

**DELAWARE RIVER**  
**JOINT TOLL BRIDGE COMMISSION**  
**MINUTES**  
**MEETING OF DECEMBER 23, 2013**

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**MEMBERS OF THE COMMISSION**

**NEW JERSEY**

HONORABLE DAVID R. DEGEROLAMO  
**Chairman**

HONORABLE GEOFFREY S. STANLEY

HONORABLE EDWARD J. SMITH

HONORABLE WILLIAM J. HODAS

HONORABLE YUKI MOORE LAURENTI  
**Secretary-Treasurer**

**PENNSYLVANIA**

HONORABLE GAETAN J. ALFANO  
**Vice Chairman**

VACANT

HONORABLE JOESEPH ULIANA

HONORABLE DANIEL GRACE

HONORABLE JACK MUEHLHAN

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

## **STANDING COMMITTEES**

### **FINANCE COMMITTEE**

**NEW JERSEY:** Yuki Moore Laurenti\*, Edward Smith

**PENNSYLVANIA:** Gaetan Alfano, Jack Muehlhan

### **PROJECTS COMMITTEE**

**PENNSYLVANIA:** Joseph Uliana\*, Daniel Grace\*\*,

**NEW JERSEY:** David DeGerolamo, Geoffrey Stanley

### **PROFESSIONAL SERVICES COMMITTEE**

**NEW JERSEY:** Edward Smith\*, William Hodas

**PENNSYLVANIA:** Gaetan Alfano, Jack Muehlhan

### **PERSONNEL COMMITTEE**

**PENNSYLVANIA:** Daniel Grace\*, Joseph Uliana\*\*

**NEW JERSEY:** William Hodas, David DeGerolamo

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### **AUDIT COMMITTEE**

**PENNSYLVANIA:** Gaetan Alfano\*, Joseph Uliana

**NEW JERSEY:** David DeGerolamo, Geoffrey Stanley

### **ADMINISTRATIVE COMMITTEE**

**NEW JERSEY:** Yuki Moore Laurenti\*, Geoffrey Stanley

**PENNSYLVANIA:** Jack Muehlhan, Daniel Grace  
Odessa Jenkins, John Anderson, Sean McNeeley

### **SELECTION COMMITTEE**

**PENNSYLVANIA:** Daniel Grace, Joseph Uliana  
**NEW JERSEY:** Geoffrey Stanley, William Hodas

\*Chairman of Committee

\*\* Temporary assignment due to the vacancy of Melissa Heller

X:\Wendy's Files\Commission Mtgs from.2003 to present\2014\Jan 27-2014\7) Operations Report\Standing Committees- 6-04-13.doc

Thursday, January 23, 2014

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION  
RECAPITULATION OF COMMITTEE MEMBERSHIP**

<b>DeGerolamo</b>	(1) Projects Committee (2) Audit Committee
<b>Alfano</b>	(1) Finance Committee (2) Professional Services Committee (3) Audit Committee (Chairman)
<b>Grace</b>	(1) Projects Committee ** (2) Personnel Committee (Chairman) (3) Administrative Committee (4) Selection Committee
<b>Vacant*</b>	(1) Projects Committee (2) Personnel Committee
<b>Hodas</b>	(1) Professional Services Committee (2) Personnel Committee (3) Selection Committee
<b>Laurenti</b>	(1) Finance Committee (Chairman) (2) Administrative Committee (Chairman)
<b>Muehlhan</b>	(1) Finance Committee (2) Professional Services (3) Administrative Committee
<b>Smith</b>	(1) Finance Committee (2) Professional Services Committee (Chairman)
<b>Stanley</b>	(1) Projects Committee (2) Audit Committee (3) Administrative Committee (4) Selection Committee (Chairman)
<b>Uliana</b>	(1) Projects Committee (Chairman) (2) Audit Committee (3) Selection Committee (4) Personnel Committee**

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**PROFESSIONAL ASSOCIATES**

**CONSULTING ENGINEERS**

TRANSYSTEMS CONSULTING ENGINEERS  
Paramus, New Jersey

**LEGAL COUNSEL**

STRADLEY, RONON, STEVENS & YOUNG  
Philadelphia, Pennsylvania

FLORIO, PERRUCCI, STEINHARDT & FADER  
Phillipsburg, New Jersey

**EMPLOYMENT COUNSEL**

STEVENS & LEE  
Philadelphia, Pennsylvania

WOLFF AND SAMSON  
West Orange, New Jersey

**AUDITOR**

BOWMAN & COMPANY  
Voorhees, New Jersey

**FINANCIAL ADVISOR**

NW FINANCIAL GROUP  
Jersey City, New Jersey

**COMMUNICATIONS CONSULTANT**

BRABENDER COX  
Pittsburg, Pennsylvania

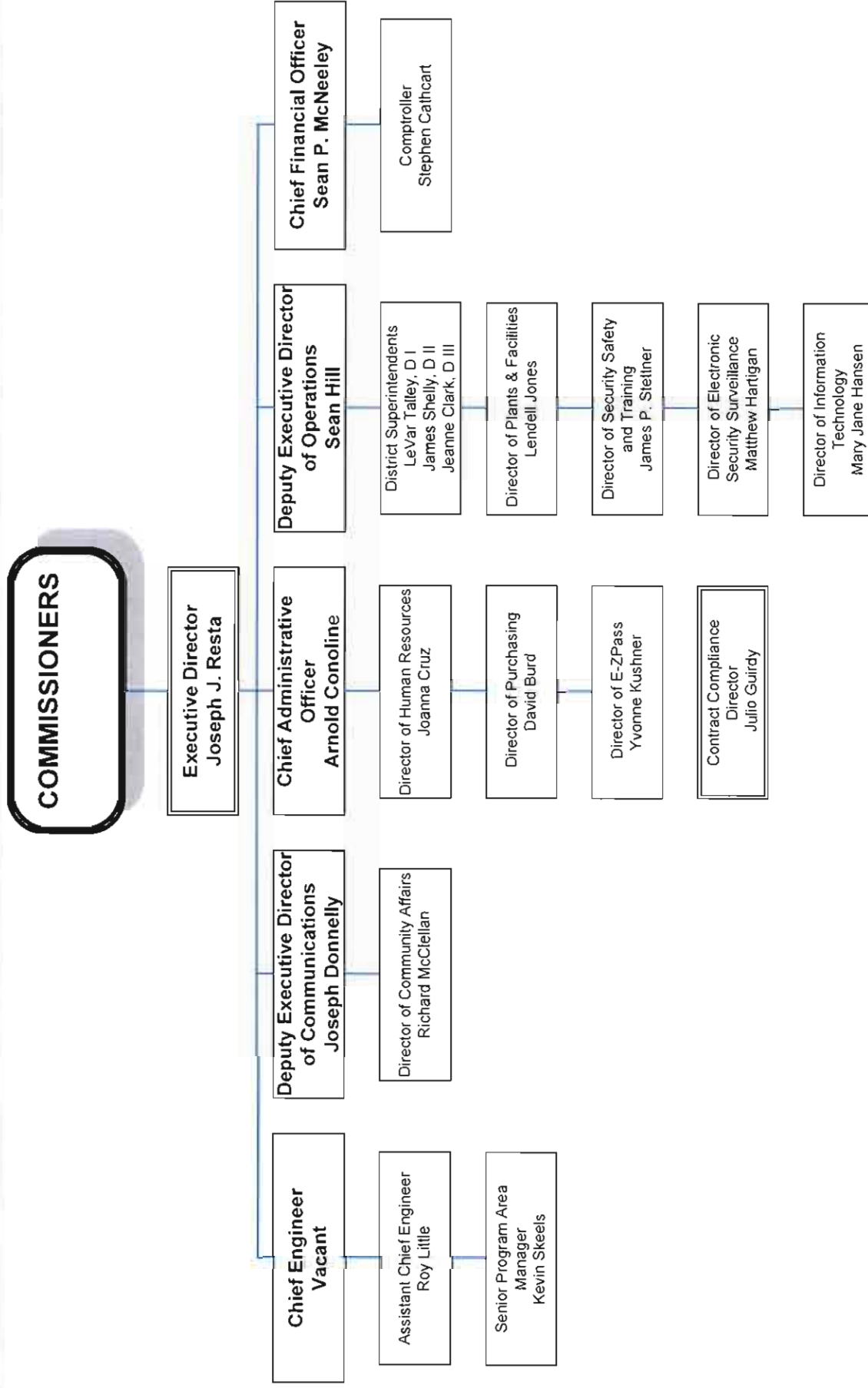
**INVESTMENT ADVISOR**

PFM BANK  
Pennsylvania

Revised 2012

# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

## ORGANIZATION CHART



# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

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# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

## **CALL TO ORDER**

The Regular Monthly Meeting of the Delaware River Joint Toll Bridge Commission was called to Order at the New Hope Executive Offices, 2492 River Road, New Hope, PA. 18938-9519, on Monday December 23, 2013 at 10:30 a.m. pursuant to notice properly forwarded to each member in compliance with the bylaws. David DeGerolamo, Chairman, presided at this Meeting. The Commission met in Executive Session to discuss legal and personnel matters prior to this meeting.

## **APPEARANCES**

### **COMMISSION MEMBERS:**

Hon. Gaetan Alfano (Pennsylvania)  
Hon. David DeGerolamo (New Jersey)  
Hon. William Hodas (New Jersey)  
Hon. Yuki Moore Laurenti (New Jersey)  
Hon. Jack Muehlhan (Pennsylvania)  
Hon. Edward J. Smith (New Jersey)  
Hon. Geoffrey S. Stanley (New Jersey) (Via Conference Call)  
Hon. Joseph Uliana (Pennsylvania)

### **COMMISSION MEMBERS ABSENT:**

Hon. Daniel Grace (Pennsylvania)

### **COMMISSION GENERAL COUNSEL:**

Jon Bloom, Stradley, Ronon, Stevens & Young Pennsylvania  
Douglas Steinhardt, Florio, Perrucci, Steinhardt & Fader, New Jersey

### **COMMISSION LABOR COUNSEL:**

John Casey, Wolff and Samson, New Jersey  
William Payne, Stevens and Lee, Pennsylvania

### **GOVERNORS REPRESENTATIVES:**

Peter Simon, NJ Assistant Counsel Authorities Unit  
Chris Sullivan, PA Deputy General Counsel

### **REPRESENTING THE COMMISSION'S COMMUNICATIONS CONSULTANTS: BRABENDER COX**

Ethan Vickers, Brabender Cox

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

## **COMMISSION STAFF MEMBERS:**

Joseph J. Resta, Executive Director  
Sean Hill, Deputy Executive Director of Operations  
Roy Little, Chief Engineer  
Stephen Cathcart, Comptroller  
Joseph Donnelly, Deputy Executive Director of Communications  
Arnold Conoline, Chief Administrative Officer  
Sean McNeeley, Chief Financial Officer  
Wendy Reading, Administrative Services Director/ Assistant Secretary Treasurer to the Commission

## **OTHERS:**

Dan Dipoalo, KS Engineers  
Bruce Connor, KS Engineers  
John Tan, Louis Berger Group

## **ROLL CALL**

Joseph Resta, Executive Director, in his capacity as Secretary for this Meeting called the roll, and at the conclusion thereof, reported that there was a quorum present-there being three members present from the Commonwealth of Pennsylvania and five members present from the State of New Jersey.

## **WELCOMING REMARKS OF CHAIRMAN**

Chairman DeGerolamo welcomed those persons whose identities are set forth hereinabove under "Appearances".

## **INTRODUCE ANY COMMENTS FROM THE PUBLIC**

Chairman DeGerolamo addressed the meeting and invited any comments from the public on items pertaining to today's Agenda.

## **EXECUTIVE DIRECTOR'S REPORT**

Thank you, Mr. Chairman.

Yesterday was the first full day of winter, which usually marks the end of the construction season, and the beginning of the snow removal season, and despite the fact that we seem to have overlapped some of the snow and construction activities, today we'll talk about a status update on our capital program activities.

The primary project in this year's capital program has been the rehabilitation project at our heavily used Easton-Phillipsburg Toll Bridge. Not only was it the most challenging in terms of staging,

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **Meeting of December 23, 2013**

engineering, and logistics, but its traffic impacts far surpassed that of other recent projects, so it was very good news when the first-year stage of this multi-year project reached its completion milestone a day ahead of schedule on December 12<sup>th</sup>. As a result, the bridge is again providing drivers with two travel lanes along each direction of Route 22. Despite extensive planning and communication with numerous stakeholders, we certainly feared the worse when the bridge was reduced to single lane travel in each direction back in the summer, but while traffic backups and delays occurred on nearly every commuting workday, the duration and severity of travel impacts remained manageable, and traffic accidents in the project area were kept to a minimum. We don't often do this, but the progression of this year's construction stage went so well that some mid-project acknowledgements are warranted. In our engineering department, recognition goes to Chief Engineer, Roy Little and Senior Project Manager, Chris Harney. In the field, we want to recognize the contractor, JD Eckman, Inc., and the CM/CI consultant Greenman-Pederson, Inc. Additionally, our Easton-Phillipsburg operations team led by Superintendent, Jim Shelly deserves credit as toll collectors dealt with customer questions (and some complaints) on a very professional basis. Most importantly, I want to thank our toll payers at this location, because they were the ones who adjusted their commutes, navigated the bumpy travel-restricted work zone, and exhibited patience as the various phases of construction took place this year. While the lane closures and travel restrictions are now on a winter hiatus, a measure of work continues to take place on this project. This involves painting preparation, upgrading the pedestrian tunnel below the Route 22 approach in Easton, and repairing steel structural components below the road decks of the main river bridge and the adjoining viaduct in Phillipsburg. The bridge will continue to operate with two travel lanes in each direction through the next two months, in early March, the contractor will launch the 2014 project stage and the bridge and adjoining approaches will once again be restricted to single-lane travel restrictions on a 24/7 basis until mid-December 2014. We will announce a specific target date for this next major project milestone at the appropriate time in the New Year.

The cold and stormy weather of the past couple weeks caused some delays, but the recent warming trend is allowing the contractor to close out the New Hope-Lambertville Toll Bridge approach roadways and Bridges Improvement Project. Final work details include: waterproofing the piers and abutments of the approach bridge that carries Route 202 across Route 29 on the New Jersey side; spot masonry repointing on the overpass that carries Route 202 across Route 32 on the Pennsylvania side; backfilling and mulching the area of excavation for drainage improvement on the ramp infield across Route 32 from this building; and stabilization of other excavated areas. If the weather continues to cooperate, this project will be fully completed early next month.

Moving upriver, the Commission last week marked the recent completion of the Maintenance Garage Expansion Project at the Delaware Water Gap Toll Bridge with a ribbon-cutting ceremony. The event took place on the 60th anniversary of the bridge's official opening in 1953. Attendees included local elected officials and Pocono Mountain region business leaders. Commissioners Muehlhan, Hodas, and Smith were among the participants and speakers. The expanded maintenance facility has come on line at the optimum time – right before the winter snow season.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

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The facility significantly enhances our ability to respond to winter storms and roadway emergencies at the toll bridge and its approach roadways. The project involved a litany of logistical, operational and environmental upgrades that will enable us to cut costs, reduce energy consumption, improve motorist safety, and mitigate storm-water runoff and pollution. I want to take a moment to single out the work of Assistant Program Manager Rany Zacharia in our Engineering Department for overseeing this project in a hands-on fashion from inception to completion and on time and budget. Recognition also is in order for our District III Personnel led by Superintendent Jeanne Clark, in addition to enduring the operational complexities of the 10-month construction project, they set up the garage for the event in a very tight time frame on Monday morning after spending the weekend plowing and salting icy road surfaces.

Turning to today's agenda, we are presenting for the Commissioners' consideration both the Operating Budget for 2014 and Capital Budget for 2014-2015. Successful action on these measures today will enable a bright start to start next year, and further demonstrate that the Commission can continue to work towards our common goals despite some regional differences. Excluding non-discretionary spending obligations such as pension contributions and the Commission's OPEB Trust contribution, the Operating Budget reflects a "right-sized" approach commensurate with the transportation industry. Meanwhile, the Capital Budget continues to provide the necessary funding for execution of the current capital projects underway, and for planning and design of the next wave of projects under the Capital Improvement Program initiated in 2001.

Today's agenda also includes an extension of our agreements with the New Jersey and Pennsylvania State Police to provide round-the-clock coverage for the Commission's bridges. The agreement extension is good until April 2014 and provides reimbursement for manpower, fuel, vehicle expenses, and salary costs. The extension will give us time to work out new five-year contracts with the two State Police agencies. The Commission's State Police service agreements date back to 2004. This arrangement has proven to be an effective means of safeguarding our bridges and other transportation assets, providing the benefit of the most highly trained law-enforcement professionals, and freeing us of the burden – and liability – of creating, training, certifying and outfitting our own police force, or entering into many, many separate agreements with local municipalities up and down both sides of the river for the service. In my opinion, we are receiving a superior level of police services that the Commission could not effectively manage to provide on its own without incurring a toll increase.

There is one final matter to report on – the installation of crisis-intervention signs at some bridges of our bridges where we have seen activity from troubled individuals. These signs provide a toll-free number for a national hotline where the caller can immediately be connected with a crisis-intervention counselor. These signs are discretely sized and are being installed at locations where there have been previous incidents. As you may recall, the Commission experienced a spate of incidents at several of its crossings during the holiday season last year.

In closing, I would like to thank everyone assembled for their continued service throughout 2013, have a Merry Christmas and Happy New Year, and please drive carefully during this holiday season. Mr. Chairman, this concludes my report.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **Meeting of December 23, 2013**

Commissioner Muehlhan addressed the meeting and stated:

*"I'd like to add that, on Monday, December 16, 2013, the Delaware River Joint Toll Bridge Commission held a ribbon cutting for the new maintenance facility at the Delaware Water Gap. The event was well-attended by local dignitaries and news media. Executive Director, Joseph Resta, spoke on the Commission's desire to provide safe and effective passage over all of our bridges and his understanding of the importance of the Delaware Water Gap Bridge to the Pocono business area, commuter traffic and travelers. Commissioner Hodas spoke and point out, on this day was also the 60th anniversary of the opening of the Delaware Water Gap Bridge. Commissioner Smith echoed the importance of the bridge to northern New Jersey. This event was well-received by the host communities of northeast Pennsylvania as was reported in the Pocono Record newspaper and Channel 13. Executive Director, Joseph Resta and staff are to be commended for a job well-done."*

### **APPROVAL OF MINUTES FOR COMMISSION MEETING HELD NOVEMBER 25, 2013**

#### **R: 2396-12-13- ADM-01-12-13**

Chairman DeGerolamo addressed the meeting and requested the adoption of a Resolution approving the Minutes of the Commission Meeting held November 25, 2013.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Hodas seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 23<sup>rd</sup> day of December, 2013, that the Minutes of the Regular Commission Meeting held on November 25, 2013 be and the same hereby are approved."

Chairman DeGerolamo then invited any further questions on the Resolution. No further questions were presented and the Resolution was unanimously adopted.

### **APPROVAL OF OPERATIONS REPORT FOR THE MONTH OF NOVEMBER, 2013**

#### **R: 2397-12-13- ADM-02-12-13**

Chairman DeGerolamo addressed the meeting and asked if there were any questions on any of the reports contained in the "Operations Report".

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Hodas seconded the adoption of the following Resolution:

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **Meeting of December 23, 2013**

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 23<sup>rd</sup> day of December, 2013, that the Operations Report, which reflects Commission activity for the month of November are hereby approved."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### **APPROVAL OF THE COMMITTEE MEETING SCHEDULE FOR 2014**

#### **R: 2398-12-13- ADM-03-12-13**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Muehlhan seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its regular Meeting assembled this 23<sup>rd</sup> day of December, 2013; via this resolution, that the Committee Meeting Schedule for 2014, be and the same is hereby approved."

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted

### **APPROVAL OF THE REGULAR MONTHLY COMMISSION MEETING SCHEDULE FOR 2014**

#### **R: 2399-12-13- ADM-03-12-13**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Muehlhan seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 23<sup>rd</sup> day of December, 2013, that the Regular Monthly Commission Meeting Schedule for 2014, be and the same is hereby approved.

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

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## **APPROVAL OF THE 2014 OPERATING BUDGET**

**R: 2400-12-13- FIN-01-12-13**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hodas moved and Commissioner Laurenti seconded the adoption of the following Resolution:

**“RESOLVED**, that the Commission adopt the 2014 Operating Budget;

**"WHEREAS**, the said Final Draft Budget for 2014 was transmitted to the Commission Members prior to the conduct of this Meeting; and

**"WHEREAS**, the preparation of the Final Draft of the Proposed Budget for 2014, as distributed to the Commission was preceded by analysis of matters pertinent to such Budget; and

**"WHEREAS**, the Commission's Chairman, David DeGerolamo, complied with the spirit, as well as the letter of the Commission's By-Laws, by appointing all of the Commission Members from both the State of New Jersey and the Commonwealth of Pennsylvania, as, the Commission's 'Executive Committee' to review the said Budget for 2014; and

**"WHEREAS**, the Members of the Commission from the State of New Jersey, William Hodas, Geoffrey Stanley, Yuki Laurenti, Edward Smith and Chairman David DeGerolamo along with the Members of the Commonwealth of Pennsylvania, Joseph Uliana, Jack Muehlhan, Daniel Grace and Vice Chairman Gaetan Alfano, have met the responsibilities while functioning as the Commission's 'Executive Committee' and have thoroughly reviewed the aforementioned Final Draft of the said 2014 Budget supported by narrative details and schedules contained in the 2014 Budget, have satisfied themselves that such Budget, as presented contains all pertinent ramifications associated with the operation of the Commission are therein; and

**"WHEREAS**, such Members of the Commission, while functioning as the 'Executive Committee,' note and approve the 2014 Operating Budget in the amount of \$52,896,036 in addition, state herein, for the public record, satisfaction that such Budget, in such amount is set forth in its entirety and supported in all respects, by the details which are attached to such Budget; and

**"NOW THEREFORE, BE IT RESOLVED**, by the Delaware River Joint Toll Bridge Commission, at its Regular Meeting assembled this 23rd day of December, 2013, that it hereby approves the 2014 Operating Budget in the amount of \$52,896,036;

**“AND BE IT FURTHER RESOLVED**, The arrangements detailed in the support of the 2014 Budget, set forth the identity of each individual employee, along with the title, salary increase and

## DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

### Meeting of December 23, 2013

2014 Gross Salary, as well as fringe benefits previously approved by the Commission for each authorized employee, and provides the basis for the figures contained in the Budget items and respectively entitled, (a) 'Salaries and Wages;' (b) 'Overtime Wages;' (c) 'Pennsylvania Pension Contributions;' and (e) 'Group Insurance,' as embodied in the aforementioned 2014 Budget shown on Pages of the said Supplement;

**"AND BE IT FURTHER RESOLVED,** that the adoption of the said 2014 Operating Budget additionally authorizes its implementation, in behalf of the Commission, by the Executive Director, Joseph J. Resta, and such implementation is to be applicable and effective commencing January 1, 2014;

**"AND BE IT FURTHER RESOLVED,** that the Commission identifies the Operating Fund and the Revenue Fund as the source of funds required for any and all disbursements occasioned as an outgrowth of execution of the authorities contained herein."

Commissioner Smith addressed the meeting and stated:

*"Thank you, Mr. Chairman. I will not be supporting today's budget resolution. There are many line items that, in my opinion, could have been cut to provide significant savings, but they remain funded. While there are other items that I believe should have been funded that are not. Of particular concern, we will not be providing any salary increase for our employees again this year. According to our employee manual, many of our employees are eligible for step increases this year, but will not receive them just that they have not received them during the last four years. This troubles me. I understand Governor Christie's salary-freeze policy and would wholeheartedly support that policy if there were no salary increases granted to employees in public agencies during the freeze. But this is not the case. There have been collective bargaining units that have settled contracts that include salary increases during the freeze. Our work force is not organized, and I have been advised that 332 of the 355 positions that we have by job title are represented by bargaining units in other transportation agencies in New Jersey. Our employees appear to only be under the jurisdiction of the salary freeze because they are not organized. I do not believe that such a message is beneficial to this Commission and the positive relationship it has endeavored to maintain with its employees. I asked staff to quantify the financial impact of granting step increases to the 164-step eligible employees of the 332 mentioned earlier that could be represented in a bargaining unit and was advised that these step increases would amount to \$236,510 of our approximately \$53 million budget. But more important, the salary line would have been 1.27 percent less than the same salary line item in last year's budget due to changes in the make-up of the work force. To put it differently, the Commission couldn't be budgeting \$221,761 less for salaries this year than last, even with the steps implemented. Let me be clear that the analysis did not grant any increase to exempt positions at the level of director and above.*

## DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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*These are positions that have no equivalence in bargaining units, and it would be consistent with Governor Christie's administrative policy to reign in high public salaries. Our employees were advised via resolution that was passed by this Commission in 2009 prior to my tenure and memorialized in our employment policy manual that there would be salary step increases when the respective, quote, employees' performance and conduct warrants such and so long as budgetary authority exist to support the salary increase, unquote. I am of the opinion with a current coverage ratio of over 2.31 times in this budget it is possible. Unless the Commission is going to pass a resolution changing its policy, I feel morally compelled to grant step increases without -- consistent with current policy. I respectfully request that the Governor reconsider his position in this matter and direct the authorities unit to authorize amendment to our budget to fund step increases and thereby achieve some form of parity for employees. Thank you, Mr. Chairman."*

Vice Chairman Alfano addressed the meeting and stated:

*"I would add is that while I agree with much of what Commissioner Smith has said, I think we have scrubbed our budget pretty carefully and the question of providing step increases particularly is not necessarily one of economic necessity, so it is not a situation where we have to find some other cost savings in the budget in order to achieve that. I don't want to create or leave anyone with the impression that we haven't gone carefully through the line items of that budget and that those expenses that we have in force today are, in fact, necessary."*

Chairman DeGerolamo addressed the meeting and stated:

*"Thank you, Commissioner Alfano. Just one question, for the record, The percent increase, excluding the pension liability and the OPEB trust liability, what is the budget increase year over year?"*

Mr Resta addressed the meeting and stated:

*I believe the percentage increase is 7.62 percent .*

Chairman DeGerolamo addressed the meeting and stated:

*"That's inclusive of the OPEB and the pension contributions which can be excluded when doing analysis for the New Jersey Governor's office."*

Mr Resta addressed the meeting and stated:

*"I believe the net was about 1.61 percent."*

Chairman DeGerolamo addressed the meeting and stated:

## DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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*“So just to be on record, the year-to-year budget increase is 1.61 percent, well-within the two percent cap the Governor of New Jersey had implemented across the board for other state agencies, and that this Commission came in under that percent increase excluding the two items that are allowed to be excluded, and I commend the Commissioners and Mr. Resta for working on the budget and providing a budget contains the operation of safe and sufficient operating bridges for the Delaware River Joint Toll Bridge Commission. That being said, could I please have a roll call vote.”*

Executive Director Resta, then called the Roll:

<u>NEW JERSEY</u>	<u>Yea</u>	<u>Nay</u>	<u>PENNSYLVANIA</u>	<u>Yea</u>	<u>Nay</u>
Mr. DeGerolamo	X		Mr. Alfano	X	
Mr. Hodas	X		Mr. Grace	X	
Ms. Laurenti	X		Mr. Uliana	X	
Mr. Smith		X	Mr. Muehlhan	X	
Mr. Stanley		X			

Executive Director Resta reported that there were four affirmative votes from Pennsylvania, three affirmative votes and two negative from New Jersey. The resolution was passed

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was adopted.

