

DELAWARE RIVER
JOINT TOLL BRIDGE COMMISSION
MINUTES
SPECIAL MEETING OF AUGUST 5, 2013

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

MEMBERS OF THE COMMISSION

NEW JERSEY

HONORABLE DAVID R. DEGEROLAMO
Chairman

HONORABLE GEOFFREY S. STANLEY

HONORABLE EDWARD J. SMITH

HONORABLE WILLIAM J. HODAS

HONORABLE YUKI MOORE LAURENTI
Secretary-Treasurer

PENNSYLVANIA

HONORABLE GAETAN J. ALFANO
Vice Chairman

VACANT

HONORABLE JOESEPH ULIANA

HONORABLE DANIEL GRACE

HONORABLE JACK MUEHLHAN

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

STANDING COMMITTEES

FINANCE, INSURANCE, MANAGEMENT AND OPERATIONS COMMITTEE

NEW JERSEY: Yuki Moore Laurenti*, Edward Smith

PENNSYLVANIA: Gaetan Alfano, Jack Muehlhan

PROJECTS PROPERTY AND EQUIPMENT COMMITTEE

PENNSYLVANIA: Joseph Uliana*, Daniel Grace**,

NEW JERSEY: David DeGerolamo, Geoffrey Stanley

PROFESSIONAL SERVICES COMMITTEE

NEW JERSEY: Edward Smith*, William Hodas

PENNSYLVANIA: Gaetan Alfano, Jack Muehlhan

PERSONNEL COMMITTEE

PENNSYLVANIA: Daniel Grace*, Joseph Uliana**

NEW JERSEY: William Hodas, David DeGerolamo

AUDIT COMMITTEE

PENNSYLVANIA: Gaetan Alfano*, Joseph Uliana

NEW JERSEY: David DeGerolamo, Geoffrey Stanley

ADMINISTRATIVE COMMITTEE

NEW JERSEY: Yuki Moore Laurenti*, Geoffrey Stanley

PENNSYLVANIA: Jack Muehlhan, Daniel Grace
Odessa Jenkins, John Anderson, Sean McNeeley

SELECTION COMMITTEE

PENNSYLVANIA: Daniel Grace, Joseph Uliana
NEW JERSEY: Geoffrey Stanley, William Hodas

*Chairman of Committee

** Temporary assignment due to the vacancy of Melissa Heller

X:\Wendy's Files\Commission Mtgs from.2003 to present\2013\Committee Pages updated June 2013\Standing Committees- 6-04-13.doc

Thursday, August 08, 2013

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
RECAPITULATION OF COMMITTEE MEMBERSHIP**

DeGerolamo	(1) Projects, Property and Equipment Committee (2) Audit Committee
Alfano	(1) Finance, Insurance, Management and Operations Committee (2) Professional Services Committee (3) Audit Committee (Chairman)
Grace	(1) Projects Committee, Property and Equipment ** (2) Personnel Committee (Chairman) (3) Administrative Committee (4) Selection Committee
Vacant*	(1) Projects Committee, Property and Equipment (2) Personnel Committee
Hodas	(1) Professional Services Committee (2) Personnel Committee (3) Selection Committee
Laurenti	(1) Finance, Insurance Management and Operations Committee (Chairman) (2) Administrative Committee (Chairman)
Muehlhan	(1) Finance, Insurance, Management and Operations Committee (2) Professional Services (3) Administrative Committee
Smith	(1) Finance, Insurance, Management and Operations Committee (2) Professional Services Committee (Chairman)
Stanley	(1) Projects, Property and Equipment Committee (2) Audit Committee (3) Administrative Committee (4) Selection Committee (Chairman)
Uliana	(1) Projects, Property and Equipment Committee (Chairman) (2) Audit Committee (3) Selection Committee (4) Personnel Committee**

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

PROFESSIONAL ASSOCIATES

CONSULTING ENGINEERS

TRANSYSTEMS CONSULTING ENGINEERS
Paramus, New Jersey

LEGAL COUNSEL

STRADLEY, RONON, STEVENS & YOUNG
Philadelphia, Pennsylvania

FLORIO, PERRUCCI, STEINHARDT & FADER
Phillipsburg, New Jersey

EMPLOYMENT COUNSEL

STEVENS & LEE
Philadelphia, Pennsylvania

WOLFF AND SAMSON
West Orange, New Jersey

AUDITOR

BOWMAN & COMPANY
Voorhees, New Jersey

FINANCIAL ADVISOR

NW FINANCIAL GROUP
Jersey City, New Jersey

COMMUNICATIONS CONSULTANT

BRABENDER COX
Pittsburg, Pennsylvania

INVESTMENT ADVISOR

PFM BANK
Pennsylvania

Revised 2012

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

ORGANIZATION CHART

COMMISSIONERS

Executive Director
Joseph J. Resta

Chief Engineer
Vacant

Assistant Chief Engineer
Roy Little

**Senior Program Area
Manager**
Kevin Skeels

**Deputy Executive Director
of Communications**
Joseph Donnelly

Director of Community Affairs
Richard McClellan

**Chief Administrative
Officer**
Arnold Conoline

Director of Human Resources
Vacant

Director of Purchasing
David Burd

Director of E-ZPass
Yvonne Kushner

**Deputy Executive Director
of Operations**
Sean Hill

District Superintendents
LeVar Talley, D I
James Shelly, D II
Jeanne Clark, D III

