

REQUEST FOR BID (RFB)
MUNICIPAL WASTE and
RECYCLING SERVICES
Delaware River Joint Toll Bridge Commission
RFB Dated November 10, 2025

GENERAL PROVISIONS

These General Provisions are being provided by the Delaware River Joint Toll Bridge Commission to prospective bidders and will be made part of the executed Purchase Orders.

1. **RFB ISSUING OFFICE:**

This RFB is issued by the Delaware River Joint Toll Bridge Commission (“RFB Issuing Office”). The Commission is the sole point of contact for this RFB. Please refer all inquiries to:

Contact Name:	Steven Wells, Purchasing Agent DRJTBC
Address:	1199 Woodside Road
City-State-Zip:	Yardley, PA 19067
Telephone:	267-394-6554
Fax:	267-394-6744
Email:	swells@drjtbc.org

2. **DATE AND TIME FOR SUBMISSION OF BIDS:**

To be considered, a bid must arrive at the RFB Issuing Office in a sealed envelope on or before 2:00 PM **Wednesday, December 10, 2025**, at which time the bids will be opened.

3. **INSURANCE/INDEMNITY REQUIREMENTS:**

The RFB Issuing Office’s Insurance and Indemnity Requirements are provided with this RFB as Attachment A. All requirements must be met and documentation of same provided and approved prior to issuance of a Purchase Order.

4. **SUBMISSION OF QUOTES:**

- (a) Bidders must complete the attached Bid Form, including Supplier Name and Address, Contact Person, Telephone/Fax Number. The Bid Form must be signed and submitted by an authorized representative of the Bidder or the Bid will be rejected.
- (b) It is the responsibility of each Bidder to ensure that the RFB Issuing Office receives the Bid prior to the date and time for Submission of Quotes, noted under Section 2. The RFB Issuing Office will reject all late Bids.

- (c) Note: Please have clearly marked on the outside of the sealed envelope: Sealed Bid: Municipal Waste and Recycling Services, December 10, 2025
- (d) If the bid is submitted with conditions or exceptions or not in conformance with the terms and conditions referenced, it shall be rejected. The bid shall also be rejected if the Services offered by the Bidder are not in conformance with the specifications as determined by the RFB Issuing Office.

5. **MODIFICATION OR WITHDRAWAL OF BID:**

- (a) Bid Modification or Withdrawal Prior To Date and Time for Submission of Quotes. Bids may only be modified or withdrawn by written notice received by the RFB Issuing Office prior to the exact time and date specified for submission of bids. The written notice shall specifically identify the bid to be modified or withdrawn. Modifications or withdrawals of Bids received after the exact hour and date specified for submission of Bids shall not be considered, except as provided below.
- (b) Bid Withdrawal after Date and Time for Submission of Bids. Bidders are permitted to withdraw erroneous bids after the Date And Time For Submission Of Bids only if the following conditions are met:
 - i. The Supplier submits a written request for withdrawal.
 - ii. The Supplier presents credible evidence with the request that the reason for the lower price was a clerical mistake as opposed to a judgment mistake and was actually due to an unintentional arithmetical error or an unintentional omission of a substantial quantity of work, labor, material, or services made directly in the compilation of the price.
 - iii. The request for relief and supporting evidence must be received by the RFB Issuing Office referenced in Paragraph 3 of this RFB within three (3) business days after the Date and Time for Submission of Bids, but before issuance of a Purchase Order.
 - iv. The RFB Issuing Office shall not permit a quote withdrawal if the quote withdrawal would result in award to the same Supplier, its partner, or a corporation or business venture owned by or in which the Supplier has a substantial interest.
 - v. If a Supplier is permitted to withdraw its quote, the Supplier cannot supply any material or labor services or perform any subcontract or other work agreement for the Selected Bidder, without the written approval of the RFB Issuing Office.
- (c) Firm Bids. Except as provided above, a quote may not be modified, withdrawn, or cancelled by any Awarded Supplier for a period of sixty (60) days after the date and time for submission of quotes.
 - i. Clarification and Additional Information. After the receipt of bids, the RFB Issuing Office shall have the right to contact Suppliers for the purpose of seeking: Clarification of the bid which confirms the RFB Issuing Office understanding of statements or information in the bid.

