and generate public awareness of a Nov. 13 open house for the upcoming NH-LTB PA & NJ Approach Roadways Repaving and NJ Route 29 Overpass Bearing Seat and Bridge Repainting Project. After the event, issued another press release announcing the strong attendance at the session. Uploaded to the project's webpage materials that were made available at the open house. This included display boards and a project fact sheet. Delivered meeting notice materials to Solebury, New Hope, Delaware Twp. and Lambertville.

**Annual Report** – Completed all major elements of the annual report with Brabender Cox. The publication is set for production and distribution in early December. Performed final edits, picture corrections, and page reorder.

## • MEDIA RELATIONS:

Hot Topics: Superstorm Sandy aftermath; New Hope-Lambertville Toll Bridge open house; I-78 Toll Bridge PA Approach Paving Improvement Project lane closures; Trenton half-marathon event and Commission's Lower Trenton and Calhoun Street bridges; East Coast Greenway sign unveiling at Calhoun Street Bridge; Pennsylvania Turnpike E-ZPass discount and toll hike; Scudder Falls Bridge noise-abatement walls; Smithfield, PA trail project financed by Compact Authorized grant program; project award for 2011 Upper Black Eddy-Milford Bridge rehabilitation project; apparent suicide at New Hope-Lambertville Toll Bridge on Thanksgiving; open houses for

Easton-Phillipsburg bridge rehab project; comment period extension for E-P bridge rehab project; contract awards for 2013 Lumberville-Raven Rock bridge rehab; Commission bond refunding; Commissioner Smith wins Warren County freeholder election; wrong-way driver on I-78; New Jersey E-ZPass toll charge disclosure legislation.

## • E-ZPASS ACTIVITIES:

Customer Service Center Communications: Revised storm-related toll/violation waiver post for Commission's E-ZPass website – www.ezpassdritbc.com

**Publicity:** Issued press release announcing pre-Thanksgiving holiday driving weekend E-ZPass signup events at Delaware Water Gap Welcome Center and I-78 Welcome Center.

Webpage: Updated with schedules of events for December, January, and February.

• **COMMUNITY AFFAIRS:** (Please refer to Community Affairs Report)

**Correspondence:** Reviewed various draft communications concerning open house for Easton-Phillipsburg Toll Bridge Rehabilitation Project.

• **POLICY & PLANNING:** (Please refer to Policy & Planning Report)

## CAPITAL IMPROVEMENT PROGRAM

Press releases: Issued press releases on open house for New Hope-Lambertville (Route 202) Toll Bridge approaches project, award of construction/engineering contracts for Delaware Water Gap (I-80) Toll Bridge maintenance garage expansion, Lumberville-Raven Rock Toll-Supported Pedestrian Bridge rehabilitation, and Easton-Phillipsburg (Route 22) Toll Bridge Rehabilitation Project.

## WEBSITE:

**Superstorm Sandy Waiver:** Posted and maintained waiver on tolls and fees from toll violation notices for emergency and utility vehicles responding to Superstorm Sandy and its aftermath/cleanup. Waiver applies for eligible vehicles from October 28 through November 27.

Capital program postings: Made several updates to Easton-Phillipsburg (Route 22) Toll Bridge rehabilitation and New Hope-Lambertville (Route 202) Toll Bridge approaches project webpages, including uploading of fact sheets and open house materials.

## INTERNAL/EXTERNAL COMMUNICATIONS

- Recorded 11,438 website visits.
- Issued nine press releases/travel alerts: seven for capital program, one for E-ZPass Department, and one pertaining to the Trenton half-marathon.
- Participated in Superstorm Sandy storm-response review session.
- Compiled list of post-Sandy storm ideas.
- Culled status-update e-mail for Commissioners on generators, power outages, etc.
- Contributed to pre-half marathon public awareness: edited two-flash VMS messages; contacted key editors at Trenton Times, Courier Times, and Trentonian; handled calls with press office of NJ DOT; compiled road closing list for media and for website posting; placed traffic alert on website home page; and posted travel alerts on NJ 511 system.
- Issued second request for 2012-13 budget synopses from various departments.
- Handled call from Shari Schurr of SNC Lavalin regarding Scudder Falls project.
- Attended review meeting on Easton-Phillipsburg project open house display materials.
- Proof-read Commission's annual safety calendar; made recommendations and suggestions.
- Drafted notification for Commissioners on E-P open house.
- Helped prepare and delivered correction flyers for display at E-P project open house sites due to Express-Times erroneous publication of wrong session date.
- Send George Alexandridis bio information to Amanda Schumacher of Ty-Lin for ASHE presentation.
- Provided substructure repair and scour remediation project photos to Chris Rood of AECOM for award application purposes.
- Coordinated with State Police on apparent suicide at New Hope-Lambertville Toll Bridge on Thanksgiving Day. Handled phone inquiry from Seth Augenstein of the Star-Ledger; corrected various mis-reported elements. Took follow-up call from Andrew George of Express-Times. Researched Commission policies and practices regarding bridge jumpers.
- Register with Chip Stracciolini for I-95 Corridor Coalition/post-Superstorm Sandy review meeting in December.
- Entered various NJ511 posts and removals for post-Superstorm Sandy and I-78 project.

## Meeting of December 17, 2012

## Operation Index For Community Affairs

		PAGE
SUBJECT	DESCRIPTION	NUMBER
Community Affairs	Community Affairs Report November 2012	1-2

## COMMUNITY AFFAIRS REPORT MONTH OF NOVEMBER 2012

The following activities under the general heading of community relations/governmental affairs were recently initiated, accomplished or performed:

- Nov. 10 Trenton "Double Cross Half-Marathon".
  - Participated in Commission planning for the event, which took place in Trenton and Morrisville and affected all three Commission bridges (two with full closures – Lower Trenton and Calhoun Street).
  - O Attended a planning meeting for the marathon and conducted an oral briefing on the event for the Commission Chair and Vice-Chair that summarized event impacts for agency bridges, traffic-count estimates of potentially affected customers, and suggestions for Commission action to mitigate customer service impacts.
  - o Provided additional information and follow-up as needed to ensure appropriate Commission response to potential event impacts.
- ❖ Easton-Phillipsburg Toll Bridge Rehabilitation, Preliminary, Final & Post Design Services
  - o Participated in project progress meeting.
  - O Distributed invitations to project stakeholders for two open house sessions to raise public awareness of the project and answer questions about the project's impacts.
  - Assisted in the development of informational materials for the open houses, including toll booth handout cards, project fact sheet, display board design and content, flyers, newspaper ad copy and pedestrian walkway placards
  - o Participated in a pre-open house "dry-run" meeting to review and edit open house materials.
  - o Participated in both open house sessions.
  - o Prepared follow-up materials for contact with elected officials after the open houses took place.
  - o Participated in the project's constructability review session.
- New Hope Lambertville Toll Bridge Approaches Project
  - o Participated in project progress meeting.
  - Distributed invitations to project stakeholders for an open house session to raise public awareness of the project and answer questions about the project.
  - Assisted in the development of informational materials for the open houses including a project fact sheet, display board design and content, and flyers.
  - o Participated in a pre-open house "dry-run" meeting to review and edit open house materials.
  - o Participated in the open house session.

- Prepared follow-up materials for open house attendee questions and comments.
- o Participated in the project's constructability review session.
- Participated in the in-house post-Superstorm Sandy response review meeting.
- ❖ Attended the Delaware Water Gap Garage Expansion Project bid opening.
- ❖ I-78 Toll Bridge PA Approach Paving Improvements
  - o Continued management of a Twitter information feed for interested bridge patrons as part of the project. The Twitter program for this project now has over 500 followers who regularly receive timely information about lane closures, safety messages and construction activities.
- ❖ Riverton-Belvidere TSB Water Street Improvements
  - Responded to multiple community inquiries and addressed residents' concerns regarding the project and construction activities and assisted in developing Commission input on final project "punch list" items.
  - o Participated in project progress meetings.
- Observed and reported on a meeting of the Lower Makefield Township Supervisors for discussion of an agenda item involving the placement of sound walls as part of the I-95/Scudder Falls Bridge Improvement Project.
- ❖ Produced a memorandum reviewing issues associated with an offer by the owner of Solebury's Black Bass Inn to secure a long term lease for the gatekeeper's house on the Lumberville side of the Lumberville-Raven Rock Toll Supported Pedestrian Bridge

## Meeting of December 17, 2012

## POLICY AND PLANNING REPORT

## November 2012

		PAGE
SUBJECT	DESCRIPTION	NUMBER
Policy and Planning	Policy and Planning Report Month of	1-3
	November 2012	

## Meeting of December 17, 2012

## POLICY AND PLANNING REPORT

## November 2012

During the month of November, 2012 the Director of Policy and Planning participated in a number of communications and meetings that explored the following:

The Greater Lehigh Valley Chamber of Commerce Transportation Committee heard and discussed the following updates: Kenneth McClain, Borton Lawson Engineering/Architecture Area Manager-Lehigh Valley (Keystone Transportation Funding Coalition); Owen O'Neil, Lehigh and Northampton Transportation Authority (LANta) Planning Director (Transit Report); Ron Young, PennDOT District 5 Chief Press Officer (Transportation Construction Projects in the Lehigh Valley); and the Director (Delaware River Joint Toll Bridge Commission I-78 Toll Bridge Pennsylvania Approach Paving Improvements and Easton/Phillipsburg/Route 22 Toll Bridge Rehabilitation Project).

The Greater Lehigh Valley Chamber of Commerce Annual Meeting and Awards was highlighted by featured speakers Randy Papadellis, President & CEO Ocean Spray Cranberries, Inc., and Vince Papale, former Philadelphia Eagle and the inspiration for the Disney Movie "Invincible".

The Greater Pocono Chamber of Commerce Economic Development/Transportation Committee heard and discussed the following updates: Michelle Bisbing, Pocono Mountains Economic Development Corporation Director of Marketing (Countywide Economic Development Projects); Rich Schlameuss, Monroe County Transit Authority Assistant Executive Director (Transit Report); Matt Neeb, Monroe County Planning Commission Senior Planner (County Bridges Update); and Carl Wilgus, Pocono Mountains Visitors Bureau President/CEO (Destination Marketing).

The Monroe CARE (Citizens Against Regulatory Excess) Action Committee featured cochairman Chuck Leonard, Executive Director, Pocono Mountains Economic Development Corporation. Mr. Leonard led a discussion concerning a proposed presentation that will encourage economic development throughout Monroe County by creating jobs, enhancing the tax base, and improving the quality of life.

The Director attended the Delaware River Joint Toll Bridge Commission Workplace/Safety Health Committee Meeting.

The Pike County Road Task Force received and discussed the following updates: Ed Armusik, PennDOT District 4 Plans Engineer and Ken Thiele, PennDOT District 4 Pike County Acting Maintenance Manager (Countywide Transportation Projects Updates); Mike Mrozinski, Pike County Assistant Planning Director (Pennsylvania Act 13 of 2012 and Marcellus Shale Gas Task Force-Road Committee Report); Bill Tagye, Delaware Water Gap National Recreation Area (Road Repairs including a reopening date of November 21, 2012 for Route 209 between Route 739 and Milford, Pennsylvania).

## Meeting of December 17, 2012

The Monroe 2020 Update Countywide Task Force continued its process and discussions concerning the updating of Monroe County's Comprehensive Plan. In attendance were Monroe County Commissioners John Moyer (R), Chairman, and Charles Garris (R), Vice-Chairman.

The Greater Lehigh Valley Chamber of Commerce, the Lehigh Valley Economic Development Corporation, and the Lehigh Valley Consortium of Professional Organizations sponsored the Washington D.C. Update Series featuring United States Senator Pat Toomey (R-PA) at DeSales University. Senator Toomey's keynote presentation emphasized the current fiscal state of the federal government.

The Northeastern Pennsylvania Rural Transportation Planning Organization Committee received 2011-2014 Transportation Improvement Program (TIP) Amendments and Administrative Actions from PennDOT District 04 Transportation Planning Specialist Steven Fisher and PennDOT District 05 Assistant Planning and Programming Manager George Tomaszewski. Ray Green, PennDOT Central Transportation Planning Specialist Supervisor Transportation Program Development updated Transit Amendments and Administrative Actions. Jay McGee, Assistant District 05 Executive for Design and Steven Fisher gave the Transportation Enhancement/Transportation Alternatives Report.

The Lehigh Valley Transportation Study Technical Committee heard, viewed, and discussed the following presentations and updates: Laura Montgomery, PennDOT District 05 Consultant Project Manager (Status of Lehigh Valley Transportation Enhancement Projects); Lory Anderson, PennDOT District 05 Transportation Planning Specialist (2011-2014 Transportation Improvement Program (TIP) Amendments); Dave Berryman, Lehigh Valley Planning Commission Chief Planner (Lehigh Valley Employment Forecast 2040); and Jay McGee, Assistant District 05 Executive for Design (2012 TIP Spending Status Report). The Director encouraged Committee Members to attend the November 28, 2012 Delaware River Joint Toll Bridge Commission's Easton/Phillipsburg/Route 22 Toll Bridge Rehabilitation, Preliminary, Final, and Post Design Services, Open Houses.

