

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
ADMINISTRATION BUILDING
YARDLEY, PA 19067

ADDENDUM NO. 1

This **Addendum No. 1** gives additional information in connection with RFP **Contract No. CM-519A** and is hereby made a part of the RFP. This Addendum is to be signed by the Consultant and this **Page AD1-1** is to be attached to the Proposal.

This Addendum including pages **AD1-1** through **AD1-5** is hereby accepted and agreed that it shall become part of the **RFP, Contract No. CM-519A**.

DATE: _____

(CONSULTANT'S NAME)

(SIGNATURE)

ADDENDUM NO. 1

A. Response to Inquiries

1. **Inquiry:** Can you please confirm whether the firm responsible for the design of the Southern Operations & Maintenance Facilities Improvement project can submit as a sub-consultant for the construction management contract?

Response: The design Consultant cannot be part of a Construction Management team.

2. **Inquiry:** If a sub-consultant is providing cost estimating on the design contract, are they precluded from being a sub to provide scheduling services on this CM contract?

Response: A sub-consultant to this Project's design firm cannot be part of a Construction Management team.

3. **Inquiry:** Upon reviewing the RFP, there is no reference to a pre-proposal meeting. Will you consider a pre-proposal meeting?

Response: Due to the current Pandemic and related restrictions to indoor occupancy levels, there will not be a pre-proposal meeting for this RFP.

4. **Inquiry:** Will the Commission accept extensive years of relevant CM facility experience and/or a CCM, PMP, or other certification in lieu of a PE or RA license for the Resident Engineer and Assistant Resident Engineer?

Response: It is preferred that the Resident Engineer (RE) and the Assistant Resident Engineer (ARE) be RA's or PE's. However, Certified NICET Level IV or CCM with relevant project experience will also be acceptable. No other licenses or certifications will be acceptable for the proposed RE and ARE.

5. **Inquiry:** Will the Commission accept five years of relevant experience for the Construction Inspectors?

Response: No. Refer to Page 19 of the RFP.

6. **Inquiry:** Given the scope, locations, schedule defined in the RFP, would the Commission consider the proposal of another Resident Engineer to oversee simultaneous project elements (i.e. demolition and new construction)?

Response: Yes. However, one should be the lead Resident Engineer exposed to all Project elements to maintain proper oversight of simultaneous activities and for proper coordination and management of construction.

7. **Inquiry:** Would a CCM with a BS in engineering be acceptable for the ARE? Currently the requirements are for a ARE is a registered Architect or PE with a minimum of 10 years of Facility Construction.

Response: Yes. Please refer to question No. 4 response above.

8. **Inquiry:** Will the Commission accept an employee with the Certified Construction Manager (CCM) or NICET Level IV designation having more than the 15 years and 10 years of related facility construction management/administration experience in lieu of the NJ/PA Professional Engineer requirement for the Resident Engineer position and Assistant Resident Engineer respectively?

Response: Yes. Please refer to question No.4 response above.

9. **Inquiry:** Please confirm if the one (1) single-sided page Matrix is not included in the eight (8) page Proposal limitation?

Response: Reference to be made to Item No. 4 of the RFP on page 31. The one (1) single-sided page Matrix is not to be included in the eight (8) page Proposal limitation listed under Item No. 2 as described on page 30 of the RFP.

10. **Inquiry:** Please confirm whether the Commission will accept electronic copies of the proposals sent via email in lieu of the hard copies? (due to COVID-19)

Response: Yes. Due to the current Pandemic, Technical and Fee Proposals will both need to be submitted via email in lieu of hard copies. No paper copies or any sort of carrier delivered proposals will be accepted. Refer to “Modifications to Request for Proposal” section under this Addendum.

11. **Inquiry:** Is there a dollar value range for this project that can be made public at this time?

Response: The current Construction Cost estimate range is not available to the public at this RFP stage.

12. **Inquiry:** Are all permits in place including any permitting/filing applications for new utilities for the Langhorne site?

