

DELAWARE RIVER
JOINT TOLL BRIDGE COMMISSION
MINUTES
MEETING OF APRIL 28, 2014

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

MEMBERS OF THE COMMISSION

NEW JERSEY

HONORABLE DAVID R. DEGEROLAMO
Chairman

HONORABLE GEOFFREY S. STANLEY

HONORABLE EDWARD J. SMITH

HONORABLE WILLIAM J. HODAS

HONORABLE YUKI MOORE LAURENTI
Secretary-Treasurer

PENNSYLVANIA

HONORABLE GAETAN J. ALFANO
Vice Chairman

VACANT

HONORABLE JOESEPH ULIANA

HONORABLE DANIEL GRACE

HONORABLE JACK MUEHLHAN

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

STANDING COMMITTEES

FINANCE COMMITTEE

NEW JERSEY: Yuki Moore Laurenti*, Edward Smith

PENNSYLVANIA: Gaetan Alfano, Jack Muehlhan

PROJECTS COMMITTEE

PENNSYLVANIA: Joseph Uliana*, Daniel Grace**,

NEW JERSEY: David DeGerolamo, Geoffrey Stanley

PROFESSIONAL SERVICES COMMITTEE

NEW JERSEY: Edward Smith*, William Hodas

PENNSYLVANIA: Gaetan Alfano, Jack Muehlhan

PERSONNEL COMMITTEE

PENNSYLVANIA: Daniel Grace*, Joseph Uliana**

NEW JERSEY: William Hodas, David DeGerolamo

AUDIT COMMITTEE

PENNSYLVANIA: Gaetan Alfano*, Joseph Uliana

NEW JERSEY: David DeGerolamo, Geoffrey Stanley

ADMINISTRATIVE COMMITTEE

NEW JERSEY: Yuki Moore Laurenti*, Geoffrey Stanley

PENNSYLVANIA: Jack Muehlhan, Daniel Grace
Odessa Jenkins, John Anderson, Sean McNeeley

SELECTION COMMITTEE

PENNSYLVANIA: Daniel Grace, Joseph Uliana
NEW JERSEY: Geoffrey Stanley, William Hodas

*Chairman of Committee

** Temporary assignment due to the vacancy of a PA Commissioner

X:\Wendy's Files\Commission Mtgs from.2003 to present\2014\May 19, 2014\7) Operations Report\Standing Committees- 6-04-13.doc

Wednesday, May 07, 2014

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
RECAPITULATION OF COMMITTEE MEMBERSHIP**

DeGerolamo	(1) Projects, Property and Equipment Committee (2) Audit Committee
Alfano	(1) Finance, Insurance, Management and Operations Committee (2) Professional Services Committee (3) Audit Committee (Chairman)
Grace	(1) Projects, Property and Equipment Committee ** (2) Personnel Committee (Chairman) (3) Administrative Committee (4) Selection Committee
Vacant*	(1) Projects Committee, Property and Equipment (2) Personnel Committee
Hodas	(1) Professional Services Committee (2) Personnel Committee (3) Selection Committee
Laurenti	(1) Finance, Insurance Management and Operations Committee (Chairman) (2) Administrative Committee (Chairman)
Muehlhan	(1) Finance, Insurance, Management and Operations Committee (2) Professional Services (3) Administrative Committee
Smith	(1) Finance, Insurance, Management and Operations Committee (2) Professional Services Committee (Chairman)
Stanley	(1) Projects, Property and Equipment Committee (2) Audit Committee (3) Administrative Committee (4) Selection Committee (Chairman)
Uliana	(1) Projects, Property and Equipment Committee (Chairman) (2) Audit Committee (3) Selection Committee (4) Personnel Committee**

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

PROFESSIONAL ASSOCIATES

CONSULTING ENGINEERS

TRANSYSTEMS CONSULTING ENGINEERS
Paramus, New Jersey

LEGAL COUNSEL

STRADLEY, RONON, STEVENS & YOUNG
Philadelphia, Pennsylvania

FLORIO, PERRUCCI, STEINHARDT & FADER
Phillipsburg, New Jersey

EMPLOYMENT COUNSEL

STEVENS & LEE
Philadelphia, Pennsylvania

WOLFF AND SAMSON
West Orange, New Jersey

AUDITOR

BOWMAN & COMPANY
Voorhees, New Jersey

FINANCIAL ADVISOR

NW FINANCIAL GROUP
Jersey City, New Jersey

COMMUNICATIONS CONSULTANT

BRABENDER COX
Pittsburg, Pennsylvania

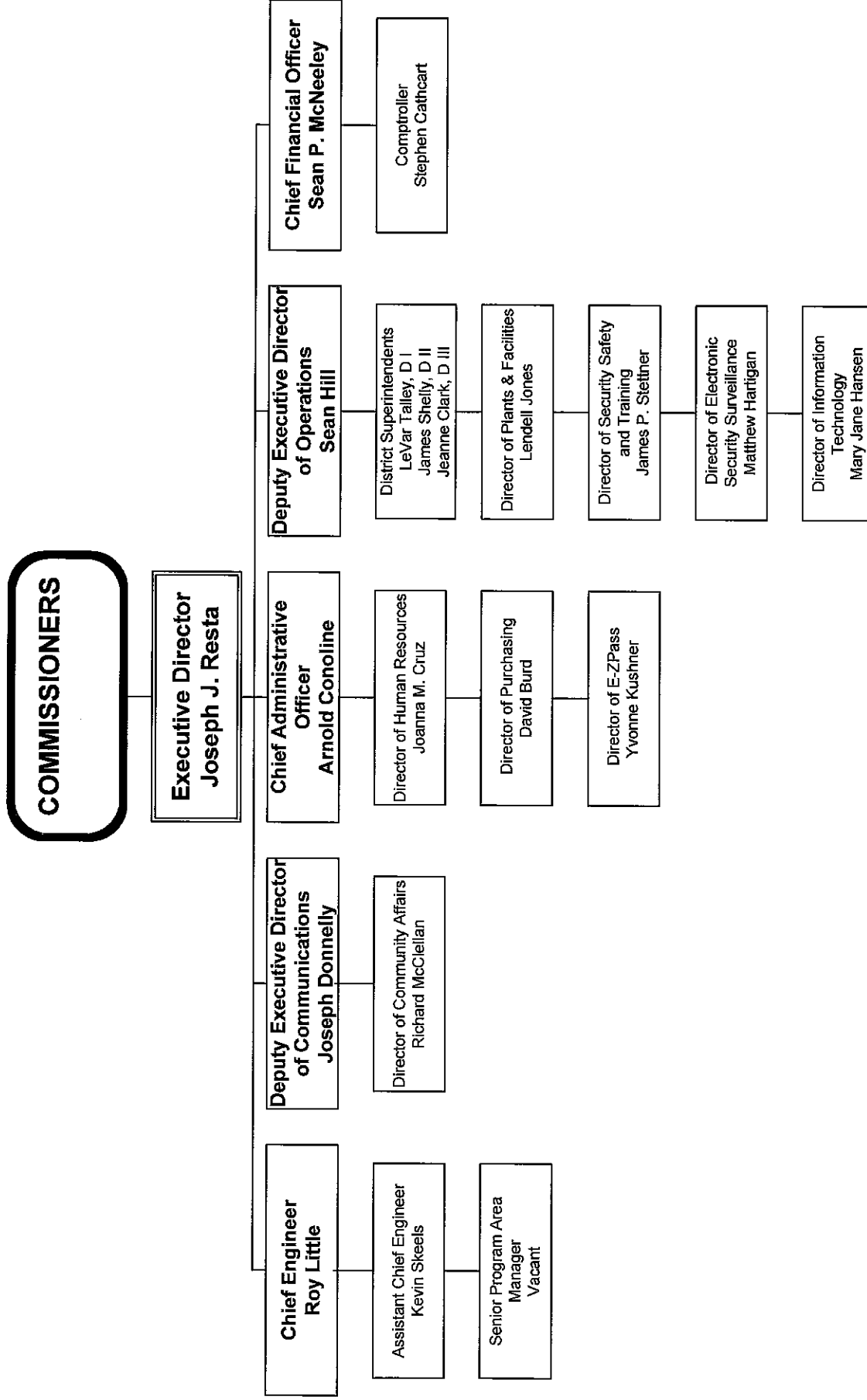
INVESTMENT ADVISOR

PFM BANK
Pennsylvania

Revised 2012

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

ORGANIZATION CHART



Delaware River
Joint Toll Bridge
Commission

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CALL TO ORDER

The Regular Monthly Meeting of the Delaware River Joint Toll Bridge Commission was called to Order at the New Hope Executive Offices, 2492 River Road, New Hope, PA. 18938-9519, on Monday, April 28, 2014 at 10:34 a.m. pursuant to notice properly forwarded to each member in compliance with the bylaws. David DeGerolamo, Chairman, presided at this Meeting. The Commission met in Executive Session to discuss legal and personnel matters prior to this meeting.

APPEARANCES

COMMISSION MEMBERS:

Hon. Gaetan Alfano (Pennsylvania) (Via Conference Call)
Hon. David DeGerolamo (New Jersey)
Hon. William Hodas (New Jersey) (Via Conference Call)
Hon. Yuki Moore Laurenti (New Jersey)
Hon. Jack Muehlhan (Pennsylvania)
Hon. Edward J. Smith (New Jersey)
Hon. Joseph Uliana (Pennsylvania) (Via Conference Call)

COMMISSION MEMBERS ABSENT:

Hon. Daniel Grace (Pennsylvania)
Hon. Geoffrey S. Stanley (New Jersey)

COMMISSION GENERAL COUNSEL:

Chris Cummings, Stradley, Ronon, Stevens & Young Pennsylvania
Douglas Steinhardt, Florio, Perrucci, Steinhardt & Fader, New Jersey

COMMISSION LABOR COUNSEL:

John Casey, Wolff and Samson, New Jersey
William Payne, Stevens and Lee, Pennsylvania

GOVERNORS REPRESENTATIVES:

Peter Simon, NJ Assistant Counsel Authorities Unit

REPRESENTING THE COMMISSION'S COMMUNICATIONS CONSULTANTS: BRABENDER COX

Ethan Vickers, Brabender Cox

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COMMISSION STAFF MEMBERS:

Joseph J. Resta, Executive Director
Sean Hill, Deputy Executive Director of Operations
Roy Little, Chief Engineer
Joseph Donnelly, Deputy Executive Director of Communications
Arnold Conoline, Chief Administrative Officer
Sean McNeeley, Chief Financial Officer
Wendy Reading, Administrative Services Director/ Assistant Secretary Treasurer to the Commission
Joanna Cruz, Director of Human Resources
Kevin Skeels, Assistant Chief Engineer
Julio Guridy, Contract Compliance Director
Stephen Cathcart, Comptroller

OTHERS:

Dan DiPoalo, KS Engineering,
Gretta DeGerolamo, Guest

ROLL CALL

Joseph Resta, Executive Director, in his capacity as Secretary for this Meeting called the roll, and at the conclusion thereof, reported that there was a quorum present-there being three members present from the Commonwealth of Pennsylvania and four members present from the State of New Jersey.

WELCOMING REMARKS OF CHAIRMAN

Chairman DeGerolamo welcomed those persons whose identities are set forth hereinabove under "Appearances".

INTRODUCE ANY COMMENTS FROM THE PUBLIC

Chairman DeGerolamo addressed the meeting and invited any comments from the public on items pertaining to today's Agenda.

EXECUTIVE DIRECTOR'S REPORT

Joseph Resta, Executive Director, addressed the meeting and said;

"Thank you, Mr. Chairman, the new E-ZPass Service provider is only three weeks away from the target date for merging our E-ZPass back-office operations into the New Jersey Regional Customer Service Center. Everything has been going smoothly with the transition and we remain on schedule to go live with our new

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customer service/violations processing operation on Monday, May 19. In recent weeks, we have completed two data dumps of transaction and account records running up to January 1 of this year. Our current service provider – Electronic Transaction Consultants (ETC) – and our new provider – Xerox State & Local Solutions, Inc. – have been working cooperatively to resolve any database discrepancies. An amended agreement allowing our inclusion in the New Jersey system has been signed by all the other member agencies and Xerox. Currently, we are working to establish the communications network connection between the NJ system and our toll host server hardware. Meanwhile, our E-ZPass Department has begun mailing a series of notification and follow-up letters to our E-ZPass account holders. As you may recall, the Commission approved this service provider change in November as a means of achieving both short-term and long-term savings. Another benefit of the merger is proximity: Xerox's E-ZPass back office operations are in Newark, N.J., which is much closer than our current service provider's offices in Richardson, TX. The New Jersey system also has a proven record of servicing the E-ZPass accounts of both large and small transportation agencies in our region. Other members in the system already include the New Jersey Turnpike Authority, the South Jersey Transportation Authority, the Delaware River Port Authority, the Delaware River & Bay Authority, and the Burlington County Bridge Commission

"Moving on to Bond Transaction. There is another fast-approaching date of importance coming up in May. On May 1, we expect to close on a bond renewal transaction that will enable the Commission to maintain a stable structure on its Series 2007B bonds for an additional three years at a significantly reduced cost. The transaction involves more than \$127 million principal outstanding on our 2007B-1 and 2007B-2 bonds. These bonds are to be acquired in a consolidated purchase by Wells Fargo Bank, one of the current holders of the bonds and one of the highest-rated financial institutions. The transaction is estimated to save the Commission \$972,000 over the next three years compared to current rates.

"Turning to our capital program, we continue to see good progress on our Easton-Phillipsburg Toll Bridge Rehabilitation Project. A split traffic pattern was established on the Route 22 westbound approach to the toll plaza in Phillipsburg two weeks ago. This has allowed the contractor to replace all the concrete slabs that carry traffic to and from toll plaza's center collection lane. An additional toll lane will be closed during off-peak daytime hours early next week and this will allow for replacement of the impact attenuator to the right of the center toll lane's entryway

"The good news is that the split traffic pattern could be lifted as early as Wednesday night. When that occurs, the toll plaza's far right lane will then be closed for the final phase of concrete slab replacement work at this location. Over at the toll bridge, the painting contractor is on the cusp of completing the

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installation of containment measures on the Pennsylvania side of the truss. All necessary equipment has been moved into place to allow for blast cleaning of the old paint surface and the vacuuming of residue. Work crews also have completed removal of the upstream section of the old approach bridge that carried Route 22's westbound lanes across PA Route 611 in Easton. Construction of new abutments have begun at this location, other tasks currently underway include demolition of the bridge joints at Third Street in Easton, various roadway lighting improvements, and curb inlet and guide rail work.

"Before I close today's remarks, I want to call attention to the bicentennial anniversaries for two of our bridge crossings this year. The first involves our Centre Bridge-Stockton Toll Supported Bridge. Like many of our non-toll crossings, the current bridge at this location was preceded by at least one wooden covered bridge – and before that a series of ferry operations. All of these old river crossings were private toll franchises operating under individual charters approved by the two states. The first bridge between what later became Centre Bridge, PA. and Stockton, N.J. opened in early 1814. Reportedly an uncovered wooden structure, Centre Bridge acquired its name for being roughly halfway between the only two bridges along the river at that time – at Trenton to the south and Easton to north (both of which opened in 1806). For the longest time, we had imprecise or conflicting references to the Centre Bridge's opening date. But recent examinations of historical records in Bucks County and Hunterdon County show that the first bridge was formally declared "ready for crossing" on January 10, 1814. The second 200-year anniversary in our bridge network this year is at our New Hope-Lambertville Toll Supported Bridge. The first bridge at this location was constructed by the pioneering bridge designer Lewis Wernwag (Vern-Vahg) and it clearly was a more superior structure compared to its counterpart immediately upstream. The Wernwag bridge was declared "ready for crossing" by its bridge company managers on September 12, 1814. The New Hope-Lambertville Bridge anniversary is generating lots of interest in its two namesake communities. The New Hope Historical Society recently premiered a documentary about the bridge at the Bucks County Playhouse to a packed house of 400 people, where our own Joe Donnelly creatively portrayed various Commission staff positions, such as Bridge Officer and Maintenance Worker, as an informative and humorous way of educating the communities about the respective roles and responsibilities of the Commission with respect to the bridge. The performance was very well-received and may warrant nomination for the New Hope version of the Tony Award. And the Lambertville Historical Society is planning a second event for September 13 – which would be the 200th anniversary of the first reported "vehicle" to cross the bridge. We are assisting in these local efforts and are also planning some low-cost activities of our own to commemorate the two bridge anniversaries. These include ceremonial resolutions in the host municipalities, restoration of historical markers at the two bridges, and the placement of a state line marker on the walkway of the

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New Hope-Lambertville Bridge (in response to a suggestion by a letter from a Lambertville elementary school student).

"For the record, I should point out that the current steel-truss bridge at New Hope-Lambertville was constructed in 1904, replacing a wooden bridge that washed away in the flood of 1903. And the steel-truss bridge currently at Centre Bridge-Stockton opened in 1927, replacing its wooden predecessor that was destroyed in a spectacular fire caused by a bolt of lightning in 1923. These anniversaries underscore the lineage of the Commission's river crossings and the agency's enduring service mission between the two states. Thankfully, the anniversaries also may help to remind everyone about the enduring merits of steel bridges versus those of timber-frame construction. Mr. Chairman, this concludes my April report.

Chairman DeGerolamo addressed the meeting and said:

"Roy, something I had wanted to ask you, but probably best asking here. Up in the Easton-Phillipsburg, the Route 22 rehabilitation, there's pedestrian tunnels on the Pennsylvania side of the bridge that connect one side of the -- go underneath the highway. Do you have a time frame for when they are going to be completed, by chance?"

Chief Engineer little said:

"By end of summer the work on the ADA access to the pedestrian tunnel will be completed."

Chairman DeGerolamo then said:

"Okay, because the most important part of that, regardless of when it's actually completed, is that it is actually going to be rebuilt because there is rumors flying around up in the Easton-Phillipsburg area that we're actually closing pedestrian tunnels underneath the roadway, which actually is not the case. We are making them more ADA compliant. So just for the record, they will be open at the end of the summer. Thank you, Roy."

APPROVAL OF MINUTES FOR COMMISSION MEETING HELD MARCH 31, 2014

R: 2493-04-14- ADM-01-04-14

Chairman DeGerolamo addressed the meeting and requested the adoption of a Resolution approving the Minutes of the Commission Meeting held March 31, 2014.

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At the conclusion of the review, Commissioner Smith moved and Commissioner Muehlhan seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, that the Minutes of the Regular Commission Meeting held on March 31, 2014 be and the same hereby are approved."

Chairman DeGerolamo then invited any further questions on the Resolution. No further questions were presented and the Resolution was adopted.

APPROVAL OF OPERATIONS REPORT FOR THE MONTH OF MARCH, 2014

R: 2494-04-14- ADM-02-04-14

Chairman DeGerolamo addressed the meeting and asked if there were any questions on any of the reports contained in the "Operations Report".

At the conclusion of the review, Commissioner Smith moved and Commissioner Muehlhan seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, that the Operations Report, which reflects Commission activity for the month of March are hereby approved."

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPROVE ZAYO GROUP LLC LICENSE AGREEMENT FOR LOWER TRENTON TOLL SUPPORTED BRIDGE

R-2495-04-14 - FIN-01-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hodas moved and Commissioner Laurenti seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April 2014, via this resolution, approves a utility crossing License Agreement with Zayo Group LLC of Boulder, CO for their continued crossing of the Lower Trenton Toll-Supported Bridge and the adjacent property of the Delaware River Joint Toll Bridge Commission. The annual revenue during the initial five year term of this Agreement is \$27,014.00 plus an arrearage of \$139,572.33; and

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“RESOLVED, the revenue generated is to be deposited into General Ledger Account 4600, Other Income; and

“RESOLVED, the Executive Director is hereby authorized to approve and execute all necessary contract on behalf of the Commission.”

Chairman DeGerolamo addressed the meeting and said he wanted to thank Mr. Resta for all the work staff did to get this finalize.

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

RENEWAL OF WORKERS’ COMPENSATION INSURANCE RENEWAL PLAN YEAR JUNE 1, 2014 THROUGH MAY 31, 2015

R-2496-04-14 – INS-01-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

Chairman DeGerolamo addressed the meeting and said that the Commissioner understand that our workers compensation insurance is going in the right direction and he thanked the Safety Committee and all that have been involved in keeping our employees working in safe conditions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Laurenti seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April 2014, that the Commission approves the recommendation of AV International and authorizes the Executive Director to affect the purchase of Workers’ Compensation Insurance coverage from PMA on an Incurred Loss Retrospective rating basis for policy year commencing June 1, 2014 through May 31, 2015.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

ON CALL BEAN GUIDE RAIL AND ATTENUATOR REPLACEMENT, CONTRACT C-TTS-634A-REJECTION OF ALL BIDS

R: 2497-04-14- ENG 01-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Muehlhan moved and Commissioner Laurenti seconded the adoption of the following Resolution:

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“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, that the Commission rejects all bids received for construction contract No. TTS-634A, On Call Beam Guide Rail and Attenuator Replacement; and

“RESOLVED, the Executive Director is hereby authorized to reject all bids received on behalf of the Commission

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

FACILITIES TASK ORDER AGREEMENT-NJ ASSIGNMENT, CONTRACT NO. 627B, AWARD OF CONTRACT

R: 2498-04-14- ENG-02-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Uliana moved and Commissioner Smith seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, that the Commission award Contract No. 627B, Facilities Task Order agreement-NJ Assignment, French & Parrello Associates of Wall, NJ for a twenty-four (24) month period for an amount not-to-exceed \$500,000 and identify the General Reserve Fund as the source of funds required for payment of any invoices; and

“RESOLVED, identify the General Reserve Fund as the source of funds required for payment of any invoices; and

“RESOLVED, The Executive Director is hereby authorized to approve and execute all necessary contracts of behalf of the DRJTBC.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

BRIDGE MONITORING SYSTEM STUDY FOR SELECT VEHICULAR BRIDGES- CONTRACT 556A

R: 2499-04-14- ENG-03-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Laurenti seconded the adoption of the following Resolution:

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“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the Executive Director to negotiate scope and fee with the consultant whose letter of interest has been deemed qualified through the RFP procurement process and determined to be fair, reasonable and in the best interest of the Commission; and

“RESOLVED, Identify the General Reserve Fund as the source of funds required for payment of any invoices.”

“RESOLVED, The Executive Director is hereby authorized to approve and execute all necessary contracts of behalf of the DRJTBC.”

Commissioner Smith addressed the meeting and said:

“Just in discussing this with engineering, I think this was – on these older bridges, especially the ones that have posted weights that are out in service, and sometimes they get crossed overweight. It is good for us to have an opportunity to determine that they still will handle loads adequately, and that's what this will do.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

TEMPORARY SUMMER EMPLOYMENT OF UP TO 50 POSITIONS

R: 2500-04-14- PER-01-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

Commissioner Muehlhan addressed the meeting and said

“I would like to comment on that. This apparently has been a long-standing program, and three of our city judges, one with the county, participated in this when they were young men, and went on to college, law school and became lawyers and are sitting judges. So it's a -- I think we have played a partner wise, and it is a worthwhile program, and I am proud to continue it.”

Commissioner Uliana addressed the meeting and stated , that he was a Summer Employee in the 1980's

Chairman DeGerolamo then said

“I didn't necessarily have a summer employment with the Bridge Commission, but I do recall that my brother actually had worked summer employment for the Bridge Commission. I'm not quite sure how it missed a generation, but I'm proud

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to be serving here now as a Commissioner with all of you. So that's one of the important things."

At the conclusion of the review, Commissioner Muehlhan moved and Commissioner Laurenti seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, that the Commission authorizes the Executive Director to employ up to fifty (50) temporary employees from May 19th through not later than August 29, 2014 at an hourly rate of \$8.50."

Chairman DeGerolamo then invited any further questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPROVAL OF RETIREMENT BENEFITS, PETER HOWEY, MAINTENANCE WORKER I, DELAWARE WATER GAP TOLL BRIDGE

R: 2501-04-14- PER-02-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Muehlhan moved and Commissioner Hodas seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, that the Commission approves the retirement benefits to Peter Howey who is to retire on August 29, 2014."

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

ELIMINATION OF PRINCIPAL OFFSET MACHINE OPERATOR POSITION

R: 2502-04-14 PER-03-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Hodas seconded the adoption of the following Resolution:

"RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, that the Commission authorizes the elimination of the Principal Offset Machine Operator position in Executive Offices; and

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“RESOLVED, that the Commission authorizes the Executive Director to effect the elimination of the Principal Offset Machine Operator.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

ELIMINATION OF EXECUTIVE SECRETARY POSITIONS (2) COMMISSION WIDE

R: 2503-04-14 PER-04-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Hodas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, that the Commission authorizes the elimination of the two Executive Secretary Positions Commission Wide; and

“RESOLVED, that the Commission authorizes the Executive Director to effect the elimination of the two Executive Secretary positions Commission- Wide.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

ELIMINATION OF SECRETARY I POSITIONS (4) COMMISSION WIDE

R: 2504-04-14 - PER-05-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Hodas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, that the Commission authorizes the elimination of the four Secretary I Positions Commission Wide; and

“RESOLVED, that the Commission authorizes the Executive Director to effect the elimination of the four Secretary I positions Commission- Wide.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

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ELIMINATION OF SECRETARY II POSITIONS (2) COMMISSION WIDE

R: 2505-04-14 - PER-06-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Hodas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, that the Commission authorizes the elimination of the two Secretary II Positions Commission Wide; and

“RESOLVED, that the Commission authorizes the Executive Director to effect the elimination of the two Secretary II positions Commission- Wide .”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

ELIMINATION OF SECRETARY III POSITIONS (4) COMMISSION WIDE

R: 2506-04-14 - PER-07-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Hodas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, that the Commission authorizes the elimination of the four Secretary III Positions Commission Wide; and

“RESOLVED, that the Commission authorizes the Executive Director to effect the elimination of the four Secretary III positions Commission- Wide.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

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ELIMINATE SWITCHBOARD OPERATOR/RECEPTIONIST- COMMISSION WIDE

R: 2507-04-14 - PER-8-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Hodas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, that the Commission authorizes the elimination of the Switchboard Operator/Receptionist Position Commission Wide; and

“RESOLVED, that the Commission authorizes the Executive Director to effect the elimination of the Switchboard Operator/Receptionist position Commission- Wide.”