6. **REJECTION OF BIDS:**

The RFB Issuing Office reserves the right to reject any and all bids, to waive technical defects or any informality in bids, and to accept or reject any part of any bid if the best interests of the RFB Issuing Office are thereby served.

7. **PURCHASE ORDER:**

After quotes are received and evaluated the pending Bidder will be asked to submit for approval their documentation of Insurance Requirements. Upon approval of the Insurance Requirements the RFB Issuing Office shall execute and issue a Purchase Order to the Bidder offering the **lowest price** in response to the RFB. *(Total Lump Sum on the RFB Bid Form will be the determining factor of the Lowest Price only.)* Suppliers may not proceed to provide services until receipt of a Fully Executed Purchase Order from the RFB Issuing Office. The Purchase Order will constitute authority to furnish the specified waste services and must be used when invoicing. Each RFB and Purchase Order will be deemed to incorporate the terms and conditions set forth in this RFB. Subsequent Purchase Orders, subject to 2026 satisfactory vendor performance, may be issued for 2027 and 2028 .

SERVICE REQUIREMENTS

Provide Pickup/Disposal Services Weekdays: Monday-Friday 7:00 a.m.-3:00 p.m., except for the below listed holidays:

- New Year's Day
- Martin Luther King, Jr. Day
- Lincoln's Birthday
- President's Day
- Good Friday
- Memorial Day
- Juneteenth Day
- Independence Day
- Labor Day
- Columbus Day
- Election Day
- Veteran's Day
- Thanksgiving Day
- Day After Thanksgiving
- Christmas Day

MUNICIPAL WASTE and RECYCLING SERVICES LOCATIONS AND REQUIREMENTS:

TM-Trenton-Morrisville, 110 Wood & Grove Streets, Morrisville, PA 19067 Larry Dubin-cell 267-767-6279

PROVIDE ONE 4 CU YD DUMPSTER AND RECYCLING REMOVAL SERVICE **1 TIME PER WEEK**

PROVIDE ONE 8 CU YD DUMPSTER AND MUNICIPAL WASTE REMOVAL SERVICE **3 TIMES PER WEEK**

AB @ SF Admin Building at Scudder Falls 1199 Woodside Road, Yardley PA 19067 Mike Schermerhorn 267-397-0815

PROVIDE ONE 4 CU YD DUMPSTER AND RECYCLING REMOVAL SERVICE **1 TIME PER WEEK**

PROVIDE ONE 8 CU YD DUMPSTER AND MUNICIPAL WASTE REMOVAL SERVICE **1 TIME PER WEEK**

LM Langhorne Maintenance 1010 Woodbourne Road, Langhorne, PA 19047 Mike Schermerhorn 267-397-0815

PROVIDE ONE 4 CU YD DUMPSTER AND RECYCLING REMOVAL SERVICE **1 TIME PER WEEK**

PROVIDE ONE 8 CU YD DUMPSTER AND MUNICIPAL WASTE REMOVAL SERVICE **3 TIMES PER WEEK**

NHLT -New Hope 2492 River Road, New Hope, PA 18938 Rick Slack-cell 267-630-9726

PROVIDE ONE 8 CU YD DUMPSTER AND MUNICIPAL WASTE REMOVAL SERVICE **2 TIMES PER WEEK**

EP – Easton /Phillipsburg 76 Broad Street, Phillipsburg, NJ 08865 Chris Gulini-cell -908- 455-2082

PROVIDE ONE 8 CU YD DUMPSTER AND MUNICIPAL WASTE REMOVAL SERVICE **1 TIME PER WEEK**

I-78 1400-1 Cedarville, Road, Easton, PA 18042 Steve Bosga– cell 445-234-862

PROVIDE ONE 6 CU YD DUMPSTER AND MUNICIPAL WASTE REMOVAL SERVICE **1 TIME PER WEEK**

PROVIDE ONE 8 CU YD DUMPSTER AND MUNICIPAL WASTE REMOVAL SERVICE **1 TIME PER WEEK**
(Note: There are two (2) dumpsters at this facility)

PC 1 Bridge Approach Road, Portland, PA 18351 Bill Kresge-cell 570-202-2143

PROVIDE ONE 3 CU YD DUMPSTER AND MUNICIPAL WASTE REMOVAL SERVICE **1 TIME PER WEEK**

DWG 60 Delaware Avenue, Delaware Water Gap, PA 18327 Butch Werkheiser-cell 570-854-8202