Response: Not at this time. Approval of all permits and new utility service connections are anticipated to be obtained by the Bid Opening date.

13. **Inquiry:** Were new Covid-19 work rules taken into consideration when setting up the project durations and does the Commission have procedures that can be shared?

Response: Yes. Detailed information will be provided to the selected Consultant. GC will be responsible to provide all applicable CDC’s required health & safety measures to the field Trailers.

14. **Inquiry:** On Page 17 of the RFP, under "C. Project Staffing Requirements," the narrative references an Office Engineer (OE) position; however, the subsequent pages of the RFP do not include an Office Engineer position in the staffing plan assumptions. Please clarify if the Commission anticipates that an OE will be required for this project.

Response: The OE will be required 40 hours per week for a total of 176 weeks. Refer to “Modifications to Request for Proposal” section under this Addendum.

15. **Inquiry:** Schedule A on Attachment VI of the RFP includes a position for a CADD operator to assist with as-built preparation; however, under "C. Project Staffing Requirements" assumed hours were not included for this position like they were for the other staffing positions. Should we use our judgment on the number of required hours, or will the Commission provide hours so that proposers are consistent?

Response: Consultant shall use its own judgement for the preparation of the detailed red-lined as-builts drawings as part of the Project record documents.

16. **Inquiry:** The Project Staffing Requirements of the RFP require that the PM, RE and ARE positions maintain current licenses as a Professional Engineer (PE) or Registered Architect (RA). Would the Commission consider a CCM professional in lieu of a PE or RA? If not, would the Commission consider a reduction in the minimum years of experience for the PM, RE or ARE positions if the proposed individual is a CCM?

Response: CCM in lieu of PE or RA is acceptable. Reduction to the minimum years of experience from those listed in the RFP will not be accepted. Please refer to question No. 4 response above.

B. Modifications to the Request for Proposal

1. RFP Page 20: Paragraph C. PROJECT STAFFING REQUIREMENTS

Add the following paragraph on top of page 20 and as follows:

“One (1) Office Engineer (OE)

The Office Engineer (OE) must possess a Bachelor of Science or Associate’s Degree in Civil Engineering, Civil Engineering Technology, or Architecture and also have a minimum of five (5) years of practical experience providing CM services.

The OE duties are to include, but not limited to, project document controls, preparing minutes of meetings, tracking submittals, RFIs, as-built quantities and maintaining the same in the project’s files and office plans, maintaining the CM field office(s) and project field files and taking the lead in the preparation of the Contractor’s monthly payment application.

For Proposal purposes assume that the OE will be required starting Notice to Proceed date of Construction Contract T-519A, at 40 hours per week until contract T-519A’s Contract Completion – a total of 176 weeks.”

2. RFP Page 30: SUBMISSION REQUIREMENTS

Delete the first paragraph and replace it with the following:

“The Prime Consultant shall submit via an email or a file hosting online service one (1) electronic copy of the Technical Proposal and one (1) electronic copy of the Fee Proposal. The two (2) electronic copies are to be in PDF format, include ‘bookmarks’ for various sections, be searchable, and include the following:”

3. RFP Page 35: ADMINISTRATIVE AND CONTRACTUAL INFORMATION

Delete Paragraph 18 and replace with the following:

“18. Inquiries concerning this RFP are to be directed, in writing, to Roy W. Little, P.E., Chief Engineer, Delaware River Joint Toll Bridge Commission, Administration Building, 1199 Woodside Road, Yardley, PA 19067, and Attention: Rany J. Zakharia, P.E., Program Manager. Email inquiries are to be directed to the Program Manager (rzakharia@drjtbc.org) with copy to the Chief Engineer (rlittle@drjtbc.org). The inquiry deadline is 3:00 PM local time on the date indicated in the Proposal Schedule.

All Attachments (7 Total) to this RFP are hereby incorporated by reference and made a part of this RFP.”