

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
1199 WOODSIDE ROAD
YARDLEY, PA 19067

REQUEST FOR PROPOSALS

PENNSYLVANIA-and NEW JERSEY-BASED PROPERTY & CASUALTY AND WORKERS'
COMP INSURANCE BROKER /RISK MANAGEMENT SERVICES

ADDENDUM No. 2

This Addendum No. 2 addresses inquiries associated with this Request for Proposal (RFP) regarding Pennsylvania- and New Jersey-based Property & Casualty and Workers' Compensation Insurance Broker/Risk Management Services.

Below is an inquiry received by the Commission, followed by the response:

1. Considering many offices are closed indefinitely (most likely until May 1st) due to the Coronavirus pandemic, is it possible to provide our RFP response to you via email?

Response: Due to an abundance of caution amid the coronavirus COVID-19 outbreak, submission of proposals **via email** is strongly encouraged for the Commission's Pennsylvania- and New Jersey-based Property & Casualty and Workers' Comp Insurance Broker/Risk Management Services procurement. All electronic submissions must be sent to jpalitto@drjtbc.org, and must be received by the Commission no later than the 3:00pm, April 15, 2020 deadline, at which time emails and attachments will be opened by the Commission. Receipt of submissions will be acknowledged via return email. All responses submitted electronically must be in a PDF read-only format that is locked and un-editable.

Companies that still wish to submit physical copies are advised that the Administration Building at Scudder Falls is closed to the public until further notice. For those still planning to mail or hand deliver their entry, please note that just **one** original, unbound proposal is necessary. While the Commission still accepts regular mail, UPS and FedEx delivery, all such submissions must be received by staff in a COVID-19 safe fashion (not left at the door unattended) and must be in the building by 3:00PM EST on April 15, 2020 addressed thusly:

RFP Response: Pennsylvania and New Jersey Insurance/Risk Management Services
Delaware River Joint Toll Bridge Commission
c/o Arnold Conoline, Chief Administrative Officer
1199 Woodside Road
Yardley, PA 19067

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YARDLEY, PA 19067

REQUEST FOR PROPOSAL

PENNSYLVANIA- and NEW JERSEY-BASED PROPERTY & CASUALTY INSURANCE
AND WORKER'S COMP BROKER /RISK MANAGEMENT SERVICES

ADDENDUM No. 2

This **ADDENDUM No. 2** responds to inquiries made in connection with the above referenced Request for Proposal, and, is hereby made a part of the Request for Proposal. This Addendum is to be signed by the Respondent and this Page 2 is to be attached to the Respondent's proposal submission.

This Addendum is hereby acknowledged, accepted and understood to be a part of this Request for Proposal for "PENNSYLVANIA- & NEW JERSEY-BASED PROPERTY & CASUALTY AND WORKERS' COMP INSURANCE BROKER /RISK MANAGEMENT SERVICES".

SIGNED:

CONSULTANT/RESPONDENT

DATE: