DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION MINUTES MEETING OF MAY 19, 2014

MEMBERS OF THE COMMISSION

NEW JERSEY

HONORABLE DAVID R. DEGEROLAMO Chairman

HONORABLE GEOFFREY S. STANLEY

HONORABLE EDWARD J. SMITH

HONORABLE WILLIAM J. HODAS

HONORABLE YUKI MOORE LAURENTI Secretary-Treasurer

PENNSYLVANIA

HONORABLE GAETAN J. ALFANO Vice Chairman

VACANT

HONORABLE JOESEPH ULIANA

HONORABLE DANIEL GRACE

HONORABLE JACK MUEHLHAN

X:\Wendy's Files\Commission Mtgs from.2003 to present\2013\Committee Pages updated June 2013\Mbrs of the Commission 6-4-13.doc

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION STANDING COMMITTEES

FINANCE COMMITTEE

NEW JERSEY: Yuki Moore Laurenti*, Edward Smith

PENNSYLVANIA: Gaetan Alfano, Jack Muehlhan

PROJECTS COMMITTEE

PENNSYLVANIA: Joseph Uliana*, Daniel Grace**,

NEW JERSEY: David DeGerolamo, Geoffrey Stanley

PROFESSIONAL SERVICES COMMITTEE

NEW JERSEY: Edward Smith*, William Hodas

PENNSYLVANIA: Gaetan Alfano, Jack Muehlhan

PERSONNEL COMMITTEE

PENNSYLVANIA: Daniel Grace*, Joseph Uliana**

NEW JERSEY: William Hodas, David DeGerolamo

AUDIT COMMITTEE

PENNSYLVANIA: Gaetan Alfano*, Joseph Uliana

NEW JERSEY: David DeGerolamo, Geoffrey Stanley

<u>ADMINISTRATIVE</u> COMMITTEE

NEW JERSEY: Yuki Moore Laurenti*, Geoffrey Stanley

PENNSYLVANIA: Jack Muehlhan, Daniel Grace Odessa Jenkins, John Anderson, Sean McNeeley

SELECTION COMMITTEE

PENNSYLVANIA: Daniel Grace, Joseph Uliana NEW JERSEY Geoffrey Stanley, William Hodas

X:\Wendy's Files\Commission Mtgs from.2003 to present\2014\May 19, 2014\(7) Operations Report\Standing Committees-6-04-13.doc

^{*}Chairman of Committee

^{**} Temporary assignment due to the vacancy of a PA Commissioner

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION RECAPITULATION OF COMMITTEE MEMBERSHIP

DeGerolamo	(1) (2)	Projects, Property and Equipment Committee Audit Committee
Alfano	(1) (2) (3)	Finance, Insurance, Management and Operations Committee Professional Services Committee Audit Committee (Chairman)
Grace	(1) (2) (3) (4)	Projects, Property and Equipment Committee ** Personnel Committee (Chairman) Administrative Committee Selection Committee
Vacant*	(1) (2)	Projects Committee, Property and Equipment Personnel Committee
Hodas	(1) (2) (3)	Professional Services Committee Personnel Committee Selection Committee
Laurenti	(1) (2)	Finance, Insurance Management and Operations Committee (Chairman) Administrative Committee (Chairman)
Muehlhan	(1) (2) (3)	Finance, Insurance, Management and Operations Committee Professional Services Administrative Committee
Smith	(1) (2)	Finance, Insurance, Management and Operations Committee Professional Services Committee (Chairman)
Stanley	(1) (2) (3) (4)	Projects, Property and Equipment Committee Audit Committee Administrative Committee Selection Committee (Chairman)
Uliana	(1) (2) (3) (4)	Projects, Property and Equipment Committee (Chairman) Audit Committee Selection Committee Personnel Committee**

PROFESSIONAL ASSOCIATES

CONSULTING ENGINEERS

TRANSYSTEMS CONSULTING ENGINEERS
Paramus, New Jersey

LEGAL COUNSEL

STRADLEY, RONON, STEVENS & YOUNG
Philadelphia, Pennsylvania

FLORIO, PERRUCCI, STEINHARDT & FADER Phillipsburg, New Jersey

EMPLOYMENT COUNSEL

STEVENS & LEE Philadelphia, Pennsylvania

WOLFF AND SAMSON West Orange, New Jersey

AUDITOR

BOWMAN & COMPANY Voorhees, New Jersey

FINANCIAL ADVISOR

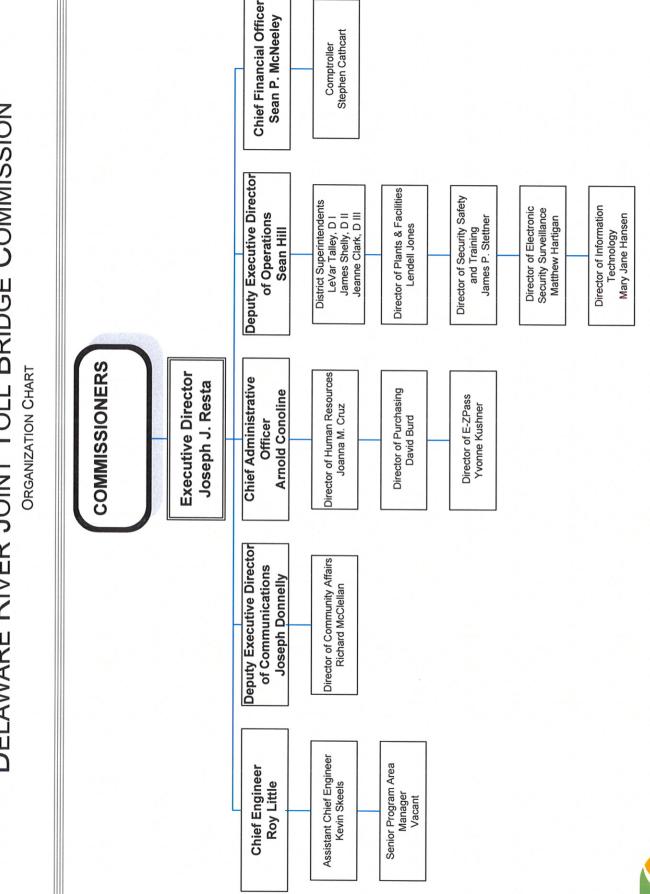
NW FINANCIAL GROUP Jersey City, New Jersey

COMMUNICATIONS CONSULTANT

INVESTMENT ADVISOR

BRABENDER COX Pittsburg, Pennsylvania PFM BANK Pennsylvania

Revised 2012





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CALL TO ORDER

The Regular Monthly Meeting of the Delaware River Joint Toll Bridge Commission was called to Order at the New Hope Executive Offices, 2492 River Road, New Hope, PA. 18938-9519, on Monday, May 19, 2014 at 10:35 a.m. pursuant to notice properly forwarded to each member in compliance with the bylaws. David DeGerolamo, Chairman, presided at this Meeting. The Commission met in Executive Session to discuss legal and personnel matters prior to this meeting.

APPEARANCES

COMMISSION MEMBERS:

Hon. David DeGerolamo (New Jersey)

Hon. Daniel Grace (Pennsylvania)

Hon. William Hodas (New Jersey)

Hon. Yuki Moore Laurenti (New Jersey)

Hon. Jack Muehlhan (Pennsylvania)

Hon. Edward J. Smith (New Jersey)

Hon. Geoffrey S. Stanley (New Jersey)

Hon. Joseph Uliana (Pennsylvania) (Via Conference Call)

COMMISSION MEMBERS ABSENT:

Hon. Gaetan Alfano (Pennsylvania)

COMMISSION GENERAL COUNSEL:

Jonathan Bloom, Stradley, Ronon, Stevens & Young Pennsylvania Douglas Steinhardt, Florio, Perrucci, Steinhardt & Fader, New Jersey

COMMISSION LABOR COUNSEL:

William Payne, Stevens and Lee, Pennsylvania

GOVERNORS REPRESENTATIVES:

Amy Herbold, NJ Assistant Counsel Authorities Unit Catharine Thurston, Pa Counsel

REPRESENTING THE COMMISSION'S COMMUNICATIONS CONSULTANTS: BRABENDER COX

Ethan Vickers, Brabender Cox

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COMMISSION STAFF MEMBERS:

Joseph J. Resta, Executive Director

Sean Hill, Deputy Executive Director of Operations

Roy Little. Chief Engineer

Joseph Donnelly, Deputy Executive Director of Communications

Arnold Conoline, Chief Administrative Officer

Sean McNeeley, Chief Financial Officer

Wendy Reading, Administrative Services Director/ Assistant Secretary Treasurer to the

Commission

Joanna Cruz, Director of Human Resources

Kevin Skeels, Assistant Chief Engineer

Julio Guridy, Contract Compliance Director

Stephen Cathcart, Comptroller

OTHERS:

Dan DiPoalo, KS Engineering,

ROLL CALL

Joseph Resta, Executive Director, in his capacity as Secretary for this Meeting called the roll, and at the conclusion thereof, reported that there was a quorum present-there being three members present from the Commonwealth of Pennsylvania and five members present from the State of New Jersey.

WELCOMING REMARKS OF CHAIRMAN

Chairman DeGerolamo welcomed those persons whose identities are set forth hereinabove under "Appearances".

INTRODUCE ANY COMMENTS FROM THE PUBLIC

Chairman DeGerolamo addressed the meeting and invited any comments from the public on items pertaining to today's Agenda.

EXECUTIVE DIRECTOR'S REPORT

Joseph Resta, Executive Director, addressed the meeting and said;

"Mr. Chairman, good morning, along with the change of seasons, this past month has also brought change to the Commission with an upgraded credit rating, a new E-ZPass customer service center provider, an expanded business enterprise program, and even a new bridge color are among the changes we are seeing this month.

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"On the financial front, Standard & Poor's Rating Services recently upgraded its rating on the Commission's outstanding revenue bonds to A status with a stable outlook. S&P cited the Commission's consistently strong financial profile as the basis for the upgrade;

"The rating reflects our view of the Commission's good competitive position, stable demand profile and strong bond provisions, according to a statement issued by S&P's credit analyst;

"Our debt service coverage ratio practices garnered considerable praise from S&P, Bond provisions stipulating a minimum 1.3 times ratio of net revenue for every dollar of debt And, based on actions taken by this Commission via Resolution, an even stronger target ratio of 1.5-times coverage adopted by the Commission in 2011. The A rating from S&P is the equivalent of the A2 bond rating the Commission reaffirmed from Moody's Investors Service in October 2012. At that time, both S&P and Moody's assigned positive outlooks to the Commission's financial outlook, Clearly, the Commission has worked hard in recent years to achieve upgrades on restructured debt using record-low interest rates, Stabilized operating costs and improved institutional liquidity, Contributing to the positive outcome were bond transactions the Commission pursued in the past two years. In October 2012, the Commission refunded \$107.5 million in outstanding 2003 and 2005 bonds to achieve a Net Present Value savings of \$12.7 million on future debt payments up to 2030. On the first of this month, we closed a bond renewal transaction that will enable the agency to save \$972,000 over the next three years. It's encouraging to see the bond rating agencies are noticing these efforts. I would like to praise Sean McNeeley, Dennis Enright, of NW Financial, and Bond Counsel for their efforts:

"Today is the go live date of our Customer Service Center / Violations Processing Center transition into the New Jersey Regional E-ZPass Customer Service Center. The last significant element of the merger from a customer perspective took place this past week with a six-day suspension of account access. This allowed for the exporting, transmission and uploading of data between our former E-ZPass service provider and our new one. The company serving the NJ Regional E-ZPass Customer Service Center and now our E-ZPass account holders is Xerox State & Local Solutions, Inc. As you may recall, we expect this new arrangement will enable the Commission to achieve both short-term and long-term savings and enhance customer service. Xerox's E-ZPass back office operations are based in Newark, N.J. which is much closer to our customer base than our previous service provider's Texas-based operation. Additionally, Xerox handles a large share of our immediate sister toll agencies at NJ Regional CSC: the New Jersey Turnpike Authority, the South Jersey Transportation Authority, the Delaware River Port Authority, the Delaware River & Bay Authority, and the Burlington County Bridge

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Commission. A great deal of praise goes to Yvonne, ETC, Zerox, Yvonne's team, and Chip Stracciolini for the smooth transition this weekend;

"There is a significant policy change for Commissioners to consider this month." Today's executive agenda includes a resolution affirming a new, formalized policy for the Commission Contract Compliance Program. The intent of this effort is to foster and expand the involvement of disadvantaged and small businesses in Commission projects. This policy builds on the basis of the Commission's endeavors in recent years through its establishment of contractual goals for minority, women and small-business enterprises. It recognizes a broadened universe of certified businesses, and for this reason it introduces a new term into the Commission vernacular: Identified Business Entities (IBE). In addition to minority, women and small-business enterprises, this new designation extends a hand of opportunity in Commission contracts to other duly-certified business enterprise designations including Disadvantaged Business Enterprises. Veterans Owned Businesses, and Disabled-Owned Business Enterprises. As I stated in my April 2013 executive director's report, our policy for business enterprises needed reevaluation to make it more consistent, verifiable, and accountable. It also needed to provide a means for these businesses to increase capacities so they might eventually participate as prime contractors and consultants themselves. With this now being realized, our next goal is to make the restructured program's performance outcomes publicly and consistently available on our website. Credit for this effort is should go to Chief Administrative Officer Arnie Conoline, Julio Guridy, Chris Baker, PA & NJ General Counsel;

"Moving to our Easton-Phillipsburg Toll Bridge Rehabilitation Project, we have some colorful news to relay this month. Within the next week, we expect some of the tarping to be removed from the toll bridge's truss, revealing the bridge's new color for the first time. Instead of the previous silver-metallic finish, the bridge will feature the same greenish "antique bronze" color as our other crossings. Once all painting is completed later in the year, this actually may mark the first time that both of our bridges at Easton and Phillipsburg are the same color. The finished results should enhance the river view from both communities;

"In closing, it's prudent to remember that the Memorial Day holiday weekend is fast approaching. It marks the unofficial start of the summer driving season, when traffic volumes spike as more motorists hit the road and travel longer distances So, please drive carefully and have a safe holiday;

Mr. Chairman, that concludes my report"

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Commissioner Laurenti addressed the meeting and said:

"I'd like to commend the staff on the S and P upgrade and as chair of the finance committee, I would like to thank the diligent work of our staff, especially Sean, and I also would like to thank my fellow Commissioners, all of who asked very tough questions during our meetings and are always looking for ways to save the Commission money in a prudent fashion"

APPROVAL OF MINUTES FOR COMMISSION MEETING HELD APRIL 28, 2014

R: 2546-05-14- ADM-01-05-14

Chairman DeGerolamo addressed the meeting and requested the adoption of a Resolution approving the Minutes of the Commission Meeting held April 28, 2014.

At the conclusion of the review, Commissioner Hodas moved and Commissioner Grace seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, that the Minutes of the Regular Commission Meeting held on March 31, 2014 be and the same hereby are approved."

Chairman DeGerolamo then invited any further questions on the Resolution. No further questions were presented and the Resolution was adopted.

APPROVAL OF OPERATIONS REPORT FOR THE MONTH OF APRIL, 2014

R: 2547-05-14- FIN-01-05-14

Chairman DeGerolamo addressed the meeting and asked if there were any questions on any of the reports contained in the "Operations Report".

At the conclusion of the review, Commissioner Smith moved and Commissioner Muehlhan seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, that the Operations Report, which reflects Commission activity for the month of March are hereby approved."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

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APPROVAL OF SETTLEMENT AGREEMENT WITH VERIZON PA FOR THEIR SINGLE FIBER CABLE CROSSING OF THE LOWER TRENTON TOLL SUPPORTED BRIDGE

R-2548-05-14 - FIN-01-05-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Muehlhan moved and Commissioner Stanley seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May 2014, via this resolution, that the Commission approve a Settlement Agreement with Verizon Pennsylvania LLC to resolve all outstanding issues with Verizon's use of the Lower Trenton Toll Supported Bridge and adjacent property of the Commission, and provide for the payment by Verizon t the Commission of the sum of \$100,000 on account of Verizon's use of the Bridge since November 1, 2008 and require that Verizon remove their fiber and cease using the Bridge by October 31, 2014, while leaving in place their conduits and innerduct for the Commission's use and benefit; and

"RESOLVED, the revenue generated is to be deposited into General Ledger Account 4600, Other Income; and

"RESOLVED, the Executive Director is hereby authorized to approve and execute all necessary contract on behalf of the Commission."

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

DENTAL INSURANCE RENEWAL PLAN YEAR JULY 1, 2014 THROUGH JUNE 30, 2015

R-2549-05-14 - INS-01-05-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Grace seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May 2014, that the Commission authorizes the Executive Director to approve the current dental insurance plan with Aetna, Inc, fo the policy year effective July 1, 2014

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through June 30, 2015 with the understanding that this plan can be cancelled at any time during the term with sixty (60) days notice to the provider."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

LIFE INSURANCE ADD AND LTD RENEWAL PLAN YEARS JULY 1, 2014 THROUGH JUNE 30, 2017

R-2550-05-14 - INS-02-05-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Hodas seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May 2014, that the Commission authorizes the Executive Director to affect the renewal of our group life insurance policy and our employee-paid long-term disability policy at their current respective levels of benefit and with the current provider (CIGNA) for a three (3) year period commencing July 1, 2014 through June 30, 2017 with the understanding that this plan can be cancelled at any time during the term with thirty –one (31) days notice to the provider."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPROVE CONTRACT COMPLIANCE PROGRAM (CCP) POLICY

R: 2551-05-14- ADM- 03-05-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Muehlhan moved and Commissioner Laurenti seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, that the Commission approves the Commission's Contract Compliance Policy which establishes a Contract Compliance Program, and authorizes the Executive Director to take all necessary steps to implement that policy and oversee that program."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

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BRIDGE MONITORING SYSTEM STUDY FOR SELECT VEHICULAR BRIDGES-CONTRACT 556A, AWARD OF CONTRACT TO PENNONI ASSOCIATE

R: 2552-05-14- ENG-01-05-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Grace moved and Commissioner Hodas seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, via the resolution, that the Commission award Contract No. C-556A Bridge Monitoring System Study for Select Vehicular Bridges-NJ Assignment to Pennoni Associates, Inc. for a not-to-exceed amount of \$389,614.63; and

"RESOLVED, identify the General Reserve Fund as the source of funds required for payment of any invoices; and

"RESOLVED, The Executive Director is hereby authorized to approve and execute all necessary contracts of behalf of the DRJTBC."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

DESIGN SERVICES FOR THE PORTLAND-COLUMBIA TOLL BRIDGE APPROACH ROADWAYS IMPROVEMENTS-CONTRACT C-566A

R: 2553-05-14- ENG-02-05-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hodas moved and Commissioner Muehlhan seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, via the resolution, authorizes the Executive Director to negotiate scope and fee with the consultant whose letter of interest has been deemed qualified through the RFP procurement process and determined to be fair, reasonable and in the best interest of the Commission; and

"RESOLVED, Identify the General Reserve Fund as the source of funds required for payment of any invoices."

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"RESOLVED, The Executive Director is hereby authorized to approve and execute all necessary contracts of behalf of the DRJTBC."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

Chairman DeGerolamo then addresses the meeting and stated before moving on to the next three personnel items he asked Executive Director Resta to describe the promotional process.

Executive Director Resta addressed the meeting and said:

"As you may recall, we have actually shifted the testing process to an electronic test that we have developed with staff for the intended employees for promotion, so what happens is we have a preparation class for the written test. The employees are able to participate in that so there is a class or study period. They take the test electronically. After that, the test is scored and ranked. There is an evaluation by myself of the respective kind of personnel records of them. There may be times when both are excluded from doing oral testing, and then there is oral testing, further scoring, and then a combination of testing and the rankings that are provided to the Commissioners for selection."

PROMOTION OF KENNETH HOCKENBURY, TOLL COLLECTOR TO TOLL CORPORAL, 1-78 TOLL BRIDGE-DISTRICT II

R: 2554-05-14- PER-01-05-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Muehlhan moved and Commissioner Laurenti seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, via the resolution, that the Commission authorizes the promotion of Kenneth Hockenbury, Toll Collector to the Toll Corporal position at the I-78 Toll Bridge with starting compensation set at \$43,774 per annum, which is the minimum step in the pay range for the Toll Corporal position (\$43,774 - \$55,867), pending satisfactory completion of the required personnel processing"

Chairman DeGerolamo then invited any further questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

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PROMOTION OF DONNA PIAZZA, TOLL COLLECTOR TO TOLL CORPORAL-EASTON-PHILLIPSBURG TOLL BRIDGE

R: 2555-05-14- PER-02-05-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Uliana moved and Commissioner Grace seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, via the resolution, that the Commission authorizes the promotion of Donna Piazza, Toll Collector to the Toll Corporal position at the Easton-Phillipsburg Toll Bridge with starting salary of \$45.965 per annum, which is step 2 in thepay range for the Toll Corporal position (\$43,774 - \$55,867), pending satisfactory completion of the required personnel processing."

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

PROMOTION OF RICHARD PROVAZNIK, TOLL COLLECTOR TO TOLL CORPORAL-PORTLAND-COLUMBIA TOLL BRIDGE

R: 2556-05-14 PER-03-05-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Muehlhan moved and Commissioner Hodas seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, via the resolution, that the authorizes the promotion of Richard Porvaznik, Toll Collector to the Toll Corporal position at the Portland-Columbia Toll Bridge with starting compensation set at \$48,257 per annum, which is step 3 in the pay range for the Toll Corporal position (\$43,774 - \$55,867), pending satisfactory completion of the required personnel processing."

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

Chairman DeGerolamo then addressed the meeting and requested Executive Director Resta describe the next personnel item and its process for the Annual Maintenance Promotions

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Executive Director Resta addressed the meeting and said:

"Every year we look at our maintenance personnel. There are three positions that the beginning position is Maintenance Worker III, then II and ultimately to Maintenance Worker I. So each year we look at the respective persons in those positions and if they have of gained additional knowledge and/or certifications or commercial driver's license and are available for promotion, they, in fact, are recommended for promotion, and the result of that this year are the folks that are involved in this resolution."

PROMOTION OF MAINTENANCE EMPLOYEES AT VARIOUS LOCATIONS (4) INDIVIDUALS

R: 2557-05-14 PER-04-05-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Hodas seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, via the resolution, that the Commission authorizes the promotions of the following employees; Shaun Profy, Maintenance Worker II to Maintenance Worker II to Maintenance Worker II at the Trenton Morrisville Toll Bridge, District I; and Brian Wilson, Maintenance Worker II to Maintenance Worker II, Laston Phillipsburg Toll Bridge, at the start of the first pay period after the approval of this Resolution; and

"RESOLVED, that the Commission authorizes the Executive Director to effect the promotions of the above referenced Maintenance Workers and to adjust their compensation subject to applicable practices and procedures at the start of the first pay period after this approval."

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPROVAL FOR RETIREMENT BENEFITS, WESLEY JONES, TELLER/INVENTORY CONTROL SPECIALIST-TRENTON MORRISVILLE TOLL BRIDGE

R: 2558-05-14 - PER-05-05-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

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At the conclusion of the review, Commissioner Muehlhan moved and Commissioner Laurenti seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, via the resolution, subject to applicable practices and procedures, the Commission approves the provision of retirement benefits to Wesley Jones on August 15, 2014."

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPROVAL OF REVISED EMPLOYEE MANUAL ATTENDANCE POLICY AND DISCIPLINE POLICY

R: 2559-05-14 - PER-06-05-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

Chairman DeGerolamo addressed the meeting and asked Executive Director Resta, hat the Time frame of effectuating this policy to move forward.

Executive Director Resta replied that the policies will go into effect on July 1st 2014. Abolishing the point system portion of the policy will be effective immediately. He then stated that there will be an Educational outreach to both employees and supervisory personnel with regard to the attendance policy and disciplinary policy. We will be distributing copies of these policies to all Employees.

Commissioner Smith addressed the meeting and said:

"This is a positive move, and I also want to applaud the efforts of Commissioner Grace and also our Human Resources Director, as well. It was a big job and appreciate the fact that we followed through and got it done".

At the conclusion of the review, Commissioner Hodas moved and Commissioner Grace seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, via the resolution, authorizes the rescission of the Attendance Policy and Discipline Guidelines of the May 2011 Employee Manual and approves the revised Attendance Policy and Discipline Policy attached as an official component to the minutes of this meeting as set for on pages A-1 thru A-10, effective July 1, 2014. Said revised policies shall be distributed to all employees."

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

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TRANSFER OF SEAN CORDREY, FROM ESS MONITOR TO BRIDGE OFFICER-WASHINGTON CROSSING TOLL SUPPORTED BRIDGE

R: 2560-05-14 - PER-07-05-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Stanley moved and Commissioner Laurenti seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, via the resolution, subject to applicable practices and procedures, that the Commission authorize the transfer of Sean Cordrey from ESS Monitor to the position of Bridge Officer at the Washington Crossing Toll Supported Bridge with starting compensation set at \$37,320.79 per annum, with is between steps 3 & 4 in the pay range for the Bridge Officer Position (\$33,290 - \$42,484) pending satisfactory completion of the required personnel processing; and

"RESOLVED, that the Commission authorizes the Executive Director to effect the transfer of Sean Cordrey from ESS Monitor to the Bridge Officer position at Washington Crossing Toll Supported Bridge, pending satisfactory completion of the required personnel processing."

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

TRANSFER OF KEVIN RAIKE, FROM BRIDGE OFFICER, WASHINGTON CROSSING TOLL SUPPORTED BRIDGE TO ESS MONITOR

R: 2561-05-14 - PER-8-05-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Grace moved and Commissioner Laurenti seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, via this Resolution, subject to applicable practices and procedures, that the Commission authorize the transfer of Kevin Raike, Bridge Officer, Washington Crossing Toll Supported Bridge to ESS Monitor with starting compensation set at \$37,320.79 per annum, which is Step 1 in the pay range for the ESS Monitor position (\$37,320 - \$46,974) pending satisfactory Completion of the required personnel processing; and

Meeting of May 19, 2014

"RESOLVED, that the Commission authorizes the Executive Director to effect the transfer of Kevin Raike to the ESS Monitor, pending satisfactory completion of the required personnel processing."

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPROVAL FOR PAYMENT OF INVOICE STRADLEY RONON, PA LEGAL COUNSEL

R: 2562-05-14- ACCT -01-05-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Hodas seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, via this Resolution authorizing payment of invoices #10329501, #10329506, #10329507 and #10329503 in the total amount of \$ 16,824.56 for Professional Services Rendered to Stradley Ronon, PA Legal Counsel.; and

"RESOLVED, identifying the Operating Fund as the source of funds required for any and all disbursements."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPROVAL FOR PAYMENT OF INVOICE STEVENS & LEE, PA LABOR COUNSEL

R: 2563-05-14- ACCT -02-05-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Hodas seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, via this Resolution, authorizes payment of invoice #407019 and #415386 in the total amount due of \$10,071.52 for Professional Services Rendered;

"RESOLVED: identifying the Operating Fund as the source of funds required for any and all disbursements."

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Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPROVAL FOR PAYMENT OF INVOICE WOLFF & SAMSON, NJ LABOR COUNSEL

R: 2564-05-14- ACCT -03-05-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

Chairman DeGerolamo then addressed the meeting and requested to be recorded as abstaining from this vote.

At the conclusion of the review, Commissioner Smith moved and Commissioner Hodas seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, via this Resolution authorizing payment of invoice #298213 and #298211 in the total amount due of \$3,680.00 for professional services rendered to Wolff and Samson, New Jersey Labor Counsel;

"RESOLVED: identifying the Operating Fund as the source of funds required for any and all disbursements."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was adopted

APPROVAL FOR PAYMENT OF INVOICE NW FINANCIAL GROUP, LLC

R: 2565-05-14- ACCT -04-05-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Hodas seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, via this Resolution authorizing payment of invoice #20724, #20194, #20631 and #20240 in the amount of \$22,188.75 to NW Financial Group, LLC; and;

"RESOLVED: identifying the General Reserve Fund as the source of funds required for any and all disbursements."

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Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPROVAL FOR PAYMENT OF INVOICE FLORIO, PERRUCCI, STEINHARDT AND FADER, NJ LEGAL COUNSEL

R: 2566-05-14- ACCT -05-05-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Hodas seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 19th day of May, 2014, via this Resolution authorizing payment of invoices #94573, #94843, #94596, #94479, #94138, and #94478 in the total amount due of \$16,351.66 for Capital and Non-Capital Professional Services to Florio, Perrucci, Steinhardt and Fader, NJ Legal Counsel.; and

"RESOLVED, identifying the Operating Fund as the source of funds required for any and all disbursements."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

ELECTION OF OFFICERS-CASTING OF THE UNANIMOUS BALLOT-VICE CHAIRMAN AND SECRETARY TREASURER

R: 2567-05-14

Executive Director Resta then addressed the Commission and stated that since the nominations for the Offices of CHAIRMAN, VICE CHAIRMAN, and SECRETARY-TREASURER were made, and since no additional nominations had been made for anyone other than for; GAETAN ALFANO for Vice Chairman; and JOSEPH ULIANA for Secretary-Treasurer; and further, since motions had been unanimously passed authorizing closure of the nominations, since the nominations were unopposed, he respectfully requested the adoption of a Resolution casting the unanimous ballot for, Mr. Alfano, and Mr. Uliana.

Commissioner Laurenti the moved and Commissioner Grace seconded the adoption of the following Resolution:

"WHEREAS, the By-Laws of the Delaware River Joint Toll Bridge Commission, adopted at its Regular Meeting in 1956 and amended in 1962, 1965, 1969 and 1970, among other things, require

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the holding of an 'Annual Meeting' in May of each year, at which time, the election of the Commission Members to the Office Vice Chairman and Secretary-Treasurer, may take place; and

"WHEREAS, the Delaware River Joint Toll Bridge Commission has convened on this 19th day of May 2014, in compliance with the By-Laws; and

"WHEREAS, the Commission's By-Laws also provide that the 'Nominating Committee' of the Commission shall consist of all the Commissioners, except the Commissioner holding the Offices of the Chairman and Vice Chairman; and

"WHEREAS, GAETAN ALFANO, a member of the Commission from the Commonwealth of Pennsylvania, has been nominated for the Office of Vice Chairman; and

"WHEREAS, JOSEPH ULIANA, a member of the Commonwealth of Pennsylvania has been nominated for the Office of Secretary-Treasurer; --each to serve in such Office for the ensuing year; and

"WHEREAS, no further nominations for the said Offices were made, and motions authorizing closure of said nominations were passed unanimously; and

"WHEREAS, the Commission Members, by the above-described actions have indicated their intent to unanimously; GAETAN ALFANO, as Vice Chairman; and JOSEPH ULIANIA as Secretary-Treasurer;

"NOW THEREFORE, BE IT RESOLVED, by the Delaware River Joint Toll Bridge Commission at this 'Annual Meeting' assembled this 19TH day of May 2014, that Commissioner Laurenti, in her capacity as Chairman of the Nominating Committee, for this 'Annual Meeting' be, and she hereby is authorized and directed, on behalf of the Commission Members, to cast a unanimous ballot of (1) GAETAN ALFANO, who will serve as Vice Chairman; and (2) JOSEPH ULIANIA, who will serve as Secretary-Treasurer of the Delaware River Joint Toll Bridge Commission for the ensuing year, and the said GAETAN ALFANO and JOSEPH ULIANA will (effective immediately) assume all authorities, powers and duties vested respectively in the Vice Chairman and Secretary-Treasurer, as set forth in (1) the By-Laws of the Commission; (2) the Minutes of previous Commission Meetings; and (3) the Trust Indenture."

The motion for closure of nominations for Gaetan Alfano, Vice Chairman and Joseph Uliana, Secretary Treasurer was passed by acclamation.

Executive Director Resta, then called the Roll:

NEW JERSEY	$\underline{\text{Yes}}$	<u>No</u>	<u>PENNSYLVANIA</u>	$\underline{\text{Yes}}$	<u>No</u>
Mr. DeGerolamo	\mathbf{X}		Mr. Grace	\mathbf{X}	
Mr. Hodas	X		Mr. Uliana	X	
Ms. Laurenti	\mathbf{X}		Mr. Muehlhan	X	
Mr. Stanley	X				
Mr. Smith	X				

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Executive Director Resta reported that there were four affirmative votes from Pennsylvania, three affirmative votes from New Jersey. The vote was passed unanimously.

CASTING OF THE UNANIMOUS BALLOT CHAIRMAN

R: 2568-05-14

Executive Director Resta then addressed the Commission and stated that since the nominations for the Offices of CHAIRMAN, are made, and since no additional nominations had been made for anyone other than DAVID DEGEROLAMO for Chairman; and further, since motions have been passed authorizing closure of the nominations, he respectfully requested the adoption of a Resolution casting the unanimous ballot for Mr. DeGerolamo.

Commissioner Laurenti the moved and Commissioner Muehlhan seconded the adoption of the following Resolution:

"WHEREAS, the By-Laws of the Delaware River Joint Toll Bridge Commission, adopted at its Regular Meeting in 1956 and amended in 1962, 1965, 1969 and 1970, among other things, require the holding of an 'Annual Meeting' in May of each year, at which time, the election of the Commission Members to the Office Chairman, may take place; and

"WHEREAS, the Delaware River Joint Toll Bridge Commission has convened on this 19th day of May 2014, in compliance with the By-Laws; and

"WHEREAS, the Commission's By-Laws also provide that the 'Nominating Committee' of the Commission shall consist of all the Commissioners, except the Commissioner holding the Offices of the Chairman and Vice Chairman; and

"WHEREAS, DAVID DEGEROLAMO, a member of the State of New Jersey, has been nominated for the Chairman to serve in such Office for the ensuing year; and

"WHEREAS, no further nominations for the said Office were made, and motions authorizing closure of said nominations were passed; and

"WHEREAS, the Commission Members, by the above-described actions have indicated their intent to elect DAVID DEGEROLAMO as Chairman;

"NOW THEREFORE, BE IT RESOLVED, by the Delaware River Joint Toll Bridge Commission at this 'Annual Meeting' assembled this 19TH day of May 2014, that Commissioner Laurenti, in her capacity as Chairman of the Nominating Committee, for this 'Annual Meeting' be, and she hereby is authorized and directed, on behalf of the Commission Members, to cast a unanimous ballot for (1) DAVID DEGEROLAMO, who will serve as Chairman; of the Delaware River Joint Toll Bridge Commission for the ensuing year, and the said DAVID DEGEROLAMO will (effective immediately) assume all authorities, powers and duties vested

Meeting of May 19, 2014

respectively as the Chairman, as set forth in (1) the By-Laws of the Commission; (2) the Minutes of previous Commission Meetings; and (3) the Trust Indenture."

The motion for closure of nominations for David DeGerolamo, Chairman was passed by acclamation.

Executive Director Resta, then called the Roll:

<u>NEW JERSEY</u>	$\underline{\text{Yes}}$	<u>No</u>	<u>PENNSYLVANIA</u>	$\underline{\text{Yes}}$	<u>No</u>
Mr. DeGerolamo	X		Mr. Grace	X	
Mr. Hodas	X		Mr. Uliana	X	
Ms. Laurenti	X		Mr. Muehlhan	X	
Mr. Stanley	X				
Mr. Smith	Abstain	ı			

Executive Director Resta reported that there were three affirmative votes from Pennsylvania, three affirmative votes from New Jersey, and one abstention. The vote was passed.

Chairman DeGerolamo addressed the meeting and stated:

"As we move the meeting forward, I'm going to take two minutes to say thank you on behalf of myself and my Vice-Chair Commissioner Alfano. I will tell you that as we sit as chair and vice-chair we not only do it on behalf of ourselves, but we do it on behalf of the whole Commission, and we pride ourselves on making sure that everyone at this table has a voice because that is what this Commission is about. and I am honored to serve again as chair as Commissioner Alfano is to serve as Vice-Chair. We continue to look forward and work together with all of you as we continue to move the Commission forward with good government initiative, similar to one we just passed in the contract compliance program for minority women owned and small business enterprises and the litany of other enterprises that fall under the new program. It has been interesting times over the years, and it has also been a pleasure to work with so many different people representing the governor's offices as well, both from Pennsylvania and New Jersey. There are times when decision need to be made and guidance needs to be given, and both Governor Corbett's office and Governor Christie's office have been very helpful in helping us move this Commission forward in matching the policies of the State of New Jersey and Pennsylvania so that we can work in conjunction, again, with regard to our moving forward with good government and transparency, so I thank them as well, and I thank all of you as Commissioners. I thank Mr. Resta, Mr. Hill, Mr. Little and all of the Commission staff from the maintenance workers and toll collectors all the way through. I think we have a very good agency. I think you have very good employees, and I think all of us together do a wonderful job moving this Commission forward in 2014, and I thank all of you."

Meeting of May 19, 2014

INVITE ANY COMMENTS FROM PUBLIC

Chairman DeGerolamo addressed the meeting and invited any comments from the Public.

SCHEDULING OF THE JUNE 30, 2014 MEETING

Chairman DeGerolamo addressed the Meeting and stated that the Commission's next meeting will be scheduled for June 30, 2014.

Executive Director Resta assured the Commission Members that an "Official Notice of Meeting" would be forwarded to each and every Member of the Commission.

ADJOURNMENT

Chairman DeGerolamo invited a motion for Adjournment.

Commissioner Muehlhan then moved that the Meeting be adjourned and Commissioner Laurenti seconded the motion. The voice vote was unanimously affirmative and the Meeting was adjourned at 11:05 a.m., Monday, May 19, 2014.

Prepared and submitted by:

WENDY VADOLA READING

Assistant Secretary Treasurer to the Commission

Approved by:

JOSEPH J. RESTA Executive Director



Attendance Policy Amendment to Employee Manual

July 1, 2014

I. WORK SCHEDULE

A. Business Hours

Normal working hours of Commission employees are as follows:

- 1. Administration, Engineering and Operations Office Personnel: 7-hour day, not including lunch period, Monday through Friday. The duties of toll auditing personnel may require irregular hours at the discretion of their supervisor.
- 2. Toll and Bridge Personnel: 8-hour shifts, including a paid lunch period, 40 hours per week. You must be in uniform and at your designated assignment throughout your shift.
- 3. **Maintenance Personnel:** 8-hour day, not including lunch period, Monday through Friday. Custodial workers at I-78 Welcome Center have work-hours the same as toll and bridge personnel.

When the operating efficiency or emergency of the Commission warrants, it may be necessary to change your normal working hours, at the discretion of your supervisor.

It may be periodically necessary to change normal work schedules and assigned work locations. Alternate shifts and location will be at the direction and approval of the Department Head.

Toll and bridge personnel shall work in shifts covering a period of twenty-four hours and will be divided into three eight-hour periods, unless otherwise designated by the Superintendent.

Schedules showing shift arrangements for each bridge will be posted.

Supervisor may rotate the assignments of personnel should it become necessary to do so in the interest of efficiency of the operation or for the convenience of the public using Commission facilities.

All Commission non-exempt employees shall punch-in at the time you report for duty and punch-out at the time you report "off duty" on the Commission's time-keeping system or otherwise record on any system, time clock, form or record book provided by the Commission. You are not permitted to punch in more than six minutes before your scheduled start time.

All employees working other than normally scheduled hours shall, in addition to punching in, report their presence in the building and their departure to the officer-in-charge.

B. Attendance

From time to time, it may be necessary for you to be absent from work. The Commission is aware that emergencies, illnesses, or pressing personal business that cannot be scheduled outside your work hours may arise. Sick days, vacation, personal days have been provided for this purpose.

If you become ill or are injured on the job, notify your supervisor at once. If illness, injury or other emergency necessitates your absence from work, you must notify your supervisor.

If you are a non-exempt employee, other than bridge and toll personnel, you should personally call your Foreman or Assistant Foreman, or Director at least one hour before your starting time to the extent possible and state the type of leave taken. If you are bridge or toll personnel, you should personally call the Sergeant-in-Charge or the Corporal-in-Charge at least two hours before your starting time, to the extent possible, and state the type of leave taken.

Office personnel reporting off must personally notify their supervisor prior to their normal starting time if practicable and state the type of leave taken.

C. Absences and Lateness

1. POLICY MISSION

You are an important member of the Commission team. We are committed to providing the highest level of service to our commuting public. To fulfill the Commission's public service mission and as an act of courtesy to your fellow coworkers, the Commission expects you to be at work each day that you are scheduled to work, to report for work at the time you are scheduled, and to work your entire schedule. This policy is designed to ensure efficient business operations as attendance and punctuality are the responsibility of each individual employee.

2. DEFINITIONS

The following definitions are presented to assist you in understanding and fulfilling your obligations under this policy.

- a. ATTENDANCE: Being at work at your scheduled time, on each of your scheduled days and remaining at work for your entire scheduled hours of work.
- b. PUNCTUALITY: Being on time, at your workstation, at your scheduled starting time.

- c. PARTIAL DAYS: You are considered to have a partial day absence if you are an eight (8) hour employee and are absent one to four hours. Any absence over four (4) hours shall be considered a full day's absence. You are considered to have a partial day absence if you are a seven (7) hour employee and are absent one to three and a half. Any absence over three and a half (3 ½) hours shall be considered a full day's absence. You must provide a valid medical excuse or other necessary documentation for an excused absence in order to be approved for a partial day.
- d. FAILURE TOPUNCH IN/OUT: You fail to punch in before the start of your scheduled work day or punch out at the end of your scheduled workday.
- e. LATE: You are considered late if you are not at your work station, and you punched in or arrive past your scheduled starting time.
- f. ABSENCE: Not being at work for your scheduled workday. This includes sick time, unauthorized bereavement leave, unauthorized vacation, and unauthorized use of compensatory time and/or any unpaid time off.
- g. UNEXCUSED ABSENCE: An absence is unexcused when:
 - (1) You are not at work for your scheduled workday and you fail to contact your supervisor at least one (1) hour before the start of your scheduled work day, with a valid excuse for your absence. If it is not practicable for you to call at least one (1) hour before the start of your scheduled work day, your absence may be excused provided that your provide a valid excuse. The Executive Director or his designee shall have the sole authority to determine if an excuse if valid;
 - (2) You are absent from work for three (3) or more consecutive days and fail to provide a valid medical excuse or other necessary documentation for an excused absence. If your three-day absence is for medical reasons, you must provide a medical excuse from a medical provider which includes the need to be absent for medical reasons, confirmation that you are ready to return to work;
 - (3) You are absent from work on a day immediately before or immediately after any of the following scheduled days off: (1) a weekend, (2) a holiday, (3) a regular day off or (4) a scheduled vacation, and fail to bring in a doctor's note with a valid medical excuse or other necessary documentation for an excused absence, even if the absence is only for one day; or
 - (4) You have exhausted all leave time and are absent without an approved leave of absence (AWOL).

- (5) NO CALL/NO SHOW: Being absent from work and failing to call your supervisor, without a valid excuse. Each day shall constitute one occurrence. The Executive Director or his designee shall have the sole authority to determine whether an excuse is valid.
- h. UNSATISFACTORY ATTENDANCE: Your attendance is unsatisfactory, subjecting you to discipline if:
 - (1) You have three (3) unexcused absences in a rolling ninety (90) day period.
 - (2) You display a pattern of lateness. You display a pattern of lateness if you are late two or more days in a one work-week period or three or more days in a pay period.
 - (3) You fail to punch in or punch out four times in a pay period.
- i. **INCIDENT:** Each individual absence and/or lateness is defined as an incident. Any continuous absence is counted as a single incident.
- j. JOB ABANDONMENT: If you are absent three consecutive work days and fail to notify your department head, without a valid excuse, you will be considered to have voluntarily resigned your position.

The Executive Director, or his designee, shall have the sole authority to determine whether an excuse if valid. The Executive Director or his designee shall further have the sole authority to grant leave without pay.

- 3. DISCIPLINE FOR UNSATISFACTORY ATTENDANCE
 - a. ATTENDANCE POINTS SYSTEM:

THE POINTS SYSTEM IS RESCINDED. Effective July 1, 2014, any attendance points which you have accumulated shall be removed from your record. Additionally, your level of discipline as of June 30, 2014 shall be rolled-back by one level (i.e. if you are at a Step II Discipline, you will now be at a Step I Discipline and your next level of discipline shall be Step II).

b. **DISCIPLINE FOR UNSATISFACTORY ATTENDANCE**: Attendance will be monitored monthly by the department head (or designee) starting from your date of hire. The department head is responsible for keeping their Deputy Executive Director aware of unsatisfactory attendance problems. Discipline for unsatisfactory attendance shall be in accordance with the Disciplinary Guidelines set forth in this Employee Manual.

- c. **DISCIPLINE FOR NO CALL/NO SHOW**: If you have an infraction for no call/no show, you may be subject to a three-day suspension/final warning. A second no call/no show infraction within a ninety-day period may subject you to termination.
- d. REMOVAL OF UNSATISFACTORY ATTENDANCE RECORD: If your attendance record is satisfactory for a period of one year from the date of infraction, your record of discipline relating to unsatisfactory attendance shall not be considered for purposes of progressive discipline.

The application of this Policy shall in no way deprive any employee of rights as provided for in the Family and Medical Leave Act (FMLA) or any other applicable law.



Discipline Policy Amendment to Employee Manual

July 1, 2014

II. DISCIPLINARY GUIDELINES

A. OBJECTIVE

You have the duty and the responsibility to be aware of and abide by existing rules and policies. You also have the responsibility to perform your duties to the best of your ability and to the standards set forth in your job description or as otherwise established.

The Commission supports the use of progressive discipline for Regular Employees to address issues such as poor work performance, misconduct, unsatisfactory attendance or failure to comply with any of the Commission's Policies, Rules or Regulations. The Commission further seeks to encourage you to become a more productive worker and to conform your behavior to the Commission's standards and expectations.

The Commission is not bound to provide you with progressive discipline and reserves the right to proceed to any level within the discipline process, including termination depending, in the discretion of the Executive Director of the Commission, upon the severity of the offense/violation.

B. PROGRESSIVE DISCIPLINE FOR REGULAR EMPLOYEES

- 1. Progressive Discipline. Subject to the Commission's discretion as described above, the progression of discipline is as follows:
 - a. Oral counseling: You will be reminded of the Commission's policies and given an opportunity to correct your behavior. Oral Counseling shall remain active on your record for one year from the date of infraction. An employee who receives oral counseling is subject to the next step of progressive discipline for one year from the date of infraction.
 - b. Oral reprimand, with a formal follow-up period of ninety (90) days from the date of the oral reprimand. The oral reprimand shall be open for one year, from the date of infraction which resulted in the oral reprimand. An employee who receives an oral reprimand is subject to the next step of progressive discipline for one year from the date of infraction
 - c. Written reprimand, with formal follow-up period of ninety (90) days from the date of the written reprimand. The written reprimand will be open for one year, from the date of infraction which resulted in the written reprimand. An employee who receives a written reprimand is subject to the next step of progressive discipline for one year from the date of infraction.
 - d. Three-day suspension/final warning, with formal follow-up period of ninety (90) days from the end of the three-day suspension/final

warning. The three-day suspension/final warning shall be open for one year from the date of infraction which resulted in the three-day suspension/final warning. An employee who receives a three-day is subject to the next step of progressive discipline for one year from the date of infraction.

e. Demotion or Termination. A recommendation for demotion or termination will be sent to the Executive Director for approval. No recommendation for demotion needs to be made prior to a recommendation for termination. The Commission reserves the right to by-pass the Progressive Discipline process and proceed directly to termination.

2. Administration of Progressive Discipline

- a. Once you receive oral counseling, an oral reprimand, written reprimand, or three-day suspension/final warning, you will be considered to be on warning status for one year from the date of infraction. If within a one-year period, your history of discipline remains unsatisfactory, you shall be placed on the next level of discipline. (e.g., a pending written reprimand would be elevated to a three-day suspension).
- b. If you are at any level of the disciplinary process due to poor performance, misconduct or failure to comply with any of the Commission's Policies, Rules or Regulation, other than attendance, you will be subject to the next level of discipline up to and including termination. If your subsequent discipline results only from unsatisfactory attendance or violation of the attendance policy, the progression of discipline shall be as follows:
 - (1) If the attendance violation is within the ninety-day (90) probationary period resulting from discipline, then you may be subject to the next level of discipline, as the Executive Director of or his designee, may in his sole discretion determine;
 - (2) If the attendance violation occurs after the ninety-day (90) probationary period resulting from the discipline, the attendance violation may result in a repeat of the level of discipline you are currently on (i.e. if you are at a three-day suspension/final warning, the attendance violation will result in another three-day suspension/final warning). You will be subject to formal follow-up period of ninety (90) days from the date of discipline and the discipline shall remain on your record for one year from the date of the new infraction, as the

Executive Director or his designee, may in his sole discretion determine;

- c. If you are at any level of the disciplinary process due to any combination of violations of the attendance policy, poor work performance, misconduct or failure to comply with any of the Commission's Policies, Rules or Regulations, then the Executive Director, or his designee, in his sole discretion, shall determine whether an attendance violation after the ninety (90) day probationary period will result in the next level of discipline or a return to a current level of discipline.
- d. Subsection 2.b(2) and 2.c shall not apply if you are proceeding through progressive discipline as a result of violations of the attendance policies only and you incur a subsequent attendance violation.
- e. Subsection 2b(2) and 2c shall not apply if you are proceeding through progressive discipline as a result of poor work performance, misconduct or violations of the Commission's Policies, Rules and Regulations, other than attendance, and you incur a subsequent violation as a result of poor performance, misconduct or violations of the Commission's Policies, Rules and Regulations.
- f. If you are on warning status and incur no further infractions for one year from the date of infraction, you will be taken off warning status but the documentation will be kept on file. If you remain reprimand-free for a period of two (2) years from the date of your last discipline, the record of discipline shall not be considered for purposes of progressive discipline.
- **g.** All terminations should be discussed with Human Resources prior to taking any action.
- 3. During any period of probation, the Commission may, in its sole discretion, impose reasonable conditions upon you.

C. DISCIPLINE OF INTRODUCTORY EMPLOYEES

If you are an Introductory Employee and you exhibit poor work performance, misconduct, unsatisfactory attendance, receive an unsatisfactory grade in any area of your evaluation or fail to comply with any of the Commission's Policies, Rules or Regulations, your employment may be terminated <u>regardless of whether or not you have been disciplined previously</u>.

Meeting of May 19th, 2014

FINANCE

The following pages reflect a report on those items assigned to the Finance, Insurance and Management Committee.

Each item is reported separately and page numbered accordingly hereunder.

Meeting of May 19, 2014

SUBJECT	DESCRIPTION	PAGE NUMBER
Accounting	Status of Cash Balances at April 30, 2014	1
Accounting	Status of Bond Retirement at April 30, 2014	2
Accounting	Status of Investments at April 30, 2014	3–6
Accounting	Status of Toll Traffic and Revenue & Toll Supported Traffic Month of April 2014 Compared with Month of April 2013	7-20
Accounting	Statistical Summary of Expenditures on Toll Bridges and Toll Supported Bridges Accounts for the Period April 1, 2014 through April 30, 2014	21-33
Accounting	Statement of Revenue and Expenses: Four Months Period ending April 30, 2014	34

Meeting of May 19, 2014

There follows Cash Balances of the Commission at April 30, 2014 for the information and review of the Members:

COMMISSION CASH DEPOSITS

Wells Fargo Bank, N. A.

Revenue Fund 17,802,875
Payroll Fund 50,865
Insurance Clearing Account 450,000

TOTAL \$ 18,303,740

CASH DEPOSIT GUARANTEES

Wells Fargo Bank PA ACT 72 FULL BALANCE

Meeting of May 19, 2014

STATUS OF BRIDGE SYSTEM REVENUE BONDS at April 30, 2014

Total	e Remaining Outstanding			,				4,160,000	_	_	_		_			6 12,650,000					6 15,305,000	_		Ì	-	_	_	000,008,6	,				16,935,000	8 343 505 000
	Average							3.24%	3.36%	3.27%	3.38%	3.50%	3.92%	3.97%	3.26%	3.61%	2.33%	3.44%	3.49%	3.52%	3.75%	3.83%	3.12%	3.77%	4.15%	4.16%	4.26%	4,23%		4.39%	4.39%	4.60%	4.60%	
8 2	Maturities & Calls						3,430,000																	•										20,665,000 \$ 3,430,000
SERIES 2012B	Principal Amount						3,430,000	3,360,000	3,385,000	3,440,000	3,490,000	3,560,000	N/A	N/A	N/A	N/A	N/A	N/A	N/A	K/Z	A/N	N/A	N/A	N/A	N/A	N/A	20,665,000							
	Yield						0.60%	1.01%	1.30%	1.61%	1.84%	2.18%																						\$
12A	Maturities & Calls						4,435,000															1,210,000												\$ 5,645,000
SERIES 2012A	Principal Amount						4,435,000	N/A	N/A	1,030,000	1,065,000	1,100,000	1,145,000	1,195,000	6,825,000	4,000,000	3,165,000	7,445,000	7,815,000	8,205,000	3,000,000	7,015,000	2,000,000	9,355,000	1,345,000	1,385,000	Z/A	K/Z	N/A	N/A	N/A	K/Z	N/A	77,145,000 \$ 5,645,000
S	Yield						0.35%			0.85%	1.09%	1.33%	1,61%	1,90%	2.14%	2.33%	2,33%	2.50%	2.60%	2.67%	3.01%	3.06%	3.12%	3.17%	3.21%	3.27%								(A
07B	Maturities & Calls			\$ 3,350,000	3,350,000	3,850,000	4,200,000																											3 22,350,000
SERIES 2007B	Principal Amount	N/A N/A N/A	N/A N/A	3,350,000	3,550,000	3,850,000	4,200,000	4,350,000	4,450,000	4,800,000	4,950,000	5,250,000	5,450,000	5,650,000	5,950,000	6,250,000		6,550,000	6,800,000	7,150,000	7,450,000	7,800,000		8,200,000	8,550,000	8,900,000	9,350,000	000,008,6	N/A	N/A	N/A	N/A	N/A	\$ 150,000,000 \$ 22,350,000
	Yield			4.23% \$	4.23% 4.23%	4.23%	4.23%	4.23%	4.23%	4,23%	4.23%	4,23%	4.23%	4.23%	4.23%	4.23%		4.23%	4.23%	4.23%	4.23%	4.23%		4.23%	4.23%	4.23%	4.23%	4.23%						رم
07A	Maturities & Calls			\$ 470,000	1,410,000	1,545,000	1,660,000			_		1																3,595,000	14,000,000	14,310,000				\$ 40,275,000
SERIES 2007A	Principal Amount	N/A N/A N/A	N/A N/A	470,000	1,410,000	1,545,000	1,660,000	1,450,000	1,920,000	1,760,000	2,000,000	2,010,000	2,135,000	2,275,000	2,260,000	2,400,000		2,490,000	2,640,000	2,710,000	2,855,000	2,925,000		3,050,000	3,200,000	3,375,000	3,475,000	3,595,000	14,000,000	14,700,000	15,435,000	16,205,000	16,935,000	\$ 134,170,000 \$
-	Yield			3.53% \$	3.53%	3.54%	3.58%	3.62%	3.66%	3.73%	3.80%	3.88%	3.96%	4.03%	4.08%	4.12%		4.17%	4.21%	4.25%	4.27%	4.30%		4.35%	4.35%	4,35%	4.35%	4.39%	4.39%	4.39%	4.39%	4.60%	4.60%	59
05A	Maturities & Calls	\$ 330,000	895,000	965,000	1,005,000	1,095,000	1,150,000			1,415,000	1,485,000	1,565,000	1,645,000	1,735,000	1,825,000	1,920,000		2,020,000	2,125,000	2,235,000	2,345,000	2,450,000		2,560,000	2,675,000	2,795,000								\$ 39,420,000
SERIES 2005A	Principal Amount	N/A N/A 330,000	930,000	965,000	1,005,000	1,095,000	1,150,000	2,000,000	5,220,000	5,540,000	5,835,000	6,155,000	6,480,000	6,840,000	1,825,000	1,920,000		2,020,000	2,125,000	2,235,000	2,345,000	2,450,000		2,560,000	2,675,000	2,795,000	N/A	N/A	N/A	N/A	N/A	N/A	N/A	72,645,000 \$ 39,420,000
•2	Yield	2.35% \$	2.50%	2.90%	3.23%	3.39%	3.66%	3.76%	3.85%	3.96%	4.02%	4.04%	4.09%	4.13%	4.14%	4.19%		4.23%	4,35%	4.35%	4.07%	4.67%		4.67%	4.67%	4.67%								65
	Maturity	7/1/2003 7/1/2004 7/1/2005	7/1/2006 7/1/2007	7/1/2008	7/1/2010	7/1/2011	7/1/2013	7/1/2014	7/1/2015	7/1/2016	7/1/2017	//1/2018	7/1/2019	7/1/2020	7/1/2021	7/1/2022	7/1/2022	7/1/2023	7/1/2024	7/1/2025	7/1/2026	7/1/2027	7/1/2027	7/1/2028	7/1/2029	7/1/2030	7/1/2031	7/1/2032	7/1/2033	7/1/2034	7/1/2035	7/1/2036	7/1/2037	

Footnote: 2012 Series Bonds Refunded remaining balance of 2003A Series and \$30,795,000 of the 2005A Series Bonds.

