

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION  
ADMINISTRATION BUILDING  
YARDLEY, PA 19067

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ADDENDUM NO. 1

This **Addendum No. 1** gives additional information in connection with RFP **Contract No. CM-694A** and is hereby made a part of the RFP. This Addendum is to be signed by the Consultant and this **Page AD1-1** is to be attached to the Proposal.

This Addendum including pages **AD1-1** through **AD1-3** is hereby accepted and agreed that it shall become part of the **RFP, Contract No. CM-694A**.

DATE: \_\_\_\_\_

\_\_\_\_\_  
(CONSULTANT'S NAME)

\_\_\_\_\_  
(SIGNATURE)

**ADDENDUM NO. 1**

1. Question: Are project profiles and resumes included in the page count for the proposal?

Answer: (RFP Page 20) The Experience of Consultant on Similar Projects is included in the eight (8) page limitation. (FP Page 21) The single sided one (1) page resumes are not included in the page limitations.

2. Question: How many similar projects are needed?

Answer: The number of similar projects is left to the discretion of the proposer.

3. Question: Do the three client references need to be from different organizations?

Answer: Providing client references from separate organizations is not a requirement.

4. Question: How many client references are needed for subconsultant projects?

Answer: (RFP Page 20) Include name/address/telephone number for at least three (3) client references for the Prime Consultant and each of the Sub consultants.

5. Question: Do the organizational chart and matrix need to be 12 pt font and Times New Roman?

Answer: No.

6. Question: Can you please confirm if it is permissible to use an in-house safety consultant that meets all the qualifications in lieu of a subconsultant?

Answer: (RFP Page 15) It is permissible to utilize a qualified, in house, independent Certified Safety Professional to perform the bi-weekly, independent safety reviews for the project.

**RFP Modification**

1. RFP Page 15: Replace *Task B. Independent Safety Reviews* with the following:

**Task B. Independent Safety Reviews**

The duties of the Prime Consultant shall also include incorporating the services of an approved, qualified Certified Safety Professional to undertake an independent safety review of the project. The Consultant will manage and coordinate the work of the Certified Safety Professional. The Certified Safety Professional will conduct as minimum bi-weekly OSHA compliance inspections of the contractor's work during construction which shall be coordinated with the Commission's Resident Engineer. The Certified Safety Professional will review the Contractor's Safety Program prior to

conducting the first site inspection in order to get familiar with their program and to note items that may require particular attention during the site visits.

The Certified Safety Professional shall provide an on-site bi-weekly OSHA/Safety Compliance Review. Where any operation, practice, or condition during the course of the bi-weekly OSHA/Safety Compliance Review is observed as unsafe, the Consultant shall immediately direct the Contractor to discontinue the work, and adequate remedial action shall be taken before the affected part of the work is resumed. It is anticipated that the Certified Safety Professional will be on site for a minimum of four (4) hours and prepare his/her report within 24 hours of the on-site review. The report will document overall safety noting any unsafe work conditions, any applicable OSHA/State Regulatory compliance requirements and deficiencies and provide recommendations for any future follow-up inspections.

The Consultant will review the Certified Safety Professional's reports and findings prior to submitting to the Commission. The Reports, one (1) original hard copy plus an electronic version, of each bi-weekly review, will be submitted by the Consultant to the Commission for their review within three (3) days of the on-site inspection.

The Consultant and their Certified Safety Professional will be required to attend the Contract TS-694A Bi-Weekly Progress Meetings to discuss the reports, findings and recommendations.