

DELAWARE RIVER
JOINT TOLL BRIDGE COMMISSION
MINUTES
MEETING OF JUNE 29, 2009

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

MEMBERS OF THE COMMISSION

NEW JERSEY

HONORABLE DAVID R. DEGEROLAMO

Chairman

HONORABLE DONALD HART

HONORABLE HARRY ZIKAS, JR

HONORABLE WILLIAM J. HODAS

Secretary-Treasurer

VACANT

PENNSYLVANIA

HONORABLE GAETAN J. ALFANO

Vice Chairman

HONORABLE MELISSA HELLER

HONORABLE JAMES L. BROUGHAL

HONORABLE BERNARD GRIGGS, JR.

HONORABLE JOHN PREVOZNIK

Revised 6/09

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DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

STANDING COMMITTEES

FINANCE, INSURANCE, MANAGEMENT OPERATIONS

PENNSYLVANIA: Alfano, Broughal
NEW JERSEY: Hart*, Zikas
Chairman-Ex Officio

HUMAN RESOURCES, AFFIRMATIVE ACTION AND TRAINING AND SAFETY

PENNSYLVANIA: Griggs, Broughal
NEW JERSEY: Hodas*, Vacant
Chairman and Vice Chairman Ex-Officio

PROJECTS, PROPERTY AND EQUIPMENT

PENNSYLVANIA: Griggs*, Alfano
NEW JERSEY: Hart, Hodas
Chairman – Ex-Officio

PROFESSIONAL SERVICES COMMITTEE

PENNSYLVANIA: Alfano*, Heller
NEW JERSEY: Vacant, Zikas
Chairman – Ex Officio

AUDIT COMMITTEE

PENNSYLVANIA: Prevoznik*, Heller,
NEW JERSEY: Hodas, Hart
Chairman and Vice Chairman Ex-Officio

CAI COMMITTEE

PENNSYLVANIA: Alfano, Broughal
NEW JERSEY: DeGerolamo*, Hart

CONTRACTS SUB-COMMITTEE

PENNSYLVANIA: Griggs*, Alfano
NEW JERSEY: DeGerolamo, Hodas

*Chairman of Committee

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
RECAPITULATION OF COMMITTEE MEMBERSHIP
2009**

DeGerolamo	(1) Ex-Officio of all Committees
Alfano	(1) Finance, Insurance, Management Operations Committee (2) Projects, Property and Equipment Committee (3) Contracts Sub-Committee (4) Professional Services Committee (5) CAI Committee (6) Audit Committee * Ex-Officio of all Committees
Broughal	(1) Finance, Insurance, Management Operations Committee (2) Human Resources, Affirmative Action and Training and Safety Committee (3) CAI Committee
Griggs	(1) Human Resources, Affirmative Action and Training and Safety Committee (2) Projects, Property and Equipment Committee (Chairman) (3) Contracts Sub-Committee (Chairman)
Hart	(1) Finance, Insurance Management and Operations Committee (Chairman) (2) Projects, Property and Equipment Committee (3) CAI Committee (4) Audit Committee
Heller	(1) Professional Services Committee (2) Audit Committee
Hodas	(1) Human Resources, Affirmative Action and Training and Safety Committee (Chairman) (2) Projects, Property and Equipment Committee (3) Contracts Sub-Committee
Prevoznik	(1) Audit Committee (Chairman)
Zikas	(1) Finance, Insurance, Management Operations Committee (2) Professional Services

