

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION  
1199 WOODSIDE ROAD  
YARDLEY, PA 19067

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**PREVAILING WAGE/  
CERTIFIED PAYROLL AND PAYMENT VERIFICATION SYSTEMS PROVIDER RFP**

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ADDENDUM No. 1

This Addendum No. 1 addresses an inquiry associated with the Request for Proposals seeking a vendor to provide a **Prevailing Wage/Certified Payroll and Payment Verification software system**. Below are the questions received by the Delaware River Joint Toll Bridge Commission followed by the responses:

**Questions:**

1. **Method of Submission**. On pages 2-3 of the RFP, it says the proposal should be submitted via email to you at [jguridy@drjtbc.org](mailto:jguridy@drjtbc.org). However, on pages 4-5 of the RFP, it says that the proposal must be mailed to the Yardley, Pennsylvania address and “E-mailed and/or faxed Proposals will not be accepted under any circumstances.” Can you clarify if the proposal should be submitted via email or by hardcopy?
2. **Interface Requirements**. On page 2 of the RFP, it says the proposed system should “[i]nterface with Tyler Munis and/or other general accounting systems.” Can you provide additional details on the interface requirements (e.g., will there be an integration component, migration work, etc.)?
3. **Sample Export**. Would it be possible to provide a sample export of what the Tyler Munis data will look like in order for us to estimate the interfacing effort? In addition, how much data will be migrated?
4. **Evaluation Criteria**. Page 5 of the RFP lists the evaluation criteria for the proposal. To better understand the Commission’s priorities in selecting a system, would you be able to provide a weighting of some sort for the different criteria (e.g., fee proposal is worth 20%, etc.)?

**Responses:**

**Response to Question 1:** Both email and hardcopy are acceptable; hard copy is preferred.

**Response to Question 2:** The Commission uses Tyler MUNIS to manage a wide variety of its financial needs. Presently, data relative to rates and payments verification is manually migrated, so the Commission would like for the proposed software to be compatible with MUNIS system for a more seamless integration of data. If your firm can demonstrate this capacity or provide examples of its compatibility with other financial systems, it would be considered a plus.

**Response to Question 3:** As any sample would contain proprietary information, an export of that data will not be provided at this time. The information that would need to be exported to Tyler MUNIS is explained in the RFP; i.e.: states and counties Prevailing Wage Rates/Certified Payroll, and payments verification. The amount of data depends on the total amount of contracts and payments to the primes and IBEs. More information would be found by looking at Contract Compliance section in our website at [www.drjtbc.org](http://www.drjtbc.org).

**Response to Question 4:** This information will not be disclosed at this time.