Delaware River	Joint Toll Bridge	Commission	

Purchases Report Sorted by Fund - Maturity Date April 1, 2014 - April 30, 2014 **Delaware River Joint TBC**

Original Par Value

Sec. Type

Fund

Investment #

CUSIP

3

Payment Periods

Principal Purchased

Accrued Interest Rate at at Purchase

MTY

Ending Book Value

Maturity Date

No Activity



Investment Classification Sorted by Fund - Maturity Date April 30, 2014 **Delaware River Joint TBC**

Asserve Fund Asserve Fund 10113 010SF 10115 01GRF 10208 01GRF 10209	Goldman Sachs IIa Fed Port Subt Goldman Sachs IIa Fed Port			200	2	Date	Mai Not Value		֡
General Reserve Fund 01DSF 38145C752 10115 01GRF 38145C752 10115 01GRF 38145C752 10208 01GRF 31398AXJ6 10208 01GRF 912828GS2 10245 01GRF 912828TA8 10270 01GRF 91282BTA8 10270 01GRF 91282BDC1 10296 01GRF 3135GBV4 10296 01GRF 3135GBV4 10261 01GRF 3135GBV4 10209 01GRF 3135GBV4 10209 01GRF 3135GBV4 10209 01GRF 3135GBV4 10220 01GRF 3135SW1 10220 01GRF 3135SW1 10308 01GRF 3135SW1 10306 01GRF 91282BND 1	Sub								
General Reserve Fund 38145C752 10115 01GRF PAINVEST 10050 01GRF 31398AXJ6 10208 01GRF 912828GS2 10245 01GRF 912828GS2 10245 01GRF 912828TA8 10307 01GRF 912828DC1 10270 01GRF 3135G0BY8 10218 01GRF 3135G0FY4 10261 01GRF 3135G0FY4 10208 01GRF 3135G0FY4 10229 01GRF 3135SMA45 10220 01GRF 3135SMA45 10220 01GRF 3135SW81 10308 01GRF 3135SW81 10308 01GRF 91282BN29 10306 01GRF 91282BPJ3 <t< td=""><td>Sub</td><td>Amort 1,401</td><td>1,401,693.09</td><td>900.0</td><td>100.000</td><td>100.000 04/30/2014</td><td>1,401,693.09</td><td>1,401,693.09</td><td>1,401,693.09</td></t<>	Sub	Amort 1,401	1,401,693.09	900.0	100.000	100.000 04/30/2014	1,401,693.09	1,401,693.09	1,401,693.09
General Reserve Fund 38145C752 10115 01GRF PAINVEST 10050 01GRF 912828QS2 10245 01GRF 912828GFW6 10307 01GRF 912828TA8 10270 01GRF 912828DC1 10296 01GRF 91282BDC1 10296 01GRF 91282BNV4 10290 01GRF 91282BNV4 10219 01GRF 91282BNV4 10296 01GRF 91282BNV4 10296 01GRF 91282BNV4 10296 01GRF 91282BNV4 10296 01GRF 91282BNV4 10290 01GRF 91282BNV4 10290 01GRF 91282BNV4 10306 01GRF 91282BNV4 10306 01GRF 91282BNV3 10312 01GRF 91282BNV3 10312 01GRF 91282BNJ3 10317 01GRF 91282BNJ3 10317 01GRF 9130A0SD3	Sachs IIa Fed Port	total 1,401	1,401,693.09	900.0			1,401,693.09	1,401,693.09	1,401,693.09
10115 01GRF 10050 01GRF 100208 01GRF 10245 01GRF 10340 01GRF 10307 01GRF 10199 01GRF 10298 01GRF 10208 01GRF 10208 01GRF 10208 01GRF 10209 01GRF 10308 01GRF 10309 01GRF 10309 01GRF 10309 01GRF 10309	Sachs IIa Fed Port								
10050 01GRF 1 10208 01GRF 1 10245 01GRF 1 10270 01GRF 1 10270 01GRF 1 10290 01GRF 1 10291 01GRF 1 10391 01GRF 1		Amort 6,286	6,286,040.43	0.006	100.000	04/30/2014	6.286.040.43	6 286 040 43	6 286 040 43
10208 01GRF 1 10245 01GRF 1 10307 01GRF 1 10208 01GRF 1 10209 01GRF 1 10308 01GRF 1 10309 01GRF 1		Amort 5,076	5,076,312.47	0.050	100.000	04/30/2014	5,076,312.47	5,076,312.47	5.076.312.47
6 10245 01GRF 0 10310 01GRF 0 10270 01GRF 0 10296 01GRF 0 10298 01GRF 0 10298 01GRF 0 10220 01GRF 0 10220 01GRF 0 10220 01GRF 0 10221 01GRF 0 10239 01GRF 0 10398 01GRF 0	Federal National Mtg Assn	Fair 3,810	3,810,000.00	0.549 05/15/2014	100.095	04/30/2014	3,813,619.50	3,812,867.48	3.813.619.50
6 10310 01GRF 16 1 10270 01GRF 1 10270 01GRF 1 10296 01GRF 1 10298 01GRF 1 10229 01GRF 1 10229 01GRF 1 10229 01GRF 1 10396 01GRF 1 10397 01GRF 1 10399	sury	Fair 4,955	4,955,000.00	0.284 06/15/2014	100.092	04/30/2014	4,959,558.60	4,957,833.36	4,959,558.60
6 10307 01GRF 1 3 10218 01GRF 1 10296 01GRF 1 10199 01GRF 1 10219 01GRF 1 10220 01GRF 1 10220 01GRF 1 10220 01GRF 1 10230 01GRF 1 10308 01GRF 1	SANK TOKYO MITSUBISHI	Fair 6,000	6,000,000.00	0.250 06/30/2014	99.874	04/30/2014	5,992,458.33	5,997,500.00	5,992,458.33
10270 01GRF 10218 01GRF 10296 01GRF 10199 01GRF 10261 01GRF 10220 01GRF 10220 01GRF 10220 01GRF 10230 01GRF 10396 1039	JP Morgan chase & Co CP	Fair 8,000	8,000,000.00	0.280 06/30/2014	99.859	04/30/2014	7,988,737.78	7,996,266.67	7,988,737.78
3 10218 01GRF 1 10296 01GRF 1 10199 01GRF 1 10261 01GRF 1 10220 01GRF 1 10220 01GRF 1 10220 01GRF 1 10308 01GRF 1 10395 01GRF 1	sury	Fair 7,280	7,280,000.00	0.215 06/30/2014	100.037	04/30/2014	7,282,693.60	7,280,409.50	7,282,693.60
10296 01GRF 10199 01GRF 10199 01GRF 10261 01GRF 10220 01GRF 10220 01GRF 10308 01GRF 10308 01GRF 10309 01GRF 10312 01GRF 10313 01GRF 10313 01GRF 10313 01GRF 10313	Federal National Mtg Assn	Fair 4,500	4,500,000.00	0.391 08/28/2014	100.269	04/30/2014	4,512,105.00	4,507,023.78	4.512,105.00
10190 01GRF 10199 01GRF 10261 01GRF 10298 01GRF 10220 01GRF 10221 01GRF 10308 01GRF 10306 01GRF 10306 01GRF 10306 01GRF 10312 01GRF 10313 01GRF 10313 01GRF 10313	sury	Fair 5,000	5,000,000.00	0.190 11/15/2014	102.258	04/30/2014	5,112,900.00	5,109,756.10	5,112,900.00
10199 01GRF 10261 10268 01GRF 10208 01GRF 10220 01GRF 10220 01GRF 10308 01GRF 10306 01GRF 10306 01GRF 10312 01GRF 10313 01GRF 10313 01GRF 10313	Federal National Mtg Assn	Fair 1,780	1,780,000.00	0.760 11/20/2014	101.415	04/30/2014	1,805,187.00	1,798,092.66	1,805,187.00
10261 01GRF 10219 01GRF 10220 01GRF 10221 01GRF 10308 01GRF 10308 01GRF 10306 01GRF 10306 01GRF 10312 01GRF 10312 01GRF 10313 01GRF 10313 01GRF 10313	Federal National Mtg Assn	Fair 2,800	2,800,000.00	0.667 11/20/2014	101.415	04/30/2014	2,839,620.00	2,829,937.96	2,839,620.00
10219 01GRF 10288 01GRF 10220 01GRF 10221 01GRF 10308 01GRF 10306 01GRF 10306 01GRF 10305 01GRF 10312 01GRF 10313 01GRF 10313	uny	Fair 3,500	3,500,000.00	0.258 12/15/2014	100.119	04/30/2014	3,504,165.00	3,499,831.50	3,504,165.00
10268 01GRF 10298 01GRF 10221 01GRF 10308 01GRF 10306 01GRF 10312 01GRF 10312 01GRF 10313 01GRF 10313 01GRF	Federal National Mtg Assn	Fair 4,500	4,500,000.00	0.432 12/19/2014	100.414	04/30/2014	4,518,630.00	4,508,996.02	4,518,630.00
10298 01GRF 10220 01GRF 10221 01GRF 10308 01GRF 10306 01GRF 10312 01GRF 10312 01GRF 10313 01GRF 10313 01GRF 10313	Federal National Mtg Assn	Fair 10,000	10,000,000.00	0.287 12/19/2014	100.414	04/30/2014	10,041,400.00	10,029,221.08	10,041,400.00
10220 01GRF 10221 01GRF 10297 01GRF 10306 01GRF 10312 01GRF 10317 01GRF 10313 01GRF 10313 01GRF	nıy	Fair 5,000	5,000,000.00	0.211 12/31/2014	101.699	04/30/2014	5,084,950.00	5,080,354.00	5,084,950.00
10221 01GRF 10308 01GRF 10297 01GRF 10312 01GRF 10299 01GRF 10317 01GRF 10313 01GRF	Federal National Mtg Assn	Fair 3,485	3,485,000.00	0.495 04/15/2015	104.657	04/30/2014	3,647,296.45	3,633,614.64	3,647,296.45
10308 01GRF 10297 01GRF 10312 01GRF 10299 01GRF 10317 01GRF 10305 01GRF 10313 01GRF	nıy	Fair 6,000	6,000,000.00	0.508 06/30/2015	102.029	04/30/2014	6,121,740.00	6,094,607.71	6,121,740.00
10297 01GRF 10306 01GRF 10312 01GRF 10317 01GRF 10313 01GRF	ome Loan Bank	Fair 3,880	3,880,000.00	0.261 07/31/2015	101.998	04/30/2014	3,957,522.40	3,952,106.98	3,957,522.40
10306 01GRF 10312 01GRF 10299 01GRF 10317 01GRF 10313 01GRF	ome Loan Bank	Fair 7,500,	7,500,000.00	0.401 08/28/2015	100.319	04/30/2014	7,523,925.00	7,497,342.71	7,523,925.00
10312 01GRF 10299 01GRF 10317 01GRF 10305 01GRF 10313 01GRF	ome Loan Bank	Fair 9,980,	00.000,086,6	0.301 08/28/2015	100.319	04/30/2014	10,011,836.20	9,989,648.50	10,011,836.20
10299 01GRF 10317 01GRF 10305 01GRF 10313 01GRF	ome Loan Bank	Fair 4,000,	4,000,000.00	0.234 09/30/2015	101.500	04/30/2014	4,060,000.00	4,057,372.28	4,060,000.00
10317 01GRF 1 10305 01GRF 1 10313 01GRF 1	ury	Fair 5,000,	5,000,000.00	0.419 10/31/2015	101.537	04/30/2014	5,076,850.00	5,062,000.62	5,076,850.00
10305 01GRF 1	me Loan Bank	Fair 10,000,	00'000'000'0	0.273 11/30/2015	101.789	04/30/2014	10,178,900.00	10,173,889.36	10,178,900,00
10313 01GRF	me Loan Bank	Fair 10,000,	00'000'000'01	0.407 12/30/2015	100.049	04/30/2014	10,004,900.00	9,994,592.36	10,004,900.00
	me Loan Bank	Fair 4,000,	4,000,000.00	0.356 02/19/2016	100.016	04/30/2014	4,000,640.00	4,001,315.56	4,000,640.00
10320	me Loan Bank	Fair 5,015,	5,015,000.00	0.381 03/31/2016	103.569	04/30/2014	5,193,985.35	5,193,655.16	5,193,985.35
10311	me Loan Bank	Fair 4,000,	4,000,000.00	0.390 04/30/2016	103.149	04/30/2014	4,125,960.00	4,128,003.47	4,125,960.00
912828QP8 10309 01GRF Federal Home Loan Bank	me Loan Bank	Fair 4,850,	4,850,000.00	0.533 05/31/2016	102.700	04/30/2014	4,980,950.00	4,971,942.94	4,980,950.00

Portfolio DRJ AP IC (PRF_IC) 7.1.1 Report Ver. 7.3.2

Delaware River Joint TBC Investment Classification April 30, 2014

CUSIP	Investment #	Fund	Issuer	Investment Class	t Par Value	Maturity YTM Date	Market Price	Market Date	Market Value	Book Value	Reported Value
General Reserve Fund	ve Fund										
912828QX1	10321	OIGRE	Federal Home Loan Bank	Fair	3,900,000.00	0.512 07/31/2016 102.184 04/30/2014	102.184	04/30/2014	3,985,176.00	3,986,138.50	3,985,176.00
				Subtotal	160,097,352.90	0.331			161,688,059.11	161,506,673.80	161,688,059.11
Operating Fund	70										
38145C752	10108	910F	Coldman Sachs IIa Fed Port	Amort	191,296.28	0.006	100.000	04/30/2014	191,296.28	191,296.28	191.296.28
3135G0FY4	10289	010F	Federal National Mtg Assn	Fair	1,875,000.00	0.264 12/19/2014	100.414	04/30/2014	1,882,762.50	1,880,754.51	1.882.762.50
313381H24	10274	010F	Federal Home Loan Bank	Fair	1,975,000.00	0.300 01/16/2015	100.115	04/30/2014	1,977,271.25	1,974,300.32	1,977,271.25
				Subtotal	4,041,296,28	0.269			4,051,330.03	4,046,351.11	4,051,330.03
Reserve Maintenance Fund	enance Fund										
38145C752	10106	O1RMF	Goldman Sachs Ila Fed Port	Amort	103,475.96	0.006	100.000	04/30/2014	103,475.96	103,475.96	103.475.96
3135G0FY4	10291	01RMF	Federal National Mtg Assn	Fair	935,000.00	0.264 12/19/2014	100.414	04/30/2014	938,870.90	937,869.58	938,870.90
313381H24	10275	OIRME	Federal Home Loan Bank	Fair	1,085,000.00	0.300 01/16/2015	100.115	04/30/2014	1,086,247.75	1,084,615.62	1,086,247.75
	i			Subtotal	2,123,475.96	0.269			2,128,594.61	2,125,961.16	2,128,594.61
Construction Fund 2005A	und 2005A						3				
cn 38145C752	10112	05CF05	Goldman Sachs Ila Fed Port	Amort	4,263.40	0.006	100.000	100.000 04/30/2014	4,263.40	4,263.40	4,263.40
				Subtotal	4,263.40	90000			4,263.40	4,263.40	4,263.40
Debt Service Reserve 2005A	eserve 2005A										
38145C752	10110	05DSRF05	Goldman Sachs Ila Fed Port	Amort	48,144.39	0.006	100.000	04/30/2014	48,144.39	48,144.39	48,144.39
3135G0SB0	10292	05DSRF05		Fair	1,490,000.00	0.478 12/21/2015	100.172	04/30/2014	1,492,562.80	1,487,481.39	1,492,562.80
3130A0SD3	10314	05DSRF05	Federal Home Loan Bank	Fair	1,445,000.00	0.356 02/19/2016	100.016	04/30/2014	1,445,231.20	1,445,475.24	1,445,231.20
				Subtotal	2,983,144.39	0.412			2,985,938.39	2,981,101.02	2,985,938.39
Construction Fund 2007	und 2007										
38145C752	10114	06CF07	Goldman Sachs Ila Fed Port	Amort	6,316,298.04	0.006	100.000	04/30/2014	6,316,298.04	6,316,298.04	6.316.298.04
912828SW1	10282	06CF07	U.S. Treasury	Fair	3,000,000.00	0.149 05/31/2014	100.018	04/30/2014	3,000,540.00	3,000,247.58	3,000,540.00
912828KY5	10283	06CF07	U.S. Treasury	Fair	2,500,000.00	0.164 06/30/2014	100.432	04/30/2014	2,510,800.00	2,510,105.52	2,510,800.00
912828TF7	10277	06CF07	U.S. Treasury	Fair	1,500,000.00	0.172 07/31/2014	100.025	04/30/2014	1,500,375.00	1,499,820.56	1,500,375.00
89233HHB3	10318	06CF07	TOYOTA Motor Credit CP	Fair	2,000,000.00	0,200 08/11/2014	99.839	04/30/2014	1,997,988.89	1,998,866.67	1,997,988.89
912828TQ3	10276	06CF07	U.S. Treasury	Fair	2,000,000.00	0.196 09/30/2014	100.084	04/30/2014	2,001,680.00	2,000,448.11	2,001,680.00
3135G0DW0	10285	06CF07	Federal National Mtg Assn	Fair	2,000,000.00	0.231 10/30/2014	100.255	04/30/2014	2,005,100.00	2,003,909.36	2,005,100.00
				Subtotal	19,316,298.04	0.124			19,332,781.93	19,329,695.84	19,332,781.93

Portfolio DRJ AP IC (PRF_IC) 7.1.1 Report Ver. 7.3.2

Delaware River Joint TBC Investment Classification April 30, 2014

CUSIP	Investment #	Fund	Issuer	Investment Class	Par Value	MELA	Maturity Date	Market Price	Market Date	Market Value	Book Value	Reported Value
ring Fur	Clearing Fund 2012A											
38145C752	10294	06CLEAR1	06CLEAR12 Goldman Sachs lla Fed Port	Amort	156,065.95	0.006	•	000.00	100.000 04/30/2014	156,065.95	156,065.95	156,065.95
				Subtotal	156,065.95	0.006				156,065.95	156,065.95	156,065.95
t Service	Debt Service Reserve Fund 12A	4										
38145C752	10260	06DSRF12	06DSRF12A Goldman Sachs Ila Fed Port	Amort	29,899.04	9000	•	000.00	100.000 04/30/2014	29,899.04	29,899.04	29.899.04
3135G0NV1	10264	06DSRF12	06DSRF12A Federal National Mtg Assn	Fair	2,845,000.00	0.368 09,	0.368 09/28/2015 100.378	00.378	04/30/2014	2,855,754.10	2,850,245.15	2,855,754.10
				Subtotal	2,874,899.04	0.364				2,885,653.14	2,880,144.19	2,885,653.14
t Service	Debt Service Reserve Fund 07A	¥.										
38145C752	10111	06DSRF7A	06DSRF7A Goldman Sachs Ila Fed Port	Amort	345,968.39	0.006	_	000.00	100.000 04/30/2014	345,968.39	345 968 39	345 069 30
3135G0SB0	10293	06DSRF7A	06DSRF7A Federal National Mtg Assn	Fair	5,780,000.00	0.478 12	0.478 12/21/2015 100.172	00.172	04/30/2014	5.789.941.60	5 770 229 83	780 044 50
3130A0SD3	10315	06DSRF7A	06DSRF7A Federal Home Loan Bank	Fair	5,780,000.00	0.356 02/	0.356 02/19/2016 100.016	00.016 (04/30/2014	5,780,924.80	5,781,900.98	5,780,924.80
				Subtotal	11,905,968.39	0.405				11,916,834.79	11,898,099.20	11,916,834.79
				Total	204,904,457.44	0.313				206,551,214.44	206,330,048.76	206,551,214.44

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION Meeting of May 19, 2014 TOLL TRAFFIC AND REVENUE STATISTICS (April, 2014)

Summary: The Commission experienced an increase in total toll revenue for April 2014 in comparison to the April 2013 traffic and revenue statistics. Total toll traffic also reflected an increase for the month of April.

Analysis of April 2014 / April 2013 toll revenue data comparison:

- An overall toll revenue increase of 1.06 percent was recorded at the Commission's seven toll bridges for the month.
- Commercial-vehicle toll revenue reflected a 0.66 percent increase.
- Passenger-vehicle toll revenue generated a 2.21 percent increase.

Analysis of April 2014 / April 2013 traffic data comparison:

- Total toll traffic increased by 47,552 vehicles, or 1.55 percent for the month.
- Commercial-vehicle traffic increased by 1,756 vehicles, or 0.40 percent.
- Passenger-vehicle toll traffic increased by 45,796 vehicles, or 1.73 percent.
- Total recorded westbound traffic at the 11 vehicular toll supported bridges for April 2014 decreased by 19,685 vehicles, or 0.74 percent as compared to April 2013. Average daily westbound traffic at these toll supported bridges for April 2014 was 87,808 vehicles as compared for 88,464 vehicles in April 2013.

Traffic analysis for 2014 YTD:

- Average daily toll traffic for the Commission's seven toll bridges for April 2014 was 104,173 total vehicles as compared to 102,588 total vehicles in April 2013. Total YTD toll traffic at these bridges is reflecting a 3.31% decrease through April as compared to the same four-month period in 2013.
- Recorded westbound traffic on the 11 toll supported bridges is reflecting a 4.26% decrease for the first four months of 2014 as compared to the same period in 2013.

DISTRICT REVIEW:

District 1

Total toll traffic at Trenton-Morrisville (TM) for April 2014 reflected a 1.34 percent increase when compared to April 2013 as the result of the increases of 7,102 cars and 1,878 trucks. At New Hope-Lambertville (NHL), increases of 4,520 cars and 362 trucks combined to generate an increase in total toll traffic of 3.03 percent for April 2014 as compared to April 2013.

District II

The I-78 Toll Bridge generated an increase of 10.29 percent in total toll traffic for the month of April 2014 compared to April 2013 as the result of combined increases of 74,953 cars and 12,357 trucks. At the Easton-Phillipsburg (EP) Toll Bridge, decreases of 56,422 passenger vehicles and 9,325 trucks combined to produce a 13.93 percent decrease in total toll traffic for April 2014. (It should be noted that the construction related to the Toll Bridge Rehabilitation Project at the Easton-Phillipsburg Toll Bridge as resulted in lane closures and the diversion of traffic to the I78 Toll Bridge).

District III

Portland-Columbia (PC) experienced a 1.69 percent decrease in total toll traffic during April 2014 as a result of decreases of 1,182 automobiles and 529 trucks compared to April 2013. At the Delaware Water Gap (DWG) Toll Bridge, the increase of 12,662 passenger vehicles combined with the decrease of 2,840 trucks to generate an increase of 1.35 percent in total toll traffic for April 2014 as compared to April 2013. At Milford-Montague (MM), the increase of 4,163 passenger vehicles and the decrease of 147 trucks combined to produce a 4.23 percent increase in total toll traffic for the month of April 2014.

E-ZPass Penetration Rates

The table below provides a comparison of the *E-ZPass* penetration rates for the Commission's seven (7) toll bridges for the months of April, 2014 and April, 2013, and the year-to-date periods ending April 30, 2014 and April 30, 2013.

			E-ZP	ass PENET	RATION	RATES	
		APR. 2014	APR. 2013	Change in Monthly Percentage	YTD 2014	YTD 2013	Change in YTD Percentage
All Toll	Cars	63.76	62.91	0.85	64.09	63.18	0.91
An 10n Bridges	Trucks	82.52	81.02	1.50	82.74	81.14	1.60
Diluges	Total	65.07	64.65	0.42	65.70	64.94	0.76
Trenton -	Cars	60.19	60.28	-0.09	60.37	60.35	0.02
Morrisville	Trucks	89.28	88.31	0.97	88.86	88.07	0.79
141011134IRC	Total	62.35	62.31	0.04	62.42	62.30	0.12
N. H	Cars	74.81	74.15	0.66	75.62	74.81	0.81
New Hope - Lambertville	Trucks	78.59	78.83	-0.24	81.62	80.29	1.33
Lampertvine	Total	75.05	74.44	0.61	75.98	75.14	0.84
	Cars	63.47	62.41	1.06	64.06	62.82	1.24
I-78	Trucks	82.66	80.90	1.76	82.66	81.20	1.46
	Total	68.21	67.18	1.03	68.87	67.53	1.34
Easton -	Cars	65.42	65.54	-0.12	65.97	65.61	0.36
Phillipsburg	Trucks	80.39	81.15	-0.76	80.85	80.24	0.61
1 mmpsburg	Total	66.37	66.71	-0.34	66.90	66.60	0.30
Portland -	Cars	58.30	56.64	1.66	58.82	57.25	1.57
Columbia	Trucks	78.07	81.28	-3.21	80.96	81.06	-0.10
Columbia	Total	59.64	58.41	1.23	60.15	58.73	1.42
Delaware	Cars	59.37	59.16	0.21	60.62	60.00	0.62
Water Gap	Trucks	80.43	78.49	1.94	80.98	78.52	2.46
таки Сар	Total	62.54	62.19	0.35	63.77	62.84	0.93
Milford -	Cars	55.67	56.63	-0.96	56.35	57.12	-0.77
Montague	Trucks	76.95	72.40	4.55	80.36	78.19	2.17
MIUHIAGUE	Total	56.72	57.11	-0.39	57.06	57.69	-0.63

ALL TOLL BRIDGES

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

APRIL, 2014

ONTH OF PRIL 2013 30 DAYS	TOTAL REVENUE	\$ 2,656,363.50 (97,598.54) \$ 2,558,764.96	454,136.15 408,906.00 479,524.80	5,724,002.00 202,401.60 25,386.80 64.08	\$ 7,294,421.43 9,853,186.39	\$ 328,439.55	1.55% 1.73% 0.40% 1.06% 2.21% 0.66%
MONTH OF APRIL 2013 30 DAYS	NUMBER OF VEHICLES	2,640,626 2,640,626	70,385 34,548 30,700	291,767 8,702 915	437,018 3,077,644	102,588	Rate Change Traffic (toll) Autos Trucks Revenue Autos Trucks
ΟF 014 4YS	TOTAL REVENUE	2,700,665.00 (85,291.01) 2,615,373.99	448,948.50 385,528.80 513,248.00	5,767,404.00 203,198.40 24,133.60 55.00	7,342,516.30	331,929.68	α ⊢ α
MONTH OF APRIL 2014 30 DAYS	NUMBER OF VEHICLES	2,686,422 \$	69,601 32,554 32,813	294,214 8,734 857 1	438,774 \$	104,173 \$	
	VEHICLE CLASS	Passenger Discounts * TOTAL PASSENGER	2-Axle Trucks 3-Axle Trucks 4-Axle Trucks	5-Axle Trucks 6-Axle Trucks 7-Axle Trucks Permits	26,732,234.85 TOTAL TRUCKS 36,059,808.82 TOTAL TOLL VEHICLES	DAILY AVERAGE	
, 2014 2014 .YS	TOTAL	9,657,874.00 (330,300.03) 9,327,573.97	1,686,051.25 1,327,978.80 1,696,124.80	21,214,534.00 717,709.00 89,724.40 112.60	26.732,234.85	300,498.41	
JANUARY 1, 2014 APRIL 30, 2014 120 DAYS	NUMBER OF VEHICLES	\$ 620,363 \$	261,500 112,207 108,656	1,081,943 30,844 3,197 2	1,598,349 \$	93,489 \$	
, 2013 2013 .YS	TOTAL REVENUE	10,019,763.00 (344,927.88) 9,674,835.12	1,704,397.70 1,402,152.80 1,687,426.80	21,543,312.00 806,853.60 103,210.40 681.68	27,248,034,98	307,690.58	-3.31% -3.56% -1.79% -2.34% -3.59%
JANUAŘÝ 1, 2013 APRL 30, 2013 120 DAYS	NUMBER OF VEHICLES	9,975,068 \$ 9,975,068 \$	264,224 118,404 108,126	1,098,332 34,660 3,733 12	1,627,491 \$	\$ 889'96	Rate Change Traffic (toll) Autos Trucks Revenue Autos

NOTE: Several snow and ice events during the month of February resulted in decreases in both automobile and truck traffic in all three Districts,

^{*} Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period, as well as discounts for employee's and Commission vehicle's non-revenue crossings.

TRENTON - MORRISVILLE TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

APRIL, 2014

	L ຕ Ø	TOTAL	624,428.50	(19,180.90)	605,247.60	115,069,50	94,125,60	98,416,00	323,596,00	3,832,80	112.00		635,151.90	1,240,399.50
	MONTH OF APRIL 2013 30 DAYS		49		69								69	69
	MONTH OF APRIL 2013 30 DAYS	NUMBER OF VEHICLES	622,432		622,432	17,799	7,880	6,227	16,488	162	*	٠	48,560	670,992
	ቶ 4 &	TOTAL REVENUE	631,082.00	(17,233,41)	613,848.59	120,426.15	90,916.80	120,449.60	319,300.00	5,004.00	121.20		656,217.75	1,270,066.34
	ONTH OF PRIL 2014 30 DAYS		49		69								43	69
	MONTH OF APRIL 2014 30 DAYS	NUMBER OF VEHICLES	629,534		629,534	18,659	7,635	7,644	16,284	212	4		50,438	679,972 \$
APKIL, 2014		VEHICLE CLASS	Passenger	Discounts *	TOTAL PASSENGER	2-Axle Trucks	3-Axle Trucks	4-Axle Trucks	5-Axle Trucks	6-Axle Trucks	7-Axle Trucks	Permits	TOTAL TRUCKS	4,517,387.55 TOTAL TOLL VEHICLES
	, 2014 2014 IYS	TOTAL	2,294,735.00	(63,855.85)	2,230,879.15	444,454.40	309,961.20	382,800.00	1,133,998.00	14,124.00	1,170.80	ı	2,286,508.40	4,517,387.55
	TUARY 1, 20 PRIL 30, 201 120 DAYS		€		↔								€	₩
	JANUARY 1, 2014 APRIL 30, 2014 120 DAYS	NUMBER OF VEHICLES	2,290,442		2,290,442	68,871	26,012	24,306	57,829	601	30	i	177,649	2,468,091
	2013 013 'S	TOTAL REVENUE	2,361,021.25	(67,887.93)	2,293,133.32	439,085.75	311,066.40	364,028,80	1,184,398.00	12,576.00	228.00		2,311,382.95	4,604,516.27
	120 DAYS 120 DAYS		6	,	А								↔	€9
	JANUARY 1, 2013 APRIL 30, 2013 120 DAYS	NUMBER OF VEHICLES	2,355,375	1	2,355,375	67,914	26,056	23,071	60,367	533	ω		177,949	2,533,324

-2.57% -2.76% -0.17% -1.89% -2.71%
-2.57% -2.76% -0.17% -1.89% -2.71%

1,34% 1,14% 3,87% 2,39% 1,42% 3,32%

41,346.65

22,366 \$

42,335,54

22,666 \$

DAILY AVERAGE

37,644.90

20,567 \$

38,370.97

21,111 \$

* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

NEW HOPE - LAMBERTVILLE TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

	EO HILLOW
	MONTHOF
APRIL, 2014	
	JANUARY 1, 2014
	ANUARY 1, 2013

πωδ	TOTAL REVENUE	152,004.00	145,891.56	33,400,25	18,686.40	11,881,60	50,722,00	1,173.60	•		115,863.85	261,755.41	8,725.18		3.03%	2.99%	3.58%	3.01%	3.42%	2.50%
MONTH OF APRIL 2013 30 DAYS	NUMBER OF VEHICLES	151,048 \$	151,048 \$	5,158	1,568	763	2,575	49			10,113 \$	161,161 \$	5,372 \$	Rate Change	Traffic (toll)	Autos	Trucks	Revenue	Autos	Trucks
ች 2 የ	TOTAL REVENUE	156,481.00 (5.600.37)	150,880.63	35,132,50	19,488.00	11,416.00	51,458,00	1,087.20	173,20	ı	118,754.90	269,635.53	8,987.85	ř	: F			ď		•
MONTH OF APRIL 2014 30 DAYS	NUMBER OF VEHICLES	155,568 \$	155,568 \$	5,430	1,636	733	2,624	46	9	,	10,475 \$	166,043 \$	5,535 \$							
	VEHICLE CLASS	Passenger Discounts *	TOTAL PASSENGER	2-Axle Trucks	3-Axle Trucks	4-Axle Trucks	5-Axle Trucks	6-Axle Trucks	7-Axle Trucks	Permits	TOTAL TRUCKS	909,675.71 TOTAL TOLL VEHICLES	DAILY							
2014 1014 YS	TOTAL REVENUE	540,127.00 (23,348.94)	516,778.06	115,750.05	56,140.80	38,424.00	178,364.00	3,789.60	429.20		392,897.65	909,675.71	7,580.63							
JANUARY 1, 2014 APRIL 30, 2014 120 DAYS	NUMBER OF VEHICLES	537,868 \$	537,868 \$	17,909	4,720	2,473	9,104	160	5	1	34,381 \$	572,249 \$	4,769 \$							
2013 013 (S	TOTAL REVENUE	551,120.50 (24,010.61)	527,109.89	116,591.80	64,710.00	39,734,40	176,996.00	4,065.60	346.40		402,444.20	929,554.09	7,746.28		-1.94%	-1.92%	-2.29%	-2.14%	-1.96%	-2.37%
JUARY 1, 20 PRIL 30, 201 120 DAYS		€	49								↔	49	₩							
JANUARY 1, 2013 APRIL 30, 2013 120 DAYS	NUMBER OF VEHICLES	548,401	548,401	18,020	5,426	2,558	666'8	170	12		35,185	583,586	4,863	Rate Change	Traffic (toll)	Autos	Trucks	Revenue	Autos	Trucks

* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

178 TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

APRIL, 2014

MONTH OF APRIL 2013 30 DAYS	TOTAL REVENUE	\$ 634,999.00	\$ 606,400.82	124.779.20	143,787.60	199,865,60	3,297,802.00	122,361.60	19,550.80		\$ 3,908,146.80	\$ 4,514,547.62	\$ 150,484.92
MONT APRIL 30	NUMBER OF VEHICLES	629,490	629,490	19.384	12.240	12.899	168,194	5,275	602		218,701	848,191	28,273
0F 114 1∕S	TOTAL REVENUE	709,602,00	684,723.42	131,450.15	136,170.00	225,473.60	3,488,920.00	135,760.80	18,217.60	•	4,135,992.15	4,820,715.57	160,690.52
MONTH OF APRIL 2014 30 DAYS	NUMBER OF VEHICLES	704,443 \$	704,443 \$	20,411	11,544	14,496	178,117	5,836	654		231,058 \$	935,501 \$	31,183 \$
	VEHICLE CLASS	Passenger Discounts *	TOTAL PASSENGER	2-Axle Trucks	3-Axle Trucks	4-Axle Trucks	5-Axle Trucks	6-Axle Trucks	7-Axle Trucks	Permits	TOTAL TRUCKS	17,475,683.20 TOTAL TOLL VEHICLES	DAILY AVERAGE
2014 114 S	TOTAL REVENUE	2,437,301.50 (92,290.30)	2,345,011.20	494,579.80	488,893,20	754,508.80	12,848,678.00	476,045.80	67,966.40	1	15,130,672.00	17,475,683.20	145,630,69
JANUARY 1, 2014 APRIL 30, 2014 120 DAYS	NUMBER OF VEHICLES	2,422,825 \$	2,422,825 \$	76,804	41,487	48,632	655,715	20,475	2,459	ı	845,572 \$	3,268,397 \$	27,237 \$
, 2013 2013 YS	TOTAL REVENUE	2,456,105.25 (95,265.68)	2,360,839.57	479,725.60	513,981.60	718,982.40	12,752,150.00	517,358.40	84,442.40		15,066,640.40	17,427,479.97	145,229.00
JANUARY 1, 2013 APRIL 30, 2013 120 DAYS	NUMBER OF VEHICLES	2,439,252 \$	2,439,252 \$	74,512	43,629	46,415	650,561	22,277	3,078	₹-	840,473 \$	3,279,725 \$	27,331 \$

* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

10.29% 11.91% 5.65% 6.78% 12.92% 5.83%

Rate Change Traffic (toll) Autos Trucks Revenue Autos

> -0.35% -0.67% 0.61% 0.28% -0.67% 0.42%

Rate Change Traffic (toll) Autos Trucks Revenue Autos Trucks

EASTON - PHILLIPSBURG TOLL BRIDGE

APRIL, 2014

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MONTH OF APRIL 2013 30 DAYS	TOTAL REVENUE	4 \$ 438,734.75 (13,664.87) 4 \$ 425,069.88	84 83 PS 25 PS 25 PS 25	8 224.00 8 \$ 482,370.80	→ 63	-13.93% -12.92% -26.41% -21.79%
MO API	NUMBER OF VEHICLES	436,734	12,597 4,070 3,542 14,866 225	8 35,308 8 472 0.47 4.77 4.77 4.77 4.77 4.77 4.77 4.77	15,735	Rate Change Traffic (toll) Autos Trucks Revenue
OF 014 4YS	TOTAL	381,955.25 (12,015.85) 369,939.40	86,145.30 36,565.20 52,814.40 181,010.00 3,060.00	148.00 339,742.90 709.689.30	23,656.08	
MONTH OF APRIL 2014 30 DAYS	NUMBER OF VEHICLES	380,312 \$	10,247 3,079 3,321 9,202 129	25,983 \$ 406.295 \$		
	VEHICLE CLASS	Passenger Discounts * TOTAL PASSENGER	2-Axle Trucks 3-Axle Trucks 4-Axle Trucks 5-Axle Trucks 6-Axle Trucks	413.20 7-Axie Trucks Permits 1,257,306.90 TOTAL TRUCKS 2,665,093.00 TOTAL TOLL VEHICLES	DAILY AVERAGE	
2014 2014 YS	TOTAL REVENUE	1,456,416,00 (48,629.90) 1,407,786.10	261,644.50 122,532.00 154,188.80 709,310.00 9,218.40	413.20 1,257,306.90 2.665,093.00 1	22,209.11	
JANUARY 1, 2014 APRIL 30, 2014 120 DAYS	NUMBER OF VEHICLES	1,452,530 \$	40,559 10,334 9,709 36,037 388	12 - - 97,039 \$ 1,549,589 \$		
, 2013 2013 YS	TOTAL REVENUE	1,617,517,75 (50,838.02) 1,566,679,73	290,634,10 157,975,20 179,424,00 922,692,00 14,208,00	454.20	26,100.55	-10.43% -9.92% -17.35%
JANUARY 1, 2013 APRIL 30, 2013 120 DAYS	NUMBER OF VEHICLES	1,612,566 \$ 1,612,566 \$	45,003 13,343 11,380 47,053 612	10 117,407 \$ 1,729,973 \$	14,416 \$	Rate Change Traffic (toll) Autos Trucks Revenue

* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

PORTLAND - COLUMBIA TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

APRIL, 2014

	TOTAL REVENUE	94,517.75	(4,183.03) 90,334.72	15.144.35	11 943 60	20.334.40	52,082,00	00.009		100,104.35	190,439.07
MONTH OF APRIL 2013 30 DAYS		₩	₩							€	₩
MONTH OF APRIL 2013 30 DAYS	NUMBER OF VEHICLES	93,818	93,818	2.335	1.001	1.272	2.623	25		7,256	101,074
т 4. 8.	TOTAL REVENUE	93,390.00	(3,233.71) 90,134.29	13,674.70	13.323.60	12,356,80	53,668.00	432.00		93,455.10	183,589.39
MONTH OF APRIL 2014 30 DAYS		↔	€9							69	49
	NUMBER OF VEHICLES	92,636	92,636	2,109	1,116	774	2,710	18	1	6,727	696,969
	VEHICLE CLASS	Passenger Diecomete *	TOTAL PASSENGER	2-Axle Trucks	3-Axle Trucks	4-Axle Trucks	5-Axle Trucks	6-Axle Trucks	7-Axle Trucks Permits	TOTAL TRUCKS	593,605.74 TOTAL TOLL VEHICLES
, 2014 2014 YS	TOTAL	333,058.00	315,865,99	52,352.95	35,684.40	35,932.80	152,200.00	1,569.60	1	277,739.75	593,605.74
1UARY 1, 20 PRIL 30, 201 120 DAYS		69	€9							4 ⊋	₩
JANUARY 1, 2014 APRL 30, 2014 120 DAYS	NUMBER OF VEHICLES	331,261	331,261	8,096	2,996	2,255	7,682	99	ī	21,097	352,358
2013 013 7S	TOTAL REVENUE	350,141.75	333,548.33	53,233.70	36,061.20	52,961.60	167,002.00	2,896.80		312,155.30	645,703.63
RY 1, 30, 2 DA)		ø	69							€9	49
JANUARY 1, 2013 APRIL 30, 2013 120 DAYS	NUMBER OF VEHICLES	348,326	348,326	8,222	3,023	3,315	8,409	121		23,090	371,416

* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

6,347.97

3,369 \$

6,119.65

3,312 \$

DAILY AVERAGE

4,946.71

2,936 \$

5,380,86

3,095 \$

-5.13% -4.90% -8.63% -8.07% -5.30%

Rate Change Traffic (toll) Autos Trucks Revenue Autos Trucks

-1.69% -1.26% -7.29% -0.22% -6.64%

Rate Change Traffic (toll) Autos Trucks Revenue Autos Trucks

DELAWARE WATER GAP TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

APRIL, 2014

	TOTAL REVENUE	618,777.50 (21,930.42) 596,847.08	73,372.00 88,249.20	1,695,160.00 69,120.00 5,444.00	64.08 2,021,393.28	2,618,240.36 87,274.68	1.35% 2.06% -2.49% -1.49% -2.50%
MONTH OF APRIL 2013 30 DAYS	NUMBER OF VEHICLES	614,972 \$	11,405 7,467 7,200	86,363 2,960 192	114,178 \$	729,150 \$ 24,305 \$	Rate Change Traffic (toil) Autos Trucks Revenue Autos
т. 4. €	TOTAL REVENUE	631,072,75 (19,323,99) 611,748.76	70,589,35 86,456.40 88,488,00	1,660,916.00 57,806.40 5.473.60	55.00 55.00 1,969,784.75	2,581,533.51 86,051.12	Ra Tra T T A A A
MONTH OF APRIL 2014 30 DAYS	NUMBER OF VEHICLES	627,634 \$ - 627,634 \$	10,963 7,326 5,704	84,665 2,491 188	111,338 \$	738,972 \$ 24,632 \$	
	VEHICLE CLASS	Passenger Discounts * TOTAL PASSENGER	2-Axie Trucks 3-Axie Trucks 4-Axie Trucks	5-Axle Trucks 6-Axle Trucks 7-Axle Trucks	Permits TOTAL TRUCKS	9,482,555.57 TOTAL TOLL VEHICLES 79,021.30 DAILY AVERAGE	
2014 1014 YS	TOTAL REVENUE	2,262,340.50 (67,794.98) 2,194,545.52	271,851,45 307,887,60 323,952,00	6,151,720.00 212,769.60 19,716.80	7,288,010.05	9,482,555.57 7	
JANUARY 1, 2014 APRIL 30, 2014 120 DAYS	NUMBER OF VEHICLES	2,253,184 \$	42,211 26,080 20,885	313,546 9,146 680	2 412,550 \$	2,665,734 \$ 22,214 \$	
, 2013 2013 YS	TOTAL REVENUE	2,346,350.50 (75,975.28) 2,270,375.22	285,636.65 309,831,20 323,876,40	6,299,700.00 255,417.60 17,644.40	681.68	9,763,163.15	-3.39% -3.52% -2.69% -2.87% -3.34%
JANUARY 1, 2013 APRIL 30, 2013 120 DAYS	NUMBER OF VEHICLES	2,335,425 \$ 2,335,425 \$	44,427 26,214 20,848	320,910 10,933 616	11 423,959 \$	2,759,384 \$ 22,995 \$	Rate Change Traffic (toll) Autos Trucks Revenue Autos

* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

MILFORD - MONTAGUE TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

APRIL, 2014

ក្ខេស	TOTAL REVENUE	92,902.00 (3,928.70) 88,973.30	11,032.45 3,856.80 3,235.20 13,066.00 144.00 56.00	31,390,45	4,012.13 4,23% 4,52% -5,07% 1.91% 5,76% -8.99%
MONTH OF APRIL 2013 30 DAYS	NUMBER OF VEHICLES	92,132 \$ 92,132 \$	1,707 322 207 658 6	2,902 \$	3,168 \$ Traffic (toll) Autos Trucks Revenue Autos Trucks
ቸ 4 የ	TOTAL REVENUE	97,082.00 (2,983.10) 94,098.90	11,530,35 2,608.80 2,249.60 12,132.00 48.00	28,568.75 122,667.65	4,088.92 R. Tr
MONTH OF APRIL 2014 30 DAYS	NUMBER OF VEHICLES	96,295 \$ 96,295 \$	1,782 218 141 612 2		9.302 9.002 9.002
	VEHICLE CLASS	Passenger Discounts * TOTAL PASSENGER	2-Axle Trucks 3-Axle Trucks 4-Axle Trucks 5-Axle Trucks 6-Axle Trucks 7-Axle Trucks	99,100.10 TOTAL TRUCKS 415,808.05 TOTAL TOLL VEHICLES	DAILY AVERAGE
, 2014 2014 .YS	TOTAL	333,896.00 (17,188.05) 316,707.95	45,418.10 6,879.60 6,318.40 40,264.00 192.00 28.00	99,100.10	7,465.07
JANUARY 1, 2014 APRIL 30, 2014 120 DAYS	NUMBER OF VEHICLES	332,253 \$ 332,253 \$	7,050 576 396 2,030 8		, 1803 1803 1803 1803 1803 1803 1803 1803
1, 2013 2013 1YS	TOTAL	337,506.00 (14,356.94) 323,149.06	39,490.10 8,527.20 8,419.20 40,374.00 331.20 96.00	97,237.70	5,505.22 -0.82% -1.03% 6.71% -1.09% -1.99%
JANUARY 1, 2013 APRIL 30, 2013 120 DAYS	NUMBER OF VEHICLES	335,723 \$ 335,723 \$	6,126 713 539 2,033 14		A.o. o. s. Rate Change Traffic (toll) Autos Revenue Autos Trucks

* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

Delaware River Joint Toll Bridge Commission Toll Supported Bridge - Westbound Traffic Counts April 2014

			Westbound Volume	Volume		
Bridge	April 2014	April 2013	% Change	YTD 2014	YTD 2013	% Change
Lower Trenton	367,089	385,964	-4.89%	1,351,671	1,463,247	-7.63%
Calhoun Street	263,499	266,060	~96.0-	968,144	1,013,582	-4.48%
Scudder Falls	956,856	948,934	0.83%	3,477,337	3,570,346	-2.61%
Washington Crossing	141,034	133,649	5.53%	499,009	509,282	-2.02%
New Hope - Lambertville	197,565	201,345	-1.88%	714,222	743,602	-3.95%
Centre Bridge - Stockton	67,149	67,864	-1.05%	223,653	236,318	-5.36%
Uhlerstown - Frenchtown	61,051	62,922	-2.97%	207,559	226,403	-8.32%
Upper Black Eddy - Milford	55,855	48,920	14.18%	196,162	177,633	10.43%
Riegelsville	868,09	65,231	-7.41%	213,199	235,796	-9.58%
Northampton Street	390,803	399,837	-2.26%	1,427,891	1,515,022	-5.75%
Riverton - Belvidere	72,936	73,194	-0.35%	254,676	266,322	4.37%
Total	2,634,235	2,653,920	-0.74%	9,533,523	9,957,552	4.26%

NOTES:

Delaware River Joint Toll Bridge Commission Toll Supported Bridge - Two Way Traffic Counts April 2014

			Total Volume	olume		
Bridge	April 2014	April 2013	% Change	YTD 2014	YTD 2013	% Change
Lower Trenton	484,449	502,554	-3.60%	1,774,409	1,898,015	-6.51%
Calhoun Street	523,238	524,620	-0.26%	1,910,765	1,989,724	-3.97%
Scudder Fallis	1,804,908	1,800,434	0.25%	6,565,694	6,765,454	-2.95%
Washington Crossing	239,368	228,209	4.89%	840,388	850,424	-1.18%
New Hope - Lambertville	421,974	428,626	-1.55%	1,535,084	1,596,887	-3.87%
Centre Bridge - Stockton	145,533	147,236	-1.16%	489,249	515,562	-5.10%
Uhlerstown - Frenchtown	120,796	125,910	4.06%	410,480	452,362	-9.26%
Upper Black Eddy-Milford	114,538	99,358	15.28%	406,768	358,985	13.31%
Riegelsville	101,605	108,449	-6.31%	356,355	392,474	-9.20%
Northampton Street	663,041	624,219	6.22%	2,322,520	2,351,605	-1.24%
Riverton - Belvidere	136,128	136,711	-0.43%	474,849	494,639	4.00%
Total	4,755,578	4,726,326	0.62%	17,086,561	17,666,131	-3.28%

NOTES:

Delaware River Joint Toll Bridge Commission Toll Bridge - Two Way Traffic Counts

April 2014

		Tol	tal Volume	Total Volume (all classes)		
Bridge	April 2014	April 2013	% Change	YTD 2014	YTD 2013	% Change
Trenton - Morrisville	1,695,586	1,697,544	-0.12%	6,171,628	6,417,373	-3.83%
New Hope - Lambertville	373,668	322,334	15.93%	1,275,882	1,161,212	9.88%
Interstate 78	1,935,792	1,768,241	9.48%	6,793,996	6,771,836	0.33%
Easton - Phillipsburg	927,601	1,128,693	-17.82%	3,608,651	4,116,388	-12.33%
Portland - Columbia	207,491	211,026	-1.68%	753,977	773,414	-2.51%
Delaware Water Gap	1,478,622	1,458,086	1.41%	5,329,141	5,517,250	-3.41%
Milford - Montague	181,226	176,197	2.85%	624,704	639,311	-2.28%
Total	6,799,986	6,762,121	0.56%	24,557,979	25,396,783	-3.30%

NOTES:

Meeting of May 19, 2014

STATISTICAL SUMMARY OF EXPENDITURES

This includes reports entitled "Budget vs Actual" covering the month of April 2014 and the four month year-to-date operations of fiscal year 2014 relative to Toll Bridges, Toll Supported Bridges and Administration departments.

Total expense plus encumbrance totaled \$3,509,887 for the month of April. For the 2014 fiscal year-to-date period, total expense plus encumbrances amounted to \$16,878.893 or 94.3% of the year-to-date operating budget. All of the expense line items are within their line item budget.

There were no unusual items charged to expense in the month of April.

TOTAL COMMISSION

	Budget 2014	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employee Salaries	\$17,033,303	\$1,288,364	\$5,267,177	\$0	\$11,766,126
Part-Tiime Employee Wages	388,500	30,942	158,431	0	230,069
Summer Employee Wages	135,695	0	0	0	135,695
Overtime Wages	339,837	5,607	194,571	0	145,266
Pension Contributions	3,181,511	196,970	830,184	0	2,351,327
FICA Contributions	1,438,372	106,262	447,973	0	990,398
Regular Employee Healthcare Benefits	8,017,833	668,149	2,673,630	0	5,344,203
Life Insurance Benefits	111,073	9,553	38,819	0	72,254
Unemployment Compensation Benefits	45,000	2,376	2,572	0	42,428
Retirees Expense	2,200,000	0	550,000	0	1,650,000
Utility Expense	920,041	63,367	328,914	71,999	519,128
Office Expense	257,820	19,333	66,656	40,526	150,638
Telecommunication Expense	664,603	32,949	179,985	23,593	461,025
Information Technology Expense	445,700	34,856	94,503	3,591	347,606
Professional Development/Meetings/Memberships	194,530	6,304	50,743	0	143,787
Vehicle Maintenance Expense and Fuel	386,304	29,634	156,343	159,332	70,629
Operations Maintenance Expense	1,110,541	(2,012)	336,580	138,789	635,172
ESS Operating Maintenance Expense	1,500,000	25,371	315,523	102,211	1,082,265
Commission Expense	22,500	1,291	3,950	0	18,550
Toll Collection Expense	64,800	2,426	12,098	3,126	49,576
Uniform Expense	65,900	805	6,210	1,327	58,364
Business Insurance	2,753,987	246,873	919,262	0	1,834,725
Licenses & Inspections Expense	6,950	564	1,173	0	5,777
Advertising	60,500	440	2,772	0	57,728
Professional Services	1,146,616	227,094	428,587	230,291	487,738
State Police Bridge Security	4,685,759	288,694	1,414,954	0	3,270,805
EZPass Equipment/Maintenance	1,074,784	65,321	279,938	0	794,846
General Contingency	200,000	0	0	135,011	64,989
EZPass Operating Expense	4,443,576	228,530	1,207,549	0	3,236,026
Total	\$52,896,036	\$3,580,061	\$15,969,098	\$909,795	\$36,017,142

ADMINISTRATION*

	Budget 2014	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employee Salaries	\$3,216,199	\$246,118	\$996,677	\$0	\$2,219,522
Summer Employee Wages	8,196	0	0	0	8,196
Overtime Wages	1,200	1,490	3,467	0	(2,267)
Pension Contributions	558,862	31,495	132,747	0	426,116
FICA Contributions	246,758	18,912	76,413	0	170,345
Regular Employee Healthcare Benefits	1,036,405	88,318	349,214	0	687,190
Life Insurance Benefits	20,146	1,676	6,975	0	13,172
Unemployment Compensation Benefits	45,000	2,376	2,572	0	42,428
Retirees Expense	2,200,000	0	550,000	0	1,650,000
Office Expense	206,299	16,626	56,099	27,083	123,117
Telecommunication Expense	191,696	11,935	46,521	0	145,175
Information Technology Expense	417,000	34,856	94,503	3,591	318,906
Professional Development/Meetings/Memberships	149,460	1,619	39,796	0	109,664
Vehicle Maintenance Expense and Fuel	2,824	93	652	0	2,172
Commission Expense	22,500	1,291	3,950	0	18,550
Business Insurance	279,452	10,859	56,703	0	222,749
Advertising	60,500	440	2,772	0	57,728
Professional Services	911,616	228,312	425,768	3,721	482,127
General Contingency	200,000	0	0	135,011	64,989
TOTAL	\$9,774,113	\$696,417	\$2,844,828	\$169,406	\$6,759,880

^{*} Includes Executive, Human Resources, Accounting, EZPass, Purchasing, Information Technology, Community Affairs and Contract/Compliance.

ADMINISTRATION - OPERATIONS*

	Budget 2014	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employee Salaries	\$974,027	\$63,658	\$275,153	\$0	\$698,874
Part-Tiime Employee Wages	0	1,288	5,750	0	(5,750)
Overtime Wages	9,000	407	3,738	0	5,262
Pension Contributions	334,570	19,185	80,860	0	253,710
FICA Contributions	144,220	10,282	41,431	0	102,789
Regular Employee Healthcare Benefits	540,119	42,583	169,371	0	370,747
Life Insurance Benefits	11,703	964	3,704	0	8,000
Office Expense	17,550	432	2,084	2,276	13,190
Telecommunication Expense	86,882	3,608	15,868	1,950	69,064
Professional Development/Meetings/Memberships	28,550	2,352	5,672	0	22,878
Vehicle Maintenance Expense and Fuel	1,000	0	0	0	1,000
ESS Operating Maintenance Expense	1,500,000	25,371	315,523	102,211	1,082,265
Uniform Expense	3,000	0	0	0	3,000
Business Insurance	50,693	4,599	16,334	0	34,360
Professional Services	235,000	(1,218)	2,820	226,570	5,611
TOTAL	\$3,936,314	\$173,510	\$938,308	\$333,007	\$2,664,998

^{*} Includes Engineering, Security, Safety & Training, Plant & Facility, and Electronic Security & Surveilance.

TRENTON - MORRISVILLE TOLL BRIDGE

	Budget 2014	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employee Salaries	\$1,445,032	\$113,110	\$460,310	\$0	\$984,722
Part-Tiime Employee Wages	60,000	8,741	31,713	0	28,287
Summer Employee Wages	26,993	0	0	0	26,993
Overtime Wages	32,000	762	8,973	0	23,027
Pension Contributions	256,561	17,353	73,139	0	183,421
FICA Contributions	119,648	9,293	38,504	0	81,144
Regular Employee Healthcare Benefits	742,663	62,252	255,450	0	487,213
Life Insurance Benefits	8,930	816	3,397	0	5,533
Utility Expense	154,950	1,347	51,083	27,500	76,367
Office Expense	2,925	102	433	816	1,675
Telecommunication Expense	62,598	3,691	20,875	9,892	31,831
Information Technology Expense	7,400	0	0	0	7,400
Professional Development/Meetings/Memberships	1,500	385	805	0	695
Vehicle Maintenance Expense and Fuel	67,080	5,680	27,836	34,793	4,451
Operations Maintenance Expense	148,995	7,018	64,611	17,043	67,340
Toll Collection Expense	13,000	383	2,547	508	9,945
Uniform Expense	11,400	0	396	0	11,004
Business Insurance	353,011	33,482	113,621	0	239,390
Licenses & Inspections Expense	480	130	195	0	285
State Police Bridge Security	684,589	39,916	195,060	0	489,529
EZPass Equipment/Maintenance	158,056	10,516	42,065	0	115,992
EZPass Operating Expense	906,045	46,283	244,538	0	661,507
TOTAL	\$5,263,857	\$361,262	\$1,635,552	\$90,553	\$3,537,752

NEW HOPE - LAMBERTVILLE TOLL BRIDGE

	Budget 2014	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employee Salaries	\$959,124	\$69,561	\$301,049	\$0	\$658,075
Part-Tiime Employee Wages	12,000	919	3,375	0	8,625
Summer Employee Wages	24,296	0	0	0	24,296
Overtime Wages	24,800	1,555	19,034	0	5,766
Pension Contributions	170,908	10,814	45,577	0	125,330
FICA Contributions	78,047	5,480	24,617	0	53,430
Regular Employee Healthcare Benefits	473,782	39,170	152,015	0	321,766
Life Insurance Benefits	5,945	595	2,139	0	3,806
Utility Expense	151,990	278	59,225	12,237	80,528
Office Expense	2,425	102	582	816	1,027
Telecommunication Expense	48,862	1,680	16,432	0	32,430
Information Technology Expense	7,900	0	0	0	7,900
Professional Development/Meetings/Memberships	1,120	0	235	0	885
Vehicle Maintenance Expense and Fuel	66,760	3,882	26,227	36,112	4,421
Operations Maintenance Expense	140,800	7,629	52,332	17,985	70,482
Toll Collection Expense	6,200	205	1,170	270	4,760
Uniform Expense	3,000	0	157	0	2,843
Business Insurance	247,866	25,677	87,076	0	160,790
Licenses & Inspections Expense	240	65	65	0	175
State Police Bridge Security	131,201	7,874	38,453	0	92,748
EZPass Equipment/Maintenance	126,445	8,442	33,766	0	92,679
EZPass Operating Expense	263,060	13,265	70,086	0	192,973
TOTAL	\$2,946,770	\$197,194	\$933,612	\$67,420	\$1,945,737

INTERSTATE - 78 TOLL BRIDGE

	Budget 2014	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employee Salaries	\$2,101,831	\$143,283	\$595,637	\$0	\$1,506,194
Part-Tiime Employee Wages	80,000	3,036	26,215	0	53,785
Summer Employee Wages	16,400	0	0	0	16,400
Overtime Wages	47,900	(2,520)	33,771	0	14,129
Pension Contributions	373,418	22,159	93,396	0	280,022
FICA Contributions	172,049	11,120	49,964	0	122,086
Regular Employee Healthcare Benefits	1,080,237	85,549	346,584	0	733,653
Life Insurance Benefits	12,742	1,176	4,606	0	8,136
Utility Expense	136,000	19,311	52,245	20,287	63,468
Office Expense	8,950	- 387	1,756	2,359	4,835
Telecommunication Expense	55,500	1,904	14,944	0	40,556
Information Technology Expense	4,000	0	0	0	4,000
Professional Development/Meetings/Memberships	3,100	275	1,561	0	1,539
Vehicle Maintenance Expense and Fuel	72,380	5,446	30,270	30,215	11,896
Operations Maintenance Expense	285,722	(53,996)	7,339	40,824	237,559
Toll Collection Expense	12,000	533	1,995	765	9,240
Uniform Expense	7,000	0	407	0	6,593
Business Insurance	426,416	40,687	151,158	0	275,258
Licenses & Inspections Expense	1,000	100	189	0	812
State Police Bridge Security	769,402	47,670	233,547	0	535,855
EZPass Equipment/Maintenance	221,279	8,519	52,730	0	168,549
EZPass Operating Expense	1,351,291	68,929	364,199	0	987,093
TOTAL	\$7,238,618	\$403,568	\$2,062,510	\$94,450	\$5,081,658

EASTON - PHILLIPSBURG TOLL BRIDGE

	Budget 2014	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employee Salaries	\$1,507,005	\$112,503	\$484,144	\$0	\$1,022,861
Part-Tiime Employee Wages	86,000	5,058	34,100	0	51,900
Summer Employee Wages	24,300	0	0	0	24,300
Overtime Wages	35,000	464	22,178	0	12,822
Pension Contributions	267,846	18,811	79,283	0	188,564
FICA Contributions	126,401	8,959	41,075	0	85,326
Regular Employee Healthcare Benefits	700,195	60,555	241,163	0	459,032
Life Insurance Benefits	9,326	785	3,445	0	5,880
Utility Expense	137,000	11,071	45,761	0	91,239
Office Expense	6,200	349	1,297	1,543	3,360
Telecommunication Expense	71,500	3,826	23,532	11,751	36,217
Information Technology Expense	2,200	0	0	0	2,200
Professional Development/Meetings/Memberships	3,050	345	345	0	2,705
Vehicle Maintenance Expense and Fuel	45,800	2,517	13,038	22,084	10,678
Operations Maintenance Expense	129,804	11,042	56,483	27,683	45,637
Toll Collection Expense	12,500	383	2,217	524	9,759
Uniform Expense	6,000	250	1,206	0	4,794
Business Insurance	173,347	15,787	59,665	0	113,682
Licenses & Inspections Expense	1,600	104	104	0	1,496
State Police Bridge Security	414,690	26,532	130,002	0	284,687
EZPass Equipment/Maintenance	158,056	10,516	42,065	0	115,992
EZPass Operating Expense	616,324	33,146	175,187	0	441,137
TOTAL	\$4,534,144	\$323,002	\$1,456,292	\$63,586	\$3,014,266

PORTLAND - COLUMBIA TOLL BRIDGE

	Budget 2014	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employee Salaries	\$727,826	\$52,748	\$215,882	\$0	\$511,944
Part-Tiime Employee Wages	22,000	2,300	10,350	0	11,650
Summer Employee Wages	13,655	0	0	0	13,655
Overtime Wages	20,945	52	16,625	0	4,320
Pension Contributions	130,061	8,214	34,619	0	95,443
FICA Contributions	60,009	4,201	18,521	0	41,488
Regular Employee Healthcare Benefits	337,574	27,210	113,520	. 0	224,055
Life Insurance Benefits	4,507	411	1,518	0	2,989
Utility Expense	68,020	3,515	24,140	9,803	34,077
Office Expense	3,423	267	1,075	1,333	1,015
Telecommunication Expense	38,454	1,827	12,165	0	26,290
Information Technology Expense	2,400	0	0	0	2,400
Professional Development/Meetings/Memberships	1,200	0	250	0	950
Vehicle Maintenance Expense and Fuel	21,720	1,686	8,002	9,504	4,215
Operations Maintenance Expense	77,195	2,004	37,823	5,892	33,480
Toll Collection Expense	7,900	247	1,017	366	6,517
Uniform Expense	3,500	0	178	509	2,813
Business Insurance	131,620	12,604	44,719	0	86,902
Licenses & Inspections Expense	600	0	120	0	480
State Police Bridge Security	85,281	5,653	27,729	0	57,551
EZPass Equipment/Maintenance	94,834	6,295	25,182	0	69,652
EZPass Operating Expense	126,198	7,081	37,435	0	88,762
TOTAL	\$1,978,922	\$136,315	\$630,867	\$27,408	\$1,320,648

DELAWARE WATER GAP TOLL BRIDGE

	Budget 2014	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employee Salaries	\$2,121,471	\$165,552	\$665,269	\$0	\$1,456,202
Part-Tiime Employee Wages	110,000	6,426	33,694	0	76,306
Summer Employee Wages	8,200	0	0	0	8,200
Overtime Wages	37,230	46	32,588	0	4,642
Pension Contributions	374,966	26,492	111,660	0	263,306
FICA Contributions	174,183	13,083	55,642	0	118,541
Regular Employee Healthcare Benefits	1,102,742	93,332	370,445	0	732,297
Life Insurance Benefits	13,121	1,088	4,709	0	8,413
Utility Expense	92,400	9,217	27,089	0	65,311
Office Expense	5,649	516	1,935	2,899	815
Telecommunication Expense	48,748	1,691	14,831	0	33,918
Information Technology Expense	2,400	0	0	0	2,400
Professional Development/Meetings/Memberships	2,000	127	364	0	1,636
Vehicle Maintenance Expense and Fuel	59,000	6,583	31,187	19,062	8,750
Operations Maintenance Expense	115,270	6,810	52,555	11,088	51,627
Toll Collection Expense	7,900	448	1,911	466	5,524
Uniform Expense	10,000	530	2,534	639	6,827
Business Insurance	362,844	34,585	126,016	0	236,828
Licenses & Inspections Expense	1,000	0	180	0	820
State Police Bridge Security	624,143	38,471	189,784	0	434,359
EZPass Equipment/Maintenance	221,279	14,737	58,948	0	162,331
EZPass Operating Expense	1,049,573	53,298	281,625	0	767,948
TOTAL	\$6,544,120	\$473,033	\$2,062,965	\$34,155	\$4,447,000

MILFORD - MONTAGUE TOLL BRIDGE

	Budget 2014	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employee Salaries	\$725,912	\$69,996	\$260,026	\$0	\$465,886
Part-Tiime Employee Wages	18,500	3,174	13,234	0	5,266
Summer Employee Wages	13,655	0	0	0	13,655
Overtime Wages	24,250	780	16,647	0	7,603
Pension Contributions	130,303	8,667	36,528	0	93,775
FICA Contributions	59,847	5,628	22,062	0	37,785
Regular Employee Healthcare Benefits	337,574	27,271	115,476	0	222,098
Life Insurance Benefits	4,498	386	1,608	0	2,890
Utility Expense	56,050	12,101	36,276	2,172	17,602
Office Expense	3,398	551	1,237	1,399	762
Telecommunication Expense	31,362	1,480	9,846	0	21,516
Information Technology Expense	2,400	0	0	0	2,400
Professional Development/Meetings/Memberships	1,200	100	616	0	584
Vehicle Maintenance Expense and Fuel	27,120	2,685	16,948	7,562	2,610
Operations Maintenance Expense	81,635	3,036	36,054	6,529	39,052
Toll Collection Expense	5,300	227	1,242	227	3,831
Uniform Expense	4,500	25	538	178	3,784
Business Insurance	103,869	9,577	33,596	0	70,273
Licenses & Inspections Expense	500	0	0	0	500
State Police Bridge Security	76,846	4,673	22,888	0	53,958
EZPass Equipment/Maintenance	94,834	6,295	25,182	0	69,652
EZPass Operating Expense	131,085	6,527	34,479	0	96,607
TOTAL	\$1,934,640	\$163,179	\$684,483	\$18,067	\$1,232,091

Delaware River Joint Toll Bridge Commission Budget vs Actual For the Four Months Ending April 30, 2014

SOUTHERN DIVISION TOLL SUPPORTED BRIDGES

	Budget 2014	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employee Salaries	\$1,775,670	\$139,270	\$541,509	\$0	\$1,234,162
Overtime Wages	56,320	538	22,402	0	33,918
Pension Contributions	318,217	18,279	77,041	0	241,175
FICA Contributions	140,147	10,609	42,79 1	0	97,357
Regular Employee Healthcare Benefits	923,880	79,675	304,687	0	619,193
Life Insurance Benefits	11,008	926	3,621	0	7,387
Utility Expense	69,240	2,083	18,442	0	50,798
Telecommunication Expense	8,100	357	1,898	0	6,203
Professional Development/Meetings/Memberships	2,250	0	0	0	2,250
Vehicle Maintenance Expense and Fuel	14,300	1,051	1,282	0	13,018
Operations Maintenance Expense	90,120	8,632	17,738	6,173	66,209
Uniform Expense	12,200	0	741	0	11,459
Business Insurance	443,091	42,378	161,534	0	281,557
Licenses & Inspections Expense	900	65	195	0	705
State Police Bridge Security	1,453,991	90,681	444,139	0	1,009,852
TOTAL	\$5,319,434	\$394,543	\$1,638,019	\$6,173	\$3,675,242

Delaware River Joint Toll Bridge Commission Budget vs Actual For the Four Months Ending April 30, 2014

NORTHERN DIVISION TOLL SUPPORTED BRIDGES

	Budget 2014	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employee Salaries	\$1,479,208	\$112,565	\$471,523	\$0	\$1,007,685
Overtime Wages	51,192	2,034	15,148	0	36,044
Pension Contributions	265,800	15,502	65,336	0	200,464
FICA Contributions	117,062	8,696	36,955	0	80,107
Regular Employee Healthcare Benefits	742,663	62,233	255,705	0	486,958
Life Insurance Benefits	9,145	729	3,098	0	6,048
Utility Expense	54,391	4,444	14,653	0	39,738
Office Expense	1,000	0	158	0	842
Telecommunication Expense	20,900	950	3,074	0	17,826
Professional Development/Meetings/Memberships	1,100	1,100	1,100	0	0
Vehicle Maintenance Expense and Fuel	8,320	10	900	0	7,420
Operations Maintenance Expense	41,000	5,813	11,644	5,571	23,785
Uniform Expense	5,300	0	53	0	5,247
Business Insurance	181,777	16,638	68,842	0	112,935
Licenses & Inspections Expense	630	100	125	0	505
State Police Bridge Security	445,616	27,223	133,350	0	312,265
TOTAL	\$3,425,104	\$258,037	\$1,081,662	\$5,571	\$2,337,871

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION SYSTEM STATEMENT OF REVENUE AND EXPENSES FOR THE FOUR MONTHS ENDED APRIL 30, 2014

5528 37,000,381 6528 37,000,381 6523 38,546 6524 38,546 6523 5317,17,679 6523 837,777,679 6434 128,642 6437 128,642 6437 128,643 6437 128,643 6437 128,643 6437 128,643 6437 128,643 6438 128,738 6439 128,738 6438 119,708 6438 119,708 6439 14,560 6439 14,586 6438 14,586 6438 14,586 6438 14,586 6439 14,586 6439 14,386 6439 14,386 6439 14,386 6439 14,386 6439 14,386 6439 14,389 6439 14,389 6439 1,384,389 <th></th> <th>T-M</th> <th>NB-L</th> <th>1-78</th> <th>4-3</th> <th>P.C</th> <th>DWG</th> <th>M-M</th> <th>SDTS</th> <th>STOW</th> <th>АВМ</th> <th>TOTAL 2014</th> <th>% of Revenue</th> <th>TOTAL 2013</th> <th>% of</th>		T-M	NB-L	1-78	4-3	P.C	DWG	M-M	SDTS	STOW	АВМ	TOTAL 2014	% of Revenue	TOTAL 2013	% of
1,000,000 1,00	TOLL REVENUE	t L I I I I I	; 1 7 2 2 2			: : : : :	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1				1	1 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	
1,10, 1,10	Net Tall Revenue	188 105 F	904 748	17 436 924	2 683 205	280 802	5140 044	0.00						;	
14-10-1-1	EZPass Per	58 984	17.114	130.72	5010F	000,000	145,004,0	17/514		•	' ;	36,028,528		37,009,381	
144794 151404 1514044 1514044 1514044 151404 151404 151404 151404 151404 151404 1514044 151404 1514044 1514044 1514044 1514044 1514044 1514044 1514044 1514044 1514044 1514044 1514044 1514044 1514044 1514044 1514044 1514044 1514044 1514044	Net Violation Fee Income	56,463	12,464	129,369	37,217	977e	82,603	6.170	1 1		1,681	330,347		284.546 85. 584	
1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1,	REVENUE FROM TOLLACTIVITY	\$ 4,619,330	\$ 934,326	\$ 17,654,164	\$ 2,769,703	\$ 622.384	\$ 9.619.837	\$ 428.429	-u	ن ا	1891	C 36 640 953		DESCRIPTION OF STREET	
1,11, 1,1,	OPERATING EXPENSE								1			and the same		61061116100	
1,11, 1,11	Regular Employee Salaries	460.319	301.040	757 505	484 144	716 993	974 333	200 020	909 573	201			,		
The control of the	Part-Time Employee Wages	31.713	3,375	26.215	34.100	10.350	33.694	13 734	AUC. TAC	4/1,523	057.2,1	5,267,177	14.37%	5,318,180	14.08%
1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1,	Summer Employee Wages	•	. 1	'	•	•		,	•		10,40	Topino	0.45%	670'061	0,96%
1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1,	Overtime Wages	8,973	19,034	33,77,1	22,178	16.625	32.588	16.647	22.402	15.148	7 205	10.4 571	0.00%	. 070 001	0.00%
1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1,	Pension Contributions	73,139	45,577	93,396	79,283	34,619	111,660	36.528	77.041	965.33	213.606	830.184	2 2746	0/0001	0.36%
1. 1. 1. 1. 1. 1. 1. 1.	FICA Centributions	38,504	24,617	49,964	41,075	18,521	55,642	22,062	42,791	36.955	117.844	447.973	1.22%	446.004	1 150%
1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1,	Regular Employee Healtheare Benefits	255,450	152,015	346,584	241,163	113,520	370,445	115,476	304,687	255,705	518,586	2.673.630	7.30%	2.515.443	7°77'
The color of the	Life Insurance Benefits	3,397	2,139	4,606	3,445	812,1	4,709	1,608	3,621	3,098	10,678	38.819	0.11%	38,793	0.10%
Name	Unemployment Compensation Benefits	,	•	•	•			•	•		2.572	2.572	0.01%	12.902	0.03%
1,10,10 1,10	Retirecs Expense	•	•	•	1	•	٠	t	•	t	530,000	250,000	1.50%	<u>'</u>	%.00.0
Maintan	Utility Expense	51,083	59,225	52,245	45,761	24,140	27,989	36,276	18,442	14,653	•	328,914	%06'0	324.843	0.86%
Maintanger Mai	Office Expense	433	282	1,756	1,297	1,075	1,935	1,237		158	58,182	929'99	0,18%	58,477	0.15%
Mailey 11	Telecommunication Expense	20,875	16,432	14,944	23,532	12,165	14,831	9,846	1,898	3,074	62,389	179,985	0.49%	170.448	0.45%
Maintain 186 523 524 544 545	Information Technology Expense	•	ı	•	٠	•	•	,	•	1	94,503	94,503	0.26%	118,156	0.31%
Column C	Professional Development/Meetings/Member	802	235	1,561	345	250	364	616	•	1,100	45,468	50,743	0.14%	41,047	0.11%
Color Colo	Vehicle Maintenance Expense and Fuel	27,836	26,227	30,270	13,038	8,002	31,187	16,948	1,282	906	652	156,343	. 0.43%	119,708	0.32%
1,544 1,14	Operations Maintenance Expense	64,611	52,332	7,339	56,483	37,823	52,555	36,054	17,738	11,644	•	336,580	0.92%	165,493	0.44%
1,12, 1,12	ESS Operating Maintenance Expense	•	1	•		1	t	•	•	1	315,523	315,523	0.86%	355,460	0.94%
1,12, 1,13	Commission Expense	• ;	' ;	•	•		•		•	•	3,950	3,950	0.01%	4,116	0.01%
11,521 1	Moifern France	2,547 306	1,170	1,995	2,217	1,017	net Feet	1,242	, ;	• (•	12,698	0.03%	14,586	0.04%
111	Business Insurance	113 631	/CI	/04	1,000	8/1	45.642	338	741	23	' !	6,210	0.02%	10,908	0.03%
15,000 1	Licenses & Inspections Expense	195	5.9	186	104	£,7,7	010,421	30,506	161,534	135	73,037	219,262	2.51%	879,103	2.33%
19566 38,453 23547 130,602 21,729 180,734 21,828 444,39 183,50 143,50 144,39 183,50 143,50 144,39 183,50 143,50 144,39 183,50 143,50 144,39 183,50 144,39 144,39 183,50 14	Advertising	•	•	i '		! '	'	•	3 '	į '		STATE C	0.00%	1,213	0.00%
195600 33,455 (2014) 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Professional Services	•	ī	•	,	•	•	,	•	i	428.587	428.587	1.17%	178.746	0.47%
1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,1,	State Police Bridge Security	195,060	38,453	233,547	130,002	27,729	189,784	22,888	444,139	133,350		1,414,954	3.86%	1.329.117	3.52%
244588	EZPass Equipment/Maintenance	42,065	33,766	52,730	42,065	25,182	58,948	25,182	r	ı	•	279,938	0.76%	291,616	0.77%
244,588 70,886 364,199 175,187 37,435 281,632 384,79 31,636,292 32,646,433 31,638,419 3	General Contingency	•	ı	,	1		•	•	•	İ	•	ī	0.00%	6,239	0.02%
5.1685,4522 5.5040,2510 5.1466,292 5.040,465 5.046,485 5.168,810 5.168,8150 5.168,1465 5.16	EZPasa Operating Expense	244,538	70,086	364,199	175,187	37,435	281,625	34,479		-		1,207,549	3.29%	1,097,602	2.91%
5.293,778	TOTAL OP., MAINT., & ADM	\$ 1,635,552	\$ 933,612	\$ 2,062,510	\$ 1,456,292	\$ 630,867	\$ 2,062,965	\$ 684,483	\$ 1,638,019	\$ 1,081,662	\$ 3,783,136	\$ 15,969,098	43.57%	\$ 14,344,254	37.97%
S- 5- 5- 5- 5743 S. 645,450 (195,437) (543,972) (446,064) 3,778) (446,064) 3,778), (NET OPERATING REVENUE	\$ 2,983,778	\$ 714	\$ 15,591,654	\$ 1,313,411	\$(8,483)	5 7,556,872	\$(256,054)	\$(1,638,019)	\$(1,081,662)	\$(3,781,456)	\$ 20,680,755	56,43%	\$ 23,433,425	62.03%
S- S	OTHER OPERATING INC/EXP														
S- S	Other Operating Income	•	•	1	743	•	•		1		1,249	1,997	0.01%	44 389	7041
821,551,322 8(264,279) \$14,977,749 \$881,698 \$(203,919) \$6,901,384 \$(451,491) \$(24,377) \$(446,064) 3,780,006	TOTAL OTHER OPERATING INC	s.	2	į.	\$ 743		Ş		ا ا	į,	81348	614003	0.0400	004.77.0	
S2,5S1,3Z2 S(264,2Z9) S(13,906) (432,4S6) (195,437) (543,977) (543,977) (446,064) 3,780,206		•	•	i		,	•	,	,	1 9	C+7'Y C	7661 6	0.10.0	5 44,389	0.12%
\$2,551,322 \$(264,279) \$14,977,749 \$881,098 \$(203,919) \$(6,1181,991) \$(1,1527,727) \$(2,121,727) \$	Administration Allocated Expense	(432,456)	(264,992)	(613,906)	(432,456)	(195,437)	(655,488)	(195,437)	(543,972)	(446,064)					
351,442 0.06% 273,886 - 0.049% 1.2544 - 0.049% 1.2544 - 0.049% 1.2544 - 0.049% 1.2544 - 0.049% 1.2544 - 0.049% 1.2544 - 0.049% 1.2544 - 0.049% 1.2544 - 0.049% 1.2544 - 0.049% 1.2544	net operating inc	\$2,551,322	\$(264,279)	\$14,977,749	\$891,698	\$(203,919)	\$6,901,384	\$(451,491)	5(2,181,991)	\$(1,527,727)	1	\$ 20,682,747	56,43%	\$ 23,477,814	62.15%
351,442 0.06% 273,086 - 0.049% 1.12,544 - 0.049% 1.12,544 - 0.049% 1.12,544 - 0.049% 1.12,544 - 0.049% 1.12,544 - 0.049% 1.12,544 - 0.049% 1.12,544 - 0.049% 1.12,544 - 0.049% 1.12,544 - 0.049% 1.12,544 - 0.049% 1.12,544 - 0.049% 1.12,544 - 0.049% 1.12,544 - 0.049% 1.12,544 - 0.049% 1.12,544 - 0.049% 1.12,544	NON-OPERATING REV/EXP														
(5,145,627) 13,33% (5,918,422) 13,53% (4,618,422) (5,648,622) 13,50% (4,618,422) (5,648,622) 13,50% (4,618,422) (5,648,622) 13,50% (4,618,422) (5,648,622) (5,648,	Interest Revenue											351,442	0.96%	273,086	0.72%
(\$,165,623) 1.13,3% (\$,918,155) 1.13,3% (\$,918	Other Non-Operating Revenue											•	0.00%	12,544	-0.03%
(5,145,682) -13,93% (5,918,455) (5,642,683) -13,93% (5,918,455) - 0,00% (4,618,422) - 0,00% - 8(10,602,993) 28,93% \$(10,250,947)	Emergency Repair											٠	0.00%	•	0.00%
(5,845,683) 1.5.96% (4,618,422) 6,00%	Interest Expense											(5,105,652)	-13.93%	(5,918,155)	-15.67%
\$(10,602,893) 28,93% \$(10,200,47)	Depreciation Expense											(5,848,683)	-15.96%	(4,618,422)	-12.23%
\$(16,602,893) 28,93% \$(10,250,947)											•	'	#.00.%	,	0.00%
	TOTAL NON-OPERATING REVIEXE											\$(10,602,893)	28.93%	\$(10,250,947)	27.13%

CHANGE IN NET ASSETS

35.01%

\$10,079,854 27,50% \$13,226,867

05/02/2014 3:04 pm

Meeting of May 19th, 2014

ADMINISTRATION

The following Pages reflect the reports on those items assigned to the Administration Department. Each item is reported separately and page numbered accordingly.

Meeting of May 19, 2014

PURCHASING REPORT INDEX

MONTH OF APRIL 2014

SUBJECT	DESCRIPTION	PAGE NUMBER
Purchasing	Monthly Purchasing Report Covering the Month of April, 2014	1-5
Purchasing	Supplemental Monthly Purchase Report Lessors, Maintenance and Service Contracts Expiring Between June 2014 and August 2014	6-7

Meeting of May 19, 2014

MONTHLY PURCHASING REPORT

APRIL 2014

This report itemizes all orders for purchases made for the month of April 2014, showing the divisions chargeable for the expense and the source of authority for issuance of the purchase order. This authority is broken into three categories:

- (1) By authority of the Commission
- (2) By authority of the Executive Director or his designate
- (3) By authority of the Superintendent

The purchasing activities for the month culminated in the preparation and placement of 66 purchase orders in the total amount of \$221,960.29. To secure competitive prices on items being purchased, 106 price inquiries were sent out for 38 of the requisitions leading to purchase orders, an average of 2.78 per order (106/38 = 2.78).

Some of the larger procurements of over \$5,000.00 during the period are shown below:

- > Two Purchase Orders were issued, in the total amount of \$34,546.83, for the 2013 Capital Equipment Budget purchases of a 16' Sea Ark jet motor boat with trailer for the Trenton-Morrisville Facility and a John Deere tractor for the Delaware Water Gap Facility.
- A Purchase Order was issued for sidewalk decking replacement materials for the Easton-Phillipsburg Facility, in the total amount of \$24,787.79.
- ➤ A Purchase Order was issued, in the total amount of \$21,000, for the Human Resources Department records Scanning & Indexing Project.
- ➤ A Purchase Order, in the total amount of \$18,866.00, was issued for repairs and replacements services of the damaged I-78 Facility lane 4 toll booth damaged in the January 2014 accident. This is a replacement PO issued after the original vendor closed their business.
- ➤ A Purchase Order was issued in the amount of \$17,373.53 for the mailing service for the transponder labels as part of the E-ZPass service move.

In addition to the practices employed incidental to purchase of materials, etc., from vendors on a direct basis, the Commission also purchases via direct utilization of the purchasing processes of the State of New Jersey, the Commonwealth of Pennsylvania and other joint purchasing arrangements.

* * *

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION REPORT OF PURCHASING ACTIVITIES April 2014

PO Number	Vendor Name	General Description	Contract/Resolution/ Req Dept Comment	** BY AUTH	** BY AUTHORITY OF ** ion Director Dist. Supt.
20140183	WHITEHALL TURF EQUIPMENT	LAWN MAINT EQUIPMENT/SUPPLIES			
20140184	NORTHAMPTON FARM BUREAU	FERTILIZER & SOIL CONDITIONERS	178		298.00
20140185	INTEGRITY MECHANICAL INC.	BOILER UPGRADES FOR INSPECTION	DWG		1,594.50
20140186	INTEGRITY MECHANICAL INC.	BOILER REPAIR	DWG		789,69
20140187	REED & PERRINE SALES INC.	WEED KILLER	田		667.25
20140188	SUBURBAN PROPANE	PROPANE - EMERGENCY GENERATOR	MM		452.30
20140189	A & B WIPERS	WIPING RAGS	TM		531,25
20140190	A & B WIPERS	WIPING RAGS	DWG		531,25
20140191	ADVANCED MICRO COMPUTER SPECIALISTS INC.	NETILLA SUPPORT RENEWAL	п		1,362.90
20140192	PASCH MARINE SERVICE CAPITAL RESERVE	16' boat with motor & trailer	TM BQUI 2325-07-13	16,070.00	
20140193	CDW-G	CISCO SMARTNET MAINTENANCE	E	,	3,300.00
20140194	KERMIT K KISTLER, INC.	LAWN CARE EQUIPMENT/SUPPLIES	EP		1,304,66
20140195	WHITEHALL TURF EQUIPMENT	LAWN CARE EQUIPMENT/SUPPLIES	田		2,790.11
20140196	REED & PERRINE SALES INC.	FER TILIZER & SOIL CONDITIONERS	CD.		1,811.98
20140197	REED & PERRINE SALES INC.	LANDSCAPING - SUPPLIES	PC		5,031.93
20140198	GREEN POND NURSERY INC.	LANDSCAPE MATERIALS	亞		875.00
20140199	GREEN POND NURSERY INC.	LANDSCAPING - FERTILIZERS, ETC	PC		350.00
20140200	GREEN POND NURSERY INC.	PESTICIDES & CHEMICALS	178		3,156.00
20140201	INTEGRITY MECHANICAL INC.	HVAC EMERGENCY REPAIRS	MI		1,123.06
20140202	DFM ENTERPRISES, INC.	REPAIR UNDERBRIDGDE UNIT	MULTI		1,630.50
20140203	AMERICAN ASPHALT CO INC	COLD PATCH	TM		1,515.00
delegende le commerce es en marion en marion.		sa u nem ante approprio de la placifica de la probabilida de defenda de memor remanavemente entre au memora ma	annamannamannamannamannamannamannamann	enem manuscama manuscama enemada e secondo despetado de spekto de selecidade do destado de secondo en enemana e	Comment transportation many from the second section of the second section of the second section of the second section

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION REPORT OF PURCHASING ACTIVITIES April 2014

٤		TO THE TOTAL PROPERTY OF THE PARTY OF THE PA				
Number	Vendor Name	General Description	Req Dept	Contract/Resolution/	** BY AUTHORITY OF ** Commission Director	ORITY OF ** Director Dist. Supt.
20140204	TURILE & HUGHES	LIGHT POLE/FIXTURE	STCIS		2,4	
20140205	SPECIAL TY INDUSTRIAL PRODUCTS	E-ZPASS VELCRO TABS	EZP		ingrafier commencement in the commencement of the spiritual state of the commencement	1,249.00
20140206	KERMITK KISTLER, INC.	JOHN DEERE TRACTOR PARTS	178	endere des entretaines entretaines en mars de seine, des des entretaines en entretaines en entretaines en entre	2,55	2,531.14
20140207	KERMIT K KISTLER, INC.	JOHN DEERE MOWER PARTS	178			762.95
20140208	CAMCODE CAPITAL RESERVE	CARTEGRAPH BARCODE LABELS		IT-3010-03-11	3,765.00	į
20140209	ESRI INC	GIS SOFTWARE MAINT. RENEWAL	II	PA 400004760	5,0	5,000.00
20140210	NRJ	HR RECORDS SCANNING PROJECT	HR		21,0	21,000.00
20140211	PA DEPARTMENT OF LABOR & INDUSTRY-B	PA AIR TANK INSPECTION	DWG		:	81.00
20140212	GRAINGER	NEW GARAGE SHOP EQUIPMENT	DWG	NJ M0002		781,34
20140213	HEART SMART TECHNOLOGIES	DEFIBRILLATOR BATTERIES	DWG		\$	590.40
20140214	INTEGRITY MECHANICAL INC.	HVAC SPRING PM WORK	MULTI		4,6	4,625.00
20140215	BI-STATE CONSTRUCTION COMPANY, INC.	L-78 TOLL BOOTH REPAIR	178		18,6	18,688.00
20140216	INTEGRITY MECHANICAL INC. CAPITAL RESERVE	HVAC DIGITAL CONTROLS INSTALL	MI	ENG-2200-12-13	8,906.00	
20140217	HARRINGTON INDUSTRIAL PLASTICS CAPITAL RESERVE	SIDEWALK DECKING	EP	ENG-2200-12-12	24,787.79	
20140218	TRENTON POST OFFICE CAPITAL RESERVE	POSTAGE FOR E-ZPASS MAILING	EZP	ADM-2367-10-13	17,373,53	
20140219	YARDLEY AUTO BODY	REPAIRS TO FORD F-350	MT		2,8	2,827,03
20140220	WE RENT EQUIPMENT LLC	FERRIS TURF-O-TURN MOWER PARTS	178		2	294.25
20140221	GILES & RANSOME, INC.	REPAIRS TO ASV RC30 SKID STEER	TM		6,4	4,946.00
20140222	CAMDEN BAG & PAPER CO.	PAPER & PLASTIC PRODUCTS	DWG		1.9	1,938,75
of contributed the figure of the figure of the figure of		m ner a minna min an dam maanadam dimkadada qidada hilifayika e bihaatinday on varena negera aran asina adinam		III ANTI LI INNINIA IL	annen an er i i komini ai mineria kin santakondukakondukakondukakondukakondukakondukakondukakon	

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION REPORT OF PURCHASING ACTIVITIES April 2014

١		TOT HINE				
Number	Vendor Name	General Description	Req Dept	Contract/Resolution/	** BY AUTH Commission	** BY AUTHORITY OF ** ion Director Dist. Supt.
20140223	YARDLEY AUTO BODY	REPAIRS TO 2007 FORD F250	MI			1,669.22
20140224	CAMDEN BAG & PAPER CO.	JANITORIAL SUPPLIES	178		na (a) entre la companya de la comp	1,031.00
20140225	CAMDEN BAG & PAPER CO.	JANITORIAL-SUPPLIES/EQUIPMENT	DWG	militari man ma ma ma ma man mananananan manga man matanananan man mananananan man mananananan	N HANGARITI — V HANGARY PROPRIOR CONTRACTOR	1,772.61
20140226	SHERWIN WILLIAMS	PAINTING EQUIPMENT & SUPPLIES	178	reception in the state of the s		730.68
20140227	DEER COUNTRY	21" PUSH LAWIMOWER	Ĭ78	en energy de la company de la	anne er i til mannet i mannet i mannet i tripe att fre att fre kan te transport af egen er en en et tripe e	399.00
20140228	CAMDEN BAG & PAPER CO.	PAPER & PLASTIC PRODUCTS	I78	es es es establismos de l'atama este matéria de serviciones de l'atama estable de la respectation es estable e	and the second community and the second control of the second cont	1,990.15
20140229	CAMDEN BAG & PAPER CO.	PAPER & PLASTIC PRODUCTS	EP	mentanen trotamentanen takuluan dalaman dalaman dalaman dalaman takuluan dalaman takuluan dalaman dalaman dalam	an is superanti commissiones sustainmente, paringal est depta l'adegrado i superante vari	4,023.90
20140230	E-PLUS TECHNOLOGY OF PA	PRINTER TONER SUPPLY		можения межения межения межения рефентации и пределения межения межения межения межения межения межения межения	no tit var vi ti tomo atmonomatokoska sa mortavokati i, skola filipijakatov	1,647.36
20140231	GOVCONNECTION, INC.	HARD DRIVE AND KVM SWITCH SUPP		en e	AND THE RESIDENCE AND THE PROPERTY OF THE PROP	1,081,40
20140232	CAMDEN BAG & PAPER CO.	PAPER & PLASTIC PRODUCTS	MI.	en de construir de la construir de manda en man	AND MANUAL THROUGH THE TANK THE SHARE THE SHARE THROUGH SH	5,324,45
20140233	HILLTOP SALES & SERVICE, INC.	CHAIN SAW PARTS/SUPPLIES	I778	A Recent find all squares in space of squares in security designing designed designed and designed of the	ON THE BUILDINGS OF THE PROPERTY OF THE PROPER	390.08
20140234	WHITEHALL TURF EQUIPMENT	CHAIN SAW PARTS/SUPPLIES	178		of observable descriptions and the save frequency assumptions assume or	929,40
20140235	CAMDEN BAG & PAPER CO.	JANITORIAL SUPPLIES	NYC	A continuation and continuation on the management of the continuation of the continuat	in is forther format property mention of the contract of the c	311,20
20140236	PHILIP ROSENAU CO	JANITORIAL SUPPLIES	NEL	mental manual designation of the contraction of the	nut to have a statute translational content for many property of the property of the statute of	530,41
20140237	CAMDEN BAG & PAPER CO.	JANITORIAL SUPPLIES	EP	MARIE	entry spin utransfer, mentra de met o. darkatrikalarika.	2,220.06
20140238	LEHIGH VALLEY INTRL SUPPLY CO	JANITORIAL SUPPLIES	EP		everyn agryganaethau wethen agryfa, marchanaethau marchanaethau marchanaethau marchanaethau marchanaethau march	116,46
20140239	PHILIP ROSENAU CO	JANITORIAL SUPPLIES	EP		ANY PERSONAL PROPERTY FROM THE RESEARCH TO THE SECOND SECO	110.30
20140240	CAMDEN BAG & PAPER CO.	PAPER & PLASTIC PRODUCTS	NHL	THE PROPERTY OF THE PROPERTY O	en remain : manoromatente manta ne de la caratarigmente describe el de Balevos	3,121.95
20140241	M.H. CORBIN	ATTENUATOR PARTS FOR P-C	PC		орожителя і почи помення компення помення помення помення помення помення помення помення помення помення поме	1,119.00
20140242	CAMDEN BAG & PAPER CO.	JANITORIAL SUPPLIES	TM	and of the first of the contract of the contra	рати и мененикан каланда и кака к. канан кан	1,789.70
20140243	JOHN DEERE COMPANY CAPITAL RESERVE	JOHN DEERE TRACTOR	DWG	EQUI-2325-07-13	18,386.83	
20140244	ALLSTATE SEPTIC SYSTEMS	PUMP SEPTIC TANKS	DWG		a de la companya de l	700.00

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION REPORT OF PURCHASING ACTIVITIES

		April 2014					
PO .				Contract/Recolution/	** BY A	** BY AUTHORITY OF **	
Number	Vendor Name	General Description	Req Dept	Comment	Commission	Director	Dist. Supt.
20140245	ARAMSCO	20140245 ARAMSCO SAFETY WEAR EP NJ T0106 1,035.70	田	NJ T0106		1,035.70	
20140246	DELAWARE RIVER PORT AUTHORITY	20140246 DELAWARE RIVER PORT TOLL COLLECTION SUPPLIES MULTI 214.99 AUTHORITY	MULTI			214.99	
20140247	ISOBUNKERS LLC	20140247 ISOBUNKERS LLC PROPANE - ESS SYSTEM ESS 147.07	ESS			147.07	
20140248	20140248 INTEGRITY MECHANICAL INC.	20140248 INTEGRITY MECHANICAL INC. EMERGENCY REPAIR HVAC DWG 2,275.00	DWG			2,275.00	
P4	Rurchase Order Count: 66	AUTHORITY TOTALS: GRAND TOTAL:		AUTHORITY TOTALS: GRAND TOTAL:	\$89,283.15	\$132,677.14	\$0.00

Meeting of May 19, 2014

SUPPLEMENTAL MONTHLY PURCHASING REPORT LESSORS, MAINTENANCE AND SERVICE CONTRACTS EXPIRING BETWEEN JUNE 2014 AND AUGUST 2014

As requested by Commission Members at the August 31, 1998 meeting, reproduced hereunder are all lessors, maintenance and service contracts that will expire within a three-month period, from June, 2014 through August, 2014.

A compendium of existing lessors, maintenance and service contracts has been transmitted to all Commission Members under separate cover.

ACTION RECOMMENDED

Adopt a Resolution authorizing receipt and filing of the report.

MEETING OF MAY 19, 2014

LESSOR'S, MAINTENANCE AND SERVICE CONTRACTS

None to report this period.

E-Z PASS REPORT CUSTOMER SERVICE CENTER/VIOLATIONS PROCESSING CENTER OPERATIONS REPORT FOR THE E-ZPASS SYSTEM APRIL 2014

SUBJECT	DESCRIPTION	PAGE NUMBER
Management	Management Operations Report	
Operations	E-ZPass Report	1-3
	April ^	

E-Z PASS REPORT CUSTOMER SERVICE CENTER/VIOLATIONS PROCESSING CENTER OPERATIONS REPORT FOR THE E-ZPASS SYSTEM APRIL 2014

E-ZPass Transponder and Account Information as reported by Electronic Transaction Consultants Corporation (CSC/VPC Provider)

ETC Customer Service Center Reported Transponder and Account Activity	April 2014
Total Number of Active (029)Transponders	137,447
Total Number of Accounts	66,839
Average Number of Transponders Issued Per Day	25
Average Number of Accounts Opened Per Day	6
Average Number of Calls Per Day	677
Total Number of Applications Processed	148

E-Z PASS REPORT CUSTOMER SERVICE CENTER/VIOLATIONS PROCESSING CENTER OPERATIONS REPORT FOR THE E-ZPASS SYSTEM APRIL 2014

E-ZPass Department Call Activity	Total Calls for the Month of April				
Calls Referred to ETC	218				
Replenishment Inquiries	0				
Billing Inquiries	6				
Account Modification Requests	131				
Requests to Close Account	10				
Violation Notification Inquires	66				
Web-site inquiries	5				
DRJTBC Inquiries	17				
Calls referred to Other Departments (H.R., Eng., ESS)	17				
Total Number of Calls for April	235				

	•				E-ZP	ass Qui	ckStart	Update		-		_	
	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2014	16	35	47	26			<u>.</u>				-		

E-Z PASS REPORT CUSTOMER SERVICE CENTER/VIOLATIONS PROCESSING CENTER OPERATIONS REPORT FOR THE E-ZPASS SYSTEM APRIL 2014

E-ZPass Customer Service Center/Violation Processing Center Updates

<u>E-ZPass Customer Service Center/Violation Processing Center DBM (Contract No. DB-427D)</u>

Moderate and participate in bi-weekly conference calls with DRJTBC and ETC staff to discuss customer service, finance, toll audit and CSC/VPC migration items.

<u>IAG Reciprocity Committee and IAG PR& Marketing Committee</u>
Represent the Commission at the IAG Reciprocity and PR & Marketing Committee Meetings.

E-ZPass CSC/VPC Migration Updates

Electronic Transaction Consultants (ETC), Xerox State and Local Solutions, Inc. (Xerox) and the New Jersey Turnpike Authority (NJTA)

Commission Staff and representatives from ETC and Xerox scheduled an onsite meeting on 5/2/14. The purpose of the meeting was to review and discuss the CSC/VPC migration requirements for the customer service center. CSC/VPC transition meetings are scheduled monthly. The next CSC/VPC Transition Meeting is scheduled on 5/30/14.

Commission Staff and representatives from Xerox, ETC and the NJTA continue to participate in bi-weekly progress conference calls.

ELECTRONIC TOLL COLLECTION PROGRAM MONTH OF APRIL 2014

SUBJECT	DESCRIPTION	PAGE NUMBER
ETC PROGRAM	Electronic Toll Collection Program Report	1-3

ELECTRONIC TOLL COLLECTION PROGRAM MONTH OF APRIL 2014

The following items were recently initiated, accomplished or performed during the above noted month:

Activities for the In-Lane Toll System

- 1. Xerox continues to perform preventative maintenance for the electronic toll collection system and violation enforcement system.
- 2. The toll data from the conventional toll lanes is archived on a separate dedicated Commission database that is maintained by the IT Department. The data from the ORT lanes is currently not being displayed in the reports developed from this database. Commission Staff received a revised draft scope of work from Xerox to revise the reports and automate the transfer of the ORT data to this database and comments were submitted. Xerox is preparing a price proposal for this effort.
- 3. At the October monthly maintenance meeting Commission Staff requested a price proposal from Xerox to provide continued operation/maintenance service for five (5) option years beyond the current contract completion date of November 1, 2014. Xerox submitted a draft proposal and Commission Staff comments were provided to Xerox. Commission Staff and Xerox have scheduled a meeting to review the proposal and discuss the Commission's interest in continued maintenance of its In-Lane Toll System by Xerox and TransCore.
- 4. Commission Staff reached out to three (3) contractors and received price proposals to repair the damaged toll booth in Lane No. 4 of the I-78 Toll Bridge plaza. Price proposals were received. In compliance with the purchase order, the contractor submitted an approved insurance certificate and notice to proceed was issued to begin work. We are working with the contractor to schedule the repair.
- 5. Commission staff is preparing a purchase order to Xerox for the 2014 spare parts/consumables.

Activities for the E-ZPass Customer Service Center/Violation Processing Center

1. Customer Service Center (CSC) operation bi-weekly conference calls with Commission staff and ETC continue so all parties may discuss on-going and upcoming efforts, as well as issues and their resolution.

- 2. Commission Staff and representatives from Xerox, TransCore, ETCC and the NJTA participate in bi-weekly calls and attend in person monthly meetings for the CSC/VPC migration to the New Jersey Regional CSC. The Interface Control Document (ICD) for the transfer of data between the ETCC and Xerox is complete. The development of the CSC/VPC requirements is complete, system design is complete, system development is complete, data migration is 95% complete, CSC operational tasks is 29%, integration/testing is 45% complete and pre-deployment activities is 44% complete. ETC has transferred all data files to Xerox for test run No. 1 and No. 2 and they are working to address all data issues that were identified.
- 3. ETC is researching the level of effort necessary to maintain the collection agency portion of the violation processing center to provide continued service post the migration the New Jersey E-ZPass Customer Service Center.

General Electronic Toll Collection Program Activities

- 1. Commission Staff participated in the IAG E-ZPass Policy and the Executive Management Committee meetings.
- 2. There is a vacancy on the IAG Screening Committee. This Committee includes 3 to 4 EMC members that preview agenda material prior to the EMC meeting. The group serves as a sounding board to the other committees on items they wish to the present to the EMC. I offered to serve on the Screening Committee and have been accepted. Serving on the Steering Committee requires participating on a conference call every other month, approximately 1 week before the EMC Meeting.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION Meeting of May 19th, 2014

CONTRACTOR COMPLIANCE REPORT MONTH OF APRIL 2014

OPERATION REPORT INDEX

SUBJECT	DESCRIPTION	PAGE NUMBER
Contract Compliance	Status Report Month of April 2014	1-4

- ➤ In the month of April, the Contract Compliance Department gave a preliminary presentation to Executive Director, Mr. Joseph Resta and Mr. Arnold Conoline of the completed drafts of the Construction Plan, the Professional Services Plan and included a presentation of a concept for electronic bidding with Bid Express, a company that may be utilized for purchasing and/or engineering contracts bidding at no cost to the Commission and that is already used by many of our peer agencies in New Jersey and other states.
- ➤ The Contract Compliance Department will be prepared to make a presentation of these draft plans to the Commissioners at their scheduled meeting on May 19, 2014.
- ➤ The CCD Director and Manager continue to participate in pre-proposal meetings as well as oral presentations for Engineering Contracts. The Director attended the Pre-Proposal Submission Meeting associated with the procurement for Contract C-629B, Professional Engineering Services for the Construction Inspection Services Task Order Agreement.
- ➤ The CCD Director and Manager also completed Contract Compliance reviews for Contract number C-566A; Capital Project 1021A Portland--Columbia Toll Bridge Approach as part of the TEC Committee's ratings for Construction and Professional Services Agreements. The Director attended the oral interview for this contract.
- > The CCD Manager updated the payout report for the month of April and reviewed all the outstanding engineering projects' payment calculations via Munis.
- ➤ In the month of April one new engineering project (C-627B) was approved for an award in the not-to-exceed amount of \$500,000 for a twenty-four (24) month period. The total amount of contracts awarded under the Capital Program and having MWSBE requirements increased to Seventy-one (71); of that, forty-five (45) contracts have been completed to date and 26 remain open. One hundred twenty-four (124) Minority, Women, & Small Businesses will participate in the Commission's MWSBE Program.

➤ The existing MBE/WBE/SBE goals are:

- a. For Pennsylvania assigned Professional Services contracts there is a 7% MBE goal and a 3% WBE goal.
- **b.** For New Jersey assigned Professional Services contracts there is a 25% SBE goal.
- c. For Professional Services contracts with no State assignment there is a 7% MBE goal, and a 3%WBE goal
- d. For Capital Plan Construction Contracts there is a 7% MBE goal and a 3%WBE goal.

➤ Contract Compliance Department continues to monitor, update and analyze the payments for the MWSBE with the Commission's engineering contracts with prime consultants and their sub-consultants. The excel spreadsheet on the next page reflects the latest payments made to the sub-consultants.

CONTRACT COMPLIANCE PROJECTIONS REPORT FOR APRIL 2014

自然的社会的法律的	以第15年 华东东北京		TOTAL FOR MWBE	2014	用于张文学学		TOTAL FOR SBE	
MBE/WBE/SBE PROJE	O-DOOR OF BUILDING THE PARTY OF	MBE/WBE PRIME	\$1,426,451	(8 M/WBE accts open)	SBE PRIME		(3 SBE accts open)
MBE AWARD	MBE PAYMENTS	MBE BALANCE	WBE AWARD	WBE PAYMENTS	WBE BALANCE	SBE AWARD	SBE PAYMENTS	SBE BALANCE
PROJECTED	ACTUAL	ANTICIPATED	PROJECTED	ACTUAL	ANTICIPATED	PROJECTED	ACTUAL	ANTICIPATED
\$129,926.00	\$ 30,878.00	\$99,048.00	\$ 56,247.00	\$ 5,282.00	\$93,766.00			\$ -
9.00%	2.00%	7.00%	4.00%	0.40%	3.60%			0.00
		Line Land Special Section	TOTAL FOR MWBE	2013	萨里斯语		TOTAL FOR SBE	
MBE/WBE/SBE PROJE	CONTRACTOR OF THE PROPERTY OF	MBE/WBE PRIME	\$40,909,112	(8 M/WBE accts open		SBE PRIME	\$4,447,476	(3 SBE accts open)
MBE AWARD	MBE PAYMENTS	MBE BALANCE	WBE AWARD	WBE PAYMENTS	WBE BALANCE	SBE AWARD	SBE PAYMENTS	SBE BALANCE
PROJECTED	ACTUAL	ANTICIPATED	PROJECTED	ACTUAL	ANTICIPATED	PROJECTED	ACTUAL	ANTICIPATED
\$2,726,686.81	NAME OF TAXABLE PARTY OF TAXABLE PARTY.	\$1,215,396.60	\$ 1,509,046.30	\$ 919,996.40	\$ 589,049.90	\$ 1,345,832.60	\$ 403,654.58	
6.00%	3.30%	2.70%	3.30%	2.17%	1.13%	30.26%	8.83%	21.43
Payment over Commi		\$22,863	TOTAL FOR MWBE	2012			TOTAL FOR SBE	
MBE/WBE/SBE PROJE	CTIONS	MBE/WBE PRIME	\$22,586,709	(6 M/WBE accts open		SBE PRIME		(3 SBE accts open)
MBE AWARD	MBE PAYMENTS	MBE BALANCE	WBE AWARD	WBE PAYMENTS	WBE BALANCE	SBE AWARD	SBE PAYMENTS	SBE BALANCE
PROJECTED	ACTUAL	ANTICIPATED	PROJECTED	ACTUAL	ANTICIPATED	PROJECTED	ACTUAL	ANTICIPATED
\$ 1,852,657.85	\$ 1,381,151.36	\$ 471,506.49	\$ 1,084,358.78	\$ 806,635.44	\$ 277,723.34	\$ 851,140.00	\$ 714,839.28	Committee of the Commit
8.20%	6.10%	2.10%	4.80%	3.60%	1.20%		20.95%	4.05
Payment over Commi			TOTAL FOR MWBE	2011	\$1,005.67		TOTAL FOR SBE	STOLEN SEE
MBE/WBE/SBE PROJE	IN AND DESCRIPTION OF THE PARTY	MBE/WBE PRIME	\$12,028,150.71	(5 M/WBE accts open		SBE PRIME	\$2,722,599	(4 SBE accts open)
MBE AWARD	MBE PAYMENTS	MBE BALANCE	WBE AWARD	WBE PAYMENTS	WBE BALANCE	SBE AWARD	SBE PAYMENTS	SBE BALANCE
PROJECTED	ACTUAL	ANTICIPATED	PROJECTED	ACTUAL	ANTICIPATED	PROJECTED	ACTUAL	ANTICIPATED
\$ 1,920,208.75	The second secon	\$ 545,644.23	\$ 859,374.07	\$ 698,351.19	\$ 161,022.88	\$ 453,619.58	\$ 189,752.37	\$ 263,867.2
16.00%	11.16%	4.84%	6.98%	5.56%	1.42%	16.77%	6.80%	9.97
Payment over Commi	tments		TOTAL FOR MWBE	2010			TOTAL FOR SBE	\$22,880.9
MBE/WBE/SBE PROJE	CTIONS	MBE/WBE PRIME	\$59,629,701.12	(1 M/WBE acct open)		SBE PRIME		(3 SBE accts open)
MBE AWARD	MBE PAYMENTS	MBE BALANCE	WBE AWARD	WBE PAYMENTS	WBE BALANCE	SBE AWARD	SBE PAYMENTS	SBE BALANCE
PROJECTED	ACTUAL	ANTICIPATED	PROJECTED	ACTUAL	ANTICIPATED	PROJECTED	ACTUAL	ANTICIPATED
\$ 5,702,054.32	\$ 5,193,754.52	\$ 508,299.80	\$ 4,638,781.67	\$ 4,248,241.41	\$ 390,540.26	\$ 1,536,230.58	\$ 935,270.62	\$ 600,959.96
9.56%	8.71%	0.85%	7.78%	7.12%	0.66%	31.52%	19.19%	12.33
			TOTAL FOR MWBE	PILOT PROGRAM 2009)		TOTAL FOR SBE	没发射的数据
MBE/WBE/SBE PROJE		MBE/WBE PRIME		(2 M/WBE accts open)		SBE PRIME	\$1,928,682	(3 SBE accts open)
MBE AWARD	MBE PAYMENTS	MBE BALANCE	WBE AWARD	WBE PAYMENTS	WBE BALANCE	SBE AWARD	SBE PAYMENTS	SBE BALANCE
PROJECTED	ACTUAL	ANTICIPATED	PROJECTED	ACTUAL	ANTICIPATED	PROJECTED	ACTUAL	ANTICIPATED
\$ 1,057,621.03	And a supplemental property of the supplement	\$ 86,081.36	\$ 2,279,931.07	\$ 2,124,575.69	\$ 155,355.38	\$ 700,399.61	\$ 217,091.34	\$ 483,308.2
10.19%	9.36%	0.83%	22.10%	20.60%	1.50%	28.80%	8.93%	19.87
		CONTRACTOR OF THE PARTY OF THE	TOTAL FOR MWBE	PILOT PROGRAM 2008	3	NO STATE OF THE ST	TOTAL FOR SBE	
MBE/WBE/SBE PROJE	MANAGEMENT OF THE PARTY OF THE	MBE/WBE PRIME	\$19,022,653	(1 M/WBE acct(s) open	n)			
MBE AWARD	MBE PAYMENTS	MBE BALANCE	WBE AWARD	WBE PAYMENTS	WBE BALANCE			
PROJECTED	ACTUAL	ANTICIPATED	PROJECTED	ACTUAL	ANTICIPATED			
\$ 1,585,005.03	MANAGEMENT AND THE AND THE RESIDENCE AND THE RES		\$ 497,419.97	\$ 133,322.96	\$ 364,097.01			
8.30%	7.26%	1.04%	2.61%	0.70%	1.91%	The state of the s		Date of Alexander of the Con-

^{*} Please note that in 2014 there are no SBE awards yet

MBE goal = 7%, WBE goal = 3%, and SBE goal = 25%

Example of Calculation in 2012

Actual Payment to date \$1,381,151.36

Overpayment to date (-) 22,863.00

Expected Payment to date 1,358,288.36

Anticipated Payment Balance 4471,506.49

Total Projected Award Payment \$1,829,794.85 + (22, 863) = 1,852,657.85

						Open Accounts 2008	
Open Accounts 2014	Open Accounts 2013	Open:Accounts 2012	Open Accounts 2011	Open Accounts 2010	Open Accounts 2009		
C-628A	CM-474A	C-437B	C-07-11	C-539A		C-502A	
C-639A	T-453A				C-455A		
C-627B	C-628B	C-543A		C-538A			
	DB-575A (no goal)	C-598B	C-505A	CM-472A			
	T-437A	CM-506A	C-600A		•		
	CM-437A	T-506A	C-506A				
	CM-543A					-	
	C-621A		C-599A		,		
	C-549AR		C-599B	T			
	C-627A						
	Closed Accounts	Closed Accounts		Closed Accounts	Closed Accounts	Closed Accounts	
2013	2012	2011	Closed Accounts 2010			2008	
T-624A	TS-505A	TTS-573A	CM-447B	CM-445A	CM-498A	C-440A	
		C-474A	TS-4478	CM-442A	T-498A	C-447B	
		CM-443A	T-441A	CM-444A	C-445A		
		TS-443A	CM-440B	TTS-476A-1	C-440B		-
		T-474A	C-454B	TTS-476A-2	DB-427B		
		CM-573A	TS-445A	T-472A	T-554A		
		TS-505A	T-440BR	DB-562A	CM-4278		-
		C-443A	TS-442A	DB-563A	T-475A		
		C-598A		C-437A	C-453A	-	
					C-453B		
					C-454A		
			CM-476A	TS-444A	C-530A		

Meeting of May 19th, 2014

COMMUNICATIONS

The following Pages reflect the reports on those items assigned to the Communications Department. Each item is reported separately and page numbered accordingly.

Meeting of May 19, 2014

Operation Index For Communications

SUBJECT	DESCRIPTION	PAGE NUMBER
Communication	Status Report Month of April 2014	1-4

COMMUNICATIONS REPORT April 2014

• COMMISSION AWARENESS EFFORTS:

Premiere of New Hope-Lambertville Bridge 200th Anniversary DVD at Bucks County Playhouse - Participated in the public release of a historical video about the New Hope-Lambertville Bridge Crossing. The event sold out the Bucks County Playhouse on April 10. Gave a three-part presentation at the event: explained the important role of bridge officers and their predecessors, the role of maintenance workers and their predecessors, and the mission of the Delaware River Joint Toll Bridge Commission. Drafted a script, using humor and factoids to give a presentation that was both entertaining and educational. Acquired bridge officer uniform, maintenance worker gear, and directional flashlight as props for the appearance. Coordinated with the National Canal Museum/Delaware & Lehigh National Heritage Corridor, Inc. to have rare film footage of the river region as part of the program. The event was well received and we further cement constructive working relationships with the New Hope and Lambertville historical societies, Delaware Canal enthusiasts, the host municipalities, and the local art community. Another event is being organized for the fall.

200th Anniversary of the Centre Bridge-Stockton Crossing – Worked in conjunction with Plants and Facilities Director Lendell Jones to initiate restoration of historical plaques at the Centre Bridge-Stockton Toll Supported Bridge. The plaques were installed shortly after the current bridge's opening in 1927 and they tell the story of the crossing lineage from ferry boats to a wooden covered bridge and the current steel bridge. A press release on the plaque restoration work generated some local media coverage on both sides of the river.

Easton-Phillipsburg (Route 22) Toll Bridge Rehabilitation Project — Continued the all-out effort to keep motorists and area residents apprised of travel restrictions and work progress on the Easton-Phillipsburg Toll Bridge Rehabilitation Project. Worked with Brabender Cox to revise the project maps to reflect the additional closure of the Route 611/Larry Holmes Dr. access ramp Route 22 east in Easton. Overall, April's activities largely consisted of press release, draft texts for variable message signs, and editing of Twitter feeds. As in previous instances, the outreach efforts have generated media coverage on both sides of the river.

• MEDIA RELATIONS:

Hot Topics: Annual bridge inspections underway at non-toll bridges; Centre Bridge-Stockton historical plaques accounted for, being restored; premiere of DVD commemorating 200th anniversary of New Hope-Lambertville bridge crossing; photo of former wooden covered bridge between New Hope and Lambertville; letter of correction about old bridge at New Hope-Lambertville;

pride parade to cross bridge at New Hope-Lambertville; progress photos on Easton-Phillipsburg Toll Bridge project; westbound Route 22 travel restrictions; split traffic pattern before E-P toll plaza; Q&A with Chief Engineer Roy Little on 2013 recycled pavement project at NH-LTB; bridge party at Parry Mansion in New Hope; rare films of Delaware Valley landmarks and artists to precede bridge documentary; second lane to close at E-P toll plaza; emergency repairs to catch basins closes portion of Route 22 in Easton; Trenton Makes industrial history; NJ/PA lawmakers propose bridge agency changes; Jack Senft obituary.

• E-ZPASS ACTIVITIES:

CSC/VPC Transition to NJ System: Revised all E-ZPass entries on website to reflect transition of Commission's E-ZPass back-office operations to the New Jersey E-ZPass system. Reviewed final edits to a variety of communications/letters to be sent to current E-ZPass account holders. Addressed or referred customer inquiries regarding the E-ZPass changes. Removed E-ZPass Quick-Start program language from the website. Removed other prior-CSC-provider info from the website. Drafted detailed PDF explanation of commuter discount changes and uploaded it with link on website.

COMMUNITY AFFAIRS: (Please refer to Community Affairs report)
 Operating Budget: Worked with Rich McClellan in finalizing the consolidated 2014 public budget document for posting on the website.

Handout Card: Assisted Rich McClellan in crafting handout cards to warn Route 22 motorists of impending split pattern on approach to E-P toll plaza.

CAPITAL IMPROVEMENT PROGRAM

New Hope-Lambertville Toll Bridge 2013 Approaches Paving Project – Reviewed remarks provided to TollroadsNews regarding the use of emulsified foamed asphalt paving technology in last year's NH-LTB approaches project. Provided photographs and helped arranged consultant contact for similar upcoming article in Asphalt Contractor magazine.

WEBSITE

E-ZPass Updating: Completely overhauled the E-ZPass content on the homepage. This included uploading of direct-customer-communication PDFs and the posting of links to previous press releases on the upcoming switch to a new E-ZPass customer service provider. Made related changes to the E-ZPass events page and the Toll Violations page.

2014 Budget: Worked with website consultant Josh Kohler of Liquid INT to update the budget page on the website. Uploaded the budget document that included materials from accounting, a new service-area map, and the new cover designed by Rich McClellan.

INTERNAL/EXTERNAL COMMUNICATIONS

- Seven press releases produced, distributed or posted to the website. The E-P rehab project's traffic impacts constituted the bulk of the month's outreach. The month's other release topics concerned the restoration of historical plaques at the CB-STSB and this year's inspections of the non-toll bridges.
- Provided various responses to customer inquiries on various topics including the removal of plaques at the CB-STSB, the upcoming project near the Lower Trenton Bridge, and additional ramp closures for the E-PTB rehab project.
- Provided advance viewing of WW Chambers/Roy Creveling film footage to Doylestown Intelligencer reporter as part of advance publicity campaign for the New Hope-Lambertville Bridge 200th Anniversary DVD event.
- Provided 200th anniversary publicity to art community and canal enthusiast outlets.
- Posted Workers' Comp and EAP RFPs and later their respective addendums.
- Finalized and posted the revised E-P travel-restricted area maps on the website.
- Facilitated further updated graphics of project staging for the Scudder Falls Replacement Bridge. Met with SFB project team for conference with AECOM artists.
- Reviewed job description of admin communications specialist.
- Conducted further historical research in an effort to nail down the actual opening date of the first Centre Bridge.
- Made further additions and revisions to a draft summary of the New Hope-Lambertville Bridge crossing's history and a corresponding ceremonial resolution to be acted on by municipal bodies in New Hope and Lambertville.
- Fielded weekend call from Express-Times regarding Route 22 detour due to settlement in area of catch basins along Route 22 east in Easton.
- Completed draft scope of services for inclusion in website consultant services RFP; vetted with IT Department.
- Compiled proposal pricing form for website RFP.
- Completed draft RFP and distributed it for review and input.
- Provided follow-up with Trans-Bridge bus operators regarding State Police warning to jitney operator crossing Northampton Street Bridge.
- Referred Rep. Santarsiero constituent matter regarding SFB potholes.
- Provided script of Bucks County Playhouse presentation to Lambertville Beacon editor.
- Attended IBTTA communications committee conference call on media challenges.
- Subscribed to USGS water warnings.
- Responded to Centre Bridge Inn inquiry regarding missing historical plaques at the CB-STSB.
- Fielded various financial media inquiries regarding Investment Management Services RFP.
- Followed through on indemnification requirements for website RFP.
- Responded to Lambertville clerk's request for copy of Commission's NYC reservoir levels letter.

- Attended Bruce Stutz lecture on human impacts along the Delaware River at David Library auditorium in Upper Makefield, PA.
- Compiled outline for 2013 annual report to be produced and released this summer; began work on the report's content.
- Pulled a variety of old blueprints and shop drawings of the Lumberville-Raven Rock pedestrian bridge for possible inclusion in an upcoming bridge exhibit at the Roebling Museum in Burlington County, N.J. Chief Engineer Roy Little assisted in this outreach effort.
- Updated Commissioner Yuki Laurenti's website bio at her request.
- Attended Safe 80 Task Force meeting in Stroud, Pa.
- Reviewed draft letter to Solebury Township regarding proposed Gateway project trail extensions in vicinity of DRJTBC's New Hope offices.
- Drafted and submitted correction letter regarding actual configuration of the post-1841-flood replacement spans at the wooden covered bridge linking New Hope and Lambertville.
- Reviewed various materials relating to the Centre Bridge at the Hunterdon County Historical Society's documents library.
- Coordinated New Hope Historical Society presentation with Martha Capwell Fox of the National Canal Museum in Easton, PA.