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

PROFESSIONAL ASSOCIATES

CONSULTING ENGINEERS

TRANSYSTEMS CONSULTING ENGINEERS
Paramus, New Jersey

LEGAL COUNSEL

FOX ROTHSCHILD, LLP
Philadelphia, Pennsylvania

FLORIO, PERRUCCI, STEINHARDT & FADER
Phillipsburg, New Jersey

EMPLOYMENT COUNSEL

STRADLEY, RONON, STEVENS & YOUNG
Philadelphia, Pennsylvania

WOLFF AND SAMSON
West Orange, New Jersey

AUDITOR

MERCADIEN
Princeton, New Jersey

FINANCIAL ADVISOR

NW FINANCIAL GROUP
Jersey City, New Jersey

COMMUNICATIONS CONSULTANT

BELLEVUE COMMUNICATIONS
Philadelphia, Pennsylvania

INVESTMENT ADVISOR

TD BANK
Pennsylvania

Revised 2009

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

ORGANIZATION CHART
TUESDAY, FEBRUARY 10, 2009

COMMISSIONERS

Executive Director
Frank G. McCartney

Chief Engineer
George G. Alexandridis

Assistant Chief Engineer
Roy Little

**Senior Program Area
Manager**
Kevin Skeels

**Deputy Executive Director
of Communications**
Joseph Donnelly

**Acting Director of Community
Affairs**
Richard McClellan

Director of Policy & Planning
Glenn Reibman

**Chief Administrative
Officer**
Arnold Conoline

Director of Human Resources
Patrick Heron

Director of Purchasing
David Burd

Director of E-ZPass
Yvonne Kushner

**Deputy Executive Director
of Operations**
Frank J. Tolotta

District Superintendents
Jack Prior (Acting), D I
Lendell Jones, D II
Bryan Hill, D III

Director of Plants & Facilities
Frank Beruta

**Director of Security Safety
and Training**
James P. Stettner

**Director of Electronic
Security Surveillance**
Matthew Hartigan

**Director of Information
Technology**
Mary Jane Hansen

**Director of Compact
Authorized Investments**
Julio Guridy

Chief Financial Officer
Sean P. McNeeley

Comptroller
Stephen Cathcart



DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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CALL TO ORDER

The Regular Monthly Meeting of the Delaware River Joint Toll Bridge Commission was Called to Order at the New Hope Headquarters and Administration Building, 2492 River Road, New Hope, Pa. 18938-9579 in the Boardroom, on Monday, June 29, 2009 at 10:31 am pursuant to notice properly forwarded to each member in compliance with the By-Laws. David DeGerolamo, Chairman, presided at this Meeting. The Commission met in Executive Session to discuss legal and personnel matters prior to this meeting.

OATH OF OFFICE TO NEWLY APPOINTED COMMISSION MEMBER FROM THE STATE OF NEW JERSEY –YUKI MOORE LAURENTI

Chairman DeGerolamo addressed the meeting and introduced Ms. Laurenti, newly appointed Commission Member from the State of New Jersey. Chairman DeGerolamo then requested Michael Perrucci, New Jersey Legal Counsel to issue the Oath of Office to Ms. Laurenti

APPEARANCES

COMMISSION MEMBERS:

Hon. Gaetan Alfano (Pennsylvania)
Hon. James L. Broughal (Pennsylvania)
Hon. David DeGerolamo (New Jersey)
Hon. Donald Hart (New Jersey)
Hon. Melissa Heller (Pennsylvania)
Hon. William Hodas (New Jersey)
Hon. Bernard Griggs (Pennsylvania)
Hon. Yuki Moore Laurenti (New Jersey)
Hon. John Prevoznik (Pennsylvania)
Hon. Harry Zikas, Jr. (New Jersey)

COMMISSION GENERAL COUNSEL:

Marcel Groen, Fox Rothschild, Pennsylvania Legal Counsel
Levin Czubaroff, Fox Rothschild, Pennsylvania Legal Counsel
Christopher McDemus, Florio, Perrucci, Steinhardt and Fader, New Jersey Legal Counsel
Michael Perrucci, Florio, Perrucci, Steinhardt and Fader, New Jersey Legal Counsel

COMMISSION LABOR COUNSEL:

Jonathan Bloom, Stradley Ronon, Pennsylvania Labor Counsel
John Casey, Wolff and Samson, New Jersey Employment Counsel

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of June 29, 2009

GOVERNORS REPRESENTATIVES:

Alex Ficken, PA Governor's Office
Maura Tully, NJ Governor's Authority Unit

REPRESENTING THE COMMISSION'S COMMUNICATIONS CONSULTANTS: BELLEVUE COMMUNICATIONS

Pete Peterson, Bellevue Communications

COMMISSION STAFF MEMBERS:

Frank G. McCartney, Executive Director
Frank J. Tolotta, Deputy Executive Director of Operations
George Alexandridis, Chief Engineer
Joseph Donnelly, Deputy Executive Director of Communications
Sean McNeeley, Chief Financial Officer
Stephen Cathcart, Comptroller
Patrick Heron, Director of Human Resources
Richard McClellan, Acting Director of Community Affairs
Arnold Conoline, Chief Administrative Officer

OTHERS:

Ben Neville, NJ DOT
Chris Knight, Express Times
Andrea Frazier, Legion Design
Herb Long, Legion Design
Brian Eppig, SMART
Dave Stafford, Mercadien
Ann Zowartkey, Mercadien

ROLL CALL

Frank G. McCartney, Executive Director, in his capacity as Secretary for this Meeting, called the Roll, and at the conclusion thereof, reported that there was a quorum present- there being five members present from the Commonwealth of Pennsylvania and five members present from the State New Jersey.

WELCOMING REMARKS OF CHAIRMAN

Chairman DeGerolamo welcomed those persons whose identities are set forth hereinabove under "Appearances".

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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INTRODUCE ANY COMMENTS FROM THE PUBLIC

Chairman DeGerolamo addressed the meeting and invited any comments from the Public on items pertaining to today's Agenda.

EXECUTIVE DIRECTORS REPORT

Good morning.

The Delaware River Joint Toll Bridge Commission has been offering its customers the convenience of E-ZPass electronic toll paying since November 2002.

We have seen steady increases in motorists using E-ZPass at our toll crossings and in customers holding E-ZPass accounts with our agency.

Today, we are at the threshold of taking our E-ZPass system to the next level.

We are presenting Commissioners with a resolution awarding a professional services contract to design the installation of an open road tolling system – ORT for short – at our Delaware Water Gap/I-80 toll plaza. This measure authorizes Stantec Consulting Services Inc. of Philadelphia, Pa. to perform final design and post design work for the ORT facility at an amount not to exceed \$691,637.53. Approval of this contract will further enhance the prospects of the Commission being in a position to provide ORT service at both the I-80 and I-78 bridges as early as Memorial Day of next year. Under normal conditions, ORT allows motorists equipped with E-ZPass transponders to pay their tolls while traveling at highway speeds. No queuing. No slowing. No stopping. No hassles.

A concept plan for installing ORT at the Delaware Water Gap Toll Bridge was completed earlier this year. It calls for removing the three left booths at the toll plaza and replacing them with a single ORT lane. Because a single ORT lane can process up to 2,200 vehicles an hour, we will be able to process more vehicles than we could with the three toll lanes that are designated for removal. This technological upgrade will help mitigate some of the periodic traffic congestion that occurs at this busy river crossing.

There are several other Commission initiatives I want to call your attention to this morning.

One is the planning work that has begun for next year's anticipated rehabilitation of the Riegelsville Toll-Supported Bridge.

Today, a camera-equipped helicopter is scheduled to make a series of low-altitude flyovers at the bridge. The eye-in-the-sky flying will aid engineers who are preparing a concept study and preliminary designs for the bridge.

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To facilitate the aerial photography process, special markers were affixed to the structure and approach roadways as camera targets. The helicopter will be flying at about 250 feet. So, if you are in the neighborhood, you may want to keep a low profile.

It may lack the aeronautical pizzazz of the Riegelsville project, but the Calhoun Street Toll-Supported Bridge between Trenton and Morrisville is on the cusp of moving to its final design phase.

A little over a week ago, we announced that the public would have an extended period of time – until Friday, July 10 – to provide comment on the project and the fact that we will need to close the bridge for an indeterminate period of time in 2010.

We have extensively updated the project's Web page, placed variable message signs at the bridge, and generated coverage of the impending project through newspaper articles, the AAA auto club, and local television.