Commissioner DeGerolamo addressed the meeting and said:

“I'm going to add something actually very briefly with regard to Mary McManimon, that all of us should keep her and her husband in our minds. Their home was destroyed in part of the destructive explosion that took place in Ewing Township just over a month ago, and they lost their whole house. It's times like these that, you know, you remember just how important life really is, and Mary and Jim have been dealing with it, and she's been coming to work every day doing what she has to do knowing that she has a long road in front of her, so I wish all my best to Mary and Jim McManimon, and if there is anything we can do for them, I think we should.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

CREATE POSITION OF ADMINISTRATIVE GENERALIST-DISTRICT OPERATIONS AND PROMOTE STACY WILSON TO THAT POSITION –I-78 TOLL BRIDGE

R: 2508-04-14- PER-09-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Uliana seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, that the Commission authorizes the Executive Director to create a one position classification of Administrative Generalist-District

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Operations at a salary range of \$46,974 - \$58,574 and , to promote Stacy Wilson to that position at the I-78 Toll Bridge with starting compensation fixed at \$46,974 per annum, which is the minimum step in the pay range, pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

CREATE POSITION OF ADMINISTRATIVE GENERALIST-DISTRICT OPERATIONS AND PROMOTE GWEN FLYNN TO THAT POSITION-DISTRICT II-EP

R: 2509-04-14- PER-10-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Uliana moved and Commissioner Smith seconded the adoption of the following Resolution:

“**RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the Executive Director to create a one position classification of Administrative Generalist-District Operations at a salary range of \$46,974 - \$58,574 and, to promote Gwen Flynn to that position at the Easton-Phillipsburg Toll Bridge with starting compensation fixed at \$51,297 per annum, which is the third step in the pay range, pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

CREATE POSITION OF ADMINISTRATIVE GENERALIST-EXECUTIVE OFFICES AND PROMOTE HEATHER MCCONNELL TO THAT POSITION

R: 2510-04-14- PER-11-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Uliana moved and Commissioner Smith seconded the adoption of the following Resolution:

“**RESOLVED**, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the Executive Director to create a one position classification of Administrative Generalist-Executive Offices at a salary range of \$46,974 - \$58,574 and, to promote Heather McConnell to that position in Executive Offices-New Hope Headquarters with starting compensation fixed at \$46,974 per annum, which is

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the minimum step in the pay range, pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

CREATE POSITION OF ADMINISTRATIVE SPECIALIST-EXECUTIVE OFFICES – AND PROMOTE BARBARA TOSTI TO THAT POSITION

R: 2511-04-14- PER-12-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Hodas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the Executive Director to create a one position classification of Administrative Specialist-Executive Offices at a salary range of \$38,179 - \$48,727 and, to promote Barbara Tosti to that position at the Administration Building with starting compensation fixed at \$44,196 per annum, which is the 4th step in the pay range, pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

CREATE POSITION OF ADMINISTRATIVE SPECIALIST-DISTRICT OPERATIONS-DISTRICT I –AND PROMOTE MELISSA COPSON TO THAT POSITION

R: 2512-04-14- PER-13-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Hodas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the Executive Director to create a one position classification of Administrative Specialist-District Operation-District I at a salary range of \$38,179 - \$48,727 and, to promote Melissa Copson to that position at the Trenton-Morrisville Toll Bridge with starting compensation fixed at \$48,727 per annum, which is the 6th step in the pay range, pending satisfactory completion of the required personnel processing.”

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Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

CREATE POSITION OF ADMINISTRATIVE SPECIALIST-DISTRICT OPERATIONS-DISTRICT III-AND PROMOTE ELAINE MANSFIELD TO THAT POSITION

R: 2513-04-14- PER-14-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Muehlhan moved and Commissioner Hodas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the Executive Director to create a one position classification of Administrative Specialist-District Operation-District III at a salary range of \$38,179 - \$48,727 and, to promote Elaine Mansfield to that position at the Delaware Water Gap Toll Bridge with starting compensation fixed at \$38,179 per annum, which is the minimum step in the pay pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

CREATE POSITION OF ADMINISTRATIVE SPECIALIST-EXECUTIVE OFFICE/COMMUNICATIONS-AND PROMOTE JACQUELINE CATHCART TO THAT POSITION

R: 2514-04-14- PER-15-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Laurenti seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the Executive Director to create a one position classification of Administrative Specialist-Executive Office/Communications at a salary range of \$38,179 - \$48,727 and, to promote Jacqueline Cathcart to that position at the Executive Offices, in New Hope Headquarters with starting compensation fixed at \$38,179 per annum, which is the minimum step in the pay pending satisfactory completion of the required personnel processing.”

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Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

CREATE POSITION OF ADMINISTRATIVE SPECIALIST-EXECUTIVE OFFICE/OPERATIONS--AND PROMOTE GERRI SHEPPARD TO THAT POSITION

R: 2515-04-14- PER-16-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hodas moved and Commissioner Laurenti seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the Executive Director to create a one position classification of Administrative Specialist-Executive Office/Operations at a salary range of \$38,179 - \$48,727 and, to promote Gerri Sheppard to that position at the Executive Offices, in New Hope Headquarters with starting compensation fixed at \$38,179 per annum, which is the minimum step in the pay pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

CREATE POSITION OF ADMINISTRATIVE SPECIALIST-EXECUTIVE OFFICE/ACCOUNTING--AND PROMOTE KIMBERLY SHIPP TO THAT POSITION

R: 2516-04-14- PER-17-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Uliana seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the Executive Director to create a one position classification of Administrative Specialist-Executive Office/Accounting at a salary range of \$38,179 - \$48,727 and, to promote Kimberly Shipp to that position at the Trenton-Morrisville Administration Building with starting compensation fixed at \$44,196 per annum, which is the 4th step in the pay pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

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CREATE POSITION OF ADMINISTRATIVE SPECIALIST-EXECUTIVE OFFICE/ CHIEF ADMINISTRATIVE OFFICER-AND PROMOTE SHAWNDA BOLDEN TO THAT POSITION

R: 2517-04-14- PER-18-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Smith seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the Executive Director to create a one position classification of Administrative Specialist – Executive Office/Chief Administrative Officer at a salary range of \$38,179 -- \$48,727 and to promote Shawnda Bolden that position at the Administration Building with starting compensation fixed at \$38,179 per annum, which is the minimum step in the pay range for the Administrative Specialist EO/CAO position (\$38,179 - \$48,727), pending satisfactory completion of the required personnel processing.

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

CREATE POSITION OF ADMINISTRATIVE SPECIALIST-/CHIEF ENGINEER-AND PROMOTE CONSTANCE DELURY TO THAT POSITION

R: 2518-04-14- PER-19-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Laurenti seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the Executive Director to create a one position classification of Administrative Specialist-Engineering at a salary range of \$38,179 - \$48,727 and, to promote Constance Delury to that position in the Engineering Department at the Trenton-Morrisville Administration Building with starting compensation fixed at \$46,413 per annum, which is the 5th step in the pay pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

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CREATE POSITION OF ADMINISTRATIVE SPECIALIST-/PURCHASING-AND PROMOTE MICHELLE MCGONAGLE TO THAT POSITION

R: 2519-04-14- PER-20-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Smith seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the Executive Director to create a one position classification of Administrative Specialist-Purchasing at a salary range of \$38,179 - \$48,727 and, to promote Michelle McGonagle to that position in the Purchasing Department at the Trenton-Morrisville Administration Building with starting compensation fixed at \$44,196 per annum, which is the 4th step in the pay pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

CREATE POSITION OF INFORMATION CLERK/RECEPTIONIST AND TO PROMOTE MARY MCMANIMON TO THAT POSITION

R: 2520-04-14- PER-21-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Uliana seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the Executive Director to create a one position classification of Information Clerk/Receptionist at a salary range of \$31,715 - \$40,467 and to promote Mary McManimon to that to that position in Executive Offices at the New Hope Lambertville Headquarters with starting compensation fixed at \$34,961 per annum, which is the 3rd step in the pay pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

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ELIMINATE MIS SPECIALIST POSITION (4) IN THE IT DEPARTMENT

R: 2521-04-14- PER-22-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Laurenti seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the elimination of the four (4) MIS Specialist positions in the IT Department; and

“RESOLVED, that the Commission authorizes the Executive Director to effect the elimination of the four (4) MIS Specialist positions in the IT Department.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

CREATE POSITION IT INFRASTRUCTURE ARCHITECT AND PROMOTE JOHN BENCIVENGO TO THAT POSITION– IT DEPARTMENT

R: 2522-04-14- PER-23-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Uliana seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the Executive Director to create a one position classification of IT Infrastructure Architect at a salary range of \$75,028 - \$94,942 and to promote John Bencivengo to that to that position in the IT Department with starting compensation fixed at \$86,413 per annum, which is the 4th step in the pay pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

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CREATE POSITION IT OPERATIONS AND SUPPORT LEAD AND PROMOTE MARK SIMONETTA TO THAT POSITION – IT DEPARTMENT

R: 2523-04-14 - PER-24-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Hodas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the Executive Director to create a one position classification of IT Operations & Support lead at a salary range of \$71,456 - \$90,422 and to promote Mark Simonetta to that to that position in the IT Department with starting compensation fixed at \$82,299 per annum, which is the 4th step in the pay pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

CREATE POSITION IT SUPPORT ANALYST I AND PROMOTE JOHN MATTHEWS TO THAT POSITION – IT DEPARTMENT

R: 2524-04-14 - PER-25-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Smith seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the Executive Director to create a one position classification of IT Support Analyst at a salary range \$61,476 -- \$74,429 and, to promote John D. Matthews to that position at a starting annual salary of \$67,508 which is Step 3 of the recommended range for the class pending satisfactory completion of the required personnel processing..”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

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CREATE POSITION OF CARTEGRAPH ANAYLST AND PROMOTE JERRY ZACHARATOS TO THAT POSITION – IT DEPARTMENT

R: 2525-04-14 - PER-26-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Alfano moved and Commissioner Muchlhan seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the Executive Director to create a one position classification of Cartegraph Analyst at a salary range of \$58,145 - \$72,794 and to promote Jerry Zacharatos to that to that position in the IT Department with starting compensation fixed at \$60,471 per annum, which is the 2nd step in the pay pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

CREATE POSITION OF ADMINISTRATIVE SPECIALIST, EXECUTIVE OFFICE AND APPOINT MATTHEW HARTIGAN, JR. TO THAT POSITION

R: 2526-04-14 - PER-27-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Alfano seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the Executive Director to create a one position classification of Administrative Specialist, Executive Office at a salary range of \$38,179-48726 and appoint Matthew Hartigan Jr., to that position with starting compensation fixed at \$38,179 per annum, which is the introductory step of the recommended range for the class pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

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APPOINTMENT OF MARQUAN SMITH TO TOLL COLLECTOR POSITION-TRENTON MORRISVILLE TOLL BRIDGE

R: 2527-04-14- PER-28-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Hodas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the appointment of Marquan Smith to the position of Toll Collector at the Trenton-Morrisville Toll Bridge with starting compensation fixed at \$36,704 per annum, which is the minimum step in the salary range for the Toll Collector position (\$36,704 - \$46,846), pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPOINTMENT OF NIKIA TAYLOR TO TOLL COLLECTOR POSITION-TRENTON MORRISVILLE TOLL BRIDGE

R: 2528-04-14- PER-29-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Smith seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the appointment of Nikia Taylor to the position of Toll Collector at the Trenton-Morrisville Toll Bridge with starting compensation fixed at \$36,704 per annum, which is the minimum step in the salary range for the Toll Collector position (\$36,704 - \$46,846), pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

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APPOINTMENT OF DAWN HAWTHORNE TO TOLL COLLECTOR POSITION-TRENTON MORRISVILLE TOLL BRIDGE

R: 2529-04-14- PER-30-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Laurenti moved and Commissioner Smith seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the appointment of Dawn Hawthorne Taylor to the position of Toll Collector at the Trenton-Morrisville Toll Bridge with starting compensation fixed at \$36,704 per annum, which is the minimum step in the salary range for the Toll Collector position (\$36,704 - \$46,846), pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPOINTMENT OF GEORGE PARKER TO TOLL COLLECTOR POSITION-NEW HOPE-LAMBERTVILLE TOLL BRIDGE

R: 2530-04-14- PER-31-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hodas moved and Commissioner Laurenti seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the appointment of George Taylor to the position of Toll Collector at the New Hope-Lambertville Toll Bridge with starting compensation fixed at \$36,704 per annum, which is the minimum step in the salary range for the Toll Collector position (\$36,704 - \$46,846), pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

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APPOINTMENT OF DOMINICK FIELDS TO TOLL COLLECTOR POSITION-NEW HOPE-LAMBERTVILLE TOLL BRIDGE

R: 2531-04-14- PER-32-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Laurenti seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the appointment of Dominick Fields to the position of Toll Collector at the New Hope-Lambertville Toll Bridge with starting compensation fixed at \$36,704 per annum, which is the minimum step in the salary range for the Toll Collector position (\$36,704 - \$46,846), pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPOINTMENT OF ANTHONY DRAGOTTA TO TOLL COLLECTOR POSITION-I-78 TOLL BRIDGE

R: 2532-04-14- PER-33-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Uliana seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the appointment of Anthony Dragotta to the position of Toll Collector at the I-78 Toll Bridge with starting compensation fixed at \$36,704 per annum, which is the minimum step in the salary range for the Toll Collector position (\$36,704 - \$46,846), pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

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APPOINTMENT OF HONEYROSE SECA TO TOLL COLLECTOR POSITION-I-78 TOLL BRIDGE

R: 2533-04-14- PER-34-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Uliana moved and Commissioner Smith seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the appointment of Honeyrose Seca to the position of Toll Collector at the I-78 Toll Bridge with starting compensation fixed at \$36,704 per annum, which is the minimum step in the salary range for the Toll Collector position (\$36,704 - \$46,846), pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPOINTMENT OF LOUISE COSTANZO TO TOLL COLLECTOR POSITION-DELAWARE WATER GAP TOLL BRIDGE

R: 2534-04-14- PER-35-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hodas moved and Commissioner Muchlhan seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the appointment of Louise Costanzo to the position of Toll Collector at the Delaware Water Gap Toll Bridge with starting compensation fixed at \$36,704 per annum, which is the minimum step in the salary range for the Toll Collector position (\$36,704 - \$46,846), pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014

APPOINTMENT OF FRANK BROWN TO TOLL COLLECTOR POSITION- DELAWARE WATER GAP TOLL BRIDGE

R: 2535-04-14- PER-36-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Muehlhan moved and Commissioner Hodas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the appointment of Frank Brown to the position of Toll Collector at the Delaware Water Gap Toll Bridge with starting compensation fixed at \$36,704 per annum, which is the minimum step in the salary range for the Toll Collector position (\$36,704 - \$46,846), pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPOINTMENT OF BRIAN KEITH TO MAINTENANCE WORKER III- I-78 TOLL BRIDGE

R: 2536-04-14- PER-37-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Laurenti seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the appointment of Brian Keith to the position of Maintenance Worker III at the I-78 Toll Bridge with starting compensation fixed at \$31,714 per annum, which is the minimum step in the salary range for the Maintenance Worker III position (\$31,714 – \$40,467), pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014

APPOINTMENT OF TYLER PERRY TO MAINTENANCE WORKER III- DELAWARE WATER GAP TOLL BRIDGE

R: 2537-04-14- PER-38-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Hodas moved and Commissioner Muehlhan seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the appointment of Tyler Perry to the position of Maintenance Worker III at the Delaware Water Gap Toll Bridge with starting compensation fixed at \$31,714 per annum, which is the minimum step in the salary range for the Maintenance Worker III position (\$31,714 – \$40,467), pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPOINTMENT OF LOUIS SPINOZZI TO BRIDGE OFFICER NORTHAMPTON STREET TOLL SUPPORTED BRIDGE

R: 2538-04-14- PER-39-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Laurenti seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the appointment of Louis Spinozzi to the position of Bridge Officer at the Northampton Street Toll Supported Bridge with starting compensation fixed at \$33,291 per annum, which is the minimum step in the salary range for the Maintenance Worker III position (\$33,291 – \$42,485), pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014

APPOINTMENT OF DAVID DEPAOLA TO BRIDGE OFFICER RIVERTON-BELVIDERE TOLL SUPPORTED BRIDGE

R: 2539-04-14- PER-40-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Uliana seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via the resolution, authorizes the appointment of David DePaola to the position of Bridge Officer at the Riverton-Belvidere Toll Supported Bridge with starting compensation fixed at \$33,291 per annum, which is the minimum step in the salary range for the Maintenance Worker III position (\$33,291 – \$42,485), pending satisfactory completion of the required personnel processing.”

Chairman DeGerolamo then invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPROVAL FOR PAYMENT OF INVOICE STRADLEY RONON, PA LEGAL COUNSEL

R: 2540-04-14- ACCT -01-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Hodas seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via this Resolution authorizing payment of invoices #10327145, #10329423, #10327149 and #10327150 in the total amount of \$ 14,776.62 for Professional Services Rendered to Stradley Ronon, PA Legal Counsel.; and

“RESOLVED, identifying the Operating Fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014

APPROVAL FOR PAYMENT OF INVOICE

FLORIO, PERRUCCI, STEINHARDT AND FADER, NJ LEGAL COUNSEL

R: 2541-04-14- ACCT -02-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Uliana seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via this Resolution authorizing payment of invoices #88092, #88095, #88707, #92654, #93823, #92698, #93822 and #92649 in the total amount due of \$40,810.45 for Capital and Non-Capital Professional Services to Florio, Perrucci, Steinhardt and Fader, NJ Legal Counsel.; and

“RESOLVED, identifying the Operating Fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

APPROVAL FOR PAYMENT OF INVOICE

STEVENS & LEE, PA LABOR COUNSEL

R: 2542-04-14- ACCT -03-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Uliana seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via this Resolution, authorizes payment of invoice #412743 in the total amount due of \$5,677.69 for Professional Services Rendered;

“RESOLVED: identifying the Operating Fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014

APPROVAL FOR PAYMENT OF INVOICE WOLFF & SAMSON, NJ LABOR COUNSEL

R: 2543-04-14- ACCT -04-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

Chairman DeGerolamo then addressed the meeting and requested to be recorded as abstaining from this vote.

At the conclusion of the review, Commissioner Smith moved and Commissioner Uliana seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via this Resolution authorizing payment of invoice #296500 and #296498 in the total amount due of \$4,660.00 for professional services rendered to Wolff and Samson, New Jersey Labor Counsel;

“RESOLVED: identifying the Operating Fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was adopted

APPROVAL FOR PAYMENT OF INVOICE LANZA & LANZA

R: 2544-04-14- ACCT -05-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Uliana seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via this Resolution authorizing payment of invoice for the amount due of \$ 444.00 to Lanza & Lanza.

“RESOLVED: identifying the General Reserve Fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was adopted

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014

APPROVAL FOR PAYMENT OF INVOICE DILWORTH PAXON

R: 2545-04-14- ACCT -06-04-14

Chairman DeGerolamo addressed the Meeting and asked the Commission Members if, after their review, there were any questions.

At the conclusion of the review, Commissioner Smith moved and Commissioner Uliana seconded the adoption of the following Resolution:

“RESOLVED, by the Delaware River Joint Toll Bridge Commission at its Regular Meeting assembled this 28th day of April, 2014, via this Resolution authorizing payment of invoice #300770 in the amount of \$32,529 to Dilworth Paxson, LLP and;

“RESOLVED: identifying the General Reserve Fund as the source of funds required for any and all disbursements.”

Chairman DeGerolamo invited questions on the Resolution. No questions were presented and the Resolution was unanimously adopted.

INVITE ANY COMMENTS FROM PUBLIC

Chairman DeGerolamo addressed the meeting and invited any comments from the Public.

SCHEDULING OF THE MAY 19, 2014 ANNUAL MEETING

Chairman DeGerolamo addressed the Meeting and stated that the Commission's next meeting will be the Commission Annual Meeting scheduled for May 19, 2014.

- A. The Commission's By-Laws fix the last Tuesday of the month for the conduct of Regular Meetings. At Commission Meeting held December 29, 1997 the Commission Members waived the By-Laws and Scheduled the last Monday of the month for the conduct of Regular Meetings; therefore the Commission's May “Annual Meeting—Election of Officers” will be held on Monday, May 19, 2014, at the New Hope Headquarters and Administration Building, New Hope, Pennsylvania at 10:30 a.m.
- B. Appoint the Nominating Committee consisting of all Commission Members except the Chairman and Vice Chairman. The Nominating Committee shall meet prior to the “Annual Meeting” and make nominations for the election of the office of Chairman, Vice Chairman and Secretary-Treasurer.

Executive Director Resta assured the Commission Members that an “Official Notice of Meeting” would be forwarded to each and every Member of the Commission.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014

ADJOURNMENT

Chairman DeGerolamo invited a motion for Adjournment.

Commissioner Muchlhan then moved that the Meeting be adjourned and Commissioner Laurenti seconded the motion. The voice vote was unanimously affirmative and the Meeting was adjourned at 11:05 a.m., Monday, April 28, 2014.

Prepared and submitted by:



WENDY VADOLA READING

Assistant Secretary Treasurer to the Commission

Approved by:



JOSEPH J. RESTA

Executive Director

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28th, 2014

FINANCE

The following pages reflect a report on those items assigned to the Finance, Insurance and Management Committee.

Each item is reported separately and page numbered accordingly hereunder.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014

SUBJECT	DESCRIPTION	PAGE NUMBER
Accounting	Status of Cash Balances at March 31, 2014	1
Accounting	Status of Bond Retirement at March 31, 2014	2
Accounting	Status of Investments at March 31, 2014	3-6
Accounting	Status of Toll Traffic and Revenue & Toll Supported Traffic Month of March 2014 Compared with Month of March 2013	7-20
Accounting	Statistical Summary of Expenditures on Toll Bridges and Toll Supported Bridges Accounts for the Period March 1, 2014 through March 31, 2014	21-33
Accounting	Statement of Revenue and Expenses: Three Months Period ending March 31, 2014	34

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014

**There follows Cash Balances of the Commission at March 31, 2014 for the
information and review of the Members:**

COMMISSION CASH DEPOSITS

Wells Fargo Bank, N. A.

Revenue Fund	14,183,557
Payroll Fund	78,919
Insurance Clearing Account	450,000
TOTAL	\$ 14,712,476

CASH DEPOSIT GUARANTEES

Wells Fargo Bank	PA ACT 72	FULL BALANCE
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4/8/2014

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014

STATUS OF BRIDGE SYSTEM REVENUE BONDS at March 31, 2014

Maturity	SERIES 2005A				SERIES 2007A				SERIES 2007B				SERIES 2012A				SERIES 2012B				Total	
	Yield	Principal Amount	Maturities & Calls		Yield	Principal Amount	Maturities & Calls		Yield	Principal Amount	Maturities & Calls		Yield	Principal Amount	Maturities & Calls		Yield	Principal Amount	Maturities & Calls		Average Yield	Remaining Outstanding
7/1/2003		N/A				N/A				N/A												
7/1/2004	2.35%	\$ 330,000	\$ 330,000			N/A				N/A												
7/1/2005	2.50%	895,000	895,000			N/A				N/A												
7/1/2006	2.76%	950,000	950,000			N/A				N/A												
7/1/2007	2.90%	965,000	965,000		3.53%	\$ 470,000	\$ 470,000		4.23%	\$ 3,350,000	\$ 3,350,000											
7/1/2008	3.06%	1,005,000	1,005,000		3.53%	1,615,000	1,615,000		4.23%	3,350,000	3,350,000											
7/1/2009	3.23%	1,045,000	1,045,000		3.53%	1,410,000	1,410,000		4.23%	3,650,000	3,650,000											
7/1/2010	3.39%	1,095,000	1,095,000		3.54%	1,545,000	1,545,000		4.23%	3,850,000	3,850,000											
7/1/2011	3.53%	1,150,000	1,150,000		3.56%	1,670,000	1,670,000		4.23%	3,950,000	3,950,000											
7/1/2012	3.66%	1,210,000	1,210,000		3.58%	1,660,000	1,660,000		4.23%	4,200,000	4,200,000		0.35%	4,435,000	4,435,000		0.60%	3,430,000	3,430,000			
7/1/2013	3.76%	5,000,000			3.62%	1,450,000			4.23%	4,350,000							1.01%	3,360,000				
7/1/2014	3.85%	5,220,000			3.66%	1,970,000			4.23%	4,450,000							1.30%	3,385,000				
7/1/2015	3.96%	5,540,000	1,415,000		3.73%	1,760,000			4.23%	4,800,000			0.85%	1,030,000			1.61%	3,440,000				
7/1/2016	4.02%	5,835,000	1,485,000		3.80%	2,000,000			4.23%	4,950,000			1.09%	1,065,000			1.84%	3,490,000				
7/1/2017	4.04%	6,155,000	1,565,000		3.88%	2,010,000			4.23%	5,250,000			1.33%	1,100,000			2.18%	3,560,000				
7/1/2018	4.09%	6,480,000	1,645,000		3.96%	2,135,000			4.23%	5,450,000			1.61%	1,145,000				N/A				
7/1/2019	4.13%	6,840,000	1,735,000		4.03%	2,275,000			4.23%	5,650,000			1.90%	1,195,000				N/A				
7/1/2020	4.14%	1,825,000	1,825,000		4.08%	2,260,000			4.23%	5,950,000			2.14%	6,825,000				N/A				
7/1/2021	4.19%	1,920,000	1,920,000		4.12%	2,400,000			4.23%	6,250,000			2.33%	4,000,000				N/A				
7/1/2022	4.23%	2,020,000	2,020,000		4.17%	2,490,000			4.23%	6,550,000			2.50%	3,165,000				N/A				
7/1/2023	4.35%	2,125,000	2,125,000		4.21%	2,640,000			4.23%	6,800,000			2.60%	7,815,000				N/A				
7/1/2024	4.35%	2,235,000	2,235,000		4.25%	2,710,000			4.23%	7,150,000			2.67%	8,205,000				N/A				
7/1/2025	4.67%	2,345,000	2,345,000		4.27%	2,855,000			4.23%	7,450,000			2.73%	5,000,000				N/A				
7/1/2026	4.67%	2,450,000	2,450,000		4.30%	2,925,000			4.23%	7,800,000			3.01%	3,620,000				N/A				
7/1/2027	4.67%	2,560,000	2,560,000		4.35%	3,050,000			4.23%	8,200,000			3.06%	7,015,000	1,210,000			N/A				
7/1/2028	4.67%	2,675,000	2,675,000		4.35%	3,200,000			4.23%	8,550,000			3.12%	2,000,000				N/A				
7/1/2029	4.67%	2,795,000	2,795,000		4.35%	3,375,000			4.23%	8,900,000			3.17%	9,355,000				N/A				
7/1/2030	4.67%	N/A			4.35%	3,475,000			4.23%	9,350,000			3.21%	1,345,000				N/A				
7/1/2031		N/A			4.35%	3,595,000	3,595,000		4.23%	9,800,000			3.27%	N/A				N/A				
7/1/2032		N/A			4.39%	14,000,000	14,000,000		4.23%	N/A				N/A				N/A				
7/1/2033		N/A			4.39%	14,700,000	14,310,000			N/A				N/A				N/A				
7/1/2034		N/A			4.39%	15,435,000				N/A				N/A				N/A				
7/1/2035		N/A			4.60%	16,205,000				N/A				N/A				N/A				
7/1/2036		N/A			4.60%	16,955,000				N/A				N/A				N/A				
7/1/2037		N/A			4.60%					N/A				N/A				N/A				
		\$ 72,645,000	\$ 39,420,000			\$ 134,170,000	\$ 40,275,000			\$ 150,000,000	\$ 22,350,000			\$ 77,145,000	\$ 5,645,000			\$ 20,665,000	\$ 3,430,000			\$ 343,505,000

Footnote:

2012 Series Bonds Refunded remaining balance of 2003A Series and \$50,795,000 of the 2005A Series Bonds.



Delaware River
Joint Toll Bridge
Commission

DRJTBC

Delaware River Joint TBC
Purchases Report
Sorted by Fund - Maturity Date
March 1, 2014 - March 31, 2014

CUSIP	Investment #	Fund	Sec. Type	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
General Reserve Fund												
912828QA1	10320	01GRF	TRC FHLB	5,015,000.00	03/19/2014	03/31 - 09/30	5,204,629.69	52,698.83	2.250	03/31/2016	0.381	5,201,311.81
912828QX1	10321	01GRF	TRC FHLB	3,900,000.00	03/19/2014	07/31 - 01/31	3,990,644.53	7,595.30	1.500	07/31/2016	0.512	3,989,282.24
			Subtotal	8,915,000.00			9,195,274.22	60,294.13				9,190,594.05
			Total Purchases	8,915,000.00			9,195,274.22	60,294.13				9,190,594.05



Delaware River
Joint Toll Bridge
Commission

Delaware River Joint TBC
Investment Classification
Sorted by Fund - Maturity Date
March 31, 2014

DRJTBC

CUSIP	Investment #	Fund	Issuer	Investment Class	Par Value	YTM	Maturity Date	Market Price	Market Date	Market Value	Book Value	Reported Value
Debt Service Fund												
38145C752	10113	01DSF	Goldman Sachs Illa Fed Port	Amort	878,497.67	0.005		100.000	03/31/2014	878,497.67	878,497.67	878,497.67
Subtotal					878,497.67	0.005				878,497.67	878,497.67	878,497.67
General Reserve Fund												
38145C752	10115	01GRF	Goldman Sachs Illa Fed Port	Amort	6,597,175.03	0.005		100.000	03/31/2014	6,597,175.03	6,597,175.03	6,597,175.03
PAINVEST	10050	01GRF	PA Invest	Amort	5,076,096.91	0.050		100.000	03/31/2014	5,076,096.91	5,076,096.91	5,076,096.91
31398AXJ6	10208	01GRF	Federal National Mtg Assn	Fair	3,810,000.00	0.549	05/15/2014	100.297	03/31/2014	3,821,315.70	3,819,012.10	3,821,315.70
912828QS2	10245	01GRF	U.S. Treasury	Fair	4,955,000.00	0.284	06/15/2014	100.147	03/31/2014	4,962,283.85	4,959,722.27	4,962,283.85
06538CFW6	10310	01GRF	BANK TOKYO MITSUBISHI	Fair	6,000,000.00	0.250	06/30/2014	99.874	03/31/2014	5,992,458.33	5,996,250.00	5,992,458.33
46640QFW6	10307	01GRF	JP Morgan chase & Co CP	Fair	8,000,000.00	0.280	06/30/2014	99.859	03/31/2014	7,988,737.78	7,994,400.00	7,988,737.78
912828TA8	10270	01GRF	U.S. Treasury	Fair	7,280,000.00	0.215	06/30/2014	100.053	03/31/2014	7,283,858.40	7,280,614.25	7,283,858.40
3135G0BY8	10218	01GRF	Federal National Mtg Assn	Fair	4,500,000.00	0.391	08/28/2014	100.341	03/31/2014	4,515,345.00	4,508,824.75	4,515,345.00
912828DC1	10296	01GRF	U.S. Treasury	Fair	5,000,000.00	0.190	11/15/2014	102.582	03/31/2014	5,129,100.00	5,126,385.81	5,129,100.00
31398AZV7	10190	01GRF	Federal National Mtg Assn	Fair	1,780,000.00	0.760	11/20/2014	101.596	03/31/2014	1,808,408.80	1,800,820.20	1,808,408.80
31398AZV7	10199	01GRF	Federal National Mtg Assn	Fair	2,800,000.00	0.667	11/20/2014	101.596	03/31/2014	2,834,451.22	2,834,451.22	2,834,451.22
912828RV4	10261	01GRF	U.S. Treasury	Fair	3,500,000.00	0.258	12/15/2014	100.121	03/31/2014	3,504,235.00	3,499,809.33	3,504,235.00
3135G0FY4	10219	01GRF	Federal National Mtg Assn	Fair	4,500,000.00	0.432	12/16/2014	100.464	03/31/2014	4,520,880.00	4,510,179.70	4,520,880.00
3135G0FY4	10268	01GRF	Federal National Mtg Assn	Fair	10,000,000.00	0.287	12/19/2014	100.464	03/31/2014	10,046,400.00	10,033,065.96	10,046,400.00
912828ME7	10298	01GRF	U.S. Treasury	Fair	5,000,000.00	0.211	12/31/2014	101.895	03/31/2014	5,094,750.00	5,090,233.59	5,094,750.00
31359MA45	10220	01GRF	Federal National Mtg Assn	Fair	3,485,000.00	0.495	04/15/2015	105.007	03/31/2014	3,659,493.95	3,646,575.22	3,659,493.95
912828NLO	10221	01GRF	U.S. Treasury	Fair	6,000,000.00	0.508	06/30/2015	102.125	03/31/2014	6,127,500.00	6,101,285.90	6,127,500.00
912828NP1	10308	01GRF	Federal Home Loan Bank	Fair	3,880,000.00	0.261	07/31/2015	102.094	03/31/2014	3,961,247.20	3,956,850.86	3,961,247.20
31338V81	10297	01GRF	Federal Home Loan Bank	Fair	7,500,000.00	0.401	08/28/2015	100.169	03/31/2014	7,512,675.00	7,497,175.58	7,512,675.00
313383V81	10306	01GRF	Federal Home Loan Bank	Fair	9,980,000.00	0.301	08/28/2015	100.169	03/31/2014	9,996,866.20	9,990,255.33	9,996,866.20
912828NZ9	10312	01GRF	Federal Home Loan Bank	Fair	4,000,000.00	0.234	09/30/2015	101.529	03/31/2014	4,061,160.00	4,060,701.42	4,061,160.00
912828PE4	10299	01GRF	U.S. Treasury	Fair	5,000,000.00	0.419	10/31/2015	101.559	03/31/2014	5,077,950.00	5,065,394.82	5,077,950.00
912828PJ3	10317	01GRF	Federal Home Loan Bank	Fair	10,000,000.00	0.273	11/30/2015	101.787	03/31/2014	10,178,700.00	10,182,914.76	10,178,700.00
3130A0GK0	10305	01GRF	Federal Home Loan Bank	Fair	10,000,000.00	0.407	12/30/2015	99.840	03/31/2014	9,984,000.00	9,994,321.53	9,984,000.00
3130A0SD3	10313	01GRF	Federal Home Loan Bank	Fair	4,000,000.00	0.356	02/19/2016	99.995	03/31/2014	3,999,800.00	4,001,376.46	3,999,800.00
912828QA1	10320	01GRF	Federal Home Loan Bank	Fair	5,015,000.00	0.381	03/31/2016	103.614	03/31/2014	5,196,242.10	5,201,311.81	5,196,242.10
912828QF0	10311	01GRF	Federal Home Loan Bank	Fair	4,000,000.00	0.390	04/30/2016	103.168	03/31/2014	4,126,720.00	4,133,263.89	4,126,720.00
912828QP8	10309	01GRF	Federal Home Loan Bank	Fair	4,850,000.00	0.533	05/31/2016	102.672	03/31/2014	4,979,592.00	4,976,750.15	4,979,592.00

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Delaware River Joint TBC
Investment Classification
March 31, 2014

CUSIP	Investment #	Fund	Issuer	Investment Class	Par Value	YTM	Maturity Date	Market Price	Market Date	Market Value	Book Value	Reported Value
General Reserve Fund												
912828QX1	10321	01GRF	Federal Home Loan Bank	Fair	3,900,000.00	0.512	07/31/2016	102.133	03/31/2014	3,983,187.00	3,989,282.24	3,983,187.00
				Subtotal	160,408,271.94	0.330				162,030,866.25	161,924,501.09	162,030,866.25
Operating Fund												
38145C752	10108	01OF	Goldman Sachs Ila Fed Port	Amort	191,295.29	0.005		100.000	03/31/2014	191,295.29	191,295.29	191,295.29
3135G0FY4	10289	01OF	Federal National Mtg Assn	Fair	1,875,000.00	0.264	12/19/2014	100.464	03/31/2014	1,883,700.00	1,881,511.68	1,883,700.00
313381H24	10274	01OF	Federal Home Loan Bank	Fair	1,975,000.00	0.300	01/16/2015	100.107	03/31/2014	1,977,113.25	1,974,218.00	1,977,113.25
				Subtotal	4,041,295.29	0.269				4,052,108.54	4,047,024.97	4,052,108.54
Reserve Maintenance Fund												
38145C752	10106	01RMF	Goldman Sachs Ila Fed Port	Amort	103,475.42	0.005		100.000	03/31/2014	103,475.42	103,475.42	103,475.42
3135G0FY4	10291	01RMF	Federal National Mtg Assn	Fair	935,000.00	0.264	12/19/2014	100.464	03/31/2014	939,338.40	938,247.16	939,338.40
313381H24	10275	01RMF	Federal Home Loan Bank	Fair	1,085,000.00	0.300	01/16/2015	100.107	03/31/2014	1,086,160.95	1,084,570.40	1,086,160.95
				Subtotal	2,123,475.42	0.269				2,128,974.77	2,126,292.98	2,128,974.77
Construction Fund 2005A												
38145C752	10112	05CF05	Goldman Sachs Ila Fed Port	Amort	4,263.21	0.005		100.000	03/31/2014	4,263.21	4,263.21	4,263.21
				Subtotal	4,263.21	0.005				4,263.21	4,263.21	4,263.21
Debt Service Reserve 2005A												
38145C752	10110	05DSRF05	Goldman Sachs Ila Fed Port	Amort	48,144.39	0.005		100.000	03/31/2014	48,144.39	48,144.39	48,144.39
3135G0SB0	10282	05DSRF05	Federal National Mtg Assn	Fair	1,490,000.00	0.478	12/21/2015	100.101	03/31/2014	1,491,504.90	1,487,353.33	1,491,504.90
3130A0SD3	10314	05DSRF05	Federal Home Loan Bank	Fair	1,445,000.00	0.356	02/19/2016	99.995	03/31/2014	1,444,927.75	1,445,497.25	1,444,927.75
				Subtotal	2,983,144.39	0.412				2,984,577.04	2,980,994.97	2,984,577.04
Construction Fund 2007												
38145C752	10114	06CF07	Goldman Sachs Ila Fed Port	Amort	4,840,487.20	0.005		100.000	03/31/2014	4,840,487.20	4,840,487.20	4,840,487.20
06538CDW8	10304	06CF07	BANK TOKYO MITSUBISHI	Fair	2,000,000.00	0.220	04/30/2014	99.926	03/31/2014	1,998,533.33	1,999,645.55	1,998,533.33
912828SW1	10282	06CF07	U.S. Treasury	Fair	3,000,000.00	0.149	05/31/2014	100.037	03/31/2014	3,001,110.00	3,000,495.16	3,001,110.00
912828KY5	10283	06CF07	U.S. Treasury	Fair	2,500,000.00	0.164	06/30/2014	100.643	03/31/2014	2,516,075.00	2,515,158.28	2,516,075.00
912828TF7	10277	06CF07	U.S. Treasury	Fair	1,500,000.00	0.172	07/31/2014	100.025	03/31/2014	1,500,375.00	1,499,761.40	1,500,375.00
89233HHB3	10318	06CF07	TOYOTA Motor Credit CP	Fair	2,000,000.00	0.200	08/11/2014	99.899	03/31/2014	1,997,988.89	1,998,533.33	1,997,988.89
912828TQ3	10276	06CF07	U.S. Treasury	Fair	2,000,000.00	0.196	09/30/2014	100.080	03/31/2014	2,001,800.00	2,000,536.55	2,001,800.00
3135G0DW0	10285	06CF07	Federal National Mtg Assn	Fair	2,000,000.00	0.231	10/30/2014	100.289	03/31/2014	2,005,780.00	2,004,564.56	2,005,780.00
				Subtotal	19,840,487.20	0.143				19,862,149.42	19,859,182.03	19,862,149.42

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Delaware River Joint TBC
Investment Classification
March 31, 2014

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CUSIP	Investment #	Fund	Issuer	Investment Class	Par Value	YTM	Maturity Date	Market Price	Market Date	Market Value	Book Value	Reported Value
Clearing Fund 2012A												
38145C752	10294	06CLEAR12	Goldman Sachs Ila Fed Port	Amort	156,065.14	0.005		100.000	03/31/2014	156,065.14	156,065.14	156,065.14
				Subtotal	156,065.14	0.005				156,065.14	156,065.14	156,065.14
Debt Service Reserve Fund 12A												
38145C752	10260	06DSRF12A	Goldman Sachs Ila Fed Port	Amort	37,011.46	0.005		100.000	03/31/2014	37,011.46	37,011.46	37,011.46
3135G0NV1	10264	06DSRF12A	Federal National Mtg Assn	Fair	2,845,000.00	0.368	09/28/2015	100.396	03/31/2014	2,856,266.20	2,850,555.51	2,856,266.20
				Subtotal	2,882,011.46	0.363				2,893,277.66	2,887,566.97	2,893,277.66
Debt Service Reserve Fund 07A												
38145C752	10111	06DSRF7A	Goldman Sachs Ila Fed Port	Amort	345,968.39	0.005		100.000	03/31/2014	345,968.39	345,968.39	345,968.39
3135G0SB0	10293	06DSRF7A	Federal National Mtg Assn	Fair	5,780,000.00	0.478	12/21/2015	100.101	03/31/2014	5,785,837.80	5,769,733.05	5,785,837.80
3130A0SD3	10315	06DSRF7A	Federal Home Loan Bank	Fair	5,780,000.00	0.356	02/19/2016	99.995	03/31/2014	5,779,711.00	5,781,988.99	5,779,711.00
				Subtotal	11,905,968.39	0.405				11,911,517.19	11,897,690.43	11,911,517.19
				Total	205,223,480.11	0.315				206,902,296.89	206,762,079.46	206,902,296.89

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
Meeting of April 28, 2014
TOLL TRAFFIC AND REVENUE STATISTICS (March, 2014)

Summary: The Commission experienced a small increase in total toll revenue for March 2014 in comparison to the March 2013 traffic and revenue statistics. Total toll traffic however reflected a decrease for the month of March.

Analysis of March 2014 / March 2013 toll revenue data comparison:

- An overall toll revenue increase of 0.05 percent was recorded at the Commission's seven toll bridges for the month.
- Commercial-vehicle toll revenue reflected a 1.37 percent increase.
- Passenger-vehicle toll revenue generated a 3.49 percent decrease.

Analysis of March 2014 / March 2013 traffic data comparison:

- Total toll traffic decreased by 88,336 vehicles, or 2.89 percent for the month.
- Commercial-vehicle traffic increased by 3,153 vehicles, or 0.76 percent.
- Passenger-vehicle toll traffic decreased by 91,489 vehicles, or 3.46 percent.
- Total recorded westbound traffic at the 11 vehicular toll supported bridges for March 2014 decreased by 57,135 vehicles, or 2.20 percent as compared to March 2013. Average daily westbound traffic at these toll supported bridges for March 2014 was 81,830 vehicles as compared for 83,673 vehicles in March 2013.

Traffic analysis for 2014 YTD:

- Average daily toll traffic for the Commission's seven toll bridges for March 2014 was 95,827 total vehicles as compared to 98,677 total vehicles in March 2013. Total YTD toll traffic at these bridges is reflecting a 5.06% decrease for the first quarter of 2014 as compared to the same three-month period in 2013.
- Recorded westbound traffic on the 11 toll supported bridges is reflecting a 5.54% decrease for the first three months of 2014 as compared to the same period in 2013.

DISTRICT REVIEW:

District 1

Total toll traffic at Trenton-Morrisville (TM) for March 2014 reflected a 0.46 percent decrease when compared to March 2013 as the result of the decrease of 4,144 cars and the increase of 1,132 trucks. At New Hope-Lambertville (NHL), decreases of 2,228 cars and 204 trucks combined to generate a decrease in total toll traffic of 1.60 percent for March 2014 as compared to March 2013.

District II

The I-78 Toll Bridge generated an increase of 0.68 percent in total toll traffic for the month of March 2014 compared to March 2013 as the result of the decrease of 2,927 cars and the increase of 8,849 trucks. At the Easton-Phillipsburg (EP) Toll Bridge, decreases of 42,388 passenger vehicles and 6,460 trucks combined to produce a 10.72 percent decrease in total toll traffic for March 2014.

District III

Portland-Columbia (PC) experienced a 4.94 percent decrease in total toll traffic during March 2014 as a result of decreases of 4,159 automobiles and 591 trucks compared to March 2013. At the Delaware Water Gap (DWG) Toll Bridge, a decrease of 34,755 passenger vehicles combined with an increase of 319 trucks to generate an overall decrease of 4.68 percent in total toll traffic for March 2014 as compared to March 2013. At Milford-Montague (MM), the decrease of 888 passenger vehicles and the increase of 108 trucks combined to produce a 0.87 percent decrease in total toll traffic for the month of March 2014.

E-ZPass Penetration Rates

The table below provides a comparison of the *E-ZPass* penetration rates for the Commission's seven (7) toll bridges for the months of March, 2014 and March, 2013, and the year-to-date periods ending March 31, 2014 and March 31, 2013.

		<i>E-ZPass</i> PENETRATION RATES					
		MAR. 2014	MAR. 2013	Change in Monthly Percentage	YTD 2014	YTD 2013	Change in YTD Percentage
All Toll Bridges	Cars	63.44	62.64	0.80	64.22	63.28	0.94
	Trucks	82.47	81.17	1.30	82.83	81.19	1.64
	Total	65.45	64.45	1.00	65.94	65.05	0.89
Trenton - Morrisville	Cars	60.08	59.69	0.39	60.44	60.38	0.06
	Trucks	88.96	86.85	2.11	88.69	87.98	0.71
	Total	62.09	61.52	0.57	62.49	62.29	0.20
New Hope - Lambertville	Cars	75.75	74.33	1.42	75.94	75.06	0.88
	Trucks	80.49	80.15	0.34	82.95	80.88	2.07
	Total	76.03	74.66	1.37	76.36	75.40	0.96
I-78	Cars	63.97	62.56	1.41	64.30	62.96	1.34
	Trucks	82.30	81.25	1.05	82.65	81.30	1.35
	Total	68.66	67.18	1.48	69.13	67.65	1.48
Easton - Phillipsburg	Cars	66.09	65.07	1.02	66.16	65.63	0.53
	Trucks	80.77	81.07	-0.30	81.02	79.85	1.17
	Total	66.96	66.14	0.82	67.08	66.56	0.52
Portland - Columbia	Cars	59.18	57.19	1.99	59.03	57.47	1.56
	Trucks	80.79	80.53	0.26	82.32	80.96	1.36
	Total	60.43	58.61	1.82	60.35	58.85	1.50
Delaware Water Gap	Cars	60.09	59.50	0.59	61.11	60.29	0.82
	Trucks	80.76	78.86	1.90	81.18	78.52	2.66
	Total	63.27	62.33	0.94	64.24	63.08	1.16
Milford - Montague	Cars	55.67	56.89	-1.22	56.63	57.30	-0.67
	Trucks	79.17	78.61	0.56	81.65	80.77	0.88
	Total	56.28	57.42	-1.14	57.38	57.91	-0.53

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

ALL TOLL BRIDGES

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

MARCH, 2014

JANUARY 1, 2013			JANUARY 1, 2014			MONTH OF			MONTH OF		
MARCH 31, 2013			MARCH 31, 2014			MARCH 2014			MARCH 2013		
90 DAYS			90 DAYS			31 DAYS			31 DAYS		
NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	
7,334,442	\$ 7,363,399.50		6,933,941	\$ 6,957,209.00	Passenger	2,553,250	\$ 2,562,630.25		2,644,739	\$ 2,656,337.75	
-	(247,329.34)		-	(245,009.02)	Discounts *	-	(85,744.68)		-	(89,810.15)	
7,334,442	\$ 7,116,070.16		6,933,941	\$ 6,712,199.98	TOTAL PASSENGER	2,553,250	\$ 2,476,885.57		2,644,739	\$ 2,566,527.60	
193,839	1,250,261.55		191,899	1,237,102.75	2-Axle Trucks	64,942	418,845.05		67,729	436,842.45	
83,856	993,246.80		79,653	942,450.00	3-Axle Trucks	29,684	351,405.60		30,729	363,924.80	
77,426	1,207,902.00		75,843	1,182,878.80	4-Axle Trucks	27,782	433,521.60		27,083	422,863.60	
806,565	15,819,310.00		787,729	15,447,130.00	5-Axle Trucks	285,994	5,607,720.00		277,619	5,442,034.00	
25,958	604,452.00		22,110	514,510.60	6-Axle Trucks	8,147	189,529.00		9,691	225,787.20	
2,818	77,823.60		2,340	65,590.80	7-Axle Trucks	836	23,473.20		1,375	37,863.60	
11	617.60		1	57.60	Permits	1	57.60		7	406.70	
1,190,473	\$ 19,953,613.55		1,159,575	\$ 19,389,718.55	TOTAL TRUCKS	417,386	\$ 7,024,552.05		414,233	\$ 6,929,722.35	
8,524,915	\$ 27,069,683.71		8,093,516	\$ 26,101,918.53	TOTAL TOLL VEHICLES	2,970,636	9,501,437.62		3,058,972	9,496,249.95	
94,721	\$ 300,774.26		89,928	\$ 290,021.32	DAILY AVERAGE	95,827	\$ 306,497.99		96,677	\$ 306,330.64	

Rate Change	
Traffic (toll)	
Autos	-5.06%
Trucks	-5.46%
Revenue	-2.80%
Autos	-3.58%
Trucks	-5.68%

Rate Change	
Traffic (toll)	
Autos	-2.89%
Trucks	-3.46%
Revenue	0.76%
Autos	0.05%
Trucks	-3.49%

* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period, as well as discounts for employee's and Commission vehicle's non-revenue crossings.

NOTE: Several snow and ice events during the month of February resulted in decreases in both automobile and truck traffic in all three Districts.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

TRENTON - MORRISVILLE TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

MARCH, 2014

JANUARY 1, 2013 MARCH 31, 2013 90 DAYS			JANUARY 1, 2014 MARCH 31, 2014 90 DAYS			MARCH, 2014			MONTH OF MARCH 2014 31 DAYS		
NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	
1,732,943	\$ 1,736,592.75 (48,707.03)		1,660,908	\$ 1,663,653.00 (46,622.44)	Passenger Discounts *	611,989	\$ 613,022.00 (16,036.51)		616,133	\$ 617,561.00 (17,490.57)	
1,732,943	\$ 1,687,885.72		1,660,908	\$ 1,617,030.56	TOTAL PASSENGER	611,989	\$ 596,985.49		616,133	\$ 600,070.43	
50,115	324,016.25		50,212	324,028.25	2-Axle Trucks	17,556	113,291.10		17,191	111,211.45	
18,176	216,940.80		18,377	219,044.40	3-Axle Trucks	6,727	80,209.20		6,567	78,474.00	
16,844	265,612.80		16,662	262,350.40	4-Axle Trucks	6,213	97,859.20		5,838	92,067.20	
43,879	860,802.00		41,545	814,598.00	5-Axle Trucks	15,100	295,958.00		14,937	292,996.00	
371	8,743.20		389	9,120.00	6-Axle Trucks	194	4,562.40		127	2,990.40	
4	116.00		26	1,049.60	7-Axle Trucks	5	140.00		3	88.00	
					Permits						
129,389	\$ 1,676,231.05		127,211	\$ 1,630,290.65	TOTAL TRUCKS	45,795	\$ 592,019.90		44,663	\$ 577,827.05	
1,862,332	\$ 3,364,116.77		1,788,119	\$ 3,247,321.21	TOTAL TOLL VEHICLES	657,784	\$ 1,189,005.39		660,796	\$ 1,177,897.48	
20,693	\$ 37,379.08		19,868	\$ 36,081.35	DAILY AVERAGE	21,219	\$ 38,355.01		21,316	\$ 37,996.69	
Rate Change Traffic (toll)			Rate Change Traffic (toll)			Rate Change Traffic (toll)			Rate Change Traffic (toll)		
Autos			Autos			Autos			Autos		
-3.98%			-4.16%			-0.46%			-0.67%		
Trucks			Trucks			Trucks			Trucks		
-1.68%			-1.68%			2.53%			2.53%		
Revenue			Revenue			Revenue			Revenue		
-3.47%			-3.47%			0.94%			0.94%		
Autos			Autos			Autos			Autos		
-4.20%			-4.20%			-0.51%			-0.51%		
Trucks			Trucks			Trucks			Trucks		
-2.74%			-2.74%			2.46%			2.46%		

* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

NEW HOPE - LAMBERTVILLE TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

MARCH, 2014

JANUARY 1, 2013 MARCH 31, 2013 90 DAYS			JANUARY 1, 2014 MARCH 31, 2014 90 DAYS			MARCH, 2014			MONTH OF MARCH 2013 31 DAYS																																																																																						
NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE	VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE																																																																																					
387,353 \$	399,116.50 (17,898.17)	382,300 \$	383,646.00 (17,748.57)	Passenger Discounts *	141,251 \$	141,601.00 (6,562.20)	143,479 \$	144,159.00 (6,064.45)																																																																																							
387,353 \$	381,218.33	382,300 \$	365,897.43	TOTAL PASSENGER	141,251 \$	135,238.80	143,479 \$	138,094.55																																																																																							
12,862	83,191.55	12,479	80,617.55	2-Axle Trucks	4,414	28,547.35	4,431	28,671.50																																																																																							
3,858	46,023.60	3,084	36,652.80	3-Axle Trucks	1,261	15,019.20	1,493	17,824.80																																																																																							
1,795	27,862.80	1,740	27,008.00	4-Axle Trucks	592	9,176.00	588	9,108.80																																																																																							
6,424	126,274.00	6,480	126,906.00	5-Axle Trucks	2,319	45,368.00	2,253	44,282.00																																																																																							
121	2,892.00	114	2,702.40	6-Axle Trucks	44	1,048.80	68	1,627.20																																																																																							
12	346.40	9	256.00	7-Axle Trucks Permits	2	56.00	3	92.00																																																																																							
25,072 \$	286,580.35	23,906 \$	274,142.75	TOTAL TRUCKS	8,632 \$	99,215.35	8,836 \$	101,606.30																																																																																							
422,425 \$	687,798.68	406,206 \$	640,040.18	TOTAL TOLL VEHICLES	149,883 \$	234,454.15	152,315 \$	239,700.85																																																																																							
4,694 \$	7,419.99	4,513 \$	7,111.56	DAILY	4,835 \$	7,563.04	4,913 \$	7,732.29																																																																																							
<table> <tr> <td colspan="2">Rate Change</td><td colspan="2">Rate Change</td><td colspan="2">Rate Change</td><td colspan="2">Rate Change</td><td colspan="2">Rate Change</td><td colspan="2">Rate Change</td></tr> <tr> <td>Traffic (toll)</td><td>-3.84%</td><td>Traffic (toll)</td><td>-3.84%</td><td>Traffic (toll)</td><td>-3.84%</td><td>Traffic (toll)</td><td>-3.84%</td><td>Traffic (toll)</td><td>-3.84%</td><td>Traffic (toll)</td><td>-3.84%</td></tr> <tr> <td>Autos</td><td>-3.79%</td><td>Autos</td><td>-3.79%</td><td>Autos</td><td>-3.79%</td><td>Autos</td><td>-3.79%</td><td>Autos</td><td>-3.79%</td><td>Autos</td><td>-3.79%</td></tr> <tr> <td>Trucks</td><td>-4.65%</td><td>Trucks</td><td>-4.65%</td><td>Trucks</td><td>-4.65%</td><td>Trucks</td><td>-4.65%</td><td>Trucks</td><td>-4.65%</td><td>Trucks</td><td>-4.65%</td></tr> <tr> <td>Revenue</td><td>-4.16%</td><td>Revenue</td><td>-4.16%</td><td>Revenue</td><td>-4.16%</td><td>Revenue</td><td>-4.16%</td><td>Revenue</td><td>-4.16%</td><td>Revenue</td><td>-4.16%</td></tr> <tr> <td>Autos</td><td>-4.02%</td><td>Autos</td><td>-4.02%</td><td>Autos</td><td>-4.02%</td><td>Autos</td><td>-4.02%</td><td>Autos</td><td>-4.02%</td><td>Autos</td><td>-4.02%</td></tr> <tr> <td>Trucks</td><td>-4.34%</td><td>Trucks</td><td>-4.34%</td><td>Trucks</td><td>-4.34%</td><td>Trucks</td><td>-4.34%</td><td>Trucks</td><td>-4.34%</td><td>Trucks</td><td>-4.34%</td></tr> </table>												Rate Change		Rate Change		Rate Change		Rate Change		Rate Change		Rate Change		Traffic (toll)	-3.84%	Traffic (toll)	-3.84%	Traffic (toll)	-3.84%	Traffic (toll)	-3.84%	Traffic (toll)	-3.84%	Traffic (toll)	-3.84%	Autos	-3.79%	Autos	-3.79%	Autos	-3.79%	Autos	-3.79%	Autos	-3.79%	Autos	-3.79%	Trucks	-4.65%	Trucks	-4.65%	Trucks	-4.65%	Trucks	-4.65%	Trucks	-4.65%	Trucks	-4.65%	Revenue	-4.16%	Revenue	-4.16%	Revenue	-4.16%	Revenue	-4.16%	Revenue	-4.16%	Revenue	-4.16%	Autos	-4.02%	Autos	-4.02%	Autos	-4.02%	Autos	-4.02%	Autos	-4.02%	Autos	-4.02%	Trucks	-4.34%	Trucks	-4.34%	Trucks	-4.34%	Trucks	-4.34%	Trucks	-4.34%	Trucks	-4.34%
Rate Change		Rate Change		Rate Change		Rate Change		Rate Change		Rate Change																																																																																					
Traffic (toll)	-3.84%	Traffic (toll)	-3.84%	Traffic (toll)	-3.84%	Traffic (toll)	-3.84%	Traffic (toll)	-3.84%	Traffic (toll)	-3.84%																																																																																				
Autos	-3.79%	Autos	-3.79%	Autos	-3.79%	Autos	-3.79%	Autos	-3.79%	Autos	-3.79%																																																																																				
Trucks	-4.65%	Trucks	-4.65%	Trucks	-4.65%	Trucks	-4.65%	Trucks	-4.65%	Trucks	-4.65%																																																																																				
Revenue	-4.16%	Revenue	-4.16%	Revenue	-4.16%	Revenue	-4.16%	Revenue	-4.16%	Revenue	-4.16%																																																																																				
Autos	-4.02%	Autos	-4.02%	Autos	-4.02%	Autos	-4.02%	Autos	-4.02%	Autos	-4.02%																																																																																				
Trucks	-4.34%	Trucks	-4.34%	Trucks	-4.34%	Trucks	-4.34%	Trucks	-4.34%	Trucks	-4.34%																																																																																				

* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

178 TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

MARCH, 2014

JANUARY 1, 2013 MARCH 31, 2013 90 DAYS			JANUARY 1, 2014 MARCH 31, 2014 90 DAYS			MONTH OF MARCH 2014 31 DAYS			MONTH OF MARCH 2013 31 DAYS		
NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	
1,809,762	\$ 1,821,106.25		1,718,382	\$ 1,727,699.50	Passenger	650,778	\$ 654,568.75		653,705	\$ 658,163.25	
	(66,667.50)			(67,411.72)	Discounts *		(23,040.05)			(26,024.13)	
1,809,762	\$ 1,754,438.75		1,718,382	\$ 1,660,287.78	TOTAL PASSENGER	650,778	\$ 631,528.70		653,705	\$ 632,139.12	
55,128	354,946.40		56,393	363,129.65	2-Axle Trucks	19,242	123,914.70		19,837	127,662.20	
31,389	370,194.00		29,943	352,723.20	3-Axle Trucks	11,120	131,126.40		11,382	134,155.20	
33,516	519,116.80		34,136	529,035.20	4-Axle Trucks	12,769	198,140.80		11,517	178,665.60	
482,367	9,454,348.00		477,598	9,359,758.00	5-Axle Trucks	174,282	3,416,102.00		163,998	3,213,452.00	
17,002	394,996.80		14,639	340,285.00	6-Axle Trucks	5,379	125,043.40		6,640	154,454.40	
2,369	64,891.60		1,805	49,748.80	7-Axle Trucks	654	18,122.40		1,222	33,388.00	
1			-		Permits	-			1		
621,772	\$ 11,158,493.60		614,514	\$ 10,994,679.85	TOTAL TRUCKS	223,446	\$ 4,012,449.70		214,597	\$ 3,841,777.40	
2,431,534	\$ 12,912,932.35		2,332,896	\$ 12,654,967.63	TOTAL TOLL VEHICLES	874,224	\$ 4,643,978.40		868,302	\$ 4,473,916.52	
27,017	\$ 143,477.03		25,921	\$ 140,610.75	DAILY AVERAGE	28,201	\$ 149,805.75		28,010	\$ 144,319.89	

Rate Change		
Traffic (toll)	-4.06%	
Autos	-5.05%	
Trucks	-1.17%	
Revenue	-2.00%	
Autos	-5.37%	
Trucks	-1.47%	

Rate Change		
Traffic (toll)	0.68%	
Autos	-0.45%	
Trucks	4.12%	
Revenue	3.80%	
Autos	-0.10%	
Trucks	4.44%	

* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

EASTON - PHILLIPSBURG TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

MARCH, 2014

JANUARY 1, 2013 MARCH 31, 2013 90 DAYS			JANUARY 1, 2014 MARCH 31, 2014 90 DAYS			MARCH 2014 31 DAYS			MONTH OF MARCH 2013 31 DAYS		
NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	
1,175,832	\$ 1,178,783.00		1,072,218	\$ 1,074,460.75	Passenger	382,845	\$ 383,771.00		425,233	\$ 426,535.75	
	(37,173.15)			(36,614.05)	Discounts *		(13,427.73)			(12,601.80)	
1,175,832	\$ 1,141,609.85		1,072,218	\$ 1,037,846.70	TOTAL PASSENGER	382,845	\$ 370,343.27		425,233	\$ 413,933.95	
32,406	209,295.70		30,312	195,499.20	2-Axle Trucks	10,164	65,591.50		11,226	72,474.60	
9,273	109,718.40		7,255	85,966.80	3-Axle Trucks	2,578	30,568.80		3,503	41,433.60	
7,838	123,616.00		6,388	101,374.40	4-Axle Trucks	2,445	38,886.40		3,004	47,259.20	
32,187	631,118.00		26,835	528,300.00	5-Axle Trucks	8,730	171,598.00		12,539	244,804.00	
387	9,038.40		259	6,158.40	6-Axle Trucks	97	2,311.20		198	4,579.20	
8	229.20		7	265.20	7-Axle Trucks	1	28.00		5	145.20	
					Permits	-					
82,099	\$ 1,083,015.70		71,056	\$ 917,564.00	TOTAL TRUCKS	24,015	\$ 308,983.90		30,475	\$ 410,695.80	
1,257,931	\$ 2,224,625.55		1,143,274	\$ 1,955,410.70	TOTAL TOLL VEHICLES	406,860	\$ 679,327.17		455,708	\$ 824,629.75	
13,977	\$ 24,718.06		12,703	\$ 21,726.79	DAILY AVERAGE	13,125	\$ 21,913.78		14,700	\$ 26,600.96	
Rate Change Traffic (toll)			Rate Change Traffic (toll)			Rate Change Traffic (toll)			Rate Change Traffic (toll)		
Autos			Autos			Autos			Autos		
-9.11%			-8.81%			-10.72%			-10.72%		
Trucks			Trucks			Trucks			Trucks		
-13.45%			-12.10%			Revenue			Revenue		
-9.09%			-15.28%			Autos			Autos		
-15.28%						Trucks			Trucks		

* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

PORTLAND - COLUMBIA TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

MARCH, 2014

JANUARY 1, 2013			JANUARY 1, 2014			MONTH OF			MONTH OF		
MARCH 31, 2013			MARCH 31, 2014			MARCH 2014			MARCH 2013		
90 DAYS			90 DAYS			31 DAYS			31 DAYS		
NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE	VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE	NUMBER OF VEHICLES	TOTAL REVENUE	
254,508 \$	255,624.00 (12,410.39)	238,625 \$	239,668.00 (13,936.30)	Passenger Discounts *	86,072 \$	86,477.00 (4,309.66)	90,231 \$	90,661.00 (4,222.67)			
254,508 \$	243,213.61	238,625 \$	225,731.70	TOTAL PASSENGER	86,072 \$	81,667.34	90,231 \$	86,438.33			
5,887	38,089.35	5,987	38,678.25	2-Axle Trucks	1,897	12,296.70	1,970	12,751.05			
2,022	24,117.60	1,882	22,360.80	3-Axle Trucks	795	9,453.60	789	9,418.80			
2,043	32,627.20	1,481	23,576.00	4-Axle Trucks	635	10,100.80	979	15,638.40			
5,786	114,920.00	4,972	98,532.00	5-Axle Trucks	1,915	37,970.00	2,094	41,572.00			
96	2,298.80	48	1,137.60	6-Axle Trucks	22	518.40	23	549.60			
		-	-	7-Axle Trucks	-	-	-	-			
				Permits							
15,834 \$	212,050.95	14,370 \$	184,284.65	TOTAL TRUCKS	5,264 \$	70,339.50	5,855 \$	79,929.85			
270,342 \$	455,264.56	252,995 \$	410,016.35	TOTAL TOLL VEHICLES	91,336 \$	152,006.84	96,066 \$	166,368.18			
3,004 \$	5,058.50	2,811 \$	4,555.74	DAILY AVERAGE	2,946 \$	4,903.45	3,100 \$	5,366.72			

Rate Change	
Traffic (toll)	-6.42%
Autos	-6.24%
Trucks	-9.25%
Revenue	-9.94%
Autos	-7.19%
Trucks	-13.09%

Rate Change	
Traffic (toll)	-4.94%
Autos	-4.61%
Trucks	-10.09%
Revenue	-8.63%
Autos	-5.52%
Trucks	-12.00%

* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

DELAWARE WATER GAP TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

MARCH, 2014

JANUARY 1, 2013 MARCH 31, 2013 90 DAYS				JANUARY 1, 2014 MARCH 31, 2014 90 DAYS				MARCH 2014 31 DAYS				MONTH OF MARCH 2013 31 DAYS					
NUMBER OF VEHICLES		TOTAL REVENUE		NUMBER OF VEHICLES		TOTAL REVENUE		VEHICLE CLASS		NUMBER OF VEHICLES		TOTAL REVENUE		NUMBER OF VEHICLES		TOTAL REVENUE	
1,720,453		\$ 1,727,573.00		1,625,550		\$ 1,631,267.75		Passenger		593,322		\$ 595,629.50		628,077		\$ 630,928.75	
1,720,453		\$(54,044.86)		-		\$(48,470.99)		Discounts *		-		\$(16,359.33)		-		\$(19,750.33)	
		\$ 1,673,528.14		1,625,550		\$ 1,582,796.76		TOTAL PASSENGER		593,322		\$ 579,270.17		628,077		\$ 611,176.42	
33,022		212,264.85		31,248		201,262.10		2-Axle Trucks		10,119		65,186.55		11,616		74,680.45	
18,747		221,592.00		18,754		221,431.20		3-Axle Trucks		7,083		83,594.40		6,855		80,949.20	
15,058		233,892.40		15,181		235,464.00		4-Axle Trucks		5,030		77,793.60		5,036		78,247.60	
234,547		4,604,540.00		228,881		4,490,804.00		5-Axle Trucks		83,099		1,629,838.00		81,307		1,595,156.00	
7,973		186,297.60		6,655		154,963.20		6-Axle Trucks		2,409		55,996.80		2,634		61,562.40	
424		12,200.40		492		14,243.20		7-Axle Trucks		174		5,126.80		142		4,150.40	
10		617.60		1		57.60		Permits		1		57.60		6		406.70	
309,781		\$ 5,471,394.65		301,212		\$ 5,318,225.30		TOTAL TRUCKS		107,915		\$ 1,917,593.75		107,596		\$ 1,895,152.75	
2,030,234		\$ 7,144,922.79		1,926,762		\$ 6,901,022.06		TOTAL TOLL VEHICLES		701,237		\$ 2,496,863.92		735,673		\$ 2,506,329.17	
22,558		\$ 79,368.03		21,408		\$ 76,678.02		DAILY AVERAGE		22,621		\$ 80,544.00		23,731		\$ 80,849.33	
Rate Change				Rate Change				Rate Change				Rate Change					
Traffic (toll)				Traffic (toll)				Traffic (toll)				Traffic (toll)					
Autos				Autos				Autos				Autos					
Trucks				Trucks				Trucks				Trucks					
Revenue				Revenue				Revenue				Revenue					
Autos				Autos				Autos				Autos					
Trucks				Trucks				Trucks				Trucks					

Rate Change	
Traffic (toll)	
Autos	-5.10%
Trucks	-5.52%
Revenue	-2.77%
Autos	-3.41%
Trucks	-5.42%
	-2.80%

Rate Change	
Traffic (toll)	
Autos	-4.68%
Trucks	-5.53%
Revenue	0.30%
Autos	-0.38%
Trucks	-5.22%
	1.18%

* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

MILFORD - MONTAGUE TOLL BRIDGE

COMPARATIVE STATEMENT OF TOLL TRAFFIC AND REVENUE

MARCH, 2014

JANUARY 1, 2013 MARCH 31, 2013 90 DAYS			JANUARY 1, 2014 MARCH 31, 2014 90 DAYS			MARCH, 2014 MARCH 2014 31 DAYS			MARCH 2013 MARCH 2013 31 DAYS		
NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	VEHICLE CLASS	NUMBER OF VEHICLES	TOTAL REVENUE		NUMBER OF VEHICLES	TOTAL REVENUE	
243,591	\$ 244,604.00		235,958	\$ 236,814.00	Passenger	86,993	\$ 87,361.00		87,881	\$ 88,331.00	
	(10,428.24)			(14,204.95)	Discounts *		(5,509.20)			(3,656.20)	
243,591	\$ 234,175.76		235,958	\$ 222,609.05	TOTAL PASSENGER	86,993	\$ 81,851.80		87,881	\$ 84,674.80	
4,419	28,457.65		5,268	33,887.75	2-Axle Trucks	1,550	10,017.15		1,458	9,391.20	
391	4,670.40		358	4,270.80	3-Axle Trucks	120	1,434.00		140	1,669.20	
332	5,184.00		255	4,068.80	4-Axle Trucks	96	1,564.80		121	1,876.80	
1,375	27,308.00		1,418	28,132.00	5-Axle Trucks	549	10,886.00		491	9,772.00	
8	187.20		6	144.00	6-Axle Trucks	2	48.00		1	24.00	
1	40.00		1	28.00	7-Axle Trucks						
					Permits						
6,526	\$ 65,847.25		7,306	\$ 70,531.35	TOTAL TRUCKS	2,319	\$ 23,949.95		2,211	\$ 22,733.20	
250,117	\$ 300,023.01		243,264	\$ 293,140.40	TOTAL TOLL VEHICLES	89,312	\$ 105,801.75		90,092	\$ 107,408.00	
2,779	\$ 3,333.59		2,703	\$ 3,257.12	DAILY AVERAGE	2,881	\$ 3,412.96		2,906	\$ 3,464.77	

Rate Change
Traffic (toll)
Autos
Trucks
Revenue
Autos
Trucks

Rate Change
Traffic (toll)
Autos
Trucks
Revenue
Autos
Trucks

-0.87%
-1.01%
4.88%
-1.50%
-3.33%
5.35%

-2.74%
-3.13%
11.95%
-2.29%
-4.94%
7.11%

* Discounts represents rebates for commuter discounts earned when a customer crosses the Commission's bridges 20 times in a 35 day period as well as discounts for employee's and Commission vehicle's non-revenue crossings.

Delaware River Joint Toll Bridge Commission **Toll Supported Bridge - Westbound Traffic Counts**

March 2014

	Westbound Volume					
Bridge	March 2014	March 2013	% Change	YTD 2014	YTD 2013	% Change
Lower Trenton	360,571	381,552	-5.50%	984,582	1,077,283	-8.61%
Calhoun Street	261,177	266,607	-2.04%	704,645	747,522	-5.74%
Scudder Falls ¹	913,123	922,191	-0.98%	2,520,481	2,621,412	-3.85%
Washington Crossing ²	138,436	131,990	4.88%	357,975	375,633	-4.70%
New Hope - Lambertville ³	183,878	193,637	-5.04%	516,657	542,257	-4.72%
Centre Bridge - Stockton	59,874	61,011	-1.86%	156,504	168,454	-7.09%
Uhlerstown - Frenchtown	55,257	59,457	-7.06%	146,508	163,481	-10.38%
Upper Black Eddy - Milford	52,728	46,483	13.44%	140,307	128,713	9.01%
Riegelsville	55,946	60,901	-8.14%	152,801	170,565	-10.41%
Northampton Street	387,518	399,376	-2.97%	1,037,088	1,115,185	-7.00%
Riverton - Belvidere	68,214	70,652	-3.45%	181,740	193,128	-5.90%
Total	2,536,722	2,593,857	-2.20%	6,899,288	7,303,632	-5.54%

NOTES:

(1) Counter down 3-1-14 to 3-31-14. 2013 data interpolated and decreased by 0.5%.

(2) Counter down 3-25-14 to 3-31-14. Data interpolated.

(3) Counter down 3-24-14 to 3-31-14. Data interpolated.

Delaware River Joint Toll Bridge Commission
Toll Supported Bridge - Two Way Traffic Counts
March 2014

Bridge	Total Volume					
	March 2014	March 2013	% Change	YTD 2014	YTD 2013	% Change
Lower Trenton	471,452	495,060	-4.77%	1,289,960	1,395,461	-7.56%
Calhoun Steet	515,904	521,854	-1.14%	1,387,527	1,465,104	-5.29%
Scudder Falls ¹	1,733,798	1,749,752	-0.91%	4,760,786	4,965,020	-4.11%
Washington Crossing ²	234,140	218,420	7.20%	601,021	622,215	-3.41%
New Hope - Lambertville ³	395,149	416,174	-5.05%	1,113,110	1,168,261	-4.72%
Centre Bridge - Stockton	130,231	133,307	-2.31%	343,716	368,326	-6.68%
Uhlertown - Frenchtown	109,048	118,809	-8.22%	289,684	326,452	-11.26%
Upper Black Eddy-Milford	107,965	93,747	15.17%	292,230	259,627	12.56%
Riegelsville	93,762	101,423	-7.55%	254,750	284,025	-10.31%
Northampton Street	620,164	618,477	0.27%	1,659,479	1,727,386	-3.93%
Riverton - Belvidere	127,493	130,980	-2.66%	338,721	357,928	-5.37%
Total	4,539,106	4,598,002	-1.28%	12,330,984	12,939,805	-4.71%

NOTES:

- (1) Counter down 3-1-14 to 3-31-14. 2013 data interpolated and decreased by 0.5%.
- (2) Counter down 3-25-14 to 3-31-14. Data interpolated.
- (3) Counter down 3-24-14 to 3-31-14. Data interpolated.

Delaware River Joint Toll Bridge Commission
Toll Bridge - Two Way Traffic Counts
March 2014

Bridge	Total Volume (all classes)					
	March 2014	March 2013	% Change	YTD 2014	YTD 2013	% Change
Trenton - Morrisville	1,644,434	1,673,382	-1.73%	4,476,042	4,719,829	-5.17%
New Hope - Lambertville	339,991	302,130	12.53%	902,214	838,878	7.55%
Interstate 78	1,799,642	1,801,027	-0.08%	4,858,204	5,003,595	-2.91%
Easton - Phillipsburg	967,698	1,080,572	-10.45%	2,681,050	2,987,695	-10.26%
Portland - Columbia	194,619	199,382	-2.39%	546,486	562,388	-2.83%
Delaware Water Gap	1,405,491	1,473,561	-4.62%	3,850,519	4,059,164	-5.14%
Milford - Montague	163,401	166,395	-1.80%	443,478	463,114	-4.24%
Total	6,515,276	6,696,449	-2.71%	17,757,993	18,634,663	-4.70%

NOTES:

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014

STATISTICAL SUMMARY OF EXPENDITURES

This includes reports entitled **"Budget vs Actual"** covering the month of March 2014 and the three month year-to-date operations of fiscal year 2014 relative to Toll Bridges, Toll Supported Bridges and Administration departments.

Total expense plus encumbrance totaled \$4,344,940 for the month of March. For the 2014 fiscal year-to-date period, total expense plus encumbrances amounted to \$13,369,006 or 98.4% of the year-to-date operating budget. All of the expense line items are within their line item budget.

For the month of March 2014, a payment of \$550,000 was made to the Commission's OPEB Trust fund out of the operating budget. This amount represents 25% of the annual amount budgeted in the 2014 operating budget.

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the Three Months Ending March 31, 2014

TOTAL COMMISSION

	Budget 2014	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employee Salaries	\$17,033,303	\$1,312,178	\$3,978,814	\$0	\$13,054,490
Part-Time Employee Wages	388,500	39,701	127,489	0	261,011
Summer Employee Wages	135,695	0	0	0	135,695
Overtime Wages	339,837	25,764	188,963	0	150,874
Pension Contributions	3,181,511	203,307	633,215	0	2,548,297
FICA Contributions	1,438,372	108,471	341,711	0	1,096,661
Regular Employee Healthcare Benefits	8,017,833	601,115	2,005,481	0	6,012,352
Life Insurance Benefits	111,073	9,704	29,266	0	81,807
Unemployment Compensation Benefits	45,000	0	196	0	44,804
Retirees Expense	2,200,000	550,000	550,000	0	1,650,000
Utility Expense	919,041	99,038	265,547	86,278	567,216
Office Expense	257,820	25,456	47,323	45,351	165,146
Telecommunication Expense	664,603	87,208	147,036	26,268	491,299
Information Technology Expense	445,700	35,011	59,647	21,742	364,311
Professional Development/Meetings/Memberships	194,530	8,998	44,440	0	150,090
Vehicle Maintenance Expense and Fuel	386,304	30,825	126,709	172,038	87,557
Operations Maintenance Expense	1,111,541	176,557	338,593	140,794	632,155
ESS Operating Maintenance Expense	1,500,000	108,232	290,153	102,064	1,107,783
Commission Expense	22,500	890	2,659	0	19,841
Toll Collection Expense	64,800	8,613	9,672	5,123	50,005
Uniform Expense	65,900	2,337	5,405	1,327	59,168
Business Insurance	2,753,987	227,432	672,389	0	2,081,598
Licenses & Inspections Expense	6,950	39	609	0	6,341
Advertising	60,500	391	2,332	0	58,168
Professional Services	1,146,616	88,603	201,493	264,975	680,148
State Police Bridge Security	4,685,759	378,783	1,126,260	0	3,559,499
EZPass Equipment/Maintenance	1,074,784	64,711	214,617	0	860,167
General Contingency	200,000	0	0	114,011	85,989
EZPass Operating Expense	4,443,576	229,445	979,020	0	3,464,556
Total	\$52,896,036	\$4,422,807	\$12,389,037	\$979,969	\$39,527,029

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the Three Months Ending March 31, 2014

ADMINISTRATION*

	Budget 2014	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employee Salaries	\$3,216,199	\$244,529	\$750,559	\$0	\$2,465,640
Summer Employee Wages	8,196	0	0	0	8,196
Overtime Wages	1,200	1,073	1,977	0	(777)
Pension Contributions	558,862	32,509	101,251	0	457,611
FICA Contributions	246,758	18,758	57,501	0	189,257
Regular Employee Healthcare Benefits	1,036,405	80,678	260,896	0	775,509
Life Insurance Benefits	20,146	1,754	5,298	0	14,848
Unemployment Compensation Benefits	45,000	0	196	0	44,804
Retirees Expense	2,200,000	550,000	550,000	0	1,650,000
Office Expense	206,299	21,939	39,473	30,289	136,537
Telecommunication Expense	191,696	12,593	34,586	0	157,110
Information Technology Expense	417,000	35,011	59,647	21,742	335,611
Professional Development/Meetings/Memberships	149,460	6,568	38,176	0	111,284
Vehicle Maintenance Expense and Fuel	2,824	306	559	0	2,265
Commission Expense	22,500	890	2,659	0	19,841
Business Insurance	279,452	27,101	45,844	0	233,608
Advertising	60,500	391	2,332	0	58,168
Professional Services	911,616	88,603	197,456	3,721	710,439
General Contingency	200,000	0	0	114,011	85,989
TOTAL	\$9,774,113	\$1,122,703	\$2,148,411	\$169,762	\$7,455,940

* Includes Executive, Human Resources, Accounting, EZPass, Purchasing, Information Technology, Community Affairs and Contract/Compliance.

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the Three Months Ending March 31, 2014

ADMINISTRATION - OPERATIONS*

	Budget 2014	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employee Salaries	\$974,027	\$92,103	\$211,495	\$0	\$762,532
Part-Time Employee Wages	0	1,403	4,462	0	(4,462)
Overtime Wages	9,000	323	3,332	0	5,668
Pension Contributions	334,570	19,802	61,675	0	272,894
FICA Contributions	144,220	10,322	31,149	0	113,071
Regular Employee Healthcare Benefits	540,119	36,875	126,789	0	413,330
Life Insurance Benefits	11,703	913	2,739	0	8,964
Office Expense	17,550	144	1,651	2,500	13,399
Telecommunication Expense	86,882	6,116	12,260	1,950	72,672
Professional Development/Meetings/Memberships	28,550	1,637	3,320	0	25,230
Vehicle Maintenance Expense and Fuel	1,000	0	0	0	1,000
ESS Operating Maintenance Expense	1,500,000	108,232	290,153	102,064	1,107,783
Uniform Expense	3,000	0	0	0	3,000
Business Insurance	50,693	3,704	11,735	0	38,958
Professional Services	235,000	0	4,038	261,253	(30,291)
TOTAL	\$3,936,314	\$281,575	\$764,798	\$367,768	\$2,803,748

* Includes Engineering, Security, Safety & Training, Plant & Facility, and Electronic Security & Surveillance.

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the Three Months Ending March 31, 2014

TRENTON - MORRISVILLE TOLL BRIDGE

	Budget 2014	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employee Salaries	\$1,445,032	\$114,822	\$347,200	\$0	\$1,097,832
Part-Time Employee Wages	60,000	7,601	22,972	0	37,028
Summer Employee Wages	26,993	0	0	0	26,993
Overtime Wages	32,000	(3,933)	8,211	0	23,789
Pension Contributions	256,561	17,911	55,786	0	200,774
FICA Contributions	119,648	9,504	29,211	0	90,437
Regular Employee Healthcare Benefits	742,663	58,553	193,197	0	549,466
Life Insurance Benefits	8,930	856	2,581	0	6,349
Utility Expense	154,950	12,299	49,736	27,500	77,714
Office Expense	2,925	229	331	918	1,675
Telecommunication Expense	62,598	11,217	17,184	11,098	34,316
Information Technology Expense	7,400	0	0	0	7,400
Professional Development/Meetings/Memberships	1,500	420	420	0	1,080
Vehicle Maintenance Expense and Fuel	67,080	2,803	22,156	29,847	15,077
Operations Maintenance Expense	148,995	23,886	57,593	11,702	79,700
Toll Collection Expense	13,000	1,544	2,164	819	10,016
Uniform Expense	11,400	316	396	0	11,004
Business Insurance	353,011	28,239	80,139	0	272,872
Licenses & Inspections Expense	480	0	65	0	415
State Police Bridge Security	684,589	52,272	155,144	0	529,446
EZPass Equipment/Maintenance	158,056	5,179	31,549	0	126,508
EZPass Operating Expense	906,045	46,473	198,255	0	707,790
TOTAL	\$5,263,857	\$390,192	\$1,274,290	\$81,885	\$3,907,682

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the Three Months Ending March 31, 2014

NEW HOPE - LAMBERTVILLE TOLL BRIDGE

	Budget 2014	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employee Salaries	\$959,124	\$77,270	\$231,487	\$0	\$727,636
Part-Time Employee Wages	12,000	900	2,456	0	9,544
Summer Employee Wages	24,296	0	0	0	24,296
Overtime Wages	24,800	3,295	17,479	0	7,321
Pension Contributions	170,908	11,162	34,763	0	136,144
FICA Contributions	78,047	6,202	19,137	0	58,910
Regular Employee Healthcare Benefits	473,782	32,432	112,845	0	360,936
Life Insurance Benefits	5,945	502	1,544	0	4,401
Utility Expense	151,990	34,099	58,946	12,237	80,807
Office Expense	2,425	294	480	918	1,027
Telecommunication Expense	48,862	10,546	14,752	0	34,110
Information Technology Expense	7,900	0	0	0	7,900
Professional Development/Meetings/Memberships	1,120	147	235	0	885
Vehicle Maintenance Expense and Fuel	66,760	2,825	22,345	38,940	5,475
Operations Maintenance Expense	140,800	16,893	44,703	18,151	77,946
Toll Collection Expense	6,200	885	965	476	4,760
Uniform Expense	3,000	157	157	0	2,843
Business Insurance	247,866	21,575	61,399	0	186,467
Licenses & Inspections Expense	240	0	0	0	240
State Police Bridge Security	131,201	10,303	30,579	0	100,622
EZPass Equipment/Maintenance	126,445	12,346	25,325	0	101,120
EZPass Operating Expense	263,060	13,320	56,821	0	206,239
TOTAL	\$2,946,770	\$255,152	\$736,418	\$70,721	\$2,139,631

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the Three Months Ending March 31, 2014

INTERSTATE - 78 TOLL BRIDGE

	Budget 2014	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employee Salaries	\$2,101,831	\$145,664	\$452,354	\$0	\$1,649,477
Part-Time Employee Wages	80,000	5,440	23,179	0	56,821
Summer Employee Wages	16,400	0	0	0	16,400
Overtime Wages	47,900	6,097	36,291	0	11,609
Pension Contributions	373,418	22,872	71,237	0	302,181
FICA Contributions	172,049	11,925	38,844	0	133,206
Regular Employee Healthcare Benefits	1,080,237	78,136	261,035	0	819,202
Life Insurance Benefits	12,742	1,135	3,430	0	9,313
Utility Expense	136,000	15,647	32,934	30,513	72,553
Office Expense	8,950	698	1,369	2,654	4,927
Telecommunication Expense	55,500	9,577	13,040	0	42,460
Information Technology Expense	4,000	0	0	0	4,000
Professional Development/Meetings/Memberships	3,100	121	1,286	0	1,814
Vehicle Maintenance Expense and Fuel	72,380	10,077	24,823	34,024	13,533
Operations Maintenance Expense	285,722	27,798	61,335	58,120	166,267
Toll Collection Expense	12,000	1,462	1,462	1,148	9,390
Uniform Expense	7,000	175	407	0	6,593
Business Insurance	426,416	34,474	110,471	0	315,945
Licenses & Inspections Expense	1,000	39	89	0	912
State Police Bridge Security	769,402	62,575	185,876	0	583,525
EZPass Equipment/Maintenance	221,279	5,862	44,211	0	177,068
EZPass Operating Expense	1,351,291	69,209	295,270	0	1,056,022
TOTAL	\$7,238,618	\$508,981	\$1,658,942	\$126,459	\$5,453,217

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the Three Months Ending March 31, 2014

EASTON - PHILLIPSBURG TOLL BRIDGE

	Budget 2014	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employee Salaries	\$1,507,005	\$112,439	\$371,642	\$0	\$1,135,364
Part-Time Employee Wages	86,000	8,093	29,042	0	56,958
Summer Employee Wages	24,300	0	0	0	24,300
Overtime Wages	35,000	3,240	21,714	0	13,286
Pension Contributions	267,846	19,416	60,472	0	207,374
FICA Contributions	126,401	9,410	32,117	0	94,285
Regular Employee Healthcare Benefits	700,195	53,583	180,608	0	519,587
Life Insurance Benefits	9,326	884	2,660	0	6,665
Utility Expense	137,000	10,964	34,690	0	102,310
Office Expense	6,200	464	947	1,736	3,517
Telecommunication Expense	71,500	12,856	19,706	13,220	38,574
Information Technology Expense	2,200	0	0	0	2,200
Professional Development/Meetings/Memberships	3,050	0	0	0	3,050
Vehicle Maintenance Expense and Fuel	45,800	2,225	10,522	23,906	11,372
Operations Maintenance Expense	129,804	17,425	45,442	22,135	62,228
Toll Collection Expense	12,500	1,538	1,834	836	9,831
Uniform Expense	6,000	0	956	0	5,044
Business Insurance	173,347	13,725	43,878	0	129,469
Licenses & Inspections Expense	1,600	0	0	0	1,600
State Police Bridge Security	414,690	34,810	103,470	0	311,219
EZPass Equipment/Maintenance	158,056	9,654	31,549	0	126,508
EZPass Operating Expense	616,324	33,270	142,042	0	474,282
TOTAL	\$4,534,144	\$343,995	\$1,133,290	\$61,832	\$3,339,022

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the Three Months Ending March 31, 2014

PORTLAND - COLUMBIA TOLL BRIDGE

	Budget 2014	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employee Salaries	\$727,826	\$53,257	\$163,134	\$0	\$564,692
Part-Time Employee Wages	22,000	2,760	8,050	0	13,950
Summer Employee Wages	13,655	0	0	0	13,655
Overtime Wages	20,945	2,804	16,573	0	4,372
Pension Contributions	130,061	8,478	26,405	0	103,656
FICA Contributions	60,009	4,488	14,320	0	45,689
Regular Employee Healthcare Benefits	337,574	27,210	86,310	0	251,264
Life Insurance Benefits	4,507	361	1,107	0	3,400
Utility Expense	68,020	3,975	20,624	9,803	37,593
Office Expense	3,423	399	808	1,500	1,115
Telecommunication Expense	38,454	7,104	10,338	0	28,116
Information Technology Expense	2,400	0	0	0	2,400
Professional Development/Meetings/Memberships	1,200	0	250	0	950
Vehicle Maintenance Expense and Fuel	21,720	1,865	6,315	10,332	5,073
Operations Maintenance Expense	77,195	7,643	35,819	3,030	38,347
Toll Collection Expense	7,900	770	770	541	6,589
Uniform Expense	3,500	0	178	509	2,813
Business Insurance	131,620	10,705	32,115	0	99,505
Licenses & Inspections Expense	600	0	120	0	480
State Police Bridge Security	85,281	7,386	22,076	0	63,205
EZPass Equipment/Maintenance	94,834	10,154	18,886	0	75,948
EZPass Operating Expense	126,198	7,105	30,354	0	95,843
TOTAL	\$1,978,922	\$156,462	\$494,551	\$25,715	\$1,458,656

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the Three Months Ending March 31, 2014

DELAWARE WATER GAP TOLL BRIDGE

	Budget 2014	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employee Salaries	\$2,121,471	\$167,417	\$499,717	\$0	\$1,621,753
Part-Time Employee Wages	110,000	9,272	27,268	0	82,732
Summer Employee Wages	8,200	0	0	0	8,200
Overtime Wages	37,230	5,653	32,542	0	4,687
Pension Contributions	374,966	27,345	85,167	0	289,799
FICA Contributions	174,183	13,871	42,558	0	131,625
Regular Employee Healthcare Benefits	1,102,742	82,254	277,113	0	825,629
Life Insurance Benefits	13,121	1,216	3,621	0	9,500
Utility Expense	92,400	6,372	17,872	0	74,528
Office Expense	5,649	929	1,419	3,262	969
Telecommunication Expense	48,748	10,249	13,140	0	35,608
Information Technology Expense	2,400	0	0	0	2,400
Professional Development/Meetings/Memberships	2,000	105	236	0	1,764
Vehicle Maintenance Expense and Fuel	59,000	6,443	24,604	25,062	9,334
Operations Maintenance Expense	115,270	35,544	45,745	6,563	62,962
Toll Collection Expense	7,900	1,462	1,462	850	5,588
Uniform Expense	10,000	1,313	2,004	639	7,357
Business Insurance	362,844	29,567	91,431	0	271,413
Licenses & Inspections Expense	1,000	0	180	0	820
State Police Bridge Security	624,143	50,492	151,313	0	472,830
EZPass Equipment/Maintenance	221,279	11,207	44,211	0	177,068
EZPass Operating Expense	1,049,573	53,513	228,326	0	821,246
TOTAL	\$6,544,120	\$514,224	\$1,589,932	\$36,376	\$4,917,812

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the Three Months Ending March 31, 2014

MILFORD - MONTAGUE TOLL BRIDGE

	Budget 2014	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employee Salaries	\$725,912	\$54,802	\$190,031	\$0	\$535,881
Part-Time Employee Wages	18,500	4,232	10,060	0	8,440
Summer Employee Wages	13,655	0	0	0	13,655
Overtime Wages	24,250	2,746	15,867	0	8,383
Pension Contributions	130,303	8,945	27,861	0	102,442
FICA Contributions	59,847	4,693	16,434	0	43,413
Regular Employee Healthcare Benefits	337,574	27,220	88,204	0	249,370
Life Insurance Benefits	4,498	407	1,222	0	3,276
Utility Expense	55,050	5,379	24,175	6,226	24,649
Office Expense	3,398	360	687	1,574	1,138
Telecommunication Expense	31,362	5,632	8,365	0	22,997
Information Technology Expense	2,400	0	0	0	2,400
Professional Development/Meetings/Memberships	1,200	0	516	0	684
Vehicle Maintenance Expense and Fuel	27,120	3,648	14,263	9,223	3,634
Operations Maintenance Expense	82,635	28,691	33,018	2,407	47,210
Toll Collection Expense	5,300	952	1,015	453	3,831
Uniform Expense	4,500	255	513	178	3,809
Business Insurance	103,869	8,252	24,019	0	79,851
Licenses & Inspections Expense	500	0	0	0	500
State Police Bridge Security	76,846	6,098	18,215	0	58,631
EZPass Equipment/Maintenance	94,834	10,310	18,886	0	75,948
EZPass Operating Expense	131,085	6,555	27,952	0	103,134
TOTAL	\$1,934,640	\$179,177	\$521,304	\$20,061	\$1,393,275

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the Three Months Ending March 31, 2014

SOUTHERN DIVISION TOLL SUPPORTED BRIDGES

	Budget 2014	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employee Salaries	\$1,775,670	\$135,936	\$402,239	\$0	\$1,373,431
Overtime Wages	56,320	2,321	21,864	0	34,456
Pension Contributions	318,217	18,867	58,762	0	259,454
FICA Contributions	140,147	10,487	32,182	0	107,965
Regular Employee Healthcare Benefits	923,880	65,642	225,012	0	698,869
Life Insurance Benefits	11,008	887	2,696	0	8,313
Utility Expense	69,240	6,577	16,360	0	52,880
Telecommunication Expense	8,100	583	1,541	0	6,559
Professional Development/Meetings/Memberships	2,250	0	0	0	2,250
Vehicle Maintenance Expense and Fuel	14,300	53	231	704	13,365
Operations Maintenance Expense	90,120	13,959	9,106	8,284	72,730
Uniform Expense	12,200	120	741	0	11,459
Business Insurance	443,091	35,710	119,155	0	323,935
Licenses & Inspections Expense	900	0	130	0	770
State Police Bridge Security	1,453,991	119,089	353,458	0	1,100,533
TOTAL	\$5,319,434	\$410,229	\$1,243,476	\$8,988	\$4,066,970

Delaware River Joint Toll Bridge Commission
Budget vs Actual
For the Three Months Ending March 31, 2014

NORTHERN DIVISION TOLL SUPPORTED BRIDGES

	Budget 2014	Expended For The Month	Expended Year To Date	Encumbered	Budget Remaining Balance
Regular Employee Salaries	\$1,479,208	\$113,940	\$358,958	\$0	\$1,120,250
Overtime Wages	51,192	2,146	13,114	0	38,078
Pension Contributions	265,800	16,000	49,834	0	215,966
FICA Contributions	117,062	8,811	28,259	0	88,803
Regular Employee Healthcare Benefits	742,663	58,533	193,472	0	549,191
Life Insurance Benefits	9,145	790	2,369	0	6,777
Utility Expense	54,391	3,727	10,209	0	44,182
Office Expense	1,000	0	158	0	842
Telecommunication Expense	20,900	734	2,124	0	18,776
Professional Development/Meetings/Memberships	1,100	0	0	0	1,100
Vehicle Maintenance Expense and Fuel	8,320	581	890	0	7,430
Operations Maintenance Expense	41,000	4,719	5,831	10,402	24,767
Uniform Expense	5,300	0	53	0	5,247
Business Insurance	181,777	14,380	52,204	0	129,574
Licenses & Inspections Expense	630	0	25	0	605
State Police Bridge Security	445,616	35,757	106,127	0	339,488
TOTAL	\$3,425,104	\$260,118	\$823,626	\$10,402	\$2,591,076

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION SYSTEM
STATEMENT OF REVENUE AND EXPENSES FOR THE THREE MONTHS ENDED MARCH 31, 2014

	T-M	NH-L	I-78	E-P	P-C	DWG	M-C	SDTS	NDTS	ADM	TOTAL 2014	% of Revenue	TOTAL 2013	% of Revenue
TOLL REVENUE														
Net Toll Revenue	3,241,660	637,213	12,677,667	1,990,543	425,039	6,894,280	291,931	-	-	-	26,108,333		27,108,445	
EZPass Fee	44,643	12,950	66,273	30,427	6,241	51,674	6,457	-	-	1,681	229,645		209,564	
Net Violation Fee Income	35,541	7,715	85,058	23,583	3,405	50,583	3,777	-	-	-	209,652		354,769	
REVENUE FROM TOLL ACTIVITY	\$ 3,321,844	\$ 657,878	\$ 12,779,298	\$ 2,044,553	\$ 434,684	\$ 6,996,538	\$ 302,164	\$ -	\$ -	\$ 1,681	\$ 26,538,640		\$ 27,682,778	
OPERATING EXPENSE														
Regular Employee Salaries	347,200	231,487	452,354	371,642	163,134	499,717	190,631	402,239	358,958	962,053	3,978,814	14.99%	3,966,536	14.33%
Part-Time Employee Wages	22,972	2,456	23,179	29,942	8,050	27,268	10,060	-	-	4,462	127,489	0.48%	102,639	0.37%
Summer Employee Wages	-	-	-	-	-	-	-	-	-	-	-	0.00%	-	0.00%
Overtime Wages	8,211	17,479	36,291	21,714	16,573	32,542	15,867	21,864	13,114	5,308	189,963	0.71%	107,064	0.39%
Pension Contributions	55,786	34,763	71,237	66,472	26,405	85,167	27,561	58,762	49,834	162,926	633,215	2.39%	443,261	1.60%
FICA Contributions	20,211	19,137	38,944	32,117	14,320	42,558	16,434	32,182	28,259	88,650	341,711	1.29%	334,258	1.21%
Regular Employee Healthcare Benefits	193,197	112,845	261,035	180,608	86,310	277,113	88,204	225,012	193,472	387,685	2,005,481	7.56%	1,830,827	6.61%
Life Insurance Benefits	2,581	1,544	3,430	2,660	1,107	3,621	1,222	2,696	2,369	8,037	29,266	0.11%	28,091	0.11%
Unemployment Compensation Benefits	-	-	-	-	-	-	-	-	-	196	196	0.00%	7,505	0.03%
Retirees Expense	-	-	-	-	-	-	-	-	-	550,000	550,000	2.07%	-	0.00%
Utility Expense	49,736	58,946	32,934	34,690	20,624	17,872	24,175	16,360	10,209	-	265,547	1.00%	240,362	0.87%
Office Expense	331	480	1,869	947	808	1,419	687	-	158	41,124	47,323	0.18%	40,849	0.15%
Telecommunication Expense	17,184	14,752	13,640	19,706	10,338	13,140	9,365	1,541	2,124	46,647	147,636	0.55%	131,187	0.47%
Information Technology Expense	-	-	-	-	-	-	-	-	-	59,647	59,647	0.22%	88,523	0.33%
Professional Development/Meetings/Member	428	235	1,286	-	250	236	516	231	-	41,497	44,440	0.17%	35,512	0.13%
Vehicle Maintenance Expense and Fuel	22,156	22,345	24,823	10,522	6,315	24,684	14,263	890	890	559	126,709	0.48%	92,413	0.33%
Operations Maintenance Expense	57,593	44,703	61,435	45,442	35,819	45,745	33,018	9,106	5,831	-	136,593	1.28%	125,200	0.45%
ESS Operating Maintenance Expense	-	-	-	-	-	-	-	-	-	290,153	290,153	1.09%	264,898	0.96%
Commission Expense	-	-	-	-	-	-	-	-	-	2,659	2,659	0.01%	3,209	0.01%
Toll Collection Expense	2,164	965	1,462	1,834	770	1,462	1,015	-	-	-	9,672	0.04%	8,540	0.03%
Uniform Expense	396	157	407	956	178	2,004	513	741	53	-	5,405	0.02%	7,880	0.03%
Business Insurance	80,139	61,399	110,471	43,878	32,115	91,431	24,019	319,155	52,204	97,579	673,389	2.53%	657,502	2.38%
Licenses & Inspections Expense	65	-	89	-	130	180	-	130	25	-	609	0.00%	1,085	0.00%
Advertising	-	-	-	-	-	-	-	-	-	2,332	2,332	0.01%	1,725	0.01%
Professional Services	-	-	-	-	-	-	-	-	-	201,493	201,493	0.76%	185,255	0.66%
State Police Bridge Security	155,144	20,579	185,876	103,470	22,076	151,313	18,215	353,458	106,127	-	1,126,260	4.24%	987,795	3.57%
EZPass Equipment/Maintenance	31,549	25,325	44,211	31,549	18,806	44,211	18,806	-	-	-	214,617	0.81%	213,249	0.77%
General Contingency	-	-	-	-	-	-	-	-	-	-	-	0.00%	719	0.00%
EZPass Operating Expense	198,255	56,821	295,270	142,042	30,354	228,235	27,552	-	-	-	979,920	3.69%	889,988	3.21%
TOTAL OP. MAINT. & ADM	\$ 1,274,290	\$ 736,418	\$ 1,658,942	\$ 1,133,290	\$ 494,551	\$ 1,589,932	\$ 521,304	\$ 1,243,476	\$ 823,626	\$ 2,913,209	\$ 12,389,037	46.68%	\$ 10,767,070	38.89%
NET OPERATING REVENUE	\$ 2,047,554	\$ (78,540)	\$ 11,170,356	\$ 911,263	\$ (59,867)	\$ 5,406,606	\$ (219,139)	\$ (1,243,476)	\$ (823,626)	\$ (2,911,529)	\$ 14,149,603	53.32%	\$ 16,915,708	61.11%
OTHER OPERATING INC/EXP														
Other Operating Income	-	-	-	743	-	-	-	-	-	-	743	0.00%	44,389	0.16%
TOTAL OTHER OPERATING INC	\$ -	\$ -	\$ -	\$ 743	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 743	0.00%	\$ 44,389	0.16%
Administration Allocated Expense	(338,902)	(201,187)	(465,845)	(328,129)	(148,197)	(508,052)	(158,678)	(423,637)	(338,902)	2,911,529				
NET OPERATING INC	\$ 1,708,652	\$ (279,726)	\$ 10,654,511	\$ 583,877	\$ (208,064)	\$ 5,406,544	\$ (377,818)	\$ (1,667,104)	\$ (1,162,528)		\$ 14,150,345	53.32%	\$ 16,960,097	61.27%
NON-OPERATING REV/EXP														
Interest Revenue	-	-	-	-	-	-	-	-	-	-	212,818	0.80%	172,579	0.62%
Other Non-Operating Revenue	-	-	-	-	-	-	-	-	-	-	-	0.00%	12,416	0.04%
Emergency Repair	-	-	-	-	-	-	-	-	-	-	-	0.00%	-	0.00%
Interest Expense	-	-	-	-	-	-	-	-	-	-	(3,880,563)	-14.62%	(4,478,796)	-16.18%
Depreciation Expense	-	-	-	-	-	-	-	-	-	-	(5,448,683)	-22.04%	(6,618,422)	-24.68%
OPER Asset Expense	-	-	-	-	-	-	-	-	-	-	-	0.00%	-	0.00%
TOTAL NON-OPERATING REV/EXP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (9,516,429)	-35.86%	\$ (9,516,429)	-32.19%
CHANGE IN NET ASSETS											\$ 4,633,917	17.46%	\$ 8,047,874	29.07%

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28th 2014

ADMINISTRATION

The following Pages reflect the reports on those items assigned to the Administration Department. Each item is reported separately and page numbered accordingly.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014

PURCHASING REPORT INDEX

MONTH OF MARCH 2014

SUBJECT	DESCRIPTION	PAGE NUMBER
Purchasing	Monthly Purchasing Report Covering the Month of March 2014	1-4
Purchasing	Supplemental Monthly Purchase Report Lessors, Maintenance and Service Contracts Expiring Between April 2014 and June 2014	5-6

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014

MONTHLY PURCHASING REPORT

March 2014

This report itemizes all orders for purchases made for the month of March 2014, showing the divisions chargeable for the expense and the source of authority for issuance of the purchase order. This authority is broken into three categories:

- (1) By authority of the Commission
- (2) By authority of the Executive Director or his designate
- (3) By authority of the Superintendent

The purchasing activities for the month culminated in the preparation and placement of 56 purchase orders. To secure competitive prices on items being purchased, 60 price inquiries were sent out for 24 of the requisitions leading to purchase orders, an average of 2.50 per order ($60 \div 24$). Some of the larger procurements of over \$5,000.00 during the period are shown below:

- A Purchase Order was issued to Mass Electric, for ESS WAN services for the month of February, 2013, in the total amount of \$32,212.76.
- A Purchase Order was issued, in the total amount of \$21,133.00, for the 2013 Capital equipment purchase of two Zero Turn lawn mowers for the Trenton-Morrisville Facility.
- A Purchase Order in the total amount of \$16,481.00, was issued for a traffic attenuator for the Trenton-Morrisville Facility.
- A Purchase Order was issued in the amount of \$12,208.08 for the mailing service for the transponder labels as part of the E-ZPass service move.
- A Purchase Order was issued at the request of IT, in the amount of \$8,850.00, for Dell on-site consulting to review possible SharePoint implementation.

In addition to the practices employed incidental to purchase of materials, etc., from vendors on a direct basis, the Commission also purchases via direct utilization of the purchasing processes of the State of New Jersey, the Commonwealth of Pennsylvania and other joint purchasing arrangements.