### APPROVAL OF THE 2014-2015 CAPITAL PLAN

**R: 2401-12-13- FIN-02-12-13**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Hodas seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 23<sup>rd</sup> day of December 2013, via this resolution, the Commission, adopts the 2014-2015 Capital Plan in the amount of \$100,052,000.; and

**“RESOLVED**, Identify the General Reserve Fund as the source of funds required.

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### Meeting of December 23, 2013

Executive Director Resta, then called the Roll:

<u>NEW JERSEY</u>	<u>Yea</u>	<u>Nay</u>	<u>PENNSYLVANIA</u>	<u>Yea</u>	<u>Nay</u>
Mr. DeGerolamo	X		Mr. Alfano	X	
Mr. Hodas	X		Mr. Grace	X	
Ms. Laurenti	X		Mr. Uliana	X	
Mr. Smith		X	Mr. Muehlhan	X	
Mr. Stanley		X			

Commissioner Laurenti addressed the meeting and stated:

*"I just wanted to note for the record that I voted with this central question in mind in relation to the capital budget: Is this a budget that meets the needs of travelers between our two states leanly and efficiently, and does it make provision for their needs in the future? And I think this Commission and its staff have worked hard to meet these objectives. The capital budget is thinking ahead towards our future, and this is not a compact among eight counties. It's between two states. We all work here and many of these projects are not parochial in nature, and we are here representing all of our travelers on both sides and from far distant parts of the country, and I would just like to see the job gets done. Thank you."*

Chairman DeGerolamo addressed the meeting and stated:

*"Thank you, Miss Laurenti. I put together a statement I'd like to read. With today's 2014 capital budget approval, I want to read the following statement in to the record: As Commissioners, it's imperative for us to understand that appreciate that when we take our respective oaths of office, we assume responsibility of representing the overarching interest of our respective states and not narrow geographic. Our paramount mission is parochial agendas. The I-95 Scudder Falls improvement project has been and continues to be a thoroughly researched capital project that will provide safer travel and time-saving commutes for generations of residents in Mercer County, New Jersey, Bucks County, PA, the surrounding region and those coming through our states. Our current I-95 Scudder Falls facility is over fifty years old and roadway capacity is inadequate to meet both current and future peak traffic demands. The functionally obsolete bridge does not meet current design standards, presented future reliability and safety concerns. It currently lacks functional shoulders to address accidents and other emergencies that cause regional gridlock whenever major incidents occur. The facility lacks acceleration and deceleration lanes posing another operational hazard that regularly causes accidents and occasional fatalities. Immediately adjoining interchanges do not meet current design standards for lane and shoulder widths and ramp configurations. This project will alleviate recurring current and future traffic congestion and accidents at the bridge, as well as the adjoining highway segments and interchanges in New Jersey and Pennsylvania. Besides improving*

## DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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*mobility and providing for safer and more reliable vehicular crossing along this I-95 segment, the project will curve motorists, injuries and save lives. The project will enhance access for community and emergency services between two states while supporting ongoing regional economic development and interstate commerce with increased capacity for more efficient movements of people and goods. Absent the potential for federal and state financial funds to carry out this project, the Commission in 2009 unanimously authorized the establishment of tolls for the Scudder Falls replacement bridge. Commissioners did not feel it would be reasonable or fair to expect the users of its other toll bridges to shoulder the financial burden of the capital improvements to the Scudder Falls Bridge. Its nearby interchanges and the I-95 corridor should remain toll supported and non-toll. The Federal Highway Administration subsequently issued a finding no significant impact of the project and confirmed the Commission's authority to toll the replacement bridge. Despite tremendous amounts of data and analysis that has been generated in connection with this project over the last decade, there are those who will still question the purpose and need of the replacement bridge at Scudder Falls. Please remember that without the replacement project, the Commission would be faced with an extensive rehabilitation on a toll supported facility 100 percent supported by the Commission's other facilities as it is today. In addition to the prospect of this ill-advised scenario, the physical limitations of the current structure in order to be rehabilitated requires a closure down to one lane in each direction, likely more than doubling the peak period traffic jams that currently take place, provide no additional capacity, doing nothing to address the safety concerns or the current lack of shoulders and traffic patterns and generally disrupting commuting customers to the point of insult for years to come. The Commission has yet to determine the toll structure for this facility. To that aim, the Commission has authorized a level-three traffic study that is currently under way to thoroughly identify the traffic revenue expectations for making the Scudder Falls a toll crossing. We expect the findings will enable this body to move this project forward making Scudder Falls facility a fully self-sustaining bridge from a tolling perspective and no longer rely on revenues from the Commission's current seven toll bridges. Thank you."*

Commissioner Smith addressed the meeting and stated:

*"I didn't realize we were going to get in to a discussion on Scudder Falls. I'll just keep my comments brief. More specifically, this is an unprecedented expansion of existing roadways that we will be taking over jurisdiction of that has not had an example of which that I know of in the history of this organization. I believe it's an excessive expansion of use, and that the scope of the project is far larger than it has to be. It presumes for electronic tolling, which I'm adamantly opposed to. And we still have not identified what the financing method is going to be which is why I opposed the capital plan because we took it off. Now we are putting it back on*

## DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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*again. Yet, we still don't know how it is being financed, so I'm not clear on that. Those are the main reasons for my vote of no. Thank you."*

Chairman DeGerolamo addressed the meeting and stated:

*"Thank you, Mr. Smith. I appreciate that and going forward those decisions likely will be made in the beginning of the first half of 2014, and we would like to see the project actually get out to a design bid process along those matters in the first half of 2014 where all those decisions will be confirmed by this Commission. So thank you."*

Commissioner Stanley addressed the meeting and stated:

*"I just wanted to thank you for your comments about the bridge and reminding us about the level-three traffic study. For that, my no vote is predicated on the concern of the fiscal viability and, as you mentioned, and I appreciate your insights in that, I am concerned with both with the viability of it, the fact that it is a great deal more than any other project to the tune of a third of a billion dollars for the replacement of the bridge, and I am concerned, so I am sure we will do a traffic study and we will answer many questions all of us have, and, likewise, I'm concerned about the funding for it for that bridge. So we shall see the need and the funding, as you say, as we progress in to 2014, and I thank you for your comments."*

Executive Director Resta reported that there were four affirmative votes from Pennsylvania, three affirmative votes and two negative from New Jersey. The resolution was passed

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was adopted.

### **OPERATIONS AND MAINTENANCE (O&M) FUNDING AGREEMENTS WITH THE U.S. GEOLOGICAL SURVEY NEW JERSEY WATER SCIENCE CENTER (USGS)**

#### **R-2402-12-13 - OPS-01-12-13**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Vice Chairman Alfano moved and Commissioner Uliana seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 23<sup>rd</sup> day of December 2013, via this resolution, authorizes the Executive Director or designee to enter into yearly O&M funding agreements with the USGS from October 1, 2013

## DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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thru September 30, 2017 for a not to exceed amount of \$39,000.00/year and \$150,000.00 in aggregate.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### ENGAGE AUDITORS FOR 2013 AUDIT

#### R-2403-12-13 - PROF-01-12-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Vice Chairman Alfano moved and Commissioner Uliana seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 23<sup>rd</sup> day of December 2013, via this resolution, **authorizes** the Executive Director to engage Bowman & Company to perform a financial audit for the 2013 financial year..”

Vice Chairman Alfano addressed the meeting and stated:

*“I would like to make a few comments on this. The first is the reason for public record, that we limit our auditors to specific terms is to maintain best practices so that we have different auditing firms that will come in at different times and not get too comfortable or complacent with their work here.. Secondly, I would just note that this audit is the same audit that any public company would undergo. These auditors do their job based on generally-accepted auditing standards in order to render an opinion that our financial statements are presented in accordance with generally-accepted accounting principles. And in the summary statement, we discuss the reason that we have these audits, but I think we would have these audits regardless of whether we had bond transactions or other indentures that we had to, we would simply have audits like this as we should because it's the best practice for the agency to undertake. And, finally, I would note that the summary statement we discussed the fact that these audits are provided on an annual basis to the Governors' offices and other interested parties. I just note that they are also published as a matter of course on our website for anyone to look at.”*

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

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### **NJ/PA STATE POLICE EXTENTION AGREEMENT NO. 3**

**R: 2404-12-13- PROF 02-12-13**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Hodas seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 23<sup>rd</sup> day of December, 2013, via this resolution, authorizes the Executive Director to sign the extension agreements for services with the Pennsylvania State Police and New Jersey State Police, extending the current agreement scheduled to expire on December 31, 2013 to an expiration date of April 1 2014.”

Commissioner Smith addressed the meeting and stated:

*“Mr. Chairman. I can't emphasize how important this is, and I truly do hope that both states can come together with a long-term agreement for us because I think that it poses significant challenges to this organization should they decide not to continue as to how we would be able to provide security services. So I truly do hope that the excellent job that they have been doing that we can come up with a way to continue that long-term commitment.”*

Chairman DeGerolamo addressed the meeting and stated:

*“Commissioner Smith, I could not agree with you more. I think it's very important for us to work out the extension of our agreements with them, so thank you for your comments. And I agree with you 100 percent.”*

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### **OFFICE 365 IMPLEMENTATION**

**R: 2405-12-13- IT-01-12-13**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Hodas seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 23<sup>rd</sup> day of December, 2013, via the resolution, and authorizes the implementation and upgrade installation of the current Commissions business software.

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Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

#### **STRUCTURAL/CIVIL TASK ORDER AGREEMENT-NJ ASSIGNMENT, CONTRACT NO C-628B AWARD OF CONTRACT**

##### **R: 2406-12-13- ENG-01-12-13**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Vice Chairman Alfano moved and Commissioner Uliana seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 23<sup>rd</sup> day of December, 2013, via the resolution, award Contract No. C-628B, Structural/Civil Task Order Agreement-New Jersey Assignment, to the Louis Berger Group Inc. of Morristown, New Jersey, for a twenty-four(24) month period for an amount not-to-exceed \$1,000,000 and identify the General Reserve Fund as the source of funds required for payment of any invoices; and

**“RESOLVED**, The Executive Director is hereby authorized to approve and execute all necessary contracts of behalf of the DRJTBC.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

#### **ACCEPTANCE OF THE 2013 TOLL BRIDGE ANNUAL INSPECTION REPORT SUBMITTED BY THE GENERAL ENGINEERING CONSULTANT C-07-11C**

##### **R: 2407-12-13- ENG-02-12-13**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hodas moved and Commissioner Uliana seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 23<sup>rd</sup> day of December, 2013, via the resolution, and authorizes receipt, filing, and acceptance of the 2013 Toll Bridge Annual Inspection Report as prepared by the Commission’s General Engineering Consultant, TranSystems.”

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

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Executive Director Resta addressed the meeting and stated:

*"For the record, please note that we did make some minor adjustments to some of the verbiage regarding the future delineation of Interstate-95 as it goes through Bucks County to New Jersey, and the denotation that it may potentially be changed to I-195."*

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### **APPROVAL OF RETIREMENT BENEFITS, FREDRICK CAMERON, TOLL CORPORAL, NEW HOPE-LAMBERTVILLE TOLL BRIDGE**

**R: 2408-12-13- PER-01-12-13**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hodas moved and Vice Chairman Alfano seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 23<sup>rd</sup> day of December, 2013, via the resolution, that the Commission approves the provision of retirement benefits to Frederick Cameron who is to retire on March 2, 2014."

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### **APPROVAL OF RETIREMENT BENEFITS, KIRK SCHMELTZLY, TOLL CORPORAL, I-78 TOLL BRIDGE**

**R: 2409-12-13- PER-02-12-13**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Uliana moved and Commissioner Hodas seconded the adoption of the following Resolution:

**"RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 23<sup>rd</sup> day of December, 2013, via the resolution, that the Commission approves the provision of retirement benefits to Kirk Schmeltzly who is to retire on March 1, 2014."

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

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### **APPROVAL OF RETIREMENT BENEFITS, LAWRENCE ZIEGENFUSS, MAINTENANCE WORKER I, NEW HOPE-LAMBERTVILLE TOLL BRIDGE**

**R: 2410-12-13- PER-03-12-13**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, vice Chairman Alfano moved and Commissioner Laurenti seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 23<sup>rd</sup> day of December, 2013, via the resolution, that the Commission approves the provision of retirement benefits to Lawrence Ziegenfuss who is to retire on March 29, 2014.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### **APPROVAL OF RETIREMENT BENEFITS, MICHAEL ZUKOWSKI, MAINTENANCE WORKER I, MILFORD-MONTAGUE TOLL BRIDGE**

**R: 2411-12-13- PER-04-12-13**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hodas moved and Commissioner Muehlhan seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 23<sup>rd</sup> day of December, 2013, via the resolution, that the Commission approves the provision of retirement benefits to Michael Zukowski who is to retire on March 29, 2014..”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### **APPOINTMENT OF JOHN KELLY, BRIDGE OFFICER, CALHOUN STREET TOLL SUPPORTED BRIDGE, DISTRICT I**

**R: 2412-12-13- PER-05-12-13**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Vice Chairman Alfano seconded the adoption of the following Resolution:

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**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 23<sup>rd</sup> day of December, 2013, via the resolution, authorizes the appointment of John Kelly to the position of Bridge Officer at the Calhoun St., District I with starting compensation set at \$33,291 per annum, which is the minimum step in the pay range for the Bridge Officer position (\$33,291–\$42,485), pending satisfactory completion of the required personnel processing; and

**“RESOLVED**, that the Commission authorizes the Executive Director to effect the appointment of John Kelly to the Bridge Officer position, pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### **APPOINTMENT OF GARY STROHL, TO MAINTENANCE WORKER III, PORTLAND COLUMBIA-DISTRICT III**

#### **R: 2413-12-13- PER-06-12-13**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Muehlhan moved and Commissioner Hodas seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 23<sup>rd</sup> day of December, 2013, via the resolution, authorizes the appointment of Gary Strohl to the position of Maintenance Worker III in District III with compensation fixed at \$31,715 per annum, which is Step 1 in the salary range for the Maintenance Worker III position (\$31,715 – \$40,467), pending satisfactory completion of the required personnel processing.”

### **APPROVAL FOR PAYMENT OF INVOICE STRADLEY RONON, PA LEGAL COUNSEL**

#### **R: 2414-12-13- ACCT -01-12-13**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Uliana seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 23<sup>rd</sup> day of December, 2013, via this Resolution authorizing payment of invoices #10317534, #10319594, and #10319596 in the total amount of \$21,442.80 for Professional Services Rendered to Stradley Ronon, PA Legal Counsel.; and

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**“RESOLVED**, identifying the Operating Fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### **APPROVAL FOR PAYMENT OF INVOICE**

**FLORIO, PERRUCCI, STEINHARDT AND FADER, NJ LEGAL COUNSEL**

**R: 2415-12-13- ACCT -02-12-13**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Uliana seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 23<sup>rd</sup> day of December, 2013, via this Resolution authorizing payment of invoices #87476, #86353, #86619, #87399 and #87516 in the total amount due of \$21,914.71 for Capital and Non-Capital Professional Services to Florio, Perrucci, Steinhardt and Fader, NJ Legal Counsel.; and

**“RESOLVED**, identifying the Operating Fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

### **APPROVAL FOR PAYMENT OF INVOICE**

**STEVENS & LEE, PA LABOR COUNSEL**

**R: 2416-12-13- ACCT -03-12-13**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Uliana seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 23<sup>rd</sup> day of December, 2013, via this Resolution, authorizes payment of invoice #404589 in the total amount due of \$5,003.09 for Professional Services Rendered;

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**“RESOLVED:** identifying the Operating Fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

#### **APPROVAL FOR PAYMENT OF INVOICE WOLFF & SAMSON, NJ LABOR COUNSEL**

**R: 2417-12-13- ACCT -04-12-13**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Uliana seconded the adoption of the following Resolution:

**“RESOLVED,** by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 23<sup>rd</sup> day of December, 2013, via this Resolution authorizing payment of invoice #289481 and #289485 in the total amount due of \$3,903.00 for professional services rendered to Wolff and Samson, New Jersey Labor Counsel;

**“RESOLVED:** identifying the Operating Fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo addressed the meeting and asked to be recorded as abstaining from this vote.

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was adopted

#### **APPROVAL FOR PAYMENT OF INVOICE PARKER MCCAY**

**R: 2418-12-13- ACCT -05-12-13**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Uliana seconded the adoption of the following Resolution:

**“RESOLVED,** by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 23<sup>rd</sup> day of December, 2013, via this Resolution authorizing payment of invoice #2512943, #2509034 and #2511060 for in the total amount due of \$24,795.36 to Parker McCay.

**“RESOLVED:** identifying the General Reserve Fund as the source of funds required for any and all disbursements.”

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### **APPROVAL FOR PAYMENT OF INVOICE NW FINANCIAL GROUP**

**R: 2419-12-13- ACCT -06-12-13**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Uliana seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 23<sup>rd</sup> day of December, 2013, via this Resolution authorizing payment of invoice #70664, #20277, #20347, #20400, and #20456 in the total amount due of \$28,750.00 to NW Financial Group, LLC.

**“RESOLVED:** identifying the Operating Fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted

### **APPROVAL FOR PAYMENT OF INVOICE DILWORTH PAXON**

**R: 2420-12-13- ACCT -07-12-13**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Uliana seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 23<sup>rd</sup> day of December, 2013, via this Resolution authorizing payment of invoice #294777 and #295640 in the amount of \$15,451.25 to Dilworth Paxson, LLP and;

**“RESOLVED:** identifying the General Reserve Fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted

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### **APPROVAL FOR PAYMENT OF INVOICE STRADLEY RONON, PA LEGAL COUNSEL**

**R: 2421-12-13- ACCT -08-12-13**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Uliana seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 23<sup>rd</sup> day of December, 2013, via this Resolution authorizing payment of \$4,941.25 for Professional Services Rendered to Stradley Ronon, PA Legal Counsel and;

**“RESOLVED:** identifying the Operating Fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted

### **APPROVAL FOR PAYMENT OF INVOICE BRABENDER COX, COMMUNICATIONS CONSULTANT**

**R: 2422-12-13- ACCT -09-12-13**

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Uliana seconded the adoption of the following Resolution:

**“RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 23<sup>rd</sup> day of December, 2013, via this Resolution authorizing payment of invoice #6700 in the amount of \$19,972.00 due to media consultant Brabender Cox for Professional Services rendered in the production of the Commission’s 2012 Annual Report and;

**“RESOLVED:** identifying the Operating Fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted

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### **INVITE ANY COMMENTS FROM PUBLIC**

Chairman DeGerolamo addressed the meeting and invited any comments from the Public.

Commissioner Smith addressed the meeting and stated:

*"I would ask that the Commission consider supporting the spirit of flood prevention resolutions that have been passed first in Warren County and subsequently in Hunterdon Counties on the New Jersey side. These resolutions call for a ten percent void to be maintained in the New York reservoir system upstream on the Delaware. Currently from May 1st to June 15th the flexible flow management plan implemented by the Delaware Basin Commission allows for a 105 percent level in these New York City reservoirs. In the 1954 consent decree only really addressed drought conditions and, interestingly enough, only one year after that our largest flood in 1955 severely damaged the Northampton Street Bridge. The purpose of the resolutions is to call to amend the consent decree by action of any one of the four states to address the fact that there is really no provisions for flood control in the decree. It was predominantly based on droughts. This Commission has a significant inventory of bridges that span the river, with still the Northampton Street Bridge being the most vulnerable. I would ask that the Commission consider moving some affirmative way to support this action, to ask that the consent decree be amended to provide a ten percent void in the New York City reservoirs year round upstream on the Delaware River."*

Chairman DeGerolamo addressed the meeting and stated:

*"Thank you, Commissioner Smith. And I would like to ask we ask Executive Director Resta to put together a formal letter on behalf of the Commissioners of both Pennsylvania and New Jersey providing the information that Commissioner Smith has gathered so that we can send a formal letter to both Governor Corbett and Governor Christie asking for their assistance in addressing this issue which, obviously, falls well within the realm of their authority as governors in the States of Pennsylvania and New Jersey."*

Chairman DeGerolamo addressed the meeting and stated:

*"At this juncture, I would just like to wish everyone a very Merry Christmas and a happy holidays and happy new year. It's been a wonderful year working with each and every one of you at the Commissioner level, as well as staff level, and as we move in to 2014, I look forward to good things to come for each and every one of us. So may the holiday season bless all of you."*

# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of December 23, 2013

## SCHEDULING OF THE JANUARY 27, 2014 MEETING

Chairman DeGerolamo addressed the Meeting and stated that the Commission's next meeting will be held January 27, 2014.

The Meeting will be called to Order at 10:30 a.m. in the Boardroom at the New Hope Executive Offices, New Hope Pennsylvania 18938-9519.


Executive Director Resta assured the Commission Members that an "Official Notice of Meeting" would be forwarded to each and every Member of the Commission.

## ADJOURNMENT

Chairman DeGerolamo invited a motion for Adjournment.

Commissioner Laurenti then moved that the Meeting be adjourned and Commissioner Uliana seconded the motion. The voice vote was unanimously affirmative and the Meeting was adjourned at 11:10 a.m., Monday, December 23, 2013.

Prepared and submitted by:

  
WENDY VADOLA READING  
Assistant Secretary Treasurer to the Commission

Approved by:

  
JOSEPH J. RESTA  
Executive Director

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

## **FINANCE**

The following pages reflect a report on those items assigned to the Finance, Insurance and Management Committee.

Each item is reported separately and page numbered accordingly hereunder.

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**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

<b>SUBJECT</b>	<b>DESCRIPTION</b>	<b>PAGE NUMBER</b>
<b>Accounting</b>	<b>Status of Cash Balances at November 30, 2013</b>	<b>1</b>
<b>Accounting</b>	<b>Status of Bond Retirement at November 30, 2013</b>	<b>2</b>
<b>Accounting</b>	<b>Status of Investments at November 30, 2013</b>	<b>3-6</b>
<b>Accounting</b>	<b>Status of Toll Traffic and Revenue &amp; Toll Supported Traffic Month of November 2013 Compared with Month of November 2012</b>	<b>7-20</b>
<b>Accounting</b>	<b>Statistical Summary of Expenditures on Toll Bridges and Toll Supported Bridges Accounts for the Period November 1, 2013 through November 30, 2013</b>	<b>21-33</b>
<b>Accounting</b>	<b>Statement of Revenue and Expenses: Eleven Months Period ending November 30, 2013</b>	<b>34</b>

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

**There follows Cash Balances of the Commission at November 30, 2013 for the information and review of the Members:**

**COMMISSION CASH DEPOSITS**

Wells Fargo Bank, N. A.

Revenue Fund	21,604,347
Payroll Fund	55,867
Insurance Clearing Account	450,000
<b>TOTAL</b>	<b>\$ 22,110,214</b>

**CASH DEPOSIT GUARANTEES**

<b>Wells Fargo Bank</b>	<b>PA ACT 72</b>	<b>FULL BALANCE</b>
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# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of December 23, 2013

## STATUS OF BRIDGE SYSTEM REVENUE BONDS at November 30, 2013

Maturity	SERIES 2005A				SERIES 2007A				SERIES 2007B				SERIES 2012A				SERIES 2012B				Total	
	Yield	Principal Amount	Maturities & Calls	Yield	Principal Amount	Maturities & Calls	Yield	Principal Amount	Maturities & Calls	Yield	Principal Amount	Maturities & Calls	Yield	Principal Amount	Maturities & Calls	Yield	Principal Amount	Maturities & Calls	Average Yield	Remaining Outstanding		
7/1/2003		N/A			N/A			N/A			N/A			N/A			N/A			-		
7/1/2004	2.35%	\$ 330,000	\$ 330,000		N/A			N/A			N/A			N/A			N/A			-		
7/1/2005	2.50%	895,000	895,000		N/A			N/A			N/A			N/A			N/A			-		
7/1/2007	2.76%	930,000	930,000		N/A			N/A			N/A			N/A			N/A			-		
7/1/2008	2.90%	965,000	965,000	3.53%	\$ 470,000	\$ 470,000	4.23%	\$ 3,550,000	\$ 3,550,000		N/A			N/A			N/A			-		
7/1/2009	3.06%	1,005,000	1,005,000	3.53%	1,615,000	1,615,000	4.23%	3,550,000	3,550,000		N/A			N/A			N/A			-		
7/1/2010	3.23%	1,045,000	1,045,000	3.53%	1,410,000	1,410,000	4.23%	3,650,000	3,650,000		N/A			N/A			N/A			-		
7/1/2011	3.39%	1,095,000	1,095,000	3.54%	1,545,000	1,545,000	4.23%	3,850,000	3,850,000		N/A			N/A			N/A			-		
7/1/2012	3.53%	1,150,000	1,150,000	3.56%	1,670,000	1,670,000	4.23%	3,950,000	3,950,000		N/A			N/A			N/A			-		
7/1/2013	3.66%	1,210,000	1,210,000	3.58%	1,660,000	1,660,000	4.23%	4,200,000	4,200,000	0.35%	4,435,000	4,435,000	0.60%	3,430,000	3,430,000		N/A			-		
7/1/2014	3.76%	5,000,000		3.62%	1,450,000		4.23%	4,350,000			N/A		1.01%	3,360,000		1.01%	3,360,000		3.24%	14,160,000		
7/1/2015	3.85%	5,220,000		3.66%	1,920,000		4.23%	4,450,000		0.85%	N/A		1.30%	3,385,000		1.30%	3,385,000		3.36%	14,975,000		
7/1/2016	3.96%	5,540,000	1,415,000	3.73%	1,760,000		4.23%	4,800,000		1.09%	1,030,000		1.61%	3,440,000		1.61%	3,440,000		3.27%	15,155,000		
7/1/2017	4.02%	5,835,000	1,485,000	3.80%	2,000,000		4.23%	4,950,000		1.33%	1,065,000		1.84%	3,490,000		1.84%	3,490,000		3.38%	15,855,000		
7/1/2018	4.04%	6,155,000	1,565,000	3.88%	2,010,000		4.23%	5,250,000		1.33%	1,100,000		2.18%	3,560,000		2.18%	3,560,000		3.50%	16,510,000		
7/1/2019	4.09%	6,480,000	1,645,000	3.90%	2,135,000		4.23%	5,450,000		1.61%	1,145,000			N/A			N/A		3.92%	13,565,000		
7/1/2020	4.13%	6,840,000	1,735,000	4.03%	2,275,000		4.23%	5,650,000		1.90%	1,195,000			N/A			N/A		3.97%	14,225,000		
7/1/2021	4.14%	1,825,000	1,825,000	4.08%	2,260,000		4.23%	5,950,000		2.14%	6,825,000			N/A			N/A		3.28%	15,035,000		
7/1/2022	4.19%	1,920,000	1,920,000	4.12%	2,400,000		4.23%	6,250,000		2.33%	4,000,000			N/A			N/A		3.61%	12,650,000		
7/1/2023										2.35%	3,165,000			N/A			N/A		2.33%	3,165,000		
7/1/2023	4.23%	2,020,000	2,020,000	4.17%	2,490,000		4.23%	6,550,000		2.50%	7,445,000			N/A			N/A		3.44%	16,485,000		
7/1/2024	4.35%	2,125,000	2,125,000	4.21%	2,640,000		4.23%	6,800,000		2.60%	7,815,000			N/A			N/A		3.49%	17,255,000		
7/1/2025	4.35%	2,235,000	2,235,000	4.25%	2,710,000		4.23%	7,150,000		2.67%	8,205,000			N/A			N/A		3.52%	18,065,000		
7/1/2026	4.67%	2,345,000	2,345,000	4.27%	2,855,000		4.23%	7,450,000		2.73%	5,000,000			N/A			N/A		3.75%	15,305,000		
7/1/2026										3.01%	3,620,000			N/A			N/A		3.01%	3,620,000		
7/1/2027	4.67%	2,450,000	2,450,000	4.30%	2,925,000		4.23%	7,800,000		3.06%	7,015,000	1,210,000		N/A			N/A		3.85%	16,530,000		
7/1/2027										3.12%	2,000,000			N/A			N/A		3.12%	2,000,000		
7/1/2028	4.67%	2,560,000	2,560,000	4.35%	3,050,000		4.23%	8,200,000		3.17%	9,355,000			N/A			N/A		3.77%	20,605,000		
7/1/2029	4.67%	2,675,000	2,675,000	4.35%	3,200,000		4.23%	8,550,000		3.21%	1,345,000			N/A			N/A		4.15%	13,095,000		
7/1/2030	4.67%	2,795,000	2,795,000	4.35%	3,375,000		4.23%	8,900,000		3.27%	1,385,000			N/A			N/A		4.16%	13,660,000		
7/1/2031		N/A		4.35%	3,475,000		4.23%	9,350,000			N/A			N/A			N/A		4.26%	12,825,000		
7/1/2032		N/A		4.39%	3,595,000	3,595,000	4.23%	9,800,000		4.23%	9,800,000			N/A			N/A		4.23%	9,800,000		
7/1/2033		N/A		4.39%	14,000,000	14,000,000		N/A			N/A			N/A			N/A			-		
7/1/2034		N/A		4.39%	14,700,000	14,700,000		N/A			N/A			N/A			N/A		4.39%	390,000		
7/1/2035		N/A		4.39%	15,435,000			N/A			N/A			N/A			N/A		4.39%	15,435,000		
7/1/2036		N/A		4.60%	16,205,000			N/A			N/A			N/A			N/A		4.60%	16,205,000		
7/1/2037		N/A		4.60%	16,935,000			N/A			N/A			N/A			N/A		4.60%	16,935,000		
		\$ 72,645,000	\$ 39,420,000		\$ 134,170,000	\$ 40,275,000		\$ 150,000,000	\$ 22,350,000		\$ 77,145,000	\$ 5,645,000		\$ 20,665,000	\$ 3,430,000					\$ 343,505,000		

Footnote: 2012 Series Bonds Refunded remaining balance of 2003A Series and \$50,795,000 of the 2005A Series Bonds.



**Delaware River  
Joint Toll Bridge  
Commission**

**Delaware River Joint TBC**

**Purchases Report**

Sorted by Fund - Maturity Date

November 1, 2013 - November 30, 2013

DRJTBC

CUSIP	Investment #	Fund	Sec. Type	Original Par Value	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
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No Activity



Delaware River  
Joint Toll Bridge  
Commission

Delaware River Joint TBC  
Investment Classification  
Sorted by Fund - Maturity Date  
November 30, 2013

DRJTBC

CUSIP	Investment #	Fund	Issuer	Investment Class	Per Value	YTM	Maturity Date	Market Price	Market Date	Market Value	Book Value	Reported Value
<b>Debt Service Fund</b>												
36145C752	10113	01DSF	Goldman Sachs Illa Fed Port	Amort	311,242.80	0.005		100.000	11/30/2013	311,242.80	311,242.80	311,242.80
				Subtotal	311,242.80	0.005				311,242.80	311,242.80	311,242.80
<b>General Reserve Fund</b>												
36145C752	10115	01GRF	Goldman Sachs Illa Fed Port	Amort	14,367,309.94	0.005		100.000	11/30/2013	14,367,309.94	14,367,309.94	14,367,309.94
PAINVEST	10050	01GRF	PA Invest	Amort	5,075,261.62	0.050		100.000	11/30/2013	5,075,261.62	5,075,261.62	5,075,261.62
912828PL8	10269	01GRF	U.S. Treasury	Fair	10,002,500.00	0.170	12/15/2013	100.025	11/30/2013	10,002,500.00	10,002,500.00	10,002,500.00
31398ASW8	10183	01GRF	Federal National Mtg Assn	Fair	5,231,621.30	0.876	12/18/2013	100.031	11/30/2013	5,231,621.30	5,231,621.30	5,231,621.30
313371UC8	10188	01GRF	Federal Home Loan Bank	Fair	1,881,034.00	0.513	12/27/2013	100.055	11/30/2013	1,881,034.00	1,881,034.00	1,881,034.00
313371UC3	10205	01GRF	Federal Home Loan Bank	Fair	3,947,169.75	0.432	12/27/2013	100.055	11/30/2013	3,947,169.75	3,947,169.75	3,947,169.75
31398AVZ2	10198	01GRF	Federal National Mtg Assn	Fair	3,334,725.70	0.531	03/13/2014	100.747	11/30/2013	3,334,725.70	3,334,725.70	3,334,725.70
31398AXJ5	10208	01GRF	Federal National Mtg Assn	Fair	3,851,300.40	0.549	05/15/2014	101.084	11/30/2013	3,851,300.40	3,851,300.40	3,851,300.40
912828QS2	10245	01GRF	U.S. Treasury	Fair	4,971,847.00	0.284	06/15/2014	100.340	11/30/2013	4,971,847.00	4,971,847.00	4,971,847.00
912828TA8	10262	01GRF	U.S. Treasury	Fair	11,288,347.20	0.233	06/30/2014	100.074	11/30/2013	11,288,347.20	11,288,347.20	11,288,347.20
912828TA8	10270	01GRF	U.S. Treasury	Fair	10,001,978.12	0.215	06/30/2014	100.074	11/30/2013	10,001,978.12	10,001,978.12	10,001,978.12
3135G08Y8	10218	01GRF	Federal National Mtg Assn	Fair	4,524,390.00	0.391	08/28/2014	100.542	11/30/2013	4,524,390.00	4,524,390.00	4,524,390.00
912828DC1	10295	01GRF	U.S. Treasury	Fair	5,194,350.00	0.190	11/15/2014	103.887	11/30/2013	5,194,350.00	5,194,350.00	5,194,350.00
31398AZV7	10190	01GRF	Federal National Mtg Assn	Fair	1,811,730.35	0.760	11/20/2014	102.425	11/30/2013	1,811,730.35	1,811,730.35	1,811,730.35
31398AZV7	10199	01GRF	Federal National Mtg Assn	Fair	2,867,900.00	0.667	11/20/2014	102.425	11/30/2013	2,867,900.00	2,867,900.00	2,867,900.00
912828PV4	10261	01GRF	U.S. Treasury	Fair	3,504,025.00	0.255	12/15/2014	100.115	11/30/2013	3,504,025.00	3,504,025.00	3,504,025.00
3135G0FY4	10219	01GRF	Federal National Mtg Assn	Fair	4,527,585.00	0.432	12/19/2014	100.813	11/30/2013	4,527,585.00	4,527,585.00	4,527,585.00
3135G0FY4	10268	01GRF	Federal National Mtg Assn	Fair	10,061,300.00	0.287	12/19/2014	100.913	11/30/2013	10,061,300.00	10,061,300.00	10,061,300.00
912828ME7	10298	01GRF	U.S. Treasury	Fair	5,133,100.00	0.211	12/31/2014	102.662	11/30/2013	5,133,100.00	5,133,100.00	5,133,100.00
31359MA45	10220	01GRF	Federal National Mtg Assn	Fair	3,712,919.00	0.495	04/15/2015	106.540	11/30/2013	3,712,919.00	3,712,919.00	3,712,919.00
912828NL0	10221	01GRF	U.S. Treasury	Fair	6,156,600.00	0.508	05/30/2015	102.610	11/30/2013	6,156,600.00	6,156,600.00	6,156,600.00
31338Y81	10297	01GRF	Federal Home Loan Bank	Fair	7,496,507.08	0.401	08/28/2015	100.228	11/30/2013	7,496,507.08	7,496,507.08	7,496,507.08
912828PE4	10299	01GRF	U.S. Treasury	Fair	5,093,850.00	0.419	10/31/2015	101.877	11/30/2013	5,093,850.00	5,093,850.00	5,093,850.00
313380L96	10271	01GRF	Federal Home Loan Bank	Fair	10,012,113.57	0.438	11/20/2015	100.333	11/30/2013	10,012,113.57	10,012,113.57	10,012,113.57
912828KT6	10295	01GRF	U.S. Treasury	Fair	5,235,550.00	0.559	03/31/2016	104.711	11/30/2013	5,235,550.00	5,235,550.00	5,235,550.00
				Subtotal	149,343,850.91	0.326				149,343,850.91	149,343,850.91	149,343,850.91

Portfolio DRJ  
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Delaware River Joint TBC  
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CUSIP	Investment #	Fund	Issuer	Investment Class	Par Value	YTM	Maturity Date	Market Price	Market Date	Market Value	Book Value	Reported Value
<b>Operating Fund</b>												
38145C752	10108	01OF	Goldman Sachs Ila Fed Port	Amort	181,791.55	0.005		100.000	11/30/2013	181,791.55	181,791.55	181,791.55
3135G0FY4	10289	01OF	Federal National Mtg Assn	Fair	1,875,000.00	0.264	12/19/2014	100.613	11/30/2013	1,886,493.75	1,884,540.37	1,886,493.75
313381H24	10274	01OF	Federal Home Loan Bank	Fair	1,975,000.00	0.300	01/16/2015	100.117	11/30/2013	1,977,310.75	1,973,886.74	1,977,310.75
				Subtotal	4,031,791.65	0.270				4,045,596.05	4,040,220.66	4,045,596.05
<b>Reserve Maintenance Fund</b>												
38145C752	10106	01RMF	Goldman Sachs Ila Fed Port	Amort	98,610.90	0.005		100.000	11/30/2013	98,610.90	96,610.90	98,610.90
3135G0FY4	10291	01RMF	Federal National Mtg Assn	Fair	935,000.00	0.284	12/19/2014	100.613	11/30/2013	940,731.55	939,757.46	940,731.55
313381H24	10275	01RMF	Federal Home Loan Bank	Fair	1,085,000.00	0.300	01/16/2015	100.117	11/30/2013	1,086,269.45	1,084,369.51	1,086,269.45
				Subtotal	2,118,610.90	0.270				2,125,611.90	2,122,757.87	2,125,611.90
<b>Construction Fund 2005A</b>												
38145C752	10112	05CF05	Goldman Sachs Ila Fed Port	Amort	340,772.60	0.005		100.000	11/30/2013	340,772.60	340,772.60	340,772.60
				Subtotal	340,772.60	0.005				340,772.60	340,772.60	340,772.60
<b>Debt Service Reserve 2005A</b>												
38145C752	10110	05DSRF05	Goldman Sachs Ila Fed Port	Amort	51,854.57	0.005		100.000	11/30/2013	51,854.57	51,854.57	51,854.57
3135G0FY4	10211	05DSRF05	Federal National Mtg Assn	Fair	1,445,000.00	0.574	12/19/2014	100.613	11/30/2013	1,453,857.85	1,447,629.13	1,453,857.85
3135G0S80	10292	05DSRF05	Federal National Mtg Assn	Fair	1,490,000.00	0.478	12/21/2015	100.084	11/30/2013	1,491,251.60	1,486,841.07	1,491,251.60
				Subtotal	2,986,864.57	0.517				2,996,964.02	2,986,324.77	2,996,964.02
<b>Construction Fund 2007</b>												
38145C752	10114	06CF07	Goldman Sachs Ila Fed Port	Amort	2,627,722.51	0.005		100.000	11/30/2013	2,627,722.51	2,627,722.51	2,627,722.51
36959H291	10278	06CF07	General Elec Cap Corp	Fair	2,500,000.00	0.220	12/09/2013	99.888	11/30/2013	2,497,219.45	2,499,677.78	2,497,219.45
8933HAM6	10302	06CF07	TOYOTA Motor Credit CP	Fair	2,000,000.00	0.210	01/21/2014	99.911	11/30/2013	1,998,226.56	1,999,405.00	1,998,226.68
89233HB52	10279	06CF07	TOYOTA Motor Credit CP	Fair	2,000,000.00	0.233	02/05/2014	99.846	11/30/2013	1,996,933.34	1,999,156.67	1,996,933.34
36959JCL5	10303	06CF07	General Elec Cap Corp	Fair	4,000,000.00	0.204	03/20/2014	99.883	11/30/2013	3,995,333.32	3,997,577.78	3,995,333.32
912828SW1	10282	06CF07	U.S. Treasury	Fair	3,000,000.00	0.149	05/31/2014	100.067	11/30/2013	3,002,010.00	3,001,493.73	3,002,010.00
912828KY5	10283	06CF07	U.S. Treasury	Fair	2,500,000.00	0.164	06/30/2014	101.448	11/30/2013	2,536,200.00	2,535,537.74	2,536,200.00
912828TF7	10277	06CF07	U.S. Treasury	Fair	1,500,000.00	0.172	07/31/2014	99.996	11/30/2013	1,499,940.00	1,498,522.79	1,499,940.00
912828JK4	10264	06CF07	U.S. Treasury	Fair	2,000,000.00	0.183	08/31/2014	101.654	11/30/2013	2,032,684.04	2,032,684.04	2,033,080.00
912828TQ3	10276	06CF07	U.S. Treasury	Fair	2,000,000.00	0.196	09/30/2014	100.094	11/30/2013	2,001,880.00	2,000,893.27	2,001,880.00
3135G0DWD0	10285	06CF07	Federal National Mtg Assn	Fair	2,000,000.00	0.231	10/30/2014	100.428	11/30/2013	2,008,560.00	2,007,185.38	2,008,560.00
				Subtotal	26,127,722.51	0.176				26,197,105.30	26,201,056.67	26,197,105.30

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Delaware River Joint TBC  
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CUSIP	Investment #	Fund	Issuer	Investment Class	Par Value	YTM	Maturity Date	Market Price	Market Date	Market Value	Book Value	Reported Value
<b>Clearing Fund 2012A</b>												
38145C752	10294	06CLEAR12	Goldman Sachs Ila Fed Port	Amort	155,062.01	0.006		100.000	11/30/2013	155,062.01	155,062.01	155,062.01
				Subtotal	155,062.01	0.006				155,062.01	155,062.01	155,062.01
<b>Debt Service Reserve Fund 12A</b>												
38145C752	10260	06DSRF12A	Goldman Sachs Ila Fed Port	Amort	17,842.57	0.006		100.000	11/30/2013	17,842.57	17,842.57	17,842.57
3135G0NV1	10264	08DSRF12A	Federal National Mtg Assn	Fair	2,855,981.70	0.368	09/28/2015	100.386	11/30/2013	2,855,981.70	2,851,796.96	2,855,981.70
				Subtotal	2,862,824.27	0.365				2,873,824.27	2,869,639.53	2,873,824.27
<b>Debt Service Reserve Fund 07A</b>												
38145C752	10111	06DSRF7A	Goldman Sachs Ila Fed Port	Amort	312,584.07	0.005		100.000	11/30/2013	312,584.07	312,584.07	312,584.07
3135G0FY4	10212	06DSRF7A	Federal National Mtg Assn	Fair	5,780,000.00	0.574	12/13/2014	100.513	11/30/2013	5,815,431.40	5,790,516.50	5,815,431.40
3135G0S80	10293	06DSRF7A	Federal National Mtg Assn	Fair	5,780,000.00	0.478	12/21/2015	100.084	11/30/2013	5,784,855.20	5,767,745.89	5,784,855.20
				Subtotal	11,872,584.07	0.513				11,912,870.67	11,870,846.46	11,912,870.67
				Total	198,726,055.14	0.318				200,303,700.53	200,016,322.02	200,303,700.53

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
**Meeting of December 23, 2013**  
**TOLL TRAFFIC AND REVENUE STATISTICS (November, 2013)**

**Summary:** The Commission experienced a decrease in total toll revenue for November 2013 in comparison to November 2012. Total toll traffic also reflected a decrease for the month as the result of decreases in both automobile and truck traffic.

**Analysis of November 2013 / November 2012 toll revenue data comparison:**

- An overall toll revenue decrease of 3.37 percent was recorded at the Commission's seven toll bridges for the month.
- Commercial-vehicle toll revenue reflected a 4.10 percent decrease.
- Passenger-vehicle toll revenue generated a 1.37 percent decrease.

**Analysis of November 2013 / November 2012 traffic data comparison:**

- Total toll traffic decreased by 61,838 vehicles, or 1.99 percent for the month.
- Commercial-vehicle traffic decreased by 19,059 vehicles, or 4.46 percent.
- Passenger-vehicle toll traffic decreased by 42,779 vehicles, or 1.60 percent.
- Total recorded westbound traffic volume at the 11 vehicular toll supported bridges for November 2013 increased by 41,859 vehicles, or 1.70 percent as compared to November 2012.

**Traffic analysis for 2013 YTD:**

- Average daily toll traffic for the Commission's seven toll bridges for November 2013 was 101,439 total vehicles as compared to 103,500 total vehicles in November 2012. Total YTD toll traffic is flat with a 0.00% change as compared to 2012.
- Recorded westbound traffic on the 11 toll supported bridges is reflecting a 0.07% decrease through the first eleven months of 2013 as compared to the same period in 2012.

### **District 1**

Total toll traffic at Trenton-Morrisville (TM) for November 2013 reflected a 0.09 percent increase as the result of the increase of 3,699 cars and the decrease of 3,136 trucks as compared to November 2012. At New Hope-Lambertville (NHL), the increase of 4,787 cars and the decrease of 130 trucks combined to generate an increase in total toll traffic of 2.94 percent for November 2013 as compared to November 2012.

### **District II**

The I-78 Toll Bridge experienced an increase of 0.60 percent in total toll traffic for the month of November 2013 when compared to November 2012 as the result of the increase of 9,365 cars and the decrease of 3,882 trucks. At the Easton-Phillipsburg (EP) Toll Bridge, decreases of 41,737 passenger vehicles and 4,298 trucks combined to generate a 10.45 percent decrease in total toll traffic for November 2013. *[It should be noted that the current Toll Bridge Rehabilitation Project has resulted in lane closures in both directions at the Easton-Phillipsburg Toll Bridge].*

### **District III**

All three District III bridges are reflecting decreases in both automobile and truck traffic for November 2013. Portland-Columbia (PC) experienced a 9.92 percent decrease in total toll traffic as the result of decreases of 9,160 automobiles and of 886 trucks compared to November 2012. At the Delaware Water Gap (DWG) Toll Bridge, total toll traffic for the month reflected a decrease of 2.11% as the result of decreases of 9,103 passenger vehicles and 6,733 trucks as compared to November 2012. At Milford-Montague (MM), a decrease of 630 passenger vehicles combined with a decrease of 6 trucks to produce a 0.65 percent decrease in total toll traffic for the month of November 2013.

**E-ZPass Penetration Rates**

The table below provides a comparison of the *E-ZPass* penetration rates for the Commission's seven (7) toll bridges for the months of November, 2013 and November, 2012, and the year-to-date periods ending November 30, 2013 and November 30, 2012.

		<b><i>E-ZPass</i> PENETRATION RATES</b>					
		<b>NOV. 2013</b>	<b>NOV. 2012</b>	<b>Change in Monthly Percentage</b>	<b>YTD 2013</b>	<b>YTD 2012</b>	<b>Change in YTD Percentage</b>
<b>All Toll Bridges</b>	Cars	62.69	61.70	0.99	62.00	61.27	0.73
	Trucks	81.64	79.16	2.48	81.09	79.28	1.81
	<b>Total</b>	<b>65.23</b>	<b>62.74</b>	<b>2.49</b>	<b>64.58</b>	<b>62.77</b>	<b>1.81</b>
<b>Trenton - Morrisville</b>	Cars	60.25	58.57	1.68	60.20	58.69	1.51
	Trucks	87.88	87.08	0.80	87.96	86.83	1.13
	<b>Total</b>	<b>62.14</b>	<b>60.67</b>	<b>1.47</b>	<b>62.11</b>	<b>60.49</b>	<b>1.62</b>
<b>New Hope - Lambertville</b>	Cars	75.17	72.20	2.97	74.42	72.55	1.87
	Trucks	78.34	78.64	-0.30	79.56	78.33	1.23
	<b>Total</b>	<b>75.36</b>	<b>72.59</b>	<b>2.77</b>	<b>74.74</b>	<b>72.89</b>	<b>1.85</b>
<b>I-78</b>	Cars	63.71	59.99	3.72	62.60	60.38	2.22
	Trucks	81.63	79.01	2.62	81.23	79.59	1.64
	<b>Total</b>	<b>67.91</b>	<b>64.56</b>	<b>3.35</b>	<b>67.07</b>	<b>64.79</b>	<b>2.28</b>
<b>Easton - Phillipsburg</b>	Cars	65.57	63.74	1.83	65.02	63.62	1.40
	Trucks	80.01	77.95	2.06	80.01	77.63	2.38
	<b>Total</b>	<b>66.44</b>	<b>64.65</b>	<b>1.79</b>	<b>66.03</b>	<b>64.51</b>	<b>1.52</b>
<b>Portland - Columbia</b>	Cars	57.91	55.17	2.74	56.76	55.36	1.40
	Trucks	73.72	81.86	-8.14	77.53	80.59	-3.06
	<b>Total</b>	<b>58.83</b>	<b>56.80</b>	<b>2.03</b>	<b>58.05</b>	<b>56.97</b>	<b>1.08</b>
<b>Delaware Water Gap</b>	Cars	60.51	57.85	2.66	59.82	58.13	1.69
	Trucks	80.28	76.48	3.80	78.78	76.35	2.43
	<b>Total</b>	<b>63.38</b>	<b>60.67</b>	<b>2.71</b>	<b>62.58</b>	<b>60.74</b>	<b>1.84</b>
<b>Milford - Montague</b>	Cars	57.82	56.24	1.58	57.49	57.00	0.49
	Trucks	74.43	72.17	2.26	73.95	72.11	1.84
	<b>Total</b>	<b>58.26</b>	<b>56.66</b>	<b>1.60</b>	<b>57.95</b>	<b>57.41</b>	<b>0.54</b>

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

ALL TOLL BRIDGES

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

NOVEMBER, 2013

JANUARY 1, 2012			JANUARY 1, 2013			MONTH OF			MONTH OF		
NOVEMBER 31, 2012			NOVEMBER 31, 2013			NOVEMBER 2013			NOVEMBER 2012		
335 DAYS			334 DAYS			30 DAYS			30 DAYS		
NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	VEHICLE CLASS	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE	
30,296,400	\$ 30,470,073.50		30,108,721	\$ 30,287,782.00		2,635,200	Passenger	\$ 2,648,960.75	2,677,979	\$ 2,691,971.00	
-	(995,758.47)		-	(953,839.69)		-	Discounts *	(90,904.05)	-	(98,309.90)	
30,296,400	\$ 29,474,315.03		30,108,721	\$ 29,333,942.31		2,635,200	TOTAL PASSENGER	\$ 2,558,056.70	2,677,979	\$ 2,593,661.10	
751,027	4,646,026.05		779,825	5,030,553.80		66,482	2-Axle Trucks	428,958.40	72,625	468,507.00	
327,769	3,881,219.55		350,737	4,152,262.80		30,874	3-Axle Trucks	365,221.20	32,229	381,493.20	
285,565	4,451,719.80		331,772	5,194,115.20		27,941	4-Axle Trucks	436,033.60	26,815	417,756.80	
3,071,570	60,254,495.50		3,145,866	61,685,439.00		273,893	5-Axle Trucks	5,367,962.00	287,006	5,631,184.00	
82,257	1,911,881.60		95,573	2,224,917.60		7,981	6-Axle Trucks	185,272.80	7,716	179,577.60	
7,259	202,139.20		9,506	267,939.60		791	7-Axle Trucks	21,899.60	629	17,434.40	
20	943.50		25	1,351.50		1	Permits	60.00	2	50.00	
4,525,458	\$ 75,548,419.20		4,713,406	\$ 78,546,579.50		407,963	TOTAL TRUCKS	\$ 6,805,407.60	427,022	\$ 7,096,003.00	
34,821,868	\$ 105,022,734.23		34,822,127	\$ 107,880,521.81		3,043,163	TOTAL TOLL VEHICLES	\$ 9,363,464.30	3,105,001	\$ 9,689,664.10	
103,946	\$ 313,500.70		104,258	\$ 322,995.57		101,439	DAILY AVERAGE	\$ 312,115.48	103,500	\$ 322,988.80	

Rate Change	
Traffic (toll)	0.00%
Autos	-0.62%
Trucks	4.15%
Revenue	2.72%
Autos	-0.46%
Trucks	3.97%

Rate Change	
Traffic (toll)	-1.99%
Autos	-1.60%
Trucks	-4.46%
Revenue	-3.37%
Autos	-1.37%
Trucks	-4.10%

\* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

NOTE: It is noted that since 2012 was a leap year, the year-to-date totals for 2012 reflect activity for 335 days as compared to 334 days for 2013.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

TRENTON - MORRISVILLE TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

NOVEMBER, 2013

JANUARY 1, 2012 NOVEMBER 31, 2012 335 DAYS				JANUARY 1, 2013 NOVEMBER 31, 2013 334 DAYS				MONTH OF NOVEMBER 2013 30 DAYS				MONTH OF NOVEMBER 2012 30 DAYS					
NUMBER OF VEHICLES		TOTAL REVENUE		NUMBER OF VEHICLES		TOTAL REVENUE		VEHICLE CLASS		NUMBER OF VEHICLES		TOTAL REVENUE		NUMBER OF VEHICLES		TOTAL REVENUE	
5,827,295	\$	6,846,496.75		6,877,789	\$	6,897,968.75		Passenger		599,953	\$	601,618.00		596,254	\$	597,853.75	
		(210,888.17)				(186,992.85)		Discounts *				(18,043.34)				(20,645.78)	
6,827,295	\$	6,635,608.58		6,877,789	\$	6,710,975.90		TOTAL PASSENGER		599,953	\$	583,574.66		596,254	\$	577,207.96	
185,913		1,200,980.95		195,598		1,263,966.80		2-Axle Trucks		17,257		111,494.50		17,458		112,828.95	
58,659		699,613.35		74,113		882,313.20		3-Axle Trucks		6,644		78,980.40		6,494		77,270.40	
53,255		838,142.40		65,543		1,032,091.20		4-Axle Trucks		6,085		95,395.20		5,901		92,942.40	
167,405		3,291,212.00		171,542		3,364,190.00		5-Axle Trucks		14,103		276,228.00		17,169		336,786.00	
1,566		36,876.00		1,698		39,811.20		6-Axle Trucks		167		3,873.60		370		8,767.20	
28		786.40		43		1,237.20		7-Axle Trucks Permits		3		84.00		3		84.00	
466,826	\$	6,067,811.10		508,537	\$	6,583,609.40		TOTAL TRUCKS		44,259	\$	566,053.70		47,395	\$	628,678.95	
7,294,121	\$	12,703,219.68		7,386,326	\$	13,294,585.30		TOTAL TOLL VEHICLES		644,212	\$	1,149,628.36		643,649	\$	1,205,886.91	
21,773	\$	37,920.05		22,115	\$	39,804.15		DAILY AVERAGE		21,474	\$	38,320.95		21,455	\$	40,196.23	
Rate Change Toll Aulos				Rate Change Toll Aulos				Rate Change Toll Aulos				Rate Change Toll Aulos					
1.26%				1.26%				1.26%				1.26%					
0.74%				0.74%				0.74%				0.74%					
8.94%				8.94%				8.94%				8.94%					
4.66%				4.66%				4.66%				4.66%					
1.4%				1.4%				1.4%				1.4%					
8.50%				8.50%				8.50%				8.50%					
-9.96%				-9.96%				-9.96%				-9.96%					

Rate Change Traffic (toll)	
Autos	1.26%
Trucks	0.74%
Revenue	8.94%
Autos	4.66%
Trucks	1.14%
	8.50%

Rate Change Traffic (toll)	
Autos	0.09%
Trucks	0.62%
Revenue	-6.62%
Autos	-4.67%
Trucks	1.10%
	-9.96%

\* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

NEW HOPE - LAMBERTVILLE TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

NOVEMBER, 2013

JANUARY 1, 2012 NOVEMBER 31, 2012 335 DAYS			JANUARY 1, 2013 NOVEMBER 31, 2013 334 DAYS			MONTH OF NOVEMBER 2013 30 DAYS			MONTH OF NOVEMBER 2012 30 DAYS		
NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	
1,623,669	\$ 1,633,462.00		1,665,532	\$ 1,676,255.25	Passenger	153,507	\$ 154,313.00		148,720	\$ 149,547.00	
	(71,689.58)			(63,504.04)	Discounts *		(5,565.59)			(7,455.33)	
1,623,669	\$ 1,561,772.42		1,665,532	\$ 1,612,751.21	TOTAL PASSENGER	153,507	\$ 148,747.41		148,720	\$ 142,091.67	
52,220	337,901.85		57,538	372,314.15	2-Axle Trucks	4,856	31,426.85		5,000	32,338.15	
17,171	204,604.80		17,633	210,206.80	3-Axle Trucks	1,653	19,719.60		1,361	16,240.80	
7,606	118,510.40		7,728	120,184.00	4-Axle Trucks	613	9,497.60		525	9,697.60	
26,418	519,952.00		26,795	526,732.00	5-Axle Trucks	2,277	44,712.00		2,543	49,884.00	
496	11,608.80		507	12,084.00	6-Axle Trucks	42	1,000.80		44	1,051.20	
43	1,253.20		46	1,302.00	7-Axle Trucks	6	172.00		4	116.00	
			-		Permits	-					
103,954	\$ 1,194,031.05		110,245	\$ 1,242,824.95	TOTAL TRUCKS	9,447	\$ 106,528.85		9,577	\$ 109,427.75	
1,727,623	\$ 2,755,803.47		1,775,777	\$ 2,855,576.16	TOTAL TOLL VEHICLES	162,954	\$ 255,276.26		158,297	\$ 251,519.42	
5,157	\$ 8,226.28		5,317	\$ 6,549.63	DAILY	5,432	\$ 8,509.21		5,277	\$ 8,383.98	

Rate Change  
Traffic (toll)  
Autos 2.75%  
Trucks 2.58%  
Revenue 6.05%  
Autos 3.62%  
Trucks 3.26%  
4.09%

Rate Change  
Traffic (toll)  
Autos 2.94%  
Trucks 3.22%  
Revenue -1.36%  
Autos 1.49%  
Trucks 4.68%  
-2.65%

\* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

178 TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

NOVEMBER, 2013

JANUARY 1, 2012			JANUARY 1, 2013			MONTH OF			MONTH OF		
NOVEMBER 31, 2012			NOVEMBER 31, 2013			NOVEMBER 2013			NOVEMBER 2012		
335 DAYS			334 DAYS			30 DAYS			30 DAYS		
NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	
7,835,555	\$ 7,897,088.25		7,731,714	\$ 7,795,343.50	Passenger	704,981	\$ 710,161.25		695,616	\$ 700,894.75	
	(240,140.38)			(270,965.31)	Discounts *		(26,591.07)			(23,618.71)	
7,635,555	\$ 7,656,947.87		7,731,714	\$ 7,524,378.19	TOTAL PASSENGER	704,981	\$ 683,570.18		695,616	\$ 677,276.04	
218,624	1,407,834.35		228,278	1,469,936.25	2-Axle Trucks	20,015	128,956.75		21,314	137,194.20	
113,682	1,341,094.80		127,069	1,497,934.80	3-Axle Trucks	11,451	134,896.80		12,162	143,466.00	
126,299	1,956,470.40		144,888	2,250,464.00	4-Axle Trucks	12,088	187,640.00		11,665	180,304.00	
1,816,350	35,601,525.00		1,870,675	36,660,814.00	5-Axle Trucks	166,576	3,262,726.00		169,478	3,323,644.00	
52,536	1,217,078.40		61,917	1,438,594.40	6-Axle Trucks	5,278	122,308.80		4,833	112,029.60	
5,669	157,634.00		7,675	212,130.00	7-Axle Trucks	839	17,549.20		478	13,178.80	
6	300.80		3	111.24	Permits	1	60.00				
2,333,196	\$ 41,581,937.75		2,440,505	\$ 43,530,384.69	TOTAL TRUCKS	216,048	\$ 3,854,137.55		219,930	\$ 3,909,816.60	
10,168,751	\$ 49,338,885.62		10,172,219	\$ 51,054,762.88	TOTAL TOLL VEHICLES	921,029	\$ 4,537,707.73		915,546	\$ 4,587,092.64	
30,354	\$ 147,280.26		30,456	\$ 152,558.57	DAILY AVERAGE	30,701	\$ 151,256.92		30,518	\$ 152,903.09	

Rate Change	
Traffic (toll)	0.03%
Autos	-1.33%
Trucks	4.50%
Revenue	3.48%
Autos	-1.73%
Trucks	4.43%

Rate Change	
Traffic (toll)	0.60%
Autos	1.35%
Trucks	-1.77%
Revenue	-1.08%
Autos	0.93%
Trucks	-1.42%

\* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

EASTON - PHILLIPSBURG TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

NOVEMBER, 2013

JANUARY 1, 2012			JANUARY 1, 2013			MONTH OF			MONTH OF		
NOVEMBER 31, 2012			NOVEMBER 31, 2013			NOVEMBER 2012			NOVEMBER 2013		
335 DAYS			334 DAYS			30 DAYS			30 DAYS		
NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE		VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE	
4,584,116	\$ 4,613,829.25		4,412,850	\$ 4,432,677.00		Passenger	370,615	\$ 371,941.25	412,352	\$ 413,894.50	
	(167,613.35)			(137,632.22)		Discounts *		(12,774.51)		(16,665.30)	
4,594,116	\$ 4,446,215.90		4,412,850	\$ 4,295,044.78		TOTAL PASSENGER	370,615	\$ 359,166.74	412,352	\$ 397,229.20	
124,204	802,774.70		122,472	790,703.00		2-Axle Trucks	10,079	65,049.40	11,919	76,984.70	
36,793	435,771.60		37,588	448,893.20		3-Axle Trucks	3,075	38,522.00	3,075	35,519.60	
29,452	463,204.80		36,371	575,278.40		4-Axle Trucks	2,772	43,979.20	2,591	40,812.80	
120,395	2,367,164.75		119,598	2,346,695.00		5-Axle Trucks	7,846	154,136.00	10,484	205,984.00	
1,358	32,025.60		1,453	33,828.00		6-Axle Trucks	77	1,826.40	79	1,860.00	
40	1,167.60		32	912.80		7-Axle Trucks	4	116.00	3	84.00	
2			-			Permits	-				
312,244	\$ 4,102,109.05		317,614	\$ 4,194,310.40		TOTAL TRUCKS	23,853	\$ 301,629.00	28,151	\$ 362,245.10	
4,905,360	\$ 8,548,924.95		4,730,464	\$ 8,489,355.18		TOTAL TOLL VEHICLES	394,468	\$ 660,795.74	440,503	\$ 759,474.30	
14,546	\$ 25,517.39		14,163	\$ 25,417.23		DAILY AVERAGE	13,149	\$ 22,026.52	14,683	\$ 25,315.81	

Rate Change	
Traffic (toll)	-3.59%
Autos	-3.95%
Trucks	1.72%
Revenue	-0.65%
Autos	-3.40%
Trucks	2.25%

Rate Change	
Traffic (toll)	-10.45%
Autos	-10.12%
Trucks	-15.27%
Revenue	-12.99%
Autos	-9.58%
Trucks	-16.73%

\* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

Note: Traffic and Revenue totals at the Easton-Phillipsburg Toll Bridge are reflecting decreases as the result of the lane closures associated with the current Bridge Rehabilitation Project.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

PORTLAND - COLUMBIA TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

NOVEMBER, 2013

JANUARY 1, 2012 NOVEMBER 31, 2012 335 DAYS			JANUARY 1, 2013 NOVEMBER 31, 2013 334 DAYS			MONTH OF NOVEMBER 2013 30 DAYS			MONTH OF NOVEMBER 2012 30 DAYS		
NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	
1,116,411 \$	1,124,907.25 (44,642.13)		1,030,095 \$	1,036,064.75 (42,783.94)	Passenger	85,900 \$	86,496.00 (3,661.58)		95,060 \$	95,622.75 (4,379.20)	
1,116,411 \$	1,080,265.12		1,030,095 \$	965,280.81	Discounts *	85,900 \$	62,614.42		95,060 \$	91,243.55	
					TOTAL PASSENGER						
24,336	157,717.95		22,952	148,670.60	2-Axle Trucks	1,912	12,385.75		2,181	14,123.20	
14,129	168,777.60		10,305	123,108.00	3-Axle Trucks	958	11,452.80		1,132	13,540.80	
9,277	148,003.20		10,547	168,495.20	4-Axle Trucks	585	9,332.60		717	11,441.60	
27,690	549,220.00		24,211	480,072.00	5-Axle Trucks	1,824	36,112.00		2,081	41,072.00	
652	15,631.20		253	6,060.00	6-Axle Trucks	14	333.60		66	1,627.20	
			1	26.00	7-Axle Trucks	-					
					Permits						
76,084 \$	1,039,349.95		68,269 \$	926,437.80	TOTAL TRUCKS	5,293 \$	69,616.95		6,179 \$	81,804.80	
1,192,495 \$	2,119,915.07		1,098,364 \$	1,921,716.61	TOTAL TOLL VEHICLES	91,193 \$	152,431.37		101,239 \$	173,048.35	
3,560 \$	6,327.21		3,289 \$	5,753.65	DAILY AVERAGE	3,040 \$	5,081.05		3,375 \$	5,788.28	