I should point out that we timed this project to be undertaken in 2010 because the current rehabilitation and widening project at the Trenton-Morrisville/Route 1 Toll Bridge would be completed by that time. In fact, it now looks like we will have plenty of breathing room between the two projects. On Thursday of last week, final paving began along sections of the toll bridge rehab project. This noteworthy milestone shows that the contractor is ticking off the final elements for this nearly three-year undertaking. We originally projected that this project would be completed by the end of 2009. If the work keeps progressing in the current manner, this major initiative could be substantially completed by the early fall

Finally, I want to remind everyone that the first completion of a major bridge project in 2009 is all set to take place next month at the Milford-Montague Toll Bridge – our northern-most span.

Substantial completion was achieved on May 20 – one day ahead of schedule.

Final inspection took place June 16, and the total project completion date for the contractor is set for July 10th. A nice little program is being arranged for Tuesday, July 21, to commemorate this achievement.

Among the participants at the event will be a Montague man who is a baritone with the Metropolitan Opera in New York. He has graciously agreed to perform the National Anthem. We have sent invitations to a long list of dignitaries, including the two Governors. It should be a very special event not only for the Commission, but for all of the individuals who worked on the project. It will constitute the latest accomplishment in the Commission's capital program, further demonstrating this agency's commitment to safety, security and service

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RECUSAL OF COMMISSIONER YUKI MOORE LAURENTI

Chairman DeGerolamo addressed the meeting and stated that Commissioner Laurenti has requested to be recorded as recusing herself from any votes at today's meeting.

APPROVAL OF MINUTES FOR COMMISSION MEETING HELD MAY 18, 2009

R: 1797-06-09 - ADM-01-06-09

Chairman DeGerolamo addressed the meeting and invited the introduction of a Resolution approving the Minutes of the Commission Meeting held May 18, 2009.

At the conclusion of the review, Commissioner Broughal moved and Commissioner Hart seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 29th day of June 2009, that the Minutes of the Commission Meeting held on May 18, 2009, be and the same hereby are approved."

Chairman DeGerolamo invited questions on the Resolution. No further questions were presented and the Resolution was adopted.

OPERATIONS REPORT-MONTH OF MAY 2009

R: 1798-06-09 - ADM-02-06-09

Chairman DeGerolamo addressed the meeting and asked if there were any questions on any of the reports contained in the "Operations Report".

At the conclusion of the review, Commissioner Hart moved and Commissioner Broughal seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission, at its Regular Meeting assembled this 29th day of June 2009 that the Commission, via this Resolution, acknowledges receipt, understanding and authorizes filing of the report entitled, 'Operations Report, Month of May 2009, as set forth in the Supplement to the Minutes of this Meeting."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was adopted.

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CANCELLATION OF AUGUST 26, 2009 MONTHLY COMMITTEE MEETING AND AUGUST 31, 2009 REGULAR MONTHLY COMMISSION MEETING

R: 1799-06-09- ADM-03-06-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Zikas moved and Commissioner Prevoznik seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 29th day of June, 2009 that the Commission, via this Resolution, authorizes the cancellation of the Commissions August 26, 2009 Committee Meeting, and August 31, 2009 Regular Monthly Commission Meeting.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was adopted.

COMPACT AUTHORIZED INVESTMENT (CAI) GRANT AWARD-TOWN OF PHILLIPSBURG

R: 1800-06-09- CAI-01-06-09

Chairman DeGerolamo addressed the meeting and requested that he be recorded as recusing himself from this item. At this point Chairman DeGerolamo turned the Gavel over to Vice Chairman Alfano.

Vice Chairman Alfano addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hodas moved and Commissioner Heller seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 29th day of June 2009, that the Commission, via this resolution, authorizes the revision of resolution number: 809-09-05 approving the change in the scope of the Phillipsburg CAI Project as stated in the attached description. The not-to-exceed grant amount of \$3,311,000 will not change, and is pending the execution of a Compact Authorized Investment Program Grant Agreement, and identifies the General Reserve Fund as the source of funds required for payment(s) to the Town of Phillipsburg, NJ for the completion of the improvement(s) based upon the revised of scope of work; and be it

“FURTHER RESOLVED, Identify the General Reserve Fund as the source of funds required for all funds disbursed; and be it

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“FURTHER RESOLVED, The Executive Director is hereby authorized to approve and execute all documents/agreements on behalf of the DRJTBC.”