The Central Jersey Transportation Forum highlights included the following reports and discussions: Tom Vigna, North Brunswick Township Planner and Jack Kanarek, SYSTRA Consulting Planning Manager (Route 1 Regional Growth Strategy Action Team Accomplishments); Dan Kennedy, New Jersey Department of State, Office for Planning Advocacy Deputy Director (New Jersey Strategic Plan); Mark Rollo, NJDOT, Division of Project Management Program Manager (NJDOT Transportation Construction Projects); Tom Marchwinski, NJ Transit Director of Systems Planning (Bus Rapid Transit Update and Hurricane Sandy Recap);

The Greater Lehigh Valley Chamber of Commerce Public Policy Committee discussed updates from its four subcommittees (Energy/Environment; Healthcare; Transportation; and Tax Regulatory).

## Meeting of December 17, 2012

The Director attended the Delaware River Joint Toll Bridge Commission's Easton/Phillipsburg/Route 22 Toll Bridge Rehabilitation, Preliminary, Final, and Post Design Services, Easton Open House.

The Hunterdon Area Rural Transit (HART) Commuter Information Services Board heard, viewed, and discussed the following presentations: Cathy Taglienti, HART Information Outreach and Traffic Alert Coordinator, (Traffic Alert Service); Tara Shepherd, HART Executive Director (Commuter Services); Ryan Fisher, HART Safe Routes to School Coordinator (Safe Routes to School); Liz Usmiani, HART Complete Streets Coordinator (Complete Streets); Gabriela Bonnayent, HART Community Safety Educator (Bicycle and Pedestrian Safety); Diana Davis, HART Data Administrator (Website/Social Media); Tara Shepherd (Hurricane Sandy Response); and Bedard, Kurowicki and Company (Annual Independent Auditors Report).

The Director attended the Delaware River Joint Toll Bridge Commission Communications Department Meeting.

## EXTERNAL MEETINGS FOR NOVEMBER

Greater Lehigh Valley Chamber of Commerce Transportation Committee Greater Lehigh Valley Chamber of Commerce Annual Meeting and Awards Greater Pocono Chamber of Commerce Economic Development/Transportation Committee Monroe CARE Action Committee

Delaware River Joint Toll Bridge Commission Workplace/Safety Health Committee Pike County Road Task Force

Monroe 2020 Update Countywide Task Force

Greater Lehigh Valley Chamber of Commerce, Lehigh Valley Economic Development Corporation, and Lehigh Valley Consortium of Professional Organizations Washington D.C. Update Series featuring United States Senator Pat Toomey (R-PA)

Northeastern Pennsylvania Rural Transportation Planning Organization Committee Lehigh Valley Transportation Study Technical Committee

Central Jersey Transportation Forum

Greater Lehigh Valley Chamber of Commerce Public Policy Committee

Delaware River Joint Toll Bridge Commission Easton/Phillipsburg/Route 22 Toll Bridge Easton Open House

Hunterdon Area Rural Transit (HART) Commuter Information Services Board Meeting Delaware River Joint Toll Bridge Commission Communications Department Meeting

Meeting of December 17, 2012

## **ENGINEERING**

The following Pages reflect the reports on those items assigned to the Engineering Department. Each item is reported separately and page numbered accordingly.

## Meeting of December 17, 2012

FACILITY	PM/PAM	CONTRACT DESCRIPTION	PAGE NO.
Scudder Falls Toll Supported Bridge	KMS/RWL	<ul> <li>Improvement Project</li> <li>Preliminary Engineering and Environmental Documentation for I-95/Scudder Falls Toll Supported Bridge – Study, Contract C-393A</li> <li>Financial / Legal Advisory Services for a P3 for Scudder Falls Bridge Replacement Project – Study, Contract C-393G-1R</li> <li>Capital Program Management Consultant (CPMC) &amp; Design Management Consultant (DMC) Services for the I- 95/Scudder Falls Bridge Improvement Project</li> <li>CPMC Services – Year 2012, C-502A-1G</li> <li>DMC Tolling Strategy, Development &amp; Implementation Support Services, C-502A-2C</li> <li>DMC Advanced Engineering Support Services for Priority Items of Work, C-502A-2D</li> </ul>	1-3
		<ul> <li>Staff Augmentation – P3 Support Services, C-502A- 2E</li> </ul>	
New Hope-Lambertville Toll Bridge	VMF/WCB/KMS	<ul> <li>Pavement Rehabilitation &amp; Approach Bridges Repairs</li> <li>Design, C-543A</li> <li>Constructability Review, C-599A-3</li> </ul>	4
Lumberville-Raven Rock Toll Supported Bridge	CTH/RWL VMF/CLR/KMS	Rehabilitation & Retaining Wall Reconstruction  Design, C-443A  Construction Management, CM-443A  Construction, TS-443A	5
I-78 Toll Bridge	WMC/RWL  VMF/CLR/KMS  RJZ/RWL	<ul> <li>I-78 PA Approach Paving Improvements</li> <li>Concept Study, Preliminary Design, Final Design and Post Design, C-506A</li> <li>Construction Management, CM-506A</li> <li>Construction, T-506A</li> <li>Emergency Inspection Services, C-599B-2</li> <li>I-78 Rock Slide Mitigation</li> <li>Long Term, C-454B-5</li> </ul>	5-7
Easton-Phillipsburg Toll Bridge	CTH/RWL	Rehabilitation Scoping/Concept Study  • Preliminary, Final, and Post Design Services, C-437B  • Constructability Review and Workshop for C-437B	7-8

## 1

## Notes:

Facilities are listed South to North

The first set of initials indicate the Project Manager and the second set of initial indicate the Program Area Manager

Proje	et Mana	iger Le	gend

Program Area Manager Legend

WMC – M. Cane VMF – V. Fischer CTH – C. Harney

RSL - R. Lueiani RJZ - R. Zakharia RWL - R. Little KMS – K. Skeels CAS – C. Stracciolini RLR - R. Rash CLR – C. Rood WCB – W. Brooks

## Meeting of December 17, 2012

FACILITY	PM/PAM	CONTRACT DESCRIPTION	PAGE NO.
Riverton-Belvidere Toll Supported Bridge	WMC/RWL  VMF/CLR/KMS	Water St. Improvements  Concept Study, Preliminary Design, Final Design, and Post Design, C-505A  Construction Management, C-600A-4  Construction, TS-505A  Maintenance Garage Roof Replacement  Study, C-599A-2	8-9
Delaware Water Gap Toll Bridge	CLR/CAS  RJZ/RWL  VMF/CLR/KMS	<ul> <li>(I-80) Open Road Tolling (ORT)</li> <li>Design, C-440B</li> <li>Construction Management, CM-440B</li> <li>Construction, T-440BR</li> <li>Maintenance Garage Expansion - PA Assignment</li> <li>Final, Post and Construction Support Services, C-474A</li> <li>Code Compliance Plan Review and Inspections, C-598A-3</li> <li>River Road Improvements</li> <li>Design, C-599A-1</li> </ul>	9-11

2

## Notes:

Facilities are listed South to North

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## Project Manager Legend

## Program Area Manager Legend

WMC - M. Cane VMF - V. Fischer RSL - R. Luciani RJZ - R. Zakharia RWL-R. Little KMS - K. Skeels RLR - R. Rash CLR - C. Rood

CTH - C. Harney

CAS - C. Stracciolini

WCB - W. Brooks

## Meeting of December 17, 2012

FACILITY	PM/PAM	CONTRACT DESCRIPTION	PAGE NO.	
Multiple Facilities and/or Commission-Wide	WMC/RWL	<ul> <li>Electronic Surveillance/ Detection System</li> <li>Program Manager, C-396A</li> <li>Design-Build-Maintain, DB-396A</li> <li>RFP Development and Technical Support Services, C-539A-4</li> </ul>		
	CAS/RWL	<ul> <li>Electronic Toll Collection</li> <li>In-Lane Toll System Design-Build-Maintain, DB-427C</li> <li>Customer Service Center/ Violation Processing Center Design-Build-Operate-Maintain, DB-427D</li> </ul>		
	RSL/CAS	Electronic Toll Collection / Tolling Task Order Consultant  ETC System Evaluation Study, C-538A-7  Traffic Count Program Design, C-538A-8  In-Lane Toll System and CSC/VPC Procurements, C-538A-9  CIP and Cartegraph Role and Responsibilities, C-538A-10	11-16	
	VMF/CLR/KMS . RJZ/RWL	Substructure Repair & Scour Remediation at Toll & Toll-Supported Bridges – District 1, 2, & 3		
	CLR/KMS	Lessons Learned Compendium  • Phase 1, C-600A-2  • Phase 2, C-600A-8  Independent Engineer's Estimate Review Summary – Part II  • C-600A-3		
	CTH/RWL CAS/RWL	General Engineering Consultant Annual Inspections  • 2012 Toll Supported Bridge Inspections, C-07-11B  • 2012 Traffic Engineering Consultant		

## 3

## Notes:

Facilities are listed South to North

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Project Manager Legend		Program Area Manager Legend		
WMC - M. Cane	RSL - R. Luciani	RWL - R. Little	RLR - R. Rash	
VMF – V. Fischer	RJZ – R. Zakharia	KMS – K. Skeels	CLR – C. Rood	
CTH - C. Harney		CAS – C. Straeciolini	WCB – W. Brooks	

## Meeting of December 17, 2012 PROJECT STATUS REPORT

## PRELIMINARY ENGINEERING AND ENVIRONMENTAL DOCUMENTATION FOR I-95/SCUDDER FALLS TOLL SUPPORTED BRIDGE

STUDY Contract No. C-393A (KMS/RWL)

On June 14, 2012 FHWA issued the NEPA decision a Finding of No Significant Impact (FONSI) for the I-95/Scudder Falls Bridge Improvement Project in Bucks County, Pennsylvania and Mercer County in New Jersey. This is a determination that the Proposed Action will have no significant impact on the human environment.

The Commission submitted a formal request for the Final approval of the project Point of Access Study Report on July 6, 2012. A conditional approval of this report was issued by NJDOT, PennDOT and FHWA in November 2011. This conditional approval permitted the circulation of the Addendum to the Environmental Assessment for public review in December 2011. Final approval of this document typically occurs after the NEPA decision for a project. On September 21<sup>st</sup> correspondence was received from PennDOT accepting the Final Point of Access Report for the I-95/Scudder Falls Bridge Improvement Project. NJDOT acceptance of the Final Point of Access Report was received via letter dated November 19, 2012. The PennDOT and NJDOT approval letters will now be packaged with the Final Point of Access Report and submitted to FHWA – Pennsylvania Division for their final approval.

## FINANCIAL/LEGAL ADVISORY SERVICES FOR A P3 FOR SCUDDER FALLS BRIDGE REPLACEMENT PROJECT

STUDY Contract No. C-393G-1R (KMS/RWL)

The Commission's Financial/Legal Advisory Services consultant KPMG/Nossaman, completed their analysis of the P3 project delivery method on schedule, and presented their preliminary findings to the Commission in November 2011. These findings are currently under review by the Commission with a final decision pending.

## Meeting of December 17, 2012 PROJECT STATUS REPORT

## CAPITAL PROGRAM MANAGEMENT CONSULTANT (CPMC) & DESIGN MANGEMENT CONSULTANT (DMC) SERVICES FOR THE I-95/SCUDDER FALLS BRIDGE IMPROVEMENT PROJECT

## **CPMC SERVICES - YEAR 2012**

Task Order Assignment No. C-502A-1G (KMS/RWL)

Capital Program Management Consultant (CPMC) Services and Design Management Consultant Services (DMC) for the SFB Project will continue through the 2012 year under this Task Order Assignment. The CPMC is continuing to support the Commission in its Capital Improvement Program by providing program management and project management services for various engineering and construction contracts. The DMC continues to support the Commission in advancing the Scudder Falls Bridge Improvement Project through to design and construction, including supporting the Commission through a traditional Design-Bid-Build procurement or a P3 procurement. The services include ongoing coordination efforts with the Transportation Agencies (FHWA, PennDOT and NJDOT) and development of the documentation (reports, agreements, etc.) that is necessary to advance the project.

DMC Services continued through November and included agency coordination, public involvement support, continued development of the conceptual construction staging plans for the Project, and overall project management for the environmental permitting effort. This effort includes development of the grading and drainage work to each construction stage for the PA work. This is required for the Bucks County Soil Erosion Permit and the PADEP permit process.

## DMC TOLLING STRATEGY DEVELOPMENT & IMPLEMENTATION SUPPORT SERVICES

Task Order Assignment No. C-502A-2C (KMS/RWL)

AECOM prepared a draft **Expression of Interest** as a first step in preparing a draft Tolling Agreement in parallel with the efforts required to obtain the NEPA decision (FONSI) from FHWA. The Expression of Interest was forwarded to FHWA for their review on September 2, 2011.

The recently approved federal transportation funding reauthorization (MAP-21) eliminates the need for a tolling agreement. In a letter dated September 21, 2012 the FHWA confirmed that a tolling agreement is not required for the project. With the issuance of the FONSI for the Project, all work under this Task Order Assignment is complete. This assignment will be closed out after the final invoice has been submitted.

## Meeting of December 17, 2012 PROJECT STATUS REPORT

## DMC ADVANCED ENGINEERING SERVICES FOR PRIORITY ITEMS OF WORK

Task Order Assignment No. C-502A-2D (KMS/RWL)

Environmental Permitting - The permit application for the Delaware River Basin Commission (DRBC) was presented to their Board of Commissioners at the May 10, 2012 DRBC Commission Meeting and approved, pending ratification of the meeting minutes. The meeting minutes were subsequently ratified at the July 2012 DRBC Commission Meeting. We are currently awaiting the official DRBC permit approval. Throughout November the AECOM team continued preparation of environmental permitting plans for NJDEP and coordination with NJDEP Green Acres on the preapplication submission. Engineering is currently reviewing the New Jersey wetlands and riparian zone mitigation options recommendation memo prepared by AECOM. On November 15<sup>th</sup> a field meeting was held with representatives of the USACE and PADEP to review wetlands located on Park Island, in the Delaware River.

Phase III archaeological data recovery field work has been completed for the NJ and PA sites. The PHMC provided approval of the Phase III data recovery via letter dated September 7, 2012. We are now coordinating final disposition of the Pennsylvania artifacts with the PHMC. Final concurrence was also received from NJ SHPO and the NJDOT Cultural Resources Division for the NJ Data Recovery work and report. Final disposition of the New Jersey artifacts is being coordinated with the New Jersey State Museum.

AECOM continued to perform **Public Involvement** activities, including monitoring of the Project Hotline and Project Website.

With the issuance of the Project FONSI, the **ROW** work effort was re-started. A ROW coordination meeting was held on November 8, 2012 between AECOM and their ROW sub-consultant to review ROW impacts from the proposed project, based on the latest grading and drainage plans. The process for moving forward with the ROW acquisition process, including property owner outreach and Legal Counsel involvement, is currently being planned internally by Commission staff.

## STAFF AUGMENTATION – P3 SUPPORT SERVICES

Task Order Assignment No. C-502A-2E (KMS/RWL)

AECOM was issued a Notice to Proceed on the Task Order Agreement (TOA) on November 16, 2010. Under this TOA, AECOM provided professional services, in a staff augmentation format, in support of the P3 Financial/Legal Advisory Services contract C-393G-1R. Efforts on this task order assignment are currently on hold pending a GO/NO-GO decision on the P3 procurement process.

## Meeting of December 17, 2012 PROJECT STATUS REPORT

## NEW HOPE-LAMBERTVILLE TOLL BRIDGE PAVEMENT REHABILITATION & APPROACH BRIDGES REPAIRS

DESIGN Contract No. C-543A (WCB/CLR/KMS)

The Design Consultant, Cherry, Weber & Associates (CWA) is continuing with their professional engineering consultant services for the New Hope-Lambertville Toll Bridge Pavement Rehabilitation and Approach Bridges Repairs project. A public Open House was held at the Commission's New Hope facility on November 13<sup>th</sup> to raise awareness of the project and obtain feedback from residents, business owners and officials. Notification letters were sent to elected officials and Department of Transportation representatives in both PA and NJ in advance of the Open House. Overall, 38 people signed in as attendees, with many expressing appreciation for the opportunity to ask questions of the design team and to be informed in advance of construction activities.

CWA submitted the 60% design package, consisting of plans, specifications, construction schedule and construction estimate, which is under review by Commission staff.

## NEW HOPE-LAMBERTVILLE TOLL BRIDGE, PAVEMENT REHABILITATION AND APPROACH BRIDGES REPAIRS

CONSTRUCTABILITY REVIEW Task Order Assignment No. C-599A-3 (VMF/CLR/KMS)

Under this task order assignment the Consultant, McCormick Taylor (MT), performed a Peer/Constructability Review of the Design Recommendations Report prepared by Cherry, Weber & Associates (CWA) for Commission Contract C-543A, New Hope-Lambertville Toll Bridge Pavement Rehabilitation and Approach Bridges Repairs. A workshop meeting was held to discuss the constructability review comments and MT developed minutes of this meeting which summarized the comment's responses. MT will be submitting their final invoice to close-out this assignment.

## Meeting of December 17, 2012 PROJECT STATUS REPORT

## LUMBERVILLE-RAVEN ROCK TOLL SUPPORTED BRIDGE REHABILITATION & RETAINING WALL RECONSTRUCTION

DESIGN Contract No. C-443A (CTH/RWL)

An informational Open House was held on February 8, 2012 at the Black Bass Hotel that was attended by 41 residents and bridge users. The Commission announced that construction would begin in early 2013 to accommodate area business owners who feared economic hardships if the project were to be carried out this year as originally planned. The Commission's scheduling decision comes in the wake of a public-involvement program conducted as part of the planning process for the bridge project. A&W prepared final design bid packages. The rehabilitation project was advertised and bids were opened on October 2, 2012. The project was awarded at the November 19, 2012 Commission meeting. A&W is currently performing post-design activities and will continue providing these services until the construction phase of this project is complete.

## CONSTRUCTION MANAGEMENT/CONSTRUCTION INSPECTION Contract No. CM-443A (VMF/KMS)

The construction management and inspection contract was awarded by the Commission at the November 19, 2012 meeting to STV Inc. STV was provided a Notice of Award and are currently performing pre-construction contract administration related activities. Field work is anticipated to begin in mid-February 2013.

## CONSTRUCTION Contract No. TS-443A (CTH/RWL)

The construction contract was awarded by the Commission at the November 19, 2012 meeting to James J. Anderson Construction Company Inc. (JJA). JJA was provided a Notice of Award and are currently performing pre-construction related activities. Field work is anticipated to begin in mid-February 2013.

## I-78 TOLL BRIDGE PA APPROACH PAVING IMPROVEMENTS

CONCEPT STUDY, PRELIMINARY DESIGN, FINAL DESIGN AND POST DESIGN Contract No. C-506A (WMC/RWL)

KS Engineers continues to provide post design services in support of the construction phase of the project.

Activities included addressing requests for information and review / approval of construction contractor submissions.

## Meeting of December 17, 2012 PROJECT STATUS REPORT

## I-78 TOLL BRIDGE PA APPROACH PAVING IMPROVEMENTS

CONSTRUCTION MANAGEMENT / CONSTRUCTION INSPECTION
Contract No. CM-506A
(VMF/CLR/KMS)

Johnson, Mirmiran & Thompson, Inc. (JMT) as the CM/CI continues tracking RFIs, submittals, correspondence and coordinating the flow of information among the construction contractor, design engineer and the Commission. JMT is currently evaluating the results of the slab stabilization pilot program in preparation for moving forward into production grouting. JMT continues to oversee the rock slide mitigation work, full depth concrete replacements, installation of erosion and sediment controls and the Uretek fire damage remediation. JMT continues holding bi-weekly schedule update and progress meetings and as needed pre-activity meetings for major work activities of the contract.

CONSTRUCTION Contract No. T-506A (VMF/CLR/KMS)

HRI Infrastructure of State College, PA has completed the slab stabilization pilot program and has submitted the results to the CM/CI and Commission for review. HRI continues to establish lane closures in both the east and westbound directions as necessary and continues the submittal process. HRI continues work on the rock slide mitigation and accelerated concrete pavement replacement work. HRI continues participating in the bi-weekly schedule update and progress meetings and as needed preactivity meetings for major work activities of the contract.

## I-78 TOLL BRIDGE PA APPROACH PAVING IMPROVEMENTS – EMERGENCY INSPECTION SERVICES

Task Order Assignment No. C-599B-2 (CLR/KMS)

Under this task order assignment the Consultant, Green-Pedersen, Inc. (GPI) is providing emergency inspection services of the Commission's facilities and property that was damaged by fire. These facilities which include the Commission's Restricted Access Ramp Structure S-15954 (over the PA Welcome Center Employee Access Roadway) were exposed to a fire of the I-78 TB PA Approach Paving Improvements contractor's materials and equipment on October 23, 2012. The draft summary report of the findings from this inspection has been submitted and is under review by Commission Staff.

## Meeting of December 17, 2012 PROJECT STATUS REPORT

## I-78 ROCK SLIDE MITIGATION – LONG TERM

FINAL DESIGN, POST DESIGN AND CONSTRUCTION SUPPORT SERVICES
Task Order Assignment No. C-454B-5
(RJZ/RWL)

This Task Order Assignment is for Final Design, Post Design and Construction Support Services as related to the Concept Study Report's preferred alternative which was prepared under Task Order Assignment C-454B-3. The Task Order Assignment also includes monthly reviews of the Inspection Reports as prepared by the Commission staff and conducts bi-monthly site visits of the rock slopes at the I-78 East Bound Pennsylvama approach.

With the Contractor's start of the long term rock slide mitigation work in the field, the Consultant's conducted the last bi-monthly site monitoring activity on October 25, 2012.

A Final Submission of bid documents for this rock face work was received on April 24, 2012 and was shared with KS Engineers for incorporation into the I-78 Toll Bridge – PA Approach Paving Improvements Contract Bid Documents Contract T-506A. These plans and specifications are now part of Contract T-506A prepared by KSE and awarded to HRI at the July Commission Meeting. The Consultant is currently providing post-design services, reviewing the Contractor's submissions, and attending project progress meetings, and conducting site visits to review the construction progress.

## EASTON-PHILLIPSBURG TOLL BRIDGE REHABILITATION, PRELIMINARY, FINAL & POST DESIGN SERVICES

DESIGN Contract No. C-437B (CTH/RWL)

This project was awarded to Parsons Brinckerhoff (PB) at the February 28, 2012 Commission meeting. A kick-off meeting was held with PB on March 15, 2012. Field activities began on April 30, 2012. PB has performed tasks associated with the Condition Verification Assessment portion of the assignment. The final version of the report summarizing their findings was delivered on August 15, 2012. Meetings with local public officials were held on October 10, 2012. The preliminary design submission was delivered to the Commission on October 23, 2012. The submission was reviewed and comments were provided at a Constructability Review Workshop held on November 13, 2012. Project specific Open Houses were held in both Easton, PA and Phillipsburg, NJ on November 28, 2012. PB has now moved into the final design phase of the project.

## Meeting of December 17, 2012 PROJECT STATUS REPORT

CONSTRUCTABILITY REVIEW AND WORKSHOP FOR C-437B Task Order Assignment No. C-598B-2 (CTH/RWL)

This assignment includes a review of PB's 60% design submission including a review of the cost estimate and construction schedule. Gannett Fleming (GF) was provided Notice to Proceed on October 29, 2012. GF submitted review comments on November 12, 2012 which were reviewed and forwarded to PB and subsequently discussed with Commission Staff and PB at the Constructability Review Workshop. The assignment has been completed.

## RIVERTON-BELVIDERE TOLL SUPPORTED BRIDGE WATER STREET IMPROVEMENTS

CONCEPT STUDY, PRELIMINARY DESIGN, FINAL DESIGN AND POST DESIGN Contract No. C-505A (WMC/RWL)

Urban Engineers has completed post design services in support of the project.

CONSTRUCTION MANAGEMENT / CONSTRUCTION INSPECTION
Task Order Assignment C-600A-4
(VMF/CLR/KMS)

Under this task order assignment the Consultant, STV, Inc. (STV) is providing Construction Inspection services for the Riverton-Belvidere Toll-Supported Bridge, Water Street Improvements project under their standing professional services task order agreement. STV provided a full time on site inspector, utilizing a WBE subconsultant, Rig Consultants, Inc., for the duration of this project. STV participated in bi-weekly progress meetings, tracked quantities, maintained submittal and RFI logs, tracked force account time and material and provided daily progress reports. STV is currently working the as-built drawings and boxing the field files for submission to the Commission.

## Meeting of December 17, 2012 PROJECT STATUS REPORT

CONSTRUCTION Contract No. TS-505A (VMF/CLR/KMS)

IEW Construction Group (IEW) was awarded the construction contract to improve eight hundred (800) feet of Water Street in Belvidere, NJ at the Commission's June meeting. IEW completed the roadway improvements including the pavement of the HMA wearing course and the extra work to replace the culverts at the Wall and Water Street intersection by the Substantial Completion date of October 26<sup>th</sup>. The majority of the punch list items were completed by November 9<sup>th</sup> and the street lighting was installed and energized on November 14<sup>th</sup>. Commission and AECOM staff are working with the contractor on the project closeout.

## RIVERTON-BELVIDERE TOLL-SUPPORTED BRIDGE, MAINTENANCE GARAGE ROOF REPLACEMENT STUDY

DESIGN STUDY
Task Order Assignment No. C-599A-2
(VMF/CLR/KMS)

Under this task order assignment the Consultant, McCormick Taylor (MT), undertook a study to evaluate the advantages and disadvantages of replacing the current corrugated transite roof panels on the Maintenance Garage with either an asphalt shingled or metal roof, both providing a fifty (50) year warranty. McCormick Taylor's recommendation to replace the garage roof with a coated steel paneled roof system painted with siliconized modified polyester to match the color of the adjacent toll-supported bridge was accepted. A separate Task Order Assignment will be issued to MT to prepare a performance specification and general plan sheets for the replacement of the garage roof. MT will be submitting their final invoice to close-out this assignment.

## DELAWARE WATER GAP TOLL BRIDGE (I-80) OPEN ROAD TOLLING (ORT) CONSTRUCTION

DESIGN Contract No. C-440B (CLR/CAS)

Stantec reviewed the cost proposal to complete the trench drain repair and found it to be acceptable. A shop drawing was submitted for the fabrication of the drains grate and frame. The shop drawing was reviewed and approved.

## Meeting of December 17, 2012 PROJECT STATUS REPORT

## CONSTRUCTION MANAGEMENT/CONSTRUCTION INSPECTION Contract No. CM-440B (CLR/CAS)

GPI reviewed the cost proposal to complete the trench drain repair and found it to be acceptable. GPI is on standby and will provide inspection services for the trench drain repair work.

## CONSTRUCTION Contract No. T-440BR (CLR/CAS)

All construction work is complete however there was a failure of the newly installed trench drain located on the exiting side of Toll Plaza Lane 4. AP Construction's cost proposal to undertake the repair work on the trench drain was found fair and reasonable. AP is scheduling to undertake the work in early December. The drains grate and frame were ordered.

## DELAWARE WATER GAP MAINTENANCE GARAGE EXPANSION

## FINAL DESIGN, POST DESIGN AND CONSTRUCTION SUPPORT SERVICES Contract No. C-474A (RJZ/RWL)

A kick-off meeting was held on March 02, 2012 at the Commission's New Hope-Lambertville Toll Bridge facility and was attended by key staff members of the Consultant's team as well as members of Commission staff. This Contract Notice to Proceed date was effective March 26, 2012. Brinjac Engineering has completed the surveying, geotechnical subsurface exploration, and highway lighting assessment tasks and continues to advance the Architectural design, Structural, Mechanical, Electrical and Plumbing engineering. Permit applications were submitted to the local Municipal Sewer Authority, PADEP, and County Soil Conservation District. The Consultant is also coordinating with the gas and electric utility companies as related to the site's utility services.

Local Sewer Authority approval was obtained at their July 19<sup>th</sup> Board Meeting as a pre-requisite to obtaining PADEP approval letter which was received on August 22, 2012.

Final Bid Documents were submitted by the Design Consultant on October 4th. The contract was publically advertised for bids on October 9<sup>th</sup>. Bids will be publically opened on November 7, 2012. The Design Consultant reviewed the bids received and a Construction Contract Award was made to the lowest responsible bidder at the Commission's November monthly meeting. The Consultant is currently reviewing the Contractor's preliminary submissions.

### Meeting of December 17, 2012 PROJECT STATUS REPORT

## CODE COMPLIANCE PLAN REVIEW AND INSPECTIONS Task Order Assignment No. C-598A-3 (RJZ/RWL)

This Task Order Assignment is for a third party building code compliance plan review and inspection for the Delaware Water Gap Maintenance Garage Expansion Project. A notice to Proceed was issued to Burns Engineering, Inc. effective June 28, 2012. Comments on the Pre-Final Code Compliance Review report was presented to Brinjac Engineering and incorporated into the Final Design.

The Consultant completed its code compliance review of the conformed contract documents on November 15, 2012.

### DELAWARE WATER GAP TOLL BRIDGE, RIVER ROAD IMPROVEMENTS

DESIGN
Task Order Assignment No. C-599A-1
(VMF/CLR/KMS)

Under this task order assignment the Consultant, McCormick Taylor, is designing roadway improvements for a 600-foot section of River Road adjacent to the New Jersey approach to the I-80 river bridge. McCormick Taylor submitted the pre-final design plans, specifications, construction estimate and schedule for this project in November. which are under review by Commission staff.

### ELECTRONIC SURVEILLANCE / DETECTION SYSTEM

PROGRAM MANAGER Contract No. C-396A (WMC/RWL)

The Program Manager, Jacobs Edwards & Kelcey, has completed documentation for the final change order as well as the final invoice pertaining to the Acquisition and Installation phase of the project as performed by Mass Electric Construction Co.

DESIGN-BUILD-MAINTAIN PROJECT Contract No. DB-396A (WMC/RWL)

Mass Electric Construction Co. continues to support the Maintenance phase of the project under the direction of the Commission's Electronic Security and Surveillance Staff which operates the system from the Primary Control Center located at the New Jersey State Police's Regional Operation and Information Center (ROIC) in West Trenton, NJ.

### Meeting of December 17, 2012 PROJECT STATUS REPORT

### RFP DEVELOPMENT AND TECHNICAL SUPPORT SERVICES

Task Order Assignment No. C-539A-4 (WMC/RWL)

URS Corporation is developing a draft Request for Proposal (RFP) to procure a vendor to provide maintenance and other related services for the Electronic Surveillance / Detection System (ESS) at the conclusion of the Maintenance phase of the contract between the Commission and Mass Electric Construction Co. (MECC).

Additionally, URS activities involved supporting the Commission in efforts associated with MECC's upgrading of the video management system software to DVTel Latitude Version 6.2.

### ELECTRONIC TOLL COLLECTION SYSTEM

DESIGN-BUILD Contract No. DB-427 (CAS/RWL)

### In-Lane Toll System Design-Build-Maintain Project TO-427C

Xerox continues to perform preventative maintenance for the electronic toll collection system and violation enforcement system.

In response to the September 25, 2012 power failure at the Delaware Water Gap Toll Bridge Facility the Engineering Department worked with the Purchasing Department to issue a purchase order for the acquisition and installation of additional battery packs for the uninterruptable power supply (UPS) for the open road tolling (ORT) lanes. The batteries were received and installed in the UPS racks by Xerox.

The Engineering Department is working with the Purchasing Department to issue a purchase order is for the procurement of two (2) portable generators that will be dedicated to support the ORT lanes in the event of a power outage and back-up generator failure.

The circuit breaker that caused the September 25, 2012 power failure was replaced with a refurbished replacement breaker.

Xerox technicians were on site during Hurricane Sandy to respond to any issues with the electronic toll collection system.

The spare Kapsch Badger reader for the ORT lanes and the NIC cards for the lane controllers have been delivered. The 2012 spare parts order in now complete.

### Meeting of December 17, 2012 PROJECT STATUS REPORT

### <u>Customer Service Center/Violation Processing Center Design-Build-Operate-Maintain Project TO-427D</u>

Customer Service Center (CSC) operation weekly conference calls with Commission staff and ETC continue so all parties may discuss on-going and upcoming efforts, as well as issues and their resolution. ETC continues to work with the New York Department of Motor Vehicles (NYDMV) to develop a direct interface for license plate information retrieval.

ETC submitted a cost proposal to revise the customer facing documents and to adjust the system to reduce the transponder fees. Commission Staff is reviewing the fee proposal.

### ELECTRONIC TOLL COLLECTION / TOLLING TASK ORDER CONSULTANT

### ELECTRONIC TOLL COLLECTION (ETC) SYSTEM EVALUATION STUDY

Task Order Assignment No. C-538A-7 (RSL/CAS)

Commission Staff provided final review comments to STV on the revised draft report.

### TRAFFIC COUNT PROGRAM DESIGN

Task Order Assignment No. C-538A-8 (RSL/CAS)

STV is preparing base mapping that will be used to depict the location of the proposed traffic counting equipment at each facility. The Engineering Department is coordinating with Operations to develop am in-house installation and maintenance team.

The new traffic counters can be purchased through a Commonwealth of Pennsylvania contract. Engineering is assisting Purchasing with the preparation of the documentation for this purchase.

STV completed a field survey of each site to determine a location of the proposed traffic counting equipment. Engineering will meet with STV to review the field survey.

### Meeting of December 17, 2012 PROJECT STATUS REPORT

### IN-LANE TOLL SYSTEM AND CSC/VPC PROCUREMENTS

Task Order Assignment No. C-538A-9 (CAS/RWL)

Letters were prepared and issued to the Pennsylvania Turnpike Commission and New Jersey Turnpike Authority expressing interest in possibly joining their E-ZPass CSC/VPC.

### CIP & CARTEGRAPH ROLE & RESPONSIBILITIES

Task Order Assignment No. C-538A-10 (CAS/RWL)

STV continues to provide staff augmentation to the IT Department for the Cartegraph implementation under this task order assignment.

### SUBSTRUCTURE REPAIR AND SCOUR REMEDIATION, TOLL AND TOLL-SUPPORTED BRIDGES, DISTRICTS 1, 2 & 3

CONSTRUCTION MANAGEMENT / CONSTRUCTION INSPECTION
Contract No. CM-573A
(VMF/CLR/KMS)

Hill International (Hill) reduced their CM/CI staff at the end of August, 2012 following the end of the in-water work at the Lower Trenton Bridge. The project Final Completion was established on September 15<sup>th</sup>. Hill's Project Manager is resolving the final quantity dispute, and gathering the final deliverables for project close-out. The final as-builts were delivered, and a meeting was held between Hill and AP Construction on November 27<sup>th</sup> to resolve the final quantities issue in preparation to developing the final close-out change order.

### CONSTRUCTION Contract No. T/TS-573A (VMF/CLR/KMS)

A.P. Construction (AP) reached final completion on September 15<sup>th</sup> with the completion of all punchlist work. AP continues to work with the Hill International to resolve the final quantity dispute in preparation for the final estimate and close-out change order.

### Meeting of December 17, 2012 PROJECT STATUS REPORT

### DISTRICT I FACILITIES STRATEGIC PLANNING

STUDY
Task Order Assignment No. C-454A-8
(RJZ/RWL)

This Task Order Assignment is for a concept study report for District 1 facilities strategic planning. The purpose of this assignment is to provide the Commission with guidance for future facilities projects in order to account for administrative, operation and maintenance projected needs.

The Concept Study Report will also provide the framework for a subsequent study in greater detail with focus on specific space requirements and potential building space improvement options for addressing those needs.

A Final Draft Presentation was submitted by the Consultant and presented to the Commission Senior Staff on May 7, 2012. Until such time as the strategic plan is discussed with the commissioners and finalized it has been decided to proceed with the first phase of improvements at the TM admin buildings to address building systems deficiencies at the Trenton-Morrisville Administration Building.

### LESSONS LEARNED COMPENDIUM - PHASE 1

Task Order Assignment No. C-600A-2 (CLR/KMS)

Under this task order assignment the Consultant, STV, is preparing a compendium of all of the Lessons Learned Reports submitted to the Commission to date as part of the Commission's Capital Improvement Program. The Lessons Learned Compendium Phase 1 Final Submission has been submitted and accepted. Upon receipt of the final invoice, it will be processed and this assignment will be closed out.

### LESSONS LEARNED COMPENDIUM – PHASE 2

Task Order Assignment No. C-600A-8 (CLR/KMS)

Under this task order assignment the Consultant, STV, is preparing Phase 2 of the Lessons Learned Report Compendium Lessons Learned Compendium Phase 2 Final Submission has been submitted and is under review by Commission Staff.

### Meeting of December 17, 2012 PROJECT STATUS REPORT

### INDEPENDENT ENGINEER'S ESTIMATE REVIEW SUMMARY – PART II

Task Order Assignment No. C-600A-3 (CLR/KMS)

Under this task order assignment the Consultant, STV, is providing Part II to the Independent Engineer's Estimate Review Summary. In doing so the Consultant will expand on and finalize the work associated with the development of Part I of the Independent Engineer's Estimate Review Summary. The Final Summary has been submitted and is under review by Commission Staff.

### GENERAL ENGINEERING CONSULTANT (GEC) ANNUAL INSPECTIONS

### 2012 TOLL-SUPPORTED BRIDGE INSPECTIONS

Assignment C-07-11B (JRB/CTH/RWL)

TranSystems (TS) began Toll Supported Bridge inspections on March 28, 2012 and completed the inspections on June 13, 2012. TS was notified of the Commission's decision, at its September 24, 2012 monthly meeting, to extend its Retainer Agreement with TranSystems by two years to provide General Engineering Consulting (GEC) Services for the 2013 & 2014 calendar years in an amount not to exceed \$398,000.

Final draft copies of the 2012 Annual Inspection Report were distributed to Commissioners on October 24, 2012 for review. Discussion and possible acceptance of the Annual Inspection Report in conjunction with the 2013-2014 Capital Plan and 2013 Operating Budget is anticipated for the December Meeting.

### YEAR 2012 TRAFFIC ENGINEERING CONSULTANT

Assignment C-17-11 (CAS/RWL)

Commission Staff and Pennoni Associates conducted a kick-off meeting for this project. During the meeting a compact disc was provided to Pennoni Associates containing 2012 traffic data from January through October. The schedule for this reports anticipates submitting the report for acceptance and presenting it at the February 2013 Commission Meeting.

### Meeting of December 17, 2012

### **OPERATIONS**

The following Pages reflect the reports on those items assigned to the Operations Department. Each item is reported separately and page numbered accordingly.

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### Meeting of December 17th, 2012

# Operation Report Index For Department of Security, Safety & Training

SUBJECT	DESCRIPTION	PAGE
		NUMBER
Department of Security, Safety & Training	Month of November Status Reports	1-2

### Meeting of December 17th, 2012

### November

The following is chronological order of October Meetings of the Security Safety and Training Department.

November 2<sup>nd</sup> Attended the DRJTBC Staff meeting held at the New Hope facility.

November 2<sup>nd</sup> Attended the Post- Super storm Sandy Hurricane meeting held at the New Hope facility.

November 7<sup>th</sup> Attended the Trenton Half marathon meeting held at the Trenton Thunder complex in Trenton N.J.

November 8<sup>th</sup> attended conference call to critique the event surrounding the super storm Dandy event.

November 15<sup>th</sup> Attended and facilitated the Monthly Workplace Safety Committee meeting held at the Delaware Water Gap facility.

November 16<sup>th</sup> Attended the Management team meeting to review and make recommendations on events surrounding the Super Storm Sandy.

November 30<sup>th</sup> Attended and facilitated the Toll Supported Bridge and Officer in charge training session held at the Regional Office Intelligence Center (ROIC) in Trenton N.J.

During the month of November 2012; State Police (via state police liaisons coverage) were requested for details on (18) different Traffic/Construction/Events. The request were scheduled, supplied and verified, there were (10) scheduled and cancelled events. During the month interaction between both State Police Agencies and our Project Managers from the engineering Department on ongoing construction projects throughout the commission.

The SST department coordinated with the ESS department and several local and state police agencies on active investigations and request for video footage in relation to criminal activity at or near our bridges.

### November 2012

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	Citations	Warnings	Security Checks
New Jersey State Police	40	39	870
Pennsylvania State Police	112	56	912

Meeting of December 17, 2012

### **Operations Report Index**

### ELECTRONIC SECURITY AND SURVEILLANCE REPORT

Subject	Description	Page Numbers
Electronic Security and	Status Report for the Month of November	1 - 4
Surveillance	2012	

### Meeting of December 17, 2012

### ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF NOVEMBER 2012

The below-listed items represent meetings, communications, tasks, and projects involving the Electronic Security and Surveillance Department:

### Radio System

- On November 22, 2012, the River County 9-1-1 interoperability channel and the camera system were used in conjunction by ESS personnel to direct marine units during the search and subsequent recovery of a subject that jumped from the New Hope-Lambertville Toll Bridge.
- During the month of November 2012, ESS personnel met with the NJSP Radio Engineer and Motorola to discuss a plan to back up the power and T-1 communication lines at the Stockton, NJ and Delaware Water Gap repeater sites. Both of these sites are prone to losing power and T-1 lines during storms.
- During the month of November 2012, ESS personnel arranged for various radio repairs and installations throughout the Commission.
- ESS personnel continue working in conjunction with the New Jersey State Police
  to reprogram all Commission radios in an effort to expand the Commission's
  interoperability with both the New Jersey and Pennsylvania State Police and DOT
  agencies. Once the programming is written, all the radios will be brought to the
  seven respective toll bridges and ESS and NJSP radio technicians will re-program
  the radios.
- ESS personnel investigated various other DRJTBC radio issues both during and after normal working hours and continued updating the Cartegraph radio inventory database.

### Access Control System

- During the month of November 2012, ESS personnel worked with General Supply (Commission's lock smith) to address various lock issues within the Districts and complete the yearly door lock maintenance plan.
- In November 2012, ESS personnel created ID badges for new employees and consultants. Additionally, ESS experimented with creating "Essential Employee" ID badges. The ACS database was audited to purge the system of invalid employee and contractor cards. Various other employee ACS rights were updated

### Meeting of December 17, 2012

### ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF NOVEMBER 2012

- and/or changed at the request of supervisors and upon the approval of the Acting Executive Director.
- Various door alarms and ACS issues were addressed both during and after normal working hours.

### **ESS**

- On November 13, 2012, ESS personnel processed MEC's September 2012 Maintenance Invoice.
- During the month of November 2012, ESS personnel continued working with MEC and William Sterner from Vericlaim Insurance regarding the insurance claim pertaining to a lightning strike that damaged four cameras at the Easton-Phillipsburg Toll Bridge Facility. The cameras are due in December 5, 2012, and have been scheduled for replacement by MEC. The cost estimates have been submitted to insurance.
- ESS personnel conducted various meetings during the month of November with MEC, ARINC and URS to discuss the progress of the DVTEL 6.2 upgrade and issues at the Primary Control Center.
- During the month of November 2012, ESS personnel continued to work with URS and MEC to investigate various camera issues involving the I-78/611 wireless network.
- During the month of November 2012, ESS personnel continued to work with URS and Engineering on the new ESS maintenance agreement.
- ESS personnel reviewed and purged the ESS video storage database that contains copies of videos requested by DRJTBC personnel and outside agencies.
- ESS personnel worked during, and after normal working hours on numerous ESS issues and problems raised by Commission members.
- The ESS Primary Control Center continues to operate 24/7 and detected, documented, and assisted the District bridges with various emergencies, traffic, and security related incidents.

### Meeting of December 17, 2012

### ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF NOVEMBER 2012

- During the month of November 2012, ESS personnel investigated and processed the following one video request:
  - 1. On 11/22/12, NJSP requested a video search from the New Hope-Lambertville Toll Bridge regarding a motorist that committed suicide by jumping off the bridge.

### Miscellaneous

 On November 2, 2012, ESS personnel attended the DRJTBC Staff Meeting at the New Hope Executive Headquarters. Additionally, on this date ESS personnel moderated the Commission's critique of Hurricane Sandy. Thereafter, the ESS Department was assigned the lead in following up with a Management Team to review the items discussed during the critique and develop a prioritized list of recommendations and acquisitions to be presented to the Commissioners in an attempt to harden the bridges against natural disasters.

Subsequently during the month of November 2012, ESS personnel devoted numerous hours and days to following up items pertaining to Hurricane Sandy and FEMA documents. ESS personnel also participated in a meeting with the New Jersey Office of Homeland Security and Protection regarding the status of the Delaware Water Gap, I-78, and Easton-Phillipsburg toll bridges and how they withstood the storm.

- During the month of November 2012, ESS personnel worked with both the New Jersey and Pennsylvania State Police to address a personnel issue with a Pennsylvania State Police Dispatcher.
- During the month of November 2012, ESS personnel prepared the year-end department synopsis and 2013 goals.
- During the month of November 2012, ESS personnel finalized pending 2012 budget items.
- During the month of November 2012, ESS personnel continued reviewing and making the necessary adjustments to the 2013 Primary Control Center work schedule.

### Meeting of December 17, 2012

### ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF NOVEMBER 2012

During the month of November 2012, ESS personnel continued to work with IT
to institute the Swiftreach Notification System. The system will be utilized to
notify Commission employees of various events such as Commission
emergencies, business closings and/or delays etc.

Meeting of December 17, 2012

### **OPERATIONS REPORT INDEX**

### **FOR**

### SUPPLEMENTAL PROJECTS REPORT

### MONTH OF NOVEMBER 2012

		PAGE
SUBJECT	DESCRIPTION	NUMBER
Projects	Supplemental Projects Report-Overview Report	1 - 7
	of General Upkeep, Preventative Maintenance,	
	Maintenance Projects and Update of Motor	
	Assistance Program District I, II and III for the	
	Month of November 2012	

Meeting of December 17, 2012

### SUPPLEMENTAL PROJECTS REPORT

## OVERVIEW REPORT OF GENERAL UPKEEP, PREVENTATIVE MAINTENANCE, MAINTENANCE PROJECTS AND UPDATE OF MOTOR ASSIST PROGRAM

### DISTRICT I, II AND III

### **MONTH OF NOVEMBER 2012**

Report as shown directly hereunder and have been submitted by Lendell Jones, Director of Plants and Facilities, to keep the Commission Members apprised of the above captioned items at all three districts.

\*\*\*

District I
LeVar Talley, Superintendent
Michele Gara, Asst. Superintendent
James B. Ley, Foreman of Maintenance, Trenton-Morrisville
Daniel Pascuillo, Foreman of Maintenance, New Hope-Lambertville

Trenton-Morriville Toll Bridge

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ост	NOV	DEC	Total Man-hours
Bridge Maintenance	32	72	48	72	32	192	136.0	88	8	28	0		708
Bldg./Facilities Maintenance	120	104	144	112	156	112	304.0	208	287	356	308		2,211
Grounds Maintenance	24	24	120	168	192	248	104.0	272	115	212	78		1,557
Road Maintenance	348	152	208	40	8	152	104.0	192	85	49	37		1,375
Snow/Ice Maintenance	112	32	0	0	0	0	0.0	0	0	0	42		186
Vehicle Maintenance	104	200	136	184	184	144	152.0	240	37	73	107		1,561
Miscellaneous	152	160	228	184	176	232	188.0	192	388	587	445		2,932
Total Man-hours	892	744	884	760	748	1,080	988.0	1,192	920	1,305	1,017		10,530

New Hope-Lambertville Toll Bridge

Mon Hope Bankbortino ton	J. 102 0									· .			
													Total
Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Man-hours
Bridge Maintenance	0	0	16	24	64	80	48.0	48	0	0	0		280
Bldg./Facilities Maintenance	0	250	300	480	352	320	352.0	352	431	534	528		3,899
Grounds Maintenance	150	160	150	240	248	246	228.0	240	251	455	238		2,606
Road Maintenance	10	16	24	32	24	40	32.0	32	57	80	32		379
Snow/Ice Maintenance	10	24	0	0	0	0	0.0	0	0	0	8		42
Vehicle Maintenance	435	240	176	250	144	160	348.0	348	136	0	8		2,245
Miscellaneous	350	232	220	150	160	160	120.0	120	24	0	.56		1,592
Total Man-hours	955	922	886	1,176	992	1,006	1,128.0	1,140	899	1,069	870		11,043

Southern Division Toll Supported Bridges

·													Total
Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Man-hours
Bridge Maintenance	68	66	104	152	324	224	136.0	256	0	8	8		1,346
Bldg./Facilities Maintenance	95	84	172	208	340	168	184.0	860	482	747	454		3,794
Grounds Maintenance	216	108	268	480	472	432	592.0	808	593	797	499		5,265
Road Maintenance	70	24	32	200	62	144	208.0	352	236	199	285		1,812
Snow/Ice Maintenance	98	80	Ö	0	0	0	0.0	0	0	0	80		258
Vehicle Maintenance	0	0	Ō	0	0	0	0.0	304	496	400	321		1,521
Miscellaneous	0	16	72	504	490	156	128.0	396	257	238	179		2,436
Total Man-hours	547	378	648	1,544	1,668	1,124	1,248.0	2,976	2,064	2,389	1,826		16,432

District II
James Shelly, Superintendent
Asst. Superintendent
Robert Varju, Foreman of Maintenance, I-78
Mark W. Dilts, Foreman of Maintenance, Easton-Phillipsburg

Easton-Phillipsburg Toll Bridge

Edelott-Linuthenrich Johr Durch	ige												
													Total
Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Man-hours
Bridge Maintenance	29	53	211	315	210	314	131	113	148	244	32		1,800
Bldg./Facilities Maintenance	452	353	336	273	496	407	456	578	601	346	495		4,793
Grounds Maintenance	339	307	365	467	535	279	369	409	350	436	272		4,128
Road Maintenance	103	130	50	71	54	187	243	133	108	264	98		1,441
Snow/Ice Maintenance	103	15	0	0	0	0	0	0	0	0	49		167
Vehicle Maintenance	95	200	92	36	30	24	61	132	32	126	136		964
Miscellaneous	47	19	74	9	27	10	45	12	80	58	133		514
Total Man-hours	1,168	942	1,128	1,171	1,352	1,221	1,305	1,377	1,319	1,474	1,215		13,807

I-78 Toll Bridge

110.00-0494													
Task	JAN	FEB	MAR	APR	MAY	JUN	JÜL	AUG	SEP	ост	NOV	DEC	Total Man-hours
Bridge Maintenance	0	0	0	_0	0	0	0	0	0	0	0		0
Bldg./Facilities Maintenance	1,208	1,073	920	799	680	564	744	600	624	732	688		8,632
Grounds Maintenance	0	794	984	1,340	1,584	922	1,166	958	488	524	87		8,847
Road Maintenance	407	0	480	0	176	650	124	386	463	496	417		3,599
Snow/Ice Maintenance	111	28	0	0	0	0	0	0	0	0	173		312
Vehicle Maintenance	303	280	232	216	176	160	168	162	156	198	343		2,394
Miscellaneous	40	0	0	0	8	0	0	176	64	355	144		787
Total Man-hours	2,069	2,175	2616	2,355	2,624	2,296	2,202	2,282	1,795	2,305	1,852		24,571

Northern Division Toll Supported Bridges

													Total
Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Man-hours
Bridge Maintenance	48	177	565	657	391	546	125	358	402	538	89		3,896
Bldg./Facilities Maintenance	543	276	185	119	265	237	207	256	130	123	179		2,520
Grounds Maintenance	90	120	168	108	233	187	265	208	183	159	157		1,878
Road Maintenance	136	120	47	42	142	104	189	202	116	173	186		1,457
Snow/Ice Maintenance	108	5	0	0	0	0	0	0	0	0	77		190
Vehicle Maintenance	181	250	208	126	142	104	232	268	92	162	162		1,927
Miscellaneous	4	8	77	59	8	8	8	2	118	100	53		445
Total Man-hours	1,110	956	1,250	1,111	1,181	1,186	1,026	1,294	1,041	1,255	903		12,313

District III
Jeanne M Pomager, Superintendent
Richard Taitt, Assistant Superintendent
Thomas Chirico, Foreman of Maintenance

Portland-Columbia Toll Bridge

FOI HAITU-COIGHIDIA TOIL DITU	y <b>~</b>												
													Total
Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Man-hours
Bridge Maintenance	0	0	0	0	15	4	37	65	0	84	0		205
Bldg./Facilities Maintenance	342	269	202	218	171	170	207	214	211	320	180		2,504
Grounds Maintenance	37	47	121	208	225	234	127	179	166	96	112		1,552
Road Maintenance	76	155	42	28	66	32	42	<b>1</b> 1	8	112	32		604
Snow/ice Maintenance	66	14	26	13	0	0	0	0	0	8	88		215
Vehicle Maintenance	91	60	76	86	67	83	91	110	146	48	76		934
Miscellaneous	5	21	51	39	14	62	16	40	57	100	124		529
Total Man-hours	617	566	518	592	558	585	520	619	588	768	612		6,543

Delaware Water Gap Toll Bridge

Delaware water cap rear Bit	- <u>-</u>												Total
Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ост	NOV	DEC	Man-hours
Bridge Maintenance	0	0	38	0	63	30	128	25	72	56	0		412
Bldg./Facilities Maintenance	1,026	920	1,066	811	756	668	666	564	630	840	656		8,603
Grounds Maintenance	173	144	233	462	479	480	309	387	216	384	120		3,387
Road Maintenance	99	70	119	177	93	204	133	250	248	104	56		1,553
Snow/tce Maintenance	52	8	0	0	0	0	0	0	0	0	24		84
Vehicle Maintenance	148	162	184	158	182	188	188	180	168	224	176		1,958
Miscellaneous	46	88	136	60	209	148	150	135	138	48	160		1,318
Total Man-hours	1,544	1392	1,776	1,668	1,782	1,718	1,574	1,541	1,472	1,656	1,192		17,315

Milford-Montague Toll Bridge

Millora-montague ron bridge	-												
													Total
Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Man-hours
Bridge Maintenance	0	0	0	0	15	7	5	0	0	0	0		27
Bldg./Facilities Maintenance	386	392	265	213	177	56	68	54	162	172	108		2,053
Grounds Maintenance	73	72	214	163	281	52	15	32	240	212	112		1,466
Road Maintenance	46	27	96	127	64	7	9	19	24	86	16		521
Snow/Ice Maintenance	48	44	0	0	0	0	0	0	0	0	16		108
Vehicle Maintenance	54	80	33	33	15	3	2	2	32	84	183		521
Miscellaneous	146	107	175	110	133	17	17	13	64	184	184		1,150
Total Man-hours	753	722	783	646	685	142	116	120	522	738	619		5,846

# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION MONTHLY ACTIVITY SERVICES RENDERED REPORT

DISTRICT NORTHERN DIVISION

YEAR 2012 Month Ending NOVEMBER

ACTIVITY/SERVICE	J.P.	M-UBE	R-R	B-R	SN	P-C	TOTAL
Disabled Vehicle Removal	0	0	0	0	0	0	0
Shift/Hours On Duty	869	148	9059.5	6951.7	13526	0	30554.2
Patrols/Crossovers	417	68	3405	3828	8000	0	15718
Complaints Received	0	0	<b>*</b>	2	. 33	0	36
Co-Operation W/Other Agencies	130	5	1132	399	621	0	2287
Services Rendered	631	80	3068	1285	12035.5	0	17099.5
First Aid	4	0	0	14	3	0	21
Advisories: Pedestrians, Bikers & Automobiles	253	15	1861	882	2299.5	0	5310.5
Traffic Control Assistance	244	14	453.25	222.45	2916.45	0	3850.15
River Readings	129	7	1069	908	1391	0	3501
Vehicles Refused Passage	30	0	629	299	2321	0	3279
Medical Emergencies (911 Calls)	0	0	6	5	9	0	17
Calls For Assistance (State Police)	0	0	9	24	22	0	52
TOTAL	2707	337	20689.75	14817.15	43174.45	0	81725.35

UHLERSTOWN FRENCHTOWN	MILFORD-UPPER BLACK EDD	REGELSWILLE	BELVIDERE-RIVERTON	NORTHAMPTON STREET	PORTLAN-COLUMNIA (PED)
#0	M-UBE	RAR	8-8	NS	P.C

# MONTHLY ACTIVITY SERVICES RENDERED REPORT

# DISTRICT SOUTHERN DIVISION

YEAR 2012

ACTIVITY/SERVICE	SO	WC	NH-L	LT	CB-S	L-R	TOTAL
Disabled Vehicle Removal	333	20	274	0	0	0	627
Shiff/Hours On Duty	7108	6330.4	12919	1290	496	0	28143.4
Patrols/Crossovers	3264	3086	5534	620	242	0	12746
Complaints Received	130	7	22	13	-	0	173
Co-Operation W/Other Agencies	30	164	53	69	7	0	323
Services Rendered	1171	1195	2891	170	53	0	5480
First Aid	0	-	14	0	0	0	15
Advisories: Pedestrians, Bikers & Automobiles	899	587	2465	111	91	0	4153
Traffic Control Assistance	559	173	176	69	4	0	981
River Readings	838	817	893	28	54	0	2630
Vehicles Refused Passage	962	136	469	56	12	0	1635
Medical Emergencies (911 Calls)	-	9	ဇ	7-	0	0	11
Calls For Assistance (State Police)	14	14	22	73	က	0	126
TOTAL	15309	12536.4	25735	2500	963	0	57043.4
NOTES:							

CALHOUN STREET	WASHINGTON CROSSING	NEW HOPE-LAMBERTVILLE	LOWER TRENTON	CENTER BRIDGE-STOCKTON	LUMBERVII I FRAVEN ROCK
SO	WE	MHT	5	CB-S	2

-														
633	Dickerse Simo Scient Tell Bulge Commissions	260				Σ	lonthly Mo	tor Assis	Monthly Motor Assistance Program Report November 2012	am Report				
			AAA	Tire Ass't	Cleared Vehicle	Unleaded Gas	Diesel	Jump Start	Radiator	Washer	Cell	Traffic	Transport Motorist	Other
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Meeting of December 17, 2012

## USE OF FACILITIES REQUEST REPORT MONTH OF NOVEMBER 2012

		PAGE
SUBJECT	DESCRIPTION	NUMBER
Use of Facilities	Use of Facilities Request-Month of November 2012	1

Meeting of December 17, 2012

### PROPERTY REPORT

### **Use of Commission Facilities**

Facility	Organization	Date/Time	Description of Use
Easton – Phillipsburg Administration Building sign shop area.	Warren County Board of Elections- General Election	November 6, 2012	Town of Philipsburg polling site.
Lower Trenton and Calhoun St. Toll Supported Bridges.	City of Trenton Half Marathon	November 10, 2012	Runners and pedestrian crossings during marathon.

### Meeting of December 17, 2012

### **Operations Report Index**

### Plants and Facilities

		PAGE
SUBJECT	DESCRIPTION	NUMBER
Plants and Facilities	Status report Month of November 2012	1-2

### PLANTS AND FACILITIES REPORT MONTH OF November 2012

- Oversaw and monitored activities for the Motorist Assistance Program during the month of October 2012. Forwarded the monthly report to the Deputy Executive Director of Operations.
- Oversaw the oil pressure valve replacement on the boiler at the New Hope - Lambertville Toll Bridge Facility.
- Attended the monthly Commission meeting at the New Hope Lambertville Toll Bridge Facility.
- Attended Senior Staff Management Committee meeting at New Hope-Lambertville Toll Bridge facility.
- Attended Committee Agenda Review meeting at the New Hope Lambertville Toll Bridge Facility.
- Attended numerous conference calls relating to Hurricane Sandy to discuss preparations, scheduling and communications with operations staff and District supervisory personnel.
- Oversaw installation of a new backflow preventer at the Northampton St. Toll Supported bridge shelter to comply with storm water regulations.
- Oversaw the repair of a defective breaker at the Delaware Water Gap Toll Bridge facility to ensure power to Toll facility is uninterrupted.
- Oversaw the diagnosis and repair of the Emergency Generator at the Milford-Montague Toll Bridge facility.
- Attended the Workplace Safety Committee meeting at the Delaware Water Gap Toll Bridge facility. Topics of discussion were Hurricane Sandy and PMA reports.
- Attended Management Team Review committee meeting to discuss and critique operational issues related to Hurricane Sandy and make

recommendations to improve the Commission resources during emergency events.

- Attended FW: C-437B Easton-Phillipsburg Toll Bridge Rehabilitation, Preliminary, Final & Post Design Services Open House at the Eastonian Hotel in Easton Pa.
- Attended a meeting at the Trenton-Morrisville maintenance facility to discuss the ongoing water leak into the T-M training room and to discuss possible solutions to make necessary repairs.
- Attended the Kronos time keeping system advanced scheduler training at the New Hope Lambertville Toll Bridge facility.
- Reviewed the Accident Log/Property Damage Reports for the month of September 2012. Forwarded the monthly report to the Director of Human Resources, Insurance Administrator, Comptroller and the Deputy Executive Director of Operations.
- Continued site visits of Commission Facilities during the month of November 2012 to review plant operations, maintenance procedures and related issues.
- Forwarded the Use of Commission Facilities Requests for the month of October 2012 to the Deputy Executive Director of Operations.

Meeting of December 17, 2012

### INFORMATION TECHNOLOGY DEPARTMENT REPORT

### MONTH OF NOVEMBER 2012

, ,		PAGE,
SUBJECT	DESCRIPTION	NUMBER
Information	Monthly Information Technology Department	1 - 2
Technology	Report Covering the Month of November 2012	

### DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION Meeting of December 17, 2012

### Information Technology Department Report Month of November 2012

The following activities under the general heading of Information Technology were recently initiated, accomplished, or performed:

### Communications/Network/desktops:

- \* Record commission meeting and provided file to executive office.
- ❖ Deployed monitors all districts completed.

### Melpdesk:

❖ Processed 81 help desk work orders for the month November. Work orders include all software support including MUNIS, Cartegraph, Digital paper and KRONOS. Printer issues, hardware and office software support, job postings, news posting, postings to the external web site, processing of IT security forms, and telephone support.

### Projects:

### MUNIS

- Interface between CIP and MUNIS is being completed by consultant and Tyler.
- Admin training to take place on 12/6/12 with turnover to engineering after PM's are trained
- Tyler is addressing issues with users, but as always slow to respond.
- Ongoing support for MUNIS including user support and issues.
- Apply MUNIS software program updates nightly. Averages 6 per day.

### CIPAce

- Upgraded CIPAce on 12/26/12 to version 6.3.1
- Issues with MUNIS interface and will not be completed by Tyler until November 16 2012.
- Issues with CIP report writer and field creation still outstanding.
- Continual meeting and status with Stephen Wu to discuss CIP issues.