PROVIDE ONE 3 CU YD DUMPSTER AND MUNICIPAL WASTE REMOVAL SERVICE **2 TIMES PER WEEK**

MM 112 Route 206, Milford, PA 18337Matt Meeker-cell 570-807-6055

PROVIDE 8 GALLON TOTES FOR MUNICIPAL WASTE REMOVAL SERVICE **1 TIME PER WEEK**

PROVIDE 4 GALLON TOTES FOR RECYCLING REMOVAL SERVICE **1 TIME PER WEEK**

PRICING

Line Item Description	QTY	UOM	Weekly Unit Price Per Dumpster	Multiplier	Extended Price
RECYCLING REMOVAL SERVICE-TM (Provide & Service One 4 CU YD Dumpster 1 Times Per Week)	1	4 CU YD	\$	X 52 =	\$
MUNICIPAL WASTE SERVICE-TM (Provide & Service One 8 CU YD Dumpster 3 Times Per Week)	1	8 CU YD	\$	X 156 =	\$
RECYCLING REMOVAL SERV -AB@SF (Provide & Service One 8 CU YD Dumpster 1 Time Per Week)	1	4 CU YD	\$	X 52 =	\$
MUNICIPAL WASTE SERVICE-AB@SF (Provide & Service One 8 CU YD Dumpster 1 Time Per Week)	1	8 CU YD	\$	X 52=	\$
RECYCLING REMOVAL SERVICE LM (Provide & Service One 4 CU YD Dumpster 1 Times Per Week)	1	4 CU YD	\$	X 52 =	\$
MUNICIPAL WASTE SERVICE-LM (Provide & Service One 8 CU YD Dumpster 3 Times Per Week)	1	8 CU YD	\$	X 156 =	\$
MUNICIPAL WASTE SERVICE-NHL (Provide & Service One 8 CU YD Dumpster 2 Times Per Week)	1	8 CU YD	\$	X 104 =	\$
MUNICIPAL WASTE SERVICE--EP (Provide & Service One 8 CU YD Dumpster 1 Time Per Week)	1	8 CU YD	\$	X 52 =	\$
MUNICIPAL WASTE SERVICE-I78 (Provide & Service One 6 CU YD Dumpster (Connected to our Compactor) 1 Time Per Week)	1	6 CU YD	\$	X 52=	\$
MUNICIPAL WASTE SERVICE-I78 (Provide & Service One 8 CU YD Dumpster 1 Time Per Week)	1	8CU YD	\$	X 52=	\$
MUNICIPAL WASTE SERVICE-PC (Provide & Service One 3 CU YD Dumpster 1 Time Per Week)	1	3 CU YD	\$	X 52 =	\$
MUNICIPAL WASTE SERVICE-DWG (Provide & Service One 3 CU YD Dumpster 2 Times Per Week)	1	3 CU YD	\$	X 104=	\$
MUNICIPAL WASTE SERVICE-MM (Provide & Service Eight 96 gal tote Time Per Week)	1	96 GAL TOTE	\$	X 52=	\$
RECYCLING REMOVAL SERVICE-MM (Provide & Service Four 96 gal tote Time Per Week)	1	96 GAL TOTE	\$	X 52=	
TOTAL LUMP SUM:					\$

Quotation to provide on an as needed basis, the size roll-off container indicated with the container to remain at the location for up to thirty (30) days. These containers will be used when and if needed for roadside and facility cleanup.

Ref	Location	10 CU YD	20 CU YD	30 CU YD
1	Trenton-Morrisville			
2	Admin Bldg at Scudder Falls			
3	Langhorne Maintenance			
4	New Hope-Lambertville			
5	I-78			
6	Easton-Phillipsburg			
7	Portland-Columbia			
8	Delaware Water Gap			
9	Milford-Montague			

REQUEST FOR BID (RFB) MUNICIPAL WASTE and RECYCLING SERVICES

BID

SPECIAL NOTES

1. **PAGE 6 MUST BE COMPLETED AND SUBMITTED WITH EACH BID**
2. If interested please download the Request for Bid. If you will be submitting a bid for consideration, please monitor this posting for possible addendums posted prior to the deadline.