Vice Chairman Alfano invited questions on the Resolution. No questions were presented and the Resolution was adopted. At this point in the meeting Vice Chairman Alfano turned the gavel over to Chairman DeGerolamo to for the conduct of business from this point in the Meeting.

COMPACT AUTHORIZED INVESTMENT (CAI) GRANT AWARD-CITY OF LAMBERTVILLE, NJ

R: 1801-06-09- CAI-04-06-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

Commissioner Hart addressed the meeting and requested that he be recorded as recusing himself from this item.

At the conclusion of the review, Commissioner Prevost moved and Commissioner Zikas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at it’s Regular Meeting assembled this 29th day of June 2009, that the Commission, via this resolution, authorizes a grant in the not-to-exceed amount of \$104,800 to the City of Lambertville, NJ, pending execution of a Compact Authorized Investment Program Grant Agreement, and, identify the General Reserve Fund as the source of funds required for payment(s) to the City of Lambertville, NJ for the completion of the improvement(s) based upon their application; and be it

“FURTHER RESOLVED, Identify the General Reserve Fund as the source of funds required for payment of any invoices; and be it

“FURTHER RESOLVED, The Executive Director is hereby authorized to approve and execute all documents/agreements on behalf of the DRJTBC.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was adopted.

ACCEPTANCE OF THE 2008 AUDIT REPORT

R: 1802-06-09- FIN-01-06-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

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At the conclusion of the review, Commissioner Broughal moved and Commissioner Alfano seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at its Regular Meeting assembled this 29th day of June 2009 that the Commission, via this Resolution, authorize receipt and filing the 2008 Audited Financial Statement and Management Letter.

“FURTHER RESOLVED, that the Commission authorizes the Executive Director to effect.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was adopted.

At this point in the meeting Vice Chairman Alfano said:

“I would like to thank those members that serve on the audit committee, and in particular, the chairman, Commissioner Prevoznik, for his guidance in this initial process for us.”

At this point in the meeting Chairman DeGerolamo said:

“Thank you, Vice-Chairman. Any other comments from Commissioners? Then I will just say that I concur 100 percent with my Vice-Chair to the Commissioners that serve, as well as the Chair of the audit committee. Commissioner Prevoznik expends more time than anyone can ever imagine, so thank you to all of you.”

APPROVE THE FINANCIAL SOFTWARE CONSULTANT

R: 1803-06-09- FIN-02-06-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Heller moved and Commissioner Hart seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 29th day of June 2009 that the Commission, via this Resolution, authorizes the Executive Director to negotiate scope and fee with the Consultant whose proposal has been deemed qualified through the RFP procurement process and determined to be fair, reasonable and in the best interest of the Commission; and be it

“FURTHER RESOLVED, Identify the General Reserve Fund as the source of funds required for payment of any invoices; and be it

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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“FURTHER RESOLVED, The Executive Director is hereby authorized to negotiate for approval all necessary contracts on behalf of the DRJTBC.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was adopted.

APPOINTMENT OF RICHARD TURDO, JR. BRIDGE OFFICER-NDTS-NORTHAMPTON STREET

R: 1804-06-09- HR-01-06-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Zikas moved and Commissioner Hodas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 29th day of June 2009 that the Commission, via this Resolution, authorizes the appointment of Richard Turdo, Jr. to the Northern division Toll Supported Bridge Officer position at the Northampton St. Bridge with the starting compensation established at \$32,321 per annum, which is the minimum step in the pay range for the Bridge Officer classification (\$32,321 - \$41,247), pending satisfactory completion of the required personnel processing; and be it

“FURTHER RESOLVED, that the Commission authorizes the Executive Director to effect the employment of Richard Turdo, Jr. to the Bridge Officer position, pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was adopted.

