COMPLIANCE PLAN 1

Section 1.1 "OPT-IN" - Agree to Meet the 25% IBE Target

A Prime Consultant / Contractor "Opts-In" by agreeing that it will meet or exceed the 25% IBE participation level identified in the bid submittal.

If a Prime Consultant / Contractor elects to "Opt-In" as part of its bid submittal, the Prime Consultant / Contractor must submit Compliance Plan **Forms A and B (List all IBE and Non-IBE Subcontractors and Lower Tier Subcontractors - *see instructions below*)**.

A Prime Consultant / Contractor selecting this option (Compliance Plan I) does not need to submit evidence of Good Faith Efforts, but you will be required to provide documentation supporting its representations regarding the IBE participation levels on **Forms A and B**.

The Prime Consultant / Contractor stated IBE participation level will be made a term of the contract agreement with the Commission. ***The following are the required forms:***

- **FORM A: IBE Compliance Plan - Consultant / Contractor Certification & Summary**

  Select **Opt-In** and designate the total percentage of IBE participation in the IBE Project Target(s).

- **FORM B: Letter of Intent (LOI) – Disclosure of Subconsultants / Subcontractors**

  The LOI **(Form B)** is to be signed by an authorized representative of both parties (Prime Consultant / Contractor, Subconsultant / Subcontractor(s), Lower Tier Subconsultant / Subcontractor(s), Supplier(s) and Manufacturer(s). The LOI must be submitted on **Form B** and must contain all information requested.

An additional separate LOI (Form B) is required for each IBE and Non-IBE Subconsultant / Subcontractors, Lower Tier Subconsultant / Subcontractor(s), Supplier(s), and Manufacturer(s), etc.

The amount and scope of work indicated on each LOI shall be the actual amount indicated as part of the Compliance Plan Contract Award submitted with the proposal / bid and approved by the Commission.

Please provide copies of all subconsultants / subcontractors IBE Certifications with the Compliance Plan bid submittal.