



Job Title:	ESS Monitor II	Job Posting Number:	19-04
Position Type:	Full-time	Department/Group:	Operations
Location:	ROIC (Southern Region) Positions Available: 1 1 st Shift (6:00pm – 6:00am)*	Job Category:	Public Safety & Bridge Security
Level/Salary Range:	\$44,136 - \$48,550	FLSA Status	Non-exempt
Starting Salary:	\$44,136	Reports to:	ESS Assistant Coordinator
Date posted:	02/05/2019	External & Internal Posting:	Yes
Posting Closing:	02/12/2019	Internal Promotional Posting Only:	N/A

HOW TO APPLY: PRIOR TO THE POSTING CLOSING YOU MUST APPLY IN THE FOLLOWING MANNER:	WHO MAY APPLY:
<input type="checkbox"/> SUBMIT RESUME TO: DIRECTOR OF HUMAN RESOURCES 110 WOOD & GROVE STREETS, 4TH-FLOOR MORRISVILLE, PA 19067	<p>A person over the age of 18, authorized to work in the United States.</p>
<input type="checkbox"/> OBTAIN APPLICATION FORM AT WWW.DRJTBC.ORG. COMPLETE AND SEND TO THE ADDRESS LISTED ABOVE, OR BRING TO ANY PUBLICLY ACCESSIBLE TOLL BRIDGE ADMINISTRATION BUILDING	
<input type="checkbox"/> COMPLETE AND SEND A LETTER OF INTENT OR IN-HOUSE POSTING FORM TO HR (INTERNAL APPLICANTS)	

JOB DESCRIPTION	
<p>Summary:</p> <p>Monitors and operates the Delaware River Joint Toll Bridge Commission’s Electronic Security and Surveillance System, inclusive of all its features and components. From a console station, monitors Closed Circuit Television (CCTV) screens to observe and report activity, incidents, and conditions at various bridges and facilities owned or operated by the Delaware River Joint Toll Bridge Commission (DRJTBC).</p>	<p>MINIMUM EXPERIENCE AND ABILITIES:</p> <p>High school diploma or general education degree (GED) and two years of emergency services or military experience or six months of related experience and/or training.</p> <p>*Ability to work a steady shift, most likely 6:00pm – 6:00am.</p>

ROLE AND RESPONSIBILITIES
<p>- Works at a console monitoring station at either the DRJTBC Primary Control Center, or an alternate location. Monitors a large number of CCTV screens simultaneously to observe DRJTBC bridges and facilities. Utilizes a computer(s) to change or manipulate camera views to monitor multiple DRJTBC bridges and facilities, as required. Operates cameras capable of changing views (panning, tilting, and zooming) to investigate events that occur at DRJTBC bridges and facilities. Utilizes the Intelligent Video feature of the Electronic Surveillance System to investigate video alarms.</p>

- Monitors DRJTBC bridges and facilities to detect events that may affect the motoring public, DRJTBC employees, and critical infrastructure. Also monitors DRJTBC bridges and facilities to observe traffic flow, vehicle types, pedestrian activity, and any other apparent condition or suspicious behavior that has or may have an adverse effect on the safety and convenience of bridge patrons and the safety of the bridge itself. Assists with expediting vehicular and pedestrian traffic movement during emergencies by providing relevant information to supervisory personnel at the scene.
- Monitors the Access Control System at all DRJTBC facilities for unauthorized entry and system-generated alarms. Investigates and reports security alarm alerts to the proper authorities and deactivates alarms when appropriate. Operates the Access Control System to allow ingress and egress when necessary.
- Reports dangerous, suspicious or apparent unlawful activity to the appropriate Commission authorities and to law enforcement officials, according to applicable procedures. Communicates to supervisory staff any observation that can adversely affect the safety of the motoring public or bridge operations in accordance with applicable practices and procedures. Responds to requests from Commission authorities for specific surveillance assistance. Maintains a log of all surveillance observations. Recognizes, secures and archives computer records and images for future review and reference.
- Operates and clearly converses on the DRJTBC radio system. Utilizes the DRJTBC radio system to report and communicate events and occurrences detected on the Electronic Surveillance System and Access Control System to the proper Commission authorities and State Police agencies.
- Utilizes the Commission's notification system to advise and provide Commission employees with essential information concerning emergent events and business operations.
- Gathers pertinent information concerning Commission events, incidents, operations, storms, natural disasters, emergencies, etc. and issues reports to staff members.
- Works with both NJDOT and PennDOT to produce daily traffic operations reports that affect Commission bridges.
- Directly communicates via radio with various County 9-1-1 Centers along the river to coordinate emergency responses by police, fire, and rescue units to Commission bridges and various municipalities.
- Works with the National Weather Service and the United States Geological Survey to provide various hydrological river readings and ice damming reports to prepare for potential flood events.
- Possess basic knowledge of incident management and is capable of interacting and assisting the Commission and allied agencies with emergent events.
- Transitions the ESS Primary Control into an Emergency Operations Center for the Commission when required.

SUPERVISORY RESPONSIBILITIES

This job has no supervisory responsibilities.

QUALIFICATIONS



To perform this job successfully, an individual must be able to perform each essential duty satisfactorily in a controlled, multi-agency environment. The requirements listed below are representative of the knowledge, skill, and/or ability required.

BACKGROUND CHECK

Candidate must pass a New Jersey State Police background check to qualify for this position.

EDUCATION and/or EXPERIENCE

High school diploma or general education degree (GED and two years of emergency services (police, fire, rescue or emergency dispatch) employment/service or two years of military service with an honorable discharge; or six months of related experience and/or training. Basic computer skills.

LANGUAGE SKILLS

Ability to read and comprehend complex instructions, short correspondence and memos. Ability to communicate clear and concisely by radio and telephone. Ability to write simple correspondence and maintain clear and detailed records/logs. Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.

MATHEMATICAL SKILLS

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

REASONING ABILITY

Ability to apply common sense understanding and judgment to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

CERTIFICATES, LICENSES, REGISTRATIONS

Possession of a valid New Jersey or Pennsylvania driver's license required.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to sit; use hands to finger, handle, or feel objects, tools or controls, reach with hands and arms, climb stairs, balance, stoop, kneel, crouch or crawl, talk or hear, taste or smell. The employee is occasionally required to stand and walk. The



employee must occasionally lift and/or move and/or slide up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate.

ADDITIONAL NOTES:

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed to meet the ongoing needs of the organization.

Reviewed By:		Signature:		Date:	Click here to enter a date.
Approved By:		Signature:		Date:	Click here to enter a date.
Last Updated By:		Signature:		Date/Time:	