APPOINTMENT OF STEPHEN BOSGA-MAINTENANCE WORKER III-I-78 TOLL BRIDGE

R: 1805-06-09-HR-02-06-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hart moved and Commissioner Broughal seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 29th day of June 2009 that the Commission, via this Resolution, authorizes the appointment of Stephen Bosga to the position of Maintenance Worker III in District II at the I-78

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Toll Bridge that will be vacated by the retirement of R. Huffstutler on or after July 20, 2009 with compensation established at \$30,791 per annum, which is the minimum step in the range for the Maintenance Worker III position (\$30,791 - \$39,289), pending satisfactory completion of the required personnel processing; and be it

“FURTHER RESOLVED, that the Commission authorizes the Executive Director to effect the employment of Stephen Bosga to the Maintenance Worker III position, pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was adopted.

DENTAL INSURANCE RENEWAL-PLAN YEARS JULY 1, 2009 THROUGH JULY 1, 2011

R: 1806-06-09 – INS-01-06-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hodas moved and Commissioner Alfano seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 29th day of June 2009 that the Commission, via this Resolution, authorize the Executive Director to renew the current dental insurance plan with Delta Dental for the policy years effective July 1, 2009 to June 30, 2011, in the estimated amount for policy year of \$300,000.00.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was adopted.

LIFE INSURANCE/ADD AND LTD RENEWAL PLAN YEARS JULY 1, 2009 THROUGH JULY 1, 2011

R: 1807-06-09 – INS-02-06-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Broughal moved and Commissioner Zikas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 29th day of June 2009 that the Commission, via this Resolution authorize the Executive Director to affect the renewal of the group life insurance policy and employee-paid

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long-term disability policy at the current respective levels of benefit and with the current provider (CIGNA) for a two (2) year period commencing July 1, 2009 through July 1, 2011, in the estimated amount of \$156,750, of which \$29,000 is the employee contribution to optional Insurance.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was adopted.

DELAWARE WATER GAP TOLL BRIDGE OPEN ROAD TOLLING (ORT) FINAL DESIGN & POST DESIGN SERVICES, CONTRACT C-440B

R: 1808-06-09 – ENG-01-06-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Broughal moved and Commissioner Hodas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 29th day of June 2009 that the Commission, via this Resolution, authorize that the Commission award contract No. C-440B, Delaware Water Gap Toll Bridge Open Road Tolling (ORT) Final Design & Post Design Services-PA Assignment, to Stantec Consulting Services Inc. (Stantec) of Philadelphia, PA for an amount not-to-exceed \$691,637.53 and identify the General Reserve Fund as the source of funds required for payment of any invoices.

“FURTHER RESOLVED, Identify the General Reserve Fund as the source of funds required for payment of any invoices; and be it

“FURTHER RESOLVED, The Executive Director is hereby authorized to approve and execute all necessary contracts on behalf of the Commission.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was adopted.

STRUCURAL/CIVIL TASK ORDER AGREEMENT-PA ASSIGNMENT, CONTRACT NO. C-453A-GANNETT FLEMING

R: 1809-06-09 – ENG-02-06-09

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

Commissioner Heller addressed the meeting and requested that she be recorded as recusing herself from this item.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of June 29, 2009

At the conclusion of the review Commissioner Broughal moved and Commissioner Zikas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 29th day of June 2009 that the Commission, via this Resolution award Professional Engineering Services Structural/Civil Task Order Agreement – PA Assignment to Gannett Fleming, Inc. of Valley Forge, PA. for a Twenty-Four (24) Month Period for the Not-to-Exceed amount of \$1,000,000.

“FURTHER RESOLVED, Identify the General Reserve Fund as the source of funds required for payment of any invoices; and be it

“FURTHER RESOLVED, The Executive Director is hereby authorized to approve and execute all necessary contracts on behalf of the DRJTBC.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was adopted.

STRUCTURAL/CIVIL TASK ORDER AGREEMENT-NJ ASSIGNMENT, CONTRACT NO. C-453B -T & M ASSOCIATES

R: 1810-06-09 - ENG-03-06-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

Commissioner Hart addressed the meeting and requested that he be recorded as recusing himself from this item.