My/Our Bid for the MUNICIPAL WASTE AND RECYCLING SERVICES, all in accordance with these General Provisions is:

GRAND TOTAL BID AMOUNT	\$ _____

SUBMITTED this _____ day of _____, 20__

Firm Name: _____

By: _____ /s/ _____
(Print) (Signature)

Business Address: _____

Phone No: () _____ FAX No.: () _____ E-Mail: _____

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
PURCHASE ORDER INSURANCE REQUIREMENTS
MUNICIPAL WASTE and RECYCLING SERVICES**

Insurance:

Prior to the commencement of any work under the Purchase Order, and for the duration of the work (unless otherwise stated herein), Vendor (hereinafter the "Covered Party") shall, at its sole expense, maintain the following insurance on its own behalf, at the required limits outlined below, with an insurance company or companies having an A.M. Best Rating of A-: Class VII or better, and furnish to the Commission Certificates of Insurance and endorsements evidencing same. 30 days notice of cancellation must be provided to the Commission, except 10 days notice in the event of cancellation for non-payment of premium.

1. Workers Compensation and Employers Liability:

- a) Workers Compensation Coverage: statutory
- b) Employers Liability Limits not less than:
 - Bodily Injury by Accident: \$500,000 each accident
 - Bodily Injury by Disease: \$500,000 each employee
 - Bodily Injury by Disease: \$500,000 policy limit

2. Commercial General Liability:

- a) Including Premises – Operations, Products/Completed Operations, Contractual Liability (including Liability for Employee Injury assumed under a Contract), Personal and Advertising Injury,
- b) Occurrence Form with the following minimum limits:
 - (1) General Aggregate: \$2,000,000
 - (2) Products/Completed Operations Aggregate: \$2,000,000
 - (3) Each Occurrence: \$1,000,000
 - (4) Personal and Advertising Injury: \$1,000,000
 - (5) Medical Payments \$10,000

3. Automobile Liability:

- a) \$1,000,000 Per Accident Combined Single Limit
- b) Coverage at a minimum for "Owned Autos", "Hired Autos", and "Non-owned Autos"

- c) Physical Damage Coverage must be included or self-insured as the Commission is not responsible for any property damage to the Covered Party's vehicles.
- d) If hauling hazardous waste, the Policy must include Form MCS-90-Endorsement for Motor Carrier Policies of Insurance for Public Liability under Sections 29 and 30 of the Motor Carrier Act of 1980.

4. Contractor Pollution Liability Coverage:

The following insurance shall be required for Contracts that involve waste and recycling services:

- a) Limits of Insurance:
 - 1) \$1,000,000 Per Occurrence/Per Claim
 - 2) \$2,000,000 Per Occurrence/Per Claim – Policy Aggregate
- b) The Contractor Pollution Liability insurance shall include coverage for, without limitation Clean-Up Costs, 3rd Party Bodily Injury/Property Damage, Non-Owned Disposal Site, Transportation, and Legal Defense Expense.

5. Commercial Excess/Umbrella Liability:

- a) Occurrence Limit: \$1,000,000
- b) Aggregate Limit (where applicable): \$1,000,000
- c) Policy to apply excess of the Commercial General Liability, Commercial Automobile Liability and Employers Liability Coverages.
- d) The Commercial Excess/Umbrella Liability Policy shall be at a minimum following form.
- e) Occurrence and Aggregate Limits can be lower if the underlying coverage limits exceed the required limits and approved by the Commission

6. Property of Covered Party:

All property, including, but not limited to, tools and equipment that the Covered Party has at the job site or is owned by the Covered Party is the responsibility of the Covered Party. The Commission assumes no responsibility for the protection, maintenance, or repair of any property that the Covered Party has at the job site or that is owned by the Covered Party including, but not limited to, tools or equipment.

Additional Insureds:

The Commercial General Liability and Automobile Liability policies shall be endorsed by the insurer to include the Commission, the Commonwealth of Pennsylvania, the State of New Jersey, and their respective commissioners, servants, employees, agents, assigns and affiliates as ADDITIONAL INSURED on a primary and non-contributory basis.

Waiver of Rights of Recovery and Waiver of Rights of Subrogation:

All policies, including Workers' Compensation and Employers Liability (where permitted), shall be endorsed by the insurer to waive its rights of recovery and subrogation against the Commission and all Additional Insureds.