* * *

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
REPORT OF PURCHASING ACTIVITIES**

March 2014

PO Number	Vendor Name	General Description	Req Dept	Contract/Resolution/ Comment	Commission	Director	Dist. Supt.
20140127	E.M. KUTZ, INC.	SNOW PLOW BLADE EDGES	I78			307.70	
20140128	CHIRN HAULINGS INC.	MUNICIPAL WASTE REMOVAL	I78			4,570.80	
20140129	SOLARWINDS, INC.	NETWORK MGT SOFTWARE RENWL	IT			790.00	
20140130	SIMPLEX GRINNELL	REPLACE FIRE ALARM BATTERIES	TM			549.26	
20140131	BRADCO SUPPLY CO.	SALT SPREADER PARTS	NHL			532.40	
20140132	GRAYBAR ELECTRIC	BULK CAT-5E CABLE SPOOLS	IT			420.00	
20140133	NIVERT METAL SUPPLY INC	METALS FOR STOCK/PROJECTS	EP			430.13	
20140134	AMERICAN ASPHALT CO INC	EZ STREET ASPHALT PATCH	TM			840.00	
20140135	WHITEHALL TURF EQUIPMENT	LANDSCAPE EQUIPMENT	I78			705.97	
20140136	BACK THRU THE FUTURE RECYCLING	ELECTRONICS RECYCLING	IT			5,132.80	
20140137	TRAFCON CAPITAL RESERVE	ARROWBOARD FOR ATTENUATOR	TM	PA 4400011458	4,755.00		
20140138	TRAFFIX DEVICES INC. CAPITAL RESERVE	ATTENUATOR TRAILER	TM	PA 4400011458	16,481.00		
20140139	INTEGRITY MECHANICAL INC.	EMERGENCY BOILER REPAIR	PC			397.02	
20140140	LEHIGH VALLEY PETROLEUM	REPAIR UST MONITORING SYSTEM	I78			287.64	
20140141	LEHIGH VALLEY PETROLEUM	EMERGENCY REPAIRS TO DIESEL PUMP	I78			862.68	
20140142	MASS ELECTRIC CONSTRUCTION CO.	ESS WAN SERVICE FOR FEB 2014	ESS			32,212.76	
20140143	NIVERT METAL SUPPLY INC	METALS FOR STOCK & PROJECTS	I78			316.21	
20140144	OTIS ELEVATOR COMPANY	ELEVATOR REPAIR	EP			500.60	
20140145	DOCUSAFE INC.	OFF-SITE RECORD SVCS-2014	ENG			2,500.00	
20140146	SMITH MOTOR CO.	HUB AND BEARING ASSEMBLY F-550	I78			453.62	
20140147	U.S. MUNICIPAL SUPPLY CO INC	SNOW PLOW RAM	MM			676.00	

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
REPORT OF PURCHASING ACTIVITIES

March 2014

PO Number	Vendor Name	General Description	Req Dept	Contract/Resolution/ Comment	** BY AUTHORITY OF **		
					Commission	Director	Dist. Supt.
20140148	G & G DIESEL SERVICE INC	FUEL TANK (STERLING TRUCK)	PC			777.60	
20140149	E.M. KUTZ, INC.	SNOW PLOW PARTS	I78			741.12	
20140150	SOFTSMART GOVERNMENT SERVICES	REPLICATION SOFTWARE RENEWAL	IT	PA COSTARS 6		6,662.66	
20140151	SOFTSMART GOVERNMENT SERVICES	WEB FILTER RENEWAL	IT	PA COSTARS 6		7,902.00	
20140152	SOFTSMART GOVERNMENT SERVICES	ANTI-SPAM SUBSCRIPTION RENEWAL	IT	PA COSTARS 3		595.00	
20140153	BETH'S BARRICADES	DELINEATOR POSTS FOR DRAINS	I78			3,800.25	
20140154	FASTENAL COMPANY	BRIDGE CABLING CLIPS	EP			2,482.20	
20140155	BARTON & COONEY, LLC CAPITAL RESERVE	MAILING FOR E-ZPASS MOVE	EZP		12,208.08		
20140156	GRAINGER	SAFETY HARNESES TM	TM	NJ M0002		2,110.00	
20140157	DELL MARKETING LP	SERVER SERVICE RENEWAL	IT			4,030.28	
20140158	INTEGRITY MECHANICAL INC.	HVAC REPAIR	TM			602.40	
20140159	INTEGRITY MECHANICAL INC.	HVAC REPAIR	TM			660.30	
20140160	INTEGRITY MECHANICAL INC.	REPLACE HVAC SENSORS	TM			2,083.98	
20140161	KUCKER-HANEY PAINT CO.	PAINTING EQUIPMENT & SUPPLIES	EP			464.80	
20140162	SHERWIN WILLIAMS	PAINTING EQUIPMENT & SUPPLIES	EP			627.80	
20140163	GRAINGER	TOOL ORDER	I78			749.18	
20140164	NORTHERN TOOL	TOOL ORDER	I78			673.94	
20140165	HAMBURG PLUMBING SUPPLY	REPLACEMENT BOILER PUMP	DWG			605.00	
20140166	BERGEY'S TIRE	VEHICLE TIRES - 4	EP			675.72	
20140167	COMTRAN ASSOCIATES, INC.	SAFETY FLASHLIGHT FOR OFFICERS	EP			659.55	
20140168	GRAINGER	CABLE PULLING GRIP	NHL	NJ M0002		564.75	

**DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
REPORT OF PURCHASING ACTIVITIES**

March 2014

PO Number	Vendor Name	General Description	Req Dept	Contract/Resolution/ Comment	** BY AUTHORITY OF **		
					Commission	Director	Dist. Supt.
20140169	CAMDEN BAG & PAPER CO.	ENVIROX CLEANER 55 GAL DRUM	I78			1,602.31	
20140170	INTEGRITY MECHANICAL INC.	HVAC REPAIR	TM			360.00	
20140171	SIMPLEX GRINNELL	BACKFLOW 2 INSPECTIONS - 2014	I78			550.00	
20140172	NORTHERN TOOL	PORTABLE POWER TOOL	NHL			599.00	
20140173	INTEGRITY MECHANICAL INC.	HVAC REPAIRS	TM			504.00	
20140174	INTEGRITY MECHANICAL INC.	HVAC REPAIRS	TM			1,427.44	
20140175	REED & PERRINE SALES INC.	FERTILIZERS & SOIL CONDITIONER	I78			3,534.31	
20140176	INTEGRITY MECHANICAL INC.	HVAC REPAIRS	TM			244.00	
20140177	E-PLUS TECHNOLOGY OF PA	PRINTER TONER SUPPLY	IT			1,673.85	
20140178	GOVCONNECTION, INC.	DIALOGIC CARD FOR TIME SYSTEM	IT			3,160.53	
20140179	BENSALEM LAWN EQUIP CAPITAL RESERVE	ZERO TURN LAWN MOWERS	TM	PA 400011382	21,133.00		
20140180	DELL MARKETING LP	MAIL ARCHIVE SERVER EMERGENCY	IT	PA 4400006888		1,253.13	
20140181	DELL MARKETING LP CAPITAL RESERVE	DELL ONSITE ASSESST-SHAREPOINT	IT	PA 4400006888		8,350.00	
20140182	HOOVER TRUCK CENTER	PARTS FOR STERLING DUMP TRUCK	TM			1,409.83	

Purchase Order Count: 56

AUTHORITY TOTALS:

\$54,577.08 \$115,122.52 \$0.00

GRAND TOTAL:

\$169,699.60

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014

**SUPPLEMENTAL MONTHLY PURCHASING REPORT
LESSORS, MAINTENANCE AND SERVICE CONTRACTS
EXPIRING BETWEEN APRIL 2014 AND JUNE 2014**

As requested by Commission Members at the August 31, 1998 meeting, reproduced hereunder are all lessors, maintenance and service contracts that will expire within a three-month period, from April, 2014 through June, 2014.

A compendium of existing lessors, maintenance and service contracts has been transmitted to all Commission Members under separate cover.

ACTION RECOMMENDED

Adopt a Resolution authorizing receipt and filing of the report.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

MEETING OF APRIL 28, 2014

LESSOR'S, MAINTENANCE AND SERVICE CONTRACTS

None to report this period.

Delaware River Joint Toll Bridge Commission
Meeting of April 28, 2014

**E-Z PASS REPORT
CUSTOMER SERVICE CENTER/VIOLATIONS PROCESSING CENTER OPERATIONS REPORT
FOR THE E-ZPASS SYSTEM
MARCH 2014**

SUBJECT	DESCRIPTION	PAGE NUMBER
Management Operations	Management Operations Report E-ZPass Report March	1-3

Delaware River Joint Toll Bridge Commission
Meeting of April 28, 2014

**E-Z PASS REPORT
CUSTOMER SERVICE CENTER/VIOLATIONS PROCESSING CENTER OPERATIONS REPORT
FOR THE E-ZPASS SYSTEM
MARCH 2014**

E-ZPass Transponder and Account Information as reported by Electronic Transaction Consultants Corporation (CSC/VPC Provider)

ETC Customer Service Center Reported Transponder and Account Activity	March 2014
Total Number of Active (029)Transponders	137,544
Total Number of Accounts	66,922
Average Number of Transponders Issued Per Day	23
Average Number of Accounts Opened Per Day	6
Average Number of Calls Per Day	553
Total Number of Applications Processed	148

Delaware River Joint Toll Bridge Commission
Meeting of April 28, 2014

**E-Z PASS REPORT
CUSTOMER SERVICE CENTER/VIOLATIONS PROCESSING CENTER OPERATIONS REPORT
FOR THE E-ZPASS SYSTEM
MARCH 2014**

E-ZPass Department Call Activity	Total Calls for the Month of March
Calls Referred to ETC	178
Replenishment Inquiries	5
Billing Inquiries	6
Account Modification Requests	80
Requests to Close Account	1
Violation Notification Inquires	81
Web-site inquiries	5
DRJTBC Inquiries	30
Calls referred to Other Departments (H.R., Eng., ESS)	30
Total Number of Calls for March	208

E-ZPass QuickStart Update													
	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
2014	16	35	47										

Delaware River Joint Toll Bridge Commission
Meeting of April 28, 2014

**E-Z PASS REPORT
CUSTOMER SERVICE CENTER/VIOLATIONS PROCESSING CENTER OPERATIONS REPORT
FOR THE E-ZPASS SYSTEM
MARCH 2014**

E-ZPass Customer Service Center/Violation Processing Center Updates

E-ZPass Customer Service Center/Violation Processing Center DBM (Contract No. DB-427D)

Moderate and participate in bi-weekly conference calls with DRJTBC and ETC staff to discuss customer service, finance, toll audit and CSC/VPC migration items.

IAG Reciprocity Committee and IAG PR& Marketing Committee

Represent the Commission at the IAG Reciprocity and PR & Marketing Committee Meetings.

E-ZPass CSC/VPC Migration Updates

Electronic Transaction Consultants (ETC), Xerox State and Local Solutions, Inc. (Xerox) and the New Jersey Turnpike Authority (NJTA)

Commission Staff and representatives from ETC and Xerox scheduled an onsite meeting on 3/27/14. The purpose of the meeting was to review and discuss the CSC/VPC migration requirements for the customer service center. CSC/VPC transition meetings are scheduled monthly. The next CSC/VPC Transition Meeting is scheduled on 4/30/14.

Commission Staff and representatives from Xerox, ETC and the NJTA participate in bi-weekly progress conference calls.

New Jersey Regional E-ZPass CSC/VPC

The New Jersey Turnpike Authority Professional Services Contract (Amendment No. 3) for the New Jersey E-ZPass Customer Service Center between the New Jersey Turnpike Authority (NJTA), South Jersey Transportation Authority (SJTA), Delaware River Port Authority (DRPA), Delaware River and Bay Authority (DRBA), Xerox State and Local Solutions, Inc. (Xerox) and the Commission was approved in March, 2014.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014

ELECTRONIC TOLL COLLECTION PROGRAM

MONTH OF MARCH 2014

SUBJECT	DESCRIPTION	PAGE NUMBER
ETC PROGRAM	Electronic Toll Collection Program Report	1-2

ELECTRONIC TOLL COLLECTION PROGRAM MONTH OF MARCH 2014

The following items were recently initiated, accomplished or performed during the above noted month:

Activities for the In-Lane Toll System

1. Xerox continues to perform preventative maintenance for the electronic toll collection system and violation enforcement system.
2. The toll data from the conventional toll lanes is archived on a separate dedicated Commission database that is maintained by the IT Department. The data from the ORT lanes is currently not being displayed in the reports developed from this database. Commission Staff received a revised draft scope of work from Xerox to revise the reports and automate the transfer of the ORT data to this database and comments were submitted. Xerox is preparing a price proposal for this effort.
3. At the October monthly maintenance meeting Commission Staff requested a price proposal from Xerox to provide continued operation/maintenance service for five (5) option years beyond the current contract completion date of November 1, 2014. Xerox submitted a draft proposal and Commission Staff comments were provided to Xerox. The next step will be to meet with Xerox to discuss the review comments.
4. Commission staff received a price proposal from Meta-Lite to repair the damaged toll booth in Lane No. 4 of the I-78 Toll Bridge plaza. A purchase order was prepared and issued to the fabricator. Subsequent to release of the purchase order, we were advised that Meta-Lite is no longer in business. Commission Staff reached out to area toll agencies to see who they use for toll booth repair work. We have contacted three (3) contractors are arranging on-site meetings to review the proposed work and to receive price proposals.
5. Xerox prepared a list of spare parts/consumables for 2014. Commission staff reviewed the list and accepted it. A summary statement for the annual purchase of the spare parts/consumables was submitted and approved at the March 2014 Commission Meeting. Commission staff will prepare and issue a purchase order.

Activities for the E-ZPass Customer Service Center/Violation Processing Center

1. Customer Service Center (CSC) operation bi-weekly conference calls with Commission staff and ETC continue so all parties may discuss on-going and upcoming efforts, as well as issues and their resolution.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
Meeting of April 28, 2014

2. Staff from ETC participate on bi-weekly conference calls and monthly in person meetings with Commission Staff and Xerox for the CSC/VPC migration to the New Jersey Regional CSC. ETC has transferred all data files to Xerox for test run No. 2 and they are working to address all data issues that were identified.
3. Commission Staff and representatives from Xerox and the NJTA participate in bi-weekly calls and attend in person monthly meetings for the CSC/VPC migration to the New Jersey Regional CSC. The Interface Control Document (ICD) for the transfer of data between the ETCC and Xerox is complete. The development of the CSC/VPC requirements is complete, system design is complete, system development is complete, data migration is 80% complete, integration/testing is 29% complete and pre-deployment activities is 15% complete. ETC has transferred all data files to Xerox for test run No. 1 and No. 2 and they are working to address all data issues that were identified.
4. ETC is researching the level of effort necessary to maintain the collection agency portion of the violation processing center to provide continued service post the migration the New Jersey E-ZPass Customer Service Center.

General Electronic Toll Collection Program Activities

1. Commission Staff participated in the IAG E-ZPass Policy and the Executive Management Committee meetings.

CONTRACT COMPLIANCE REPORT

OPERATION REPORT INDEX

Meeting of April 28th, 2014

SUBJECT	DESCRIPTION	PAGE NUMBER
Contract Compliance	Status Report Month of March 2014	1-4

CONTRACT COMPLIANCE REPORT

OPERATION REPORT INDEX

Meeting of April 28th, 2014

- During the month of March, the Contract Compliance Department completed the final drafts for the Construction Plan and the Professional Services Plan. A section of the Task Order Agreement Plan was also included in the draft of the Professional Plan. A draft of the Purchasing Plan is in process; however, the Director of the Purchasing Department has indicated that he is currently working on updating the Purchasing Plan's guidelines. These drafts were shared with the Commission's attorneys to assist in adapting the documents to insert the legal components necessary to all plans of the Identified Business Enterprises ("IBE").
- In an effort to enhance the efficiency of the Contract Compliance Department and therefore the Commission, the CCP Manager researched the available opportunity with Bid Express, a secure, Internet-based procurement service for public agencies, such as the DRJTBC, that is free of charge. This company has been utilized by many of our peer agencies to receive bids electronically via the Internet, at no cost. The CCD decided to further pursue this opportunity and coordinated a webinar presentation from Bid Express that was held in the Morrisville office. The webinar was very informative and was attended by Mr. Arnold Conoline, Mr. Roy Little, Mr. Dave Burd, Atty. Dave Sommers, Atty. Eltia Galarza, and the CCD staff. A representative from the Bid Express also attended the Webinar to answer further questions personally. The CCD will make a presentation of its findings to Mr. Joseph Resta during its April meeting.
- The CCD staff and Atty. Dave Sommers and Atty. Eltia Galarza held two meetings to complete the final draft of the Construction plan and the Professional Service Plan. As stated in the previous monthly report, Commission attorneys continue to stay closely involved in ongoing reviews of the draft guidelines for all plans.
- The CCD Director and Manager continue to participate in pre-proposal meetings as well as oral presentations for Engineering Contracts.
- The CCD Director and Manager also continue to complete Contract Compliance reviews as part of the TEC Committees' ratings for Construction and Professional Services Agreements.
- There were no new engineering projects awarded in the month of March. The total amount of contracts awarded under the Capital Program and having MWSBE requirements stayed at Seventy-one (71); of that, thirty (30) contracts have been completed to date. One hundred twenty-four (124) Minority, Women, & Small Businesses will participate in the Commission's MWSBE Program.

CONTRACT COMPLIANCE REPORT

OPERATION REPORT INDEX

Meeting of April 28th, 2014

The existing MBE/WBE/SBE goals are:

- a. For Pennsylvania assigned Professional Services contracts there is a 7% MBE goal and a 3% WBE goal.
- b. For New Jersey assigned Professional Services contracts there is a 25% SBE goal.
- c. For Professional Services contracts with no State assignment there is a 7% MBE goal, and a 3% WBE goal
- d. For Capital Plan Construction Contracts there is a 7% MBE goal and a 3% WBE goal.

Contract Compliance Department continues to monitor, update and analyze the payments for the MWSBE with the commission's engineering contracts with prime consultants and their sub-consultants. The spreadsheet on the next page reflects the latest payments made to the sub-consultants.

Actual Payment to date	\$1,158,886.77
Overpayment to date	<u>(-) 22,863.00</u>
Expected Payment to date	1,136,023.77
Anticipated Payment Balance	<u>+1,563,975.78</u>
Total Projected Award Payment	\$2,699,998.32

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DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28th, 2014

COMMUNICATIONS

The following Pages reflect the reports on those items assigned to the Communications Department. Each item is reported separately and page numbered accordingly.

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For
Communications**

SUBJECT	DESCRIPTION	PAGE NUMBER
Communication	Status Report Month of March 2014	1-4

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
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COMMUNICATIONS REPORT
March 2014

- **COMMISSION AWARENESS EFFORTS :**

Easton-Phillipsburg (Route 22) Toll Bridge Rehabilitation Project – Worked with Community Affairs, Engineering, media consultants Brabender Cox, and the project's public involvement consultant – Envision – to provide accurate, updated information about various schedule changes, construction activities, and travel impacts. Outreach included a television interview, revisions of project maps, webpage updating, development of updated toll handout cards, Twitter messages, variable-message board postings, travel alerts on NJ511 and PA 511 systems, and the drafting, distribution and posting of a variety of press releases. Efforts generated media coverage on WFMZ/Channel 69, WRNJ radio in Warren County, N.J., The Express-Times, The Morning Call and the Warren Reporter newspaper.

New Hope-Lambertville Bridge 200th Anniversary DVD Premiere – Participated in meetings for a planned unveiling of a historical video about the New Hope-Lambertville Bridge Crossing at the Bucks County Playhouse on April 10. Coordinated with the National Canal Museum/Delaware & Lehigh National Heritage Corridor, Inc. to have rare film footage of the river region as part of the program. This will include footage of the former wooden vehicular bridge at our Lumberville-Raven Rock pedestrian crossing and the agency's former Pt. Pleasant-Byram Bridge, which was destroyed in the 1955 flood. To achieve this aim, about two hours' worth of raw film footage owned by the canal organization was reviewed, edited and condensed into a 14-minute DVD to be shown at the April 10 event. The Commission will have an opportunity to briefly outline its operations and maintenance of the current bridge as part of the April 10 program.

Roebbling Museum Display on Pedestrian Bridges – The Roebbling Museum in Burlington County, N.J. is preparing an exhibit for later this year that will feature pedestrian bridges constructed by the John A. Roebbling's Sons Company. The Commission's Lumberville-Raven Rock footbridge will be among the featured bridges. Working with engineering, we provided the museum with photographs and a historic project drawing signed by former Chief Engineer Edwin W. Denzler. More information forthcoming.

- **MEDIA RELATIONS:**

Hot Topics: NJ lawmakers oppose privatization of Turnpike toll collectors; 200th anniversary of New Hope-Lambertville bridge crossing; single lane travel on Route 22 west before toll plaza; Route 611 onramp to Route 22 east closure; river management plan (NY reservoirs) vote in May; Lehigh Valley population growth from northwest NJ; Salisbury man dies in Route 22 crash; DUI chase from Easton into Phillipsburg; single-lane travel begin for Easton-Phillipsburg bridge rehabilitation project; Route 22 project area maps issued;

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
Meeting of April 28, 2014

traffic-projection challenges for major regional projects; Commission issues letter on NYC reservoir levels; traffic delays I-78 and Route 22; Northampton County Phillipsburg Bridge project; bridge documentary at Bucks County Playhouse; Frances Michler Gassaway obit; 2013 paving project at New Hope-Lambertville Toll Bridge's Route 202 approaches and ramps wins awards; new Delaware River Basin Commission executive director named; response to Pocono Record salary data request; Riverfront Heritage Trail proposed in Phillipsburg; Solebury joins reservoir void crusade; truck restrictions for E-P project zone; George L. Branch obit; Eugene A. Bilodeau Jr. obit.

- **E-ZPASS ACTIVITIES:**

CSC/VPC Transition to NJ System – Edited a wide variety of communications/letters to be sent to current E-ZPass account holders and AAA Northampton County regarding operational changes as the Commission shifts its E-ZPass back office operations to the New Jersey E-ZPass system. Provided logos and Pantone coloring requirements to E-ZPass and Purchasing Departments.

- **COMMUNITY AFFAIRS:** (Please refer to Community Affairs report)

Transactions PowerPoint Presentation – Worked with Executive Director and Engineering in constructing a PowerPoint presentation for Executive Director's use at the 2014 Transactions Conference on transportation operations April 10 in Atlantic City. Community Affairs was instrumental in pulling this together.

- **CAPITAL IMPROVEMENT PROGRAM**

New Hope-Lambertville Toll Bridge 2013 Approaches Paving Project Awards – Issued a press release on a series of awards the Commission and the engineering firm Cherry, Weber & Associates recently received for the use of emulsified foamed asphalt paving technology in last year's NH-LTB approaches project. The release generated articles in weekly news outlets, Asphalt Contractor magazine, and TollRoadsNews.com.

- **WEBSITE**

Updating: Updated the welcoming message and made a series of updates and corrections to the home page and the E-PTB Rehabilitation project page. Reinstalled Scudder Falls Project icon/link that had accidentally been removed from the website's home page.

INTERNAL/EXTERNAL COMMUNICATIONS

- 11,962 website visits recorded for March, an increase over February's and about 500 fewer than the same period last year.
- Ten press releases produced, distributed or posted to the website. The E-P rehab project's traffic impacts constituted the bulk of the month's outreach with eight releases. The month's other two releases concerned the film partnering effort

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
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with the National Canal Museum and the awards for the NH-LTB approaches project's emulsified foamed asphalt work.

- Attended meeting with Lambertville Rowing Club concerning potential use of Commission property near the NH-LTB.
- Attended the Greater Lehigh Valley Chamber of Commerce's Transportation Meeting and reported on the phasing of lane and ramp closures for the 2014 phase of the E-PTB rehab project.
- Responded to TransBridge Lines bus company inquiry concerning overhanging tree limbs in single-lane approach to E-PTB toll plaza in Phillipsburg.
- Participated in IBTTA Communications Committee phone call on social media and plusses and minuses of mobile phone apps.
- Attended HART commuting services meeting in Flemington, N.J. where organization's prospective name change was discussed.
- Coordinated and represented the Commission in a WFMZ/Channel television news interview segment on the E-PTB rehab project's impending 2014 traffic restrictions.
- Conducted research on the New Hope Delaware Bridge Company and the Centre Bridge Delaware Bridge Company through a new membership with the Spruance Library in Doylestown, PA. Research is for the 200th anniversary of these two bridge crossings this year.
- Attended meeting with Phillipsburg and Easton police departments regarding traffic configurations and other issues related to the E-PTB rehab project's 2014 work stage.
- Edited various executive office communications.
- Responded to various public inquiries concerning the E-PTB rehab project and other Commission operations.
- Represented the Commission in telephone interview for Philadelphia Inquirer article on traffic statistics.
- Provided photos to engineering department for upcoming PowerPoint presentation.
- Placed various NJ511 posts concerning the E-PTB project.
- Spoke with Bucks County Herald regarding article incorrectly stating that the Commission passed a resolution regarding NYC reservoir levels.
- Discussed upcoming E-PTB single-lane travel phase in with Transcom.
- Responded to Financial Investment News inquiry regarding Commission's current Investment Management Consultant Services RFP.
- Provided JPG images to veterans and National Anthem singer who participated in May 2013 rededication ceremony for the Lumberville-Raven Rock footbridge. Also sent event photographs to HART and Hunterdon County Freeholder John King.
- Provided engineering with photographs of new canal retaining wall at the Lumberville-Raven Rock footbridge.
- Installed new Open Reach software program for NJ511 travel alert posting.
- Requested Photoshop work by BrabenderCox art department on 2013 photograph of emulsified foamed asphalt work near NH-LTB.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
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- Responded to InfraAmericas website inquiry about SFB P3.
- Provided traffic information to Lehigh Valley Planning Commission.
- Conducted research at Lambertville Public Library concerning New Hope-Lambertville bridge crossing history.
- Began drafting bridge history essay and corresponding ceremonial resolutions for adoption later this year by governmental bodies in Lambertville and New Hope as part of 200th bridge anniversary.
- Represented the Commission at New Hope Historical Society meetings for 200th bridge anniversary events.
- Attended Liberty to Water Gap trail meeting at the Delaware Water Gap.
- Assisted in e-mail blast to AAA Northampton members regarding single lane travel restrictions at E-PTB.
- Edited Rich McClellan letter to new Trenton mayor, others regarding upcoming paving project for approaches to two Trenton-Morrisville bridges.
- Corresponded with Lambertville Historical Society member regarding NH-L bridge history.
- Provided Ben Franklin Bridge lighting contact info to Rich McClellan for use in agency response to public inquiry regarding bridge lighting.
- Spoke with new editor of TollRoadsNews.com
- Made initial response to Better Business Bureau inquiry regarding an E-ZPass customer's billing issue for mailed monthly statements.
- Visited research room of Hunterdon County Historical Society to complete research on opening date of the original Centre Bridge in 1814.
- Attended DVD test run at Bucks County Court House regarding upcoming bridge history unveiling event.
- Delivered completed abridged version of W.W. Chambers silent film footage in DVD format to National Canal Museum in Easton.

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Meeting of April 28, 2014

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For
Community Affairs**

SUBJECT	DESCRIPTION	PAGE NUMBER
Community Affairs	Community Affairs Report March 2014	1-2

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COMMUNITY AFFAIRS REPORT
March 2014

The following activities under the general heading of community relations/governmental affairs were recently initiated, accomplished or performed:

- ❖ Easton-Phillipsburg Toll Bridge Rehabilitation Project
 - Participated in public outreach to develop public awareness of the spring resumption of major construction activities and corresponding travel impacts.
 - Continued to supervise the implementation of the Twitter account for this project, including the monitoring of followers and assumed responsibility for drafting of Twitter messages
 - Prepared and distributed a second wave of personalized correspondence (e-mail) to over 300 elected officials and other stakeholders on the resumption of construction activities
 - Prepared and delivered customer advisory cards to be handed out in the toll plazas for cash customers to advise them of upcoming lane closures and the resumption of construction activities.
 - Participated in project progress meeting

- ❖ Participated in a meeting between Commission staff and representatives from the Lambertville-based Swan Creek Rowing Club regarding the possibility of storing rowing shells on Commission property near the New Hope-Lambertville (Route 202) Toll Bridge.

- ❖ Reported on a briefing by developers to the Ewing Twp. Chamber of Commerce on a project located at the site of the former GM plant and the Naval Air Propulsion Center in the township. Relevance of the project to the Commission is centered on potential traffic impacts to travel across the Scudder Falls Bridge.

- ❖ Assisted in the development and preparation of the Power Point presentation to be delivered by the Executive Director at the 38th Annual New Jersey Transportation Conference & Expo in April; designed the final product and culled photographs from various sources to produce a uniform product.

