

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
ADMINISTRATION BUILDING
YARDLEY, PA 19067

ADDENDUM NO. 1

This **Addendum No. 1** gives additional information in connection with **Contract No. C-697A** and is hereby made a part of the RFP. This Addendum is to be signed by the Consultant and this **Page AD1-1** is to be attached to the Technical Proposal.

This Addendum including pages **AD1-1** through **AD1-4** is hereby accepted and agreed that it shall become part of the **RFP** for **Contract No. C-697A**.

DATE: _____

(CONSULTANT'S NAME)

(SIGNATURE)

ADDENDUM NO. 1

A. Modifications to Request for Proposals

1. Scope of Services for the Proposal, Part II - Project Scoping, Task A. Project Research, Pages 11 & 12

Expand the list of materials to be reviewed to include the following:

“Underwater Inspection of the Toll and Toll-Supported Bridges (2021)”

2. Submission Requirements, Technical Proposal, Item 2, Page 26

Revise the first sentence to read as follows:

“Technical Proposal [not to exceed sixteen (16) single-sided, letter-sized (8½” x 11”) pages, except as noted below] will be required to include:”

3. Submission Requirements, Technical Proposal, Item 2, Pages 27 & 28

Revise all occurrences of the phrase “the ten (10) page Proposal limitation” to read as follows:

“the sixteen (16) page Proposal limitation”

4. Submission Requirements, Technical Proposal, Item 4, Page 28

Revise the first sentence to read as follows:

“One (1) single-sided page resume each, for key project personnel, stating relevant experience including dates of specific relevant assignments and professional qualifications.”

5. Submission Requirements, Fee Proposal, Page 28

Revise the first sentence to read as follows:

“Letter of Transmittal [not to exceed one (1) page] stipulating a not-to-exceed Fee for the Tasks listed under Parts I, II, III, IV, V, VI and VII.”

6. Proposal Schedule, Oral Presentations (if required), Page 30

Revise the date to read as follows:

“March 26, 27 & 28, 2024”

7. Proposal Schedule, Fee Proposal Review and Negotiation, Page 30

Revise the date to read as follows:

“May 7, 8 & 9, 2024”

8. Proposal Schedule, Anticipated Notice of Award, Page 30

Revise the date to read as follows:

“June 25, 2024”

B. Response to Inquiries

1. **Inquiry**: Is it permissible to visit the bridge site?

Response: Yes, Consultants may visit the bridge site provided they remain within public areas and, upon arrival, announce themselves to the Bridge Monitor stationed at the shelter on the NJ approach. Consultants interested in visiting the bridge site should contact the Commission's Project Manager (wmcane@drjtbc.org) to coordinate the same.

2. **Inquiry**: Will electronic copies of the project materials be provided to proposers?

Response: The Draft Washington Crossing Bridge Replacement Feasibility Study Report (2021) and the Draft Washington Crossing Bridge Replacement Feasibility Study Report - Update (2022) will be made available electronically to those who inspect/review project materials at the Commission's Administrative Building in Yardley, PA. and sign a confidentiality agreement.

3. **Inquiry**: Is it permissible for a consulting firm to submit an RFP for only certain services - independent of any other consultant (Prime or Subcontractor)?

Response: Responses to the RFP are expected to be for the complete scope of work. Firms interested in providing only certain services are encouraged to join up with a Consultant Team.

4. **Inquiry**: Per RFP page 27, Submission Requirements, 2. Technical Proposal, Item d) Consultants Experience on Similar Projects below;

d) Consultant's Experience on Similar Projects [include name / address / telephone number for at least three (3) client references]. (That of the Prime Consultant and each subconsultant.)

Please confirm that this item is included in the 10-page technical proposal page limitation cited above, or if additional pages may be used?

Response: Yes, this item is included in the technical proposal page limitation as modified herein this Addendum No. 1.

5. **Inquiry**: Per Scope of Services Part II - Project Scoping, Item B. Regulatory Obligation Review below;

Task B. Regulatory Obligation Review

The Commission, as an entity created by bi-state compact, exists within a unique regulatory structure. To maintain fidelity to this structure, the Commission shall establish the legal analysis applicable to all potential regulatory authorities to determine their applicability to the Project. Using that analysis, the Consultant shall conduct a review of any regulatory obligations deemed applicable to the Project, including, but not limited to, the National Environmental Policy Act (NEPA).

Please confirm the Commission does not want the Consultant to include a lawyer on the project team to assist with this task.

Response: The Consultant is not required to include a lawyer on the project team to assist with this task; however, the project team shall have sufficient knowledge/understanding of the legislative origins of any regulatory obligations and the requisite skillsets necessary to apply the Commission established legal analysis to the same in order to determine applicability to the Project.

6. **Inquiry:** Please advise when the Commissions Excel templates for Schedule A, B1, and B2 will be issued on the proposal website page?

Response: The MS Excel templates for Schedule A, B1 and B2 are anticipated to be posted on the Commission’s website (<https://www.drjtbc.org/professional-services/current/>) on or about February 13, 2024.

7. **Inquiry:** Please advise if the consultant should add additional subtasks to the primary tasks listed in Schedule A - Hourly Breakdown of Work Program, and Schedule B1 - Fee Proposal?

Response: No; however, the Detailed Work Plan portion of the Consultant’s Technical Proposal is anticipated to include sub-task type information of sufficient detail to provide the Commission the basis to fully and completely understand the scope and the level of effort that the Consultant plans to undertake to successfully complete the Scope of Services.

8. **Inquiry:** Is it the Commission’s intent to have an underwater inspection performed as part of the “Existing Bridge Inspection” identified in Part III – Preliminary Engineering, Task B.1 of the Scope of Services?

Response: No; however, the Consultant’s Existing Bridge Inspection (PART III / Task B.1) efforts shall be of sufficient detail to complete the Existing Bridge Evaluations (Part III / Task P) task and is anticipated to include, but not limited to, review of the Underwater Inspection of the Toll and Toll-Supported Bridges (2021) report.

9. **Inquiry:** For Commission documents that are made available electronically via a thumb drive to the Consultant after signing a confidentiality agreement, is it acceptable to share this information with the Consultant’s discipline leads/Subconsultants to assist with proposal document preparation, if they sign the same confidentiality agreement? If so, will DRJTBC provide a digital copy of the agreement?

Response: The confidentiality agreement addresses the question regarding disclosing Proprietary Information with Teaming Entities. And, yes, a digital copy of the signed agreement will be provided to the Consultant.