

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION  
ADMINISTRATION BUILDING  
1199 WOODSIDE ROAD  
YARDLEY, PA 19067

---

ADDENDUM NO. 1

This **Addendum No. 1** gives additional information in connection with the Request for Proposal (RFP) for **Contract No. C-794A** and is hereby made a part of the RFP. This Addendum is to be signed by the Consultant and this **Page AD1-1** is to be attached to the Proposal.

This Addendum including pages **AD1-1** through **AD1-3** is hereby accepted and agreed that it shall become part of the **RFP, Contract No. C-794A**.

DATE: \_\_\_\_\_

\_\_\_\_\_  
(CONSULTANT'S NAME)

\_\_\_\_\_  
(SIGNATURE)

## **ADDENDUM NO. 1**

### **Response to Inquiries:**

1. Inquiry: Proposal Submission Requirements; Paragraph 2; e) on page 27 states **“The Project Manager must be a Registered Architect to practice in the Commonwealth of Pennsylvania and must be an employee of the Prime Consultant.”** Will the Commission accept a Licensed Professional Engineer employed by the Prime Consultant as the Project Manager, if a Registered Architect is on the team, but employed by a subconsultant?

Response: Yes, the Commission will accept Prime Consultant’s proposed Project Manager for this Contract to be a Licensed Professional Engineer who is licensed in the Commonwealth of Pennsylvania and employed by the Prime Consultant as long as a Registered Architect licensed in the Commonwealth of Pennsylvania is employed by a subconsultant. The sentence on page 27 being referred to in this inquiry will be changed as part of this Addendum to come in line with the last sentence of the first paragraph on Page 2 of the RFP.

2. Inquiry: Page 2 of the RFP states that the proposed Project Manager must be assigned to the same office and must be either a licensed Professional Engineer (PE) or Registered Architect (RA) in the Commonwealth of Pennsylvania. However, Section e) Experience and Credentials of the Project Team on page 27 appears to restrict this qualification exclusively to a Registered Architect licensed to practice in the Commonwealth of Pennsylvania. These two provisions appear to be in conflict. Please confirm which requirement governs, and specifically whether a licensed Professional Engineer (PE) in the Commonwealth of Pennsylvania — without RA licensure — satisfies the Project Manager qualification requirement.

Response: Please refer to the response to Inquiry 1 and Item 4 in the below RFP Modification section.

3. Inquiry: The RFP contains conflicting guidance regarding the maximum length of the Letter of Transmittal. The introductory bracket notation states the Letter of Transmittal is "not to exceed one (1) single-sided, letter-sized (8½" x 11") page," while the closing paragraph of the same section states "The Letter of Transmittal shall be a maximum of two (2) pages in length." Please confirm the maximum allowable page length for the Letter of Transmittal — is it one (1) single-sided page or two (2) pages?

Response: The Letter of Transmittal for the Technical Proposal shall be a maximum of one (1) page in length. RFP Page 26 is being changed to reflect this change.

**RFP Modification:**

1. On RFP Page 10: In the first sentence of the paragraph beginning with “The Concept Study Report, Final Revised...” change the February 13, 2026 date to February 26, 2026.
2. On RFP Page 17: In the third sentence of the second paragraph under “**Part II – Preliminary and Final Design Services**” change “Contract C-794A’s Notice to Proceed (NTP)” to “Contract No. C-794A’s Notice of Award and Limited Notice to Proceed”.
3. On RFP Page 18: In the next to the last sentence of the third paragraph under “**Part II - Preliminary and Final Design Services**” change “to be completed within twelve (12) months of the issuance of the Contract No. C-794A’s NTP” to “to be completed within twelve (12) months of the issuance of the Contract No. C-794A’s Notice of Award and Limited Notice to Proceed”.
4. On RFP Page 27: Change the last sentence in the first paragraph in “e)” to read as: “The Project Manager must be a licensed Professional Engineer or Register Architect to practice in the Commonwealth of Pennsylvania and must be an employee of the Prime Consultant.”.
5. On RFP Page 26: Under the Technical Proposal submission requirements and in the last paragraph of Item 1 under “Components of the Proposal shall consist of the Following:” replace “maximum of two (2) pages” with “maximum of one (1) single sided page”

END OF ADDENDUM NO. 1