- ❖ C-639A T-M Toll and LT Toll-Supported Bridges Approach Roadways improvements
 - Participated in the project kick off meeting
 - Participated in project progress meeting
 - Initiated community outreach activities
 - Prepared and sent notification letters to elected officials and administrative staff of Morrisville Borough and the City of Trenton introducing them to the project and its proposed scope.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
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- ❖ Provided senior staff with information about recent revisions to the policies of the Delaware Valley Regional Planning Commission regarding public access to documents from the agency.
- ❖ Provided information to the legislative staff of Sen. Shirley Turner (D- NJ 15) to assist them in answering a constituent inquiry regarding the Scudder falls Bridge Replacement Project
- ❖ At the request of senior staff, performed the Photoshop enhancement/edit of several photographs, including a recoloring of the Easton-Phillipsburg Toll Bridge to show how it will look with a planned green paint coating. In addition, performed scans of historical aerial photographs of Commission spans and conducted clean ups of damage, scratches and flaws using the Photoshop software.
- ❖ Prepared and delivered responses to individuals making inquiries or comments through the Commission's web site on bridge railings, a lane taper for the Easton-Phillipsburg bridge rehabilitation project and the use of colored bridge lights for observance of Autism Awareness Month.
- ❖ Passed on an advisory to senior staff about additional municipalities passing flood prevention resolutions similar to the one adopted by the Commission
- ❖ Provided an advisory to senior staff and operations on plans by a sizable group of cyclists to cross over the Uhlerstown-Frenchtown Bridge as part of a regional anti-gun protest ride.

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Meeting of April 28th, 2014

ENGINEERING

The following Pages reflect the reports on those items assigned to the Engineering Department. Each item is reported separately and page numbered accordingly.

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Meeting of April 28, 2014

FACILITY	PM/PAM	CONTRACT DESCRIPTION	PAGE NO.
Trenton-Morrisville Administration Building	RJZ/RWL	Administration Building Improvements <ul style="list-style-type: none"> Space Program and Concept Study, C-598B-3 	1
Trenton-Morrisville TB & Lower Trenton TSB	CLR/KMS	Trenton-Morrisville Toll & Lower Trenton Toll Supported Bridges Approach Roadways Improvements <ul style="list-style-type: none"> Design, C-639A 	1-2
Scudder Falls Toll Supported Bridge	KMS/RWL	Improvement Project <ul style="list-style-type: none"> Preliminary Engineering and Environmental Documentation for I-95/Scudder Falls Toll Supported Bridge – Study, Contract C-393A Financial / Legal Advisory Services for a P3 for Scudder Falls Bridge Replacement Project – Study, Contract C-393G-1R Capital Program Management Consultant (CPMC) & Design Management Consultant (DMC) Services for the I-95/Scudder Falls Bridge Improvement Project <ul style="list-style-type: none"> CPMC Services – Year 2012, C-502A-1G CPMC Services – Year 2013, C-502A-1H DMC Advanced Engineering Support Services for Priority Items of Work, C-502A-2D Staff Augmentation – P3 Support Services, C-502A-2E C-502A-2F DMC Services – Year 2013 	2-5
	CLR/KMS	I-95 Scudder Falls Bridge Deck Condition Survey <ul style="list-style-type: none"> Design, C-599A-6 	6
New Hope-Lambertville Toll Bridge	VMF/CLR/KMS	Pavement Rehabilitation & Approach Bridges Repairs <ul style="list-style-type: none"> Design, C-543A Construction Management/Construction Inspection, CM-543A Construction, T-543A 	6-7
I-78 Toll Bridge	VMF/CLR/KMS	I-78 PA Approach Paving Improvements <ul style="list-style-type: none"> Construction Management, CM-506A Construction, T-506A 	7

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Notes:

Facilities are listed South to North

The first set of initials indicate the Project Manager and the second set of initial indicate the Program Area Manager

Project Manager Legend

WMC – M. Cane
VMF – V. Fischer
CTH – C. Harney

RSL – R. Luciani
RJZ – R. Zakharia

Program Area Manager Legend

RWL – R. Little
KMS – K. Skeels
CAS – C. Straccioli

RLR – R. Rash
CLR – C. Rood

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014

FACILITY	PM/PAM	CONTRACT DESCRIPTION	PAGE NO.
Easton-Phillipsburg Toll Bridge	CTH/RWL	Rehabilitation Scoping/Concept Study <ul style="list-style-type: none"> Preliminary, Final, and Post Design Services, C-437B Construction Management, CM-437A Construction, T-437A 	8
Multiple Facilities and/or Commission-Wide	WMC/RWL	Structural/Civil Task Order Agreement <ul style="list-style-type: none"> Contract No. C-628A 	9
	WMC/RWL	Electronic Surveillance/ Detection System <ul style="list-style-type: none"> RFP development, Procurement Support and Transition Services, C-539A-5 ESS Maintenance Contract, DB-575A 	9
	CAS/RWL	Electronic Toll Collection <ul style="list-style-type: none"> In-Lane Toll System Design-Build-Maintain, DB-427C Customer Service Center/ Violation Processing Center Design-Build-Operate-Maintain, DB-427D Customer Service Center/Violation Processing Center Project, DB-584A 	10-11
Multiple Facilities and/or Commission-Wide	RSL/CAS	Electronic Toll Collection / Tolling Task Order Consultant - 2010 <ul style="list-style-type: none"> Traffic Count Program Design, C-538A-8 	11
	CAS/RWL	Electronic Toll Collection / Tolling Task Order Consultant - 2013 <ul style="list-style-type: none"> C-621A 	12
	WMC/RWL	Structural/Civil Task Order Agreement <ul style="list-style-type: none"> C-628A 	12
	JRB/KMS	Bridge and Approach Roadway Utility Inventory <ul style="list-style-type: none"> All Structures, C-599B-5 	12
	CAS/RWL	Level 3 Investment Grade Traffic & Revenue Forecasts <ul style="list-style-type: none"> C-549AR 	13
	CTH/RWL	General Engineering Consultant Annual Inspections <ul style="list-style-type: none"> 2014 Toll-Supported Bridge Inspections, C-07-11D 	14
	CAS/RWL	General Engineering Consultant Traffic Engineering <ul style="list-style-type: none"> 2012 Traffic Engineering Consultant, C-17-11 	14

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Notes:

Facilities are listed South to North

The first set of initials indicate the Project Manager and the second set of initial indicate the Program Area Manager

Project Manager Legend

WMC – M. Cane
 VMF – V. Fischer
 CTH – C. Harney

RSL – R. Luciani
 RJZ – R. Zakharia

Program Area Manager Legend

RWL – R. Little
 KMS – K. Skeels
 CAS – C. Stracciolini

RLR – R. Rash
 CLR – C. Rood

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014 PROJECT STATUS REPORT

TRENTON MORRISVILLE ADMINISTRATION BUILDING IMPROVEMENTS

SPACE PROGRAM AND CONCEPT STUDY Task Order Assignment No. C-598B-3

This Task Order Assignment is for a Space Program and Concept Study for the Trenton Morrisville Toll Bridge Administration Building. The purpose of this assignment is to provide the Commission with guidance in enhancing operational efficiency and facility space utilization. The Space Program will include a detailed analysis of the current versus required space to support the Commission's current as well as the projected operational, administrative and maintenance needs at the T-M facility.

At the conclusion of the Space Program, a Concept Study Report will be prepared by the Consultant presenting adjacency diagrams and sketches to explain space relationships and space allocation using the existing and/or new space. Three (3) proposed alternatives will be identified by the Consultant for review and consideration by the Commission in selecting the preferred alternative to be advanced to Final Design under a separate procurement process. As part of each alternative, the Mechanical, Electrical, Plumbing, life and safety improvements will be presented. Also, Building Management System will be part of each design concept which will reduce building systems energy use and benefit the Commission in a long-term energy cost saving.

A kick-off meeting was held with Gannet-Fleming on February 25, 2014. The Consultant is currently collecting as-built drawings, and reviewing building systems deficiencies and improvement recommendations as presented under various recently completed concept studies. Executive staff work session was held on March 14, 2014, Draft Space Program report was received on April 4 2014 and is currently under review by the Commission.

TRENTON-MORRISVILLE TOLL AND LOWER TRENTON TOLL-SUPPORTED BRIDGES APPROACH ROADWAYS IMPROVEMENTS

DESIGN Contract No. C-639A

At the February 24, 2014 Commissioners' Meeting the Commissioners approved the Award of this Contract to Cherry, Weber and Associates, P.C. (CWA). CWA was issued Notice of Award and Limited Notice to Proceed effective February 25, 2014. This contract is for the Scope Development, Preliminary and Final Design and Post-Design Services.. The Contract Kick-Off Meeting was held on March 5th, and the first Design Progress Meeting was held on March 19th. CWA performed field activities throughout the month of March along the Pennsylvania and New Jersey approaches to the project main river bridges. These activities included roadway and bridge visual inspections; the taking pavement cores; and sidewalk and ADA ramp assessments. CWA commenced coordination with the City of Trenton, the Borough of Morrisville, and the Pennsylvania Department of Transportation for work adjacent to the jurisdiction of these entities.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

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CWA submitted the Draft Quality Assurance Plan, and the Draft Design Criteria Report. Both of these documents have been reviewed by Commission and CPMC staff, and comments returned to CWA. Additionally, CWA prepared and submitted the Draft Scope Development Report to the Commission on March 28th, which is under review by Commission and CPMC staff.

PRELIMINARY ENGINEERING AND ENVIRONMENTAL DOCUMENTATION FOR I-95/SCUDDER FALLS TOLL SUPPORTED BRIDGE

STUDY Contract No. C-393A

On June 14, 2012 FHWA issued the NEPA decision a Finding of No Significant Impact (FONSI) for the I-95/Scudder Falls Bridge Improvement Project in Bucks County, Pennsylvania and Mercer County in New Jersey. This is a determination that the Proposed Action will have no significant impact on the human environment.

This completes the Preliminary Design and Environmental Documentation Phase of the I-95/Scudder Falls Bridge Improvement Project.

AECOM is continuing further work efforts for the I-95/Scudder Falls Bridge Improvement Project under various Task Order Assignments associated with Contract C-502A Capital Program Management Consultant & I-95/Scudder Falls TS Bridge Improvement Design Management Consultant Professional Services.

FINANCIAL/LEGAL ADVISORY SERVICES FOR A P3 FOR SCUDDER FALLS BRIDGE REPLACEMENT PROJECT

STUDY Contract No. C-393G-1R

The Commission's Financial/Legal Advisory Services consultant KPMG/Nossaman, completed their analysis of the P3 project delivery method on schedule, and presented their preliminary findings to the Commission in November 2011. These findings are currently under review by the Commission with a final decision pending.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

**Meeting of April 28, 2014
PROJECT STATUS REPORT**

CAPITAL PROGRAM MANAGEMENT CONSULTANT (CPMC) & DESIGN MANAGEMENT CONSULTANT (DMC) SERVICES FOR THE I-95/SCUDDER FALLS BRIDGE IMPROVEMENT PROJECT

CPMC SERVICES – YEAR 2012
Task Order Assignment No. C-502A-1G

NO CHANGE

Capital Program Management Consultant (CPMC) Services and Design Management Consultant Services (DMC) continued through the 2012 year under this Task Order Assignment. The services on this Task Order Assignment concluded in April 2013.

The **CPMC services** performed in 2013 were performed under Task Order Assignment C-502A-1H.

The **DMC services** performed in 2013 and that remain to be performed, under this Task Order Assignment, include technical support for the construction staging and grading/drainage plan effort as well as final design for the PA wetlands mitigation site. This effort includes development of the grading and drainage plans associated with each construction stage for the work in PA, which is required for the Bucks County Soil Erosion Permit and the PADEP permit process. The soil borings and monitoring well installation work associated with the PA wetlands mitigation site design remains on hold due to site access issues with the property owner. **DMC services** beyond these work tasks have continued under Task Order Assignment C-502A-2F, DMC services for 2013.

CPMC SERVICES – YEAR 2013

Task Order Assignment No. C-502A-1H

Capital Program Management Consultant (CPMC) services continued through 2013 under this Task Order Assignment. The remaining budget allowed this Task Order Assignment to continue until early March 2014, at which time the services concluded and new Task Order Assignment C-502A-1I began. CPMC Staff began work on this Task Order Assignment in April 2013, providing: a full-time Resident Engineer in the CM/CI oversight of Contract T-543A, NH-L Toll Bridge Pavement Rehabilitation and Approach Bridges Repairs; CM/CI oversight of the I-78 Toll Bridge Approach Roadway Improvements; and, CM/CI oversight of the DWG Toll Bridge River Road Improvements construction and CM/CI contracts. The CPMC also provided management oversight of the Purchase Order Agreement work for guide rail repairs at various locations within the Commission's jurisdiction, which were completed prior to 12/31/2013.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014 PROJECT STATUS REPORT

DMC ADVANCED ENGINEERING SERVICES FOR PRIORITY ITEMS OF WORK

Task Order Assignment No. C-502A-2D

Environmental Permitting - NJDEP issued the following permits in June 2013 for the SFB Project: *Flood Hazard Area Verification, Flood Hazard Area Individual Permit, Freshwater Wetlands Individual Permit, and Water Quality Certificate Approval*. These permit approvals are effective June 20, 2013 and expire June 19, 2018. The Delaware & Raritan Canal Commission (D&RCC) issued a Certificate of Approval for the project on July 15, 2013. A draft NJ riparian zone mitigation plan was submitted to NJDEP, in August, for review in accordance with the approved NJDEP Flood Hazard Area Individual Permit. Currently Engineering is reviewing the New Jersey wetlands and riparian zone mitigation options recommendation memo prepared by AECOM.

Pre-application meetings were held with the Bucks County Conservation District (BCCD) in 2013 to discuss details with the BCCD Permit and PA NPDES Permit applications. The BCCD and the PA NPDES Permit Applications were submitted to the BCCD in late January 2014, which were subsequently deemed complete for review by BCCD in February 2014. During the month of March the Project Team worked to address comments associated with these two permit applications. The BCCD Permit was subsequently issued on March 21, 2014 and the PA NPDES Permit was issued on March 28, 2014. Back on February 27, 2014 a meeting was held with the USACE to review the USACE's wetland jurisdiction for the project. At that meeting it was determined that the USACE will issue a preliminary Jurisdictional Determination for the Army Corps wetlands as part of the USACE Permit for the project; that a field meeting will need to be scheduled in the late March or early April time period to field inspect various wetland locations within the limits of the project in order to make a final determination as to the USACE's wetland jurisdiction for the project; and that any impacts to the USACE wetlands in NJ could be mitigated at the proposed Pennsylvania wetland mitigation site, if necessary. We are still waiting on a date from the USACE for the wetlands field meeting.

The AECOM team continued to perform **Public Involvement** activities with the monitoring of the Project Hotline.

The **Right of Way (ROW)** impacts to adjacent property owners have been reassessed for the proposed project, based on the final grading and drainage plan detail that has been developed. Updated draft ROW Plans for the Pennsylvania section of the project were submitted in December 2013 and are being reviewed by Engineering. The process for moving forward with the ROW acquisition process, including property owner outreach and Legal Counsel involvement, is currently being planned internally by Commission staff. ROW efforts involving Commission legal review and property-owner outreach are on hold pending a GO/NO-GO decision on the P3 procurement process.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014 PROJECT STATUS REPORT

STAFF AUGMENTATION – P3 SUPPORT SERVICES

Task Order Assignment No. C-502A-2E

AECOM was issued a Notice to Proceed on the Task Order Agreement (TOA) on November 16, 2010. Under this TOA, AECOM provided professional services, in a staff augmentation format, in support of the P3 Financial/Legal Advisory Services contract C-393G-1R. Efforts on this task order assignment are currently on hold pending a GO/NO-GO decision on the P3 procurement process.

DMC SERVICES – YEAR 2013

Task Order Assignment No. C-502A-2F

AECOM's Design Management Consultant (DMC) Services continued through 2013 under this Task order Assignment (TOA), to advance the Scudder Falls Bridge Improvement Project. AECOM continued their management services for: the public involvement program; the environmental permitting effort; and the ROW plan development efforts that are being performed under the C-502A-2D TOA above. Additional efforts under this TOA include establishing the PennDOT Inter-Governmental Agreement and NJDOT Memorandum of Agreement (MOA); establishing the MOA with NJDEP-Green Acres/NJDOT/Delaware & Raritan Canal Commission/NJ Water Supply Authority for the NJ Pedestrian/Bicycle Facility; and, when a P3 decision is made, coordination and support in advancing the project into final design and construction via the RFQ/RFP design procurement process.

The draft RFQ for final design services, and draft project timelines have been developed and are being updated periodically. A meeting was held on January 10, 2014 with representatives of the Pennsylvania Department of Conservation and Natural Resources (DCNR) to review project impacts to the Pennsylvania Delaware Canal as well as the overall status of the project. Although no specific permits are required from the PA DCNR, a right-of-way easement will be required and ongoing coordination will be necessary in order to minimize disruption to the canal and its users during construction. Environmental permitting agency coordination continues as well as preparation of the USACE and PADEP permit application packages, including all back-up documentation.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014 PROJECT STATUS REPORT

I-95/SCUDDER FALLS BRIDGE DECK CONDITION SURVEY

Deck Condition Survey Task Order Assignment No. C-599A-6

Under this Task Order Assignment the Consultant, McCormick Taylor (MT), is performing a bridge deck condition assessment of the Scudder Falls Bridge. MT was issued a Notice to Proceed effective January 28, 2014 with the Task Order Assignment Kick Off Meeting being held on January 30th. Testing of the bridge deck by Ground Penetrating Radar (GPR) by MT's sub consultant Penetradar was performed on February 7, 2014. During the week of February 24, 2014 hammer sounding and video-recording of the deck's topside along with inspection and video-recording of the deck's underside was performed by Penetradar. The results of these in-depth inspections were compiled and analyzed by MT and subsequently submitted to the Commission in a Draft Report for the Non-Destructive Testing of the I-95/Scudder Falls Bridge Deck on March 24th. This report was reviewed by Commission and CPMC staff, and comments forwarded to MT for review and incorporation into the report.

NEW HOPE-LAMBERTVILLE TOLL BRIDGE PAVEMENT REHABILITATION & APPROACH BRIDGES REPAIRS

DESIGN Contract No. C-543A

Cherry, Weber and Associates (CWA) continued their post-design services phase of their contract.

CONSTRUCTION MANAGEMENT / CONSTRUCTION INSPECTION Contract No. CM-543A

Johnson, Mirmiran & Thompson, Inc. (JMT) concluded their field inspection services in January with the inspection of the remaining Route 29 bridge work. JMT has prepared the as-built drawings; and organized the final field files and closeout documentation for their CM/CI contract. JMT has submitted their lessons learned report. The Resident Engineering position continues to be filled by AECOM's CPMC Project Manager. AECOM staff will inspect the remaining weather-dependent punch list items associated with the top soil restoration along Route 29 adjacent to the US 202 overpass bridge; and the restoration of the ramp G drainage improvements. Due to unfavorable weather through March the contractor could not address these work items, which will be completed when the weather allows.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014 PROJECT STATUS REPORT

CONSTRUCTION Contract No. T-543A

James D. Morrissey, Inc. (JDM) completed the remaining contract work for this project in January with the exception of some weather-dependent items. Due to unfavorable weather through March, JDM was unable to complete the weather-dependent punch list items consisting of site restoration of the additional drainage work at the ramp G infield and the disturbed areas adjacent to the US 202 Bridge over Route 29 in NJ. These work activities are on hold until favorable weather permits their completion.

I-78 TOLL BRIDGE PA APPROACH PAVING IMPROVEMENTS

CONSTRUCTION MANAGEMENT / CONSTRUCTION INSPECTION Contract No. CM-506A

Johnson, Mirmiran & Thompson, Inc. (JMT) as the CM/CI, has completed tracking the remaining correspondence and coordinating the flow of information among the construction contractor and the Commission along with holding and documenting meetings as necessary. Project field files are ready for delivery to the Commission. In March JMT received executed Agreement Modification No. 2, which is a no-cost modification for the re-allocation of funds within the existing contract. In March, the Commission and JMT commenced coordination in preparing agreement Modification No. 3 to JMT's contract. This Modification will provide additional funds to JMT to cover additional expenses incurred as a result of the contractors overrun of project completion date. These costs will be addressed with the contractor. JMT is awaiting the resolution of discussions between the Commission and the contractor HRI on the final contract closeout value. Upon completion of these discussions, JMT will prepare the close out change order and the final pay estimate.

CONSTRUCTION Contract No. T-506A

HRI Infrastructure of State College, PA completed all of the construction field work on August 27, 2013. Through February the CM/CI firm, JMT, attempted to finalize the agreement with HRI on the remaining contract items. HRI did receive JMT's January 31, 2014 letter outlining the Commission's position on final quantities, potential change orders, and liquidated damages. A meeting between Commission staff and HRI was held on March 11th to discuss those items. The parties have exchanged follow-up emails regarding the closeout issues, which remained unresolved through March. Upon resolution of these items the processing of the final contractor invoice will take place and the contract closed out.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014 PROJECT STATUS REPORT

EASTON-PHILLIPSBURG TOLL BRIDGE REHABILITATION, PRELIMINARY, FINAL & POST DESIGN SERVICES

DESIGN Contract No. C-437B

This project was awarded to Parsons Brinckerhoff (PB) at the February 28, 2012 Commission meeting. PB provided the Commission their final design submission on February 22, 2013. Construction bids were received on April 11, 2013. PB has been providing post-design services and participated in pre-activity and progress meetings since the start of construction.

CONSTRUCTION MANAGEMENT Contract No. CM-437A

This project was awarded to Greenman-Pedersen, Inc (GPI) at the April 29, 2013 Commission meeting. GPI was provided with a Notice to Proceed on May 30, 2013 and has participated in pre-activity and progress meetings since the start of construction. GPI is currently providing construction management and inspection staff on-site to monitor the contractor's progress.

CONSTRUCTION Contract No. T-437A

J.D. Eckman, Inc. (JDE) was awarded this construction contract at the Commission's April 29, 2013 meeting. JDE was provided a Notice of Award/Limited Notice-to-Proceed the following day and issued a Notice to Proceed effective May 29, 2013. JDE has participated in pre-activity and progress meetings since the start of construction in June 2013. JDE completed a major construction stage on December 12, 2013, slightly ahead of schedule. All lanes on the roadway were open to traffic during the winter during a shutdown period. Traffic restricting staged construction was reintroduced on March 5, 2014 and will remain in effect until mid-December 2014. Work is currently progressing on schedule.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014 PROJECT STATUS REPORT

STRUCTURAL/CIVIL TASK ORDER AGREEMENT

Contract No. C-628A

The Commission provided Dewberry Engineers of Carlisle, Pennsylvania with a Notice of Award on February 25, 2014. A Kick-Off Meeting was held at the Commission's Trenton-Morrisville Toll Bridge Facility on March 27, 2014 and attended by representatives of Dewberry Engineers and the Commission.

ELECTRONIC SURVEILLANCE / DETECTION SYSTEM

RFP DEVELOPMENT, PROCUREMENT SUPPORT AND TRANSITION SERVICES

Task Order Assignment No. C-539A-5

URS Corporation continued to provide the Commission with technical support with regard to transitioning maintenance services for the Electronic Surveillance / Detection System to Schneider Electric Building Americas, Inc.

ESS MAINTENANCE CONTRACT

Contract No. DB-575A

Schneider Electric Building Americas, Inc. continues to provide maintenance services in support of the Electronic Surveillance / Detection System under the direction of the Commission's Electronic Security and Surveillance Staff, who operate the system from the Primary Control Center located at the New Jersey State Police's Regional Operation and Information Center (ROIC) in West Trenton, New Jersey.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

**Meeting of April 28, 2014
PROJECT STATUS REPORT**

ELECTRONIC TOLL COLLECTION SYSTEM DESIGN-BUILD Contract No. DB-427

In-Lane Toll System Design-Build-Maintain Project TO-427C

Xerox continues to perform preventative maintenance for the electronic toll collection system and violation enforcement system.

The toll data from the conventional toll lanes is archived on a separate dedicated Commission database that is maintained by the IT Department. The data from the ORT lanes is currently not being displayed in the reports developed from this database. Commission Staff received a revised draft scope of work from Xerox to revise the reports and automate the transfer of the ORT data to this database and comments were submitted. Xerox is preparing a price proposal for this effort.

At the October monthly maintenance meeting Commission Staff requested a price proposal from Xerox to provide continued operation/maintenance service for five (5) option years beyond the current contract completion date of November 1, 2014. Xerox submitted a draft proposal and Commission Staff comments were provided to Xerox. The next step will be to meet with Xerox to discuss the review comments.

Commission staff received a price proposal from Meta-Lite to repair the damaged toll booth in Lane No. 4 of the I-78 Toll Bridge plaza. A purchase order was prepared and issued to the fabricator. Subsequent to release of the purchase order, we were advised that Meta-Lite is no longer in business. Commission Staff reached out to area toll agencies to see who they use for toll booth repair work. We have contacted three (3) contractors are arranging on-site meetings to review the proposed work and to receive price proposals.

Xerox prepared a list of spare parts/consumables for 2014. Commission staff reviewed the list and accepted it. A summary statement for the annual purchase of the spare parts/consumables was submitted and approved at the March 2014 Commission Meeting. Commission staff will prepare and issue a purchase order.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014 PROJECT STATUS REPORT

Customer Service Center/Violation Processing Center Design-Build-Operate-Maintain Project TO-427D

Customer Service Center (CSC) operation bi-weekly conference calls with Commission staff and ETC continue so all parties may discuss on-going and upcoming efforts, as well as issues and their resolution.

Staff from ETC participate on bi-weekly conference calls and monthly in person meetings with Commission Staff and Xerox for the CSC/VPC migration to the New Jersey Regional CSC. ETC has transferred all data files to Xerox for test run No. 2 and they are working to address all data issues that were identified.

Customer Service Center/Violation Processing Center Project DB-584

Commission Staff and representatives from Xerox and the NJTA participate in bi-weekly calls and attend in person monthly meetings for the CSC/VPC migration to the New Jersey Regional CSC. The Interface Control Document (ICD) for the transfer of data between the ETCC and Xerox is complete. The development of the CSC/VPC requirements is complete, system design is complete, system development is complete, data migration is 80% complete, integration/testing is 29% complete and pre-deployment activities is 15% complete. ETC has transferred all data files to Xerox for test run No. 1 and No. 2 and they are working to address all data issues that were identified.

ETC is researching the level of effort necessary to maintain the collection agency portion of the violation processing center to provide continued service post the migration the New Jersey E-ZPass Customer Service Center.

ELECTRONIC TOLL COLLECTION / TOLLING TASK ORDER CONSULTANT - 2010

TRAFFIC COUNT PROGRAM DESIGN Task Order Assignment No. C-538A-8

Commission staff provided comments to STV on the submitted draft design plans for installation of traffic count stations at each of the Commission's eighteen (18) toll and toll supported bridges. The plans were revised and sent to the installation team for final review. The Commission can purchase the traffic counters and software through the PA Department of General Services COSTARS program. Engineering has requested STV to prepare a Bill of Material to assist the Commission in the purchase of additional material to complete the installation at the eighteen (18) bridges.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

**Meeting of April 28, 2014
PROJECT STATUS REPORT**

ELECTRONIC TOLL COLLECTION / TOLLING TASK ORDER CONSULTANT 2013

C-621A

There is no activity to report for this agreement.