At the conclusion of the review Commissioner Hodas moved and Commissioner Broughal seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 29th day of June 2009 that the Commission, via this Resolution, Award professional Engineering Services Structural/Civil Task Order Agreement-NJ Assignment to T&M Associates, Inc. of Middletown, NJ for a twenty-four(24) month period for the Not-to-Exceed amount of \$1,000,000; and be it

“FURTHER RESOLVED, Identify the General Reserve Fund as the source of funds required for payment of any invoices; and be it.

“FURTHER RESOLVED, The Executive Director is hereby authorized to approve and execute all necessary contracts on behalf of the DRJTBC.”

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of June 29, 2009

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was adopted.

FACILITIES TASK ORDER AGREEMENT-PA ASSIGNMENT, CONTRACT NO. C-454A-CARROLL ENGINEERING

R:1811-06-09 - ENG-04-06-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Hart moved and Commissioner Alfano seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 29th day of June 2009 that the Commission, via this Resolution, award Contract No. C-454A, Facilities Task Order Agreement- PA Assignment, Carroll Engineering Corporation of Warrington PA.. for a twenty-four(24) month period for the Not-to-Exceed amount of \$500,000.

“FURTHER RESOLVED, Identify the General Reserve fund as the source of funds required for payment of any invoices; and be it.

“FURTHER RESOLVED, The Executive Director is hereby authorized to approve and execute all necessary contracts on behalf of the DRJTBC.”

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was adopted.

APPROVE THE PURCHASE OF (8) EIGHT FLEET & MAINTENANCE VEHICLES AND (2) TWO PIECES OF MAINTENANCE EQUIPMENT

R: 1812-06-09 - PURCH-01-06-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Hodas moved and Commissioner Prevoznik seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 29th day of June 2009 that the Commission, via this Resolution, authorizes the approval of the purchase of (8) eight fleet & maintenance vehicles and (2) two pieces of maintenance equipment in the total amount of \$840,000.00; and be it

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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“FURTHER RESOLVED, Identify the General Reserve fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was adopted.

C-456B, DUE DILIGENCE CONSULTANT CONTRACT TIME EXTENSION-FRENCH AND PARRELLO

R: 1813-06-09 - CAI-02-06-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Alfano moved and Commissioner Zikas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 29th day of June 2009 that the Commission, via this Resolution , increases the not-to-exceed amount of Contract No. C-456B, for \$1,000,000 for due diligence consultant (French and Parrello Associate); to \$1,200,000 and extends the term of the contract by (12) months from December 31, 2008 to December 31, 2009 to provide Due Diligence Consulting Services for the Compact Authorized Investments (CAI) Director under C-456B.

“FURTHER RESOLVED, identifying the General Reserve Fund as the source of funds required for any and all disbursements; and be it.

“FURTHER RESOLVED, The Executive Director is hereby authorized to approve and execute all necessary task orders on behalf of the DRJTBC.”

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was adopted.

C-456A, DUE DILIGENCE CONSULTANT CONTRACT TIME EXTENTION-PENNONI

R: 1814-06-09 - CAI-03-06-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Broughal moved and Commissioner Zikas seconded the adoption of the following Resolution:

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of June 29, 2009

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 29th day of June 2009 that the Commission, via this Resolution, decreases the not-to-exceed amount of Contract No. C-456A-2, for \$1,000,000 for Due Diligence Consultant (Pennoni Associate, Inc.) to \$800,000; and extends the term of the contract by (12) months from December 31, 2008 to December 31, 2009 to provide Due Diligence Consulting Services for the Compact Authorized Investments (CAI) Director under C-456A.

“FURTHER RESOLVED, Identify the general Reserve fund as the source of funds required for payment of any invoice ; and be it.

“FURTHER RESOLVED, The Executive Director is hereby authorized to approve and execute all necessary task orders on behalf of the DRJTBC.”

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was adopted.

APPROVAL FOR PAYMENT OF INVOICE WOLFF AND SAMSON, NJ LABOR COUNSEL

R: 1815-06-09 - ACCT-01-06-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Zikas moved and Commissioner Hart seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 29th day of June 2009 that the Commission, via this Resolution, authorizes payment of invoice number #229647, #229648, and #229650 dated May 7, 2009 and invoices #231054 and #231056 dated June 12, 2009 in the total amount due of \$7,404.14 to Wolff and Samson, New Jersey labor counsel.

