

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
ADMINISTRATION BUILDING
1199 WOODSIDE ROAD
YARDLEY, PA 19067

ADDENDUM NO. 1

This **Addendum No. 1** gives additional information in connection with the Request for Proposal (RFP) for **Contract No. C-825A** and is hereby made a part of the RFP. This Addendum is to be signed by the Consultant and this **Page AD1-1** is to be attached to the Proposal.

This Addendum including pages **AD1-1** through **AD1-3** is hereby accepted and agreed that it shall become part of the **RFP, Contract No. C-825A**.

DATE: _____

(CONSULTANT'S NAME)

(SIGNATURE)

ADDENDUM NO. 1

Response to Inquiries:

- 1) Inquiry: On Page 16 of the RFP, in the Program Management Section, Item iv, reference is made to Task B. There is no indication of a Task B in the RFP, please clarify.

Response: The reference in Item iv will be changed from “under Task B above” to “within the GENERAL CAPITAL PROGRAM MANAGEMENT CONSULTANT SERVICES (“General CPMC”) section beginning on Page 8 of this RFP” as part of this Addendum.

- 2) Inquiry: On Page 25 of the RFP, under Task F: the end of the first paragraph states that the WCBAA CPMC person is assigned half time as the JOC CPMC and half time as a General CPMC staff member. Was “JOC CPMC” incorrectly stated and intended to be “WCBAA CPMC”?

Response: Correct. The reference will be changed from “JOC CPMC” to “WCBAA CPMC” as part of this Addendum.

- 3) Inquiry: Language at the bottom of Page 2 of the RFP states that the CPMC prime consultant is precluded from responding to other Commission solicitations as a prime consultant during the term of this Agreement. The RFP also requires the CPMC prime consultant to provide guidance regarding potential conflicts of interest if participating as a sub-consultant on other Commission solicitations. Please clarify whether these provisions also apply to sub-consultants.

Response: CPMC sub-consultants will not be precluded from responding to other Commission solicitations, either as a prime consultant or as a sub-consultant. However, similar to the CPMC prime consultant, if a CPMC sub-consultant elects to participate in other Commission solicitations for professional services, the firm must include, as part of its submission, an explanation of its approach to avoiding any conflicts of interest while carrying out its primary duties and responsibilities as part of the Commission’s CPMC team. The RFP language will be revised accordingly as part of this Addendum.

RFP Modifications:

1. On RFP Page 6: Revise the anticipated staffing schedule to be as follows:
 - A. CPMC Management Staff:
 - a. Program Director (Full Time)*
 - b. Program Control Specialist / Scheduler (Part-Time)
 - c. Office Administrator (Part-Time)
 - B. General Capital Program Management Consultant (CPMC) Staff:
 - a. Three (3) Dedicated Full Time Equivalent (FTE) Project Managers*
 - C. Job Order Contracting (JOC) Program Services Staff:
 - a. One (1) FTE Project Manager*
 - D. All-Electronic Tolling (AET) Conversion Program Management Staff:
 - a. One (1) FTE Project Manager*
 - E. Washington Crossing Bridge Alternatives Analysis (WCBA) Support Services Staff:
 - a. One (1) Part-Time Project Manager (assume 0.5 FTE included in the 3 FTEs listed under the General Capital Program Management Consultant (CPMC) Staff listed above)*
2. On RFP Page 16: In the Program Management Section, Item iv change “under Task B above.” to “within the GENERAL CAPITAL PROGRAM MANAGEMENT CONSULTANT SERVICES (“General CPMC”) section beginning on Page 8 of this RFP”.
3. On RFP Page 25: In the last sentence of the first paragraph of Task F, change “JOC CPMC” to “WCBA CPMC”.
4. On RFP Pages 2 and 3: Revise the last sentence on page 2, which continues onto page 3, as follows. The changes are in **bold/underline**.

Should the CPMC prime consultant **or sub-consultant** choose to participate **as a sub-consultant** on other Commission solicitations for professional services, the firm must provide, as part of such solicitation, its approach to avoid any conflicts of interest in carrying out its primary duties and responsibilities as the Commission’s CPMC.

END OF ADDENDUM NO. 1