Director of Plants & Facilities
Lendell Jones

**Director of Security Safety
and Training**
James P. Stetner

**Director of Electronic
Security Surveillance**
Matthew Hartigan

**Director of Information
Technology**
Mary Jane Hansen

Chief Financial Officer
Sean P. McNeeley

Comptroller
Stephen Cathcart



Delaware River
Joint Toll Bridge
Commission

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Special Meeting of August 5, 2013

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DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Special Meeting of August 5, 2013

CALL TO ORDER

The Special Meeting of the Delaware River Joint Toll Bridge Commission was Called to Order at the New Hope Executive Offices, 2492 River Road, New Hope, PA. 18938-9519, on Monday August 5, 2013 at 9:00 a.m. pursuant to notice properly forwarded to each member in compliance with the By-laws. David DeGerolamo, Chairman, presided at this Meeting. The Commission met in Executive Session to discuss legal and personnel matters prior to this meeting.

APPEARANCES

COMMISSION MEMBERS:

Hon. Gaetan Alfano (Pennsylvania) (Via Conference Call)
Hon. David DeGerolamo (New Jersey) (Via Conference Call)
Hon. Daniel Grace (Pennsylvania) (Via Conference Call)
Hon. William Hodas (New Jersey) (Via Conference Call)
Hon. Yuki Moore Laurenti (New Jersey) (Via Conference Call)
Hon. Jack Muehlhan (Pennsylvania) (Via Conference Call)
Hon. Joseph Uliana (Pennsylvania) (Via Conference Call)

COMMISSION MEMBERS ABSENT

Hon. Edward J. Smith (New Jersey)
Hon. Geoffrey S. Stanley (New Jersey)

COMMISSION GENERAL COUNSEL:

Jonathan Bloom, Stradley, Ronon, Stevens & Young Pennsylvania (Via Conference Call)

COMMISSION LABOR COUNSEL:

John Casey, Wolff and Samson, New Jersey (Via Conference Call)

GOVERNORS REPRESENTATIVES:

Peter Simon, NJ Assistant Counsel Authorities Unit (Via Conference Call)
Chris Sullivan, PA Deputy General Counsel (Via Conference Call)

COMMISSION STAFF MEMBERS:

Joseph J. Resta, Executive Director
Sean Hill, Deputy Executive Director of Operations
Arnold Conoline, Chief Administrative Officer
Wendy Reading, Administrative Services Director/ Assistant Secretary Treasurer to the Commission

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Special Meeting of August 5, 2013

ROLL CALL

Joseph Resta, Executive Director, in his capacity as Secretary for this Meeting called the roll, and at the conclusion thereof, reported that there was a quorum present-there being four members present from the Commonwealth of Pennsylvania and three members present from the State New Jersey.

INTRODUCE ANY COMMENTS FROM THE PUBLIC

Chairman DeGerolamo addressed the meeting and invited any comments from the public on items pertaining to today's Agenda.

APPROVE THE APPOINTMENT OF JOANNA CRUZ TO DIRECTOR OF HUMAN RESOURCES POSITION-ADMINISTRATION

R-2338-08-13- PER-01-08-13

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Vice Chairman Alfano moved and Commissioner Grace seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Special Meeting assembled this 5th day of August 2013, via this resolution, authorizes the appointment of Joanna Cruz to the position of Director of Human Resources Administration with compensation set at \$89,068 per annum; and

"RESOLVED, that the Commission Authorizes the Executive Director to effect the appointment of Joanna Cruz to the Director of Human Resources position pending satisfactory completion of the required personnel processing."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

ADJOURNMENT

Chairman DeGerolamo invited a motion for Adjournment.

Commissioner Grace then moved that the Meeting be adjourned and Commissioner Laurenti seconded the motion. The voice vote was unanimously affirmative and the Meeting was adjourned at 9:04 a.m., Monday, August 5, 2013.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Special Meeting of August 5, 2013

Prepared and submitted by:



WENDY VADOLA READING

Assistant Secretary Treasurer to the Commission

Approved by:



JOSEPH J. RESTA

Executive Director