Meeting of May 19, 2014

Operation Index For Community Affairs

SUBJECT	DESCRIPTION	PAGE NUMBER
Community Affairs	Community Affairs Report April 2014	1-2

COMMUNITY AFFAIRS REPORT April 2014

The following activities under the general heading of community relations/governmental affairs were recently initiated, accomplished or performed:

- ❖ Easton-Phillipsburg Toll Bridge Rehabilitation Project
 - O Participated in public outreach to develop public awareness of lane closures and other major construction activities and their corresponding travel impacts.
 - Continued to supervise the implementation of the Twitter account for this project, including the monitoring of followers and assumed responsibility for drafting of Twitter messages
 - O Coordinated responses to several inquiries from the public regarding the project received through the commission web site.
 - O Prepared multiple informational hand-out cards to be distributed to bridge patrons regarding lane closures at the toll plaza area.
 - O Assisted the Transbridge transit bus company in adjusting to changed traffic patterns in connection with the project. Coordinated for the Commission with law enforcement personnel to make them aware of permission given to the firm to use the Northampton Street Toll-Supported Bridge as an alternate route during construction
 - Participated in project progress meetings
- Formatted Commission budget documents for inclusion in the Commission web site.
- ❖ Attended and reported on the Ewing Township State of the Township address given by the Township's Mayor to the Mid Jersey Chamber of Commerce
- Coordinated Commission response to a constituent services inquiry from the office of State Representative Santasiero regarding paving on the Scudder Falls Bridge.
- ❖ Attended the Monthly Board Meeting of the Delaware Valley Regional Planning Council (DVRPC) and provided a report to senior staff on 6 agenda items of possible relevant to DRJTBC operations.
 - Provided additional background information to senior staff on a new Public Records access policy for the DRVPC
- Provided senior staff with information regarding a legislative initiative in PA, a NJ transportation funding initiative, promotional strategies used by NJ DOT for to mitigate traffic impacts caused by ongoing lane closures at the Pulaski Skyway and other incidental regional transportation-related news or initiatives.

- C-639A T-M Toll and LT Toll-Supported Bridges Approach Roadways improvements
 - Provided project staff with the text of noise ordinances for Morrisville Borough
 - o Participated in project progress meetings
 - o Participated in the project scope review meeting
 - o Reviewed and commented on proposed detour plans for the project
- ❖ At the request of senior staff, performed the Photoshop enhancement/edit of a photograph of work done on the Rte. 202 bridge repaying project to allow the photo to be used for distribution beyond the Commission.
- ❖ Assisted senior staff by reviewing and commenting on a proposed RFP for the redesign of the Commission's web site
- ❖ Provided Commission operations staff with the text of a proposed sewerage disposal ordinance in the Borough of Riegelsville to determine if its provisions would be relevant to operations at the Riegelsville Toll-Supported Bridge
- Routed a request from the American legion Post in Belvidere NJ for the use of the Belvidere Toll-Supported Bridge to District 2 staff
- ❖ Began the update of the municipal and county data base listing contact information for elected officials in 49 municipalities either contiguous to Commission facilities or having potential stakeholder interest in Commission projects as well as regular meeting dates and locations for the governing bodies

Meeting of May 19th, 2014

ENGINEERING

The following Pages reflect the reports on those items assigned to the Engineering Department. Each item is reported separately and page numbered accordingly.

Meeting of May 19, 2014

FACILITY	PM/PAM	CONTRACT DESCRIPTION	PAGE NO.
Trenton-Morrisville Administration Building	RJZ/RWL	Administration Building Improvements • Space Program and Concept Study, C-598B-3	1
Trenton-Morrisville TB & Lower Trenton TSB	CLR/KMS	Trenton-Morrisville Toll & Lower Trenton Toll Supported Bridges Approach Roadways Improvements Design, C-639A	2
Scudder Falls Toll Supported Bridge	KMS/RWL	 Improvement Project Preliminary Engineering and Environmental Documentation for I-95/Scudder Falls Toll Supported Bridge – Study, Contract C-393A Financial / Legal Advisory Services for a P3 for Scudder Falls Bridge Replacement Project – Study, Contract C-393G-1R Capital Program Management Consultant (CPMC) & Design Management Consultant (DMC) Services for the I-95/Scudder Falls Bridge Improvement Project CPMC Services – Year 2012, C-502A-1G CPMC Services – Year 2013, C-502A-1H DMC Advanced Engineering Support Services for Priority Items of Work, C-502A-2D Staff Augmentation – P3 Support Services, C-502A-2E C-502A-2F DMC Services – Year 2013 	2-6
	CLR/KMS	I-95 Scudder Falls Bridge Deck Condition Survey • Design, C-599A-6	7
New Hope-Lambertville Toll Bridge	VMF/CLR/KMS	 Pavement Rehabilitation & Approach Bridges Repairs Design, C-543A Construction Management/Construction Inspection, CM-543A Construction, T-543A 	7-8
I-78 Toll Bridge	VMF/CLR/KMS	 I-78 PA Approach Paving Improvements Construction Management, CM-506A Construction, T-506A 	8-9

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Notes:

Facilities are listed South to North

The first set of initials indicate the Project Manager and the second set of initial indicate the Program Area Manager

Project Manager Legend

Program Area Manager Legend

WMC - M. Cane CTH - C. Harney RSL-R. Luciani VMF - V. Fischer KMS - K. Skeels CAS - C. Stracciolini RJZ - R. Zakharia RLR - R. Rash

RFM - Ronald Mieszkowski CLR - C. Rood

Meeting of May 19, 2014

FACILITY	PM/PAM	CONTRACT DESCRIPTION	PAGE NO.
Easton-Phillipsburg Toll Bridge	CTH/RWL	 Rehabilitation Scoping/Concept Study Preliminary, Final, and Post Design Services, C-437B Construction Management, CM-437A Construction, T-437A 	9-10
Multiple Facilities and/or Commission-Wide	WMC/RWL	 Electronic Surveillance/ Detection System RFP development, Procurement Support and Transition Services, C-539A-5 ESS Maintenance Contract, DB-575A 	10
	CAS/RWL	 Electronic Toll Collection In-Lane Toll System Design-Build-Maintain, DB-427C Customer Service Center/ Violation Processing Center Design-Build-Operate-Maintain, DB-427D Customer Service Center/Violation Processing Center Project, DB-584A 	11-12
Multiple Facilities and/or Commission-Wide	RSL/CAS	Electronic Toll Collection / Tolling Task Order Consultant - 2010 Traffic Count Program Design, C-538A-8	12
	CAS/RWL	Electronic Toll Collection / Tolling Task Order Consultant - 2013 • C-621A	12
	JRB/KMS	Bridge and Approach Roadway Utility Inventory • All Structures, C-599B-5	13
	CAS/RWL	Level 3 Investment Grade Traffic & Revenue Forecasts • C-549AR	14
	CTH/RWL	General Engineering Consultant Annual Inspections • 2014 Toll-Supported Bridge Inspections, C-07-11D	14

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Notes:

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Project Manager Legend

Program Area Manager Legend

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KMS - K. Skeels CAS - C. Stracciolini RJZ - R. Zakharia

RFM - Ronald Mieszkowski CLR - C. Rood

RLR - R, Rash

VMF - V. Fischer

Meeting of May 19, 2014 PROJECT STATUS REPORT

TRENTON MORRISVILLE ADMINISTRATION BUILDING IMPROVEMENTS

SPACE PROGRAM AND CONCEPT STUDY Task Order Assignment No. C-598B-3

This Task Order Assignment is for a Space Program and Concept Study for the Trenton Morrisville Toll Bridge Administration Building. The purpose of this assignment is to provide the Commission with guidance in enhancing operational efficiency and facility space utilization. The Space Program will include a detailed analysis of the current versus required space to support the Commission's current as well as the projected operational, administrative and maintenance needs at the T-M facility.

At the conclusion of the Space Program, a Concept Study Report will be prepared by the Consultant presenting adjacency diagrams and sketches to explain space relationships and space allocation using the existing and/or new space. Three (3) proposed alternatives will be identified by the Consultant for review and consideration by the Commission in selecting the preferred alternative to be advanced to Final Design under a separate procurement process. As part of each alternative, the mechanical, electrical, plumbing, and life and safety improvements will be presented. Also, Building Management Systems will be part of each design concept which will reduce building systems' energy use and benefit the Commission in a long-term energy cost saving.

A kick-off meeting was held with Gannet-Fleming on February 25, 2014. The Consultant collected as-built drawings, and reviewed building systems deficiencies and improvement recommendations as presented under various recently completed concept studies. An executive staff work session was held on March 14, 2014. A Draft Space Program report was received on April 4, 2014. A Draft Space Utilization Program report meeting was held with the Consultant on May 1 to share the Commission's comments on the report and to initiate the Concept Study Phase.

Final Space Utilization Report is anticipated to be received by the end of May 2014, and a Draft Concept Study Report is anticipated to be received by June 2014.

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TRENTON-MORRISVILLE TOLL AND LOWER TRENTON TOLL-SUPPORTED BRIDGES APPROACH ROADWAYS IMPROVEMENTS

DESIGN Contract No. C-639A

At the February 24, 2014 Commissioner Meeting the Commissioners approved the award of this contract to Cherry, Weber and Associates, P.C. (CWA). CWA was issued Notice of Award and Limited Notice to Proceed effective February 25, 2014. This contract is for the Scope Development, Preliminary and Final Design and Post-Design Services. Contract progress meetings were held on April 1st and April 17th. CWA completed field activities including field surveying along the Pennsylvania and New Jersey approaches to the project's main river bridges. CWA continued coordination with the City of Trenton, the Borough of Morrisville, and the Pennsylvania Department of Transportation for work adjacent to the jurisdiction of these entities. CWA submitted the Final Quality Assurance Plan and the Final Design Criteria Report. Both of these documents have been reviewed by Commission and CPMC staff and both were found acceptable. Additionally, the Commission and CPMC staff provided comments to CWA on the Draft Scope Development Report which CWA subsequently finalized and submitted in as the Final Scope Development Report on April 17th. The Preliminary and Final Design effort under this contract will develop two separate construction contracts: T-639A Trenton-Morrisville Toll Bridge Approach Roadways Improvements for construction this Fall; and TS-639B Lower Trenton Toll-Supported Bridge Approach Roadways Improvements for construction in Spring 2015. CWA submitted the Pre-Final Design Documents for T-639A on April 25th, which are under review by Commission and CPMC Staff.

PRELIMINARY ENGINEERING AND ENVIRONMENTAL DOCUMENTATION FOR I-95/SCUDDER FALLS TOLL SUPPORTED BRIDGE

STUDY Contract No. C-393A

On June 14, 2012 FHWA issued the NEPA decision of a "Finding of No Significant Impact" (FONSI) for the I-95/Scudder Falls Bridge Improvement Project in Bucks County, Pennsylvania and Mercer County in New Jersey. This is a determination that the proposed action will have no significant impact on the human environment.

This completes the Preliminary Design and Environmental Documentation Phase of the I-95/Scudder Falls Bridge Improvement Project.

AECOM is continuing further work efforts for the I-95/Scudder Falls Bridge Improvement Project under various Task Order Assignments associated with Contract C-502A Capital Program Management Consultant & I-95/Scudder Falls TS Bridge Improvement Design Management Consultant Professional Services.

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FINANCIAL/LEGAL ADVISORY SERVICES FOR A P3 FOR SCUDDER FALLS BRIDGE REPLACEMENT PROJECT

STUDY Contract No. C-393G-1R

The Commission's Financial/Legal Advisory Services consultant, KPMG/Nossaman, completed their analysis of the P3 project delivery method on schedule, and presented their preliminary findings to the Commission in November 2011. These findings are currently under review by the Commission with a final decision pending.

CAPITAL PROGRAM MANAGEMENT CONSULTANT (CPMC) & DESIGN MANGEMENT CONSULTANT (DMC) SERVICES FOR THE I-95/SCUDDER FALLS BRIDGE IMPROVEMENT PROJECT

CPMC SERVICES – YEAR 2012

Task Order Assignment No. C-502A-1G NO CHANGE

Capital Program Management Consultant (CPMC) Services and Design Management Consultant Services (DMC) continued through the 2012 year under this Task Order Assignment. The services on this Task Order Assignment concluded in April 2013.

The **CPMC services** performed in 2013 were performed under Task Order Assignment C-502A-1H.

The **DMC** services performed in 2013 and that remain to be performed, under this Task Order Assignment, include technical support for the construction staging and grading/drainage plan effort as well as final design for the PA wetlands mitigation site. This effort includes development of the grading and drainage plans associated with each construction stage for the work in PA, which is required for the Bucks County Soil Erosion Permit and the PADEP permit process. The soil borings and monitoring well installation work associated with the PA wetlands mitigation site design remains on hold due to site access issues with the property owner. **DMC** services beyond these work tasks have continued under Task Order Assignment C-502A-2F, DMC services for 2013.

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CPMC SERVICES - YEAR 2013

Task Order Assignment No. C-502A-1H

Capital Program Management Consultant (CPMC) services continued through 2013 under this Task Order Assignment. The remaining budget allowed this Task Order Assignment to continue until early March 2014, at which time the services concluded and new Task Order Assignment C-502A-1I began. CPMC Staff began work on this Task Order Assignment in April 2013, providing a full-time Resident Engineer in the CM/CI oversight of Contract T-543A; NH-L Toll Bridge Pavement Rehabilitation and Approach Bridges Repairs; CM/CI oversight of the I-78 Toll Bridge Approach Roadway Improvements; and, CM/CI oversight of the DWG Toll Bridge River Road Improvements construction; and CM/CI contracts. The CPMC also provided management oversight of the Purchase Order Agreement work for guide rail repairs at various locations within the Commission's jurisdiction, which were completed prior to 12/31/2013. AECOM has submitted the final invoice for this assignment and this Task Order Assignment is now in the process of being closed out.

DMC ADVANCED ENGINEERING SERVICES FOR PRIORITY ITEMS OF WORK

Task Order Assignment No. C-502A-2D

Environmental Permitting - NJDEP issued the following permits in June 2013 for the SFB Project: Flood Hazard Area Verification, Flood Hazard Area Individual Permit, Freshwater Wetlands Individual Permit, and Water Quality Certificate Approval. These permit approvals are effective June 20, 2013 and expire June 19, 2018. The Delaware & Raritan Canal Commission (D&RCC) issued a Certificate of Approval for the project on July 15, 2013. In August, a draft NJ riparian zone mitigation plan was submitted to NJDEP for review in accordance with the approved NJDEP Flood Hazard Area Individual Permit. Currently Engineering is reviewing the New Jersey wetlands and riparian zone mitigation options recommendation memo prepared by AECOM.

The BCCD and the PA NPDES Permit Applications were submitted to the BCCD in late January 2014, which were subsequently deemed complete for review by BCCD in February 2014. During the month of March the Project Team worked to address comments associated with these two permit applications. The BCCD Permit was subsequently issued on March 21, 2014 and the PA NPDES Permit was issued on March 28, 2014. Back on February 27, 2014 a meeting was held with the USACE to review the USACE's wetland jurisdiction for the project. At that meeting it was determined that the USACE will issue a preliminary Jurisdictional Determination for the Army Corps wetlands as part of the USACE Permit for the project; that a field meeting will need to be scheduled in the late March or early April time period to field inspect various wetland locations within the limits of the project in order to make a final determination as to the USACE's wetland jurisdiction for the project; and that any impacts to the USACE wetlands in NJ could be mitigated at the proposed Pennsylvania wetland mitigation site,

Meeting of May 19, 2014 PROJECT STATUS REPORT

if necessary. A wetlands field view meeting was held with the USACE on April 10, 2014 wherein all remaining issues involving USACE's jurisdiction over wetland areas within the project were resolved. AECOM will now proceed to finalize the USACE Wetland Jurisdictional Determination Plans and begin preparing the USACE Section 404 Permit application for the project. This and all future environmental work necessary to obtain the USACE/PADEP Joint Permits will be performed under Task Order Assignment C-502A-2F. No further permitting work will be done under the C-502A-2D Task Order Assignment,

The AECOM team continued to perform Public Involvement activities with the monitoring of the Project Hotline.

The **Right of Way (ROW)** impacts to adjacent property owners have been reassessed for the proposed project, based on the final grading and drainage plan detail that has been developed. Updated draft ROW Plans for the Pennsylvania section of the project were submitted in December 2013 and are being reviewed by Engineering. The process for moving forward with the ROW acquisition process, including property owner outreach and Legal Counsel involvement, is currently being planned internally by Commission staff. ROW efforts involving Commission legal review and property-owner outreach are on hold pending a GO/NO-GO decision on the P3 procurement process.

STAFF AUGMENTATION - P3 SUPPORT SERVICES

Task Order Assignment No. C-502A-2E

AECOM was issued a Notice to Proceed on the Task Order Agreement (TOA) on November 16, 2010. Under this TOA, AECOM provided professional services, in a staff augmentation format, in support of the P3 Financial/Legal Advisory Services contract C-393G-1R. Efforts on this task order assignment are currently on hold pending a GO/NO-GO decision on the P3 procurement process.

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DMC SERVICES – YEAR 2013

Task Order Assignment No. C-502A-2F

AECOM's Design Management Consultant (DMC) Services continued through 2013 and into 2014 under this Task order Assignment (TOA), to advance the Scudder Falls Bridge Improvement Project. AECOM continued their management services for: the public involvement program; the environmental permitting effort; and the ROW plan development efforts that are being performed under the C-502A-2D TOA above. Additional efforts under this TOA include establishing the PennDOT Inter-Governmental Agreement and NJDOT Memorandum of Agreement (MOA); establishing the MOA with NJDEP-Green Acres/NJDOT/Delaware & Raritan Canal Commission/NJ Water Supply Authority for the NJ Pedestrian/Bicycle Facility; and, when a P3 decision is made, coordination and support in advancing the project into final design and construction via the RFQ/RFP design procurement process.

The draft RFQ and RFP for final design services, as well as a draft project timelines have been developed and are being updated periodically. A meeting was held on January 10, 2014 with representatives of the Pennsylvania Department of Conservation and Natural Resources (DCNR) to review project impacts to the Pennsylvania Delaware Canal as well as the overall status of the project. Although no specific permits are required from the PA DCNR, a right-of-way easement will be required and ongoing coordination will be necessary in order to minimize disruption to the canal and its users during construction. Environmental permitting agency coordination continues as well as preparation of the USACE and PADEP permit application packages, including all back-up documentation. During the month of April there was ongoing coordination with the NJDOT Right-of-Way Unit regarding NJDOT input on existing easement language for the I-95 and Route 29 bridge structures over the D&R Canal. The NJDEP Green Acres Parkland Diversion involves an expansion of the existing easement over the D&R Canal and the permit process requires the Project Team to develop language for the existing easement because copies of the existing easement cannot be located within the State's archives.

Also during the month of April AECOM was working on developing graphical slides that depict the construction sequencing for the Scudder Falls Replacement Bridge. Draft slides were submitted for Commission review on April 23, 2014.

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I-95/SCUDDER FALLS BRIDGE DECK CONDITION SURVEY

Deck Condition Survey
Task Order Assignment No. C-599A-6

Under this Task Order Assignment the Consultant, McCormick Taylor (MT), is performing a bridge deck condition assessment of the Scudder Falls Bridge. MT was issued a Notice to Proceed effective January 28, 2014 with the Task Order Assignment Kick Off Meeting being held on January 30th. Testing of the bridge deck by Ground Penetrating Radar (GPR) by MT's sub consultant Penetradar was performed on February 7, 2014. During the week of February 24, 2014 hammer sounding and video-recording of the deck's topside along with inspection and video-recording of the deck's underside was performed by Penetradar. The results of these in-depth inspections were compiled and analyzed by MT and subsequently submitted to the Commission in a Draft Report for the Non-Destructive Testing of the I-95/Scudder Falls Bridge Deck on March 24th. This report was reviewed by Commission and CPMC staff, and comments forwarded to MT for their review and incorporation into a revised report.

NEW HOPE-LAMBERTVILLE TOLL BRIDGE PAVEMENT REHABILITATION & APPROACH BRIDGES REPAIRS

DESIGN Contract No. C-543A

Cherry, Weber and Associates (CWA) continued their post-design services phase of their contract.

CONSTRUCTION MANAGEMENT / CONSTRUCTION INSPECTION Contract No. CM-543A

Johnson, Mirmiran & Thompson, Inc. (JMT) concluded their field inspection services in January with the inspection of the remaining Route 29 bridge work. JMT has submitted the as-built drawings, field files, lessons learned report and closeout documentation for their CM/CI contract. The Resident Engineering position continues to be filled by AECOM's CPMC Project Manager who will oversee the completion of the remaining weather-dependent punch list items associated the silt fence removal and remaining ramp G restoration

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CONSTRUCTION Contract No. T-543A

James D. Morrissey, Inc. (JDM) completed the remaining site restoration of the additional drainage work at the ramp G infield and the disturbed areas adjacent to the US 202 Bridge over Route 29 in NJ. JDM will remove the silt fence once grass is established in the ramp area.

I-78 TOLL BRIDGE PA APPROACH PAVING IMPROVEMENTS

CONSTRUCTION MANAGEMENT / CONSTRUCTION INSPECTION Contract No. CM-506A

Johnson, Mirmiran & Thompson, Inc. (JMT) as the CM/CI, has completed tracking the remaining correspondence and coordinating the flow of information among the construction contractor and the Commission along with holding and documenting meetings as necessary. JMT submitted the project As-Built Drawings in April, and the project field files are ready for delivery to the Commission, pending resolution to the outstanding field quantity amounts, and contractor overrun costs. JMT is preparing backup documentation for Agreement Modification No. 3 to the JMT contract, which will provide additional funds to JMT to cover additional expenses incurred as a result of the contractors overrun of project completion date. These costs will be covered by the close-out change order to HRI's T-506A contract.

Under construction contract T-506A, I-78 construction work was completed on August 27, 2013. Upon completion JMT and HRI were to resolve the final quantities of materials used for construction. These efforts continued through mid-December 2013, at which time communication from HRI stopped. After several attempts by JMT to finalize the outstanding quantities with HRI, the Commission issued its final position on quantities totals via letter to HRI on January 31, 2014. On March 11, 2014 Engineering staff met with HRI representatives to discuss the resolution of the closeout costs, including contractor penalties. Subsequent communications via email has established an agreement on the final closeout cost total between the Commission and HRI. JMT will prepare the final paperwork to close out HRI's contract, which will summarize the final resolution of discussions taken place between the Commission and HRI on the final contract closeout value. These items include the final construction Unforeseen Allowance Reductions 2 & 3, the Final Close-out Change Order and the Final Pay Estimate.

Meeting of May 19, 2014 PROJECT STATUS REPORT

CONSTRUCTION Contract No. T-506A

HRI Infrastructure of State College, PA completed construction on I-78 on August 27, 2013. Efforts through February 2014 by the CM/CI firm, JMT, attempted to finalize the agreement with HRI on the remaining contract items. HRI did receive JMT's January 31, 2014 letter outlining the Commission's position on final quantities, potential change orders, and liquidated damages. A meeting between Commission staff and HRI was held on March 11th to discuss those items. The parties have exchanged follow-up emails regarding the closeout issues and have reached agreement on the close-out values associated with these outstanding items. As such the processing of the final paperwork, including the final contractor invoice, will take place and the contract closed out.

EASTON-PHILLIPSBURG TOLL BRIDGE REHABILITATION, PRELIMINARY, FINAL & POST DESIGN SERVICES

DESIGN Contract No. C-437B

This project was awarded to Parsons Brinckerhoff (PB) at the February 28, 2012 Commission meeting. PB provided the Commission their final design submission on February 22, 2013. Construction bids were received on April 11, 2013. PB has been providing post-design services and participated in pre-activity and progress meetings since the start of construction.

CONSTRUCTION MANAGEMENT Contract No. CM-437A

This project was awarded to Greenman-Pedersen, Inc (GPI) at the April 29, 2013 Commission meeting. GPI was provided with a Notice to Proceed on May 30, 2013 and has participated in pre-activity and progress meetings since the start of construction. GPI is currently providing construction management and inspection staff on-site to monitor the contractor's progress.

Meeting of May 19, 2014 PROJECT STATUS REPORT

CONSTRUCTION Contract No. T-437A

J.D. Eckman. Inc. (JDE) was awarded this construction contract at the Commission's April 29, 2013 meeting. JDE was provided a Notice of Award/Limited Notice-to-Proceed the following day and issued a Notice to Proceed effective May 29, 2013. JDE has participated in pre-activity and progress meetings since the start of construction in June 2013. JDE completed a major construction stage on December 12, 2013, slightly ahead of schedule. All lanes on the roadway were open to traffic during the winter during a shutdown period. Traffic restricting staged construction was reintroduced on March 5, 2014 and will remain in effect until mid-December 2014. Work is currently progressing on schedule.

ELECTRONIC SURVEILLANCE / DETECTION SYSTEM

RFP DEVELOPMENT, PROCUREMENT SUPPORT AND TRANSITION SERVICES
Task Order Assignment No. C-539A-5

URS Corporation continued to provide the Commission with technical support with regard to transitioning maintenance services for the Electronic Surveillance / Detection System to Schneider Electric Building Americas, Inc.

ESS MAINTENANCE CONTRACT Contract No. DB-575A

Schneider Electric Building Americas, Inc. continues to provide maintenance services in support of the Electronic Surveillance / Detection System under the direction of the Commission's Electronic Security and Surveillance Staff, who operate the system from the Primary Control Center located at the New Jersey State Police's Regional Operation and Information Center (ROIC) in West Trenton, New Jersey.

Meeting of May 19, 2014 PROJECT STATUS REPORT

ELECTRONIC TOLL COLLECTION SYSTEM

DESIGN-BUILD Contract No. DB-427

In-Lane Toll System Design-Build-Maintain Project TO-427C

Xerox continues to perform preventative maintenance for the electronic toll collection system and violation enforcement system.

The toll data from the conventional toll lanes is archived on a separate dedicated Commission database that is maintained by the IT Department. The data from the ORT lanes is currently not being displayed in the reports developed from this database. Commission Staff received a revised draft scope of work from Xerox to revise the reports and automate the transfer of the ORT data to this database and comments were submitted. Xerox is preparing a price proposal for this effort.

At the October monthly maintenance meeting Commission Staff requested a price proposal from Xerox to provide continued operation/maintenance service for five (5) option years beyond the current contract completion date of November 1, 2014. Xerox submitted a draft proposal and Commission Staff comments were provided to Xerox. Commission Staff and Xerox have scheduled a meeting to review the proposal and discuss the Commission's interest in continued maintenance of its In-Lane Toll System by Xerox and TransCore.

Commission Staff reached out to three (3) contractors and received price proposals to repair the damaged toll booth in Lane No. 4 of the I-78 Toll Bridge plaza. Price proposals were received. In compliance with the purchase order, the contractor submitted an approved insurance certificate and notice to proceed was issued to begin work. We are working with the contractor to schedule the repair.

Commission staff is preparing a purchase order to Xerox for the 2014 spare parts/consumables.

<u>Customer Service Center/Violation Processing Center Design-Build-Operate-Maintain Project TO-427D</u>

Customer Service Center (CSC) operation bi-weekly conference calls with Commission staff and ETC continue so all parties may discuss on-going and upcoming efforts, as well as issues and their resolution.

Staff from ETC participate on bi-weekly conference calls and monthly in person meetings with Commission Staff and Xerox for the CSC/VPC migration to the New Jersey Regional CSC. ETC has transferred all data files to Xerox for test run No. 2 and continues to address all data abnormalities that were identified.

Meeting of May 19, 2014 PROJECT STATUS REPORT

<u>Customer Service Center/Violation Processing Center Project</u> DB-584

Commission Staff and representatives from Xerox and the NJTA participate in biweekly calls and attend in person monthly meetings for the CSC/VPC migration to the New Jersey Regional CSC. The Interface Control Document (ICD) for the transfer of data between the ETCC and Xerox is complete. The development of the CSC/VPC requirements is complete, system design is complete, system development is complete, data migration is 95% complete, CSC operational tasks is 29%, integration/testing is 45% complete and pre-deployment activities is 44% complete. ETC has transferred all data files to Xerox for test run No. 1 and No. 2 and they are working to address all data issues that were identified.

ETC is researching the level of effort necessary to maintain the collection agency portion of the violation processing center to provide continued service post the migration the New Jersey E-ZPass Customer Service Center.

ELECTRONIC TOLL COLLECTION / TOLLING TASK ORDER CONSULTANT - 2010

TRAFFIC COUNT PROGRAM DESIGN

Task Order Assignment No. C-538A-8

STV addressed comments on the submitted draft design plans for installation of traffic count stations at each of the Commission's eighteen (18) toll and toll supported bridges. The plans were sent to the installation team for final review and they had no comments. A Bill of Material has been completed by STV. This completes the submittals by STV for this project. The Commission can purchase the traffic counters and software through the PA Department of General Services COSTARS program. This will permit the Commission to purchase the traffic counters and software at the prices set by the COSTARS program.

ELECTRONIC TOLL COLLECTION / TOLLING TASK ORDER CONSULTANT 2013

C-621A

There is no activity to report for this agreement.

Meeting of May 19, 2014 PROJECT STATUS REPORT

STRUCTURAL/CIVIL TASK ORDER ASSIGNMENT

UTILITY INVENTORY - ALL STRUCTURES

Task Order Assignment No. C-599B-5

Greenman – Pedersen, Inc, (GPI) was provided with Notice to Proceed effective September 3, 2013.

Initial Field inspections have been completed at all toll and toll-supported bridges. Follow-up visits were held after contacting Pennsylvania One-Call and sending letters to utility companies requesting utility information on Commission property. Most utilities were responsive to the letters and have provided useful information to GPI. Some utilities also attended follow-up visits with GPI. Follow-up visits were completed at the Riverton – Belvidere, Portland-Columbia, New Hope – Lambertville, Centre Bridge – Stockton, Northampton Street, Riegelsville, Calhoun Street, Scudder Falls, and Lower Trenton Toll-Supported Bridges and the Milford-Montague, Trenton-Morrisville, and Interstate 78 Toll Bridges. GPI submitted the Final Draft Utility Inventory - All Commission Structures report on April 22, 2014. The report is under review by Engineering and upon returning comments to GPI, the report will be finalized and submitted to the Commission. At that time, two (2) copies of the report and all related appendices and databases will be turned over to the Purchasing Department and Chief Administration Officer for their use.

