

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
ADMINISTRATION BUILDING
YARDLEY, PA 19067

ADDENDUM NO. 2

This **Addendum No. 2** gives additional information in connection with RFP **Contract No. C-750A** and is hereby made a part of the RFP. This Addendum is to be signed by the Consultant and this **Page AD2-1** is to be attached to the Proposal.

This Addendum including pages **AD2-1** through **AD2-4** is hereby accepted and agreed that it shall become part of the **RFP, Contract No. C-750A**.

DATE: _____

(CONSULTANT'S NAME)

(SIGNATURE)

ADDENDUM NO. 2

A. Modifications to Request for Proposal

1. RFP Page 11: SUBMISSION REQUIREMENTS

Revise the third paragraph of Item #1 to read as follows:

Provide a list of PennDOT technical disciplines or NJDOT prequalification categories for which the Prime Consultant and subconsultants is/are prequalified and attach copies of documentation of the same to this Letter of Transmittal.

2. RFP Page 13: SUBMISSION REQUIREMENTS

Revise Item #6, Paragraph e) to read as follows:

The Prime Consultant, and all sub-consultants, must submit documentation in the proposal of their "approved overhead rate" for both office and field rates with either NJDOT or PennDOT; however and in the event that they have "approved overhead rates" from both NJDOT and PennDOT, documentation for both sets of "approved overhead rates" must be submitted in the proposal. The lower of these rates shall remain in effect for the duration of this Agreement subject to the maximum allowable rates listed below. The maximum overhead for field work will be the approved *field* overhead rate or 110% whichever is lower. The maximum overhead for office work will be the approved *office* overhead rate or 150% whichever is lower. The maximum staff augmentation overhead for this Agreement will be 110%.

B. Response to Inquiries

1. **Inquiry:** Due to the current world environment surrounding COVID-19 can the submission be moved to an electronic submission?

Response: Proposals are to be submitted electronically. For additional details, refer to the Modifications to the Request for Proposal appearing in Addendum No. 1.

2. **Inquiry:** Based on the [Addendum No. 1] what is DRJTBC Limitation size on emails?

Response: The Commission does not accept emails larger than 35MB in size.

3. **Inquiry:** Would PENNDOT prequalification documentation ... be acceptable in lieu of the NJDOT requirements?

Response: Refer to the third paragraph of Item #1 of the **SUBMISSION REQUIREMENTS** together with modifications to the same contained herewith in Addendum No. 2.

4. **Inquiry:** Would PENNDOT ... OH rates be acceptable in lieu of the NJDOT requirements?

Response: Refer to Item #6, Paragraph e) of the **SUBMISSION REQUIREMENTS** together with modifications to the same contained herewith in Addendum No. 2.

5. **Inquiry:** [W]ill the Commission accept NJDOT and/or PennDOT OH rates?

Response: Refer to Item #6, Paragraph e) of the **SUBMISSION REQUIREMENTS** together with modifications to the same contained herewith in Addendum No. 2.

6. **Inquiry:** Is it acceptable for a subconsultant to submit their PennDOT Approved Overhead Rates and documentation if they do not have approved OH with the NJDOT?

Response: Refer to Item #6, Paragraph e) of the **SUBMISSION REQUIREMENTS** together with modifications to the same contained herewith in Addendum No. 2.

7. **Inquiry:** With regards to the SF255/SF330 requirement of including information for prime + subconsultants, do you expect a separate SF255/SF330 package for each firm, with each firm presenting a collection of resumes and up to 10 projects for their firm only – OR-- do you wish to receive only one SF255/SF330 package that is inclusive of subconsultant resumes, ten projects total, and Part II information?

Response: Either approach is acceptable to the Commission.

8. **Inquiry:** Per Submission Requirements on page 12 of the RFP, “3. Prime Consultant’s GSA Form 255 as well as an additional Form 255 for each sub-consultant. GSA Form 330 may be used in lieu of Form 255.” Can we submit one combined Form 330 including the Prime and the subconsultants, or do we need to have a separate Form 330 for each team member?

Response: Either approach is acceptable to the Commission.

9. **Inquiry:** Do subconsultants also need to provide copies of the Insurance Broker letter, insurance certificate, Insurance and Indemnification Certification Form, and the Conflict of Interest and Recusal Certification Form?

Response: It is not necessary for subconsultants to provide copies of the Insurance Broker letter, insurance certificate, Insurance and Indemnification Certification Form, and the Conflict of Interest and Recusal Certification Form.

10. **Inquiry:** Will the Commission allow tabs?

Response: Yes, the Commission allows for the use of tabs.

11. **Inquiry:** Can the organizational chart be 11x17?

Response: Yes, the organizational chart can be 11x17.

12. **Inquiry:** We have been working through many inefficiencies and we would like the Commission to consider extending the Closing Date for Submission of Proposal by two weeks.

Response: The Closing Date for Submission of Proposal shall remain as May 14, 2020.