Rate Change  
Traffic (toll)  
Autos  
Trucks  
Revenue  
Autos  
Trucks

Rate Change  
Traffic (toll)  
Autos  
Trucks  
Revenue  
Autos  
Trucks

-7.89%  
-7.73%  
-10.27%  
-9.34%  
-7.87%  
-10.86%

-9.92%  
-9.64%  
-14.34%  
-11.91%  
-9.24%  
-14.90%

\* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

DELAWARE WATER GAP TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

NOVEMBER, 2013

JANUARY 1, 2012 NOVEMBER 31, 2012 335 DAYS			JANUARY 1, 2013 NOVEMBER 31, 2013 334 DAYS			MONTH OF NOVEMBER 2013 30 DAYS			MONTH OF NOVEMBER 2012 30 DAYS		
NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	
7,209,822	\$ 7,254,967.25 (220,511.22)		7,269,586	\$ 7,316,780.75 (214,645.80)	Passenger	626,714	\$ 630,226.25 (20,863.04)		635,817	\$ 639,376.25 (21,676.91)	
7,209,822	\$ 7,034,456.03		7,269,586	\$ 7,102,134.95	Discounts *	-			635,817	\$ 617,699.34	
					TOTAL PASSENGER	626,714	\$ 609,363.21				
127,222	818,987.45		133,349	858,104.00	2-Axle Trucks	10,664	68,669.25		13,120	84,482.45	
64,172	993,562.80		79,969	944,511.60	3-Axle Trucks	6,911	81,476.40		7,607	92,088.00	
57,970	900,488.00		64,940	1,008,452.80	4-Axle Trucks	5,700	88,624.00		5,204	80,801.60	
906,788	17,796,235.75		926,414	18,175,276.00	5-Axle Trucks	80,698	1,562,758.00		84,650	1,661,794.00	
25,585	596,949.60		29,679	692,570.40	6-Axle Trucks	2,398	55,809.60		2,318	54,146.40	
1,433	40,875.20		1,800	52,061.60	7-Axle Trucks	138	3,950.40		141	3,971.60	
12	642.70		22	1,240.26	Permits				2	50.00	
1,203,182	\$ 21,147,741.50		1,236,073	\$ 21,732,218.66	TOTAL TRUCKS	106,509	\$ 1,881,267.65		113,242	\$ 1,977,334.05	
8,413,004	\$ 28,162,197.53		8,505,659	\$ 28,834,353.61	TOTAL TOLL VEHICLES	733,223	\$ 2,490,650.86		749,059	\$ 2,595,033.39	
25,113	\$ 84,125.96		25,466	\$ 66,330.40	DAILY AVERAGE	24,441	\$ 83,021.70		24,969	\$ 86,501.11	
Rate Change Traffic (toll)			Rate Change Traffic (toll)			Rate Change Traffic (toll)			Rate Change Traffic (toll)		
Autos			Autos			Autos			Autos		
1.10%			0.83%			-2.11%			-1.43%		
Trucks			2.73%			Trucks			Trucks		
2.31%			2.31%			Revenue			Revenue		
0.96%			0.96%			Autos			Autos		
2.76%			2.76%			Trucks			Trucks		

\* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

MILFORD - MONTAGUE TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

NOVEMBER, 2013

JANUARY 1, 2012 NOVEMBER 31, 2012 335 DAYS			JANUARY 1, 2013 NOVEMBER 31, 2013 334 DAYS			MONTH OF NOVEMBER 2013 30 DAYS			MONTH OF NOVEMBER 2012 30 DAYS		
NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	
1,089,532	\$ 1,099,322.75 (40,273.64)		1,121,155	\$ 1,130,692.00 (37,315.53)	Passenger Discounts *	93,530	\$ 94,205.00 (3,384.92)		94,160	\$ 94,782.00 (3,868.66)	
1,089,532	\$ 1,059,049.11		1,121,155	\$ 1,093,376.47	TOTAL PASSENGER	93,530	\$ 90,820.08		94,160	\$ 90,913.34	
18,508	119,828.80		19,638	126,859.20	2-Axle Trucks	1,699	10,975.90		1,633	10,555.35	
3,163	37,791.60		3,960	47,293.20	3-Axle Trucks	182	2,173.20		198	2,367.60	
1,707	26,897.60		1,857	29,145.60	4-Axle Trucks	98	1,564.80		112	1,756.80	
6,524	129,186.00		6,633	131,658.00	5-Axle Trucks	569	11,292.00		601	11,920.00	
64	1,512.00		66	1,569.60	6-Axle Trucks	5	120.00		4	96.00	
16	422.80		9	269.00	7-Axle Trucks	1	28.00				
					Permits	-	-				
29,982	\$ 315,638.80		32,163	\$ 335,793.60	TOTAL TRUCKS	2,554	\$ 26,153.90		2,548	\$ 26,695.75	
1,119,514	\$ 1,374,687.91		1,153,318	\$ 1,430,170.07	TOTAL TOLL VEHICLES	96,064	\$ 116,973.98		96,708	\$ 117,608.09	
3,342	\$ 4,103.55		3,453	\$ 4,281.95	DAILY AVERAGE	3,203	\$ 3,899.13		3,224	\$ 3,920.30	

Rate Change  
Traffic (toll)  
Autos 3.02%  
Trucks 2.90%  
Revenue 7.27%  
Autos 4.04%  
Trucks 3.24%  
6.70%

Rate Change  
Traffic (toll)  
Autos -0.65%  
Trucks -0.67%  
Revenue 0.24%  
Autos -0.54%  
Trucks -0.10%  
-2.03%

\* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

**Delaware River Joint Toll Bridge Commission**  
**Toll Supported Bridge - Westbound Traffic Counts**  
**November 2013**

Bridge	Westbound Volume					
	November 2013	November 2012	% Change	YTD 2013	YTD 2012	% Change
Lower Trenton	343,196	356,548	-3.74%	4,156,005	4,151,437	0.11%
Calhoun Street	250,839	248,217	1.06%	2,882,353	2,865,866	0.58%
Scudder Falls <sup>1</sup>	917,111	917,111	0.00%	10,246,781	10,414,085	-1.61%
Washington Crossing	130,507	112,189	16.33%	1,499,083	1,364,406	9.87%
New Hope - Lambertville	191,515	191,102	0.22%	2,239,783	2,253,120	-0.59%
Centre Bridge - Stockton	62,973	53,635	17.41%	759,813	747,443	1.65%
Uhlertown - Frenchtown	58,346	53,733	8.59%	702,464	692,111	1.50%
Upper Black Eddy - Milford	50,373	46,873	7.47%	549,542	589,057	-6.71%
Riegelsville	55,206	57,351	-3.74%	669,434	666,886	0.38%
Northampton Street	376,440	368,213	2.23%	4,289,783	4,326,982	-0.86%
Riverton - Belvidere	69,964	59,639	17.31%	804,637	749,645	7.34%
<b>Total</b>	<b>2,506,470</b>	<b>2,464,611</b>	<b>1.70%</b>	<b>28,799,677</b>	<b>28,821,039</b>	<b>-0.07%</b>

**Notes:**

(1) Roadway loops malfunctioned, used November 2012 data.

**Delaware River Joint Toll Bridge Commission**  
**Toll Supported Bridge - Two Way Traffic Counts**  
November 2013

Bridge	Total Volume					
	November 2013	November 2012	% Change	YTD 2013	YTD 2012	% Change
Lower Trenton	444,246	460,145	-3.46%	5,414,537	5,396,613	0.33%
Calhoun Street	492,010	485,239	1.40%	5,674,099	5,619,571	0.97%
Scudder Falls <sup>1</sup>	1,747,797	1,747,797	0.00%	19,563,406	19,829,398	-1.34%
Washington Crossing	222,320	192,580	15.44%	2,539,828	2,381,212	6.66%
New Hope - Lambertville	411,467	411,466	0.00%	4,762,153	4,813,996	-1.08%
Centre Bridge - Stockton	137,653	123,136	11.79%	1,635,347	1,623,863	0.71%
Uhlerstown - Frenchtown	115,532	106,928	8.05%	1,395,710	1,367,934	2.03%
Upper Black Eddy - Milford	103,082	95,158	8.33%	1,121,288	1,183,960	-5.29%
Riegelsville	94,655	96,435	-1.85%	1,124,996	1,114,970	0.90%
Northampton Street	659,958	573,668	15.04%	7,010,416	6,790,713	3.24%
Riverton - Belvidere	132,570	121,990	8.67%	1,509,268	1,452,148	3.93%
Total	4,561,290	4,414,541	3.32%	51,751,047	51,574,379	0.34%

Notes:

(1) Roadway loops malfunctioned, used November 2012 data.

**Delaware River Joint Toll Bridge Commission**  
**Toll Bridge - Two Way Traffic Counts**  
November 2013

Bridge	Total Volume (all classes)					
	November 2013	November 2012	% Change	YTD 2013	YTD 2012	% Change
Trenton - Morrisville	1,628,132	1,624,769	0.21%	18,627,576	17,294,045	7.71%
New Hope - Lambertville <sup>1</sup>	336,963	313,607	7.45%	3,526,791	3,421,242	3.09%
Interstate 78	1,887,676	1,886,388	0.07%	20,882,518	20,822,079	0.29%
Easton - Phillipsburg <sup>2</sup>	957,275	1,033,729	-7.40%	11,316,298	11,564,454	-2.15%
Portland - Columbia	190,365	210,003	-9.35%	2,329,661	2,471,829	-5.75%
Delaware Water Gap	1,460,979	1,512,488	-3.41%	16,986,800	16,845,169	0.84%
Milford - Montague	175,739	179,505	-2.10%	2,106,661	2,040,440	3.25%
Total	6,637,129	6,760,489	-1.82%	75,776,305	74,459,257	1.77%

**Notes:**

(1) Counter out of service from 11/1/13 - 11/19/13 for pavement project, used 2012 data.

(2) Counter out of service for E-P Toll Bridge Rehabilitation Project from 11/2/13 - 11/25/13, used 2012 data

## DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of December 23, 2013

### STATISTICAL SUMMARY OF EXPENDITURES

This includes reports entitled “**Budget vs Actual**” covering the month of November 2013 and the eleven month year-to-date operations of fiscal year 2013 relative to Toll Bridges, Toll Supported Bridges and Administration departments.

Total expense plus encumbrance totaled \$5,098,826 for the month of November. For the 2013 fiscal year-to-date period, total expense plus encumbrances amounted to \$43,479,896 or 96.1% of the year-to-date operating budget.

All of the expense line items are within their line item budget except for EZPass operating expense, Part-Time Wages and ESS Operating Maintenance expense. A change in accounting procedure during June of this year for EZPass collection agency fees moved the charges from the net operating revenue to operating expense. The net result of this change does not affect the net operating income. The higher than anticipated use of part-time workers in lieu of overtime to fill staff vacancies has cause this line item to exceed its line item budget. Part-Time Wages are currently running \$104,000 over the year-to-date budget, while Regular Employee Salaries and Overtime Wages have year-to-date budget surplus of \$367,000 and \$78,000 respectively. The new ESS maintenance contract with Schneider Electric is front loaded with higher than usual charges.

The month of November had a higher than usual operating expense mainly due to the fact that it was a three payroll month. The additional payroll was accounted for in the operating budget.

**Delaware River Joint Toll Bridge Commission**  
**Budget vs Actual**  
**For the Eleven Months Ending November 30, 2013**

**TOTAL COMMISSION**

	<b>Budget 2013</b>	<b>Expended For The Month</b>	<b>Expended Year To Date</b>	<b>Encumbered</b>	<b>Budget Remaining Balance</b>
Regular Employee Salaries	\$17,464,068	\$1,995,706	\$15,757,621	\$0	\$1,706,447
Part-Time Employee Wages	388,500	55,808	462,427	0	(73,927)
Summer Employee Wages	135,695	0	93,339	0	42,356
Overtime Wages	339,437	23,518	229,203	0	110,234
Pension Contributions	2,392,058	307,701	2,060,244	0	331,814
FICA Contributions	1,479,259	155,676	1,310,229	0	169,030
Regular Employee Healthcare Benefits	7,713,106	653,739	7,009,272	0	703,834
Life Insurance Benefits	117,826	9,701	105,665	0	12,161
Unemployment Compensation Benefits	45,000	0	12,902	0	32,098
Utility Expense	910,541	37,459	648,394	52,880	209,266
Office Expense	267,621	15,348	172,195	9,604	85,822
Telecommunication Expense	623,230	31,782	450,906	2,397	169,927
Information Technology Expense	410,600	34,533	297,556	8,945	104,099
Professional Development/Meetings/Memberships	168,690	8,274	82,620	0	86,070
Vehicle Maintenance Expense and Fuel	426,174	25,479	311,275	41,538	73,361
Operations Maintenance Expense	1,060,361	63,137	564,410	314,457	181,494
ESS Operating Maintenance Expense	1,270,000	137,123	1,142,837	118,547	8,616
Commission Expense	22,500	823	10,757	120	11,623
Toll Collection Expense	60,140	2,853	39,537	8,444	12,159
Uniform Expense	70,800	7,849	54,288	10,520	5,992
Business Insurance	2,885,859	228,958	2,481,589	0	404,271
Licenses & Inspections Expense	8,420	195	4,266	0	4,155
Advertising	50,100	307	8,577	0	41,523
Professional Services	1,234,950	47,812	815,356	195,705	223,889
State Police Bridge Security	4,525,601	376,280	3,845,687	0	679,914
EZPass Equipment/Maintenance	1,073,820	60,559	829,777	12,676	231,367
General Contingency	220,000	21,327	39,719	205,608	(25,328)
EZPass Operating Expense	3,787,737	528,245	3,657,804	0	129,933
<b>Total</b>	<b>\$49,152,094</b>	<b>\$4,830,192</b>	<b>\$42,498,454</b>	<b>\$981,442</b>	<b>\$5,672,198</b>

**Delaware River Joint Toll Bridge Commission**  
**Budget vs Actual**  
**For the Eleven Months Ending November 30, 2013**

**ADMINISTRATION\***

	<b>Budget 2013</b>	<b>Expended For The Month</b>	<b>Expended Year To Date</b>	<b>Encumbered</b>	<b>Budget Remaining Balance</b>
Regular Employee Salaries	\$3,163,040	\$373,225	\$2,875,231	\$0	\$287,810
Summer Employee Wages	8,196	0	13,677	0	(5,481)
Overtime Wages	1,200	787	3,141	0	(1,941)
Pension Contributions	400,709	43,324	290,252	0	110,457
FICA Contributions	243,610	24,369	215,801	0	27,809
Regular Employee Healthcare Benefits	986,769	82,982	857,890	0	128,879
Life Insurance Benefits	19,754	1,723	17,748	0	2,006
Unemployment Compensation Benefits	45,000	0	12,902	0	32,098
Office Expense	213,500	12,989	143,917	5,117	64,466
Telecommunication Expense	160,396	10,925	130,088	0	30,308
Information Technology Expense	384,832	34,533	271,788	8,945	104,099
Professional Development/Meetings/Memberships	115,420	4,798	53,506	0	61,914
Vehicle Maintenance Expense and Fuel	2,824	(823)	(551)	0	3,375
Commission Expense	22,500	823	10,757	120	11,623
Business Insurance	257,885	9,095	98,457	0	159,428
Advertising	50,100	307	8,577	0	41,523
Professional Services	999,950	35,093	707,519	90,879	201,551
General Contingency	220,000	21,327	39,719	205,608	(25,328)
<b>TOTAL</b>	<b>\$7,295,685</b>	<b>\$655,477</b>	<b>\$5,750,421</b>	<b>\$310,669</b>	<b>\$1,234,595</b>

\* Includes Executive, Human Resources, Accounting, EZPass, Purchasing, Information Technology, and Community Affairs.

**Delaware River Joint Toll Bridge Commission**  
**Budget vs Actual**  
**For the Eleven Months Ending November 30, 2013**

**ADMINISTRATION - OPERATIONS\***

	<b>Budget 2013</b>	<b>Expended For The Month</b>	<b>Expended Year To Date</b>	<b>Encumbered</b>	<b>Budget Remaining Balance</b>
Regular Employee Salaries	\$958,241	\$134,272	\$786,377	\$0	\$171,864
Part-Time Employee Wages	0	2,116	8,234	0	(8,234)
Overtime Wages	9,000	27	6,380	0	2,620
Pension Contributions	235,555	29,078	194,702	0	40,853
FICA Contributions	141,911	12,558	118,919	0	22,992
Regular Employee Healthcare Benefits	495,937	42,230	458,615	0	37,322
Life Insurance Benefits	11,388	913	10,192	0	1,196
Office Expense	17,250	494	6,285	3,084	7,882
Telecommunication Expense	85,554	3,642	49,925	0	35,629
Professional Development/Meetings/Memberships	28,550	1,283	10,789	0	17,761
Vehicle Maintenance Expense and Fuel	7,440	0	214	0	7,226
ESS Operating Maintenance Expense	1,270,000	137,123	1,142,837	118,547	8,616
Uniform Expense	3,000	0	317	1,913	770
Business Insurance	50,846	4,029	44,282	0	6,565
Professional Services	235,000	12,720	107,837	104,826	22,337
<b>TOTAL</b>	<b>\$3,549,672</b>	<b>\$380,485</b>	<b>\$2,945,903</b>	<b>\$228,369</b>	<b>\$375,399</b>

\* Includes Engineering, Security, Safety & Training, Plant & Facility, and Electronic Security & Surveillance.

**Delaware River Joint Toll Bridge Commission**  
**Budget vs Actual**  
**For the Eleven Months Ending November 30, 2013**

**TRENTON - MORRISVILLE TOLL BRIDGE**

	<b>Budget 2013</b>	<b>Expended For The Month</b>	<b>Expended Year To Date</b>	<b>Encumbered</b>	<b>Budget Remaining Balance</b>
Regular Employee Salaries	\$1,482,695	\$177,625	\$1,378,039	\$0	\$104,656
Part-Time Employee Wages	60,000	11,981	79,512	0	(19,512)
Summer Employee Wages	26,993	0	20,911	0	6,082
Overtime Wages	30,000	2,100	20,643	0	9,357
Pension Contributions	194,934	27,447	183,558	0	11,376
FICA Contributions	123,524	14,530	114,135	0	9,389
Regular Employee Healthcare Benefits	726,561	61,455	667,079	0	59,483
Life Insurance Benefits	9,093	862	9,488	0	(395)
Utility Expense	155,750	2,702	113,440	27,995	14,315
Office Expense	5,650	102	1,309	102	4,239
Telecommunication Expense	59,128	2,753	48,830	978	9,320
Information Technology Expense	6,708	0	6,708	0	0
Professional Development/Meetings/Memberships	5,040	275	5,035	0	5
Vehicle Maintenance Expense and Fuel	69,880	10,279	54,179	7,671	8,030
Operations Maintenance Expense	146,925	14,268	93,208	35,124	18,593
Toll Collection Expense	11,200	808	8,557	1,821	822
Uniform Expense	11,400	1,831	5,320	6,023	57
Business Insurance	272,319	22,783	248,254	0	24,065
Licenses & Inspections Expense	480	65	645	0	(165)
State Police Bridge Security	624,534	51,919	531,594	0	92,940
EZPass Equipment/Maintenance	157,915	4,568	122,431	1,981	33,502
EZPass Operating Expense	766,259	106,911	740,203	0	26,056
<b>TOTAL</b>	<b>\$4,946,988</b>	<b>\$515,265</b>	<b>\$4,453,078</b>	<b>\$81,696</b>	<b>\$412,214</b>

**Delaware River Joint Toll Bridge Commission**  
**Budget vs Actual**  
**For the Eleven Months Ending November 30, 2013**

**NEW HOPE - LAMBERTVILLE TOLL BRIDGE**

	Budget 2013	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employee Salaries	\$1,006,131	\$113,040	\$933,831	\$0	\$72,299
Part-Time Employee Wages	12,000	459	21,105	0	(9,105)
Summer Employee Wages	24,296	0	5,314	0	18,982
Overtime Wages	24,800	2,565	24,602	0	198
Pension Contributions	131,547	18,431	123,007	0	8,540
FICA Contributions	81,643	8,829	74,284	0	7,359
Regular Employee Healthcare Benefits	453,990	40,311	433,066	0	20,923
Life Insurance Benefits	6,172	530	5,847	0	325
Utility Expense	151,990	7,339	114,096	3,332	34,562
Office Expense	1,500	102	1,567	102	(169)
Telecommunication Expense	48,862	1,641	37,373	0	11,489
Information Technology Expense	7,480	0	7,480	0	0
Professional Development/Meetings/Memberships	1,120	0	881	0	239
Vehicle Maintenance Expense and Fuel	69,160	4,991	54,010	10,009	5,141
Operations Maintenance Expense	137,500	14,429	89,985	32,717	14,798
Toll Collection Expense	8,200	8	5,236	459	2,505
Uniform Expense	3,000	719	2,941	0	59
Business Insurance	209,563	17,562	189,774	0	19,789
Licenses & Inspections Expense	240	0	260	0	(20)
State Police Bridge Security	123,096	10,400	104,678	0	18,418
EZPass Equipment/Maintenance	126,332	11,856	98,250	1,584	26,497
EZPass Operating Expense	219,310	30,642	212,196	0	7,114
<b>TOTAL</b>	<b>\$2,847,931</b>	<b>\$283,853</b>	<b>\$2,539,783</b>	<b>\$48,204</b>	<b>\$259,944</b>

**Delaware River Joint Toll Bridge Commission**  
**Budget vs Actual**  
**For the Eleven Months Ending November 30, 2013**

**PORTLAND - COLUMBIA TOLL BRIDGE**

	<b>Budget 2013</b>	<b>Expended For The Month</b>	<b>Expended Year To Date</b>	<b>Encumbered</b>	<b>Budget Remaining Balance</b>
Regular Employee Salaries	\$731,165	\$76,434	\$635,525	\$0	\$95,640
Part-Time Employee Wages	22,000	3,391	18,481	0	3,520
Summer Employee Wages	13,655	0	7,449	0	6,206
Overtime Wages	20,945	908	10,967	0	9,978
Pension Contributions	95,969	12,308	82,479	0	13,490
FICA Contributions	60,264	6,140	50,867	0	9,397
Regular Employee Healthcare Benefits	323,437	26,866	281,583	0	41,854
Life Insurance Benefits	4,496	398	4,146	0	350
Utility Expense	62,020	3,581	46,729	0	15,291
Office Expense	3,423	281	2,485	175	763
Telecommunication Expense	38,854	1,741	28,343	0	10,512
Information Technology Expense	2,245	0	2,245	0	0
Professional Development/Meetings/Memberships	1,200	68	399	0	801
Vehicle Maintenance Expense and Fuel	25,720	1,130	22,597	977	2,146
Operations Maintenance Expense	82,395	6,748	62,084	8,099	12,212
Toll Collection Expense	7,900	65	3,513	1,884	2,504
Uniform Expense	3,600	800	3,555	0	45
Business Insurance	124,060	10,370	112,482	0	11,578
Licenses & Inspections Expense	700	0	260	0	441
State Police Bridge Security	88,249	7,515	75,104	0	13,145
EZPass Equipment/Maintenance	94,749	9,788	73,306	1,189	20,253
EZPass Operating Expense	117,799	16,445	114,002	0	3,797
<b>TOTAL</b>	<b>\$1,924,845</b>	<b>\$184,976</b>	<b>\$1,638,601</b>	<b>\$12,323</b>	<b>\$273,921</b>

**Delaware River Joint Toll Bridge Commission  
Budget vs Actual  
For the Eleven Months Ending November 30, 2013**

**DELAWARE WATER GAP TOLL BRIDGE**

	<b>Budget 2013</b>	<b>Expended For The Month</b>	<b>Expended Year To Date</b>	<b>Encumbered</b>	<b>Budget Remaining Balance</b>
Regular Employee Salaries	\$2,296,180	\$252,053	\$2,013,378	\$0	\$282,802
Part-Time Employee Wages	110,000	14,988	112,816	0	(2,816)
Summer Employee Wages	8,200	0	8,129	0	71
Overtime Wages	37,230	2,481	27,269	0	9,961
Pension Contributions	304,906	42,124	281,680	0	23,226
FICA Contributions	192,119	20,476	164,849	0	27,270
Regular Employee Healthcare Benefits	1,071,561	89,949	979,889	0	91,672
Life Insurance Benefits	18,817	1,186	13,221	0	5,596
Utility Expense	79,800	3,680	50,747	0	29,053
Office Expense	6,749	371	5,626	362	760
Telecommunication Expense	48,748	2,919	33,079	0	15,669
Information Technology Expense	2,245	0	2,245	0	0
Professional Development/Meetings/Memberships	3,600	77	2,900	0	700
Vehicle Maintenance Expense and Fuel	62,500	1,667	44,894	4,261	13,345
Operations Maintenance Expense	113,970	6,890	45,045	44,203	24,722
Toll Collection Expense	7,900	1,645	5,993	930	977
Uniform Expense	11,000	1,897	10,365	164	471
Business Insurance	376,788	31,475	338,455	0	38,333
Licenses & Inspections Expense	1,770	0	625	0	1,145
State Police Bridge Security	603,263	50,158	514,140	0	89,122
EZPass Equipment/Maintenance	221,081	10,351	170,020	2,374	48,687
EZPass Operating Expense	882,922	123,142	852,392	0	30,530
<b>TOTAL</b>	<b>\$6,461,348</b>	<b>\$657,531</b>	<b>\$5,677,758</b>	<b>\$52,295</b>	<b>\$731,296</b>

**Delaware River Joint Toll Bridge Commission**  
**Budget vs Actual**  
**For the Eleven Months Ending November 30, 2013**

**MILFORD - MONTAGUE TOLL BRIDGE**

	<b>Budget 2013</b>	<b>Expended For The Month</b>	<b>Expended Year To Date</b>	<b>Encumbered</b>	<b>Budget Remaining Balance</b>
Regular Employee Salaries	\$764,673	\$85,938	\$724,273	\$0	\$40,400
Part-Time Employee Wages	18,500	4,316	43,040	0	(24,540)
Summer Employee Wages	13,655	0	10,723	0	2,932
Overtime Wages	24,250	1,707	20,308	0	3,942
Pension Contributions	100,667	13,754	92,089	0	8,577
FICA Contributions	62,812	6,983	60,426	0	2,386
Regular Employee Healthcare Benefits	323,437	26,986	299,337	0	24,100
Life Insurance Benefits	4,699	387	4,356	0	343
Utility Expense	64,350	3,491	62,263	0	2,087
Office Expense	3,398	308	2,523	175	700
Telecommunication Expense	30,992	2,096	22,666	0	8,326
Information Technology Expense	2,245	0	2,245	0	0
Professional Development/Meetings/Memberships	860	0	381	0	479
Vehicle Maintenance Expense and Fuel	31,525	1,087	24,095	2,425	5,005
Operations Maintenance Expense	66,050	4,010	34,282	12,837	18,931
Toll Collection Expense	5,640	0	4,079	557	1,004
Uniform Expense	4,800	1,831	4,828	0	(28)
Business Insurance	87,844	7,289	78,696	0	9,148
Licenses & Inspections Expense	700	0	125	0	575
State Police Bridge Security	72,862	6,241	62,045	0	10,817
EZPass Equipment/Maintenance	94,749	9,945	73,306	1,189	20,253
EZPass Operating Expense	110,223	15,074	104,636	0	5,587
<b>TOTAL</b>	<b>\$1,888,932</b>	<b>\$191,443</b>	<b>\$1,730,723</b>	<b>\$17,182</b>	<b>\$141,026</b>

**Delaware River Joint Toll Bridge Commission**  
**Budget vs Actual**  
**For the Eleven Months Ending November 30, 2013**

**INTERSTATE - 78 TOLL BRIDGE**

	Budget 2013	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employee Salaries	\$2,167,956	\$238,525	\$1,928,940	\$0	\$239,016
Part-Time Employee Wages	80,000	7,529	77,801	0	2,199
Summer Employee Wages	16,400	0	12,792	0	3,608
Overtime Wages	49,000	3,459	37,617	0	11,383
Pension Contributions	284,798	36,986	248,342	0	36,456
FICA Contributions	178,119	18,919	155,927	0	22,192
Regular Employee Healthcare Benefits	1,028,436	83,339	903,456	0	124,980
Life Insurance Benefits	13,216	1,144	12,705	0	511
Utility Expense	136,000	1,775	95,385	21,553	19,061
Office Expense	8,950	509	4,191	295	4,464
Telecommunication Expense	53,095	1,989	34,847	0	18,249
Information Technology Expense	2,600	0	2,600	0	0
Professional Development/Meetings/Memberships	3,500	991	2,635	0	865
Vehicle Maintenance Expense and Fuel	83,205	982	60,747	11,808	10,650
Operations Maintenance Expense	249,397	7,600	61,087	156,087	32,224
Toll Collection Expense	10,500	117	6,671	1,810	2,019
Uniform Expense	8,500	0	7,119	0	1,381
Business Insurance	482,903	40,499	439,215	0	43,687
Licenses & Inspections Expense	1,000	0	190	0	810
State Police Bridge Security	747,629	62,112	634,712	0	112,917
EZPass Equipment/Maintenance	221,081	5,007	170,032	2,377	48,672
EZPass Operating Expense	1,141,245	159,170	1,101,395	0	39,850
<b>TOTAL</b>	<b>\$6,967,530</b>	<b>\$670,652</b>	<b>\$5,998,406</b>	<b>\$193,929</b>	<b>\$775,194</b>

**Delaware River Joint Toll Bridge Commission**  
**Budget vs Actual**  
**For the Eleven Months Ending November 30, 2013**

**EASTON - PHILLIPSBURG TOLL BRIDGE**

	<b>Budget 2013</b>	<b>Expended For The Month</b>	<b>Expended Year To Date</b>	<b>Encumbered</b>	<b>Budget Remaining Balance</b>
Regular Employee Salaries	\$1,533,419	\$178,858	\$1,422,511	\$0	\$110,908
Part-Time Employee Wages	86,000	11,028	101,439	0	(15,439)
Summer Employee Wages	24,300	0	14,345	0	9,955
Overtime Wages	35,500	2,999	20,045	0	15,455
Pension Contributions	201,244	28,524	190,800	0	10,444
FICA Contributions	129,950	14,643	118,927	0	11,023
Regular Employee Healthcare Benefits	706,177	57,558	616,493	0	89,683
Life Insurance Benefits	9,646	866	9,284	0	362
Utility Expense	137,000	8,443	89,645	0	47,355
Office Expense	6,200	193	3,550	193	2,458
Telecommunication Expense	68,599	3,345	52,500	1,419	14,681
Information Technology Expense	2,245	0	2,245	0	0
Professional Development/Meetings/Memberships	7,150	780	6,095	0	1,055
Vehicle Maintenance Expense and Fuel	51,300	5,763	40,308	3,831	7,162
Operations Maintenance Expense	127,904	6,157	107,932	6,435	13,536
Toll Collection Expense	8,800	211	5,488	984	2,329
Uniform Expense	7,500	328	6,509	0	992
Business Insurance	192,831	16,047	175,220	0	17,611
Licenses & Inspections Expense	1,600	0	742	0	858
State Police Bridge Security	415,903	34,645	353,180	0	62,723
EZPass Equipment/Maintenance	157,915	9,043	122,431	1,981	33,502
EZPass Operating Expense	549,979	76,860	532,980	0	16,999
<b>TOTAL</b>	<b>\$4,461,163</b>	<b>\$456,291</b>	<b>\$3,992,668</b>	<b>\$14,843</b>	<b>\$453,652</b>

**Delaware River Joint Toll Bridge Commission  
Budget vs Actual  
For the Eleven Months Ending November 30, 2013**

**SOUTHERN DIVISION TOLL SUPPORTED BRIDGES**

	<b>Budget 2013</b>	<b>Expended For The Month</b>	<b>Expended Year To Date</b>	<b>Encumbered</b>	<b>Budget Remaining Balance</b>
Regular Employee Salaries	\$1,842,686	\$187,250	\$1,653,681	\$0	\$189,004
Overtime Wages	56,320	2,249	28,780	0	27,540
Pension Contributions	242,313	31,570	211,094	0	31,219
FICA Contributions	145,274	14,363	127,843	0	17,431
Regular Employee Healthcare Benefits	885,239	78,644	832,714	0	52,525
Life Insurance Benefits	11,277	902	10,168	0	1,109
Utility Expense	69,240	3,688	40,473	0	28,767
Telecommunication Expense	8,100	149	5,699	0	2,401
Professional Development/Meetings/Memberships	2,250	0	0	0	2,250
Vehicle Maintenance Expense and Fuel	14,300	0	3,909	0	10,391
Operations Maintenance Expense	93,420	1,901	36,528	13,417	43,476
Uniform Expense	12,200	444	8,266	1,806	2,127
Business Insurance	555,314	46,724	506,374	0	48,939
Licenses & Inspections Expense	1,100	130	992	0	108
State Police Bridge Security	1,422,849	117,916	1,207,659	0	215,190
<b>TOTAL</b>	<b>\$5,361,882</b>	<b>\$485,930</b>	<b>\$4,674,182</b>	<b>\$15,223</b>	<b>\$672,477</b>

**Delaware River Joint Toll Bridge Commission**  
**Budget vs Actual**  
**For the Eleven Months Ending November 30, 2013**

**NORTHERN DIVISION TOLL SUPPORTED BRIDGES**

	Budget 2013	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employee Salaries	\$1,517,881	\$178,485	\$1,405,834	\$0	\$112,047
Overtime Wages	51,192	4,235	29,451	0	21,741
Pension Contributions	199,417	24,155	162,240	0	37,177
FICA Contributions	120,034	13,867	108,251	0	11,783
Regular Employee Healthcare Benefits	711,562	63,418	679,150	0	32,412
Life Insurance Benefits	9,268	790	8,510	0	759
Utility Expense	54,391	2,761	35,616	0	18,775
Office Expense	1,000	0	742	0	258
Telecommunication Expense	20,900	584	7,556	0	13,344
Vehicle Maintenance Expense and Fuel	8,320	402	6,872	558	890
Operations Maintenance Expense	42,800	1,135	34,260	5,537	3,003
Uniform Expense	5,800	0	5,069	614	118
Business Insurance	275,507	23,085	250,379	0	25,127
Licenses & Inspections Expense	830	0	427	0	403
State Police Bridge Security	427,216	35,374	362,574	0	64,642
<b>TOTAL</b>	<b>\$3,446,117</b>	<b>\$348,289</b>	<b>\$3,096,931</b>	<b>\$6,709</b>	<b>\$342,477</b>

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION SYSTEM** **STATEMENT OF REVENUE AND EXPENSES FOR THE ELEVEN MONTHS ENDED NOVEMBER 30, 2013**

	T-M	NH-L	I-78	E-P	P-C	DWG	M-M	SDTS	NDTS	ADM	TOTAL 2013	% of Revenue	TOTAL 2012	% of Revenue
<b>TOLL REVENUE</b>														
Net Toll Revenue	13,285,783	2,846,218	\$1,114,103	8,559,645	1,950,214	28,874,018	1,403,938	-	-	-	108,033,919		105,195,503	
EZPass Fee	159,185	45,514	235,887	113,954	24,352	183,912	22,857	-	-	5,668	795,329		783,778	
Net Violation Fee Income	263,954	64,170	623,497	168,761	32,960	362,373	32,388	-	-	-	1,548,115		2,446,137	
<b>REVENUE FROM TOLL ACTIVITY</b>	<b>\$ 13,708,932</b>	<b>\$ 2,955,902</b>	<b>\$ 51,777,488</b>	<b>\$ 8,842,360</b>	<b>\$ 2,007,527</b>	<b>\$ 29,420,303</b>	<b>\$ 1,459,183</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,668</b>	<b>\$ 110,377,362</b>		<b>\$ 108,425,418</b>	
<b>OPERATING EXPENSE</b>														
Regular Employee Salaries	1,378,039	933,831	1,928,940	1,422,511	635,525	2,013,378	724,273	1,653,681	1,405,834	3,661,607	15,757,621	14.23%	16,077,084	14.83%
Part-Time Employee Wages	79,512	21,105	77,801	101,439	38,481	112,816	43,040	-	-	8,234	462,427	0.42%	493,851	0.46%
Summer Employee Wages	20,911	5,314	12,792	14,345	7,449	8,129	10,723	-	-	13,677	93,339	0.09%	99,512	0.09%
Overtime Wages	20,643	24,602	37,617	20,045	30,967	27,269	20,308	28,780	29,451	9,521	229,203	0.21%	216,510	0.20%
Pension Contributions	183,558	123,007	248,342	190,800	82,479	281,680	92,089	271,094	162,240	484,954	2,060,344	1.87%	1,439,556	1.33%
FICA Contributions	114,135	74,284	155,927	118,927	50,867	164,849	60,426	127,843	108,251	334,720	1,310,229	1.19%	1,333,055	1.23%
Regular Employee Healthcare Benefits	667,079	433,066	903,456	616,493	281,583	979,889	299,337	832,714	679,150	1,316,505	7,009,272	6.35%	6,516,143	6.01%
Life Insurance Benefits	9,483	5,847	12,705	9,284	4,146	13,221	4,356	30,168	8,510	27,940	105,665	0.10%	104,663	0.10%
Unemployment Compensation Benefits	-	-	-	-	-	-	-	-	-	12,902	12,902	0.01%	23,015	0.02%
Retirees Expense	-	-	-	-	-	-	-	-	-	-	-	0.00%	-	0.00%
Utility Expense	113,440	114,096	95,385	89,645	46,729	50,747	62,263	40,473	35,616	-	648,394	0.59%	614,163	0.57%
Office Expense	1,209	1,567	4,491	3,550	2,485	5,626	2,523	-	742	150,202	172,195	0.16%	179,243	0.17%
Telecommunication Expense	48,830	37,373	34,847	52,500	28,343	33,979	22,666	5,699	7,556	180,013	450,006	0.41%	422,776	0.39%
Information Technology Expense	6,708	7,480	2,600	2,345	2,245	2,245	2,245	-	-	271,788	297,556	0.27%	331,434	0.31%
Professional Development/Meetings/Member	5,035	881	2,635	6,095	399	2,900	381	-	-	64,295	82,620	0.07%	102,677	0.09%
Vehicle Maintenance Expense and Fuel	54,179	54,010	60,747	40,308	22,597	44,894	24,095	3,909	6,872	(337)	311,275	0.28%	276,798	0.26%
Operations Maintenance Expense	93,208	89,585	61,087	107,532	62,084	45,045	34,282	36,538	34,260	-	564,410	0.51%	1,541,648	1.42%
ESS Operating Maintenance Expense	-	-	-	-	-	-	-	-	-	1,142,837	1,142,837	1.04%	-	0.00%
Commission Expense	-	-	-	-	-	-	-	-	-	10,757	10,757	0.01%	18,143	0.02%
Toll Collection Expense	8,557	5,236	6,671	5,488	3,513	5,993	4,079	-	-	-	39,537	0.04%	40,626	0.04%
Uniform Expense	5,310	2,941	7,119	6,509	3,555	10,365	4,828	8,366	5,059	317	54,288	0.05%	53,516	0.05%
Business Insurance	248,254	189,774	439,215	175,220	112,482	338,465	78,696	506,374	250,379	142,738	2,487,589	2.25%	2,238,931	2.06%
Licenses & Inspections Expense	645	260	190	742	260	625	125	992	427	-	4,266	0.00%	6,100	0.01%
Advertising	-	-	-	-	-	-	-	-	-	8,577	8,577	0.01%	22,452	0.02%
Professional Services	-	-	-	-	-	-	-	-	-	815,356	815,356	0.74%	800,614	0.74%
State Police Bridge Security	531,594	104,678	634,712	353,180	75,104	514,140	62,045	1,210,659	362,574	-	3,845,687	3.48%	3,864,472	3.56%
EZPass Equipment/Maintenance	122,431	98,250	170,032	122,431	73,306	170,020	73,306	-	-	-	829,777	0.75%	924,952	0.85%
General Contingency	-	-	-	-	-	-	-	-	-	39,719	39,719	0.04%	-	0.00%
EZPass Operating Expense	740,203	212,196	1,101,395	532,980	114,002	852,392	104,636	-	-	-	3,657,804	3.31%	3,346,118	3.09%
<b>TOTAL OP., MAINT., &amp; ADM</b>	<b>\$ 4,453,078</b>	<b>\$ 2,539,783</b>	<b>\$ 5,998,406</b>	<b>\$ 3,992,668</b>	<b>\$ 1,638,601</b>	<b>\$ 5,677,758</b>	<b>\$ 1,730,723</b>	<b>\$ 4,674,182</b>	<b>\$ 3,096,931</b>	<b>\$ 8,696,324</b>	<b>\$ 42,498,454</b>	<b>38.50%</b>	<b>\$ 41,088,082</b>	<b>37.90%</b>
<b>NET OPERATING REVENUE</b>	<b>\$ 9,255,855</b>	<b>\$ 416,119</b>	<b>\$ 45,979,081</b>	<b>\$ 4,849,692</b>	<b>\$ 368,926</b>	<b>\$ 23,742,545</b>	<b>\$ (271,540)</b>	<b>\$ (4,674,182)</b>	<b>\$ (3,096,931)</b>	<b>\$ (8,696,656)</b>	<b>\$ 67,878,909</b>	<b>61.50%</b>	<b>\$ 67,337,336</b>	<b>62.10%</b>
<b>OTHER OPERATING INC/EXP</b>														
Other Operating Income	-	-	131	342	-	-	-	-	-	74,659	75,133	0.07%	91,002	0.08%
<b>TOTAL OTHER OPERATING INC</b>	<b>\$ (1,025,165)</b>	<b>\$ (622,075)</b>	<b>\$ (1,400,099)</b>	<b>\$ (995,148)</b>	<b>\$ (404,090)</b>	<b>\$ (1,493,152)</b>	<b>\$ (466,987)</b>	<b>\$ (1,182,115)</b>	<b>\$ (1,025,165)</b>	<b>\$ 8,615,997</b>	<b>\$ 75,133</b>	<b>0.07%</b>	<b>\$ 91,002</b>	<b>0.08%</b>
Administration Allocated Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>NET OPERATING INC</b>	<b>\$8,229,689</b>	<b>\$ (205,956)</b>	<b>\$44,579,113</b>	<b>\$3,854,544</b>	<b>\$ (35,164)</b>	<b>\$22,249,393</b>	<b>\$ (738,527)</b>	<b>\$ (5,856,297)</b>	<b>\$ (4,123,096)</b>	<b>\$ 67,954,042</b>	<b>\$ 67,954,042</b>	<b>61.57%</b>	<b>\$ 67,428,338</b>	<b>62.19%</b>
<b>NON-OPERATING REV/EXP</b>														
Interest Revenue	-	-	-	-	-	-	-	-	-	-	677,683	0.61%	1,090,046	1.01%
Other Non-Operating Revenue	-	-	-	-	-	-	-	-	-	-	13,544	-0.01%	52,203	-0.05%
Emergency Repair	-	-	-	-	-	-	-	-	-	-	-	0.00%	-	0.00%
Interest Expense*	-	-	-	-	-	-	-	-	-	-	(19,533,056)	-17.70%	(18,177,224)	-16.76%
Depreciation Expense	-	-	-	-	-	-	-	-	-	-	(13,810,852)	-12.51%	(9,978,764)	-9.20%
OPER Amort Expense	-	-	-	-	-	-	-	-	-	-	-	0.00%	-	0.00%
<b>TOTAL NON-OPERATING REV/EXP</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (32,657,681)</b>	<b>\$ (32,657,681)</b>	<b>29.58%</b>	<b>\$ (27,013,739)</b>	<b>24.91%</b>
<b>CHANGE IN NET ASSETS</b>														
											<b>\$35,301,361</b>	<b>31.98%</b>	<b>\$40,414,598</b>	<b>37.27%</b>

\*\$ 855 million of the 2013 Interest Expense represents loss of defeasance on the 2007A Issue, defeased on October 28, 2013.

12/09/2013 1:50 pm

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

## **ADMINISTRATION**

The following Pages reflect the reports on those items assigned to the Administration Department. Each item is reported separately and page numbered accordingly.

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**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

**PURCHASING REPORT INDEX**

**MONTH OF NOVEMBER 2013**

<b>SUBJECT</b>	<b>DESCRIPTION</b>	<b>PAGE NUMBER</b>
Purchasing	Monthly Purchasing Report Covering the Month of November 2013	1 - 5
Purchasing	Supplemental Monthly Purchase Report Lessors, Maintenance and Service Contracts Expiring Between January and March 2014	6-8

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

## **MONTHLY PURCHASING REPORT**

**November 2013**

This report itemizes all orders for purchases made for the month of November 2013, showing the divisions chargeable for the expense and the source of authority for issuance of the purchase order. This authority is broken into three categories:

- (1) By authority of the Commission
- (2) By authority of the Executive Director or his designate
- (3) By authority of the Superintendent

The purchasing activities for the month culminated in the preparation and placement of 64 purchase orders. To secure competitive prices on items being purchased, 85 price inquiries were sent out for 29 of the requisitions leading to purchase orders, an average of 2.93 per order ( $85 \div 29$ ). Some of the larger procurements of over \$5,000.00 during the period are shown below:

- o A Purchase Order, in the total amount of \$55,892.00, was issued for an ESS camera replacement destroyed by a motor vehicle accident on October 10, 2013 at the New Hope-Lambertville Toll Bridge.
- o A Purchase Order, in the total amount of \$32,212.76, was issued to Mass Electric Construction Co. extending the existing Wide Area Network (WAN) for an additional thirty (30) calendar days.
- o A Purchase Order was issued in the total amount of \$30,000.00 for two (2) oil furnace replacements at the Portland-Columbia Maintenance Facility.
- o A Purchase Order, in the total amount of \$29,384.59, was issued for a Mohawk Vehicle Lift for the Delaware Water Gap Facility.
- o A Purchase Order in the total amount of \$17,144.05 was issued for an electric scissor lift for the Delaware Water Gap Facility.

In addition to the practices employed incidental to purchase of materials, etc., from vendors on a direct basis, the Commission also purchases via direct utilization of the purchasing processes of the State of New Jersey, the Commonwealth of Pennsylvania and other joint purchasing arrangements.

\* \* \*

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
**REPORT OF PURCHASING ACTIVITIES**  
November 2013

PO Number	Vendor Name	General Description	Req Dept	Contract/Resolution/ Commitment	** BY AUTHORITY OF **		
					Commission	Director	Dist Supt.
20130495	CHAMPION TIRE	TRAILER TIRES	NHL			450.00	
20130496	TURTLE & HUGHES	LIGHTPOLE REPLACEMENT	EP			1,736.15	
20130497	ARAMSCO	FIRST AID SUPPLIES	I78			51.44	
20130498	LEHIGH VALLEY INTRL SUPPLY CO	PAPER & PLASTIC PRODUCTS	I78			1,599.30	
20130499	CAMDEN BAG & PAPER CO.	JANITORIAL SUPPLIES	I78			1,082.75	
20130500	CAMDEN BAG & PAPER CO.	PAPER & PLASTIC PRODUCTS	DWG			2,253.89	
20130501	LEHIGH VALLEY INTRL SUPPLY CO	JANITORIAL SUPPLIES	EP			707.94	
20130502	CAMDEN BAG & PAPER CO.	JANITORIAL SUPPLIES	DWG			1,337.40	
20130503	LEHIGH VALLEY INTRL SUPPLY CO	PAPER & PLASTIC PRODUCTS	EP			2,765.55	
20130504	CAMDEN BAG & PAPER CO.	PAPER & PLASTIC PRODUCTS	NHL			3,995.31	
20130505	CAMDEN BAG & PAPER CO.	JANITORIAL SUPPLIES	NHL			1,356.68	
20130506	LEHIGH VALLEY INTRL SUPPLY CO	JANITORIAL SUPPLIES	TM			1,087.92	
20130507	CAMDEN BAG & PAPER CO.	PAPER & PLASTIC PRODUCTS	TM			3,499.50	
20130508	LOU'S GLASS	ENTRANCE DOOR REPAIR	EP			625.00	
20130509	ALEXSON SUPPLY	CONCRETE PATCHING MATERIALS	TM	NJ T-0551		624.96	
20130510	CDW-G	BACKUP TAPE DRIVE AND TAPES	IT	PA COSTARS 3		2,786.75	
20130511	MASS ELECTRIC CONSTRUCTION CO.	ESS WAN MEC FOR NOV 2013	ESS			32,212.76	
20130512	INTEGRITY MECHANICAL INC. CAPITAL RESERVE	2 OIL FURNACE REPLACEMENTS	PC		30,000.00		
20130513	INTEGRITY MECHANICAL INC. CAPITAL RESERVE	FURNACE REPLACEMENT	NM		6,900.00		
20130514	JOHN DEERE COMPANY CAPITAL RESERVE	JOHN DEERE GATOR XUV 885D	TM	PA 4400011369		12,657.66	
20130515	GRAINGER	SHELVING, LADDER & CABINETS	DWG			8,670.00	

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
**REPORT OF PURCHASING ACTIVITIES**  
**November 2013**

PO Number	Vendor Name	General Description	Req Dept	Contract/Resolution/ Comment	Commission	Director	Dist. Supt.
<b>CAPITAL RESERVE</b>							
20130516	MOHAWK LIFTS	MOHAWK VEHICLE LIFT	DWG	NJ T-G8023	29,384.59		
<b>CAPITAL RESERVE</b>							
20130517	STAPLES CONTRACT & COMMERCIAL, INC.	FOREMAN'S OFFICE FURNISHING	DWG	PA COSTARS 35	5,516.00		
<b>CAPITAL RESERVE</b>							
20130518	STAPLES CONTRACT & COMMERCIAL, INC.	BREAK ROOM FURNITURE	DWG	PA COSTARS 35	2,283.36		
<b>CAPITAL RESERVE</b>							
20130519	SCHNEIDER ELECTRIC BUILDING AMERICAS, INC.	ESS CAMERA REPLACEMENT	ESS		55,892.00		
<b>CAPITAL RESERVE</b>							
20130520	EQUIPMENT DEPOT	ELECTRIC SCISSOR LIFT	DWG	PA 4400003984	17,144.05		
<b>CAPITAL RESERVE</b>							
20130521	CENTRAL PARTS WAREHOUSE	PLOW & SPREADER FOR GATOR	TM		6,026.85		
<b>CAPITAL RESERVE</b>							
20130522	INTEGRITY MECHANICAL INC.	BOILER REPAIR	PC		2,004.48		
<b>CAPITAL RESERVE</b>							
20130523	MUNICIPAL MAINTENANCE CO., INC	PUMP STATION YEARLY INSPECTION	I78		1,025.00		
<b>CAPITAL RESERVE</b>							
20130524	RICHARD J. MILLER & SONS, INC	REPLACE GARAGE DOOR SPRING	I78		955.00		
<b>CAPITAL RESERVE</b>							
20130525	SPECIALTY INDUSTRIAL PRODUCTS	EZF VELCRO TABS	EZF		1,224.00		
<b>CAPITAL RESERVE</b>							
20130526	TURTLE & HUGHES	REPLACE HWY LGHT SCILDDER FALLS	NHL		2,925.01		
<b>CAPITAL RESERVE</b>							
20130527	CONTROL, INC.	TOLL COLLECTION SUPPLIES	MULTI		2,835.28		
<b>CAPITAL RESERVE</b>							
20130528	PAPER AND RIBBON SUPPLY CO INC	TOLL RECEIPT PRINTER RIBBONS	MULTI		111.72		
<b>CAPITAL RESERVE</b>							
20130529	INTEGRITY MECHANICAL INC.	HVAC REPAIRS	TM		535.79		
<b>CAPITAL RESERVE</b>							
20130530	INTEGRITY MECHANICAL INC.	HVAC REPAIRS	TM		742.95		
<b>CAPITAL RESERVE</b>							
20130531	INTEGRITY MECHANICAL INC.	HVAC REPAIRS	TM		3,230.66		
<b>CAPITAL RESERVE</b>							
20130532	TURTLE & HUGHES	LIGHTING CONTROL PANEL	EP		752.95		

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
**REPORT OF PURCHASING ACTIVITIES**  
**November 2013**

PO Number	Vendor Name	General Description	Req Dept	Contract/Resolution/ Comment	Commission	Director	Dist. Supt.
20130533	WORK AREA PROTECTION CORP	TRAFFIC CONES	TM			2,700.00	
20130534	DELL MARKETING LP	DELL SERVER SVC CONTRCT RENEWL	IT	PA COSTARS 3		3,011.01	
20130535	HEWLETT-PACKARD COMPANY	STORAGE NODE SERVICE RENEWAL	IT	NJ 70262 WSCA		5,535.12	
20130536	STAPLES CONTRACT & COMMERCIAL, INC.	BREAK ROOM TABLES	TM	PA COSTARS 35		1,909.44	
20130537	GRAINGER	LIGHT FIXTURES	TM			779.56	
20130538	SIMPLEX GRINNELL	SEMI-ANNUAL BACKFLOW TEST	I78			200.00	
20130539	E-PLUS TECHNOLOGY OF PA	PRINTER SUPPLIES	ENG	PA COSTARS 3		1,252.25	
20130540	INTEGRITY MECHANICAL INC.	EMERGENCY GAS VALVE REPAIR	EP			694.26	
20130541	INTEGRITY MECHANICAL INC.	HVAC REPAIRS	NHL			850.00	
20130542	BETH'S BARRICADES	HIGHWAY MARKERS	DWG			1,971.00	
20130543	BETH'S BARRICADES CAPITAL RESERVE	EMERGENCY LANE SEPERATOR	ENG		11,193.21		
20130544	WAREHOUSE BATTERY OUTLET, INC	ARROW BOARD BATTERY	NHL			638.80	
20130545	GRAINGER	FLOOR CARE EQUIPMENT	TM			1,503.96	
20130546	INTEGRITY MECHANICAL INC.	BOILER & HEATER REPAIRS	I78			4,133.86	
20130547	INTEGRITY MECHANICAL INC.	BOILER REPAIR	PC			1,365.45	
20130548	INTEGRITY MECHANICAL INC.	BOILER REPAIRS	DWG			2,439.63	
20130549	INTEGRITY MECHANICAL INC.	BOILER REPAIRS	DWG			1,196.95	
20130550	INTEGRITY MECHANICAL INC.	BOILER MOTOR REPLACEMENT	DWG			1,795.00	
20130551	INTEGRITY MECHANICAL INC.	HVAC REPAIR	MM			323.67	
20130552	ABE MATERIALS EASTON	GABION STONE FOR WASHOUT	I78			1,000.00	
20130553	URW AMERICA, INC	UPGRADE SIGN MACHINE SOFTWARE	TM			2,195.00	

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
**REPORT OF PURCHASING ACTIVITIES**  
**November 2013**

PO Number	Vendor Name	General Description	Req Dept	Contract/Resolution/ Comment	** BY AUTHORITY OF **		
					Commission	Director	Dist Supt
20130554	S&S SIGNS AND SAFETY EQUIPMENT, INC	ROADWAY SAFETY SIGNS	NHL			2,078.00	
20130555	GRAINGER	A/C UNITS FOR TOLL BOOTHS	178			1,650.00	
20130556	THE BADGE COMPANY OF NJ	CHIEF ENGINEER WALLET & BADGE	ENG			119.80	
20130557	SHERWIN WILLIAMS/ STROUDSBURG	ANTI-GRAFFITI PAINT	PC			2,000.00	
20130558	FENCE CENTER	FENCE ( ABUTMENT WALL)	MM			4,304.48	
Purchase Order Count: 64							
AUTHORITY TOTALS:					\$123,748.87	\$182,082.23	\$0.00
GRAND TOTAL:					\$305,831.10		

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

**SUPPLEMENTAL MONTHLY PURCHASING REPORT  
LESSORS, MAINTENANCE AND SERVICE CONTRACTS  
EXPIRING BETWEEN JANUARY 2014 AND MARCH 2014**

As requested by Commission Members at the August 31, 1998 meeting, reproduced hereunder are all lessors, maintenance and service contracts that will expire within a three-month period, from January, 2014 through March, 2014.

A compendium of existing lessors, maintenance and service contracts has been transmitted to all Commission Members under separate cover.

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**ACTION RECOMMENDED**

Adopt a Resolution authorizing receipt and filing of the report.

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**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**MEETING OF DECEMBER 23, 2013**

**LESSOR'S, MAINTENANCE AND SERVICE CONTRACTS**

<b>TRENTON-MORRISVILLE TOLL BRIDGE</b>			
<b>VENDOR</b>	<b>PAYMENT AMOUNT</b>	<b>DESCRIPTION OF SERVICES</b>	<b>PAYMENT/CONTRACT PERIOD</b>
Daktronics, Inc.	\$3,894.00	Contract (5) Display Signs Service	2/1/2013 through 2/1/2014
Cummins-Allison	\$392.00	Maintenance Contract for Banking Room Equipment	5/1/2013 through 1/31/2014

<b>NEW HOPE-LAMBERTVILLE TOLL BRIDGE</b>			
<b>VENDOR</b>	<b>PAYMENT AMOUNT</b>	<b>DESCRIPTION OF SERVICES</b>	<b>PAYMENT/CONTRACT PERIOD</b>
Cummins-Allison	\$784.00	Maintenance Contract for Banking Room Equipment	1/1/2013 through 1/1/2014

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**MEETING OF DECEMBER 23, 2013**

**LESSOR'S, MAINTENANCE AND SERVICE CONTRACTS**

<b>I-78 TOLL BRIDGE</b>			
<b>VENDOR</b>	<b>PAYMENT AMOUNT</b>	<b>DESCRIPTION OF SERVICES</b>	<b>PAYMENT/CONTRACT PERIOD</b>
Daktronics, Inc.	\$3,186.00	Service Contract (4) Displays Signs	2/1/13 through 2/1/2014

<b>DELAWARE WATER GAP TOLL BRIDGE</b>			
<b>VENDOR</b>	<b>PAYMENT AMOUNT</b>	<b>DESCRIPTION OF SERVICES</b>	<b>PAYMENT/CONTRACT PERIOD</b>
Daktronics, Inc.	\$4,720.00	Service Contract (6) Displays Signs	2/1/13 through 2/1/2014

Delaware River Joint Toll Bridge Commission  
Meeting of December 23, 2013

**E-Z PASS REPORT  
CUSTOMER SERVICE CENTER/VIOLATIONS PROCESSING CENTER OPERATIONS REPORT  
FOR THE E-ZPASS SYSTEM  
NOVEMBER 2013**

<b>SUBJECT</b>	<b>DESCRIPTION</b>	<b>PAGE NUMBER</b>
<b>Management Operations</b>	<b>Management Operations Report E-ZPass Report November 2013</b>	<b>1-4</b>

Delaware River Joint Toll Bridge Commission  
Meeting of December 23, 2013

**E-Z PASS REPORT  
CUSTOMER SERVICE CENTER/VIOLATIONS PROCESSING CENTER OPERATIONS REPORT  
FOR THE E-ZPASS SYSTEM  
NOVEMBER 2013**

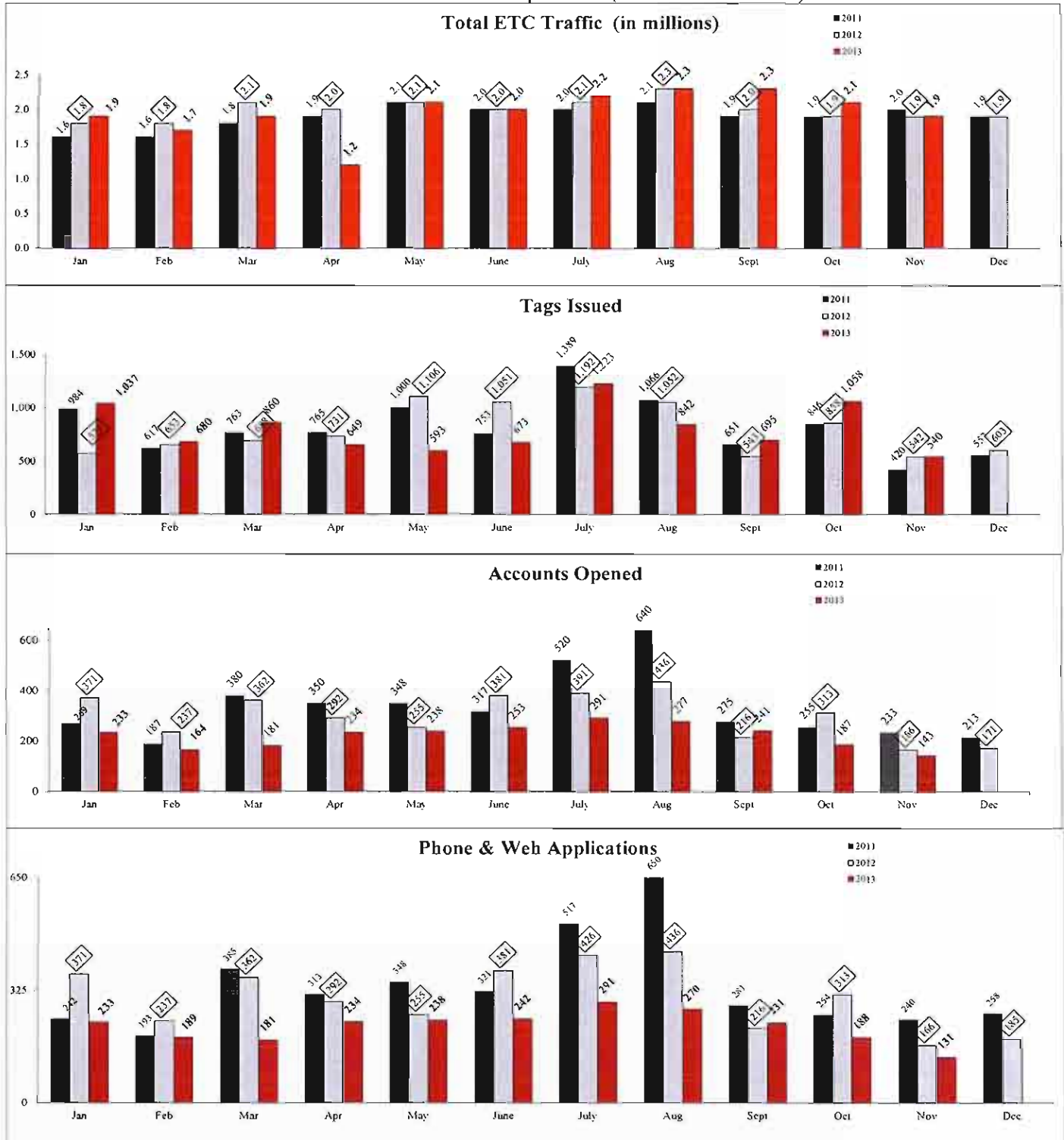
E-ZPass Transponder and Account Information as reported by Electronic Transaction Consultants Corporation (CSC/VPC Provider)

<b>ETC Customer Service Center Reported Transponder and Account Activity</b>	<b>November 2013</b>
Total Number of Active (029)Transponders	138,097
Total Number of Accounts	67,151
Average Number of Transponders Issued Per Day	23
Average Number of Accounts Opened Per Day	6
Average Number of Calls Per Day	525
Total Number of Applications Processed	131

Delaware River Joint Toll Bridge Commission  
Meeting of December 23, 2013

**E-Z PASS REPORT**  
**CUSTOMER SERVICE CENTER/VIOLATIONS PROCESSING CENTER OPERATIONS REPORT**  
**FOR THE E-ZPASS SYSTEM**  
**NOVEMBER 2013**

E-ZPass Traffic, Accounts Opened, Tags Issued, Phone & Web Application Activity as reported by Electronic Transaction Consultants Corporation (CSC/VPC Provider)



Delaware River Joint Toll Bridge Commission  
Meeting of December 23, 2013

**E-Z PASS REPORT  
CUSTOMER SERVICE CENTER/VIOLATIONS PROCESSING CENTER OPERATIONS REPORT  
FOR THE E-ZPASS SYSTEM  
NOVEMBER 2013**

<b>E-ZPass Department Call Activity</b>	<b>Total Calls for the Month of November</b>
<b>Calls Referred to ETC</b>	<b>127</b>
Replenishment Inquiries	0
Billing Inquiries	8
Account Modification Requests	61
Requests to Close Account	1
Violation Notification Inquires	52
Web-site inquiries	5
<b>DRJTBC Inquiries</b>	<b>18</b>
Calls referred to Other Departments (H.R., Eng., ESS)	12
Other bridge calls	6
<b>Total Number of Calls for November</b>	<b>145</b>

<b>E-ZPass QuickStart Update</b>													
	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Total</b>
<b>2013</b>	88	79	67	55	111	109	131	139	75	68	30		952

Delaware River Joint Toll Bridge Commission  
Meeting of December 23, 2013

**E-Z PASS REPORT  
CUSTOMER SERVICE CENTER/VIOLATIONS PROCESSING CENTER OPERATIONS REPORT  
FOR THE E-ZPASS SYSTEM  
NOVEMBER 2013**

**E-ZPass Customer Service Center/Violation Processing Center Updates**

E-ZPass Customer Service Center/Violation Processing Center DBM (Contract No. DB-427D)

Moderate and participate in bi-weekly conference calls with DRJTBC and ETC staff to discuss customer service, finance, toll audit and CSC/VPC migration items.

IAG Reciprocity Committee and IAG PR& Marketing Committee

Represent the Commission at the IAG Reciprocity and PR & Marketing Committee Meetings.

**E-ZPass CSC/VPC Migration**

Xerox State and Local Solutions, Inc.

Change Order No. 4, which identifies Xerox State and Local Solutions, Inc. (Xerox) as providing services related to the transition of the existing E-ZPass Customer Service Center/Violations Processing Center (CSC/VPC) from ETC to the New Jersey Regional Consortium, was executed by the Commission and Xerox.

On 11/22/13, representatives from Xerox and Commission Staff attended a CSC/VPC Migration Kick-Off Meeting. The purpose of the meeting was to review/discuss the CSC/VPC migration from Electronic Transaction Consultants (ETC) to Xerox.

Representatives from Xerox and Commission Staff will participate in project progress conference calls on a bi-weekly basis. The first conference call is scheduled on 12/10/13.

New Jersey Regional E-ZPass CSC/VPC

The E-ZPass CSC/VPC transition to the New Jersey Regional E-ZPass CSC/VPC requires an Amendment with the New Jersey Turnpike Authority (NJTA) and other associated agencies. This document is identified as Amendment No. 3. Commission received an updated version of Amendment No. 3 containing "minor" changes submitted by the NJTA. The revised version of this document was submitted to Commission Counsel (Matthew Rosen, Esq.) for review.

On 12/5/13, the NJTA advised the Commission that the gubernatorial veto period expired regarding further action by the Board. Therefore, the NJTA is authorized to proceed with the Commission's transition to the NJTA.

The E-ZPass CSC/VPC Contract Options memorandum addressed to the Executive Director will continue to represent any/all updates regarding the CSC/VPC migration.

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

**ELECTRONIC TOLL COLLECTION PROGRAM**

**MONTH OF NOVEMBER 2013**

<b>SUBJECT</b>	<b>DESCRIPTION</b>	<b>PAGE NUMBER</b>
ETC PROGRAM	Electronic Toll Collection Program Report	1-2

## **ELECTRONIC TOLL COLLECTION PROGRAM MONTH OF NOVEMBER 2013**

The following items were recently initiated, accomplished or performed during the above noted month:

### Activities for the In-Lane Toll System

1. Xerox continues to perform preventative maintenance for the electronic toll collection system and violation enforcement system.
2. The toll data from the conventional toll lanes is archived on a dedicated Commission database that is maintained by the IT Department. The data from the ORT lanes is currently not being displayed in the reports developed from this database. Commission Staff has requested a proposal from Xerox to revise the reports and automate the transfer of the ORT data to this database. Xerox is working with the IT Department to determine the software requirements.
3. Xerox technicians have made adjustments to the Optical Character Recognition (OCR) software for the Violation Enforcement System (VES). Analysis of the update is complete and there is a 5.8% improvement after the cameras have been adjusted. The VES cameras at all toll plazas will be updated with the new software in December. This update is needed to retrain the software as new license plates are introduced to the public by the Department of Motor Vehicles (DMV).
4. At the October monthly maintenance meeting Commission Staff requested a price proposal from Xerox to provide continued operation/maintenance service for five (5) option years beyond the current contract completion date of November 1, 2014.
5. A Change Order was executed with Xerox for the transition services associated with transitioning the existing E-ZPass CSC/VPC from the Commission's standalone center to the NJ Regional CSC. A kick-off meeting was facilitated with Commission Staff and Xerox to begin transitioning process.

### Activities for the E-ZPass Customer Service Center/Violation Processing Center

1. ETC participated in weekly CSC/VPC Operations Calls.

### General Electronic Toll Collection Program Activities

1. Commission Staff participated in the IAG E-ZPass Policy and the Executive Management Committee meetings.

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

**CONTRACTOR COMPLIANCE REPORT**

**OPERATION REPORT INDEX**

SUBJECT	DESCRIPTION	PAGE NUMBER
Contract Compliance	Status Report Month of November 2013	1-4

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

### **CONTRACTOR COMPLIANCE REPORT**

#### **MONTH OF NOVEMBER 2013**

- During the month of November the Contract Compliance Department met with Executive Director Mr. Joseph Resta, Chief Operating Officer Mr. Arnold Conoline, Atty. Jonathan F. Bloom, and Atty. David Somers from New Jersey, and Atty. Brian Tipton from Pennsylvania to discuss the first draft of the proposed Contract Compliance Programs (CCP) guidelines.
- Key issues the CCP is exploring include: the establishment of a threshold amount for MWS/VBEs, requesting that within the RFP process for Commission contracts the RFP explicitly indicates that prime bidders must adhere to making a Best and Good Faith Efforts to hire MWS/VBEs subcontractors in order to meet the imposed thresholds that will be placed in the Contract. Other ideas discussed at this meeting were the Workforce Utilization concept and the Pennsylvania Prompt Payment Act pertaining to primes, sub-consultants and subcontractors.
- The CCP Director attended the Statewide Hispanic Chamber of Commerce Annual conference where Governor Chris Christie was the Keynote Speaker. There was a very significant number of M/W/S/VBE exhibiting during the exposition session of the program.
- The CCP Director participated in the Pre-Proposal Submission Meeting for the C-628A Structural / Civil Task Order Agreement procurement. This meeting was attended by approximately twenty (20) people to include representatives from prospective Proposers along with members of the Commission's staff. The meeting was chaired and conducted by W. Michael Kane, PM at the Commission Boardroom in New Hope.
- The Director met with the business developer of Robinson Aerial a MBE/DBE/SBE based in Hackettstown, NJ
- The CCP Director participated in the DRJTBC Structural/Civil Task Order Agreement TEC/SSC meeting for Project C-628B
- The CCP Director attended the New Jersey League of Municipality Conference and outreached with a number of MWSVBEs exhibiting at the Atlantic City Convention Center.
- The CCP Manager attended the Pennsylvania Conference for Women in Philadelphia where former Secretaries of State Madeleine Albright and Hilary Clinton were the keynote Speakers.
- The CCP Manager attended the Women in Business Conference and Workshops.
- The CCP Manager participated in the C-639A pre-proposal submission meeting.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **Meeting of December 23, 2013**

- The CCP continues to enhance its reporting process of existing contracts between the DRJTBC and engineering consultants in an effort to be transparent with the inclusion of prime consultants, sub-consultants and contractors and sub-contractors. There should be a Capital Project Report and Procurement Report. Guidelines for the CCP department are being developed and shared with the DRJTBC attorneys for legal accuracy.
- According to Commission Resolutions, there were no new consultants/construction project awarded in the month of November; hence, the total amount of contracts remains the same with 68 open contracts having a MWSBE requirements awarded under the Capital Program. To date, one hundred twenty-two (122) Minority, Women, & Small Businesses will participate in the Commission's MWSBE Program. Sixty-eight (68) contracts were awarded under the Capital Program, and of that thirty (30) contracts have been completed.

The existing MBE/WBE/SBE goals are:

- a. For Pennsylvania assigned Professional Services contracts there is a 7% MBE goal and a 3% WBE goal.
- b. For New Jersey assigned Professional Services contracts there is a 25% SBE goal.
- c. For Professional Services contracts with no State assignment there is a 7% MBE goal, and a 3%WBE goal
- d. For Capital Plan Construction Contracts there is a 7% MBE goal and a 3%WBE goal.

Contract Compliance Manager Christine Baker continues to monitor, update and analyze the payments for the MWSBE with the commission's engineering contracts with prime consultants and their sub-consultants.

# CONTRACT COMPLIANCE PROJECTIONS NOV. 2013 (2008-2013)

Payment > Commitments		MBE/WBE PRIME		2013		2012		2011		2010		2009		2008		2007		2006		2005		2004		2003		2002		2001		2000		1999		1998		1997		1996		1995		1994		1993		1992		1991		1990		1989		1988		1987		1986		1985		1984		1983		1982		1981		1980		1979		1978		1977		1976		1975		1974		1973		1972		1971		1970		1969		1968		1967		1966		1965		1964		1963		1962		1961		1960		1959		1958		1957		1956		1955		1954		1953		1952		1951		1950		1949		1948		1947		1946		1945		1944		1943		1942		1941		1940		1939		1938		1937		1936		1935		1934		1933		1932		1931		1930		1929		1928		1927		1926		1925		1924		1923		1922		1921		1920		1919		1918		1917		1916		1915		1914		1913		1912		1911		1910		1909		1908		1907		1906		1905		1904		1903		1902		1901		1900		1899		1898		1897		1896		1895		1894		1893		1892		1891		1890		1889		1888		1887		1886		1885		1884		1883		1882		1881		1880		1879		1878		1877		1876		1875		1874		1873		1872		1871		1870		1869		1868		1867		1866		1865		1864		1863		1862		1861		1860		1859		1858		1857		1856		1855		1854		1853		1852		1851		1850		1849		1848		1847		1846		1845		1844		1843		1842		1841		1840		1839		1838		1837		1836		1835		1834		1833		1832		1831		1830		1829		1828		1827		1826		1825		1824		1823		1822		1821		1820		1819		1818		1817		1816		1815		1814		1813		1812		1811		1810		1809		1808		1807		1806		1805		1804		1803		1802		1801		1800		1799		1798		1797		1796		1795		1794		1793		1792		1791		1790		1789		1788		1787		1786		1785		1784		1783		1782		1781		1780		1779		1778		1777		1776		1775		1774		1773		1772		1771		1770		1769		1768		1767		1766		1765		1764		1763		1762		1761		1760		1759		1758		1757		1756		1755		1754		1753		1752		1751		1750		1749		1748		1747		1746		1745		1744		1743		1742		1741		1740		1739		1738		1737		1736		1735		1734		1733		1732		1731		1730		1729		1728		1727		1726		1725		1724		1723		1722		1721		1720		1719		1718		1717		1716		1715		1714		1713		1712		1711		1710		1709		1708		1707		1706		1705		1704		1703		1702		1701		1700		1699		1698		1697		1696		1695		1694		1693		1692		1691		1690		1689		1688		1687		1686		1685		1684		1683		1682		1681		1680		1679		1678		1677		1676		1675		1674		1673		1672		1671		1670		1669		1668		1667		1666		1665		1664		1663		1662		1661		1660		1659		1658		1657		1656		1655		1654		1653		1652		1651		1650		1649		1648		1647		1646		1645		1644		1643		1642		1641		1640		1639		1638		1637		1636		1635		1634		1633		1632		1631		1630		1629		1628		1627		1626		1625		1624		1623		1622		1621		1620		1619		1618		1617		1616		1615		1614		1613		1612		1611		1610		1609		1608		1607		1606		1605		1604		1603		1602		1601		1600		1599		1598		1597		1596		1595		1594		1593		1592		1591		1590		1589		1588		1587		1586		1585		1584		1583		1582		1581		1580		1579		1578		1577		1576		1575		1574		1573		1572		1571		1570		1569		1568		1567		1566		1565		1564		1563		1562		1561		1560		1559		1558		1557		1556		1555		1554		1553		1552		1551		1550		1549		1548		1547		1546		1545		1544		1543		1542		1541		1540		1539		1538		1537		1536		1535		1534		1533		1532		1531		1530		1529		1528		1527		1526		1525		1524		1523		1522		1521		1520		1519		1518		1517		1516		1515		1514		1513		1512		1511		1510		1509		1508		1507		1506		1505		1504		1503		1502		1501		1500		1499		1498		1497		1496		1495		1494		1493		1492		1491		1490		1489		1488		1487		1486		1485		1484		1483		1482		1481		1480		1479		1478		1477		1476		1475		1474		1473		1472		1471		1470		1469		1468		1467		1466		1465		1464		1463		1462		1461		1460		1459		1458		1457		1456		1455		1454		1453		1452		1451		1450		1449		1448		1447		1446		1445		1444		1443		1442		1441		1440		1439		1438		1437		1436		1435		1434		1433		1432		1431		1430		1429		1428		1427		1426		1425		1424		1423		1422		1421		1420		1419		1418		1417		1416		1415		1414		1413		1412		1411		1410		1409		1408		1407		1406		1405		1404		1403		1402		1401		1400		1399		1398		1397		1396		1395		1394		1393		1392		1391		1390		1389		1388		1387		1386		1385		1384		1383		1382		1381		1380		1379		1378		1377		1376		1375		1374		1373		1372		1371		1370		1369		1368		1367		1366		1365		1364		1363		1362		1361		1360		1359		1358		1357		1356		1355		1354		1353		1352		1351		1350		1349		1348		1347		1346		1345		1344		1343		1342		1341		1340		1339		1338		1337		1336		1335		1334		1333		1332		1331		1330		1329		1328		1327		1326		1325		1324		1323		1322		1321		1320		1319		1318		1317		1316		1315		1314		1313		1312		1311		1310		1309		1308		1307		1306		1305		1304		1303		1302		1301		1300		1299		1298		1297		1296		1295		1294		1293		1292		1291		1290		1289		1288		1287		1286		1285		1284		1283		1282		1281		1280		1279		1278		1277		1276		1275		1274		1273		1272		1271		1270		1269		1268		1267		1266		1265		1264		1263		1262		1261		1260		1259		1258		1257		1256		1255		1254		1253		1252		1251		1250		1249		1248		1247		1246		1245		1244		1243		1242		1241		1240		1239		1238		1237		1236		1235		1234		1233		1232		1231		1230		1229		1228		1227		1226		1225		1224		1223		1222		1221		1220		1219		1218		1217		1216		1215		1214		1213		1212		1211		1210		1209		1208		1207		1206		1205		1204		1203		1202		1201		1200		1199		1198		1197		1196		1195		1194		1193		1192		1191		1190		1189		1188		1187		1186		1185		1184		1183		1182		1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# CONTRACT COMPLIANCE PROJECTIONS NOV. 2013 (2008-2013)

MBE AWARD PROJECTED	MBE PAYMENTS ACTUAL	MBE BALANCE ANTICIPATED	WBE AWARD PROJECTED	WBE PAYMENTS ACTUAL	WBE BALANCE ANTICIPATED		
\$ 1,585,005.03	\$ 1,364,738.68	\$ 220,266.35	\$ 497,419.97	\$ 126,916.51	\$ 370,503.46		
8.30%	6.80%	1.15%	2.61%	0.67%	1.94%		

Open Accounts 2013	Open Accounts 2012	Open Accounts 2011	Open Accounts 2010	Open Accounts 2009	Open Accounts 2008		
CM-474A	C-437B	C-07-11	C-539A	C-530A	C-502A		
T-453A	C-474A	CM-573A	C-437A	C-455A			
T-624A	C-543A	C-443A	C-538A	C-454A			
DB-575A (no goal)	C-598B	C-505A	CM-472A	C-453B			
T-437A	T-474A	C-600A		C-453A			
CM-437A	CM-506A	C-506A					
CM-543A	T-506A	C-598A					
C-621A	CM-443A	C-599A					
C-549AR	TS-443A	C-599B					
C-627A							

Closed Accounts 2013	Closed Accounts 2012	Closed Accounts 2011	Closed Accounts 2010	Closed Accounts 2010	Closed Accounts 2009	Closed Accounts 2008	
	T5-505A	TTS-573A	CM-447B	CM-445A	CM-498A	C-440A	
			TS-447B	CM-442A	T-498A	C-447B	
			T-441A	CM-444A	C-445A		
			CM-440B	TTS-476A-1	C-440B		
			C-454B	TTS-476A-2	DB-427B		
			TS-445A	T-472A	T-554A		
			T-440BR	DB-562A	CM-427B		
			TS-442A	DB-563A	T-475A		
			CM-476A	TS-444A			

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

### **COMMUNICATIONS**

The following Pages reflect the reports on those items assigned to the Communications Department. Each item is reported separately and page numbered accordingly.

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**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

**Operation Index  
For  
Communications**

<b>SUBJECT</b>	<b>DESCRIPTION</b>	<b>PAGE NUMBER</b>
Communication	Status Report Month of November 2013	1-4

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
**Meeting of December 23, 2013**

**COMMUNICATIONS REPORT**  
**November 2013**

- **COMMISSION AWARENESS EFFORTS :**

**Easton-Phillipsburg Toll Bridge Rehabilitation Project; Access Ramp Changes and Football Game** – Working with Engineering Department and Brabender Cox graphic artist, the Commission issued maps and communications to raise public awareness of two major project-related traffic challenges in November. The most significant of these was the onset of a four-week closure of the Second Street/Bushkill Street on-ramp to Route 22 East and the reopening of the nearby Larry Holmes Drive/Route 611 on-ramp to Route 22 East in downtown Easton. This change in travel patterns was communicated through a press release to local media outlets, a Twitter message, website updating, a variable message board and design and distribution of a map depicting the new ramp configurations. The second traffic issue for the month was the anticipated inundation of New Jersey-bound motorists seeking to access Route 22 East immediately following the annual Thanksgiving Day football game between Easton and Phillipsburg high schools. A special escape-route map was developed and provided to Phillipsburg for distribution with its share of tickets for the game. This map urged motorists to access Route 22 via the Thirteenth Street interchange and showed what streets to use to reach that location immediately following the game Lafayette College in Easton. Copies also were provided to police in the two municipalities. A press release was issued to forewarn motorists of the post-game traffic issue and media outlets were provided j-peg copies of the map for posting on websites and other publication purposes.

**TRENTON HALF-MARATHON** – Worked with Operations to draft and distribute a press release advising motorists and Trenton-Morrisville residents of the effective closure of the Lower Trenton and Calhoun Street bridges during the November 9 Trenton Half Marathon running event. Items were posted to the website, including a link to the race's road-closure map.

- **MEDIA RELATIONS:**

**Hot Topics:** Bus driver cited after I-80 crash; Trenton Half Marathon; freeholders speak to prevent river flooding; Arthur C. Rupert obituary; Easton-Phillipsburg football game travel alert; Roy Little appointed as Chief Engineer; Route 22 access ramp changes in downtown Easton; intermittent overnight traffic stoppages for roadway configuration changes; Bridge Commission surveillance camera footage reviewed by Easton police seeking to identify hit-and-run driver; double-amputee military veteran crosses New Hope-Lambertville Toll Supported Bridge as part of 5,400 cross-country bicycle ride; crash in I-78 Express E-ZPass lanes; theft of employee badge reported to Salisbury, Pa. police; tractor-trailer scratched by another truck's

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
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mirror at Delaware Water Gap Toll Bridge; project-related Route 22 traffic pattern to remain in place until Dec. 13; motorists warned of potential delays near toll bridge.

- **COMMUNITY AFFAIRS:**

**Suicide Crisis Line Initiative:** Worked with Community Affairs and Operations in review and production of blue/white information sign for test installation at the Commission's two New Hope-Lambertville bridges. Signs were placed prior to Thanksgiving weekend – one year anniversary of first 2012 suicide. Other signs are to be placed at other "suicide-prone" bridges. (Please see Community Affairs report)

- **CAPITAL IMPROVEMENT PROGRAM**

**Easton-Phillipsburg Toll Bridge Rehabilitation** – Issued a variety of press releases and posted accompanying NJ511 travel alerts for project progress and related travel restricted periods. Edited various Twitter communications and VMS sign messages.

- **WEBSITE**

**Updating:** Revised employee listing in About Us section. Posted various traffic alerts to the home page and the E-P project webpage.

- **ANNUAL REPORT**

**Distribution:** Completed distribution to all jurisdictional elected state officials and to all IBTTA members (peer agencies and professional organizations). Initiated public distribution through libraries and municipal buildings in service area. Digital version on website was revised to include page-by-page turn function.

**INTERNAL/EXTERNAL COMMUNICATIONS**

- 10,385 website visits recorded for November, a decrease compared to October and for the same period last year.
- Eight press releases produced, distributed or posted to the website. Excluding the ones issued for the E-P project and the Trenton half-marathon, these pertained to planned merger of E-ZPass operations with the New Jersey customer service system, lane closures scheduled for Delaware Water Gap (I-80) Toll Bridge; and the appointment of Chief Engineer Roy W. Little.
- Procured historic photo of former wooden bridge at current Calhoun Street location; print previously owned by Betty Holland, wife of former Trenton mayor and she provided a note of authenticity. Also procured historic photo of the Lower Trenton Bridge from the late 19<sup>th</sup> Century and Save Our Sign bumper

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
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sticker from 1980's movement against purported effort to change the "Trenton Makes" slogan on the Lower Trenton Bridge.

- Acquired IBTTA membership lists from Neil Grey.
- Completed Brabender billings review and corrections; forward these items to Kim Shipp for processing.
- Attended Lehigh Valley Regional Chamber of Commerce Transportation Committee meeting and provided thorough updates on truck traffic along I-78 and on project progress at the Easton-Phillipsburg (Route 22) Toll Bridge.
- Began electronic subscriptions to the Bucks County Courier-Times and Trentonian as part of green initiative.
- Drafted talking points for Joe Resta to update the Philadelphia chapter of the Women in Transportation International on Commission activities and business opportunities.
- Attended planning meeting with District II executives and Easton/Phillipsburg police regarding upcoming Thanksgiving Day football game between the two area high schools.
- Acquired Easton-area maps for purposes of designing a simplified map to direct Thanksgiving Day post-football-game traffic to the Thirteenth Street/Route 22 East ramp.
- Met with Director of Security James Stettner to plan out post-football exit route.
- Updated billing address with Greater Lehigh Valley Chamber of Commerce.
- Participated in news interview with WRNJ radio reporter Joyce Estey regarding upcoming traffic restrictions/ramp changes for E-P rehab project.
- Coordinate with Commissioner Jack Muehlhan and District III Superintendent Jeanne Clark regarding possible December 16 ribbon-cutting ceremony for the newly expanded and improved maintenance garage for the Delaware Water Gap Toll Bridge.
- Attend presentation on historic 1955 Delaware River flood at the New Hope Library.
- Provided flood author Mary Shafer with corrected information regarding the Yardley-Wilburtha Bridge closure and the steel construction of the Northampton Street Bridge.
- Responded to Philadelphia Inquirer reporter Paul Nussbaum regional traffic inquiry; provided him with copy of executive director's October report.
- Took measurements of potential Lincoln Highway sign installation locations at the Lower Trenton and Calhoun Street bridges. Anticipate installing signs to mark next year's 100<sup>th</sup> anniversary of the highway route through Trenton and Morrisville in 1914; event expected around Lincoln's Birthday in March.
- Conducted various research on the Lincoln Highway and our crossings.
- Posted a variety of NJ511 travel alerts for Easton-Phillipsburg (Route 22), Trenton Half-marathon, New Hope-Lambertville Toll Bridge, and Delaware Water Gap.
- Provided updates and corrections for New Jersey Legislative Manual regarding employees, projects, and traffic numbers, and Delaware River bridges.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **Meeting of December 23, 2013**

- Responded to InfraAmericas report Gene Gilligan call regarding status update on SFB project.
- Responded to national bridge historian Nathan Holth's referral of Lambertville inquiry concerning designer and builder of our New Hope-Lambertville Toll Supported Bridge; information is being sought for video marking the crossing's 200<sup>th</sup> anniversary next year.
- Provided historic photograph of Lower Trenton Bridge to author Frank Griggs.
- Handled photo requests from TollroadsNews and Burlington County Times regarding Roy Little's promotion.

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

**Operation Index  
For  
Community Affairs**

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Community Affairs	Community Affairs Report November 2013	1-2

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

### **COMMUNITY AFFAIRS REPORT**

**November 2013**

The following activities under the general heading of community relations/governmental affairs were recently initiated, accomplished or performed:

- ❖ Easton-Phillipsburg Toll Bridge Rehabilitation Project
  - Participated in project progress meetings.
  - Continued to supervise the implementation of the Twitter account for this project including the monitoring of followers and assumed responsibility for drafting of Twitter messages
- ❖ Prepared and distributed a “Save the Date” notice for the ribbon cutting ceremony slated for December 16<sup>th</sup> to mark the completion of the Delaware Water Gap maintenance garage expansion project and prepared personalized invitations to area elected officials.
- ❖ Monitored activity in the PA and NJ legislatures and apprised senior staff of actions regarding progress of the PA omnibus transportation Bill S-1 and the subsequent enactment of provisions of that legislation which could affect Commission operations in Minority and Small Business contracting programs and prevailing wage project criteria.
- ❖ Represented the Commission at the quarterly meeting of the Flood Advisory Committee of the Delaware River Basin Commission and reported on agenda items of relevance to DRJTBC operations.
- ❖ Participated in planning for the Trenton Double Cross Half Marathon and 10K Run. This was a return of the event that restricts vehicular access to the Lower Trenton and Calhoun Street Toll-Supported Bridges as well as the Trenton-Morrisville Toll Bridge and requires coordination between multiple agencies and governmental entities in Pennsylvania and New Jersey. Circulated post-event press coverage to Commission staff.
- ❖ Assisted in moving to production the approved design for crisis intervention hotline signs to be placed on Commission bridges as a deterrent to suicidal bridge jump attempts.
- ❖ Conducted site visits to the Lower Trenton and Calhoun Street Toll-Supported Bridges to identify locations for mounting proposed route signs to mark the historical crossing of the Lincoln Highway over those two structures.
- ❖ Attended an evening Open House for the unveiling of the Master Plan for Washington Crossing Park that included proposals for changing the nature of the park properties adjacent to the approaches to the Washington Crossing Toll-Supported Bridge

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

- ❖ Attended the pre-proposal meeting for Contract C-639A: Trenton Morrisville Toll and Lower Trenton Toll-Supported Bridges Approach Roadways Improvements
- ❖ Attended the C-628A (Structural / Civil Task Order Assignment - Pre-Proposal Submission Meeting as a member of the TEC Committee for this project.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

### **ENGINEERING**

The following Pages reflect the reports on those items assigned to the Engineering Department. Each item is reported separately and page numbered accordingly.

# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of December 23, 2013

FACILITY	PM/PAM	CONTRACT DESCRIPTION	PAGE NO.
Lower Trenton Toll Supported Bridge	CAS/RWL	<b>Quick Kurb Lane Separator</b> <ul style="list-style-type: none"> <li>TS-653A</li> </ul>	1
Scudder Falls Toll Supported Bridge	KMS/RWL	<b>Improvement Project</b> <ul style="list-style-type: none"> <li>Preliminary Engineering and Environmental Documentation for I-95/Scudder Falls Toll Supported Bridge – Study, Contract C-393A</li> <li>Financial / Legal Advisory Services for a P3 for Scudder Falls Bridge Replacement Project – Study, Contract C-393G-1R</li> </ul> <b>Capital Program Management Consultant (CPMC) &amp; Design Management Consultant (DMC) Services for the I-95/Scudder Falls Bridge Improvement Project</b> <ul style="list-style-type: none"> <li>CPMC Services – Year 2012, C-502A-1G</li> <li>CPMC Services – Year 2013, C-502A-1H</li> <li>DMC Tolling Strategy, Development &amp; Implementation Support Services, C-502A-2C</li> <li>DMC Advanced Engineering Support Services for Priority Items of Work, C-502A-2D</li> <li>Staff Augmentation – P3 Support Services, C-502A-2E</li> <li>C-502A-2F DMC Services – Year 2013</li> </ul>	1-5
	JRB/KMS	<b>Scour Critical Bridge Indicator (SCBI)</b> <ul style="list-style-type: none"> <li>Underwater Inspections, C-600A-9</li> </ul>	5
New Hope-Lambertville Toll Bridge	VMF/CLR/KMS	<b>Pavement Rehabilitation &amp; Approach Bridges Repairs</b> <ul style="list-style-type: none"> <li>Design, C-543A</li> <li>Construction Management/Construction Inspection, CM-543A</li> <li>Construction, T-543A</li> </ul>	6-7
Lumberville-Raven Rock Toll Supported Bridge	VMF/CLR/KMS	<b>Rehabilitation &amp; Retaining Wall Reconstruction</b> <ul style="list-style-type: none"> <li>Construction Management, CM-443A</li> <li>Construction, TS-443A</li> </ul>	7
I-78 Toll Bridge	VMF/CLR/KMS	<b>I-78 PA Approach Paving Improvements</b> <ul style="list-style-type: none"> <li>Construction Management, CM-506A</li> <li>Construction, T-506A</li> </ul>	8

1

**Notes:**

*Facilities are listed South to North*

*The first set of initials indicate the Project Manager and the second set of initial indicate the Program Area Manager*

Project Manager Legend

WMC – M. Cane  
 VMF – V. Fischer  
 CTH – C. Harney

RSL – R. Luciani  
 RJZ – R. Zakharia

Program Area Manager Legend

RWL – R. Little  
 KMS – K. Skeels  
 CAS – C. Stracciolini

RLR – R. Rash  
 CLR – C. Rood

# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

**Meeting of December 23, 2013**

<b>FACILITY</b>	<b>PM/PAM</b>	<b>CONTRACT DESCRIPTION</b>	<b>PAGE NO.</b>
<b>Easton-Phillipsburg Toll Bridge</b>	CTH/RWL	<b>Rehabilitation Scoping/Concept Study</b> <ul style="list-style-type: none"> <li>Preliminary, Final, and Post Design Services, C-437B</li> <li>Construction Management, CM-437A</li> <li>Construction, T-437A</li> </ul>	8-9
<b>Delaware Water Gap Toll Bridge</b>	RJZ/RWL	<b>Maintenance Garage Expansion – PA Assignment</b> <ul style="list-style-type: none"> <li>Final, Post and Construction Support Services, C-474A</li> <li>Construction Management/Construction Inspection, CM-474A</li> <li>Construction, T-474A</li> <li>Code Compliance Plan Review and Inspections, C-598A-3</li> <li>CM/CI Services Staff Support, C-598A-4</li> </ul>	9-11
	VMF/CLR/KMS	<b>River Road Improvements</b> <ul style="list-style-type: none"> <li>Design, C-599A-1</li> <li>Construction Inspection, C-599B-3</li> <li>Construction, T-624A</li> </ul>	11-12
<b>Multiple Facilities and/or Commission-Wide</b>	WMC/RWL	<b>Electronic Surveillance/ Detection System</b> <ul style="list-style-type: none"> <li>RFP development, Procurement Support and Transition Services, C-539A-5</li> <li>ESS Maintenance Contract, DB-575A</li> </ul>	12
	CAS/RWL	<b>Electronic Toll Collection</b> <ul style="list-style-type: none"> <li>In-Lane Toll System Design-Build-Maintain, DB-427C</li> <li>Customer Service Center/ Violation Processing Center Design-Build-Operate-Maintain, DB-427D</li> <li>Customer Service Center/Violation Processing Center Project, DB-584A</li> </ul>	13-14

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# DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of December 23, 2013

FACILITY	PM/PAM	CONTRACT DESCRIPTION	PAGE NO.
<b>Multiple Facilities and/or Commission-Wide</b>	RSL/CAS	<b>Electronic Toll Collection / Tolling Task Order Consultant - 2010</b> • Traffic Count Program Design, C-538A-8	14
	CAS/RWL	<b>Electronic Toll Collection / Tolling Task Order Consultant - 2013</b> • C-621	14
	VMF/CLR/KMS	<b>Treadle Frame Replacements</b> • I-78 and I-80 (DWG), T-633A	14
	RJZ/RWL	<b>Facilities, District 1</b> • Strategic Planning Study, C-454A-8	15
	JRB/KMS	<b>Utility Inventory</b> • All Structures, C-599B-5	15
	CAS/RWL	<b>Level 3 Investment Grade Traffic &amp; Revenue Forecasts</b> • C-549AR	16
	CTH/RWL	<b>General Engineering Consultant Annual Inspections</b> • 2013 Toll Bridge Inspections & Interim Inspections for Load-Posted Bridges, C-07-11C	16
	CAS/RWL	<b>General Engineering Consultant Traffic Engineering</b> • 2012 Traffic Engineering Consultant, C-17-11	16

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Program Area Manager Legend

RWL – R. Little  
KMS – K. Skeels  
CAS – C. Stracciolini

RLR – R. Rash  
CLR – C. Rood

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013  
PROJECT STATUS REPORT**

### **LOWER TRENTON TOLL SUPPORTED BRIDGE QWICK KURB LANE SEPARATOR TS-653A**

The Commission was contacted by several concerned residents and business owners in Morrisville, Pennsylvania regarding vehicular travel on Bridge Street between the Lower Trenton Toll Supported Bridge and Delmor Avenue. The concern regarding vehicles driving over the painted roadway median is being addressed by the installation of a Qwick Kurb Lane Separator system. A purchase order was issued for the acquisition and installation of a curb/bollard system. The installers insurance was approved and the Engineering Department is coordinating the installation with the Commission's District 1 Maintenance Department.

### **PRELIMINARY ENGINEERING AND ENVIRONMENTAL DOCUMENTATION FOR I-95/SCUDDER FALLS TOLL SUPPORTED BRIDGE STUDY Contract No. C-393A**

On June 14, 2012 FHWA issued the NEPA decision a Finding of No Significant Impact (FONSI) for the I-95/Scudder Falls Bridge Improvement Project in Bucks County, Pennsylvania and Mercer County in New Jersey. This is a determination that the Proposed Action will have no significant impact on the human environment.

The Commission submitted a formal request for the final approval of the project's Point of Access Study Report on July 6, 2012. A conditional approval of this report was issued by NJDOT, PennDOT and FHWA in November 2011. This conditional approval permitted the circulation of the Addendum to the Environmental Assessment for public review in December 2011. Final approval of this document typically occurs after the NEPA decision for a project. On September 21<sup>st</sup> correspondence was received from PennDOT accepting the Final Point of Access Report for the I-95/Scudder Falls Bridge Improvement Project. NJDOT acceptance of the Final Point of Access Report was received via letter dated November 19, 2012. The PennDOT and NJDOT approval letters were packaged with the Final Point of Access Report and submitted to FHWA – Pennsylvania Division for their final approval, which was received January 14, 2013. This completes the Preliminary Design and Environmental Documentation Phase of the I-95/Scudder Falls Bridge Improvement Project.

AECOM is continuing further work efforts for the I-95/Scudder Falls Bridge Project under various Task Order Assignments associated with Contract C-502A Capital Program Management Consultant & I-95/Scudder Falls TS Bridge Improvement Design Management Consultant Professional Services, by AECOM.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **Meeting of December 23, 2013 PROJECT STATUS REPORT**

#### **FINANCIAL/LEGAL ADVISORY SERVICES FOR A P3 FOR SCUDDER FALLS BRIDGE REPLACEMENT PROJECT**

##### **STUDY Contract No. C-393G-1R**

The Commission's Financial/Legal Advisory Services consultant KPMG/Nossaman, completed their analysis of the P3 project delivery method on schedule, and presented their preliminary findings to the Commission in November 2011. These findings are currently under review by the Commission with a final decision pending.

#### **CAPITAL PROGRAM MANAGEMENT CONSULTANT (CPMC) & DESIGN MANAGEMENT CONSULTANT (DMC) SERVICES FOR THE I-95/SCUDDER FALLS BRIDGE IMPROVEMENT PROJECT**

##### **CPMC SERVICES – YEAR 2012 Task Order Assignment No. C-502A-1G**

Capital Program Management Consultant (CPMC) Services and Design Management Consultant Services (DMC) for the SFB Project continued through the 2012 year under this Task Order Assignment. The CPMC continued to support the Commission in its Capital Improvement Program by providing program management and project management services for various engineering and construction contracts. The DMC continued to support the Commission in advancing the Scudder Falls Bridge Improvement Project through to design and construction, including supporting the Commission through a traditional Design-Bid-Build procurement or a Public-Private Partnership (P3) procurement. The services included ongoing coordination efforts with the Transportation Agencies (FHWA, PennDOT and NJDOT) and development of the documentation (reports, agreements, etc.) that is necessary to advance the project.

CPMC services on this Task Order Assignment concluded in April 2013. All work remaining to be performed in 2013 is being done under Task Order Assignment C-502A-1H.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **Meeting of December 23, 2013 PROJECT STATUS REPORT**

The overall DMC support and coordination services for the Scudder Falls Bridge Improvement Project on Task Order Assignment C-502A-1G concluded at the end of April 2013 with the authorization of Task Order Assignment C-502A-2F. These services are being continued under the new Task Order Assignment C-502A-2F, DMC Services for 2013. Task Order Assignment C-502A-1G will remain open to cover scope items of technical support for the construction staging and grading/drainage plan effort as well as final design for the PA wetlands mitigation site. This effort includes development of the grading and drainage plans associated with each construction stage for the work in PA. This is required for the Bucks County Soil Erosion Permit and the PADEP permit process. The soil borings and monitoring well installation work associated with the PA wetlands mitigation site remains on hold due to site access issues with the property owner.

### **CPMC SERVICES – YEAR 2013 Task Order Assignment No. C-502A-1H**

Capital Program Management Consultant (CPMC) Services are continuing in year 2013 under this Task Order Assignment. The CPMC is continuing to support the Commission in its Capital Improvement Program by providing program management and project management services for various engineering and construction contracts. CPMC Staff began work on this new Task Order Assignment in April 2013. During this reporting period, CPMC Staff continued to provide a full-time Resident Engineer in the CM/CI oversight of Contract T-543A, NH-L Toll Bridge Pavement Rehabilitation and Approach Bridges Repairs. The CPMC also continued to provide management oversight of the I-78 Toll Bridge Approach Roadway Improvements and the DWG Toll Bridge River Road Improvements construction and CM/CI contracts. The CPMC also began management oversight of the Purchase Order Agreement work for guide rail repairs at various locations within the Commission's jurisdiction.

### **DMC TOLLING STRATEGY DEVELOPMENT AND IMPLEMENTATION SUPPORT SERVICES**

Task Order Assignment No. C-502A-2C

The federal transportation funding reauthorization (MAP-21), signed into law on July 6, 2012, eliminates the need for a tolling agreement. In a letter dated September 21, 2012 the FHWA confirmed that a tolling agreement is not required for the project. With the issuance of the FONSI for the Project, all work under this Task Order Assignment is complete. This Task Order Assignment is closed out.

## DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

### Meeting of December 23, 2013 PROJECT STATUS REPORT

#### DMC ADVANCED ENGINEERING SERVICES FOR PRIORITY ITEMS OF WORK

Task Order Assignment No. C-502A-2D

**Environmental Permitting** - NJDEP issued the following permits in June for the SFB Project: *Flood Hazard Area Verification, Flood Hazard Area Individual Permit, Freshwater Wetlands Individual Permit, and Water Quality Certificate Approval*. These permit approvals are effective June 20, 2013 and expire June 19, 2018. The Delaware & Raritan Canal Commission (D&RCC) issued a Certificate of Approval for the project on July 15, 2013. On July 30, 2013 a pre-application meeting was held with the Bucks County Soil Conservation District (BCSCD) to discuss details with the permit application package that is planned to be submitted in late September. A draft NJ riparian zone mitigation plan was submitted to NJDEP, in August, for review in accordance with the approved NJDEP Flood Hazard Area Individual Permit. Currently Engineering is reviewing the New Jersey wetlands and riparian zone mitigation options recommendation memo prepared by AECOM. Work continued on the preparation of the Bucks County Soil Conservation Permit and PA NPDES Permit applications. A pre-application meeting was held with PA DEP and the USACE on November 25, 2013 to update agency representatives on the status of the project and to discuss project impacts to the environmental resources.

AECOM continued to perform **Public Involvement** activities, including monitoring of the Project Hotline and updates to the Project Website.

The Right of Way (ROW) impacts to adjacent property owners have been reassessed for the proposed project, based on the final grading and drainage plan detail that has been developed. Draft ROW Plans for the Pennsylvania section of the project are being updated based on Engineering review comments from the October 22<sup>nd</sup> review meeting. The process for moving forward with the ROW acquisition process, including property owner outreach and Legal Counsel involvement, is currently being planned internally by Commission staff. ROW efforts beyond those of AECOM and Commission staff are on hold pending a GO/NO-GO decision on the P3 procurement process.

#### STAFF AUGMENTATION – P3 SUPPORT SERVICES

Task Order Assignment No. C-502A-2E

AECOM was issued a Notice to Proceed on the Task Order Agreement (TOA) on November 16, 2010. Under this TOA, AECOM provided professional services, in a staff augmentation format, in support of the P3 Financial/Legal Advisory Services contract C-393G-1R. Efforts on this task order assignment are currently on hold pending a GO/NO-GO decision on the P3 procurement process.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **Meeting of December 23, 2013 PROJECT STATUS REPORT**

#### **DMC SERVICES – YEAR 2013** Task Order Assignment No. C-502A-2F

Design Management Consultant (DMC) Services are continuing in year 2013 under this Task order Assignment. The DMC is continuing to provide coordination and support services to the Commission in advancing the Scudder Falls Bridge Improvement Project. AECOM continued their work effort on public involvement program support and coordination/support with the environmental permitting effort; the ROW plan development; establishing the PennDOT Inter-Governmental Agreement and NJDOT Memorandum of Agreement (MOA); establishing the MOA with NJDEP-Green Acres/NJDOT/Delaware & Raritan Canal Commission/NJ Water Supply Authority for the NJ Pedestrian/Bicycle Facility; and, when a P3 decision is made, coordination and support in advancing the project into final design and construction.

During this reporting period coordination continued with the various environmental permitting agencies and state DOTs. The DMC continued to provide project hotline support as well as coordination with the environmental permitting and ROW plan development effort. The draft RFQ for final design services was also updated and submitted to Engineering for review. In addition, project timelines have been developed for the alternate project delivery options and are currently being reviewed by Engineering.

#### **2013 SCUDDER FALLS TSB SCOUR CRITICAL BRIDGE INDICATOR UNDERWATER INSPECTION**

Task Order Assignment No. C-600A-9

The National Bridge Inspection Standards (NBIS) require scour critical bridges to receive an underwater inspection every two years. The last underwater inspection of the Scudder Falls Bridge was conducted in January 2012.

STV Inc., (STV) was provided with Notice to Proceed effective October 28, 2013, and a kick-off meeting was held the same day. ECM Engineers (ECM), a sub-consultant to STV, performed the underwater inspections of all the piers on October 29 through November 1. STV submitted the Draft Substructure Assessment of the I-95/Scudder Falls Toll-Supported Bridge report on November 25th, which is currently under review by Commission staff.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013  
PROJECT STATUS REPORT**

### **NEW HOPE-LAMBERTVILLE TOLL BRIDGE PAVEMENT REHABILITATION & APPROACH BRIDGES REPAIRS**

**DESIGN  
Contract No. C-543A**

Cherry, Weber and Associate's (CWA) continued their post-design phase services of their contract, including submittal review, providing answers to RFIs, and meeting participation as needed. CWA has submitted a no-cost modification to their contract to reallocate funds from four (4) of their sub-consultants to CWA's budget to address several design and construction support overruns.

**CONSTRUCTION MANAGEMENT / CONSTRUCTION INSPECTION  
Contract No. CM-543A**

Johnson, Mirmiran & Thompson, Inc. (JMT) continued their CM/CI services for the New Hope-Lambertville Toll Bridge Approach Pavement Rehabilitation and Approach Bridges Repairs Project. JMT's current staff consists of a part-time Project Manager, one inspector and an Office Engineer. The inspection staff has been reduced to one field inspector with the project reaching Substantial Completion on November 26, 2013. The Resident Engineering position continues to be filled by AECOM's CPMC Project Manager. JMT/AECOM staff continue to inspect/monitor the remaining punch list items associated with the roadway and bridge improvements. They also will be inspecting the additional underdrain work to address the scouring in the ramp G infield (Route 32 on ramp to Route 202 north)

The inspection of the Route 29 bridge work continued including the painting of the finish coat on the bridge superstructure. JMT also inspected the blast cleaning, sealing and waterproofing of the Route 29 bridge piers and abutments. JMT's effort to track the remaining submittals, RFIs, correspondence is nearly complete. JMT will be developing the final pay estimates, monitoring the remaining construction schedule and providing minutes of the final progress meeting. Punch lists for the various work items have been developed and as-built redline drawings are nearly complete.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **Meeting of December 23, 2013 PROJECT STATUS REPORT**

#### **CONSTRUCTION Contract No. T-543A**

James D. Morrissey, Inc. (JDM) was awarded this construction contract at the Commission's March meeting and full Notice to Proceed was issued effective April 30, 2013. JDM reached Substantial Completion on November 26, 2013 with the completion of the approach roadway repairs including the concrete slab replacements and joint sealing. The cleaning and painting of the highway light poles, overhead sign structures and the superstructure of the Route 202 Bridge over NJ Route 29 were also completed, as was the replacement of the deck joints at this bridge. The additional work to improve the grounding of eleven (11) light poles that were receiving induced voltage from the electric transmission lines in New Jersey is complete. JDM will continue with the sealing and waterproofing of the Route 29 bridge piers and abutments, the additional drainage work at the ramp G infield and all punch-list work.

#### **LUMBERVILLE-RAVEN ROCK TOLL SUPPORTED BRIDGE REHABILITATION & RETAINING WALL RECONSTRUCTION**

#### **CONSTRUCTION MANAGEMENT/CONSTRUCTION INSPECTION Contract No. CM-443A**

STV Inc. has concluded their CM efforts with the submission of the project files, final as-built drawings, final contract quantities and Lessons Learned Report to the Commission. The final construction contract Change Order and final construction invoice have been processed. STV is submitting their final revised invoice, which will close out their contract with the Commission.

#### **CONSTRUCTION Contract No. TS-443A**

James J. Anderson Construction Company, Inc. (JJA) agreed to the final change order in the amount of \$208,031.00 which was approved at the Commission's September Meeting. This Change Order increased the final contract amount by \$126,361.12 for a total contract value of \$2,588,336.12. The final invoice was processed and this contract is now closed.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013  
PROJECT STATUS REPORT**

### **I-78 TOLL BRIDGE PA APPROACH PAVING IMPROVEMENTS**

**CONSTRUCTION MANAGEMENT / CONSTRUCTION INSPECTION  
Contract No. CM-506A**

Johnson, Mirmiran & Thompson, Inc. (JMT) as the CM/CI, continues tracking the remaining correspondence and coordinating the flow of information among the construction contractor and the Commission along with holding and documenting meetings as necessary. JMT has reduced staffing of the project for commensurate with the remaining close out activities, which presently consists of a part time Project Manager and a part time Office Engineer. JMT continues working on resolution of the Construction Contract's Final Measured Quantity amounts, and remaining Force Account work tasks.

**CONSTRUCTION  
Contract No. T-506A**

HRI Infrastructure of State College, PA completed all of the construction field work on August 27, 2013. HRI is working with the CM/CI firm JMT to finalize the agreement on the Contract's Final Measured Quantity amounts and remaining Force Account work tasks. Upon resolution of these items the processing of the final contractor invoice will take place.

### **EASTON-PHILLIPSBURG TOLL BRIDGE REHABILITATION, PRELIMINARY, FINAL & POST DESIGN SERVICES**

**DESIGN  
Contract No. C-437B**

This project was awarded to Parsons Brinckerhoff (PB) at the February 28, 2012 Commission meeting. PB provided the Commission their final design submission on February 22, 2013. Construction bids were received on April 11, 2013. PB has been providing post-design services and participated in pre-activity and progress meetings since the start of construction.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **Meeting of December 23, 2013 PROJECT STATUS REPORT**

#### **CONSTRUCTION MANAGEMENT**

Contract No. CM-437A

This project was awarded to Greenman-Pedersen, Inc (GPI) at the April 29, 2013 Commission meeting. GPI was provided with a Notice to Proceed on May 30, 2013 and has participated in pre-activity and progress meetings since the start of construction. GPI is currently providing construction management and inspection staff on-site to monitor the contractor's progress.

#### **CONSTRUCTION**

Contract No. T-437A

J.D. Eckman, Inc. (JDE) was awarded this construction contract at the Commission's April 29, 2013 meeting. JDE was provided a Notice of Award/Limited Notice-to-Proceed the following day and issued a Notice to Proceed effective May 29, 2013. JDE has participated in pre-activity and progress meetings since the start of construction in June 2013. Work is currently progressing on schedule with the anticipated completion date of a major construction stage set to be completed on or before December 13, 2013. When the stage is complete all lanes on the roadway will be opened to traffic until the start of stage 2 construction in early March 2014.

## **DELAWARE WATER GAP MAINTENANCE GARAGE EXPANSION**

### **FINAL DESIGN, POST DESIGN AND CONSTRUCTION SUPPORT SERVICES**

Contract No. C-474A

The Consultant is currently providing close-out related services under the post design phase.

A final walk-through inspection was conducted by the Consultant's Project Manager and all discipline leaders on September 23, 2013 and a punch list was issued to the Construction Manager on September 27, 2013. Final Inspection was conducted on October 21, 2013, and comments to the submitted Warranties, Operation and Maintenance Manuals were issued to the Contractor to revise and re-submit on October 22, 2013. Revised Close-Out Documents were received November 14, 2013 and are currently under review by the Consultant.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **Meeting of December 23, 2013 PROJECT STATUS REPORT**

#### **CONSTRUCTION MANAGEMENT / CONSTRUCTION INSPECTION Contract No. CM-474A**

STV, Inc. was awarded Contract CM-474A at the Commission April Meeting and a Notice to Proceed was issued effective April 15, 2003. STV is currently providing construction inspection and construction management services to confirm contractor's compliance with the Contract Documents. The Consultant is currently providing project close-out related services, among other administrative contract requirements.

A final walk-through inspection was conducted by the Consultant on September 23, 2013 and attended by the Commission, design consultant discipline leaders as well as the Project's third party code compliance inspector. Punch lists were combined and issued to the Contractor on September 27, 2013. Final Inspection was conducted on October 21, 2013, and the Consultant is currently processing and tracking various close-out documents as they are received from the Contractor.

#### **CONSTRUCTION Contract T-474A**

Bracy Contracting, Inc. was issued a Notice of Award on November 20, 2012, and a Notice to Proceed for this project was issued effective December 3, 2012.

The construction work was completed on schedule. Facility public sewer conversion was completed on August 20, and conversion from heating oil to natural gas was made on August 22. Above ceiling, mechanical, electrical and plumbing rough-in and final inspections were completed the week ending September 20, 2013. Exterior building envelope, interior finishes and site work were substantially completed on September 20, 2013.

Contractor submitted the revised close-out documents in accordance with comments provided by the Construction Management and Design Consultants on November 14<sup>th</sup> and they are currently under review by the Consultants.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **Meeting of December 23, 2013 PROJECT STATUS REPORT**

#### **CODE COMPLIANCE PLAN REVIEW AND INSPECTIONS**

Task Order Assignment No. C-598A-3

This Task Order Assignment is for a third party building code compliance plan review and inspection for the Delaware Water Gap Maintenance Garage Expansion Project. A notice to Proceed was issued to Burns Engineering, Inc. effective June 28, 2012 and the Consultant completed its code compliance review of the conformed contract documents on November 15, 2012 and found them to be in compliance with the applicable PA UCC requirements. Comments on the Pre-Final Code Compliance Review report was presented to Brinjac Engineering and incorporated into the Final Design.

The Consultant provided various building code final inspections including mechanical, electrical, plumbing and above ceiling inspections through-out the Construction Phase. This Task Order Assignment is being closed.

#### **CM/CI SERVICES STAFF SUPPORT**

Task Order Assignment No. C-598A-4

Under this task order assignment Burns Engineering, Inc., assisted the Construction Management Consultant during the construction phase for Contract T-474A Delaware Water Gap Maintenance Garage Expansion. Final Invoice reflecting contract completion under budget was received on November 22, 2013. This Task Order Assignment is being closed.

## **DELAWARE WATER GAP TOLL BRIDGE RIVER ROAD IMPROVEMENTS**

### **DESIGN**

Task Order Assignment No. C-599A-1

Under this task order assignment the Consultant, McCormick Taylor (MT), designed roadway improvements for a 650-foot section of River Road adjacent to the New Jersey approach to the Delaware Water Gap/I-80 river bridge. MT continued their construction phase services, which included the design of additional striping to improve the delineation of the sharp left turn onto River road from the I-80 off-ramp. This improvement is warranted in response to recent guiderail damage by tractor-trailers at the New Jersey abutment.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **Meeting of December 23, 2013 PROJECT STATUS REPORT**

#### **CONSTRUCTION INSPECTION Task Order Assignment No. C-599B-3**

Under this task order assignment the Consultant, Greenman, Pederson, Inc. (GPI) provided one inspector for Construction Inspection Services for the roadway improvements to River Road in New Jersey adjacent to the Delaware Water Gap/I-80 river bridge. GPI concluded their field inspection services for the roadway improvements in early August 2013. GPI will be submitting final as-built drawings and project files to include the revised guiderail installation and additional striping.

#### **CONSTRUCTION Contract No. T-624A**

Sparwick Contracting, Inc. (SCI) was awarded this construction contract at the Commission's March meeting and full Notice to Proceed was issued effective April 24, 2013. SCI reached substantial completion on September 23, 2013 with the completion of the roadway improvements. The remaining effort consists of installation of revised guiderail and additional striping at the New Jersey abutment.

## **ELECTRONIC SURVEILLANCE / DETECTION SYSTEM**

### **RFP DEVELOPMENT, PROCUREMENT SUPPORT AND TRANSITION SERVICES Task Order Assignment No. C-539A-5**

URS Corporation continued to provide the Commission with technical support with regard to transitioning maintenance services for the Electronic Surveillance / Detection System to Schneider Electric Building Americas, Inc.

#### **ESS MAINTENANCE CONTRACT Contract No. DB-575A**

Schneider Electric Building Americas, Inc. continues to provide maintenance services in support of the Electronic Surveillance / Detection System under the direction of the Commission's Electronic Security and Surveillance Staff which operates the system from the Primary Control Center located at the New Jersey State Police's Regional Operation and Information Center (ROIC) in West Trenton, New Jersey.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013  
PROJECT STATUS REPORT**

### **ELECTRONIC TOLL COLLECTION SYSTEM DESIGN-BUILD Contract No. DB-427**

#### **In-Lane Toll System Design-Build-Maintain Project TO-427C**

Xerox continues to perform preventative maintenance for the electronic toll collection system and violation enforcement system.

The toll data from the conventional toll lanes is archived on a separate dedicated Commission database that is maintained by the IT Department. The data from the ORT lanes is currently not being displayed in the reports developed from this database. Commission Staff has requested a proposal from Xerox to revise the reports and automate the transfer of the ORT data to this database. Xerox is working with the IT Department to determine the software requirements.

Xerox technicians have made adjustments to the Optical Character Recognition (OCR) software for the Violation Enforcement System (VES). Analysis of the update is complete and there is a 5.8% improvement after the cameras have been adjusted. The VES cameras at all toll plazas will be updated with the new software in December. This update is needed to retrain the software as new license plates are introduced to the public by the Department of Motor Vehicles (DMV).

At the October monthly maintenance meeting Commission Staff requested a price proposal from Xerox to provide continued operation/maintenance service for five (5) option years beyond the current contract completion date of November 1, 2014.

A Change Order was executed with Xerox for the transition services associated with transitioning the existing E-ZPass CSC/VPC from the Commission's standalone center to the NJ Regional CSC.

#### **Customer Service Center/Violation Processing Center Design-Build-Operate-Maintain Project TO-427D**

Customer Service Center (CSC) operation bi-weekly conference calls with Commission staff and ETC continue so all parties may discuss on-going and upcoming efforts, as well as issues and their resolution.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **Meeting of December 23, 2013 PROJECT STATUS REPORT**

#### **Customer Service Center/Violation Processing Center Project**

DB-584

A Change Order was executed with Xerox for the transition services associated with transitioning the existing E-ZPass CSC/VPC from the Commission's standalone center to the NJ Regional CSC. A kick-off meeting was facilitated with Commission Staff and Xerox to begin the transitioning process.

#### **ELECTRONIC TOLL COLLECTION / TOLLING TASK ORDER CONSULTANT - 2010**

##### **TRAFFIC COUNT PROGRAM DESIGN**

Task Order Assignment No. C-538A-8

STV continues to advance the design plans. A draft plan of the cabinet enclosure and equipment within was submitted and comments were provided to STV. Commission Staff is working with a supplier to develop a conceptual cabinet to confirm it will meet our needs.

#### **ELECTRONIC TOLL COLLECTION / TOLLING TASK ORDER CONSULTANT 2013**

C-621A

The agreement was executed with Rummel, Klepper & Kahl, LLP (RK&K) and a kick-off meeting was scheduled.

#### **I-78 TOLL BRIDGE and I-80 TOLL BRIDGE TREADLE FRAME REPLACEMENTS**

Contract T-633A

Under this Contract the Contractor, Xerox, replaced the treadle frames in Lanes 2 and 3, and repaired the treadle frame in Lane 4 at the I-78 Toll Plaza; and replaced the treadle frames in Lanes 5, 6 and 7 at the I-80/DWG Toll Plaza. All work under this contract has been successfully completed and all final submissions including the As-Built plans have been received and found acceptable. The Final Invoice has been processed and this Contract is now closed.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **Meeting of December 23, 2013 PROJECT STATUS REPORT**

#### **DISTRICT I FACILITIES STRATEGIC PLANNING**

##### **STUDY**

Task Order Assignment No. C-454A-8

This Task Order Assignment is for a concept study for District 1 facilities strategic planning for needed improvements. The purpose of this assignment is to provide the Commission with guidance for future facilities projects in order to account for administrative, operation and maintenance projected needs.

The Concept Study Report will also provide the framework for a subsequent study in greater detail with focus on specific space requirements and potential building space improvement options for addressing those needs.

A Final Draft Presentation was submitted by the Consultant and presented to the Commission Senior Staff on May 7, 2012. Final Contract Modification reflecting completion of this Task Order Assignment under budget was executed by the Commission on November 7, 2013. This Task Order Assignment is closed.

#### **STRUCTURAL/CIVIL TASK ORDER ASSIGNMENT**

##### **UTILITY INVENTORY – ALL STRUCTURES**

Task Order Assignment No. C-599B-5

Greenman – Pedersen, Inc, (GPI) was provided with Notice to Proceed effective September 3, 2013.

Field inspections have been completed at all toll and toll-supported bridges. Follow-up visits were held after contacting Pennsylvania One-Call and sending letters to utility companies requesting utility information on Commission property. Most utilities were responsive to the letters and have provided useful information to GPI. Some utilities also attended follow-up visits with GPI. Follow-up visits were completed at the Riverton – Belvidere, Portland-Columbia, New Hope – Lambertville, Centre Bridge – Stockton, Northampton Street, Riegelsville, Calhoun Street, Scudder Falls, and Lower Trenton Toll-Supported Bridges and the Milford-Montague, Trenton-Morrisville, and Interstate 78 Toll Bridges. GPI submitted the Draft Utility Inventory All Commission Structures report on November 27<sup>th</sup>, which is under review by the Commission staff.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **Meeting of December 23, 2013 PROJECT STATUS REPORT**

#### **Level 3 – Investment Grade Traffic and Revenue Forecasts C-549AR**

The agreement was executed with Jacobs Engineering Group, Inc. and a kick-off meeting was facilitated. The project schedule was submitted, reviewed and accepted. Jacobs is preparing a request for Commission data such as traffic volumes, violation rates, etc.

#### **GENERAL ENGINEERING CONSULTANT (GEC) ANNUAL INSPECTIONS**

##### **2013 TOLL BRIDGE INSPECTIONS & INTERIM INSPECTIONS FOR LOAD- POSTED BRIDGES Assignment C-07-11C**

TranSystems (TS) was provided with Notice to Proceed for the 2013 inspections on March 28, 2013. Interim inspections of the load-posted (toll-supported) bridges began March 28 and were completed on July 3.

Toll Bridge facility inspections began in early May and were completed on July 11. TS has updated the PennDOT BMS system for each of the bridges inspected.

Facilities inspections were performed on July 16 in District 1, July 17 in District 2, and July 18 in District 3. Sign retroreflectivity testing was performed during the nights of September 24, 25 and 26 in Districts 1, 2 and 3, respectively, for all the Toll Bridges and the I-95/Scudder Falls Toll-Supported Bridge.

TranSystems submitted a final draft of the Annual Inspection Report on November 22. It was distributed to Commissioners after the November 25 Commission Meeting. It is anticipated that the Commissioners will accept the report at the December Commission Meeting. The final draft of the Annual Maintenance Report was also submitted on November 22. Once the Annual Report is accepted, the Maintenance Report will be finalized.

#### **GENERAL ENGINEERING CONSULTANT TRAFFIC ENGINEERING YEAR 2012 TRAFFIC ENGINEERING CONSULTANT C-17-11**

The Task Order Assignment was executed with Pennoni Associates and a kickoff meeting was held. 2013 traffic data and a list of projects that occurred in 2013 and will take place in 2014 was provided to Pennoni.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

### **OPERATIONS**

The following Pages reflect the reports on those items assigned to the Operations Department. Each item is reported separately and page numbered accordingly.

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**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

**Operation Report Index  
For  
Department of Security, Safety & Training  
Month of November 2013**

SUBJECT	DESCRIPTION	PAGE NUMBER
Department of Security, Safety & Training	Month of November 2013 Status Reports	1-3

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

## **Meeting of December 23, 2013**

### **Operation Report Index For Department of Security, Safety & Training Month of November 2013**

November 1<sup>st</sup> conducted Toll supported Bridge Officers meeting at the New Hope facility.

November 1<sup>st</sup> conducted CPR/AED training at the I-78 facility.

November 6<sup>th</sup> attended meeting to discuss the review of the Toll Corporal and Sergeants examination process at the E/P facility.

November 7<sup>th</sup> attended the DRJTBC staff and operations meetings at the New Hope facility.

November 12<sup>th</sup> attended the T-437A E/P Toll Bridge rehabilitation progress meeting and the contractors facility in Phillipsburg.

November 12<sup>th</sup> attended via conference call the T-543A progress meeting.

November 13<sup>th</sup> coordinated the meeting with Easton, Phillipsburg and both State Police agencies for the Thanksgiving day football game.

November 14<sup>th</sup> attended and facilitated the Workplace Safety Committee meeting at the Trenton Morrisville facility and conducted audits of the toll supported bridge shelters in district #1.

November 15<sup>th</sup> attended the meeting to discuss oral interview process at the Morrisville facility.

November 18<sup>th</sup> attended the toll collection concerns meeting held at the New Hope facility.

November 18<sup>th</sup> conducted training session on Harassment training and active shooter and Homeland security issues with new employees at the Delaware Water Gap facility.

November 19<sup>th</sup> conducted annual storm water review training at the Portland Columbia facility.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **Meeting of December 23, 2013**

#### **Operation Report Index For Department of Security, Safety & Training Month of November 2013**

November 20th conducted sexual and harassment training for Manager for newly appointed supervisors at the Delaware Water Gap facility.

November 22<sup>nd</sup> conducted annual storm water review for maintenance employees at the Delaware Water Gap facility.

November 22<sup>nd</sup> conducted annual storm water review for maintenance employees at the Milford Montague facility

During the month of November 2013; State Police (via state police liaisons coverage) were requested for details on (10) different Traffic/Construction/Events. The request were scheduled, supplied and verified, there were (2) scheduled and cancelled events. There was some last minute request that were completed and had to be filled by local police because of the late timing. During the month interaction between both State Police Agencies and our Project Managers from the engineering Department on ongoing construction projects throughout the commission.

The SST department continued to coordinate with the ESS department and several local and state police agencies on active investigations and request for video footage in relation to criminal activity at or near our bridges.

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

Meeting of December 23, 2013

## **Operations Report Index**

### **ELECTRONIC SECURITY AND SURVEILLANCE REPORT**

<b>Subject</b>	<b>Description</b>	<b>Page Numbers</b>
Electronic Security and Surveillance	Status Report for the Month of November 2013	1 - 4

# **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

## **ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF NOVEMBER 2013**

The below-listed items represent meetings, communications, tasks, and projects involving the Electronic Security and Surveillance Department:

### **Radio System**

- ESS personnel arranged for various radio installations and repairs during the month of November 2013.
- ESS personnel alone, and in conjunction with the New Jersey State Police investigated various other DRJTBC radio issues both during and after normal working hours.
- ESS personnel updated the Cartegraph radio inventory database.

### **Access Control System**

- During the month of November 2013, ESS personnel worked with General Supply (Commission's lock smith) to address various lock issues within the Districts and coordinate the yearly door lock maintenance.
- In November 2013, ESS personnel created ID badges for new employees and consultants. Additionally, ESS continued making "Essential Employee" ID badges for current employees.
- During the month of November 2013, the ACS database was audited and the system was purged of invalid employee and contractor cards. Various other employee ACS rights were updated and/or changed at the request of supervisors.
- Various door alarms and ACS issues were addressed both during and after normal working hours.

### **ESS**

- Throughout the month of November 2013, ESS personnel met with Schneider Electric to discuss the ESS maintenance program and the Easton-Phillipsburg Toll Bridge rehabilitation project.
- During the month of November 2013, ESS diligently worked with IT, Schneider Electric, and Verizon to establish a new WAN for the ESS system. Work

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

### **ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF NOVEMBER 2013**

continues, however, it appears the Commission will have to assume MEC's current WAN until the new WAN can be cut over.

- During the month of November 2013, ESS personnel worked with Schneider Electric to acquire repair quotes for cameras damaged as a result of traffic accidents at the Trenton-Morrisville Toll Bridge and the Scudder Falls Toll Supported Bridge.
- ESS personnel reviewed and purged the ESS video storage database that contains copies of videos requested by DRJTBC personnel and outside agencies.
- ESS personnel worked during, and after normal working hours on numerous ESS issues and problems raised by Commission members.
- The ESS Primary Control Center continues to operate 24/7 and detected, documented, and assisted the District bridges with various emergencies, traffic, and security related incidents.
- During the month of November 2013, ESS personnel investigated and processed the following ten video requests:
  1. On 11/02/13, District I requested a video search from the Calhoun Street Toll Supported Bridge Facility regarding a motor vehicle accident.
  2. On 11/08/13, District II requested a video search from the I-78 Toll Bridge regarding a motor vehicle accident.
  3. On 11/09/13, District I requested a video search from the New Hope-Lambertville Toll Supported Bridge regarding a found wallet.
  4. On 11/09/13, the Easton, PA Police Department requested a video search from the Easton-Phillipsburg Toll Bridge regarding a pedestrian hit and run motor vehicle accident.
  5. On 11/16/13, District II requested a video search from the I-78 Toll Bridge regarding a motorist that threatened a Toll Collector.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

### **ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF NOVEMBER 2013**

6. On 11/20/13, District I requested a video search from the Lower Trenton Toll Supported Bridge regarding an internal investigation.
7. On 11/20/13, the Washington Twp., NJ Police Department requested a video search from the Easton-Phillipsburg Toll Bridge regarding a stolen wallet found on the upper walkway of the bridge.
8. On 11/23/13, District III requested a video search from the Delaware Water Gap Toll Bridge regarding a motor vehicle theft.
9. On 11/25/13, the New Hope, PA Police Department requested a video search from the New Hope-Lambertville Toll Supported Bridge regarding a theft investigation.
10. On 11/29/13, the Palmer Twp., PA Police Department requested a video search from the Northampton Street Toll Supported Bridge regarding theft of guns.

#### **Miscellaneous**

- On November 4, 2013, ESS personnel investigated the report of a suicide in the vicinity of the Lumberville-Raven Rock Pedestrian Bridge. The investigation revealed the suicide actually occurred north of the pedestrian bridge on the old railroad bed.
- On November 7, 2013, ESS personnel attended the DRJTBC Staff Meeting and Operations Meeting at the New Hope Executive Headquarters.
- On November 18, 2013, ESS personnel attended a staff meeting concerning the collection of tolls.
- During the month of November 2013, ESS personnel, along with Operations, evaluated the Weather Works weather forecasting service, Hackettstown, N.J. Weather Works has provided the Commission with a free trial period for the month of November to test the service and see if it meets Commission's needs.
- During the month of November 2013, ESS worked with IT to install the RIMIS traffic computer at the Primary Control Center. RIMIS contains the roadway and traffic information for both PennDot and NJDOT.

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

### **ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF NOVEMBER 2013**

- During the month of November 2013, ESS personnel were assigned to do a study and analysis of the wrecker services being utilized by the Commission. ESS personnel have also been assigned to re-evaluate the River Reading SOG.
- During the month of November 2013, ESS personnel continued to work on the 2014 ESS budget justification and attended various meetings with Commission staff and Commissioners.
- During the month of November 2013, ESS personnel continued to work on plans to address emergency bridge closures in District I and assisted the District with various accidents that occurred in their jurisdiction.
- During the month of November 2013, ESS personnel assisted Operations and Human Resources with various personnel issues.

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

**OPERATIONS REPORT INDEX**

**FOR**

**SUPPLEMENTAL PROJECTS REPORT**

**MONTH OF NOVEMBER 2013**

<b>SUBJECT</b>	<b>DESCRIPTION</b>	<b>PAGE NUMBER</b>
<b>Projects</b>	Supplemental Projects Report-Overview Report of General Upkeep, Preventative Maintenance, Maintenance Projects and Update of Motor Assistance Program District I, II and III for the Month of November 2013	1-7

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

**SUPPLEMENTAL PROJECTS REPORT**

**OVERVIEW REPORT OF GENERAL UPKEEP, PREVENTATIVE MAINTENANCE,  
MAINTENANCE PROJECTS AND UPDATE OF MOTOR ASSIST PROGRAM**

**DISTRICT I, II AND III**

**MONTH OF NOVEMBER 2013**

Report as shown directly hereunder and have been submitted by Sean Hill, Deputy Executive Director of Operations, to keep the Commission Members apprised of the above captioned items at all three districts.

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District I  
 LeVar Talley, Superintendent  
 Michele Gara, Asst. Superintendent  
 , Foreman of Maintenance, Trenton-Morrisville  
 Daniel Pascuillo, Foreman of Maintenance, New Hope-Lambertville

**Trenton-Morrisville Toll Bridge**

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	0	0	0	8	0	0	0.0	32	0	32	8		80
Bldg./Facilities Maintenance	300	209	215	456	552	776	576.0	628	616	720	808		5,856
Grounds Maintenance	8	0	163	224	304	80	160.0	224	136	112	80		1,491
Road Maintenance	72	30	72	0	24	0	24.0	8	0	8	8		246
Snow/Ice Maintenance	50	110	24	0	0	0	0.0	0	0	0	16		200
Vehicle Maintenance	142	242	128	72	24	16	32.0	16	16	120	64		872
Miscellaneous	373	290	304	8	0	0	0.0	0	0	24	8		1,007
Total Man-hours	945	881	906	768	904	872	792.0	908	768	1,016	992		9,752

**New Hope-Lambertville Toll Bridge**

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	0	0	16	8	31	80	8.0	0	0	120	166		429
Bldg./Facilities Maintenance	608	600	624	619	613	531	558.0	669	513	538	319		6,192
Grounds Maintenance	112	56	104	275	213	199	317.0	185	241	212	64		1,978
Road Maintenance	182	120	120	40	103	72	56.0	56	73	16	0		838
Snow/Ice Maintenance	16	24	32	0	0	0	0.0	0	0	0	3		75
Vehicle Maintenance	32	16	16	32	16	8	24.0	24	0	0	46		214
Miscellaneous	8	8	16	48	39	31	8.0	40	16	24	16		254
Total Man-hours	958	824	928	1,022	1,015	921	971.0	974	843	910	614		9,980

**Southern Division Toll Supported Bridges**

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	16	0	5	32	16	164	0.0	40	0	149	172		594
Bldg./Facilities Maintenance	817	857	769	756	948	1,029	878.0	908	815	782	729		9,288
Grounds Maintenance	240	159	408	896	637	430	632.0	515	618	554	208		5,297
Road Maintenance	353	226	391	104	199	90	72.0	101	24	136	16		1,712
Snow/Ice Maintenance	54	146	88	0	0	0	0.0	0	0	0	3		291
Vehicle Maintenance	480	368	324	384	302	263	245.0	308	335	528	511		4,048
Miscellaneous	114	76	75	136	8	16	8.0	24	88	0	64		609
Total Man-hours	2,074	1,832	2,060	2,308	2,110	1,992	1,835.0	1,896	1,880	2,149	1,703		21,839

District II  
James Shelly, Superintendent  
Harry Brown, Asst. Superintendent  
Robert Varju, Foreman of Maintenance, I-78  
Mark W. Dilts, Foreman of Maintenance, Easton-Phillipsburg

**Easton-Phillipsburg Toll Bridge**

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	51	56	56	70	138	252	295	266	174	312	60		1,730
Bldg./Facilities Maintenance	675	503	495	298	286	163	322	363	202	444	357		4,108
Grounds Maintenance	152	206	326	730	750	351	398	481	524	399	356		4,673
Road Maintenance	303	134	176	174	176	328	169	24	286	229	140		2,139
Snow/Ice Maintenance	98	174	77	0	0	0	0	0	0	0	0		349
Vehicle Maintenance	144	148	154	113	28	72	132	70	24	93	96		1,074
Miscellaneous	14	37	8	16	32	40	16	45	127	30	44		409
<b>Total Man-hours</b>	<b>1,437</b>	<b>1,258</b>	<b>1,292</b>	<b>1,401</b>	<b>1,410</b>	<b>1,208</b>	<b>1,332</b>	<b>1,249</b>	<b>1,337</b>	<b>1,507</b>	<b>1,053</b>		<b>14,482</b>

**I-78 Toll Bridge**

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	0	32	0	0	121	32	72	0	0	0	0		257
Bldg./Facilities Maintenance	1,077	652	615	791	629	662	738	848	666	1,098	797		8,573
Grounds Maintenance	56	172	282	831	694	692	870	663	601	550	172		5,583
Road Maintenance	248	397	448	335	344	300	237	285	262	291	378		3,525
Snow/Ice Maintenance	218	147	333	0	0	0	0	0	0	0	107		805
Vehicle Maintenance	327	211	275	252	104	136	160	202	128	235	229		2,259
Miscellaneous	254	120	88	89	56	120	98	80	136	120	120		1,281
<b>Total Man-hours</b>	<b>2,180</b>	<b>1,731</b>	<b>2,041</b>	<b>2,298</b>	<b>1,948</b>	<b>1,942</b>	<b>2,175</b>	<b>2,078</b>	<b>1,793</b>	<b>2,294</b>	<b>1,803</b>		<b>22,283</b>

**Northern Division Toll Supported Bridges**

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	74	42	24	110	212	180	378	427	615	503	66		2,629
Bldg./Facilities Maintenance	549	364	439	340	100	208	120	208	56	96	273		2,753
Grounds Maintenance	68	80	134	390	347	342	378	340	270	329	202		2,880
Road Maintenance	199	226	277	206	293	222	88	24	102	194	227		2,058
Snow/Ice Maintenance	100	245	117	0	0	0	0	0	0	0	0		462
Vehicle Maintenance	144	128	115	168	162	140	164	161	131	184	128		1,625
Miscellaneous	24	0	8	8	18	16	0	19	56	13	8		170
<b>Total Man-hours</b>	<b>1,158</b>	<b>1,085</b>	<b>1,114</b>	<b>1,222</b>	<b>1,132</b>	<b>1,108</b>	<b>1,126</b>	<b>1,179</b>	<b>1,230</b>	<b>1,318</b>	<b>904</b>		<b>12,576</b>

District III  
 Jeanne P. Clark, Superintendent  
 Richard Taitt, Assistant Superintendent  
 Steve Cerra, Foreman of Maintenance

**Portland-Columbia Toll Bridge**

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	40	0	18	102	212	4	20	0	67	64	6		533
Bldg./Facilities Maintenance	324	260	288	244	239	330	278	370	200	150	222		2,885
Grounds Maintenance	72	72	88	169	170	189	153	123	180	130	64		1,410
Road Maintenance	14	40	58	92	16	32	36	43	68	72	48		519
Snow/Ice Maintenance	90	57	28	16	0	0	0	0	0	88	40		319
Vehicle Maintenance	44	168	155	57	54	71	106	80	56	36	70		897
Miscellaneous	160	107	165	148	120	108	141	184	93	60	46		1,332
Total Man-hours	744	704	780	828	811	734	734	800	664	600	496		7,895

**Delaware Water Gap Toll Bridge**

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	24	0	32	0	336	32	8	24	24	48	0		528
Bldg./Facilities Maintenance	1,480	1360	1,504	1,448	1,032	1,184	688	992	1,048	976	576		12,288
Grounds Maintenance	0	8	0	160	240	216	392	240	144	152	72		1,624
Road Maintenance	0	0	0	16	8	24	120	136	120	184	408		1,016
Snow/Ice Maintenance	72	0	0	0	0	0	0	0	0	0	32		104
Vehicle Maintenance	240	256	232	216	144	136	224	136	120	128	112		1,944
Miscellaneous	72	32	56	88	232	192	384	232	255	376	216		2,135
Total Man-hours	1,888	1666	1,824	1,928	1,992	1,784	1,816	1,760	1,711	1,864	1,416		19,639

**Milford-Montague Toll Bridge**

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	0	0	0	64	120	16	88	64	30	160	0		542
Bldg./Facilities Maintenance	384	264	288	152	88	144	68	92	96	71	200		1,847
Grounds Maintenance	48	16	24	64	213	256	220	280	295	212	70		1,698
Road Maintenance	0	24	40	184	80	56	80	64	16	96	48		688
Snow/Ice Maintenance	48	56	40	0	0	0	0	0	0	4	24		172
Vehicle Maintenance	38	76	144	56	32	24	72	28	48	76	168		762
Miscellaneous	238	168	224	192	68	40	136	40	56	110	98		1,370
Total Man-hours	756	604	760	712	601	536	664	568	541	729	608		7,079

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

MONTHLY ACTIVITY SERVICES RENDERED REPORT

DISTRICT NORTHERN DIVISION

YEAR 2013 Month Ending November

ACTIVITY/SERVICE	U-F	M-UBE	R-R	B-R	NS	P-C	TOTAL
Disabled Vehicle Removal	0	0	0	0	4	0	4
Shift/Hours On Duty	1309.5	337	9951.5	7240.5	15838.9	0	34677.4
Patrols/Crossovers	614	173	3392	3876	11807	0	19662
Complaints Received	2	2	0	5	35	0	44
Co-Operation W/Other Agencies	200	19	1244	297	936	0	2696
Services Rendered	664	149	2586	938	11907	0	16244
First Aid	0	0	0	0	3	0	3
Advisories: Pedestrians, Bikers & Automobiles	264	81	2149	803	2487	0	5784
Traffic Control Assistance	173	9.5	344.7	300.5	3832.45	0	4660.15
River Readings	214	14	1044	1062	1555.25	0	3889.25
Vehicles Refused Passage	29	1	358	385	3030	0	3803
Medical Emergencies (911 Calls)	0	0	0	1	4	0	5
Calls For Assistance (State Police)	0	0	6	13	10	0	29
TOTAL	3469.5	786.5	21075.2	14921	51249.6	0	91500.8

NOTES:

U-F	UNLERTOWN-FRENCHTOWN
M-UBE	MILFORD-UPPER BLACK EDDY
R-R	RIEGELSVILLE
B-R	BELVIDERE-RIVERTON
NS	NORTHAMPTON STREET
P-C	PORTLAN-COLUMBIA (PED)



Monthly Motor Assistance Program Report November 2013												
AAA Called	Tire Ass't	Cleared Vehicle	Unleaded Gas	Diesel Fuel	Jump Start	Radiator Fill	Washer Fill	Cell Phone	Traffic Control	Transport Motorist	Other	
1	TM	1			1				2	1	2	
	<b>Dist Total</b>	1			1				2	1	2	
2	EP	1	3						1			
	178	2			1			2	2		1	
	<b>Dist Total</b>	1	3	3	1			2	3		1	
3	DWG	1	1			1			1		2	
	MM								1			
	<b>Dist Total</b>	2	1	1		1			2		2	
	<b>Grand Total</b>	3	1	5	4	1	1	2	7	1	5	

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

**USE OF FACILITIES REQUEST REPORT**

**MONTH OF NOVEMBER 2013**

<b>SUBJECT</b>	<b>DESCRIPTION</b>	<b>PAGE NUMBER</b>
Use of Facilities	Use of Facilities Request-Month of November 2013	1

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

**PROPERTY REPORT**

**Use of Commission Facilities**

<b>Facility</b>	<b>Organization</b>	<b>Date/Time</b>	<b>Description of Use</b>
<b>New Hope Lambertville Toll Supported Bridge</b>	<b>NHL- Greater NH Chamber of Commerce</b>	<b>November 22, 2013 – January 1, 2014</b>	<b>Hang Snow Flake decorations for Town of New Hope</b>
<b>Belvidere Toll Supported Bridge</b>	<b>Belvidere Lions Club Tree Lightiug</b>	<b>November 28, 2013 – Jauuary 31, 2013</b>	<b>Christmas Decorations hung on utility fixture</b>

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

**Operations Report Index**

**Plants and Facilities**

<b>SUBJECT</b>	<b>DESCRIPTION</b>	<b>PAGE NUMBER</b>
Plants and Facilities	Status Report Month of November 2013	1

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

### **PLANTS AND FACILITIES REPORT MONTH OF NOVEMBER 2013**

- **Oversaw and monitored activities for the Motorist Assistance Program during the month of November 2013. Forwarded the monthly report to the Executive Director of Operations.**
- **Attended T-437A, Easton-Phillipsburg Toll Bridge Rehabilitation, Biweekly Progress Meeting at Easton Phillipsburg Toll Bridge.**
- **Attended monthly Commission meeting at New Hope Lambertville Toll Bridge Facility.**
- **Attended C-599B-5 Utility Inventory - All Commission Structures monthly progress meeting at New Hope Lambertville Toll Bridge.**
- **Attended Superintendents / Operations staff meeting at New Hope Lambertville administration meeting.**
- **Drafted policy on use of portable generators at Toll Supported Bridge shelters. Forwarded to DED of Operations for his approval.**
- **Attended C-628A (Structural / Civil TOA - Pre-Proposal Submission Meeting) at New Hope Toll Facility.**
- **Attended District II Quarterly Foreman's meeting at Easton Phillipsburg Toll Bridge Facility. Provided information on HVAC projects.**
- **Forwarded request from Easton Suburban Water Authority to install backflow prevention system for fire hydrant line at I-78 Toll Bridge facility.**
- **Reviewed the Accident Log/Property Damage Reports for the month of November 2013. Forwarded the monthly report to the Director of Human Resources, Insurance Administrator, Comptroller and Deputy Executive Director of Operations.**
- **Continued site visits of Commission Facilities during the month of November 2013 to review plant operations, maintenance procedures and related issues.**

## **DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

- **Forwarded the Use of Commission Facilities Requests for the month of November 2013 to the Deputy Executive Director of Operations.**
- **Attended meeting with District II staff to discuss preparations for the annual Easton Phillipsburg football game.**
- **Held conference call meeting with Director of Purchasing and Integrity Mechanical to discuss project status reports and completed repairs.**
- **Met with District I Superintendent and Director of Purchasing at TM administration building to discuss fourth floor HVAC zone heating repairs.**
- **Attended meeting with WeatherWorks representative to set up a weather demonstration and discuss proposal to provide accurate weather information for Commission.**

### **Miscellaneous**

- **Met with District I Superintendent and maintenance staff discuss removal of tree that fell behind Easton Phillipsburg administration building.**
- **Installation of Easton Phillipsburg boiler water treatment tank completed.**
- **Construction of shed for Open Road Tolling portable generator completed.**
- **Completed emergency generator report for Trenton Morrisville Toll Bridge Facility.**
- **Load bank test completed for the I-78 Toll Bridge facility emergency generator.**
- **Load bank test completed for the New Hope Lambertville Toll Bridge facility emergency generator.**
- **Provided information on annual inspection reports for Underground Storage Tanks at toll facilities to insurance department.**

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**

**Meeting of December 23, 2013**

**INFORMATION TECHNOLOGY DEPARTMENT REPORT**

**MONTH OF NOVEMBER 2013**

SUBJECT	DESCRIPTION	PAGE NUMBER
Information Technology	Monthly Information Technology Department Report Covering the Month of November 2013	1 - 2

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
**Meeting of December 23, 2013**

Information Technology Department Report  
Month of November 2013

The following activities under the general heading of Information Technology were recently initiated, accomplished, or performed:

**🔊 Helpdesk/Communications/Network/desktops:**

- Record commission meeting and provide file to executive office.
- Processed 158 help desk work orders for the month September. Work orders include all software support including MUNIS, Cartegraph and KRONOS. Printer issues, hardware and office software support, job postings, news posting, postings to the external web site, processing of IT security forms, and telephone support.
- Upgrading Wireless network
- NHL SQL server had a service issue and a hard drive failure – ordered replacement hard drive.

**🔊 Projects:**

➤ MUNIS

- IT director works with Tyler to support MUNIS. Users contact IT when issues involving Tyler support and IT provides remote access.
- Crystal report mode for 9.4 is fixed.
- Ongoing support for MUNIS including user support and issues.
- Apply MUNIS software program updates nightly. Averages 6 per day.

➤ CIPAce

- No status to report

➤ Cartegraph

- Bridgeview training – engineers trained.
- Refresher for superintendents and assistants.
- Review Bridgeview implementation with Cartegraph and engineering.
- Beginning development of implementation of Storm water management in Cartegraph
- Continual monitoring of system to determine user usage
- IT deployed a process to retire assets

➤ KRONOS Time and Attendance

- KRONOS will be creating a new report requested by districts. Report will include notes that have been added to an employee record.
- Schedule patterns have been developed and maintained by IT

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION**  
**Meeting of December 23, 2013**

- Continued meetings with KRONOS to resolve issues.
- IT will update schedules now instead of Assistant Supers. Assistants will update part time schedules. Schedule patterns have been developed and maintained by IT

➤ External Website

- Working with communications to develop RFP for website redesign and hosting to provide requirement for website job posting.

 **Intranet:**

- Update news clipping and engineering requests.
- Update all documentation and forms on internal website including maintaining morning report program
- Maintain all job postings on Intranet

 **Recycle/Green initiative:**

- Will be attending green team meeting.

 **Miscellaneous:**

- Scan, and approve Verizon communications invoices for payment.
- Develop and maintain InfoPath forms and Access DB for commission operations reporting functions.
- Working with Consultant to determine IT processes and responsibilities.