No Insured vs. Insured or "Cross Suits" Exclusion

Commercial General Liability and Umbrella/Excess policies must not contain an Insured vs Insured or "Cross Suits" Exclusion. If such exclusion is on the policy, it must apply only to "Named Insureds".

Certificate of Insurance:

Prior to commencement of the work under the Contract and at each insurance renewal date during the term of the Contract, the Contractor shall provide the Commission with current certificates of insurance. These certificates or policies shall name the Commission, the Commonwealth of Pennsylvania, the State of New Jersey, and their respective commissioners, servants, employees, agents, assigns and affiliates as additional insureds. With the certificate, the contractor shall provide policy endorsements for Additional Insured, Primary and Noncontributory Basis, and Waiver of Subrogation.

Failure by the Commission to obtain the certificates shall not be deemed a waiver of the Contractor's obligation to obtain and furnish certificates. The Commission shall have the right to inspect the original insurance policies.

The certificate must evidence, at a minimum:

1. All Deductibles and Self-Insured Retentions.
2. The Additional Insureds on a primary and non-contributory basis. The Additional Insured endorsement(s) must be included with the certificate
3. Waiver of Subrogation applies. Endorsements must be included.
4. No Cross-Suits Exclusions, or apply only to named insureds. Exclusion endorsement must be included, if applicable.

Indemnity Agreement:

To the fullest extent permitted by law, the Covered Party agrees to indemnify, defend and hold the COMMISSION, the Commonwealth of Pennsylvania, the State of New Jersey and their respective commissioners, servants, employees, agents, assigns and affiliates (collectively, the "Indemnified Parties") harmless from and against, any and all liabilities, losses, claims, damages, and expenses including, without limitation, costs of investigation and defense, expert witness fees, legal fees (e.g., fees of attorneys, paralegals and other legal professionals), expenses and diminution of value, whether or not involving a third party claim, arising out of or in any manner connected with the work or services to be performed for the Indemnified Parties, including, but not limited to, work or services performed under this Purchase Order or under any Change Order, or any such other work or services performed for the Indemnified Parties, even for and if caused in whole or in part by any act, omission or negligence of the Indemnified Parties.

It is expressly agreed that the indemnification contained in this Purchase Order covers claims against the Indemnified Parties made by employees of Covered Party.

If there are any liabilities, losses, claims, damages or expenses of any kind or nature unsettled when the Purchase Order has been fulfilled or completed, any unpaid amounts owed by the COMMISSION to the Covered Party shall be deferred until all such liabilities, losses, claims, damages or expenses are: (1) settled; (2) evidence of insurance coverage acceptable to the COMMISSION or indemnification acceptable to the COMMISSION is provided by the Covered Party's insurance carrier; or (3) a bond acceptable to the COMMISSION is provided by the Covered Party to secure payment of all liabilities, losses, claims, damages and expenses owed by the Covered Party to the COMMISSION.

The terms and conditions of this indemnity agreement shall survive any cancellation, expiration or termination of the Purchase Order. The laws of the Commonwealth of Pennsylvania shall apply to the construction of the indemnification set forth above without regard to any conflicts of law provisions.

Regulatory Authority

The Covered Party's insurance policies can not contain any provision requiring

compliance with any regulatory authority that pertains to its agreement with the COMMISSION or the COMMISSION's operations.

The covered party shall not report any functions pertaining to its contract with the COMMISSION or results of such functions to any regulatory authority.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
MUNICIPAL WASTE AND RECYCLING REQUEST FOR BID (RFB)
DATED JANUARY 17th 2023

BID

NON-COLLUSIVE BIDDING

CERTIFICATIONS

By submission of this bid, each bidder and each person signing on behalf of any bidder, certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of their knowledge and belief:

1. The prices in this bid have been arrived at independently, without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices, with any other bidder, or with any competitor;
2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder, and will not knowingly be disclosed by the bidder prior to the bid opening, directly or indirectly, to any other bidder, or to any competitor.
3. No attempt has been made or will be made by the bidder to induce any other person, partnership, or corporation to submit or not submit a bid for the purpose of restricting competition.

(Address)		(Firm Name)

(Date)	(Signature)

(Telephone)	(Print Name)