### CarteGraph

- Consultant defining the BridgeView module
- Implementation and training of Work Order processing for Maintenance, to replace MUNIS WO processing.
- Monitoring system to determine if users are using
- Now on enterprise licensing.
- Met with engineering to review maps and GIS system created by Consultant.
- Schedule meeting for turnover to IT department (consultant Kevin Knarvez will lead)

### DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION Meeting of December 17, 2012

### Digital Paper

- Engineering completed scanning plans and documents for implementation.
- Scheduling engineer training in February

### KRONOS Time and Attendance

- Advanced scheduler training was held on 11/28. Schedules still being written, but will be complete by mid-December. Follow-up meeting will be held in March
- Schedule patterns have been developed and maintained by IT
- Continued meetings with KRONOS to resolve issues. Although there are few issues.
- Provided additional manager licenses for read only access for foremen and assistant foremen
- IT will update schedules now instead of Assistant Supers. Assistants will update part time schedules.
- IT preparing training manuals to train Assist. Supers, Supers and KRONOS managers.
- ❖ External Website preparing to write RFP

### Intranet:

- Update news clipping and engineering requests.
- Maintain all job postings.

### Recycle/Green initiative:

- ❖ IT Director is now co-chair of the green team.
- Will schedule green team meeting in December.

### Miscellaneous:

- Scan, and approve Verizon communications invoices for payment.
- Maintain Commissions AV equipment
- Maintain various InfoPath and Access IT developed systems.
- ❖ Help with installation of new scanning equipment

Meeting of December 17, 2012

# OPERATION REPORT INDEX FOR COMPACT AUTHORIZED INVESTMENT DEPARTMENT

SUBJECT	DESCRIPTION	PAGES NUMBER
Compact Authorized Investment	Status Report Month of November 2012	1- 10

### Meeting of December 17, 2012

### COMPACT AUTHORIZED INVESTMENT DEPARTMENT December 17, 2012

### General

During the month of November, the CAI director presented a power point presentation to the Commissioners before their regular Commissioners meeting scheduled for November 19, 2012. The due diligence engineers from Pennsylvania and New Jersey accompanied the CAI director for said presentation. In addition to the power point slides a spiral bounded copy of the presentation was given to the commissioners who had a few questions about the program and comments about the final completion of the CAI projects. The presentation highlighted a few of the CAI completed signatures projects and provided a financial update of all the grants awards for the 92 projects funded by the commission in the past 7 years. The presentation was designed to provide the commissioners, the governors representatives, and the executive staff an opportunity to get a more familiarized with the program and how the Commission, through its CAI department, has been able to enhance its mission and commitment to improve the quality of life for area residents in communities that host our bridges and those who travel to New Jersey and Pennsylvania.

The CAI program the Commission has provided over \$45 million of capital funding to municipalities that host Commission facilities. The purpose of the program is to enhance travel flow and access to and from Commission facilities and within the local community transportation system. The CAI projects have been a fundamental catalyst as the Commission strives to create a synergy of economic vitality, environmental stewardship, historic preservation, customer service and fiscal accountability.

As indicated before, all funded projects have been completed in Pennsylvania, and the CAI department is assisting the Cities of Lambertville and Trenton in New Jersey to entirely complete their CAI funded portion of their projects in New Jersey. Those projects will be completed by December 31, 2012.

In the November meeting, the commissioners also approved two CAI resolutions, one for a reallocation of funds for a completed project in Smithfield Township, PA, and the other for the extension of the French and Parrello Associates contract for the CAI due diligence engineer.

The CAI department continues its efforts to assist the municipalities in completing their pending invoices and to send the CAI department their reimbursement requests to be processed and paid by the Commission. The CAI department also continues to assist other Commission departments when necessary.

### Meeting of December 17, 2012

### Pennsylvania

- 1. Milford Borough, PA The Storm Water Restoration Project was completed by Leeward Construction in July 2011. During the month of February 2012, the final reimbursement for project was processed and the grant was closed out. The Borough has been reimbursed \$163,475.00 of \$163,475.00 (100%) by the CAI department.
- 2. Smithfield Township, PA During the month of November the Commissioners approved a resolution for the reallocation of funds in the amount of \$10,472 from the *Pedestrian Improvements Project* previously completed under budget to the *Inter-municipal Trail project*. A reimbursement of \$262,462.27 was approved and paid to Smithfield.

In September 2012, the construction of the amended plan for the *Intermunicipal Trail Project* was completed by the contractor, Rutledge Excavating, Inc. Although, the project was fully completed during the month of September, the municipality encountered delay and an unresolvable conflict with a local railroad that forced them to re-route the trail that caused the project to be over budgeted by \$10,472 for engineering and construction costs. To date, the Township has been reimbursed \$580,727.08 of \$594, 972.00 by the CAI department.

The *Pedestrian Improvements Project* has been completed and the grant is closed out with the CAI department. The Township was reimbursed for \$765,578.18 of the grant amount (\$779,000.00).

3. Delaware Water Gap Borough, PA – In April 2012, the Borough engineer, David Jones sent the Commission a follow up letter from the March 2012 conversation requesting funds for a curb and sidewalk project along Route 611. On March 29, 2012, the Borough had submitted an application for the project to the Commission seeking a grant in the amount of \$396,804.00. This application was previously submitted for consideration by the Commissioners in April 2011, and a subsequent letter was received by the Commission detailing the latter request. This grant request was not awarded by the Commission.

The Local Roads Paving Project was completed in December 2010 by Bracalente Construction, Inc. for a total construction cost of \$115,831.60. The streets that were repaved included Waring Drive, Oak Street, Parkway Drive, Croasdale Drive, Walnut Lane and Shepard Avenue. In May 2011, the CAI department received and processed the Borough's final reimbursement and closed out this grant. The Borough has been reimbursed \$120,826.59 of the original \$130,000.00 award (93%) by the CAI department.

The Broad Street Sidewalk Improvements Project was completed and the Highway Occupancy Permit (HOP) by Penn DOT was issued. In March 2011, PennDOT issued an updated punchlist for the project that indicated that the Borough was required to replace the detectable warning surfaces on two (2) of the constructed curb ramps prior to close out of the HOP. The Borough agreed that its Public Works Department would complete the repairs to address the PennDOT

### Meeting of December 17, 2012

Pennsylvania (continued)

requirements. The Waring Drive/Delaware Ave. Drainage Improvements Project was completed in August 2009.

- 4. Portland Borough, PA In the summer of 2010, the Borough submitted a revised application, in the amount of \$153,782.66 for Streetscape Improvements on State Street and Delaware Avenue, in the hope that the project would be reconsidered by the Commissioners for funding. The revised application was a scaled-down version of an original application in April 2010, which was submitted in the amount of \$515,701.40. The revised application met the CAI criteria, but was not awarded. The two other CAI funded projects (Park & Ride Project and Park & Walk Project) have been completed.
- 5. Lower Mount Bethel, PA In April 2012, the CAI department processed the Township's final reimbursement request and closed out the grant. The Township was reimbursed \$80,190.80 of \$80,191.00 (100%) by the CAI department.

The *Park & Ride Trail Project* was completed in June 2011. The previous CAI funded projects in Lower Mt. Bethel Township were completed and closed out.

**6.** Easton, PA – All the City of Easton granted projects have been completed and fully reimbursed by the Commission.

During the month of February, 2012, the director of the city's public works department requested the support of the Commission to apply for a grant from the National Endowment of Arts. This request was sent directly to the Commission's executive office. The executive office was amenable to send a letter of support, but no direct financial support for this request was granted.

All three CAI funded projects in Easton have been completed as of July 2011. These projects included: the Waterfront Improvements Project, the Trolley Project and the North 3<sup>rd</sup> Street Corridor Traffic and Pedestrian Improvements project.

7. Williams Township, PA – The *I-78 & Morgan Hill Road Interchange Traffic Signalization Project* was completed in January 2010. To date, \$374,014.13 of \$430,590.00 (87% of total grant amount) has been reimbursed to the Township. The CAI department worked with the new Township Manager and she was able to submit the final reimbursement request for the project and the CAI department is in the process of closing out this project.

In March 2010, the Township submitted six (6) new applications that were discussed at past Commissioners meetings, but were not awarded.

**8.** Riegelsville Borough, PA – Construction of the *Delaware Canal Footbridge Lighting Project* was completed by the contractor, Yates Electrical Service, in July 2011. The CAI department has

### Meeting of December 17, 2012

Pennsylvania (continued)

received all the necessary documentation to process the Borough's final reimbursement request and closeout the grant. The Borough utilized \$40,349.91 of the \$45,000.00 grant amount (90%). The previous CAI funded project in Riegelsville Borough has been completed and closed out.

9. Solebury Township, PA – The construction of the Walton Drive Bridge Replacement Project is complete. The Project construction included an alternate #2 paving work, which was a change of scope approved by the Commissioners to repave the entire length of Walton Drive. In December 2011, this grant was closed out with the CAI department. The Township was reimbursed \$351,811.02 of \$660,000.00 (53%).

Construction of the *Route 202 Trail and Park* project began on August 4, 2008 by K.C. Construction, and was completed in September 2009. In September 2011, the CAI department closed out this grant with the Township. To date, the Township has been reimbursed \$1,755,150.00 of \$1,755,150.00 (100%).

10. New Hope Borough, PA – Construction of the *Main St. Bridge Lighting Project* has been completed by the contractor, Armour & Sons Electric. The CAI department completed the final reimbursement request in the amount of \$8,138.39 and the project was closed out. The Borough was fully reimbursed all its invoices for this project.

The construction of the *Bridge St. Traffic Signals Project* was completed on December 2011, and included the construction of the ADA ramps by L.C. Costa Contractors, Inc., for a total Construction cost of \$27,200.06. The Borough submitted a request to the Commission to transfer the residual funds in the *Main St. Bridge Lighting* grant to the *Bridge St. Traffic Signals* grant in order to assist with the additional cost associated with installing the ADA ramps that were required by Penn DOT. This request was reviewed and approved by the CAI department. The project was completed and it is in the process of being closed out by October 2012. To date the Borough has been reimbursed \$412,798.75 of \$446,404.00 (92% of total grant amount).

11. Falls Township, PA – The original traffic signal installation and modernization project is complete and a final reimbursement request in the amount of \$77,876.00 was approved in December 2008. The Township utilized \$332,571.00 of the \$335,000.00 grant award. The project was closed out.

In the Spring of 2010, the Township submitted another application for the *Tyburn Road & New Falls Road Traffic Signal Upgrade Project*, in the amount of \$108,140.00. This application was considered at past Commissioners meetings, but was not awarded.

12. Upper Makefield Township, PA – The construction of the Gateway Park-Village Streetscape Phase 2 Project has been completed by DHC Construction and Land-Tech. DHC Construction completed the signage portion of the project and Land-Tech completed the remainder of the construction work for the project. In April 2012, the CAI department processed the Township's

### Meeting of December 17, 2012

Pennsylvania (continued)

final reimbursement request for the project and closed out the grant. The Township was reimbursed \$48,600.00 of \$48,600.00 (100%) by the CAI department.

The Washington Crossing Gateway Project was completed closed in the Spring of 2010. The Township was been reimbursed \$1,447,000.00 of \$1,447,000.00 (100% of total grant amount).

13. Lower Makefield, PA – The Black Rock Pedestrian Trail Project is complete. The CAI department continues to work with the Township to process their final reimbursement request submission and closeout the grant. There have been several change orders on this project, which are also being considered as part of the Township's reimbursement request to determine if they are eligible expenses in accordance with the CAI grant. The CAI department has reimbursed all invoices received from the municipality for a total of \$157,856.63 of \$170,877. The Township manager has indicated that there still a pending invoice to send the CAI department, but has not been provided to date.

The Traffic Signal project at the intersection of Yardley-Newtown Rd & Creamery Rd is complete. A final reimbursement request has been processed by the Commission and the original grant is closed out.

**14. Bristol Borough, PA** – The construction of the *Traffic Signals Revitalization Project* was completed by Armour & Sons Electric in July 2009 and the project has been closed out. The Borough utilized \$1,333,843.28 of \$1,334,450.00 grant (99.9% of total grant amount).

In the Spring of 2010, the Borough submitted another application for the *Decorative Crosswalks Project*, in the amount of \$423,126.12. This application was considered at past Commissioners meetings, but was not awarded.

**Yardley, PA** – The CAI department has reimbursed the entire grant amount of \$234,217.00 to the Borough for its *Yardley Borough Road Improvements Project* and the project has been closed out.

In the Spring of 2010, the Borough of Yardley in conjunction with the Landmark Towns organization submitted an application to install Wayfinding Signage to/from and through New Hope Borough, Bristol Borough, and Morrisville Borough in the amount of \$872,969.00. This application was discussed at the Commissioners meetings, but was not awarded.

15. Morrisville, PA – In April 2012, the construction work for the repaying of Nolan Avenue project was completed. The CAI department has advised the Borough that it needs to expedite the completion of its final reimbursement request deliverables.

During the October 31, 2011 Commissioners meeting, the Commissioners approved a request from the Borough to revise the scope of work from the original Sidewalk Replacement Project to the Paving of Nolan Avenue Project in the Borough and to add several LED street lights in the

### Meeting of December 17, 2012

Pennsylvania (continued)

Avenue. On December 26, 2012 the CAI department received a letter from Morrisville requesting an extension of time until the spring of 2012 to complete the project.

In February 2011 the Commissioners approved a reallocation of \$70,000 to expand the Moreau Street project to Bank Street (between Moreau and Green Streets). As of June 2011 the construction work for the Morrisville Municipal Authority CAI project on the *Moreau Street Rehabilitation project* was completed. The CAI department reimbursed all the projects invoices and closed out the grant.

The four previously funded projects in Morrisville have been completed.

### New Jersey

- 1. Montague, NJ The relocation of the emergency heliport from the Park & Ride location has been completed. The reconstruction of the Park & Ride was also completed. The FAA has licensed the emergency heliport that had to be relocated for the construction of the Park & Ride. The CAI department continues to assist the municipality with completing its final reimbursement requests. In February, the CAI department received the final reimbursement request of \$2,417.22 for the final payment of the contract. This request has been being processed and paid.
- 2. Knowlton, NJ A new reimbursement request was completed for the Paulinskill Trail extension as it has been completed. The underpass is a wonderful addition to the community. Hikers and bikers from New Jersey and Pennsylvania are now be able to link the Paulinskill Trail to the Columbia/Portland pedestrian bridge and enjoy the beautiful scenery along the Delaware and Paulinskill Rivers. The Township held a ribbon-cutting ceremony for the Paulinskill Trail Extension on Saturday, June 4, 2011. A reimbursement request for the amount of \$140,765.22 was paid during the month of February. The CAI department has been assisting the municipality with completing its reimbursement requests. During a meeting with the Township staff in September they were advised that all reimbursement requests need to be mailed to the Commission and the due diligence engineer by October. The Township is still working on the delivering the final invoices. In November, the director spoke to the city clerk and the Mayor about submitting their last invoice and again advised them that if any pending invoice is to be paid by December 31, or they will forfeit any unpaid funds.
- 3. Belvidere, NJ The Water Street Improvements project was completed and closed out in May of 2010. In May the final reimbursement request has been processed and the project is closed out. The CAI director provided the Commission's engineering department with the latest financials and designs for this project.
- **4. Phillipsburg,** NJ The Town has completed its last reimbursement request to close out the grant. All the phases of the Main Street project have been completed. In November, the CAI director contacted the new city clerk and advised her that if any pending invoice is to be paid by the Commission by December 31, or the municipality would be forfeiting any unpaid funds.

### Meeting of December 17, 2012

New Jersey (continued)

The third phase project was awarded a grant for \$997,962 at the Commissioners February 2010 meeting. The approved extension of the project to Sidgreaves Street and Jersey Street to South Main Street was completed. The sidewalks around Shappell Park and on South Main Street were completed, the streets were repaved, new street lights were installed, and all mandated trees have been planted.

The phase two of the project was completed in 2011, the trees have been planted and all punch list items have been met. The CAI department has completed processing all the reimbursement requests submitted for this project to date.

The original, Phase I project, was completed and a ribbon-cutting ceremony was held on December 3, 2008.

- 5. Pohatcong NJ A new application was received by the CAI Department for *Resurfacing of River Road*. This application was presented to the Commissioners at their February 2010 meeting. This request was not awarded. The two granted projects to Pohatcong Township have been completed and closed out.
- **6.** Holland, NJ –Holland was awarded a second CAI grant for the *Drainage & Resurfacing of a Portion of Mt. Joy Road* and the municipality requested an extension for the work to be completed by the spring of 2011. During the Spring 2011, the project was awarded to English Paving Company, Inc. and a preconstruction meeting was held in June, 2011. The project construction started in June 2011 and completed in July. The CAI department closed out this project.

Holland completed and was fully paid for its previous CAI project. This project was closed out.

7. Milford, NJ –The CAI department has been working with the Borough complete its final reimbursement request and close out this project. The project construction contract for *The Honeysuckle Road* project was awarded to Top Line Construction. Top Line Construction started this construction in May 2011 and the project is completed by June 2011. In August 2011, the Borough requested to amend the project to include the resurfacing of the Borough's Water Works driveway located at the corner of York Road and Water Street. The Borough also wanted to install three speed bumps and backstop fence for the little league ball field. The additional work will not increase the amount of the grant awarded by the Commission. The extra resurfacing and speed bumps were approved by the Commission at the September 2011 meeting. The resurfacing and installation of speed bumps is complete. The due diligence engineer is completing the final reimbursement requests to close out this project. The final project's invoices have been being processed.

The previous Bridge St. Reconstruction project has been completed.

### Meeting of December 17, 2012

New Jersey (continued)

8. Frenchtown, NJ – The CAI department has been working with the Borough to complete its reimbursement request in order to close out this project. In November, the CAI director attended a meeting with the staff and the Borough engineer to finalized any discrepancy on the final invoice to be submitted to the CAI department and the due diligence engineer.

A ribbon cutting ceremony on the *Improvements Bridge St. project* and the *Park and Ride project* was held on May 17<sup>th</sup>. It was a great success.

The contraction for the *Improvement of Bridge Street* project started in March 2012 and by the third week of April 2012, the milling and paving work as well as the installation of all the inlets and handicap assessable ramps was completed as planned.

In January 2011, Commissioners approved the reallocation of \$240,000 from its previously allocated budget for the Village Green project to the *Improvements of Bridge Street*. The plans for Bridge Street, South Harrison St. and Race Street were complete and the project was advertised for bids in June 2011. The work included sidewalk and handicap assessable ramps installation, milling, curb and pavement construction, raised crosswalk installation, pavement striping and restoration. The project was held up due to specificities of the MPT plan by the Commission on work to be performed on Bridge Street.

Last fall, this project was advertised for bids and two were received. The bids came in above the grant budget. Frenchtown decided to rebid the project for spring 2012 construction. In January, the Borough advertised the project construction and the bids came in lower than last fall. The Borough tabulated the bids and awarded the project to the A-Team Construction. A preconstruction meeting is scheduled for March 5, 2012 at the Frenchtown Borough Hall.

The Frenchtown Park and Ride project was completed in 2009.

9. Lambertville, NJ – Mayor David DelVecchio, of the City of Lambertville attended the November Commissioners meeting to thank the commissioners and assure them that the CAI funded portion of the *South Franklin Street Drainage Project* will be completed and the reimbursement request(s) submitted by December 31, 2012.

The CAI department continues to work with the Lambertville to complete the *drainage* improvement project on South Franklin Street. All the other 12 CAI funded projects were completed in the municipality.

The City of Lambertville was awarded CAI grants for 13 projects since the beginning of the CAI program. Twelve projects have been completed in Lambertville.

10. Stockton, NJ—In April 2011, the Borough finally completed some pending financial reports that the CAI department had been waiting for to complete a final closed out of this project. The funded CAI projects for the Bridge Street Improvements project are completed. The municipality received a transportation construction project award for its CAI project.

### Meeting of December 17, 2012

New Jersey (continued)

11. West Amwell, NJ -- The Rocktown Hill Road Improvement Project to the approach to the intersection of Route 31 approved for \$100,000 by the Commissioners at their January 25, 2010 was completed at the end of June 2011. The CAI department is reviewing the reimbursement requests. Three pending reimbursement requests were completed in January 2012. These requests were paid in February 2012 in the amount of \$38,905.68.

In the Spring of 2010, the Township submitted two additional applications: The Reconstruction of Old York Road Section I for \$85,000 and the reconstruction of Old York Road Section II for \$285,000. These applications were presented to the commissioners, but there was no action taken for new grants awards.

Section 11, 12 and 13 of Rocktown-Lambertville Road Reconstruction project are now completed and closed out.

12. Delaware Twp; NJ – The CAI department continues to work with the Delaware Township to complete the reimbursement requests for the *Improvements and Resurfacing of Federal Twist Road*.

Maser Consulting Engineering completed the design for this project. The project was bid for material and awarded, and the Township has indicated that the work was done in-house with its PW crew. The project started construction at the beginning of August 2011 and various basins have been installed. On December 16, 2011, the Township held a preconstruction meeting for the repaving of the Federal Twist Road. Due to the great winter weather, the construction work began at the beginning of January 2012 and was completed by the end of the same month. The township's public works crew completed the drainage construction work.

There was an opened issue on the Seabrook Resurfacing project that was completed in 2009, in that the municipality requested the use of remaining fund in the amount of \$15,057.54 for the work that was done without authorization. The township's DPW completed an "Oil and Chip" surface treatment of the roadway as part of its customary maintenance. This work was not included in the original scope of work of the application submitted to the DRJTBC as part of the CAI grant; therefore, denied for payment and the projects were closed out.

13. Hopewell, NJ – The CAI department received the final reimbursement requests, and the due diligence engineer is working on obtaining missing deliverables to complete the reimbursement for the Township.

Hopewell Township was approved for a grant application for the *Design and Construction of Sidewalk Replacement in the Village of Titusville*. This application was awarded a grant by the Commissioners at their April 2010 meeting. The Township requested an extension To complete this project until the Spring of 2011. The plans were completed and the State Historic office granted its approvals of the plans. The Township Manager has indicated that

### Meeting of December 17, 2012

New Jersey (continued)

limited drainage needs to be dealt with due to some flat slopes that put them over the budget. The municipality found ways to reconcile this issue and the entire construction was completed in April 2012.

The ADA Ramps and Walkway project previously awarded was completed. The CAI department closed out this project.

14. Ewing, NJ – The Wilbertha Road Improvement Project was completed in July 2011. The CAI department is still working with the township to complete the reimbursement and closeout the project. In February 2011, the Commissioners approved a reallocation of funds request of \$25,418 for a change of scope of work by extending the project another 600 LF of road improvements on Wilburtha Road. This work was also completed.

The municipal finance director and engineer are working on gathering all deliverables and invoices for its final reimbursement request to the Commission.

15. Trenton, NJ – The Trenton Gateway project is substantially completed with only a few punch list items to be done. Within the last few months the construction company, Waters and Bugbee has been finishing up the remainder of the sidewalk work and placing the remainder of the roadway base course, landscaping has been ongoing with the sod being laid and painting the street lines and crosswalks.

Everything staid on schedule and the project was substantially completed as indicated in the October CAI Operation Report.

The CAI department has been working with the City and the staff has been submitting all the necessary invoices and deliverables for reimbursement. The CAI department is also reviewing change orders submitted by the City.

Thanks to Commissioner Yuki Laurenti for her support in speaking with her colleagues in the City of Trenton, the CAI department has received necessary updates on the current status of the funded project.

- 16. Alpha NJ The Alpha's and Pohatcong's Reconstruction of Edge Rd. project has been completed and is in the process of being fully reimbursed and closed out.
- 17. Kingwood, NJ The Township's Reconstruction of Tumble Falls Road was awarded a grant for \$373,000.00 and the contract agreement has been executed. The project construction was completed last summer. Most of the construction work, especially the roadway repaving, was done by municipal work forces. The CAI Department has approved the reimbursements and the project has been closed out.

### Meeting of December 17, 2012

### **NEW BUSINESS**

### LETTER OF COMMENDATION

SUBJECT	DESCRIPTION	PAGE NUMBER
New Business	Letter of Commendation	1

### Meeting of December 17, 2012

### **NEW BUSINESS**

### LETTER OF COMMENDATION

Letters of commendation are reproduced directly hereunder and is self-explanatory.

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Safe Haven of Pike County, Inc. 500 West Harford Street Milford, PA 18337

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Mission Statement

November 15, 2012

Delaware River Joint Toll Bridge Commission Jeanne M Pomager District III Superintendent

Dear Friend and Supporter of Safe Haven,

Thank you so very much for your support of our first-ever Tour de Pike "Pedal for a Purpose" Bicycling Event. Your contribution not only made possible a day of fun for participants, it also supports our services for survivors of domestic and sexual violence. We are most grateful for your kindness.

Without your participation, the event would not have been a success. We look forward to next year's event, which we anticipate to be an even greater success.

Once again, you have my thanks. Your generosity represents the best Pike County has to offer, and it has made a difference in the lives of survivors of domestic and sexual violence.

Respectfully,

Andrew Salan Color

David A. Bever, M.S.W.

**Executive Director** 

Susan Hines

President of the Board

PS...a special THANK YOU to Corporal Masker; for both his enthusiasm and professional support, he truly helped in making our event a safe and an enjoyable success. We are very grateful!

Dedicated to non-violence and individual dignity for all residents of Pike County Phone: 570,296.2827 · www.safehavenofpikecounty.org · Fax: 570,296.4410 · empowerment@safehavenmilford.com