STRUCTURAL/CIVIL TASK ORDER AGREEMENT

Contract No. C-628A

The Commission provided Dewberry Engineers of Carlisle, Pennsylvania with a Notice of Award on February 25, 2014. A Kick-Off Meeting was held at the Commission's Trenton-Morrisville Toll Bridge Facility on March 27, 2014 and attended by representatives of Dewberry Engineers and the Commission.

STRUCTURAL/CIVIL TASK ORDER ASSIGNMENT

UTILITY INVENTORY – ALL STRUCTURES

Task Order Assignment No. C-599B-5

Greenman – Pedersen, Inc, (GPI) was provided with Notice to Proceed effective September 3, 2013.

Initial Field inspections have been completed at all toll and toll-supported bridges. Follow-up visits were held after contacting Pennsylvania One-Call and sending letters to utility companies requesting utility information on Commission property. Most utilities were responsive to the letters and have provided useful information to GPI. Some utilities also attended follow-up visits with GPI. Follow-up visits were completed at the Riverton – Belvidere, Portland-Columbia, New Hope – Lambertville, Centre Bridge – Stockton, Northampton Street, Riegelsville, Calhoun Street, Scudder Falls, and Lower Trenton Toll-Supported Bridges and the Milford-Montague, Trenton-Morrisville, and Interstate 78 Toll Bridges. GPI submitted the Draft Utility Inventory - All Commission Structures report on November 27th, 2013. Comments were provided to GPI and the draft report is being revised based on those comments. GPI is also incorporating information regarding a utility crossing at the Portland-Columbia Toll-Supported Pedestrian Bridge and updating their information to reflect an agreement reached with AT&T at Lower Trenton TSB earlier this year. Coordination with the Purchasing Department is ongoing to keep all Commission stakeholders informed.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014 PROJECT STATUS REPORT

Level 3 – Investment Grade Traffic and Revenue Forecasts C-549AR

Commission Staff provided comments on the draft report for the traffic and revenue forecasts for the existing seven (7) toll bridges. Jacobs Engineering addressed the comments. Additionally, the Commission's Finance Advisor has researched forecasted growth rates for toll agencies throughout the region and this information was provided to Jacobs Engineering for consideration when finalizing the report.

Commission Staff coordinated with Jacobs Engineering for the deployment of the portable variable message signs at the Scudder Falls Toll Supported Bridge advertising the available online travel survey. The signs were deployed for three (3) weeks and we have collected 464 completed surveys. Additionally, Jacobs is conducting an e-rewards survey that has a quota of an additional 1,000 surveys.

Commission Staff coordinated with Jacobs Engineering and their subconsultants for the deployment of automatic traffic recorders at the Scudder Falls Toll Supported Bridge. They were deployed and will collect hourly traffic volume, by vehicle classification, by travel direction. Additionally, Xerox deployed a portable E-ZPass transponder reader to record the number of potential E-ZPass users traveling in the southbound direction.

The Delaware Valley Regional Planning Commission (DVRPC) travel model, including the Pennsylvania Turnpike/I-95 interchange, is developed and calibrated. The Jacobs Engineering traffic and revenue forecast spreadsheet model for the Scudder Falls Bridge is also completed and ready for traffic data input.

The overall project for completing the Scudder Falls Bridge traffic and revenue forecast is behind schedule due to having to wait for clear weather (no forecast of snow for a 1 week period) to deploy the traffic counters. We anticipate making up this time between the submission of the preliminary draft traffic and revenue forecast numbers and the draft report.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

**Meeting of April 28, 2014
PROJECT STATUS REPORT**

GENERAL ENGINEERING CONSULTANT (GEC) ANNUAL INSPECTIONS

2014 TOLL-SUPPORTED BRIDGE INSPECTIONS Assignment C-07-11D

A kick-off meeting was held on March 18, 2014 at the Easton - Phillipsburg Toll Bridge Administration Building and attended by representatives from District 1, District 2, Operations, Engineering and TranSystems (TS). Inspections of the toll-supported bridges began March 27 at the Riverton – Belvidere Toll Supported Bridge and will continue through mid-June. Inspections were completed at the Centre Bridge – Stockton Toll Supported Bridge and top-of-deck inspections were performed at the Riverton – Belvidere and Upper Black Eddy – Milford Toll Supported Bridges. TS will be required to update the PennDOT BMS system for each of the scheduled bridges within 30 days of the completion of the field inspection of each bridge.

Facilities Inspections have been tentatively scheduled for mid-June in Districts 1 and 2. Sign retroreflectivity testing has been tentatively scheduled for the Toll-Supported Bridges in mid to late September.

GENERAL ENGINEERING CONSULTANT TRAFFIC ENGINEERING YEAR 2012 TRAFFIC ENGINEERING CONSULTANT C-17-11

A final invoice was received from Pennoni Associates and processed. This assignment will be closed out.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28th, 2014

OPERATIONS

The following Pages reflect the reports on those items assigned to the Operations Department. Each item is reported separately and page numbered accordingly.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

April 28th 2014

**Operation Report Index
For
Department of Security, Safety & Training**

SUBJECT	DESCRIPTION	PAGE NUMBER
Department of Security, Safety & Training	Month of March Status Reports	1-3

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Month of March 2014

March 4th On construction project of E/P Toll bridge rehabilitation in Phillipsburg

March 4th Meeting at the E/P facility to discuss traffic patterns on construction project of the Rehabilitation project of the E/P toll with local Law enforcement.

March 7th Facilitated the Sergeants Examination for the DRJTBC at the New Hope facility.

March 10th Assisted in the Oral Interviews for the positions of Corporal and Sergeant at the New Hope facility.

March 11th Assisted in the Oral interviews for the positions of Corporal and Sergeant at the New Hope facility.

March 11th Assisted the ESS and State Police agencies on collection of old portable radios throughout the commission.

March 13th Attended the DRJBTC staff meeting at the Hew Hope facility.

March 13th prepared materials for a training class for Storm Water Maintenance at the Delaware Water Gap facility.

March 17th attended interview with commission attorneys in regards to the I-78 fatal accident.

March 17th Presented "New Employee" training at the Delaware Water Gap facility on Harassment, active shooter, bridge jumper suicide, and Homeland Security activity.

March 18th Attended the T-437A

Easton/Phillipsburg Toll Bridge rehabilitation meeting in Phillipsburg.

March 25th Meeting at the Delaware Water Gap on security issues.

March 28th attended and facilitated the monthly workplace safety meeting at the Easton Phillipsburg facility.

March 31st attended the DRJTBC monthly commission and also meeting on MOU contracts with New Jersey and Pennsylvania State Police contracts.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Month of March 2014

During the month of March 2014; State Police (via state police liaisons coverage) were requested for details on (25) different Traffic/Construction/Events. The request were scheduled, supplied and verified. There was some last minute request that were completed and had to be filled by local police because of the late timing. During the month interaction between both State Police Agencies and our Project Managers from the engineering Department on ongoing construction projects throughout the commission. The SST department continued to coordinate with the ESS department and several local and state police agencies on active investigations and request for video footage in relation to criminal activity at or near our bridges.

March 2014

Bridges	N/R Accidents		Traffic Accidents		Motorist Assists		Other	
	NJ	PA	NJ	PA	NJ	PA	NJ	PA
Milford-Montague 40	0	0	0	0	0	0	1	0
Delaware Water Gap 41	0	0	0	0	0	0	0	3
Portland Pedestrian 42	0	0	0	0	0	0	1	0
Portland Columbia 43	0	0	1	0	0	0	0	0
Riverton – Belvidere 44	0	0	0	0	0	0	14	0
Rt 22 EP 45	0	2	0	0	1	0	0	0
Northampton St 46	0	0	0	0	0	0	0	4
I-78 47	0	1	0	2	0	2	0	5
Riegelsville 48	0	0	0	0	0	0	0	0
Upper Black Eddy Milford 49	0	0	0	0	0	0	0	0
Uhlerstown Frenchtown 50	0	0	0	0	0	0	0	0
Lumberville Raven Rock 51	0	0	0	0	0	0	0	0
Centre Bridge Stockton 52	0	0	0	0	0	0	0	0
New Hope Lambertville Toll 53	0	0	0	0	0	0	0	0
New Hope Lambertville 54	0	0	0	0	0	0	0	1
Washington Crossing 55	0	0	0	0	0	0	0	0
Scudder Falls 56	0	0	1	0	0	1	1	1
Calhoun St 57	0	0	0	0	0	0	0	0
Lower Trenton 58	0	0	0	0	0	0	0	4
Morrisville Trenton 59	0	0	0	1	1	0	1	0

	Citations	Warnings	Security Checks
New Jersey State Police	258	152	872
Pennsylvania State Police	35	04	1021

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014

Operations Report Index

ELECTRONIC SECURITY AND SURVEILLANCE REPORT

Subject	Description	Page Numbers
Electronic Security and Surveillance	Status Report for the Month of March 2014	1 - 4

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014

ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF MARCH 2014

The below-listed items represent meetings, communications, tasks, and projects involving the Electronic Security and Surveillance Department:

Radio System

- ESS personnel arranged for various radio installations and repairs during the month of March 2014.
- ESS personnel continue to work with the New Jersey State Police to install new radios in the new garage facility at the Delaware Water Gap.
- ESS personnel alone, and in conjunction with the New Jersey State Police investigated various other DRJTBC radio issues both during and after normal working hours.
- ESS personnel updated the Cartograph radio inventory database.

Access Control System

- During the month of March 2014, ESS personnel updated the access control maps denoting the various department offices and the key locks associated therewith.
- During the month of March 2014, ESS personnel investigated various access issues for District III and Security, Safety, and Training.
- During the month of March 2014, ESS personnel continued to work with URS and Schneider in preparation for installing the new Commission access control system.
- During the month of March 2014, ESS personnel worked with General Supply (Commission's lock smith) to address various lock issues within the Districts.
- In March 2014, ESS personnel created ID badges for new employees and consultants. Additionally, ESS continued making "Essential Employee" ID badges for current employees.
- During the month of March 2014, the ACS database was audited and the system was purged of invalid employee and contractor cards. Various other employee ACS rights were updated and/or changed at the request of supervisors.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014

ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF MARCH 2014

- Various door alarms and ACS issues were addressed both during and after normal working hours.

ESS

- On March 7, 2014, ESS personnel met with Schneider Electric to review their maintenance performance and progress with installing the ESS upgrades.
- On March 13, 2014, ESS personnel met with Engineering to review the Schneider Electric maintenance and upgrade invoices.
- On March 27, 2014, ESS personnel met with Schneider Electric at the Primary Control Center to discuss proposed upgrades.
- During the month of March 2014, ESS personnel continued to diligently work with IT, Schneider Electric, and Verizon to establish a new WAN for the ESS system.
- During the month of March 2014, ESS personnel continued to work with Schneider Electric to repair cameras damaged from traffic accidents at the Trenton-Morrisville Toll Bridge and the Scudder Falls Toll Supported Bridge.
- ESS personnel reviewed and purged the ESS video storage database that contains copies of videos requested by DRJTBC personnel and outside agencies.
- ESS personnel worked during, and after normal working hours on numerous ESS issues and problems raised by Commission members.
- The ESS Primary Control Center continues to operate 24/7 and detected, documented, and assisted the District bridges with various emergencies, traffic, weather events, and security related incidents.
- During the month of March 2014, ESS personnel investigated and processed the following thirteen video requests:
 1. On 03/8/14, the Morrisville, PA Police Department requested a video search from the Calhoun Street Toll Supported Bridge regarding a police investigation.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014

ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF MARCH 2014

2. On 03/15/14, the Phillipsburg, NJ Police Department requested a video search from the Northampton Street Toll Supported Bridge regarding a police pursuit.
3. On 03/15/14, District I requested a video search from the Washington Crossing Toll Supported Bridge regarding an assault on a Bridge Officer.
4. On 03/18/14, the NJ State Police requested a video search from the Milford-Montague Toll Bridge regarding a fatal motor vehicle accident.
5. On 03/18/14, District I requested a video search from the Trenton-Morrisville Toll Bridge regarding a multi-vehicle accident.
6. On 03/18/14, District I requested a video search from the Scudder Falls Toll Supported Bridge regarding a motor vehicle accident.
7. On 03/23/14, the Readington Twp., NJ Police Department requested a video search from the I-78 Toll Bridge regarding multiple thefts that occurred in the area.
8. On 03/24/14, the Buckingham Twp., PA Police Department requested a video search from the New Hope-Lambertville Toll Bridge regarding a double fatal motor vehicle accident.
9. On 03/27/14, the Monroe County 9-1-1 Center requested a video search from the Delaware Water Gap Toll Bridge regarding a vehicle involved with an attempted homicide.
10. On 03/27/14, the NJ State Police requested a video search from the Easton-Phillipsburg Toll Bridge regarding a hit and run motor vehicle accident.
11. On 03/28/14, the PA State Police requested a video search from the Trenton-Morrisville Toll Bridge regarding a motor vehicle accident.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014

ELECTRONIC SECURITY AND SURVEILLANCE REPORT MONTH OF MARCH 2014

12. On 03/28/14, District III requested a video search from the Portland-Columbia Toll Bridge regarding a tractor-trailer that damaged an EZ Pass camera.

13. On March 31, 2014, the NJ State Police requested a video search from the Riverton-Belvidere Toll Supported Bridge regarding a theft investigation.

Miscellaneous

- On March 13, 2014, ESS personnel attended both the DRJTBC Staff Meeting and Operations Meeting at the New Hope Executive Headquarters.
- On March 24, 2014, ESS personnel met with Jana Spring, Department of Homeland Security, regarding Homeland Security conducting a threat assessment for DRJTBC bridges.
- On March 25, 2014, ESS personnel met with Buckingham Township, PA Police Department regarding a double fatal motor vehicle accident.
- On March 31, 2014, ESS personnel met with the PA State Police and New Hope, PA Police Department regarding the prevention of overweight crossings on targeted toll supported bridges in District I and II.
- During the month of March 2014, ESS personnel explored various methods to deter the overweight crossings and fine the trucks involved.
- During the month of March 2014, the ESS Department received training on the upgraded version of the Commission's Swiftreach notification system.
- During the month of March 2014, ESS personnel revised the Standard Operations Guideline for River Readings.
- During the month of March 2014, ESS personnel assisted Operations and Human Resources with various personnel issues.
- During the month of March 2014, ESS personnel continued to work with HR and Mr. Steinhardt to document information concerning the January 13, 2014, I-78 fatal motor vehicle accident.

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28th, 2014

SUPPLEMENTAL PROJECTS REPORT

**OVERVIEW REPORT OF GENERAL UPKEEP, PREVENTATIVE MAINTENANCE,
MAINTENANCE PROJECTS AND UPDATE OF MOTOR ASSIST PROGRAM**

DISTRICT I, II AND III

Month of March 2014

Report as shown directly hereunder and have been submitted by Lendell Jones, Director of Plants and Facilities, to keep the Commission Members apprised of the above captioned items at all three districts.

District I
 LeVar Talley, Superintendent
 Michele Gara, Asst. Superintendent
 Larry Dubin, Foreman of Maintenance, Trenton-Morrisville
 Daniel Pascullo, Foreman of Maintenance, New Hope-Lambertville

Trenton-Morrisville Toll Bridge

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	176	128	208										512
Bldg./Facilities Maintenance	760	536	904										2,200
Grounds Maintenance	192	128	176										496
Road Maintenance	184	128	232										544
Snow/Ice Maintenance	603	838	359										1,800
Vehicle Maintenance	304	184	440										928
Miscellaneous	200	152	168										520
Total Man-hours	2,419	2,094	2,487	0	0	0	0.0	0	0	0	0	0.0	7,000

New Hope-Lambertville Toll Bridge

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	226	176	360										762
Bldg./Facilities Maintenance	430	496	584										1,510
Grounds Maintenance	202	168	320										690
Road Maintenance	162	216	248										626
Snow/Ice Maintenance	533	509	272										1,314
Vehicle Maintenance	164	168	160										482
Miscellaneous	194	152	152										498
Total Man-hours	1,901	1,885	2,096	0	0	0	0.0	0	0	0	0	0.0	5,882

Southern Division Toll Supported Bridges

Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total Man-hours
Bridge Maintenance	173	152	216										541
Bldg./Facilities Maintenance	715	544	800										2,059
Grounds Maintenance	172	192	320										684
Road Maintenance	165	256	184										605
Snow/Ice Maintenance	897	1,122	321										2,340
Vehicle Maintenance	403	296	304										1,003
Miscellaneous	229	176	160										565
Total Man-hours	2,754	2,738	2,305	0	0	0	0.0	0	0	0	0	0.0	7,797

District II
James Shelly, Superintendent
Harry Brown, Asst. Superintendent
Robert Varju, Foreman of Maintenance, I-78
Mark W. Dilts, Foreman of Maintenance, Easton-Phillipsburg

Easton-Phillipsburg Toll Bridge

[illegible]

I-78 Toll Bridge

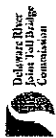
[illegible]

Northern Division Toll Supported Bridges

[illegible]

Jeanne P. Clark, Superintendent
Richard Taitt, Assistant Superintendent
Steve Cerra, Foreman of Maintenance

[illegible][illegible][illegible]



Monthly Motor Assistance Program Report March 2014													
		AAA Called	Tire Ass't	Cleared Vehicle	Unleaded Gas	Diesel Fuel	Jump Start	Radiator Fill	Washer Fill	Cell Phone	Traffic Control	Transport Motorist	Other
3/2014	1	1	4	1			1				2		
		1	4	1			1				2		
	2			1	1		1				1		
		5	2	6				1			8		1
		5	2	7	1		1	1			9		1
		2	3								2		3
		1		1					1				
		1		1									
		4	3	2					1		2		3
Grand Total		10	9	10	1	1	2	1	1	1	13		4

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

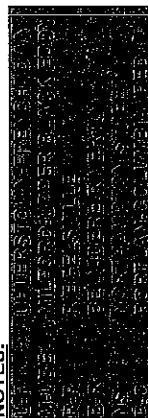
MONTHLY ACTIVITY SERVICES RENDERED REPORT

DISTRICT NORTHERN DIVISION

YEAR 2014

ACTIVITY/SERVICE	U-F	M-U-B-E	R-R	B-R	NS	P-C	TOTAL
Disabled Vehicle Removal	0	0	0	0	0	0	0
Shift/Hours On Duty	184	56	4666	1884	3978	0	10768
Patrols/Crossovers	97	29	911	982	2218	0	4237
Complaints Received	0	0	2	0	2	0	4
Co-Operation W/Other Agencies	47	14	410	104	196	0	771
Services Rendered	68	15	697	412	1943	0	3135
First Aid	9	0	0	0	1	0	10
Advisories: Pedestrians, Bikers & Automobiles	65	13	456	55	490	0	1079
Traffic Control Assistance	33	3	78.5	59.5	582.2	0	756.2
River Readings	47	0	337	211	372	0	967
Vehicles Refused Passage	7	0	94	22	494	0	617
Medical Emergencies (911 Calls)	0	0	0	1	4	0	5
Calls For Assistance (State Police)	0	0	0	0	3	0	3
TOTAL	557	130	7651.5	3730.5	10283.2	0	22352.2

NOTES:



DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

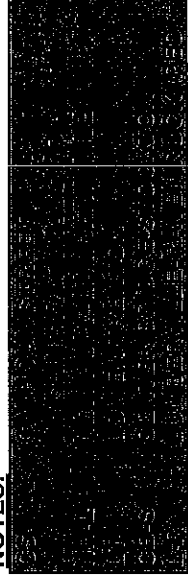
MONTHLY ACTIVITY SERVICES RENDERED REPORT

DISTRICT SOUTHERN DIVISION

YEAR _____

ACTIVITY/SERVICE	CS	WC	NH-L	LT	CB-S	L-R	TOTAL
Disabled Vehicle Removal	14	0	1	0	0	0	15
Shift/Hours On Duty	2912	1992	4076	346	384	0	9710
Patrols/Crossovers	1368	972	1776	167	227	0	4510
Other Inspections	0	0	0	0	0	0	0
Complaints Received	80	0	1	0	1	0	82
Co-Operation W/Other Agencies	19	36	25	20	0	0	100
Services Rendered	531	268	517	12	3	0	1331
First Aid	0	0	0	5	0	0	5
Advisories: Pedestrians, Bikers & Automobiles	469	96	555	8	5	0	1133
Traffic Control Assistance	134	51	40	16	1	0	242
River Readings	298	411	270	0	57	0	1036
Vehicles Refused Passage	411	29	80	7	1	0	528
Medical Emergencies (911 Calls)	1	0	1	0	0	0	2
Calls For Assistance (State Police)	3	8	10	18	0	0	39
Other Incidents	0	0	0	0	0	0	0
TOTAL	6240	3863	7352	599	679	0	18733

NOTES:



DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28th, 2014

USE OF FACILITIES REQUEST REPORT

MONTH OF MARCH 2014

SUBJECT	DESCRIPTION	PAGE NUMBER
Use of Facilities	Use of Facilities Request-Month of March 2014	1

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28th, 2014

PROPERTY REPORT

Use of Commission Facilities

Facility	Organization	Date/Time	Description of Use
Washington Crossing Toll Supported Bridge	Crossing Construction Co. Inc.	January 8, 2014 – March 31, 2014	Crossing Construction Co., Inc. Equipment & Material Laydown Yard Usage NJDOT Construction Project
New Hope Lambertville Toll Supported Bridge	NHL Chamber of Commerce	March 3, 2014 – March 24, 2014	Hang Banner

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28th, 2014

Operations Report Index

Plants and Facilities

SUBJECT	DESCRIPTION	PAGE NUMBER
Plants and Facilities	Status Report Month of March, 2014	1-2

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

PLANTS AND FACILITIES REPORT MONTH OF MARCH 2014

- **Oversaw and monitored activities for the Motorist Assistance Program during the month of March 2014. Forwarded the monthly report to the Executive Director of Operations.**
- **Participated in conference call with Integrity Mechanical to discuss spring preventative maintenance schedule at toll facilities and HVAC preventative maintenance contract.**
- **Attended T-437A, Easton-Phillipsburg Toll Bridge Rehabilitation, Biweekly Progress Meeting at Easton Phillipsburg Toll Bridge.**
- **Attended meeting at I-78 Toll Bridge with representative from Florio, Perrucci, Steinhardt and Fader to discuss I-78 fatality of January 13, 2014.**
- **Attended meeting at New Hope Toll with Representatives of a Lambertville Rowing Club to discuss access to Delaware River from Commission property.**
- **Attended C-627B Facilities Task Order Agreement – NJ Assignment Technical Evaluation Committee meeting to discuss member evaluations at NHL toll bridge facility.**
- **Attended meeting with Moorland Studios representative and District I maintenance staff at the Center Bridge-Stockton Toll Supported Bridge to make certain plaques are removed without causing any damage.**
- **Prepared monthly report for March Superintendents / Operations staff meeting at New Hope Lambertville administration meeting.**
- **Participated in Oral interviews at New Hope Toll facility to promote candidates for the positions of Sergeants and Corporals in District I, II and III.**
- **Attended meeting C-07-11D 2014 Toll Supported Bridge Inspections - Kick-off meeting to discuss coordination and resources for consultant's activities during Toll Supported bridge inspections.**

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

- **Reviewed the Accident Log/Property Damage Reports for the month of March 2014. Forwarded the monthly report to the Director of Human Resources, Insurance Administrator, Comptroller and Deputy Executive Director of Operations.**
- **Continued site visits of Commission Facilities during the month of March 2014 to review plant operations, maintenance procedures and related issues.**
- **Forwarded the Use of Commission Facilities Requests for the month of March 2014 to the Deputy Executive Director of Operations.**

Miscellaneous

- **Storm water management program meeting to discuss preparations for NJDOT inspections with District staff.**
- **Backflow prevention valve replacement discussions for I-78 fire line with Easton Suburban Water and District staff.**
- **Meeting with Director of It to discuss purchase of additional bar codes for Commission inlets.**
- **Meeting with engineering staff to discuss roof retention system at New Hope administration building.**
- **DWG check valve installed on makeup line installed to complete inspection requirements.**

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION

Meeting of April 28, 2014

INFORMATION TECHNOLOGY DEPARTMENT REPORT

MONTH OF MARCH 2014

SUBJECT	DESCRIPTION	PAGE NUMBER
Information Technology	Monthly Information Technology Department Report Covering the Month of March 2014	1 - 2

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
Meeting of April 28, 2014

Information Technology Department Report
Month of March 2014

The following activities under the general heading of Information Technology were recently initiated, accomplished, or performed:

Helpdesk/Communications/Network/desktops:

- Record commission meeting and provide file to executive office.
- Processed 283 help desk work orders for the month March. Work orders include all software support including MUNIS, Cartegraph and KRONOS. IT daily tasks, printer issues, hardware and office software support, job postings, news posting, postings to the external web site, processing of IT security forms, moves, and telephone support.
- Wireless network (LAN controller) has been upgraded.
- Continue replacement of old UPS and replace old UPS batteries. This includes all work stations and servers. Project is completed.

Projects:

➤ **MUNIS**

- IT director works with Tyler to support MUNIS. Users contact IT when issues involving Tyler support and IT provides remote access.
- Supported accounting with yearend closing.
- Meeting with Tyler in April to implement HR.
- Ongoing support for MUNIS including user support and issues.
- Apply MUNIS software program updates nightly. Averages 6 per day.

➤ **CIPAce**

- No status to report

➤ **Cartegraph**

The following implementations will be completed by May 1.

- Implementing over weight work orders for tracking in Cartegraph.
- Implementing Material inventory to include road and rock salt, unleaded and diesel gasoline and magnesium chloride
- Implementing Storm water compliance.
- Train and review Bridgeview implementation with Cartegraph and engineering.
- Modification implemented for form viewing (separate forms for data displayed)
- Continual monitoring of system to determine user usage
- IT deployed a process to retire assets

DELAWARE RIVER JOINT TOLL BRIDGE COMMISSION
Meeting of April 28, 2014

➤ **KRONOS Time and Attendance**

- KRONOS has created 3 reports that include notes. Reports have been moved to KRONOS and staff has been notified.
- Teletime issues being resolved by adding 4 more ports to the KRONOS system. In process.
- Schedule patterns have been developed and maintained by IT
 - Continued meetings with KRONOS to resolve issues.
 - Reviewing KRONOS signature workflow.
 - IT will update schedules now instead of Assistant Supers. Assistants will update part time schedules. Schedule patterns have been developed and maintained by IT

➤ **External Website**

- Working with communications to develop RFP for website redesign and hosting to provide requirement for website job posting.

■ Intranet:

- Update news clipping and engineering requests.
- Update all documentation and forms on internal website including maintaining morning report program
- Maintain all job postings on Intranet

■ Recycle/Green initiative:

- Will be attending green team meeting.

■ Miscellaneous:

- Scan, and approve Verizon communications invoices for payment.
- Develop and maintain InfoPath forms and Access DB for commission operations reporting functions.
- Working with Consultant to determine IT processes and responsibilities.