Meeting of May 19, 2014 PROJECT STATUS REPORT

Level 3 – Investment Grade Traffic and Revenue Forecasts C-549AR

Commission Staff provided comments on the draft report for the traffic and revenue forecasts for the existing seven (7) toll bridges. Jacobs Engineering addressed the comments. Additionally, the Commission's Finance Advisor has researched forecasted growth rates for toll agencies throughout the region and this information was provided to Jacobs Engineering for consideration when finalizing the report. A draft final report was received.

Jacobs Engineering completed collecting the surveys information and the traffic data collection, including a portable E-ZPass transponder reader to record the number of potential E-ZPass users traveling in the southbound direction of the Scudder Falls Bridge, is complete.

The Delaware Valley Regional Planning Commission (DVRPC) travel model, including the Pennsylvania Turnpike/I-95 interchange, is developed and calibrated. The Jacobs Engineering traffic and revenue forecast spreadsheet model for the Scudder Falls Bridge is also completed.

GENERAL ENGINEERING CONSULTANT (GEC) ANNUAL INSPECTIONS

2014 TOLL-SUPPORTED BRIDGE INSPECTIONS

Assignment C-07-11D

A kick-off meeting was held on March 18, 2014 at the Easton - Phillipsburg Toll Bridge Administration Building and attended by representatives from District 1, District 2, Operations, Engineering and TranSystems (TS). Inspections of the toll-supported bridges began March 27 at the Riverton - Belvidere Toll Supported Bridge and will continue through mid-June. A progress meeting was held on April 25 at the Trenton - Morrisville Toll Bridge. Inspections have been completed at the Lower Trenton, Upper Black Eddy - Milford, and Centre Bridge - Stockton Toll-Supported Bridges. Inspections are underway at the Calhoun Street, Washington Crossing, and Scudder Falls Toll-Supported Bridges. TS will be required to update the PennDOT BMS system for each of the scheduled bridges within 30 days of the completion of the field inspection of each bridge.

Facilities Inspections have been tentatively scheduled for mid-June in Districts 1 and 2. Sign retroreflectivity testing has been tentatively scheduled for the Toll-Supported Bridges in mid to late September.

Meeting of May 19th, 2014

OPERATIONS

The following Pages reflect the reports on those items assigned to the Operations Department. Each item is reported separately and page numbered accordingly.

Meeting of May 19th 2014

Operation Report Index For Department of Security, Safety & Training

SUBJECT	DESCRIPTION	PAGE NUMBER
Department of Security, Safety & Training	Month of April Status Reports	1-2

Month of April 2014

April 1st attended the monthly T-437A Easton Phillipsburg Toll Bride Rehabilitation progress meeting in Phillipsburg NJ.

April 2nd Meeting on Investigation request from the DED

April 10th attended the DRJBTC monthly Staff meeting held at the New Hope facility.

April 10th attended the monthly Operations meeting held at the New Hope facility.

April 15th attended the monthly T-437A Easton Phillipsburg toll Bride Rehabilitation progress meeting in Phillipsburg NJ.

April 22nd Meeting with Pa State Police and New Liaison Bill Zuk at I-78

April 24th Facilitated and attended the monthly workplace Safety Committee meeting held at the Milford Montague facility.

April 28th attended the monthly Delaware River Joint Toll Bridge commission meeting held at the New Hoe facility

April 30th conducted new employee training at the Milford Montague facility.

During the month of April 2014; State Police (via state police liaisons coverage) were requested for details on (8) different Traffic/Construction/Events. The request were scheduled, supplied and verified. There was some last minute request that were completed and had to be filled by local police because of the late timing. During the month interaction between both State Police Agencies and our Project Managers from the engineering Department on ongoing construction projects throughout the commission. The SST department continued to coordinate with the ESS department and several local and state police agencies on active investigations and request for video footage in relation to criminal activity at or near our bridges.

March 2014

Bridges	1	I/R idents	1	iffic dents		torist sists	Ot	her
	NJ	PA	NJ	PA	NJ	PA	NJ	PA
Milford-	0	0	2	0	0	0	6	1
Montague 40								
Delaware Water	0	0	5	0	5	0	27	2
Gap 41								
Portland	0	0	0	0	0	0	1	0
Pedestrian 42								
Portland –	0	1	0	0	2	0	10	0
Columbia 43								
Riverton –	0	0	0	0	0	0	10	0
Belvidere 44								
Rt 22	0	1	1	0	0	0	51	1
EP 45								
Northampton	0	0	0	0	0	0	32	0
St 46								
	0	3	4	1	13	4	28	6
I-78 47								
	0	0	0	0	0	0	1	0
Riegelsville 48								
Upper Black Eddy	0	0	1	0	0	0	6	1
Milford 49								
Uhlerstown	0	0	0	0	0	0	6	0
Frenchtown 50								
Lumberville	0	0	0	0	0	0	1	0
Raven Rock 51								
Centre Bridge	0	0	0	0	0	0	5	0
Stockton 52								
New Hope	0	0	0	0	0	0	2	0
Lambertville Toll								
53								
New Hope	0	0	0	0	0	0	13	0
Lambertville 54								
Washington	0	0	1	0	0	0	2	0
Crossing 55								
Scudder	0	1	9	1	17	0	17	4
Falls 56						2 2 2		
	0	0	4	0	1	0	21	0
Calhoun St 57								
	0	0	0	0	0	0	12	9
Lower Trenton 58						1		
Morrisville	0	2	6	1	0	1	10	0
Trenton 59								

	Citations	Warnings	Security Checks
New Jersey State Police	67	37	1017
Pennsylvania State Police	<mark>76</mark>	42	1102

Meeting of May 19, 2014

Operations Report Index

ELECTRONIC SECURITY AND SURVEILLANCE REPORT

Subject	Description	Page Numbers
Electronic Security and Surveillance	Status Report for the Month of April 2014	1 - 5

Meeting of May 19, 2014

ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF APRIL 2014

The below-listed items represent meetings, communications, tasks, and projects involving the Electronic Security and Surveillance Department:

Radio System

- On April 3, 2014, ESS personnel met with the NJ State Police and Motorola to discuss activating the emergency button on the current DRJTBC radios and the purchase of new radios with GPS tracking capabilities.
- On April 25, 2014, ESS personnel worked with Motorola to survey the Stockton IR site for microwave back up.
- ESS personnel arranged for various radio installations and repairs during the month of April 2014.
- ESS personnel and the New Jersey State Police completed the installation of new radios in the new garage facility at the Delaware Water Gap.
- ESS personnel alone, and in conjunction with the New Jersey State Police investigated various other DRJTBC radio issues both during and after normal working hours.
- ESS personnel updated the Cartegraph radio inventory database.

Access Control System

- During the month of April 2014, ESS personnel worked with District II, IT, and Accounting to test a new access control card that would allow a Toll employee to use their ID badge for access, Kronos (clock in), and open/close a Toll lane. The test card worked and was redesigned by Schneider Electric. Plans are currently being made to test it in District II.
- During the month of April 2014, ESS personnel investigated various access issues for all Districts.
- During the month of April 2014, ESS personnel continued to work with URS and Schneider in preparation for installing the new Commission access control system.

Meeting of May 19, 2014

ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF APRIL 2014

- During the month of April 2014, ESS personnel worked with General Supply (Commission's lock smith) to address various lock issues within the Districts and to update the key stock.
- In April 2014, ESS personnel created ID badges for new employees and consultants. Additionally, ESS continued making "Essential Employee" ID badges for current employees.
- During the month of April 2014, the ACS database was audited and the system was purged of invalid employee and contractor cards. Various other employee ACS rights were updated and/or changed at the request of supervisors.
- Various door alarms and ACS issues were addressed both during and after normal working hours.

ESS

- On April 4, 2014, ESS personnel met with Schneider Electric to review their maintenance performance and progress with installing the ESS upgrades.
- On April 16, 2014, ESS personnel met with Schneider Electric at the Primary Control Center to discuss a new layout. Thereafter, on April 23, 2014, ESS personnel travelled to the Empire State Building in New York City to view a similar layout built by Schneider Electric.
- During the month of April 2014, ESS personnel continued to diligently work with IT, Schneider Electric, and Verizon to establish a new WAN for the ESS system. Schneider Electric has started cutting over DRJTBC sites to the new WAN.
- During the month of April 2014, Schneider Electric upgraded the ESS software to the DVTeL 6.3 version at the Primary Control Center, Secondary Control Center, and the Easton-Phillipsburg Toll Bridge.
- During the month of April 2014, ESS personnel continued to work with Schneider Electric to repair cameras damaged from traffic accidents at the Trenton-Morrisville Toll Bridge and the Scudder Falls Toll Supported Bridge. The new concrete pad, wireless system, and camera were installed at Scudder Falls for the repair and replacement of SF02.

Meeting of May 19, 2014

ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF APRIL 2014

- ESS personnel reviewed and purged the ESS video storage database that contains copies of videos requested by DRJTBC personnel and outside agencies.
- ESS personnel worked during, and after normal working hours on numerous ESS issues and problems raised by Commission members.
- The ESS Primary Control Center continues to operate 24/7 and detected, documented, and assisted the District bridges with various emergencies, traffic, weather events, and security related incidents.
- During the month of April 2014, ESS personnel investigated and processed the following thirteen video requests:
 - 1. On 04/1/14, District II requested a video search from the Riverton-Belvidere Toll Supported Bridge regarding a motor vehicle accident.
 - 2. On 04/1/14, District I requested a video search from the Lower Trenton Toll Supported Bridge regarding a motor vehicle accident.
 - 3. On 04/6/14, the Delaware Twp., NJ Police Department requested a video search from the New Hope-Lambertville Toll Bridge regarding a burglary investigation.
 - 4. On 04/7/14, the Bristol Twp., PA Police Department requested a video search from the Trenton-Morrisville Toll Bridge regarding a Homicide investigation.
 - 5. On 04/10/14, the NJ State Police requested a video search from the Easton-Phillipsburg Toll Bridge regarding a motor vehicle accident.
 - 6. On 4/10/14, Mr. Hill requested a video search from the Riverton-Belvidere Toll Supported Bridge regarding a traffic incident involving an overweight turnaround.
 - 7. On 04/11/14, District III requested a video search from the Portland-Columbia Toll Bridge regarding a motor vehicle accident at the Plaza.

Meeting of May 19, 2014

ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF APRIL 2014

- 8. On 04/21/14, District III requested a video search from the Delaware Water Gap Toll Bridge regarding a multi-vehicle accident.
- 9. On 04/26/14, District I requested a video search from the Scudder Falls Toll Supported Bridge regarding a motor vehicle accident.
- 10. On 04/28/14, the NJ State Police requested a video search from the Upper Black Eddy-Milford Toll Supported Bridge regarding an assault.
- 11. On 04/30/14, District I requested a video search from the Scudder Falls Toll Supported Bridge regarding a multi-vehicle accident.

Miscellaneous

- On April 4, 2014, ESS personnel met with Purchasing and Comcast to explore future alternate bandwidth options for the Commission.
- On April 7, 2014, ESS and Plants and Facilities personnel travelled to the NJ State Police Headquarters to view the gas consumption and vehicle tracking systems utilized by New Jersey.
- On April 8, 2014, ESS held a department meeting at the ROIC.
- On April 10, 2014, ESS personnel attended both the DRJTBC Staff Meeting and Operations Meeting at the New Hope Executive Headquarters.
- On April 11, 2014, ESS personnel met with Mr. Hill to discuss space allocation at the Trenton-Morrisville Toll Bridge regarding a proposed building renovation.
- On April 29, 2014, ESS personnel attended a Uniform Committee Meeting at NHL. Also on April 29, ESS personnel accompanied Mr. Hill to a Traffic Incident Management Meeting held by NJ DOT.
- During the month of April 2014, ESS met with Mr. Hill and HR to develop a reclass and new organizational structure for ESS Primary Control Center.

Meeting of May 19, 2014

ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF APRIL 2014

- During the month of April 2014, ESS personnel continued to explore various methods to deter the overweight crossings and fine the trucks involved.
- During the month of April 2014, the ESS Department upgraded the Commission's Swiftreach notification system.
- During the month of April 2014, ESS personnel completed the revision of the River Readings SOG.
- During the month of April 2014, ESS personnel assisted Operations and Human Resources with various personnel issues.
- During the month of April 2014, ESS personnel continued to work with HR and Mr. Steinhardt to document information concerning the January 13, 2014, I-78 fatal motor vehicle accident.
- During the month of April 2014, ESS personnel met with IT, Schneider Electric, and NJ State Police Radio Technicians to discuss improving the command capabilities of the NHL Boardroom.

Meeting of May 19th, 2014

SUPPLEMENTAL PROJECTS REPORT

OVERVIEW REPORT OF GENERAL UPKEEP, PREVENTATIVE MAINTENANCE, MAINTENANCE PROJECTS AND UPDATE OF MOTOR ASSIST PROGRAM

DISTRICT I, II AND III

Month of April 2014

Report as shown directly hereunder and have been submitted by Lendell Jones, Director of Plants and Facilities, to keep the Commission Members apprised of the above captioned items at all three districts.

District I
LeVar Talley, Superintendent
Michele Gara, Asst. Superintendent
Larry Dubin, Foreman of Maintenance, Trenton-Morrisville
Daniel Pascuillo, Foreman of Maintenance, New Hope-Lambertville

Trenton-Morriville Toll Bridge

Tronton-mornivate Ton Bridge													
Task	JAN	FEB	MAR	APR	MAY	JŲN	JUL	AUG	SEP	ост	NOV	DEC	Total Man-hours
Bridge Maintenance	176	128	208	424									936
Bldg./Facilities Maintenance	760	536	904	904						1	1		3,104
Grounds Maintenance	192	128	176	216			,			T-			712
Road Maintenance	184	128	232	216						-			760
Snow/Ice Maintenance	603	838	359	176						<u> </u>			1,976
Vehicle Maintenance	304	184	440	352									1,280
Miscellaneous	200	152	168	208					T	<u> </u>			728
Total Man-hours	2,419	2,094	2,487	2,496		0 0	0.0		0	0 -	0 0	0.0	

New Hope-Lambertville Toll Bridge

						1							Total
Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ост	NOV	DEC	Man-hours
Bridge Maintenance	226	176	360	676									1,438
Bldg /Facilities Maintenance	430	496	584	500							· · · · ·		2,010
Grounds Maintenance	202	168	320	296									986
Road Maintenance	162	216	248	152						l			778
Snow/Ice Maintenance	533	509	272	152							i -		1,466
Vehicle Maintenance	154	168	160	168						\vdash			650
Miscellaneous	194	152	152	168				_					666
Total Man-hours	1,901	1,885	2,096	2,112	0	0	0.0	0	0	0		0.0	

Southern Division Toll Supported Bridges

			1			i						Ī	Total
Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	Іост	NOV	DEC	Man-hours
Bridge Maintenance	173	152	216	598						1	T	1	1.139
Bldg./Facilities Maintenance	715	544	800	464									2,523
Grounds Maintenance	172	192	320	360				Ť .		1	1 "		1.044
Road Maintenance	165	256	184	256							- i	<u> </u>	861
Snow/Ice Maintenance	897	1,122	321	88				1					2,428
Vehicle Maintenance	403	296	304	272				1			-		1,275
Miscellaneous	229	176	160	160				İ			1	_	725
Total Man-hours	2,754	2,738	2,305	2,198	. () 0	0.0		0	0	0 0	0.0	

District II

James Shelly, Superintendent Harry Brown, Asst. Superintendent

Robert Varju, Foreman of Maintenance, I-78
Mark W. Dilts, Foreman of Maintenance, Easton-Phillipsburg

Easton-Phillipsburg Toll Bridge

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ост	NOV	DEC	Total Man-hours
Bridge Maintenance	198	174	352	507									1,231
Bldg./Facilities Maintenance	748	547	715	509									2,519
Grounds Maintenance	260	198	342	281			<u> </u>			 			1,081
Road Maintenance	284	230	374	425			 		-	1			1,313
Snow/ice Maintenance	678	819	230	113						—		i	1,840
Vehicle Maintenance	300	274	301	159			+	 		 		<u> </u>	1,034
Miscellaneous	234	231	208	144		T	1	†		†**************	l		817
Total Man-hours	2,702	2,473	2,522	2,138	0	1 (0	0	n	9.835

I-78 Toll Bridge

						П	$\overline{}$				Т		Total
Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ост	NOV	DEC .	Man-hours
Bridge Maintenance	0	40	107	210		1				1		5.0	357
Bldg./Facilities Maintenance	1,082	603	841	739						\vdash	†		3,265
Grounds Maintenance	. 0	0	176	488					T	<u> </u>		-	664
Road Maintenance	106	44	333	302	ĺ			1		1	— —		785
Snow/tce Maintenance	841	1,070	246	24		1			T	<u> </u>			2,181
Vehicle Maintenance	198	81	254	157		· · · · · ·			1	1	† 		690
Miscellaneous	172	88	_ 72	80							İ		412
Total Man-hours	2,399	1,926	2029	2,000			0	1	0 0	1 0	0	0	8,354

Northern Division Toll Supported Bridges

Tout													Total
Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Man-hours
Bridge Maintenance	181	162	311	572									1,226
Bldg./Facilities Maintenance	672	414	483	149									1,718
Grounds Maintenance	245	194	330	166		· ·			-				935
Road Maintenance	237	178	368	207				_				<u> </u>	990
Snow/ice Maintenance	499	755	229	15					-		<u> </u>	-	1,498
Vehicle Maintenance	257	225	344	151							-		977
Miscellaneous	157	210	154	23					†				544
Total Man-hours	2,248	2,138	2,219	1,283	O	0	0	- (0	0	0	- (7,888

District III Jeanne P. Clark, Superintendent Richard Taitt, Assistant Superintendent Steve Cerra, Foreman of Maintenance

Portland-Columbia Toll Bridge

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	s	EP	ОСТ	NOV	DEC	Total Man-hours
Bridge Maintenance	40	40	112	136										328
Bldg./Facilitles Maintenance	118	152	362	213								Ì		845
Grounds Maintenance	92	80	220	306								<u> </u>		698
Road Maintenance	76	88	128	230				* 1				-		522
Snow/ice Maintenance	218	423	151	140			1					<u> </u>		932
Vehicle Maintenance	187	112	201	261			1					i		761
Miscellaneous	116	88	181	191			1						-	576
Total Man-hours	847	983	1,355	1,477		0	0	_0	0	0) 0	- 0	4,662

Delaware Water Gap Toll Bridge

	1					T	Т.			Г		Τ-		Total
Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	3	SEP	ост	NOV	DEC	Man-hours
Bridge Maintenance	8	24	8	0										40
Bldg./Facilities Maintenance	1,072	616	1,045	872		T	1	1						3,605
Grounds Maintenance	32	40	78	136		T -				-		-		286
Road Maintenance	8	48	16	80						***		i		152
Snow/ice Maintenance	359	680	49	0										1,088
Vehicle Maintenance	304	328	328	256				_		_				1,216
Miscellaneous	216	208	240	200						-		1		864
Total Man-hours	1,999	1944	1,764	1,544		0 (0	0	0	0	0	- 0	 0	7,251

Milford-Montague Toll Bridge

Innora-Montague Ton Bridge													
T- 1	l		l i							1	Ī		Total
Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Man-hours
Bridge Maintenance	176	104	144	256						_			680
Bldg./Facilities Maintenance	444	184	485	348	1			1			†		1,461
Grounds Maintenance	184	104	156	244				1		i			688
Road Maintenance	228	104	220	224					,				776
Snow/Ice Maintenance	553	472	192	152				<u> </u>					1,369
Vehicle Maintenance	292	208	292	232		7	1						1,024
Miscellaneous	176	144	168	172		—	1						660
Total Man-hours	2,053	1,320	1,657	1,628		0	0 0	<u> </u>	0	Ö c	0	1	6.658

ব্রু	Delaware River Joint Toll Bridge Commission	8				2	fonthly M	otor Assis April	Monthly Motor Assistance Program Report April 2014	ram Repor	_			
			AAA Called	Tire Ass't	Cleared	Unleaded	Diesel	Jump Start	Radiator	Washer	Cell	Traffic	Transport Motorist	Other
4/2014		TM			_	-						1		-
		Dist Total			-	-						_		-
	2	EP	1		-							-		
		178	1	-	6	6		1				S		-
		Dist Total	7	_	4	ю		-				9		-
	8	DWG		-	ю							8		2
		MM			2			1				-		-
		PC							-					
		Dist Total		-	8				-			4		6
	Gran	Grand Total	7	7	10	4		2	-			=		'n

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION MONTHLY ACTIVITY SERVICES RENDERED REPORT

DISTRICT NORTHERN DIVISION

YEAR APRIL 2014

ACTIVITY/SERVICE	U-F	M-UBE	R-R	B-R	NS	P.	TOTAL
Disabled Vehicle Removal	0	0	0	0	0	0	0
Shift/Hours On Duty	240	56	5622	2440.5	5340.4	0	13698.9
Patrols/Crossovers	127	29	1310	1252	2832	0	5550
Complaints Received	0	0	2	2	2	0	9
Co-Operation W/Other Agencies	55	14	529	111	315	0	1024
Services Rendered	78	15	1131	467	2848	0	4539
First Aid	6	0	0	0			7
Advisories: Pedestrians, Bikers & Automobiles	77	5	578	112	725.2) c	1505.2
Traffic Control Assistance	40	e e	154	70.5	890.65	0 0	1158 15
River Readings	63	0	594	295	738.7) c	1690 7
Vehicles Refused Passage	10	0	150	33	694	0	887
Medical Emergencies (911 Calls)	0	0	0		rc	C	ď
Calls For Assistance (State Police)	0	0	1	0) г	0	, 4
TOTAL	669	130	10071	4784	14394.95		30078 95
NOTES.					200	,	2000

U-F UHLERSTOWN-FRENCHTOWN
M-UBE MILFORD-UPPER BLACK EDDY
R-R RIEGELSVILLE
B-R BELVIDERE-RIVERTON

MONTHLY ACTIVITY SERVICES RENDERED REPORT

DISTRICT SOUTHERN DIVISION

YEAR

ACTIVITY/SERVICE	SO	WC	NH-L	LT	CB-S	L-R	TOTAL
Disabled Vehicle Removal	134	0	-	0	0	0	135
Shift/Hours On Duty	3910	2726	5244	520	544	0	12944
Patrols/Crossovers	1775	1317	2313	240	297	0	5942
Other Inspections	0	0	0	0	0	0	0
Complaints Received	119	0	-	0	1	0	121
Co-Operation W/Other Agencies	21	55	43	22	0	0	141
Services Rendered	740	375	729	16	10	0	1870
First Aid	0	-	2	2	0	0	00
Advisories: Pedestrians, Bikers & Automobiles	674	145	749	17	12	0	1597
Traffic Control Assistance	247	99	56	19	4	0	392
River Readings	418	534	311	4	92	0	1343
Vehicles Refused Passage	809	49	104	6	4	0	774
Medical Emergencies (911 Calls)	1	1	1	0	0	0	က
Calls For Assistance (State	4	α	7	CC	c	c	ç
Other Incidents	0	0	0	0		0	ç c
TOTAL	8651	5277	9565	872	948	0	25313
OL HOL							

NOTES:

US CALHOUN STREET
WC WASHINGTON CROSSING
NH-L NEW HOPE-LAMBERTVILLE
LT LOWER TRENTON
CB-S CENTER BRIDGE-STOCKTON
L-R LUMBERVILLE-RAVEN ROCK (PED)

Meeting of May 19th, 2014

USE OF FACILITIES REQUEST REPORT

Month of April 2014

		PAGE
SUBJECT	DESCRIPTION	NUMBER
Use of Facilities	Use of Facilities Request-Month of April, 2014	1
	<u> </u>	<u> </u>

Meeting of May 19th, 2014 Month of April 2014

PROPERTY REPORT

Use of Commission Facilities

Facility	Organization	Date/Time	Description of Use
Washington Crossing Toll Supported Bridge	Crossing Construction Co. Inc.	January 8, 2014 – July 31, 2014	Crossing Construction Co., Inc. Equipment & Material Laydown Yard Usage NJDOT Construction Project
New Hope Lambertville Toll Supported Bridge	NHL Chamber of Commerce	April 7, 2014 – April 20, 2014	Shad Fest Hang Banner
I-78 Carpentersville Road Overpass	Railroad Excursions	April 1, 2014 – April 20, 2014	DII RR Excursions - "Easter Bunny Train" Banner

Meeting of May19th, 2014

Operations Report Index

Plants and Facilities

SUBJECT	DESCRIPTION	PAGE NUMBER
Plants and Facilities	Status report Month of April 2014	1-2

PLANTS AND FACILITIES REPORT MONTH OF APRIL 2014

- Oversaw and monitored activities for the Motorist Assistance Program during the month of April 2014. Forwarded the monthly report to the Executive Director of Operations.
- Participated in conference call with Integrity Mechanical to discuss recommended repairs after spring preventative maintenance of toll facility HVAC systems.
- Attended T-437A, Easton-Phillipsburg Toll Bridge Rehabilitation, Biweekly Progress Meeting at Easton Phillipsburg Toll Bridge.
- Attended meeting with Director of IT and District maintenance staff at New Hope Lambertville toll bridge to discuss implementation of bar code labels on inlets to comply with New Jersey storm water requirements.
- Attended meeting with representative of General Supply at Trenton Morrisville facility to discuss vault door recommendations in the Human Resource department.
- Site visit to Regional Operations Center with Director of ESS to view and observe fuel and fleet management system currently in use by NJDOT.
- Scheduled meeting with district Superintendents to discuss District I, II and III facility improvement projects for 2014. Reviewed project list and requested periodic updates on progress.
- Prepared monthly report for April Superintendents / Operations staff meeting at New Hope Lambertville administration meeting.
- Held meeting with District II maintenance staff to review inlet asset collection process and discuss the procedure to follow when collecting data on the handheld unit.
- Attended training at New Hope Lambertville facility on implementing Storm water Management compliance program into the Cartegraph system.

- Reviewed the Accident Log/Property Damage Reports for the month of April 2014. Forwarded the monthly report to the Director of Human Resources, Insurance Administrator, Comptroller and Deputy Executive Director of Operations.
- Continued site visits of Commission Facilities during the month of April 2014 to review plant operations, maintenance procedures and related issues.
- Forwarded the Use of Commission Facilities Requests for the month of April 2014 to the Deputy Executive Director of Operations.

Miscellaneous

- Instructed District II staff to begin Inlet labeling and asset collection process at Easton Phillipsburg Toll facility.
- Completed Easton-Phillipsburg underground storage tank three year recertification form and submitted to New Jersey Department of Environmental Protection.
- Integrity Mechanical continues automatic thermostat control system installation project on first, second and third floors of Trenton Morrisville administration building.
- Authorized Integrity Mechanical to make repairs to thermostatic expansion valve and filter drier on DWG HVAC unit that was found defective during spring preventative maintenance.
- Met with representative for Clean Fuel Associates to discuss the need to maintain quality fuel in Commission storage tanks to ensure long life of fuel and fuel storage tanks.

Meeting of May 19, 2014

INFORMATION TECHNOLOGY DEPARTMENT REPORT

MONTH OF APRIL 2014

		PAGE
SUBJECT	DESCRIPTION	NUMBER
Information	Monthly Information Technology Department	1 - 2
Technology	Report Covering the Month of April 2014	

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION Meeting of May 19, 2014

Information Technology Department Report Month of April 2014

The following activities under the general heading of Information Technology were recently initiated, accomplished, or performed:

Weight Street Helpdesk/Communications/Network/desktops:

- Record commission meeting and provide file to executive office.
- Processed xxx help desk work orders for the month March. Work orders include all software support including MUNIS, Cartegraph and KRONOS. IT daily tasks, printer issues, hardware and office software support, job postings, news posting, postings to the external web site, processing of IT security forms, moves, and telephone support.
- Wireless network (LAN controller) has been upgraded.

Projects:

MUNIS

- HR Implementation in process.
 - Met with HR Director and Tyler consultant for HR implementation analysis.
 - Met with HR Director and Tyler TCM consultant for documentation conversion to TCM.
- IT director works with Tyler to support MUNIS. Users contact IT when issues involving Tyler support and IT provides remote access.
- Ongoing support for MUNIS including user support and issues.
- Apply MUNIS software program updates nightly. Averages 6 per day.

➤ CIPAce

No status to report

Cartegraph

- The following implementations are being worked on and will be implemented:
 - Completed training for storm water management will go-live on or about 5/24/14.
 - Implement over weight work orders for tracking in Cartegraph.
 - Implementing Material inventory to include road and rock salt, unleaded and diesel gasoline and magnesium chloride. Approximate go-live in June.
- Train and review Bridgeview implementation with Cartegraph and engineering.
- Continual monitoring of system to determine user usage

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION Meeting of May 19, 2014

> KRONOS Time and Attendance

- KRONOS has created 3 reports that include notes. Reports have been moved to KRONOS and staff has been notified.
- Teletime issues being resolved by adding 4 more ports to the KRONOS system. In process.
- Schedule patterns have been developed and maintained by IT
 - Continued meetings with KRONOS to resolve issues.
 - Reviewing KRONOS signature workflow.
 - IT will update schedules now instead of Assistant Supers. Assistants will update part time schedules. Schedule patterns have been developed and maintained by IT

External Website

 Working with communications to develop RFP for website redesign and hosting to provide requirement for website job posting.

Intranet:

- Update news clipping and engineering requests.
- Update all documentation and forms on internal website including maintaining morning report program
- Maintain all job postings on Intranet

Recycle/Green initiative:

Will be attending green team meeting.

Miscellaneous:

- Scan, and approve Verizon communications invoices for payment.
- Develop and maintain InfoPath forms and Access DB for commission operations reporting functions.
- Working with Consultant to determine IT processes and responsibilities.