“FURTHER RESOLVED, identifying the Operating Fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was adopted.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of June 29, 2009

APPROVAL FOR PAYMENT OF INVOICE DILWORTH PAXSON

R: 1816-06-09 - ACCT-02-06-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Zikas moved and Commissioner Hart seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 29th day of June 2009 that the Commission, via this Resolution, Authorizes payment of invoice number #222698, dated May 11, 2009 in the amount of \$426.25 to Dilworth Paxson.

“FURTHER RESOLVED, identifying the General Funds as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was adopted.

APPROVAL FOR PAYMENT OF INVOICE FOX ROTHSCHILD, PA LEGAL COUNSEL

R: 1817-06-09 - ACCT-03-06-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Zikas moved and Commissioner Hart seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 29th day of June 2009 that the Commission, via this Resolution, authorizes approval of payment of invoice numbers # Authorization for numbers #117542, #1125866, #1125854, #1125870, and #1125859 dated April 22, 2009 and May 22, 2009 in the total amount due of \$3,820.00 for Capital and Non Capital Improvements to Fox Rothschild PA Legal Counsel.

“FURTHER RESOLVED, identifying the General Reserve Fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was adopted.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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APPROVAL FOR PAYMENT OF INVOICES FLORIO, PERRUCCI, STEINHARDT AND FADER

R: 1819-06-09 - ACCT-04-06-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Zikas moved and Commissioner Hart seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 29th day of June 2009 that the Commission, via this Resolution, Authorizes payment of invoice numbers Authorization for payment of invoice numbers #27246 and #27245 dated June 4, 2009 in the total amount due of \$9,443.60 for Non Capital Improvements to Florio, Perrucci, Steinhardt and Fader, NJ Legal Counsel; and be it

“FURTHER RESOLVED, identifying the Appropriate Funds as shown on the invoice distribution sheet as the source required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was adopted.

APPROVAL FOR PAYMENT OF INVOICE STRADLEY RONON

R: 1820-06-09 - ACCT-05-06-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Zikas moved and Commissioner Hart seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 29th day of June 2009 that the Commission, via this Resolution, authorizes approval for payment of invoices dated May 28, 2009 in the total amount of \$19,073.20 for Professional Services Rendered for period April 2009 through April 30, 2009; and be it

“FURTHER RESOLVED, identifying the Operating Fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was adopted.

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APPROVAL FOR PAYMENT OF INVOICE AON CONSULTING

R: 1821-06-09 - ACCT-06-06-09

Chairman DeGerolamo addressed the meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review Commissioner Zikas moved and Commissioner Hart seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission, at it’s Regular Meeting assembled this 29th day of June 2009 that the Commission, via this Resolution, authorizes payment of invoices dated June 17, 2009 in the amount of \$3,500 to Aon Consulting, Inc.

“FURTHER RESOLVED, identifying the Operating Fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution, but no questions were presented. The Resolution was adopted.

INVITE ANY COMMENTS FROM PUBLIC

Chairman DeGerolamo addressed the meeting and invited any comments from the Public.

SCHEDULING OF THE JULY 2009 MEETING

Chairman DeGerolamo addressed the Meeting and stated that the Commission's next meeting will be held July 27, 2009.

The Meeting will be called to Order at 10:00 a.m. in the Boardroom at the New Hope Headquarters and Administration Building, New Hope Pennsylvania 18938-9579, on Monday, July 27, 2009.

Executive Director McCartney assured the Commission Members that an “Official Notice of Meeting” would be forwarded to each and every Member of the Commission.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of June 29, 2009

ADJOURNMENT

Chairman DeGerolamo invited a motion for Adjournment.

Commissioner Broughal then moved that the Meeting be adjourned and Commissioner Zikas seconded the motion. The voice vote was unanimously affirmative and the Meeting was adjourned at 11:00a.m., Monday, June 29, 2009.

Prepared and submitted by:



WENDY VADOLA READING
Assistant Secretary Treasurer to the Commission

Approved by:



FRANK G. McCARTNEY
Executive Director